

INTERFRATERNITY COUNCIL
CONSTITUTION, BYLAWS

MISSOURI STATE UNIVERSITY

Ratified August 31st, 2022

CONSTITUTION AND BYLAWS

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CONSTITUTION OF THE INTERFRATERNITY COUNCIL MISSOURI STATE UNIVERSITY

Preamble

The social fraternities of Missouri State University adopt this Constitution and enter into a mutual pledge to work together for these specific purposes: to foster a spirit of friendliness and cooperative helpfulness among all fraternities on the campus; to provide an organized agency by means of which fraternities can cooperate in matter of common concern relating to social affairs, school activities, rules regulating recruiting and initiating activities, financial problems, and scholarship standards; to bring about closer relations between fraternities and the administration in promoting the general interests of the University as an educational institution and service institution for the State in accordance with the rules and regulations of Missouri State University, the laws of the state of Missouri, and the laws of the United States of America.

ARTICLE I

Name

The name of this organization shall be the Interfraternity Council (IFC) of Missouri State University.

ARTICLE II

Purpose

This organization will promote the welfare of fraternities in every way by maintaining a high standard of scholarship, cooperation with University administration, and encouraging maximum development of fraternity ideals.

ARTICLE III

Organization

The general organization shall consist of the main body of representatives of the Council, plus the Executive Board, an IFC Judicial Board, and such other subsidiary councils and committees as may be authorized and controlled by the IFC.

ARTICLE IV

Membership

- I. Prior to the chartering or colonization of any men's national social fraternity on the Missouri State University campus, that organization must first be granted approval by the IFC. After an organization has received both colony status from a national fraternity and approval of their constitution by the Student Government Association of Missouri State University, that colony is eligible for membership in the IFC.

- II. Effective with the ratification of this Constitution, a fraternity seeking recognition by the IFC at Missouri State University must:
- a. Fulfill the requirements set forth in the policy and procedure of the IFC for membership.
 - b. Shall specifically state their membership is non-restrictive with respect to race, creed, color, sexual orientation, or national origin.
 - c. The sole source of active members, no including honorary members, must be from the student body of Missouri State University.
- III. Each chartered fraternity shall be entitled to two delegates.
- a. These delegates shall:
 - i. Include the Chapter President as one of the two delegates.
 - ii. Include any relevant member of the chapter who will benefit from the conversations being had at that week's General Council meeting (ex. Recruitment chair attending General Council to vote on recruitment rules)
 - iii. Participate in discussions at General Council
 - iv. Serve on committees when there is an opportunity to
 - v. Be aware of all IFC Bylaws and procedures
 - vi. Attend the IFC Delegate Workshop
 - vii. Relay all important information back to their chapter from the IFC
 - viii. Support programs put on by the IFC, the Panhellenic Association, the National Panhellenic Association, Fraternity and Sorority Life Auxiliary Councils, and all chapters included in these councils
 - ix. Provide feedback to the IFC Executive Board members on how to better help fraternities
 - x. Chapter Presidents are only allowed to substitute with a member of their executive board, if they have a class conflict or other obligation. This must be approved by the Interfraternity Council President or Vice President of Administration.
 - xi. If a chapter President is absent for more than two Interfraternity Council General Council meetings, the President's chapter will lose voting rights for the remainder of the semester
 - xii. The Interfraternity Council Executive Board may request a special session requiring a specific officer from each chapter to attend
 - xiii. The Chapter President must be in attendance for General Council for his chapter's vote to be deemed legitimate, unless circumstance is approved by IFC President and Advisor.
- IV. A fraternity may substitute a representative for a General Council meeting by notifying the VP of Administration at least 24 hours in advance of said meeting, either by way of email, in-person meeting, or other forms of contact. An alternate for a specific meeting

may only have voting rights for said chapter by conforming to this advance notification policy.

- V. All IFC chapters must have at least one of their two available senate seats filled in Student Government Association (SGA) in order to retain IFC voting powers.
 - a. Voting powers will be restored once one of the two seats are filled.
 - b. The Interfraternity Council President must keep record with SGA's Secretary of Senate, all current IFC members serving on Senate
- VI. The IFC Advisor shall be an ex-officio member of the IFC without the power to vote.
- VII. A member fraternity may be suspended from the IFC for violation of the University Code of Student Rights and Responsibilities, the Fraternity and Sorority Life Governance Statement, or the IFC Constitution, amendments, or policies. Violations are subject to consideration by the IFC Judicial Board.

ARTICLE V

Role of the IFC Executive Board Officers

Section I. IFC President

The duties and responsibilities of the IFC President are as follows:

- I. Provide guidance and focus to the efforts of the General Body and Executive Committee.
- II. Preside over all meetings of the General Body and Executive Committee.
- III. Provide an agenda and assure that all meetings within their jurisdiction are conducted properly and efficiently
- IV. Delegate responsibilities to the IFC Executive Board and ensure that these responsibilities are being fulfilled
- V. Cast the final vote in the event of a tie.
- VI. Build rapport and establish positive working relationships between IFC and Member Fraternity leaders, as well as leaders of the Panhellenic Council, the National Panhellenic Council.
- VII. Serve as the official spokesperson for the fraternity community, and be the first contact person for the IFC
- VIII. Establish positive working relationships with campus and local law enforcement agencies.
- IX. Regularly interact with the leaders of other governing councils and campus organizations.
- X. Establish a working relationship with key college administrators.
- XI. Establish a working relationship with and communicate campus data, issues, and trends in a timely manner to the NIC.
- XII. Maintain current information for accurate Member Fraternity rosters.
- XIII. Consult with the IFC advisor on guidance, questions, and problems that may arise.
- XIV. Pursuant to their position, the President shall perform all other duties deemed necessary by the IFC or stated elsewhere in the Constitution
- XV. Oversee the election process.
- XVI. Coordinate the submission of AFLV and Star awards

Section II. IFC Vice President of Judicial Affairs

The duties and responsibilities of the IFC Vice President of Judicial Affairs are as follows:

- I. Serve as chair of the IFC Judicial Committee and serve as the non-voting Chief Justice of assigned IFC Judicial Board hearings.
- II. Ensure proper filing and preparation for all judicial actions.
- III. Ensure compliance with all IFC judicial action imposed upon a Member Fraternity.
- IV. Educate Member Fraternities on the IFC Constitution and Bylaws, judicial processes, and risk management policies.
- V. Conduct judicial policy and procedures training for new IFC Judicial Committee justices.
- VI. Assist in conflict mediation between Member Fraternities.
- VII. Review all IFC governance documents alongside the IFC President and a committee, at least annually.
- VIII. Preside at all IFC Meetings (General and Executive Council) in the President's absence.
- IX. Serve as the chairperson for the Justice's Committee.

