I. **Call to Order**
The monthly meeting of the Missouri State University Professional Education Committee convened at 3:30 pm. Chair, Diana Piccolo presiding. A quorum was established.

II. **Minutes**
Motion was made and seconded to approve the minutes of April 7, 2014 meeting. All approved. Minutes stand.

III. **Announcements**
a. **UAPB Update – Gilbert Brown, COE Associate Dean**
Dr. Brown reported on the STEM Conference that he and Dr. Cathy Pearman put together where ten faculty members from MSU presented. The success of the conference is a strong building block for the future relationship with UAPB and MSU. A strategic planning meeting is being held in June where they will be working on the Fall 2015 Multi-Cultural Diversity Conference. Other opportunities will also be discussed. If anyone wants to get involved in this endeavor, they are more than welcome to join in with this opportunity.

IV. **Administrative Updates**
a. **Unit Update – Chris Craig, Head of the EPP**
Rebecca Woodard reported – A final decision from CAEP should come by the end of the week. Dr. Craig will let everyone know as soon as he gets the report. Dr. Craig has met individually with all the Deans and discussed the workload requirements with the new changes. He has not received the new matrices from DESE, but will get them out to everyone when they come in.

b. **COE Update – David Hough, COE Dean**
This Friday Dr. Hough will be attending a meeting in Jeff City with all 39 advisees in the state that prepare teachers. They have invited Chris Nicastro, members of the CBHE, and MO Council of Community Colleges to join them in this meeting. Sometime in June the University Presidents will meet and will review several documents and adopt one of them that will explain how MEGA will be implemented. House bill 1949 now has an amendment that puts the original language back in (that DESE must get CBHE approval before enforcing any of their rules on higher education). It has been attached to 3 bills, 2 of which DESE want passed. With this happening, DESE is not creating an advisory board. Commissioner David Russell and Chris Nicastro have said the MO Advisory Board for Educator Preparation is being collaboratively developed by DESE and the Department of Higher Ed to foster meaningful, substantial collaboration among all stakeholders. There will be 7 members from the CBHE and
7 from DESE. They are trying to get this together quickly so all can meet. It will be July before it can be said if we are EdTPA or MoPTA.

c. **Assessment update** – Dr. James Sottile
   The committee is working with the Leadership Council and EPP to be in compliance with all security issues. Dr. Sottile has created a template for CAEP in digital measures. If everyone inputs their information in digital measures, all information will be available when it is needed. The committee is bringing in different groups to present their systems and get everyone’s input.

d. **Secondary Education Update** – Rebecca Woodard, Director
   If there are any FCSR background hits, COE students are directed to Gilbert Brown and if they are Secondary K-12 students they meet with Rebecca Woodard. An MAT student got a hit this week, and Dr. Woodard asked the committee where they wanted MAT student to go to. It was suggested and agreed upon that they go to Rebecca Woodard but involve Fred Groves (MAT Director) in the process.

V. **Committee Reports**
   a. **Admissions, Procedures, & Retention** – Chair Needed
      Have had an inquiry as to what the position entails.
   b. **Membership & Professional Development** – Chair Beth Hurst
      No report.
   c. **Program Review** – Chair Roberta Aram
      PRC met on April 30. The committee has a strong candidate for chair-elect, but the individual has not yet made a final decision. The PRC reviewed the five committee goals for AY 2013-14 listed below:
      1) PRC completed the MoSPE transition process.
      2) PRC completed an evaluation and revision of the internal program review process based on outcomes of the pilot PRC review of ECE. PRC revised the report template and refined the PRC reporting policies and procedures
      3) The PRC did not carry out the Program Review process for 1/3 of programs as planned but it developed and disseminated a review schedule to be implemented in 2014-15.
      4) PRC remains in the process of incorporating DESE data points into the internal program review process/template
      5) PRC incorporated more detailed data requirements for Diversity Proficiencies in the internal program review process/template.
      Potential goals for AY2014-15 were discussed; goals will be confirmed at the first PRC meeting in the fall.
   d. **Diversity** – Chair Margaret Weaver
      Sarah Nixon reported – The committee discussed the UAPB Conference, and the Collaborative Diversity Conference. As the Diversity Committee they feel students should be able to attend all conferences on campus at no cost. The Diversity Minors Program goes before Faculty Senate this week. Last week the committee had several Diversity Scholarship candidate interviews. Diversity Fellow, Steve Willis spoke on several projects he is planning for this fall.
   e. **Conceptual Framework** – Chair David Goodwin
      Dr. Goodwin will be sending out the final review of Conceptual Frameworks. Dr. Goodwin is resigning as committee chair, and Margaret Weaver is the new Chair for 2014-2015.
   f. **BSED Secondary Oversight** – Chair Andrew Homburg
      The committee has been discussing the new assessments, and voted to send a formal letter out to the Provost Einhellig, President Smart, and Dr. Chris Craig. They received very positive feedback.
   g. **MSED Secondary Oversight** – Chair Lynda Plymate
      Diana Piccolo reporting – David Oatman is the new Chair of the MSED Secondary Oversight Committee for 2014-2015. The Program Director’s Checklist is ready for distribution for MSED Secondary Education programs. The Checklist has been updated to reflect the reporting
of the Practical Skill/Applied Research experience (diverse/multicultural events from research activities) during SFR 780 and then again at the end of the student’s program. Students record their experiences in their Clinical Log, and faculty report student’s completion of these reports during SFR 780 and again during the program’s research course (through STEPS) or an Advising Note (if the program has no research course).

h. **Screening** – Chair Gayle Runke
   Michelle Morgan is the new chair for 2014-2015 academic year.

i. **Exceptions and Compliance** – Chair Gayle Runke
   The committee met on Monday and passed the final CBASE course contracts.

j. **TEA Update** – Diana Piccolo
   The committee is working this summer on collecting, analyzing and writing an article on TEA collaboration. This article will most likely be submitted to the ATE journal.

