

DISTANCE EDUCATION COMMITTEE
Minutes of the August 25, 2010 Meeting

Meeting was called to order at 10:32 a.m.

Attendees: Art Spisak (late), Neal Callahan, Deanne Camp, Chantal Levesque-Bristol, David White, Betty Evans, Gary Rader, Bill Piston, Jeff Morrissey (left early), Steve Robinette

Absent: Rachelle Darabi, John Bourhis

Guests: Nancy Gordon

First Annual Master Online Course Recognition Award (handout)

The award was discussed and it was suggested that the wording be made clearer so that individuals are aware that they can self-nominate. There was a suggestion about offering this award for graduate and undergraduate online courses in the future. It was suggested that the award information be distributed via e-mail to all online faculty and that award information be posted on the DEC webpage as well. Additionally it was suggested that the presentation of this award occur during the faculty recognition award ceremony.

DEC Subcommittee Survey

The subcommittee's meeting was rescheduled. They will have a report for the committee at the next meeting.

Best Practices and Minimum Course Requirements (handout)

The committee reviewed the suggested best practices handout. Another document will be drafted listing only the minimums along with a "recommended" section and will be presented at the next DEC meeting.

Future Business

High DFW rates, course evaluations, and the course redesign and redevelopment process will be discussed at the next meeting.

Meeting adjourned at 12:00 p.m.

Respectfully submitted by,

Jaime Ross
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Office of the Provost