Section III. IFC Vice President of Administration

The duties and responsibilities of the IFC Vice President of Administration are as follows:

- I. Serve as the supervisory power behind all IFC delegates, committees, and liaisons, as the secretary by taking minutes and attendance at Executive Board and General Council meetings
- II. Set in on the Student Organization Funding Allocation Council and serve as a representative for Fraternity and Sorority Life when deemed necessary by the Assistant Director of Fraternity and Sorority Life.
- III. Supervise the annual budget process.
- IV. Impose fines on member fraternities' delinquent of late dues or unexcused absences of representatives at meetings.
- V. Collect IFC Member Fraternity dues, fines, or other assessments as needed.
- VI. Maintain accurate records throughout the year through collecting receipts and updating the running budget for the year
- VII. Review and approve all IFC Expenditure Request Forms and IFC Reimbursement Request Forms.
- VIII. Make all disbursements with an additional signature from the Assistant Director of Fraternity and Sorority Life
- IX. Organize and coordinate special functions that the IFC may choose to participate in or sponsor with IFC President approval.
- X. Make bank deposits when necessary and in a timely manner.
- XI. Provide advice and support to Member Fraternity financial officers.
- XII. Organize IFC Liaisons and ensure their pieces are spoken in the council meetings
- XIII. Meet weekly with the IFC Advisor to discuss financial status of the council.
- XIV. Handle any other correspondence deemed necessary by the General Council.

Section IV. IFC Vice President of Community Relations

The duties and responsibilities of the IFC Vice President of Community Relations are as follows:

- I. Develop service projects and philanthropic events for Member Fraternities that help in areas such as alumni relations, parent relations, university relations, and other Springfield relations.
- II. Establish a positive working relationship with external constituents.
- III. Provide advice and support to Member Fraternity community service/philanthropy officers.
- IV. Oversee all IFC Intramural sports leagues in partnership with the Foster Recreation Center and the Associate Director of Recreational Sports.
- V. Help with the planning and execution of a sports tournament for the Fraternity Members, and acquiring sponsors for the year.

Section V. IFC Vice President of Membership Development

The duties and responsibilities of the IFC Vice President of Member Development are as follows:

- I. Develop best practices for new member and member education programs for Member Fraternities.
- II. Coordinate Member Fraternities turning in their New Member Education plan/schedule and review the new member plans with the IFC President and Advisor.
- III. Meet with New Member Educators to provide feedback on plans if need be.
- IV. Collect and report new member retention, academics, and involvement statistics.
- V. Organize, develop, and implement a New Member Day.
- VI. Develop opportunities for continuing member education by collaborating with alumni, Missouri State University offices and departments, and student organizations to offer educational programming covering the following topics: academic achievement, alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.
- VII. Host a New Member Educator round table twice a semester to discuss New Member Education and teach them how to foster relations between new members.
 - a. Host one round table prior to the New Member Process beginning and then host one at the end of the semester to obtain feedback.
- VIII. Provide advice and support to Member Fraternity member development officers.

Section VI. IFC Vice President of Recruitment

The duties and responsibilities of the IFC Vice President of Recruitment are as follows:

- I. Serve as chair of the IFC Recruitment Committee.
- II. Uphold and annually update the IFC Recruitment Policy based on feedback from Chapter Presidents and Chapter Recruitment officers.
- III. Maintain an interest list of Potential New Members and collect and maintain accurate New Member Rosters for each Member Fraternity.
- IV. Host multiple IFC sponsored recruitment events during the formal recruitment period to ensure all chapters have an equal voice to start recruitment.
- V. Monitor and enforce recruitment rules and regulations, and direct chapters with any infractions to the Interfraternity Council Judicial Complaint Form.
- VI. Provide advice and support to Member Fraternity recruitment officers through roundtables and advisor meetings.

- VII. Be available during the summer of their term to organize and supervise recruitment and be available for SOAR sessions.
- VIII. Collect and disseminate information on the fraternity community to all campus and community media sources.
- IX. Keep the media informed on upcoming events or potential news.
- X. Assist in the development of various IFC publications and outreach programs.

Section VII. IFC Vice President of Academics

The duties and responsibilities of the IFC Vice President of Scholarship are as follows:

- I. Promote important academic dates and deadlines.
- II. Collect and distribute information about campus academic services, such as tutors, the writing lab, math lab, learning assistance programs, interest tests, career counseling, placement workshops, and library resources.
- III. Work individually with member fraternity scholarship chairs below the all-men's grade point average.
- IV. Build and maintain relationships with faculty, academic offices, and academic honorary societies.
- V. Provide a Scholarship from the IFC for any student in a Member Fraternity.
- VI. Work with the Vice President of Administration to notify every chapter President and Scholarship Chairs at the beginning of the semester to inform them of their academic sanctions, if any, that their chapter will be facing.
- VII. Develop incentives to reward Member Fraternities for scholastic achievements.
- VIII. Provide advice and support to Member Fraternity scholarship officers.

Section VIII. IFC Vice President of Social Awareness

The duties and responsibilities of the IFC Vice President of Social Awareness are as follows:

- I. Serve as Assistant chair of the IFC Judicial Board and serve as the non-voting Chief Justice in the absence of the Vice President of Judicial Affairs.
- II. Assist the Vice President of Judicial Affairs in all duties pertaining to the IFC Judicial Board.
- III. Serve on the Executive Board of the Fraternity and Sorority Life Leaders of Social Awareness
- IV. Coordinate programming for the community related to diversity, mental health, substance abuse, and harm prevention.
- V. Promote a culture of inclusion where all individuals are welcome, able to thrive and be fully engaged in the fraternity/sorority experience.
- VI. Establish and update annually an IFC-wide DEI plan.
- VII. Collaborate with campus/community offices and content experts to provide resources and in-depth discussions
- VIII. Collaborate with other fraternal councils to provide a community-wide effort of DEI.
- IX. Conduct annual needs assessment and analyze results to ensure the educational focuses aligns with the membership needs.
- X. Provide guidance and support to chapter's DEI/Social Awareness focused chairs
- XI. Ensure all chapter's have an active DEI chair.

