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| Date Modified:            | 10.17.19  |
| MSU Program Contact Info: | College of Business Advisement Center<br>BusinessAdvisement@MissouriState.edu<br>417-836-5386 |

# OZARKS TECHNICAL COMMUNITY COLLEGE

OTC Associate of Arts in Business to

## MSU Bachelor of Science in Management - Administrative Management Track

The following is a guide to graduation with completion of OTC's Associate of Arts and  
MSU's Bachelor of Science in Management degree.  
The B.S. Management degree may be completed on campus only.

Courses are sequenced to provide guidance  
and to help ensure that prerequisite  
requirements are met.

Catalog Year: 2019-2020

### OTC Year 1 Semester 1

| REQUIREMENT DESCRIPTION   | OTC COURSE ID/TITLE   |   | CREDIT HOURS | MSU EQUIVALENT | MEETS CORE 42 | MSU MAJOR REQUIREMENT |
|---|---|---|--------------|----------------|---------------|-----------------------|
| <b>Institutional Requirement</b>  | OTC 101   | Navigating College                          | 2            | GEN 000        |               |                       |
| <b>Program Specific Course</b>  | BUS 110   | Introduction to Business                    | 3            | BUS 135        |               |                       |
| <b>Written Communications</b><br>6 credit hours                                   | <b>Choose one:</b> ○  |   | 3-5          | ENG 110        | ✓             | ✓                     |
|   | ENG 100<br>ENG 101  | Composition I with Support<br>Composition I |              |                |               |                       |
| <b>Humanities and Fine Arts</b><br>9 credit hours<br>(Must fulfill 2 disciplines) | <b>Choose one:</b>  |   | 3            | Varies         | ✓             |                       |
|   | ART 100 ASL 101 ENG 260 ENG 350 GRM 101 MUS 106 PHL 105 SPN 101<br>ART 101 ASL 102 ENG 265 ENG 351 GRM 102 MUS 110 REL 100 SPN 102<br>ART 105 CHI 101 ENG 340 FRN 101 MUS 101 MUS 235*▲ REL 101 THR 101<br>ART 120▲ ENG 180 ENG 341 FRN 102 MUS 105 PHL 101 REL 102 |   |              |                |               |                       |
| <b>Mathematical Sciences</b><br>3 credit hours                                    | <b>Choose one (must obtain a "C" or better):</b> ○  |   | 3-5          | Varies         | ✓             | ✓                     |
|   | MTH 130 MTH 131 MTH 140 MTH 210 MTH 230 MTH 241<br>MTH 130S MTH 138 MTH 141 MTH 215 MTH 240   |   |              |                |               |                       |
| <b>Semester 1 Total</b>   |   |   | <b>14-18</b> |                |               |                       |

### OTC Year 1 Semester 2

| REQUIREMENT DESCRIPTION   | OTC COURSE ID/TITLE  |                                     | CREDIT HOURS | MSU EQUIVALENT     | MEETS CORE 42 | MSU MAJOR REQUIREMENT |
|---|--|-------------------------------------|--------------|--------------------|---------------|-----------------------|
| <b>Program Specific Course</b>  | CIS 101 ○  | Technology and Digital Literacy     | 3            | ITC 200            |               | ✓                     |
| <b>Written Communications</b><br>6 credit hours   | <b>Choose one:</b>   |                                     | 3            | ENG 210<br>ENG 221 | ✓             |                       |
|   | ENG 102<br>ENG 150   | Composition II<br>Technical Writing |              |                    |               |                       |
| <b>Humanities and Fine Arts</b><br>9 credit hours<br>(Must fulfill 2 disciplines)                                   | <b>Choose one: ▲</b>   |                                     | 3            | Varies             | ✓             | ✓                     |
|   | <i>Foreign Language Option:</i><br>ASL 101 SPN 101 FRN 101 GRM 101<br>ASL 102 SPN 102 FRN 102 GRM 102                                      |                                     |              |                    |               |                       |
|   | <i>Foreign Culture Option:</i><br>MUS 101<br>ENG 341   |                                     | -OR-         |                    |               |                       |
| <b>Social/Behavioral Sciences</b><br>9 credit hours<br>(Must fulfill 2 disciplines)                                 | PSY 110 ○  | Introduction to Psychology          | 3            | PSY 121            | ✓             | ✓                     |
| <b>Natural Sciences</b><br>7 credit hours<br>(Must fulfill 2 disciplines including one course with a lab component) | <b>Choose one:</b>   |                                     | 3            | Varies             | ✓             |                       |
|   | BCS 115 BCS 165 BIO 100 BIO 135 BIO 160 CHM 160 PHY 105 PHY 115 PHY 220<br>BCS 132 BCS 210 BIO 105 BIO 142 CHM 101 CHM 161 PHY 110 PHY 120 |                                     |              |                    |               |                       |
| <b>Program Specific Course</b>  | BUS 140 ○  | Business Communications             | 3            | MGT 286            |               | ✓                     |
| <b>Semester 2 Total</b>   |  |                                     | <b>18</b>    |                    |               |                       |

