* Call to order: Scott 11:04
* Roll call
* Excused: Ian; Addie; Kami; Yvette; Allison; Peng
* Sing in using sheets
* New employees: Dwight W. School of Accountancy (faculty)
* Approval of agenda
  + Motion Brenda
  + Second Gary
  + Unanimous vote
* Minutes
  + Motion Andrew
  + Second Karen
  + Unanimous vote
* Chair report
  + EBC – no report
  + Master planning – no report
  + BoG –Annual retreat; no reports so Staff senate not in attend.
  + Summer Grad-went well; continued encouragement to attend graduation ceremony at some point during the year.
  + Next month: staff senate shirts--$10 of shirt cost covered every other year. Orders will be available next month; shirts in probably oct
* Chair elect:
  + Handbook Committee will start meeting next week
  + Goal is to take 1 chapter at a time
  + Common readers are here; if you requested a copy get with Christina to obtain your copy.
* Past-Chair – no report
  + Dr. Siscoe coming to meeting in sept
* Sec/Tres:
  + …
  + We will be sending out meeting reminders
* Director of Staff Relations
  + Committee Reports
    - Bylaws-no
    - Denim-no
    - Public affairs-
    - Scholarship – balance is $5773.58. Raised $2994.77 in FY14; $40 thus for FY15.
      * 1415 recipients are:
        + Staff: Darren Wallace
        + Dep: Elizabeth Burton (mother is Elizabeth Strong in the study away office)
    - Staff activities – no
    - Excellence award – no
    - Admin prof –
    - Fac senate – no
    - Ideas – Pharmacy idea submitted and passed by council. Reimbursement for unused
    - Public arts – no
    - Sustainability – no
    - Wyrick – no
* Old business
  + Common reading: discuss during meetings and will also post on blog. Hit the highlights during meetings for the sake of time.
  + Staff satisfaction survey follow-up: met with psychology (Bob Jones-dept head). Grad student wants to do a survey and wants our support
    - HR and Ed choate have a desire to conduct a survey; has new tool to implement and it has been approved by administrative council
    - Can we get HR and Psychology together with HR providing resources and psychology conducting
    - Ed wants the climate study to be complete before conducting satisfaction survey to ensure there is no confusion.
* New Business
  + Personal day leave policy:
    - Comes out of sick leave; must be requested 3 days in advance.
    - Charles commented: many only call in day of to take a personal day and it cannot be denied at that point
      * Ryan: some departments are more stringent than others and exercise the “letter of the law”. Employees can be cited in these depts.
    - Scott: when exec board met it was decided this issue would be addressed by the handbook review committee.
    - Makes it more conv. For staff
      * Counter-point: Supervisors need to be able to staff and there are certain times when staff need to be here.
  + Staff Senate Video Funding
    - Web and New Media quoted $400 originally; Now it is going to be closer to $600
      * Andrea Weber proposes we spend an additional $200 from A budget
        + Andrew
        + Karen
        + Discussion:

Why wasn’t this included in the original quote?

Originally it was just a quote based on the outline but now there is more detail and higher expectations

* + - * + Vote for additional $200; motion passed unanimously
  + Need additional volunteers for the shared leave committee.
    - Does it have to be a staff senator?
    - What is the committee?
      * Shared leave pool of vacation hours available to individuals with a major medical issue who need additional leave time after all leave time has been used
      * Committee reviews these requests; no personally identifiable details
    - Committee meets on an as needed basis.
      * Only meet when a request is submitted to HR
* Announcement
  + none
* Adjournment
  + Motion andrew
  + Second Paul
  + Unanimously passed.

Adjourned: 11:41