- XII. Convening community dialogue in response to campus, national and global events related to diversity and inclusion, mental health, substance abuse, and harm prevention.
- XI. Build and sustain community partnerships to support projects/plans/initiatives.

Section IX. IFC Director of Marketing

The duties and responsibilities of the IFC Director of Marketing are as follows:

- I. Produce and distribute promotional materials to all incoming students and unaffiliated students while developing and executing a public relations and social media strategy.
- II. Develop recruitment workshops and programs for Member Fraternities.
- III. Develop and implement a marketing strategy in order to attain the IFC Executive Board's goals.
- IV. Assist in the creation of marketing materials for IFC events and announcements.
- V. Execute Public Relations and Marketing system that emphasizes the positive activities of the IFC's goals and the Fraternity and Sorority Community as a whole, as well as special events and/or programming executed by the IFC Executive Board.

Section X. Other Duties

I. Executive Board Duties

- a. The officers of the Executive Board shall be elected for a term of one year.
- b. Officers will attend all IFC Executive Board and Council Meetings.
- c. Officers will attend the AFLV Conference.
- d. Officers will attend the Leadership Retreat in January.
- e. Officers will uphold the IFC Constitution and Bylaws.
- f. Officers will prepare an annual report to be submitted at the AFLV Conference.
- g. The Executive Board shall meet at least once a week during the semester with the meeting to be called by the President.
- h. For an IFC officer to resign from their position, said officer must submit a written resignation letter two weeks in advance to the IFC President.
- i. Any executive member of the IFC that steps down from his office prior to the end of his term for reasons not justified by 2/3 of the IFC vote will result in a one-year suspension. This suspension prohibits the respective chapter from running for an IFC executive position the rest of the term and for the following election term. Any cases requesting an exception are to be reviewed by the IFC Executive Board and voted on by the IFC chapter representatives.
- j. Each IFC Executive Board member will be required to hold two office hours per week.
- k. Members of the IFC Executive Board shall not be counted as their fraternities IFC representative.
- l. Members of the IFC Executive Board shall be disaffiliated during an IFC sponsored event, including, but not limited to, the recruitment period and Greek

Week. Exceptions to disaffiliation may be permitted by the President in specific instances, such as Greek Jam participation.

- m. Failure to fulfill any of these duties, including requirements listed in their position descriptions, will result in the Executive Board Member becoming an ex-officio member of the Executive Board. Their position will be filled by following the vacant offices procedures.

II. Liaisons to the IFC

- a. The VP of Administration will be in charge of selecting the organizations that the IFC will send liaisons to at the beginning of each semester.
- b. The responsibilities of these liaisons include:
 - i. Attending the organization meetings of the organization they are a liaison for giving a report at every General Council meeting
 - ii. Encourage and promote the events of the organization they are the liaison for to the IFC and the fraternities on campus

Article VI *Election of Officers*

I. The IFC Executive Board Officers shall be elected by the General Council.

II. Procedures for election of Executive Board Officers

- a. Qualifications:
 - i. A candidate for office shall be an initiated member.
 - ii. They shall have completed at least 30 credit hours at the time of election or appointment.
 - iii. They shall be sure of their return to campus in the fall.
 - iv. They shall have and maintain a cumulative grade point average of a 2.75.
 - v. IFC Executive Board Officers are required to attend the Executive Board and General Council meetings
 - vi. They shall submit an application and an outline of their ideas for the term of office they are seeking.
 - vii. If later chosen they must be willing to resign from any executive position within in their personal chapter (beginning with the new officers for 2022-2023) unless given a pardon by the IFC President and Advisor.
- b. Nominating Procedures for Executive Officers:
 - i. Each fraternity shall be eligible to nominate members for Executive Board Officer interviews from their initiated members.
 - ii. Each person nominated must submit their name and qualifications on the form provided by the IFC.

- iii. Following an interview and examination of each applicant's qualifications, the IFC Executive Board shall present a slate with one qualified person for each executive position.
- iv. Candidates are allowed to run for positions they have previously applied and interviewed for from the floor if they are not slated for said position. There will be a call for nominations before the election of each position.

c. Election Procedure for Executive Board Officers:

- i. Elections are to be held during the General Council meeting prior to the second week in December and will be conducted by the acting executive council.
- ii. At the General Council meeting prior to elections, the executive board will present a slate with a recommendation for each position. This slate is to be voted upon at the following meeting and can only be accepted by unanimous support of all chapters.
- iii. Any other result causes the following procedure:
 - 1. Candidates are given a standardized allotment of time in which to speak about their candidacy.
 - 2. Only the Chapter President can vote in an election, unless approved by the IFC President and Advisor one week prior to the election.
 - 3. Candidates may run off the floor if they have fulfilled all qualifications and nominating procedures.
 - 4. Nominations will be taken the day of elections and will only be accepted from official delegates at the meeting.
 - 5. The election meeting is open to viewing by any IFC Executive Board Officer, IFC delegates, IFC member at large, liaisons to the IFC, and Advisors or OSE employees. Any member of an IFC fraternity is considered a "member at large"
 - 6. Approved delegates or alternates are the only participants allowed to speak.

d. Restrictions

- i. The IFC President shall hold no other major campus office or major chapter office positions,
 - 1. i.e. executive board or executive council positions, other than those which they hold by virtue of their IFC position.
 - 2. The VP of Administration shall not be the treasurer for their chapter
 - 3. The VP of recruitment may not act their chapter's recruitment officer

e. Vacant Offices

- i. In the event that the office of President is vacated, the IFC shall elect the VP of Administration to assume the position.
- ii. Other vacancies of the IFC Executive Board Officers shall be filled by selection of applications from chapters not already represented by the Executive Officers.
- iii. These selections are to be made by the IFC Executive Board Officers.

