## BYLAWS OF MISSOURI STATE UNIVERSITY PANHELLENIC ASSOCIATION

## Article I. Name

The name of this organization shall be the Missouri State University College Panhellenic Association.

# Article II. Object

The object of the College Panhellenic Association shall be to develop and maintain sorority life and interfraternity relations at a high level of accomplishment and in so doing to:

Consider the goals and ideals of member organizations as applicable to campus and personal life.

- A. Promote superior scholarship and intellectual development.
- B. Cooperate with member's sororities and the university/college administration to maintain high social and moral standards.
- C. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, policies, and best practices.
- D. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights, and privileges of member sororities.

# **Article III. Membership**

# Section 1. Membership types

There shall be three classes of membership: regular, provisional, and associate.

- A. Regular membership. The regular membership of the Missouri State University College Panhellenic Association shall be composed of all chapters of NPC fraternities at Missouri State University. Regular members of the College Panhellenic Association shall pay dues as determined by the Panhellenic Council. Each regular member shall have voice and one vote on all matters.
- B. *Provisional membership*. The provisional membership of the Missouri State University College Panhellenic Association shall be composed of all colonies of NPC sororities at Missouri State University. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.
- C. Associate membership. Local sororities or inter/national or regional non-NPC member organizations may apply for associate membership of the Missouri State University College Panhellenic Association. The membership eligibility requirements and the process for applying and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

#### Section 2. Privileges and responsibilities of membership

Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these Missouri State University College Panhellenic Association bylaws, code of ethics, and any additional rules this College Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this College Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

## **Article IV. Officers and Duties**

#### Section 1. Officers

The officers of the Missouri State University Panhellenic Association shall be President, Vice President of Judicial Affairs, Vice President of Administration, Vice President of Recruitment, Vice President of Membership Development, Vice President of Community Relations, Vice President of Academics, Director of Social Awareness, Director of Marketing and Public Relations, and Director of Panhellenic Counselors.

# Section 2. Eligibility

Eligibility to serve as an officer shall depend on the class of membership:

- A. Regular membership.
  - Members from sororities holding regular membership in the Missouri State University College Panhellenic Association shall be eligible to serve as any officer.
- B. Provisional membership.
  - Members from sororities holding provisional membership in the Missouri State University College Panhellenic Association shall not be eligible to serve as an officer.
- C. Associate membership.
  - Members from fraternities holding associate membership in the Missouri State University College Panhellenic Association shall be eligible to serve as an officer except for President, Vice President of Recruitment, and Director of Panhellenic Counselors.

### Section 3. Selection of Officers

The offices of President, Vice President of Judicial Affairs, Vice President of Administration, Vice President of Recruitment, Vice President of Membership Development, Vice President of Community Relations, Vice President of Academics, Director of Social Awareness, Director of Marketing and Public Relations, and Director of Panhellenic Counselors of the Missouri State University College Panhellenic Association shall be elected by ballot, except if there is only one nominee for an office that nominee shall be declared elected.

# Section 4. Qualifications

- A. A candidate for office shall be an initiated member for at least one year.
- B. They shall be sure of their return to campus in the fall.
- C. They shall have a 2.8 cumulative GPA when inaugurated and maintain a 2.8 throughout their term.
- D. They shall remain an active member of their sorority and be an undergraduate throughout their term.
- E. Panhellenic Executive Officers are required to attend weekly Executive and bi-weekly General Council meetings.

# Section 5. Office-Holding Limitations

- A. No more than two member(s) from the same sorority shall hold office during the same term.
- B. The President and Vice President of Judicial Affairs shall not be members of the same chapter.
- C. The Panhellenic President shall hold no other major campus office or major chapter office, i.e.: executive board or executive council positions, other than those which they hold by virtue of their Panhellenic presidency.
- D. Other Panhellenic Executive Board members may not serve as their chapter president, recruitment chairman, or new member educator.

