* Call to order-Christina Bowles 11:05
* Roll call
* Excused—Tara Benson; Brenda Stewart; Scott Fiedler
* Sing in using sheets
* New employees gifts-Rock Norad
* Approval of agenda
	+ Motion—Sharon;
	+ Second--Yvette
	+ Unanimous vote
* Minutes
	+ Motion -Brian
	+ Second-Andrew
	+ Unanimous
* Guest Speaker – Dee Sisco
* Committee Sign-up
* Chair report
	+ Attendance Policy—let me or Scott know if will not attend; try to send a proxy
	+ EBC – no report
	+ Master planning – no report
	+ BoG –
* Chair elect:
	+ Staff Handbook Committee—Cover ch 2 at next meeting; next Friday
		- Contact Christina with any questions or suggestions
	+ Common Reader
		- No blog post this month
		- Common readers are available for pickup still
		- Thank you card for President’s office for providing books for us.
* Past-chair–
	+ Will begin attending faculty senate meetings
	+ Staff incentive program will begin meeting.
* Sec/Tres:
* Director of Staff Relations
	+ Committee signup sheets
	+ Need to be sure to contact Ryan with Chair reports
	+ Committee Reports
		- Bylaws-no
		- Denim-In October so we will have a meeting soon
		- Public affairs- met Aug 29th
			* Convoy of Hope – 9/23 6:30-8:30. Sign-up soon. Email Christina if you’re not sure but interested.
			* Adopt-a-Street – In October. Date TBA
			* Meal-a-Million—in November; 20 slots reserved so sign-up soon. November 14 4-6pm (Friday).
		- Public Relations—
			* Video voice-over has been recorded.
			* Editing it now and will be done in the next few months
		- Scholarship – Need to fill Chari Position
			* Balance—5733,58
				+ Including $1000
				+ Elizabeth Burton (freshman of employment staff)—May not be attending
				+ Darren Willis? (College of Arts and Letters Finance Officer)
				+ Raised $80
		- Staff activities – Meeting this month and planning activity for October
		- Excellence award – October; email will start going out.
		- Admin prof –
			* July Forum—student workers; Very successful forum.
			* Planning Fall Forum—October 22; computer services forum; Matthew Stubblefield 11:30-1:30 in PSU
			* Early Spring Forum—Marketing and Publications; Probably in Feb
		- Fac senate – no
		- Ideas – Met last Friday; 5 ideas submitted and there will be follow-up on 3
		- Public arts – Have not met but did send around pics of bronze bear statue concept for front of Football Field.
		- Sustainability Comission– no
		- Wyrick – no
		- Shared Leave Committee – Has not met
			* One additional committee member needed
* Old business
	+ Shared Leave Committee
* New Business
	+ Sheila Bowen will speak with us about health issues coming up.
	+ Laura Hobbs or Marian Wood – Shoe Drive in October (Stomp-Out Hunger)
* Announcement
	+ Need Representatives for other groups on campus
	+ Not all staff are getting word of the Admin Prof Forums—Is there a better way to advertise it?
		- We put it on the master calendar; on Staff Senate Website; email out flyer
		- Can email to me for monthly announcement correspondence
	+ Summer leave days—were re-classified due to disproportionate approval and denial across departments. Now are included with university-wide given days.
* Common Reader Discussion
	+ On Campus in October
* Adjournment
	+ Motion--Sharon
	+ Second--Allison
	+ Unanimously passed.