ARTICLE VII

Meetings

- I. Meetings of the General Council shall be held biweekly. The President shall designate the time and place.
- II. A quorum shall consist of a majority of General Council Members.
- III. Roberts Rules of Order shall prevail at all meetings of the Council or any committee of the Council.
- IV. A special meeting may be called by the President or by 2/3 vote of the members of the Council.
- V. Chapter representatives will be kept on a roster by the IFC VP of Administration and will be expected to attend each General Council meeting. Each representative, in order to be confirmed by the VP of Administration, must be committed to attending General Council meetings for at least one semester and attending the Delegate Retreat.
- VI. Attendance
 - a. Chapters with an unexcused absence will lose voting rights for the following General Council meeting.
 - b. Chapters with more than two unexcused absences in the same semester will go through the IFC Judicial Board process.
 - c. Chapters with perfect attendance for a full semester will receive a 5% dues reduction for the following semester.
- VII. If a representative is unable to continue their commitment to attending General Council, a replacement may be confirmed by the IFC VP of Administration if they deem it a legitimate reason.
- VIII. Each fraternity will receive a singular vote during the regular meetings of the Council.

ARTICLE VIII

Finances

- I. All chapters will have semesters dues determined by the IFC.
- II. The budget will be approved by General Council in the spring of each year.
- III. Any fraternity that allows an outstanding balance to the IFC to exceed \$100 will be placed on probation. While on probation, the chapter must establish a payment plan with the VP of Administration subject to approval of the IFC Executive Board. This payment plan must include the amount and number of payments, and date by which the amount must be paid in full. If a payment is missed or the account does not reach a zero balance by the established due date, that chapter will be placed on suspension until a zero balance is reached. While on suspension, the chapter will lose voting privileges and the opportunity to participate in intramurals. A limit on social exchanges may also be imposed until the outstanding balance is paid in full.
- IV. Any fraternity that is fined any amount other than attendance fines will be placed on voting suspension until the fine is paid.
- V. Invoices for IFC chapter dues will be sent out six weeks following the submission of finalized rosters and will be due two weeks after the invoices are sent out.
- VI. Dues will be \$12 per active member for chapters and \$8 per active member for colonies.
- VII. New Members will be assessed “IFC Dues” of \$5. This money will be used to pay for the IFC Bid Card the new member signed.
- VIII. Any fraternity that does not have a zero balance at the first meeting of any semester will be placed on suspension until the outstanding balance is paid. Suspension, in this case, will mean loss of voting privileges and forfeiture of participation in the IFC recruitment and fraternity intramurals. These privileges will be reinstated upon achievement of a zero balance.
- IX. All fees for sporting events will be paid to the Office of Campus Recreation prior to each event.
- X. Colonies start paying IFC dues at their first full semester on campus.
- XI. All fines issues by the IFC must be submitted in within 14 business days unless stated otherwise.

- XII. Any event or project that the IFC would like to plan that requires a budget of over \$1000 must be voted on by the General Council. This does not include anything specifically identified in the budget.
- XIII. Every semester the IFC budget will set aside \$500 for each colony on campus for the colony's use. For the colony to be able to use these funds, they must complete the following:
 - a. Submit a budget and agenda for the event they would like to put on
 - b. Meet with an IFC Executive Board Officer to discuss the event
 - c. Present their event to the General Council and have the General Council vote on the allocation of funds for the event
- XIV. Every year, the IFC will set aside 25% of the total income from dues from the prior year for chapters to use towards educational programming for the community.
 - a. The following stipulations must be met for chapters to use this money:
 - i. Must work with at least one other chapter in the IFC to put on the event
 - ii. Must submit a funding request form to the IFC
 - iii. The General Council must have a majority vote to approve the funding
 - b. Educational topics may include, but are not limited to:
 - i. Social Awareness issues
 - ii. Leadership Development
 - iii. Issues pertinent to Fraternity and Sorority Life (i.e. Hazing)
 - iv. Bystander Intervention
 - c. Any surplus money in the funding budget will be put aside for scholarships to assist members of the fraternity community. This scholarship fund will be handled by the VP of Academics.

ARTICLE IX

Amendments

This Constitution and Bylaws may be amended by a 2/3 vote of the General Council. Suggested amendments shall be read and discussed in a meeting at least one occasion prior to the vote upon their adoption.

ARTICLE X

Impeachment Clause

If a motion to impeach is moved and seconded, any officer of the IFC may be impeached by a 3/4 vote of the IFC Executive Board. The motion may be made by a representative or an executive board member in a General Council meeting. The motion will then be voted on by the executive council. The vote can then be either ratified or vetoed by 3/4 vote of the General Council in the following meeting. This impeachment prohibits the respective chapter from running for an IFC executive position the rest of the term and for the following election term. Any cases requesting an exception are to be reviewed by the IFC Executive Board and voted on by the General Council.

ARTICLE XI

Ratification

This Constitution shall be fully ratified one approved by a 2/3 vote of the General Council, after its submission to and approval by the Office of Student Engagement, and after its submission to and approval by the Student Government Association. Every year this Constitution is to be reviewed and updated by a committee of IFC Delegates in conjunction with the President, Chief Justice, and Associate Chief Justice.

ARTICLE XII

Empowerment

This Constitution will take effect after it is accepted by both the Office of Student Engagement and Student Government Association of Missouri State University, and accepted by a 2/3 vote of the General Council.

BYLAWS OF THE INTERFRATERNITY COUNCIL MISSOURI STATE UNIVERSITY

ARTICLE I

Scholarship Policy

The intended purpose of this Scholarship Policy of the IFC of Missouri State University is to promote academic standards for the fraternities, which exceed the requirements set forth in this policy and to provide a scholastic directive for the fraternity system as a whole which surpassed the All-Male GPA of Missouri State University.

