



# Missouri State

U N I V E R S I T Y

## Office of Student Conduct Summer 2017 – Spring 2018 Trainings, Outreach, Education and Programming Report

**“SOAR Parent Presentations”** (summer 2017) – Director of Student Conduct, Dr. Andrea Weber and Assistant Director of Student Conduct, Tamarah Dixon in conjunction with representatives from the Springfield Police Department and Missouri State University Public Safety to discuss behavior expectations, policies, safety measures and procedures with parents of incoming students. These occur during the summer months, twice per week.

**“SOAR Expo”** (summer 2017) – Graduate Assistant for Student Conduct, Liz Leroy and Dean of Students Graduate Assistant, Emma Wessel met with hundreds of parents and prospective students to inform them of services from the Office of Student Conduct and the Dean of Students Office.

**“Safety In-service for Conduct and BIT”** (summer 2017) – Director of Student Conduct, Dr. Andrea Weber facilitated an educational overview of the operations of the Office of Student Conduct. This included a brief review of the Code of Student Rights and Responsibilities, Services provided by the offices, and general discussion of the conduct process. Andrea also discussed the role of the Behavioral Intervention Team on campus, the Bias Incident Response team, and statistics related to report submissions.

**“Upward Bounds Presentations** (June 9, 16, 23, 30, July 7, 2017) – The Director of Student Conduct, Dr. Andrea Weber, and Assistant Director of Student Conduct, Tamarah Dixon partnered with the Trio office to educate students within the Upward Bounds program on behavior expectations as adults in college. Session topics include a discussion of what behavior is, Civic engagement, online presence, various conduct games, and a panel discussion with members of the Springfield Police Department, and Public Safety to discuss with students their roles on campus and in the community.

**“Heartland Drive in Conference”** (July 21, 2017) – Assistant Director for Student Conduct, Tamarah Dixon and Faculty/staff member Dr. Hannah Harris presented on underrepresented students on a college campus to conference attendees.

**“Clery Compliance Webinar”** (July 25, 2017) – Director of Student Conduct, Dr. Andrea Weber, Assistant Director of Student Conduct, Tamarah Dixon and other notable campus partners attended a webinar discussing interpretations of Clery reporting.



### OFFICE OF STUDENT CONDUCT

901 South National Avenue, Springfield, MO 65897  
Phone: 417-836-6937 • Fax: 417-836-4134  
StudentConduct@missouristate.edu  
An Equal Opportunity/Affirmative Action Institution

**“Hall Director Training** (July and August 2017, January 2018) – Director of Student Conduct, Dr. Andrea Weber and Assistant Director of student Conduct, Tamarah Dixon facilitated two trainings for hall staff on conduct philosophy and use of the conduct database, Maxient

**“Resident Assistant – Behind Closed Doors”** (August 10, 2017) – Director of Student Conduct, Dr. Andrea Weber participated in “Behind Closed Doors” with the resident assistant staff to review conduct procedures.

**“Resident Assistant Resource Fair”** (August 15, 2017) – The Graduate Assistant for Student Conduct, Liz Leroy and the Graduate Assistant for the Dean of Students office, Emma Wessel facilitated a tabling event for incoming Resident Assistants to inform them of the services and responsibilities of the Office of Student Conduct. This tabling event included pamphlets, business cards, and a brief overview of the functions of the Office of Student Conduct, presented by the individuals facilitating the tabling event.

**“URSA lunch”** (August 16, 2017) – The Director of Student Conduct, Dr. Andrea Weber attended a networking lunch for students who participated in the URSA program.

**“Welcome Social for the Bears for a Just Community”** (August 18, 2017) – Dean of Students Dr. Thomas Lane, Director of Student Conduct Dr. Andrea Weber, Assistant Director of Student Conduct, Tamarah Dixon, Green Dot Coordinator, Jenay Divin, and two other faculty partners were invited to an opening social for the Bears for a Just Community (BJC). This community, a floor of students in Shannon House are part of the Living Learning Community program for Housing and Residence life. BJC is specifically comprised of students who are interested in discussing and serving communities on the basis of social justice and diversity. The opening session featured various team building opportunities for students to begin thinking about social justice, opportunities for the partners to make initial connections with the students, and articulate the goal of the community to the students.

**“See You Later Brunch”** (August 19, 2017) – Director of Student Conduct, Dr. Andrea Weber participated in Welcome Weekend by greeting families and students.

**“New Student Festival”** (August 20, 2017) – Assistant Director of Student Conduct, Tamarah Dixon and Graduate Assistant for Student Conduct, Liz Leroy attended this event to allow students entering Missouri State to learn about services provided by the Office of Student Conduct. This tabling event included pamphlets, business cards, and a brief overview of the functions of the Office of Student Conduct, presented by the individuals facilitating the tabling event.