### OTC Year 2 Semester 3

| REQUIREMENT DESCRIPTION   | OTC COURSE ID/TITLE   |  | CREDIT HOURS | MSU EQUIVALENT | MEETS CORE 42 | MSU MAJOR REQUIREMENT |
|---|---|--|--------------|----------------|---------------|-----------------------|
| <b>Social/Behavioral Sciences</b><br>9 credit hours<br>(Must fulfill 2 disciplines) | ECO 270 ○   | Macroeconomics   | 3            | ECO 155        | ✓             | ✓                     |
| <b>Humanities and Fine Arts</b><br>9 credit hours<br>(Must fulfill 2 disciplines)   | <b>Choose one: ▲</b>  |  | 3            | Varies         | ✓             | ✓                     |
|   | <i>Foreign Language Option:</i><br>ASL 101 SPN 101 FRN 101 GRM 101<br>ASL 102 SPN 102 FRN 102 GRM 102 |  |              |                |               |                       |
|   | <i>Foreign Culture Option:</i><br>MUS 101<br>ENG 341  |  | -OR-         |                |               |                       |
| <b>Program Specific Course</b>  | ACC 220 ○   | Principles of Accounting   | 3            | ACC 201        |               | ✓                     |
| <b>Institutional Elective</b><br>4 hours required for A.A.B. degree                 | BUS 160 ○   | Business Law   | 3            | LAW 231        |               | ✓                     |
| <b>Oral Communications</b><br>3 credit hours  | COM 105 ○   | Public Speaking  | 3            | COM 115        | ✓             | ✓                     |
| <b>Social/Behavioral Sciences</b><br>9 credit hours<br>(Civics requirement)         | <b>Choose one:</b>  |  | 3            | Varies         | ✓             |                       |
|   | HST 120<br>HST 130<br>PLS 101   | U.S. History I: to 1865<br>U.S. History II: 1865-Present<br>American Government and Politics |              |                |               |                       |
| <b>Semester 3 Total</b>   |   |  | <b>18</b>    |                |               |                       |

### OTC Year 2 Semester 4

| REQUIREMENT DESCRIPTION   | OTC COURSE ID/TITLE  |                            | CREDIT HOURS | MSU EQUIVALENT   | MEETS CORE 42 | MSU MAJOR REQUIREMENT |
|---|--|----------------------------|--------------|--|---------------|-----------------------|
| <b>Program Specific Course</b>  | ACC 225 ○  | Managerial Accounting      | 3            | ACC 211  |               | ✓                     |
| <b>Institutional Elective</b><br>4 hours required for A.A.B. degree   | CIS 201  | Computer Apps for Business | 3            | ITC 201  |               | ✓                     |
| <b>Core Elective</b><br>5 hours required for Core 42  | ECO 275 ○  | Microeconomics             | 3            | ECO 165  | ✓             | ✓                     |
| <b>Core Elective</b><br>5 hours required for Core 42  | MTH 210 ○  | Statistical Methods        | 3            | QBA 237  | ✓             | ✓                     |
| <b>Natural Sciences</b><br>7 credit hours<br>(Must fulfill 2 disciplines including one course with a lab component) | <b>Choose one:</b>   |                            | 4            | Varies   | ✓             |                       |
|   | BCS 115 BCS 165 BIO 100 BIO 135 BIO 160 CHM 160 PHY 105 PHY 115 PHY 220<br>BCS 132 BCS 210 BIO 105 BIO 142 CHM 101 CHM 161 PHY 110 PHY 120 |                            |              |  |               |                       |
| <b>Semester 4 Total</b>   |  |                            | <b>16</b>    |  |               |                       |
| <b>Total Hours at OTC</b>   |  |                            | <b>66-70</b> | <i>Total Hours Applied Toward<br/>MSU Major/Business<br/>Admission Requirements:</i> |               | 45                    |

\*One credit hour course      ▲ May choose only one, falls under MOTR code 'PERF'      ○ Fulfills a College of Business admission requirement

▲ Options listed fulfill the MSU Globalization requirement, see below for more information.