- I. The Office of Student Engagement, through Fraternity and Sorority Life, will calculate fall and spring semester grade point averages for each chapter. It is the responsibility of each chapter to make sure the membership rosters are updated by the semester deadline.
- II. Academic Probation mandates the following sanctions for a chapter:

- a. Academic Restriction (1st semester with an overall chapter GPA below 2.75)
 - i. Limited to three registered social events per semester (includes, but is not limited to, formals, exchanges, etc.)
 - ii. Fined \$100.00.
- b. Level 1 (1st semester with an overall chapter GPA below 2.6)
 - i. Registered social events are subject to the approval of the VP of Academics and the Fraternity and Sorority Life Advisor.
 - ii. Fined \$125.00.
 - iii. Must host an educational event for their chapter, covering an academic topic approved by the VP of Academics. They must have at least 50% attendance from their members for the event to count towards their sanction requirement.
- c. Level 2 (2nd semester with an overall chapter GPA below 2.6)
 - i. No registered social events
 - ii. Fined \$150.00.
 - iii. Must host an educational event that is open to the entire campus community, covering an academic topic approved by the VP of Academics. The hosting chapter must have at least 60% attendance from their members for the event to count towards their sanction.
 - iv. Ineligible to participate in fraternity intramurals, nominate members for Homecoming Court or nominate members for Greek God.
- d. Level 3 (3rd semester with an overall chapter GPA below 2.6)
 - i. No registered social events.
 - ii. Fined \$175.00.
 - iii. Must host an educational event that is open to the entire campus community, covering an academic topic approved by the VP of Academics. The hosting chapter must have at least 75% attendance from their members for the event to count towards their sanction.
 - iv. Ineligible to participate in fraternity intramurals and any Homecoming or Greek Week events.
- e. Level 4 (4th semester with an overall chapter GPA below 2.6)
 - i. Loss of recognition from the Missouri State University IFC.

- f. In the case that a chapter reached Level 4 probation and loses recognition from the Missouri State University IFC certain guidelines must be met if said chapter is to be reinstated. The guidelines are as follows:
 - i. The chapter must make a GPA above a 2.6 for two consecutive semesters as calculated by the Office of Student Engagement.
 - ii. The chapter must be in good standing with the IFC, including all unpaid fines or dues.
 - g. A chapter will be bound to a sanction so long as their average GPA qualifies them for it. Should a chapter fall back into either Academic Restriction or Academic Probation, it will be treated as their first semester under that academic standing.
 - h. Chapters on either Academic Restriction or Academic Probation will be required to meet with the VP of Academics within the first month of the semester and after midterms to discuss the chapter's progress. Any additional meetings will be set up depending on the needs of the chapter.
 - i. All fines will be used to contribute to an IFC Academic Scholarship.
- III. This policy shall be reexamined at the beginning of each academic year by the IFC Bylaws Revision Committee along with the VP of Academics. Any changes made in this policy must be approved by the General Council.
- IV. Any fraternity that raises their overall chapter GPA (as determined by the Office of Student Engagement) from the previous semester can be awarded monies to the philanthropy of their choice. The scale for determining the amount of money given to each fraternity from the IFC is as follows: 0.25-0.49=\$50.00; 0.5-0.74=\$100.00; 0.750-0.99=\$250.00; any increase equal to or over 1.0=\$500.00. GPA increases will never be rounded up. For example, an increase of 0.999 will be calculated as an increase of 0.99, not 1.0.
- V. Any fraternity that raises their overall New Member GPA (as determined by the Office of Student Engagement) from the previous, corresponding class from the year before (fall and fall, or spring and spring) can be awarded monies to their New Member Class for that semester in review.
- a. The financial incentive that can be awarded to the chapter must be used by the class in the form of a class gift or a financial contribution to Homecoming or Greek Week competitions.
 - b. The financial gift that the class chooses must be approved by the Office of Student Engagement and the IFC Executive Board.
 - c. The scale for determining the amount of money given to each fraternity from the IFC is as follows: 0.25-0.49=\$25.00; 0.5-0.74=\$50.00; 0.75-0.99= \$125.00; any increase equal to or over 1.0=\$250.00.
 - d. GPA increases will never be rounded up. For example, an increase of 0.999 will be calculated as an increase of 0.99, not 1.0.

ARTICLE II

Expansion Policy

The IFC at Missouri State University encourages and promotes the growth of both its current and potential organizations. The IFC or any member fraternities shall not restrict the expansion of future potential fraternities. We are committed to (Inter)National Greek organizations and will put first the interests and welfare of current chapters; second, the reestablishing of National fraternities formerly having chapters at Missouri State University; third, the Colonization of new (Inter)National fraternities; and fourth, the Colonizing of a local group. The following steps and procedures should be followed for an interested group to become involved with the IFC at Missouri State University.

I. Expansion Committee:

- a. Purpose: The Expansion Committee shall deal with all matters pertaining to the expansion of the IFC. All action in the area of expansion must be approved and sanctioned by this committee.
- b. Membership: The Expansion Committee shall be a semesterly duty of the VP of Recruitment immediately following recruitment. Some members of the committee may include (but not limited to):
 - i. Assistant Director of Student Engagement for Fraternity and Sorority Life
 - ii. 5-7 Chapter Representatives
 - iii. Prominent Alumni (or Chapter Advisor) from an older and a younger campus chapter.
- c. Duties:
 - i. The expansion committee will annually review the status and climate of the fraternity system after Fall and Spring Recruitment, and to make recommendations to the IFC concerning expansion. The committee will use the following data to help determine their recommendation:
 - 1. Enrollment figures
 - 2. The number of students going through recruitment
 - 3. The number of students that joined a chapter
 - 4. The number of unaffiliated, matriculated men
 - 5. The total size of the Fraternity and Sorority Life System
 - 6. The retention rate of all fraternities (number of bids compared to number of activations)
 - 7. Pre-established return agreements with NIC member fraternities
 - 8. All requests for expansion, to ensure that each requesting group has a pathway for expansion within a maximum of a four-year period.