**“President’s Meeting”** (August 21, 2017) – Director of Student Conduct, Dr. Andrea Weber attended the President’s meeting for presidents of Fraternities at Missouri State. During this meeting, Dr. Weber discussed updates to the Governance Statement and updates on an online reporting of organizational conduct.

**“House Calls”** (August 30, 2017) – Director of Student Conduct, Dr. Andrea Weber and Assistant Director of Student Conduct, Tamarah Dixon participated in House Calls, sponsored by Residence Life. House Calls is an interactive opportunity for the staff to meet residents on a one-to-one basis by visiting their residence hall rooms.

**“Student Conduct”** (August 30, 2017) – Presentation to Counseling Center Staff by Dr. Andrea Weber and Jeff Mitchell regarding the Code of Conduct.

**“From Charlottesville to Springfield”** (September 6, 2017) – Assistant Director of Student Conduct, Tamarah Dixon served on a panel with other faculty, staff and community members to discuss campus considerations from the Charlottesville alt-right rally and resulting the death of a Charlottesville community activist.

**“Hearing Panel Training”** (September 6, 7, 12, 13, and 14, 2017) – Assistant Director of Student Conduct, Tamarah Dixon, Graduate Assistant for Student Conduct, Liz Leroy, and Graduate Assistant for the Dean of Students Office, Emma Wessel, facilitated training for incoming individuals serving on the University Hearing Panel. These trainings included a thorough explanation of functions of the Office of Student Conduct, the conduct process, and the Code of Student Rights and Responsibilities. Additionally, trainees were instructed on how to ask questions of participants in a hearing process, ethics in decision-making, and confidentiality.

**“Sigma Tau Gamma Chartering Banquet”** (September 10, 2017) – Director of Student conduct, Dr. Andrea Weber and Assistant Director of Student Conduct Tamarah Dixon attended the Sigma Tau Gamma Chartering ceremony and banquet to support the chapter’s presence on campus.

**“Fraternity and Sorority Life Conduct Board training”** (September 18, October 20, November 14, 2017; January 16, 17, 24, February 7, March 7, 2018) Assistant Director for Student Conduct, Tamarah Dixon and Graduate Assistant for Student Conduct, Liz Leroy facilitated a training course for the Fraternity and Sorority Life Judicial boards. This training included a thorough explanation of the Fraternity and Sorority Life Judicial process, the hearing process, and the Governance Statement. Trainees were given an assessment to ensure understanding of content, and were required to sign a confidentiality statement.

**“GEP Class Presentation”** (September 19, 2017) – Director of Student Conduct, Dr. Andrea Weber presented information related to the conduct process to a GEP 101 class.

**“Bears for a Just Community Welcome Dinner”** (September 20, 2017) Assistant Director for Student Conduct, Tamarah Dixon and Graduate Assistant for Student Conduct, Liz Leroy attended a welcome dinner with the members of the Bears for a Just Community to discuss their campus experience.

**“University Hearing Panel Title IX Training”** (October 6, 2017, February 9, 2018) – These Panels, hosted by the Office of Student Conduct and Facilitated by the Title IX Coordinator Jill Patterson, allowed supplementary training to members of the University Hearing Panel to serve on Title IX hearings. This training is a requirement as indicated by the Association of Title IX Administrators (ATIXA), and informs participants on specifics associated with Title IX cases, including how the policies are interpreted for the university, why the policy exists, and considerations for panel members.

**“Tough Talk: Am I being Harassed?”** (October 2, 2018) Assistant Director of Student Conduct, Tamarah Dixon facilitated a discussion with Missouri State Students on what harassment and bullying is, as well as how to approach situations where harassment and bullying may occur.

**“What is Safety”** (October 11, 2017)—Assistant Director of Student Conduct, Tamarah Dixon facilitated a discussion with Missouri State Students, Public Safety officers and members of the Springfield Police Department on perceptions of safety around campus.

**“Bystanders and Crime, who is really Responsible?”** (October 18, 2017) Assistant Director of Student Conduct, Tamarah Dixon facilitated a discussion with Green Dot Coordinator, Jenay

Divin on bystander intervention. Students were encouraged to discuss their roles as bystanders, situations they encountered that were difficult, and success they have had in intervening as bystanders.

**“Trick or Trivia”** (October 20, and 28, 2017) - The Assistant Director of Student Conduct, Tamarah Dixon, the Graduate Assistant for Student Conduct, Liz Leroy, the Green Dot Coordinator, Jenay Divin, representatives from the Springfield Police Department, the Department of Public Safety, students from S.A.D.D (Students against Destructive Decisions) informed members of the campus community about safety. Participating staff wore Halloween costumes and drove around campus in golf carts asking students trivia questions. Students who participated received candy with safety facts on them. This program reached a large number of university students and provided the opportunity for the campus community to establish positive relationships with involved staff members.

