

DISTANCE EDUCATION COMMITTEE
Minutes of the May 19th, 2010 Meeting

Meeting was called to order at 10:35 a.m.

Attendees: Art Spisak, Neal Callahan, Rose Utle, Bill Piston, John Bourhis, Jeff Morrissey, Rachelle Darabi, Deanne Camp, Chantal Levesque-Bristol

Absent: Steve Robinette, Betty Evans, David White

Guests: Chuck Busby, Alan Roland, Krista Webb (via teleconference)

DEC Website Review:

The DEC web page is now posted. The page will be updated to include a link to the DEC minutes, MSU Online, the online teaching library, and Wiki site. Mr. Morrissey will assist in building categories for the page.

Definitions of "Online & Blended":

The committee agreed on the following revised definitions:

- Online- a course that meets entirely online requiring no traditional classroom time. Proctored exams may be required. A class may also include some synchronous activity and still be considered online.
- Blended Learning:
 - Integrating online and traditional face-to-face class activities in a planned, pedagogically valuable manner.
 - A portion of the face to face time- specifically from 30% to 70%- is reduced by online activities and specified in the course description.

Dr. Rader and Dr. Levesque-Bristol will craft a "Distance Education" definition and discuss at the next DEC meeting.

Quality Control of DE Courses (see handouts):

The current survey and an example of a learning climate/student satisfaction survey were discussed. Surveys will be reviewed by committee members and discussed at the next meeting. Nancy Gordon will present a faculty assessment/rubric at the next meeting as well.

The committee agreed to meet once a month through the summer and then twice monthly during the academic year. Meeting adjourned at 11:55 a.m.

Respectfully submitted by,

Jaime Ross
Administrative Assistant II
Office of the Provost