

Administrative Professional Forum Committee  
June 4, 2014 Meeting

The next Administrative Professional Forum will be held on Wednesday, July 16<sup>th</sup> for 11:30 a.m.-1 p.m. in KARLS 101 featuring a presentation from Student Employment. We will get this forum entered into My Learning Connection in the next couple of weeks and get the flyer sent out.

The fall forum will be held sometime in late October and will feature a full two-hour presentation from Computer Services. Due to having this forum a bit later in the semester, this will be the only fall forum offered. This is the most popular topic. We would also like to offer snacks at this forum. We will request funds from Staff Senate.

The committee is working on gathering survey results for the year, and looking at preferred topics for the February forum.

As we look at committee membership for the upcoming year, we will offer July forum attendees a chance to sign up for the committee to fill any vacancies we have. APFC is a 12-member committee, and is staffed by admins from a variety of colleges/departments, a variety of job levels, and various years of service in order to bring the widest perspective to the committee. We are in the process of getting confirmations from current members of who would like to continue to serve next year and who prefers to step down.

Report by Sandy Johnson, 6/4/14