Attendees: Kristi Oetting, Joye Norris, Greg Rainwater, Jennifer Severson, Vicki Evans, Karen Foster, Nikki Yost, Julie Abney, Sue Morris, Rachel McGinnis, Teresa Steele, Julie Ravenscraft, Sarah Caldwell, Darin Wallace, Kate Mendenhall, Deb Shirley, Konya Knackstedt, and Shirley Mitchell.

The meeting began at 1:30 p.m.

Presentation by Kristi Oetting, Technical Training and Documentation Administrator: Experts and Microsoft IT Academy E-Learning

- Experts (Searchable online guides available 24/7)
  Experts is where you can find guides to help you work with Banner, Blackboard, and all other Missouri State University online resources.

- Microsoft IT Academy (You must log in to view this page.)
  Online Software training is available for MSU faculty, staff and students. View available classes and contact Kristi Oetting for access code to take training.

Presentation by Dr. Joye Norris, Associate Provost for Access and Outreach: Massive Open Online Courses (MOOCs)

- MOOC Presentation is included in the handout section.

Jennifer Severson provided the updated policy for Travel Advances and the FY 2015 Budget Calendar which are also included in the handout section.