- ii. The expansion committee will review these expansion procedures at the beginning of each semester to ensure that they reflect the current IFC and University guidelines.
- iii. The expansion committee will provide ongoing support to all new Colonies.
- iv. The expansion committee will coordinate the Procedures for Expansion

II. Procedures for Expansion

a. IFC expansion can occur in three ways:

- i. First, through a request for IFC colony status by an interest group.
- ii. Second, through receiving a formal petition for re-colonization by a group previously recognized as a social fraternity on this campus.
- iii. Third, through a formal expansion plan approved by the IFC and the Expansion Committee.

b. Requirements for IFC Colony Status:

- i. The organization must have a membership development plan and a new member process.
- ii. The organization has planned semester visits from a headquarters representative to its chapter.
- iii. The interested organization must be able to meet the standards set forth by the Missouri State University Annual Feedback meeting requirements.

c. Request for IFC Colony Status:

- i. When a(n) (Inter)National organization has established a relationship with a group of Missouri State University students the group may petition for IFC Colony Status.
- ii. A request for the IFC Colony status must be submitted in writing to the IFC and the Expansion Committee Chairman. This request must include:
 - 1. The Constitution and Bylaws of the (Inter)National organization.
 - 2. Description of various (Inter)National programs, such as Risk Management, Member Education, Scholarship, Programming, and Leadership Development.
 - 3. The Constitution and Bylaws of the local organization. This material must include a mission statement which is supportive of the aims and purposes of Missouri State University.
 - 4. A roster of all colony members and officers.
 - 5. The name of one member of the Missouri State University faculty or administration who has agreed to serve as a faculty advisor. In

addition, the name of a local alumni who will serve as the chapter advisor.

- iii. The petitioning group must receive recognition as an organization from the Student Government Association.
- iv. IFC Colony Status is issued assuming all requirements are met and approved.

III. IFC Colonization (Prior to Colony Status)

a. Formal Petitioning for Re-Colonization of fraternity previously on Missouri State University's campus:

- i. All procedures from Section II Subsection b above shall apply
- ii. In reviewing an application for expansion from a previously recognized fraternity, the Expansion Committee will take into consideration the reason why they are no longer recognized at Missouri State University.

b. Procedures for a Formal Expansion Plan:

i. Expansion committee reaches decision for needed additional chapters. ii. Gain approval from the IFC and University (Office of Student Engagement) for expansion. iii. Contact those (Inter)National organizations with a letter of interest on file, and those with a history at Missouri State University and invite them to submit an application. It is recommended that the expansion committee invite all (Inter)National organizations to submit an application by a stated deadline.

iv. Application Materials must include:

- 1. Written request desiring to establish a group at Missouri State University.
- 2. Constitution and Bylaws
- 3. Policies and Educational Programs:
 - a. Hazing Policy
 - b. Risk Reduction
 - c. Scholarship Programs
 - d. Membership Education
 - e. Others
- 4. (Inter)National colonization procedures and standards for chartering a chapter.
- 5. Statistical information on (Inter)National strength:
 - a. Number of chapter (Nation, Region)

- b. Number of colonizations the last five years
 - c. Number of initiates
 - d. Average size of chapters
 - e. Number of chapters lost last five years
 - f. Assistance programming
6. Information on (Inter)National support and assistance:
- a. Traveling consultant program
 - b. Graduate counselor program
 - c. Description of conventions, leadership schools, etc.
7. Summary of the organizational structure of the fraternity both at the chapter and (inter)national levels.
8. Expansion Committee reviews all materials and determines those organizations which will be invited to submit more information or participate in Conference Phone Interviews. (The IFC does not encourage costly multi-media presentations)
9. Recommendation is made. Brought to the IFC for a vote of Affirmation. Group must receive recognition from the Office of Student Engagement.
10. Expansion Committee shall assist the new Colony in establishing membership (i.e. through special recruitment sessions), and in all other areas of coordination.

IV. IFC Colonization (Colony status)

a. Privileges:

- i. IFC Colony status is not contingent upon (Inter)National colony recognition.
- ii. A recognized IFC Colony will be considered a non-voting member of the IFC until it receives Full Membership status. An IFC Colony shall be granted all other privileges and responsibilities of membership.
- iii. During the IFC Colony status, the IFC and the Expansion Committee shall provide any service and/or information to the Colony regarding IFC Colonization, the University, Fraternity and Sorority Life, and IFC guidelines, policies, procedures, and rules.
- iv. For the first five semesters of colony status, organizations will receive the following privileges:
 - 1. Access to the IFC Colony Fund.
 - 2. Paying reduced active member dues.
 - 3. Ability to hold leadership roles on the IFC Executive Board.

b. Requirements:

- i. The Colony is bound by all applicable University rules and policies, federal and state laws, the IFC Constitution and its Bylaws.
- ii. The Colony must consult with their (Inter)National organization and the Expansion Committee in regards to the timeline for completing IFC Colonization.
- iii. The Colony must elect officers and submit a membership roster, plus a constitution and bylaws to the IFC and the Office of Student Engagement.
- iv. The Officers of the Colony shall be responsible for keeping all records with Fraternity and Sorority Life Office current and complete each semester.

V. IFC Full Membership

- a. The Colony may petition for Full Membership once it has:
 - i. Fulfilled the above IFC Colony Requirements
 - ii. Applied for, and been approved, to receive its charter from their (Inter)National organization.

ARTICLE III

Advertisement on Campus Policy

- I. No fraternity may advertise on campus, or at any Missouri State University operated facility, the sale of alcohol beverages at any function.
- II. This advertisement policy applies to any and all activities regardless of the wording.
- III. The advertisement of any activity may not suggest or imply the presence of alcohol in words or pictures. (For specifications on recruitment slideshows, see the Recruitment Policy)

ARTICLE IV

Athletics Policy

The purpose of the Athletics Policy is to strive to enhance and improve interfraternalism through friendly competition of each and every fraternity recognized by the IFC. The IFC believes that fundamental policies and regulations are necessary for the successful operation and conduct of all fraternity sports. Nothing in the following policies shall be constructed or interpreted so as to violate any provisions of the IFC.

I. Eligibility

- a. If an individual participates or is on scholarship with a varsity or club team with any college or university during an academic year (August-May), they will be

ineligible to play in that fraternity sport. They will be eligible the following year if they are not participating with the team during that year. If they are red-shirted, the same rules apply.