## Section 6. Nomination Procedure

- A. Nominating Committee: The Nominating Committee shall consist of one member from each organization and will be the current Chapter Presidents, current Chapter Panhellenic Delegates, current chapter executive officers, or past Panhellenic Executive Council officers.
  - a. The Panhellenic Advisor and Panhellenic President shall serve as a nonvoting ex-officio member of the Nominating Committee.
  - b. The Nominating Committee shall consider the qualifications of all candidates for elected officers and shall nominate at least one name for each elected officer position.
  - c. The Nominating Committee shall consider the rankings that each candidate indicated on their application, thus only nominating them for the positions that they have ranked.

## B. Election Procedure

- a. Each interested member nominated must submit their name and qualifications on the application form provided by the Panhellenic Council.
- b. After the slate has been submitted to the Panhellenic Association, each slated individual will give a speech at the next regular Panhellenic General Council meeting about the position for which they are applying. Speeches should last no longer than three (3) minutes and will be followed by two (2) minutes of questions from the Panhellenic Council.
- c. At this time, individuals that applied may seek nomination to run off the floor. They should alert the Panhellenic President of their intentions no less than three (3) business days prior. Those running off the floor will give a speech following the speech of the slated candidate.
- d. Officers will be elected by ballot in the following order: President, Vice President of Judicial Affairs, Vice President of Administration, Vice President of Recruitment, Vice President of Membership Development, Vice President of Community Relations, Vice President of Academics, Director of Social Awareness, Director of Marketing and Public Relations, Director of Panhellenic Counselors.

## Section 7. Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin on January 1.

## Section 8. Removal

Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council. Reasons for impeachment may include not maintaining a 2.8 GPA throughout their term, conduct related issues, etc.

# Section 9. Vacancies

Vacancies shall be filled in the same manner of selection as provided in Section 3 of this article.

# Section 10. Duties of officers

#### A. The President shall:

- a. Preside at all meetings of the Panhellenic Council.
- b. Preside at all meetings of the Panhellenic Executive Board.
- c. Be granted the authority to appoint people to temporary positions to perform special functions.
- d. Ensure that the NPC College Panhellenic annual report is completed.
- e. Delegate responsibilities to the Executive Board and ensure that these responsibilities are fulfilled.
- f. Initiate ideas for positive Fraternity and Sorority relations on campus and assure the efficiency and effectiveness of the Panhellenic in promoting them.
- g. Serve as the primary contact for the College Panhellenic Association.
- h. Communicate regularly with the Panhellenic advisor.
- i. Work with the council Presidents on maintaining open communication and jointly planning events/activities.
- j. Facilitate monthly chapter president's meetings.
- k. Promote other campus organization events and work with other campus organizations to co-sponsor events.
- I. Approve all presentations, memos, or any other documents that will be presented to the College Panhellenic Association or the Panhellenic community by the Panhellenic Executive Board.
- m. Serve as an ex-officio member of all Panhellenic Association committees, except the judicial board and hearing board.
- n. Maintain current copies of the following: Missouri State University College Panhellenic Association bylaws and standing rules, the College Panhellenic Association budget, contracts executed on behalf of the College Panhellenic Association, correspondence, and materials received from the NPC area advisor, all NPC College Panhellenic reports, and other pertinent materials.
- o. Serve as Chief Justice in the absence of the Vice President of Judicial Affairs.

#### B. The VP of Judicial Affairs shall:

- a. Perform the duties of the President in their absence.
- b. Fulfill the role of Chief Justice in all conduct meetings or proceedings per the Governance Statement.
- c. Serve as Chair of the Judicial Board.
- d. Serve as Chair of the Hearing Board.
- e. Schedule and facilitate training sessions for the Judicial Board.
- f. Schedule and facilitate training sessions for the Hearing Board.
- g. Enforce and ensure the completion of consequences resulting from chapter conduct hearings.
- h. Conduct all internal relations concerning the executive board.
- Serve as Co-Chair of the Risk Management & Standards Committee with the Director of Social Awareness.
- j. Serve as Chair of the Bylaws Review Committee
- k. Serve as a liaison and maintain good relations between the Panhellenic Council and the Office of Student Conduct.
- C. The Vice President of Administration shall:
  - a. Keep an accurate roll of the members of Panhellenic Council including updating the College Panhellenic officer roster on the NPC website
  - b. Prepare agendas and record minutes of all meetings of the Missouri State University Panhellenic Council and the Executive Board.