VI. **Action Items**
   a. **Curricular Proposals**

<table>
<thead>
<tr>
<th>NEW COURSE</th>
<th>RFT</th>
<th>Proposals brought forth together – Both Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>RDG 565 Cultural Diversity in Literacy &amp; Instruction: Classrooms &amp; Community</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RDG 665 Cultural Diversity in Literacy &amp; Instruction: Classrooms &amp; Community</td>
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</tbody>
</table>

   | PROGRAM CHANGE OR DELETION                      | RFT | Approved                                       |
   | Graduate Certificate In Educational Technology  |     |                                                |

   b. **Recommendation of New PEU Members**
      Beth Hurst, Chair, Membership & Professional Development
      No report.

   b. **Teacher Education Program Candidates**
      Juli Panza, COE Advisement – PEC members received candidate rosters from the College of Education. Motion was made and seconded to approve all candidates. *Motion carried.*

VII. **Personnel Actions**
   a. **MEGA and Revised Catalog Descriptions**
      The catalog revisions will continue to be tabled until the Fall Semester.

   b. **PEC Name Change to Align with CAEP Acronyms**
      The PEU is officially EPP. The PEC will not be changed until the proposal goes before the Faculty Senate when they meet in the Fall.

VIII. **Old Business**
   a. **2014-2015 Chairs and Chair-elects needed.**
      Please let Cindy Caddy know the dates/times of your sub-committee meetings. A nomination was made and seconded to approve Dr. Kurt Killion as the new PEC Chair-elect for 2014-2015. All approved. If anyone is interested in being a sub-committee chair, please let Diana Piccolo know.

   b. **EPP Membership**
      The EPP is working with Dr. Sottile to reconcile and update membership and distribution list of the EPP members.

IX. **New Business**
   a. **Adjournment**
      Meeting adjourned at 4:20 pm.
## Professional Education Committee Membership Roster

### 2014-2015

<table>
<thead>
<tr>
<th>Chair: Diana Piccolo, CEFS</th>
<th>Chair-elect: Kurt Killion, MTH</th>
</tr>
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<tbody>
<tr>
<td><strong>ARTS &amp; LETTERS</strong></td>
<td><strong>HEALTH &amp; HUMAN SERVICES</strong></td>
</tr>
<tr>
<td>Steve Willis, AR</td>
<td>Ye (Angel) Wang, CD</td>
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<tr>
<td>Eric Morris, COM</td>
<td>2015</td>
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<tr>
<td>Angela Kohnen, EN</td>
<td>Mike Keltner, HR</td>
</tr>
<tr>
<td>Judith Martin, FL</td>
<td>2015</td>
</tr>
<tr>
<td>Andrew Homburg, MU</td>
<td><strong>HUMANITIES &amp; PUBLIC AFFAIRS</strong></td>
</tr>
<tr>
<td>Carol Maples, TD</td>
<td>Andy Lewis, HI</td>
</tr>
<tr>
<td></td>
<td>2015</td>
</tr>
<tr>
<td><strong>BUSINESS</strong></td>
<td><strong>LIBRARY SCIENCE</strong></td>
</tr>
<tr>
<td>Glenna Vanderhoof, CI</td>
<td>Bill Edgar, LI</td>
</tr>
<tr>
<td>Debra price, FI</td>
<td>2016</td>
</tr>
<tr>
<td><strong>EDUCATION</strong></td>
<td><strong>NATURAL &amp; APPLIED SCIENCES</strong></td>
</tr>
<tr>
<td>Reesha Adamson, CL</td>
<td>Janice Greene, BI</td>
</tr>
<tr>
<td>Gina Wood, EF</td>
<td>2016</td>
</tr>
<tr>
<td>Vicki Sutton, GL</td>
<td>Bryan Breyfogle, CH</td>
</tr>
<tr>
<td>Beth Hurst, RF</td>
<td>2015</td>
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<tr>
<td>Undergraduate Education Student (to be appointed)</td>
<td>2015</td>
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<tr>
<td>Graduate Education Student (to be appointed)</td>
<td>2015</td>
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<tr>
<td>Local School Teacher – Vicki Scott</td>
<td>2015</td>
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<tr>
<td>Local School Administrator – Debbie Pitts</td>
<td>2015</td>
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<tr>
<td>Ex officio member</td>
<td>David Hough, COE Dean</td>
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**DARR SCHOOL OF AGRICULTURE**

Jim Hutter, AG 2015