- b. If a person plays tennis, golf, or racquetball for Missouri State University or any other college team, that player will be ineligible to play that sport that year plus the following academic year.
- c. You must have six hours to be eligible to compete in fraternity sporting events.
- d. All participants must be on the active roster for the fraternity through Missouri State University and be a student at Missouri State University. Violation of such will result in a forfeit for the fraternity, along with zero sportsmanship points for the game. If you believe there is a player on the opposing team that is not on the active roster, it is your responsibility to fill out a protest form from Campus Recreation and provide them with an active roster of the fraternity from the Office of Student Engagement. This must be done the day after the game in question by 5:00 PM.
- e. The Interfraternity Council will be in charge of initially checking consistency among active rosters and athletic rosters. All additions of members on intramural teams must be crosschecked with the active roster before the added players can participate.
- f. Alumni are allowed to participate in Intramurals as long as they are able to prove they are an alumnus of the chapter they claim to be an alumnus of.

II. Supervision

- a. The Office of Campus Recreation will be responsible for organizing supervision.
- b. If an individual, or a fraternity, is found guilty of possession or consumption of alcohol or of vandalism in any way, the individual and/or the organization will be charged the cost of any repairs resulting from the actions. The fraternity will also forfeit that event and/or tournament points. If the designated person responsible for supervision does not show up, that fraternity will lose their points for that event or tournament.

ARTICLE V

Recruitment Policies

I. Recruitment Guidelines

- a. Dates for the IFC recruitment periods will be set by the IFC body the preceding semester.
- b. The Vice President of Recruitment is responsible for communicating IFC Sponsored Recruitment dates to each chapter.
- c. Each chapter may hold as many registered recruitment functions as they desire.
- d. Recruitment events must be registered prior to the start of the semester and approved through the Office of Students Engagement and Vice President of Recruitment.

- e. Unless extenuating circumstances are presented to the Vice President of Recruitment, and permission for withdrawal is granted, participation from all IFC member fraternities is mandatory.
 - f. No fraternity members shall talk negatively about any other fraternity, in any manner whatsoever, at any time in a conversation with any prospective member.
 - g. No other fraternity shall contact any new member who has already signed the IFC Bid Card and Membership Record.
- II. Recruitment Periods
- a. IFC Sponsored Recruitment
 - i. The Interfraternity Council will be responsible for coordinating recruitment events during IFC Sponsored Recruitment.
 - ii. The VP of Recruitment shall schedule and coordinate these events with the aid of recruitment chairmen from member fraternities.
 - iii. All fraternities recognized by the IFC are mandated to participate.
 - iv. No individual chapter recruitment events shall be scheduled during this recruitment period
 - v. This recruitment period shall take place no later than the second weekend of the fall semester
 - vi. This recruitment period shall last no longer than 4 days.
 - vii. No bids shall be extended during IFC Sponsored Recruitment.
 - b. The No Bid Period
 - i. The No Bid Period shall take place immediately after IFC Sponsored Recruitment.
 - ii. The No Bid Period shall last no longer than 7 days.
 - iii. Chapters are permitted to host chapter recruitment events during this recruitment period.
 - iv. There shall be no tangible formal or informal bid handed out during the no bid period, this includes any paperwork, items, electronic invites, or anything else that could be construed as an invitation to join a chapter. A verbal interest may be stated to a potential new member but is in no way considered an official means of invitation to join a chapter.
 - v. The no bid period will begin on the first day of classes, and end after 72 hours.
- III. Recruitment Alcohol Policy
- a. No alcohol shall be present at any recruitment events.
- IV. Recruitment Expectations Regarding Summer Orientation
- a. Fraternity men should not attempt to meet with students any time other than at the conclusion of the student's summer orientation visit (the conclusion of their Academic Advising appointment which takes place on Day 2 of summer orientation).
 - b. Fraternities may not host a potential member at the chapter house or any other residence on the night before or any night during their official Summer Orientation visit.
- V. Advertising and Promotion

- a. Any type of recruitment publication a chapter uses must refrain from depicting alcohol, anything degrading women, illegal substances, nudity, and negative images of Fraternity and Sorority community.
 - i. A publication is any type of material that is offered to the public.
 - ii. Examples include: videos, banners, signs, brochures, flyers, chalking sidewalks, t-shirts, Facebook groups, websites, etc.
 - b. Chapters may post publications as long as they follow the Missouri State University Expressive Activities Policy.
 - c. No chapter shall destroy or damage any other chapter's publications.
- VI. Bids
 - a. Only the IFC Bid Card and Membership Record is recognized as a formal declaration to join a chapter.
 - b. The IFC Bid Card and Membership Record will be distributed by the VP of Recruitment when the No Bid Period has ended.
 - c. A chapter may hand out bids any time during the year, except during IFC Sponsored Recruitment and the No Bid Period.
- VII. Recruitment Violations
 - a. Any violations of the Recruitment Policy shall be referred to and adjudicated by the IFC Judicial Board.
 - b. A complaint should be filed no later than two weeks after the alleged violation.
 - c. Violations must be filed by a current chapter president.
 - d. In addition to the procedures outlined in the Judicial Board Manual, the IFC VP of Recruitment will be notified of the complaint via a written statement from the IFC Judicial Board Chief Justice.

ARTICLE VI

Philanthropy and Community Service Policy

- I. **Philanthropy** is dispensing or receiving aid funds set aside for humanitarian purposes. This is an event in which one spends time to raise money or gives a monetary donation.
 - a. Money raised for a cause should be recorded as philanthropy dollars. Money donated should be recorded on the Fraternity and Sorority Life Philanthropy Form available in the Office of Student Engagement. This form should be returned to the office within seven business days of the date of the event. The form should include a signature from the benefiting organization or a form of verification of the items donated.
 - i. Examples:
 - 1. Chapters serving food for an admission price
 - 2. "Penny Wars"

- b. Items donated for a cause should be recorded as philanthropy items. Items donated should be recorded on the Fraternity and Sorority Life Philanthropy Form available in the Office of Student Engagement. This form should be returned to the office within seven business days of the event. The form should include a signature from the benefiting organization or a form of verification of the items donated.

- i. Examples:

- 1. Can food drive
- 2. Adopting a family at Christmas

II. **Community Service** is a hands-on activity in which a chapter has direct interaction with people they are helping.

- a. Time donated to serve the community should be recorded by individual members through their fraternity's Campus Link Page. This form must be filled out within seven business days after completion and must include the contact info for the organization being benefited by the service.

