

DISTANCE EDUCATION COMMITTEE
Minutes of the July 14th, 2010 Meeting

Meeting was called to order at 10:34 a.m.

Attendees: Art Spisak, Neal Callahan, Rose Utley, Betty Evans, Gary Rader, Bill Piston, Jeff Morrissey, Steve Robinette (left early)

Absent: David White, Rachelle Darabi, John Bourhis, Deanne Camp

Guests: Nancy Gordon

Discussion of student survey content (handout)

It was decided that a subcommittee will be formed in order to come up with a revised student survey draft. The subcommittee will consist of the following FCTL members and faculty members: Chantal Levesque-Bristol, Nancy Gordon, and Rose Utley. It was suggested that John Bourhis join the subcommittee as well. Jeff Morrissey will draft questions pertaining to support systems/infrastructure, etc. which will be included in the survey.

Best Practices/Minimum Course Requirements (handout)

The committee will review the best practices handout and determine which elements should be considered minimum requirements for online courses. This will be discussed at the next committee meeting.

Recommendation to implement quality assurance of online courses at the departmental level

Carried over until next meeting.

There will be one DEC meeting in August, which will be arranged. Meeting adjourned at 12:01 p.m.

Respectfully submitted by,

Jaime Ross
Administrative Assistant II
Office of the Provost