**“Do Drugs and Alcohol impact our Communities?”** (October 25, 2018) – The Assistant Director of Student Conduct, Tamarah Dixon, and the Graduate Assistant for Student Conduct, Liz Leroy facilitated a discussion between students, campus partners and law enforcement about perceptions of drug and alcohol use on campus. During this presentation, students discussed how drugs and alcohol have impacted themselves and their friends while in college.

**“The Intersection of ASD and Mental Health” Developing Campus partnerships webinar** (October 27, 2017) -- This webinar, hosted by the Disability Resource Center, invited campus partners including the Office of Student conduct, to discuss strategies to provide support to students living with Autism.

**“Partners in Prevention Alcohol and Violence Summit”** (November 2-3, 2017) – Assistant Director for Student Conduct, Tamarah Dixon ,Green Dot Coordinator, Jenay Divin, and Wellness Educator, Jerilyn Reed attended a state-wide summit to discuss policy and education initiatives for alcohol consumption and dating violence.

**“Student Conduct Lunch and Learns”** (November 8, 2017; February 14, March 7, 2018) –The Office of Student Conduct hosted supplementary optional trainings for members of the hearing panel to discuss topics related to student conduct and the campus community. Topics from this year included a review of the hearing panel training video, the First Amendment, Diversity in conduct, the Behavioral Intervention team, and working with students with autism

**“Implicit Bias, Privilege and Microaggressions”** (December 4, 2017) – Assistant Director of Student Conduct, Tamarah Dixon serves on the Inclusion and Awareness Committee for the Division of Student Affairs. A subcommittee consisting of Tamarah and other Divisional members hosted an educational session on Microaggressions in the workplace. This presentation was facilitated by Dr. Maia Moore.

**“Project DIG: Gender Privilege”** (January 12, 2018) – Assistant Director of Student Conduct, Tamarah Dixon facilitated a mini-training for Spring semester Resident Assistants. This training discussed gender privilege, gender terminology, and encouraged participants to discuss how gender had an impact on their experiences in college.

**“Fraternity and Sorority Life Leadership Retreat”** (January 13, 2018) –Assistant Director of Student Conduct, Tamarah Dixon facilitated a presentation on the conduct process for members of the Fraternity and Sorority life community. This training included an overview of the conduct process and an opportunity for individuals to ask questions about the investigation process.

**“West Plains Maxient Implementation”** (January 18, 2018) – Director of Student Conduct, Dr. Andrea Weber assisted West Plains in adding Maxient to their campus processes. This included trainings and practice recommendations.

**“Transfer Resource Fair”** (January 24, 2018) –Assistant Director of Student Conduct, Tamarah Dixon and Graduate Assistant for Student Conduct, Liz Leroy attended this event to allow transfer students entering Missouri State to learn about services provided by the Office of Student Conduct. This tabling event included pamphlets, business cards, and a brief overview of the functions of the Office of Student Conduct, presented by the individuals facilitating the tabling event.

**“Spring Involvement Fair”** (January 25, 2018) – Graduate Assistant for Student, Conduct Liz Leroy and Dean of Students Graduate Assistant, Emma Wessel provided resources to incoming spring-semester students on services provided by the Office of Student Conduct and the Dean of Students office. Students were provided with information and overviews of the offices, and promotional items.

**“Good Citizen Policy”** (January 30, 2018) – Assistant Director of Student Conduct, Tamarah Dixon facilitated an informational session to members of Student Government Association to discuss the Good Citizen Policy.

**“Good Citizen Project”** (February 2018) – The Office of Student Conduct, Partners in Prevention and Green Dot collaborated to encourage students to be positive, helpful members of the community. Students received buttons and were given the opportunity to sign a banner demonstrating their commitment to being good citizens.

**“IDS Course Presentation – Behavior and Conduct”** (February 8, 2018) – Assistant Director of Student Conduct, Tamarah Dixon facilitated a guest lecture for an instructor in an IDS class. This lecture informed students about the role of the Office of Student Conduct, how to start thinking about impact of behavior, and a discussion on what to do when a student is involved in the conduct process.

**“Code of Student Rights and Responsibility Review Committee** (Spring 2018) – The Director of Student Conduct, Dr. Andrea Weber, Associate General Counsel, Jeff Mitchell, Assistant Director of Student Conduct, Tamarah Dixon, in conjunction with campus partners discussed revisions to the Code of Student Rights and Responsibilities. The purpose of this committee was to discuss best practices utilized by other institutions, state law, and Missouri State campus trends and applied them to the code.

**“Working with Difficult People”** (February 22, 2018) – Assistant Director for Student Conduct, Tamarah Dixon facilitated an educational program on conflict with difficult people. This interactive program allowed participants to explore conflict and emotional management with various personality types.

