

## DISTANCE EDUCATION COMMITTEE MINUTES

3.17.11

**Present:** Jo Agnew-Tally, Neal Callahan, Deanne Camp, Betty Evans, Gary Rader, Steve Robinette, Art Spisak, Pam Trewatha, David White

**1) Instructor Drop Policy – online courses – Art**

Art and Gary met with Don Simpson, Rob Hornberger, Shonna Marshall and Don Simpson  
The existing policy isn't clear. Art and Gary will research what other institutions do. The rest of the group will revise the existing policy for face to face classes. Everyone will do research and meet again and Gary will report back to committee.

**2) Title III Grant Update – Jeff**

Discussion postponed until Jeff is in attendance.

**3) Follow up/update on "IT Road Show" for faculty to meet support personnel – Jeff**

Discussion postponed until Jeff is in attendance.

**4) Polling feature for DEC site – Art**

There is a polling feature available on the site that can be instituted whenever we have an issue for polling.

**5) Change name of "Clearing House" and move to dashboard/main page of DEC site.**

The name will remain Clearing House

**6) Online student eval (target completion end of March) – Jeff**

Need to add CS support questions  
Discussion postponed until Jeff is in attendance

**8) Create Faculty FAQ for DEC site – Gary**

FAQs will be added to the site – Gary is working on a draft that will be brought to the committee.

**9) Strategy for 3-5 year review/evaluation to bring existing courses up to date. \$55 stipend for 3-hour course**

Possible situations:

- Contracts paying \$55 a head
- Develop course through working with FCTL IDs
- Online review process (have not gone through FCTL). 8 weeks before semester begins would submit course for review – receive any needed feedback 2 weeks before semester starts. How would reviews be scheduled? What would be the standards?

Nancy and Chantal's input is needed

**10) University looking at outside company to 'build' programs.**

FCTL will make a presentation on current online and blended offerings to the group that is meeting with Academic Partnerships.

Academic Partnership buys degrees from universities; they do all work recruiting and marketing, and receive 70% of revenue generated by the programs that they market.

Pros: company has more resources, infrastructure

Cons: less control

Minutes submitted by:

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