



Meeting Date: December 3, 2020

Presiding Officer: Chair Dr. Ryan Reed

The Staff Senate held the November session on Thursday, December 3, 2020 in Glass Hall room 353 and by Zoom. Chair Dr. Ryan Reed called the session to order at 11:03 a.m.

Guests: Dr. Rob Hornberger

Absences: Erin Snider JF1; Autumn Page JF2; Nancy Underhill JF2; Samantha Francka JF4 and Rhonda Lesley JF4

GREETING

- Chair Dr. Ryan Reed welcomed everyone.

ROLL CALL

- Secretary Deckard called roll.

APPROVAL OF THE MINUTES

- November minutes were approved.

GUEST SPEAKER

- Dr. Rob Hornberger gave an overview of the Strategic Enrollment Management plan for Student Success.

EXECUTIVE REPORTS

- Chair Report
 - Chair Dr. Ryan Reed reported on the memorial fund for Jason Rhea. The goal is to raise \$5000 and we are currently at \$2400.
 - Chair Dr. Ryan Reed reported that the Credit Fee Waiver task group will be meeting next week to finalize their plan before meeting with Matt Morris.
- Chair Elect Report
 - Chair Elect Jenay Divin informed the senate that the committee budget request form is available.
 - Chair Elect Jenay Divin reported that they will be pushing back the Staff Satisfaction Survey until January.
- Past Chair Report
 - Past Chair Jones gave a brief report on the Long-Range Plan. She did ask for feedback from the senate.

- Coordinator of Committees Report
 - Senator Moore reported that she had accepted a new job and is now in job family 4.
- Secretary Report
 - Senator Deckard reported on open seats in the Senate. Currently there is 1 seat in job family 1; 7 seats in job family 2 and 2 seats in job family 3

EXTERNAL REPRESENTATION REPORTS

- Executive Budget- Chair Dr. Ryan Reed reported that there will be a \$600 across the board raise in January.
- West Plains staff Senate-Douglas Cooley reported that the Grizzly Ambassador program is going strong. He also reported that they will be touring the Bear Pantry to get ideas on how they can implement a program similar.
- IT Council-Senator Hader reported that they met earlier to discuss the future of computer labs and checking out devices. Senator Hader also reported that upgrade day is January 2 and will be brief outages.
- Shared Leave-Chair Elect Jenay Divin reported that they had one person apply and they were approved
- Staff Appreciation Committee-Senator Silvey reported that there will be more information coming in the spring on the staff luncheon.
- Faculty Senate-Senator Hader reported that they had the SEMS presentation.
- Student Government-Senator Rice reported that they made changes to their election codes.
- Sustainability Commission-Senator Klem reported that the proposal for Darr LED lighting passed.

COMMITTEE REPORTS

- Council for Administrative Professionals Forum-Senator Gayle Anderson reported that their next meeting won't be until after the first of the year. Senator Anderson also reported that out of the 40 vouchers given out at the last forum only 18 were used.
- Public Affairs-Senator Rice reported that the book for the book club for winter break is Hidden Rules of Race and you may sign up.
- Staff Activities- Senator Derrick reported that they are working on having a cookie gram; a pancake breakfast and pineapple whip.
- Staff Communications-Senator Hains reported that they are in the process of planning the spring semester.

OPEN FORUM

- Chair Dr. Ryan Reed asked to suspend the rules and have open forum.
- Chair Reed informed the senate that the executive board would be meeting with President Smart next week so let him know of any questions they may have.
- Past Chair Jones reported that Faculty Senate is revising the handbook to be more inclusive and wanted to know if anyone has investigated Staff Senate's handbook. Senator Hader informed that this had been done about 3 years ago.

ADJOURNMENT

- Meeting adjourned at 12:04 pm.