**“Graduate Recruitment Weekend Diversity Dialogue”** (February 24, 2018) – Assistant Director for Student Conduct, Tamarah Dixon and other campus partners co-facilitated a discussion on the public affairs pillar of Cultural Competence to prospective students in the Graduate Program for Student Affairs in Higher Education.

**“Conduct Process for Fraternity and Sorority Life”** (February 25, 2018) – Assistant Director for Student Conduct, Tamarah Dixon and the Chief Justice for IFC facilitated a presentation and dialogue between members of a fraternity on campus to discuss expectations on the conduct process.

**“Green Dot Training”** (March 2, 2018) – Director of Student Conduct, Dr. Andrea Weber and Green Dot Coordinator, Jenay Divin facilitated a five-hour training on the Green Dot strategy for student leaders at Jim D. Morris Center.

**“Green Dot Training”** (March 3, 2018) –Assistant Director of Student Conduct, Tamarah Dixon, Green Dot Coordinator, Jenay Divin and Dr. Hannah Harris facilitated a five-hour training on the Green Dot program for the Bears for a Just Community.

**“Professionalism in Student Affairs”** (March 21, 2018) – Assistant Director for Student Conduct, Tamarah Dixon and other campus partners facilitated a discussion for members of Chi Sigma Alpha on professionalism, and expectations for entry level jobs.

**“A Discussion of Free Speech,”** (March 27, 2018) – Associate General Counsel Jeff Mitchell and Director for Student Conduct, Dr. Andrea Weber facilitated a discussion on the First Amendment and Free Speech with the capstone course for Masters students in the SAHE program.

**“Partnerships with Purpose: The FEA and ASCA Joint Communication and Collaboration Guide”** (March 29, 2018) – The Office of Student Conduct and Office of Student Engagement engaged in a webinar discussing best practices for work with Fraternity and Sorority Life and the Conduct Process.

**“Meeting of the Minds”** (April 6, 2018) – Graduate Assistant for Student Conduct, Liz Leroy, Green Dot Coordinator, Jenay Divin and Wellness Educator, Jerilyn Reed attended a conference in Columbia Missouri to discuss trends in alcohol use, violence and drug use prevention.

**“A “SNAP” Shot of Hunger in our Communities”** (April 11, 2018) – Assistant Director for Student Conduct, Tamarah Dixon and Graduate Assistant for Student, Conduct Liz Leroy facilitated a discussion and activity on the impact of hunger and food shortage in Southern Missouri. This presentation was facilitated for the Bears for a Just Community.

**“LLC Planning Meeting”** (April 13, 2018) – Assistant Director for Student Conduct, Tamarah Dixon, Green Dot Coordinator, Jenay Divin, Dr. Hannah Harris and Ivy Tarcow-Brown attended a Living Learning Community Planning meeting. This meeting was hosted by the Student Success Initiatives Office in Residence Life to discuss plans for programming initiatives for the Bears for a Just Community.

**“Investigation Workshop”** (April 16, 2018) – Title IX investigator Ashley Reese facilitated a training for Office of Student Conduct to update the staff on best practices for facilitating interviews.

**“Walk with Us”** (April 19, 2018) – Green Dot and It’s On Us sponsored event that Graduate Assistant for Student Conduct, Liz LeRoy assisted in facilitating during which students, faculty, and staff were encouraged to take the It’s on Us Pledge and walk through campus to protest sexual assault.

**“Collaborative Diversity Conference”** (April 25 – 27, 2018) – Assistant Director for Student Conduct, Tamarah Dixon served on the Collaborative Diversity Conference planning committee and assisted with coordinating presentations. Tamarah arranged for members of General Counsel and faculty to speak to campus and Springfield community on the first amendment, and co-facilitated a panel on Safe spaces and practical applications.

**“Root beer Kegger”** (April 27, 2018) – Graduate Assistant for Student Conduct, Liz Leroy facilitated a tabling event for the Wells House annual Rootbeer Kegger to educate students on services provided by the Office of Student Conduct, their rights and expectations on campus. Students played Conduct Jenga, and were offered pamphlets, business cards, and discussion about the Code of Student Rights and Responsibilities.

**“Inclusive Environments: Effective tools for managing power and privilege in the workplace”** (May 1, 2018) – Assistant Director of Student Conduct Tamarah Dixon serves on the Inclusion and Awareness Committee for the Division of Student Affairs. A sub committee consisting of Tamarah and other Divisional members hosted an educational session on creating inclusive work environments. This presentation was facilitated by Dr. Shurita Thomas-Tate.

**“Impact Summit”** (May 2, 2018) –The inaugural conference on Mental Health issues in our community was facilitated by the Counseling Center, The Dean of Students office and other campus partners. The Office of Student Conduct assisted with staffing this event, and Tamarah Dixon co-hosted a panel presentation to conference attendees on working with students of difference considering mental health issues.