

**SUSTAINABILITY ADVISORY COMMITTEE  
MISSOURI STATE UNIVERSITY-MINUTES  
10:00 AM, December 3, 2013, Carrington 203**

**Members in attendance:**

|                 |                 |
|-----------------|-----------------|
| Shelby Anderson | Thomas Lane     |
| Lauren Bansbach | Barbara Lucks   |
| Bill Cheek      | Ken McClure     |
| Jennifer Cox    | Tina McManus    |
| Shane Franklin  | Matt Morris     |
| Terrel Gallaway | Joe Pitts       |
| Janice Greene   | David Schneider |
| Tony Hein       | Cara Shaefer    |
| Tammy Jahnke    | David Vaughan   |
| Brad Kielhofner | Max Wagner      |
| Mike Klem       |                 |

- **Approve Minutes from November 5, 2013 meeting-unanimously approved.**
- **Reports from subcommittees –**

**Energy Subcommittee – Jen Cox, Chair**

- Finalizing WaterSense Purchasing and Energy Procedures for campus – will bring to this group in January or February for review.
- Planning meetings for Campus Conservation Nationals occurring this month; event is between February 3, 2014 and April 25, 2014; more information at the next meeting.
- Bob Eckels, Pilar Karlen, and Jennifer Cox presented to the Deans and Department Heads with the President and Provost about energy initiatives on November 22. They discussed initiatives by Facilities Management, working with the students, and the Energy Subcommittee.

**Benchmark Subcommittee – David Vaughan, Chair**—nothing to report at this time.

**Goal Watching Subcommittee – Bill Cheek, Chair**

The subcommittee briefly reviewed Short- and Long-Term Goals including revision of Long-Term goals sent to full committee on November 21.

Discussion of timeframe:

- Subcommittee will provide a preliminary report in May with final report at September meeting.
- Subcommittee recommends beginning/ending date of September to September.

Discussion of how to measure goals:

- Many goals are simply Yes/No.
- Will note partial meeting of goals.
- Subcommittee recommends that full committee establish “Key Performance Indicators (KPI’s) or similar terminology to help in reporting and dissemination.
  - Report these on web site and update at least on an annual basis.

The subcommittee discussed data sources and agreed that these would be determined by the full committee and/or “person responsible.”

- **Long-Term Goals Discussion**—Tammy asked for comments on the revised long-term goals with discussion.

**MOTION:** David Schneider moved for the Sustainability Advisory Committee to accept the Long-Term Goals as amended with the word change of campus to University in the carbon footprint section. Seconded and passed by voice vote.

There was discussion about long-term goals that might be missing from the list. Two groups were appointed to work on goal statements for the January or February meetings:

- Thomas Lane, Terrell Gallaway and Lauren Bansbach will work on educational goals for the committee.
- David Schneider will work on a long term goal for financial support.

- **News from around the room!**

- **Max Wagner**-The Sustainability Committee is working on several projects-

- Reviewing bids and comparing companies for the car sharing program.
- PSU reusable cup program is proceeding as planned.
- Planning for the future and how to increase recycling participation.

- **Barbara Lucks**

- The City worked with Wil Fisher Distributing to promote their turkey oil recycling collection event that took place at their warehouse on the Friday and Monday following Thanksgiving. Wil Fisher used the oil for fuel for their biodiesel fleet of trucks.

- **Thomas Lane**

- Kentwood Hall received the Educational Program of the Month Green Room Certification from the National Association of College and University Residence Halls.

**- Cara Shaefer**

- City Utilities has increased the rebate for insulation upgrades to 50% off of the cost up to \$500 through the end of December.

**- Joe Pitts**

- The James River Basin Partnership will once again teach 5<sup>th</sup> grade students at Watershed Education Festivals in 2014. They are also planning for one more year of the storm drain reveal in which local artists paint the storm drains in the community.

**- David Vaughan**

- Update on CRT monitor recycling:  
675 computer monitors have been recycled from campus which greatly reduces the amount of lead in landfills.

**- Tony Hein**

- 205 out of 270, or 76% of the customer surveys for the fall semester mentioned sustainability as something they would like to see improved.

**- Matt Morris**

- Work continues with Burns and Roe on the 2013 energy audit. A second version of the draft will be available soon.

**- Brad Kielhofner**

- Carpet was replaced in the lobby and public areas of Juanita K. Hammons Hall. All of the old carpet was recycled.

**- Jennifer Cox**

- Maintenance has completed the installation of pressure independent valves in Hammons Student Center, Hammons House, Hutchens House, Freudenberger House, Garst Dining Hall, and HHPA. These were funded through a DNR loan.

**- Lauren Bansbach**

- Five members of Students for a Sustainable Future toured the John Twitty Energy Center in Springfield.

**- Mike Klem**

- The water conference in November was very successful and will be at the Darr Agriculture Center again in November of 2014.

**- Bill Cheek**

- Will be contacting appropriate individuals and offices to update KPI website, #8 concerning sustainability.

**- David Schneider**

- An ink cartridge recycling program has been established in the bookstore.

**- Teresa Frederick**

- A second load of glass was taken to the recycling center, making a total of 1.5 cubic yards so far. This isn't a large number, but it is progress since the glass recycling requires more effort for students than other types of recycling. Currently, there are only containers in the lobbies of the residence halls.
- Next newsletter will be shared the week of December 2<sup>nd</sup>.
- Registration for Recyclemania is complete and planning is under way for the competition.
- Spring sustainability events have been planned. Residential Life will be partnering with Dining Services to focus on food waste in January with a waste display and a program to encourage the use of reusable drink containers in the dining centers.
- End of the semester collection with The Kitchen. Containers will be in the lobby of each residence hall December 2-14.

**- Shelby Anderson**

- The second issue of the Sustainability Newsletter was sent out in November.

➤ **Next meeting – January 7, 2014 10:00 am, Carrington 203**