[Click here to access the web version of this plan](#)

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*Courses are sequenced to provide guidance and to help ensure that prerequisite requirements are met.*

Catalog Year: 2019-2020

**MSU Bachelor of Science in Management - Administrative Management Track**  
after OTC Associate of Arts in Business

**MSU Year 3 Semester 1**

| REQUIREMENT DESCRIPTION | MSU COURSE ID/TITLE |   |  | CREDIT HOURS |
|-------------------------|---------------------|---|--|--------------|
| Major Requirement       | ACC 311             | Managerial Cost Accounting              |  | 3            |
| Major Requirement       | LAW 332             | Debtor and Creditor Rights and Remedies |  | 1            |
| Major Requirement       | MGT 340             | Principles of Management                |  | 3            |
| Major Requirement       | FIN 380             | Financial Management                    |  | 3            |
| Major Requirement       | QBA 337             | Applied Business Statistics             |  | 3            |
| <b>Semester 1 Total</b> |                     |   |  | <b>13</b>    |

**MSU Year 3 Semester 2**

| REQUIREMENT DESCRIPTION | MSU COURSE ID/TITLE   |  |  | CREDIT HOURS |
|-------------------------|---|--|--|--------------|
| General Elective **     | Work with your MSU advisor to identify courses that will complement your specific career goals. |  |  | 3            |
| Major Requirement       | MGT 341   | Organizational Behavior and Leadership |  | 3            |
| Major Requirement       | MGT 342   | Leading and Designing Organizations    |  | 3            |
| Major Requirement       | MKT 364   | Operations Management                  |  | 3            |
| Major Requirement       | MKT 350   | Principles of Marketing                |  | 3            |
| <b>Semester 2 Total</b> |   |  |  | <b>15</b>    |

**MSU Year 4 Semester 3**

| REQUIREMENT DESCRIPTION | MSU COURSE ID/TITLE   |  |  | CREDIT HOURS |
|-------------------------|---|--|--|--------------|
| General Elective **     | Work with your MSU advisor to identify courses that will complement your specific career goals. |  |  | 3            |
| Major Requirement       | MGT 345   | Designing, Managing and Evaluating Human Resources Management Programs |  | 3            |
| Major Requirement       | MGT 440   | Leadership Skill Development   |  | 3            |
| General Elective **     | Work with your MSU advisor to identify courses that will complement your specific career goals. |  |  | 3            |
| Major Requirement       | MGT 465   | Managing the Human Resource Environment and Employment Relationship    |  | 3            |
| <b>Semester 3 Total</b> |   |  |  | <b>15</b>    |

**MSU Year 4 Semester 4**

| REQUIREMENT DESCRIPTION    | MSU COURSE ID/TITLE   |  |  | CREDIT HOURS   |
|----------------------------|---|--|--|----------------|
| Major Requirement          | <b>Choose one:</b><br>LAW 335      MGT 397      MGT 447      MKT 368<br>MGT 384      MGT 442      MKT 367 |  |  | 3              |
| Major Requirement          | MGT 487   | Strategic Management and Policy                |  | 3              |
| Major Requirement          | ITC 429   | Information Systems with Business Intelligence |  | 3              |
| General Elective **        | Work with your MSU advisor to identify courses that will complement your specific career goals.           |  |  | 2              |
| <b>Semester 4 Total</b>    |   |  |  | <b>11</b>      |
| <b>Total Hours at MSU</b>  |   |  |  | <b>54</b>      |
| <b>Total Hours Overall</b> |   |  |  | <b>120-124</b> |

\*\* Electives provide the opportunity to customize your degree program. Some elective credits may or may not be needed to bring total credit hours to a minimum of 120 credit hours and upper division hours (300+) to 40.

**Important notes about this MSU major:**

^ Globalization requirement – May be met by completing one of the following options: Completion of a full-semester of study away experience; Completion of six hours of the SAME foreign language as above noted; Completion of a study abroad internship; Completion of an international short-term MSU faculty-led program; Completion of six hours of foreign culture courses as above noted. The study away, study abroad internship and faculty-led program options require preapproval. \*Courses are Admission Requirements to MSU's College of Business.  
- Students must get a "C" or higher, in College Algebra (OTC's MTH 130), if ACC 201 & QBA 237 are taken at MSU.  
- Admission to the College of Business is separate from admission to the University. Students must have completed at least 54 hours (MSU and/or transfer), have at least a 2.50 cumulative GPA (MSU and/or transfer GPA), and completion of at least 10 of the 12 admission courses denoted above. Up to two of the above denoted admission courses may be completed during the semester of admission; however, students should make every effort to complete all of the denoted courses prior to admission to the College of Business.

GPA requirements include a minimum 2.00 Missouri State GPA and a minimum 2.50 combined GPA to apply for admission to the College of Business.

**This information is provided as a guide only.**

- OTC students are strongly encouraged to meet with their major specific MSU transfer advisor early in their OTC education to discuss the most appropriate OTC coursework for their intended MSU major, MSU degree requirements, etc.
- Students are required to fulfill MSU graduation and GPA requirements to receive a degree and should consult with their MSU advisor and the MSU undergraduate catalog for details, as there may exist pre-requisite requirements as well as periodicity limitations that could affect scheduling sequences.
- Please note that transfer students from Missouri public colleges and universities may follow the general education and general baccalaureate degree requirements in effect at Missouri State when they first enrolled (or re-enrolled after an absence of one calendar year or more) as degree-seeking students at the institutions from which they transferred (e.g., OTC).