- i. Examples:

- 1. Big Brothers Big Sisters
- 2. Habitat for Humanity
- 3. Humane Society
- 4. Adopt-A-Street

- b. Run/Walk

- i. If your chapter hosts a run/walk to raise money for a charity it would be a philanthropic event. Any time spent preparing the event would not count as community service. Any chapter members who run/walk in the event could not count this as community service.
- ii. If an individual participates in a run/walk it does not count as community service. If an individual paid money to participate or raised money for a run/walk this would be counted as philanthropy donations.
- iii. If a national organization hosts a run/walk and a chapter member helps with set up that counts as community service.

III. If there are any discrepancies in regards to community service hours or philanthropy donation, it will be handled by the VP of Community Relations.

IV. All fraternities must submit a Philanthropy Event Form to the IFC one month prior to the date of the event. This form must be turned in and approved before a dry event form can be submitted to the Office of Student Engagement. This proposal must include:

- a. Date of the event
- b. Location of the event
- c. What organizations will be hosting the event
- d. Description of the philanthropy event

ARTICLE VII

New Member Day Policy

- I. At the beginning of each semester the Vice President of Membership Development will coordinate and facilitate a date for New Member Day. The goal of New Member Day is to inform and educate the new members of each fraternity as to what it means to be a part of the Inter-fraternity Council and Greek Life on campus.
- II. Attendance is crucial to a successful New Member Day and therefore requirements will be put in place to encourage a set number of new member attendance.
- III. Requirements: Each chapter will be required to have at least 50 percent of their new-member class in attendance. If a chapter fails to reach the required attendance percentage a greater fine of \$150 or \$20 per member will be charged until the 50 percent goal is achieved and at which time fines will be lifted.
- IV. Requirements will be enforced by the Inter-fraternity Judicial Body and all chapters are subject to the disciplinary actions laid out above.
- V. If any extenuating circumstances happen to occur the chapter President must reach out to the IFC President and IFC Advisor to discuss the situation. Only at the discretion of these two authorities will a chapter be exempt from disciplinary action.
- VI. Benefit to determine the amount of money given to each fraternity from the IFC is as follows: If 70% attendance is achieved the chapter will receive \$15 back on dues, 80% attendance receives \$20, 90% receives \$25, and 100% New Member Attendance receives \$30.

ARTICLE VIII

Due Process Policy

- I. The IFC will not issue blanket statements for chapters that have not been found responsible for policy violations. (i.e. system-wide bans on activities or campus shutdowns)

ARTICLE IX

Code of Conduct

- I. As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following Code of Conduct:
 - a. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
 - b. We will strive for academic achievement and practice academic integrity.

- c. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
- d. We will protect the health and safety of all human beings.
- e. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- f. We will meet our financial obligations in a timely manner.
- g. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- h. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- i. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

ARTICLE X

Policy on Alcohol and Drugs

- I. In any activity or event sponsored or endorsed by the chapter/organization, including those that occur on or off organizational/chapter premises:
 - a. The chapter/organization, members and guests must comply with all federal, state, provincial and local laws. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
 - b. The chapter/organization, members and guests must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell, and/or manufacture illegal drugs or other controlled substances while on chapter/organizational premises or at any activity or event sponsored or endorsed by the chapter/organization.
 - c. Alcoholic beverages must either be:
 - i. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or ii. Brought by individual members and guests through a bring your own beverage (“BYOB”) system. *The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited on any chapter/organization premises or at any event, except when served by a licensed and insured third- party vendor.*
 - d. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).

- e. Alcoholic beverages must not be purchased with chapter/organizational funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
- f. A chapter/organization must not co-host or co-sponsor, or in any way participate in, an activity or event with another group or entity that purchases or provides alcohol.
- g. A chapter/organization must not co-host or co-sponsor an event with a bar, event promoter, or alcohol distributor; however, a chapter/organization may rent a bar, restaurant, or other licensed and insured third-party vendor to host a chapter/organization event.
- h. Attendance by non-members at any event where alcohol is present must be by invitation only, and the chapter/organization must utilize a guest list system. Attendance at events with alcohol is limited to a 3:1 maximum guest-to-member ratio and must not exceed local fire or building code capacity of the chapter/organizational premises or host venue.
- i. Any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization, including but not limited to “bid night,” “big/little” events or activities, “family” events or activities, and any ritual or ceremony.
- j. The chapter/organization, members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games

ARTICLE XI

Good Samaritan Policy I.

Individual

- a. If a member assists another person in obtaining immediate and appropriate medical care related to the use or consumption of alcohol, drugs, or to another medical emergency, then that member, as well as those who are assisted, will not be subject to individual disciplinary action with respect to the incident. This is the case even if the member who is assisting was a contributing factor to that emergency. An individual may benefit from this policy more than once, though repeated use of the policy may receive stricter scrutiny.

II. Chapter

- b. *A chapter that seeks immediate and appropriate medical assistance for a person in need related to the use or consumption of alcohol, drugs, or to another medical emergency, may be eligible for mitigation of charges related to violations of organizational policies. To be eligible for this potential mitigation, the chapter will be required to meet in person or by phone with a national staff member or an alumni volunteer*

designated by the fraternity. A chapter may benefit from this policy more than once, though repeated use of the policy may receive stricter scrutiny

ARTICLE XII

Social Policy

- I. Annually, the IFC shall set an appropriate standard that establishes a maximum number of social events with alcohol, by term, by fraternity.

ARTICLE XIII

Amendments and Review of Policy

A policy review board will convene at the end of the Chief Justice and Associate Chief Justice's term. The review board will include the Dean of Students, any member of the Office of Student Conduct, Assistant Director of Student Engagement for Fraternity and Sorority Life, and the IFC Executive Board. The board shall discuss any necessary changes that coincide with the overall goal of self-governance or the purpose of self-governance. Suggested changes should be referred to the IFC General Council where it must pass a 2/3 vote as well as approval by the Dean of Students in order to become effective. Any other motion for amendment will also be subject to a 2/3 vote by the IFC General Council and approval by the Dean of Students.