- c. Maintain a complete and up-to-date file that includes the minutes of all meetings from the date of organization and current correspondence.
- d. Be familiar with the NPC Manual of Information and all governing documents of this Association.
- e. Attend all Executive Board and Panhellenic Council meetings.
- f. Serves as the primary contact for the Chapter Delegates.
- g. Supervise and the finances of the Missouri State University College Panhellenic Association.
- h. Receive all payments due to the Panhellenic Association, collect all dues and give receipts.
- i. Pay promptly the annual NPC dues and all bills of the Missouri State University College Panhellenic Association.
- j. Follow all financial procedures required by the Office of Student Engagement and Missouri State University.
- k. Prepare the annual budget and, after its approval by the Panhellenic Council, provide a copy to each Missouri State University College Panhellenic Association member sorority.
- I. Organize and distribute budget reports to the Executive Board.
- m. Maintain current financial records; give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of their term of office.
- In conjunction with the Panhellenic delegates, plan and facilitate Sisterhood Week as well
  as other events pertaining to Sisterhood with the Vice President of Membership
  Development.
- o. Conduct and facilitate award coordination.
- D. The Vice President of Recruitment shall:
  - a. Oversee all recruitment functions of the College Panhellenic Association.
  - b. Coordinate recruitment marketing efforts with the Director of Marketing and Public Relations.
  - c. Serve as Chair of Membership Recruitment Committee.
  - d. Coordinate the annual revision of the Recruitment Rules with the Membership Recruitment Committee.
  - e. Prepare and administer recruitment evaluations for chapters and potential new members.
  - f. Members must support and follow any rules and regulations given to the attendees by the Fraternity and Sorority Life Advisors as well as the AFLV Staff.
  - g. Attend Recruitment Counselor training and meetings, as necessary.
  - h. Sit on any Exploratory Committee or Extension Committee and help coordinate extension.
  - i. Work for Fraternity and Sorority Life as a SOAR presenter over the summer.
- E. The Vice President of Membership Development shall:
  - a. Hold educational or leadership seminars on crucial, timely fraternal issues each semester that promote interfraternalism among fraternities and sororities.
  - b. Serve as Chair of Member Education Committee.
  - c. Work closely with Panhellenic New Member Educators to promote positive Fraternity and Sorority relations between respective new member classes.
  - d. Attend at least one of each Panhellenic chapter's new member meetings.
  - e. Facilitate monthly roundtable meetings with Panhellenic New Member Educators.
  - f. Coordinate the annual revision of the Recruitment Rules in relation to Bid Day with the Vice President of Recruitment and Director of Panhellenic Counselors.
  - g. Assist in planning the Panhellenic Association portion of New Member Day each semester in collaboration with the Office of Student Engagement.
  - h. Serve as a liaison and maintain good relations between the Panhellenic Council and the Office of Student Conduct.

