Assessment Council Minutes  
May 6, 2014, PSU 317

**Members in Attendance:** Jan Atwell, Kelly Cara, Peter Collins, Rachelle Darabi, Bill Edgar, Keri Franklin, Dana Frederick, Lyn Gattis, Sarah Gray, Catherine Hoegeman, Shyang Huang, Thomas Lane, Taylor Mize, Michelle Olsen, Diana Piccolo, Daniel Raines, Libby Rozell, Patti Salinas, Rachel Schober, James Sottile, Christine Sudbrock, Sue Webb

**Guest in Attendance:** Frank Einhellig

**Announcements and Updates**
1. Introduction of 2014-2015 Assessment Council Members
2. Review of April’s meeting minutes
   a) Agenda approved with no revisions
3. Welcome from Provost Frank Einhellig
   a) Goals and focus for 2014-2015

**Old Business**
1. Review of [April 22, 2014 Recommendation for GEN 499-University Exit Exam](#)
2. Review of GEN 499-University Exit Exam Senior Survey revision
   a) Request for reports of student post-graduation plans (questions 1-5) by academic department
   b) Suggestion to change wording of “no opinion” answer choice on question 5
   c) Suggestion for editorial changes

**New Business**
1. Discussion on new Assessment Council Structure
   a) Recommendation to use structure similar to HLC Task Force with subcommittees
   b) Focus of subcommittees could be on:
      I. college annual reports
      II. reports of university-wide data (e.g., BCSSE, NSSE, GEN 499)
      III. HLC reports
      IV. goals of [Assessment Council charge](#) (e.g., two goals could be assigned to each subcommittee as a way to guide work)
   c) Suggestion to diversify membership so college representatives are evenly distributed across subcommittees
   d) Assessment Council’s role is not to judge or evaluate but to be a resource and to provide feedback and support
2. Summer Planning Meeting
   a) Council members available over the summer will meet to discuss various issues
3. Review of proposal for assessment mini-grants to be funded by the Provost in 2014-2015
   a) Assessment Council to review and provide feedback on the grant applications
   b) Assessment Council to select grant recipients

**Minutes by Tamara Flores.**