

DISTANCE EDUCATION COMMITTEE

Minutes of the May 1, 2014 Meeting

Attendees: Patti Blanton, Crystal Gale, Gary Iman, Lacey Geiger, Lora Hobbs, Joye Norris, Arden Miller, Stan Leasure, Gary Rader, Rose Utley

- 1) **The minutes were approved**, with the addition of Arden Miller to the attendance sheet.
- 2) **Review of Online Delivery Relative to Higher Learning Commission Criteria:** The committee examined the HLC criteria related to distance delivery, as prepared by Joye Norris. She suggests that it would be good, even apart from the future HLC visit, to examine current practices. After looking at the document, it was agreed that Jamie Hall would email the document to DEC members to complete the current practice column of their respective colleges for compilation and analysis by the committee.
- 3) **Master Online Faculty Certification.** Gary Iman summarized the outcome of the subcommittee meeting with Nancy Gordon. Nancy suggested keeping the framework of the Digital Professor Academy rather than “chunking” the content as she feels it’s important for instructors to learn the same way that their students will be learning and pieces of content would be lost if it were segmented. Additionally, some of the resources we would like include already exist while others do not. Dr. Iman said the subcommittee will be meeting with Nancy again after the summer. It was decided that our committee would revisit this in the fall.
- 4) **Student Readiness Survey:** It was determined that the survey in its current form would be put into the inQsit program by Lacey Geiger, and that the link to this would be sent to the committee for distributing amongst their respective students.
- 5) Summer DEC meetings will be established as the current schedule does not take into consideration when faculty are on campus.

Minutes respectfully submitted by:

Jamie Hall

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