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- F. The Vice President of Community Relations shall:
  - a. Appoint liaisons to various campus organizations with the advice and consent of the Executive Board and communicate with them regularly.
  - b. Serve as the Panhellenic Association Senator for the Student Government Association or appoint someone to fulfill that role.
  - c. Organize a Fraternity and Sorority/Campus-wide community service event.
  - d. Serve as Chair of Community Service & Philanthropy Committee.
  - e. Host a round table meeting with community service chairs regarding Crowd Change
  - f. Inform the Panhellenic community about available service opportunities.
- G. The Vice President of Academics shall:
  - a. Promote scholarship and collegian life through educational programs, events, and resources.
  - b. Develop incentives to reward chapters for scholastic achievements.
  - c. Serve as Chair of the Scholarship Committee.
  - d. Organize at least one program a semester to help develop good academic practices.
  - e. Coordinate and carry out Month of the Scholar.
  - f. Assist the Vice President of Administration with award coordination.
- H. The Director of Social Awareness shall:
  - a. Be responsible for all Fraternity and Sorority Programs related to critical social issues affecting the Fraternity and Sorority Community, such as Alcohol Awareness, Harm Prevention, Mental Health, Diversity Equity and Inclusion, and Sustainability.
  - b. Host round tables with Panhellenic representatives on diversity and inclusion.
  - c. Serve as the Chair of the Diversity, Equity, and Inclusion & Mental Health Committee.
- I. The Director of Marketing and Public Relations shall:
  - a. Handle all promotions of the Panhellenic Association, including social media accounts, website updates, blogs, assisting the student specialist etc.
  - b. Coordinate all Fraternity and Sorority Life t-shirts in conjunction with the other governing councils.
  - c. Coordinate recruitment marketing efforts with the Vice President of Recruitment.
  - d. Serve as Chair of Public Relations Committee.
  - e. Serve as the Panhellenic Association representative on the FSL Marketing Committee and assist in the promotion of the Fraternity and Sorority Life community.
  - f. Work to improve relations with Missouri State University Faculty and Staff members.
- J. The Director of Panhellenic Counselors shall:
  - a. Oversee the Panhellenic Counselor (Pi Chi) program, including selection, training, management, and assessment of all Panhellenic Counselors.
  - b. Assist the Vice President of Recruitment in all recruitment efforts.
  - c. Have previously served as a Panhellenic Counselor
  - d. Keep an organized record of all training, meetings, interviews, etc.
- K. All Executive Offices shall:
  - a. Attend the FSL Leadership Retreat in January and AFLV Conference in February. Members must support and follow any rules and regulations given to the attendees by the Fraternity and Sorority Life Advisors as well as the AFLV Staff.
  - b. Attend all Executive Board and Panhellenic Council meetings.
  - c. Maintain at least 3-5 hours in the Fraternity and Sorority Life Office per week.
  - d. Be familiar with the NPC Manual of Information and all governing documents of this Association.

- e. Assist in the preparation of AFLV Awards, NPC Awards, STAR Awards and any other award submissions.
- f. Perform all other duties as assigned.

#### Article VI. The Panhellenic Council

## Section 1. Authority

The governing body of the Missouri State University College Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Missouri State University College Panhellenic Association including, but not limited to: annual review of the parameters as adopted in the recruitment rules for the automatic adjustment of total every regular academic term; determine dues; approve the annual budget; consider extension; set a calendar of events; determining programming; and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the College Panhellenic Association that do not violate the sovereignty, rights, and privileges of member's sororities.

## Section 2. Composition and Privileges

The Missouri State University Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional, and associate member organization at Missouri State University as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the sorority, providing their credentials have been presented to the Association president.

# Section 3. Selection of delegates and alternates

Delegates and alternates to the Panhellenic Council shall be selected by their member's representative sorority chapters to serve for a term of one year upon selection by the chapter.

## Section 4. Delegate vacancies

When a delegate vacancy occurs, it shall be the responsibility of the sorority affected to select a replacement within 2 weeks and to notify the College Panhellenic Association Vice President of Administration of their name, address, email, and telephone number. Any time a delegate is to be substituted, the Panhellenic President and Vice President of Administration shall be notified of the substitution at least 48 hours prior to the meeting.

## Section 5. Regular meetings

Regular meetings of the Panhellenic Executive meetings shall be held in person, weekly, on Wednesdays at 3pm. Panhellenic General Council shall be held in person, biweekly, on Wednesdays at 4pm. These meetings are subject to change.

### Section 6. Annual meeting

The annual meeting of the Panhellenic Council shall be held during the month of November. The purpose of the annual meeting shall be for the election of officers and any other business that may properly come before the delegates.

