

# DISTANCE EDUCATION COMMITTEE

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Minutes of the June 23, 2011 Meeting

**Attendees:** Deanne Camp, Betty Evans, Chantal Levesque-Bristol, Jeff Morrissey, Gary Rader, Neal Callahan, Joye Norris, Art Spisak, Rose Utley, Jo Agnew-Talley

**Guests:** Nancy Gordon

DEC minutes were approved from the last meeting.

## **1) Improving flexibility for the online course proposal stipend**

Committee discussed issue of expanding stipend to course development beyond courses developed as part of online degrees. There was discussion about other compelling reasons for providing a stipend such as part of a certificate program. No decision was reached and the committee will continue to review the issue as additional data are available.

## **2) Update on organizational changes**

Distance Education will be called Missouri State Online. This will be a division of Missouri State Outreach. The Extended Campus- Academic Outreach will be called Missouri State Outreach- Continuing and Distance Education. Missouri State Online is a division within that. Gary Rader is working to revise the website to reflect these organizational changes.

## **3) Use of supplemental pay to incentivize online course quality**

Dr. Norris will bring back feedback from surveys and report to the DEC. Dr. Norris participated in an institutional survey on national trends in online delivery. She will share results as the group makes them available.

## **4) Report on status of the faculty FAQ**

Gary will review FAQ's and come back to the committee with revisions.

## **5) Online student evaluation update following pilot**

Student evaluation reminders are going out every day. There has been an increase in the response rate, feedback has been positive, and continuation was recommended.

## **6) Update on MSU's MDHE contact for out of state compliance**

Gary stated he has heard back from thirty states which received letters of notification from Missouri State Online regarding what to do to fulfill requirements to offer distance education in those states. The majority of responders included a "physical presence" requirement that would trigger an approval process. In most states a physical presence included test proctoring, internship and practicums. This would place MSU's online program out of compliance with these states. However, there still may be reciprocal agreements between all states to approve distance education programs if recognized by a regionally accredited agency.

## **7) Instructor Drop Policy for online courses (see handout)**

The online drop policy draft wording was discussed. The Committee agreed that option two was preferred.

## **8) DEC to vote on chair**

Committee was all in favor of a co-chair. Art made a motion to elect Dr. Neal Callahan and Dr. Joye Norris as co-chairs. Committee was all in favor. Motion passed.

## **9) DEC to set meeting schedule**

The next DEC meeting will be 7.21.11. A new meeting suggestion will be sent out for the fall semester.

Minutes submitted by:

**Jaime Ross**

*Executive Assistant III*

Access & Outreach