I. Call to order: The monthly meeting of the Missouri State University Professional Education Committee convened at 3:30 pm. Co-Chair, Rebecca Woodard presiding. A quorum was established.

II. Approval of Minutes: Motion was made and seconded to approve the minutes of November 14, 2012 meeting. Motion seconded. Minutes stand.

III. Announcements:
Proposed Bylaw changes need to be submitted to Rebecca Woodard prior to the end of the semester.

IV. Administrative updates
a. Provost Frank Einhellig attended the meeting, thanking the PEC and PEU for their work this year.
b. Brief reports were given by Drs. Craig and Frederick.

V. Committee Reports
b. Membership and Professional Development, Chair Beth, no report.
c. Program Review, Chair Roberta Aram reported.
The committee has met to review and revise template assessment reporting form.
d. Diversity, Chair Carol Maples reported.
The committee met to review the Diversity Categories Chart that was approved by the PEC Diversity committee on March 29, 2011. Little change is expected in the chart.
e. Conceptual framework, Chair David Goodwin, no report.
f. BSED Secondary Oversight, Chair Gigi Saunders reported.
The committee requested that the PEC Executive Committee appoint an ad-hoc committee to investigate where the Professional Dispositions, especially those related to diversity, were being addressed in each certification program’s curriculum.
g. MSED Secondary Oversight, Chair Lynda Plymate reported.
The committee recently met to further discuss how field experiences were addressed in SFR780.
h. Screening, Chair Judith John, no report.
i. Exceptions and Compliance, Chair Gayle Runke reported.
The committee will meet on January 9, 2013.
j. TEA Update, Diana Piccolo reported.
TEA member Diana Piccolo gave a brief report regarding recent TEA activities with the local school district.

VI. Action Items
No action items were presented.

VII. Personnel actions
a. Recommendation of New PEU Members
No new members were presented for consideration.
b. Teacher Education Program Candidates
PEC members received candidate rosters from the College of Education and the Secondary Education office. Motion was made and seconded to approve all candidates. Motion carried.
VIII.  Old business
There was no old business to address.

IX.  New business
a.  Co-Teaching Model
Dr. Cathy Pearman provided a report from a COE initiated study group that had investigated various co-teaching models. Discussion on co-teaching will continue at the January 2013 PEC meeting.

b.  A motion was made and seconded to recognize Patricia Sharpensteen for her exemplary service and dedication to the Professional Education Unit. Motion carried.

X.  Adjournment