# Section 7. Special meetings

Special meetings of the Panhellenic Council may be called by the president when necessary and shall be called by their upon the written request of no fewer than one-fourth of the member's sororities of the Missouri State University College Panhellenic Association. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

## Section 8. Quorum

- A. Two-thirds of the delegates from the member sororities of the Missouri State University College Panhellenic Association shall constitute a quorum for the transaction of business.
- В.
- C. Attendance Policy
  - a. Each sorority will be required to have three (3) members attend each meeting, in addition to the delegate and alternate delegate.
  - b. Each sorority will be allowed to have two (2) excused absences per semester.
  - c. Absences must be reported to the Vice President of Administration prior to the meeting to be considered excused. A sorority with more than two (2) absences will be fined \$5 for each absence after the two (2) permitted.
  - d. Excused absences include illness and conflicts with sorority or academic events, but not classes regularly scheduled during Panhellenic General Council meetings.

## Section 9. Vote Requirements

- A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow the opportunity for chapter input before a vote may be taken on the issue.
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption.

#### Article VI. The Executive Board

# Section 1. Composition

The composition of the Executive Board shall be the President, Vice President of Judicial Affairs, Vice President of Administration, Vice President of Recruitment, Vice President of Membership Development, Vice President of Community Relations, Vice President of Academics, Director of Social Awareness, Director of Marketing and Public Relations, and Director of Panhellenic Counselors.

# Section 2. Duties

The Executive Board shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. At the next regular meeting of the Panhellenic Council through the Vice President of Administration, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

# Section 3. Regular meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

## Section 4. Special meetings

Special meetings of the Executive Board may be called by the president when necessary and shall be called by their upon the written request of three members of the Executive Board.

## Section 5. Quorum

A majority of Executive Board members shall constitute a quorum for the transaction of business.

#### Article VII. The Panhellenic Advisor

#### Section 1. Appointment

The Panhellenic advisor of the Missouri State University College Panhellenic Association shall be appointed by the Missouri State University administration.

#### Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the Missouri State University College Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

# **Article VIII. Committees**

# Section 1. Standing Committees

- A. The standing committees of the Missouri State University College Panhellenic Association shall be the Judicial Board, Hearing Board, Community Service & Philanthropy Committee, Academic Excellence Committee, Public Relations Committee, Member Education Committee, and Risk Management & Standards Committee.
- B. Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.

# Section 2. Appointment of Committee Membership

The Executive Board shall appoint members and chairs of all standing and special committees, except as provided otherwise in these bylaws, and, in making these appointments, recognize fair representation from all member's sororities as much as possible. The president shall be an ex-officio member of all committees except the Judicial Board.

## Section 3. Judicial Board

In accordance with the College Panhellenic Association bylaws and the NPC Unanimous Agreements, the Judicial Board shall be composed of 1 collegian from the College Panhellenic member organizations and the sorority advisor as a nonvoting ex-officio member.

The Judicial Board shall handle all alleged violations of NPC Unanimous Agreements and the College Panhellenic bylaws, code of ethics, membership recruitment rules/guidelines, standing rules, and any other governing documents that are not settled in the mediation process. They shall educate member sororities about the Panhellenic judicial procedure and participate in training designed to educate judicial board members about the purpose of the board, the rules and regulations the judicial board monitors, the procedures to follow, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. They shall also conduct a fair hearing with impartial judicial board members following Unanimous Agreement VII. College Panhellenic Association Judicial Procedure. They also must maintain confidentiality throughout the judicial process.

## Section 4. Membership Recruitment Committee

The Membership Recruitment Committee shall consist of the Vice President of Recruitment as Chair and one representative from each regular, provisional, and associate member (if they are participating in the primary recruitment process). Alumnae advisors may attend meetings of the committee. The alumnae advisors shall have voice but no vote. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic Council before the end of the academic term preceding the primary membership recruitment period. After each primary membership recruitment period, the Chair of this committee shall present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics and recruitment evaluations from new members, potential new members who withdrew, each member organization and chapter advisor.

# Section 5. Academic Excellence Committee

The Academic Excellence Committee shall consist of the Vice President of Academics as Chair and one member from the College Panhellenic member groups. The Academic Excellence Committee shall be responsible for all matters pertaining to the promotion of superior scholarship and intellectual achievement.

## Section 6. Community Service & Philanthropy Committee

The Community Service & Philanthropy Committee shall consist of the Vice President of Community Relations as chair and one member from the College Panhellenic member groups. The Community Service/& Philanthropy Committee shall be responsible for all matters pertaining to the promotion of community service/ and philanthropy.

#### Section 7. Public Relations Committee

The Public Relations Committee shall consist of the Director of Marketing and Public Relations as Chair and one representative from the College Panhellenic member groups. The Public Relations Committee shall be responsible for all forms of publicity dealing with the Missouri State University College Panhellenic Association. This committee shall work closely with the Executive Board and all committees to make certain that the media is kept informed of the positive events of the Panhellenic Association and its member's sororities.

## Section 8. Other Committees

Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Council.

# Article IX. Finances

## Section 1. Fiscal Year

The fiscal year of the Missouri State University College Panhellenic Association shall be from January 1 to December 31 inclusive.

## Section 2. Contracts

Dual signatures of the President or Vice President of Administration shall be required to bind the Missouri State University College Panhellenic Association on any contract.

## Section 3. Checks

All checks issued on behalf of the Missouri State University College Panhellenic Association shall bear dual signatures. The following shall be authorized to be one of the two required signatures: President or Vice President of Administration and Panhellenic Advisor or Graduate Assistant for Fraternity and Sorority Life. All financial procedures set by the Office of Student Engagement shall be followed.

#### Section 4. Payments

All payments due to the Missouri State University College Panhellenic Association shall be received by the Vice President of Administration, who shall record them. Checks for payments shall be made payable to the Missouri State University College Panhellenic Association.

#### Section 5. Dues

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. The amount of such dues for the next academic year shall be determined by the Panhellenic Council no later than February of that year.
- C. The dues of each College Panhellenic Association member sorority shall be payable on or before the sixth regular meeting of the fall semester.
- D. Dues shall be in the amount of \$13 for each active and new member semesterly.
- E. Charges for new members will be billed to all chapters participating in continuous open bidding (COB). Charges will be due two weeks following an invoice from the Panhellenic Association.
- F. Any sorority that allows an outstanding balance to Panhellenic Association to exceed \$15 will be placed on probation and will be considered in violation of these bylaws until the balance is paid.

## Section 6. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

#### Article X. Extension

# Section 1. Extension

Extension is the process of adding an NPC member's sorority.

The Missouri State University College Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

## Section 2. Voting rights

Only regular members of the Panhellenic Council shall vote on extension matters.

#### **Article XI. Violation Resolution**

# Section 1. Violation

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the Missouri State University College Panhellenic Association shall be considered a violation.

## Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

## Section 3. Judicial process

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The Missouri State University College Panhellenic Association shall follow all judicial procedures found in NPC Unanimous Agreement VII.

- A. Mediation. Mediation is the first step of the judicial process. The Missouri State University College Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process.
- B. Conduct Hearing Board. When a violation is not settled informally or through mediation, the Hearing Board shall resolve the issue in a conduct hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.
- C. Judicial Board hearing. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements and Missouri State Code of Student Conduct.
- D. Appeal of Judicial Board decision. A decision of the Judicial Board may be appealed by any involved party to the NPC College PanHellenic Judicial Appeals Committee. The Missouri State University College Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process.

# **Article XII. Hazing**

Per the Unanimous Agreements, NPC supports all efforts to eliminate hazing. All forms of hazing shall be banned.

## **Article XIII. Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Missouri State University College Panhellenic Association when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws, and any special rules of order the Missouri State University College Panhellenic Association may adopt.

# Article XIV. Amendment of Bylaws

These bylaws may be amended at any regular or special meetings of the Missouri State University Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for chapter input. Changes in the Bylaws of the Panhellenic Association, which are editorial in nature and do not affect the fundamental nature of the document can be made by the Panhellenic Council Executive Board.

## **Article XV. Dissolution**

This College Panhellenic Association shall be dissolved when only one regular member exists at Missouri State University. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to the National Panhellenic Conference.