



Meeting Date: December 1, 2016

Presiding Officer: Past Chair Christina Bowles

The Staff Senate held the December session on Thursday, December 1, 2016, in PSU 313. Chair-elect Rob Moore called the session to order at 11:00 a.m.

Substitutes: Britni Turner for Jeremy Wright, JF1; Devon Writ for Laura Whitmire, JF4.

Absences: Ryan Wilson, Chair; Rob Moore, Chair-Elect; Kelly Bridges, JF1; Moussa Dembele, JF2; Daniel Edwards, JF2; Brian Henry, JF2; and Galen Martin, JF4.

Guests: Gary J. Stafford, Student Affairs/Career Center; Mandi Muse, CRM; and M. Varey, Assessment.

APPROVAL OF MINUTES

The November minutes were approved as posted.

ANNOUNCEMENTS

FLSA—status of any further changes is unknown for now.
Today is the deadline for HRA and Open Enrollment.
Staff awards luncheon is January 11, 11:30-1:30.

CHAIR REPORT – RYAN WILSON

No report.

CHAIR ELECT REPORT – ROB MOORE

No report.

PAST CHAIR REPORT – CHRISTINA BOWLES

Considering a Staff Senate newsletter.

Secretary Report – Sandy Johnson

No report.

DIRECTOR OF STAFF RELATIONS – BRIAN EDMOND

Standing Committee Reports

Administrative Professionals Forum Committee—Office 365 for Admins Part 2 is being held in Cheek 100 on December 2 and 5th, 11:30-1:30. February forum will feature Isaac Balasaundram from Procurement.

My Ideas Committee – This committee will be reforming and meeting early in the spring semester.

Public Affairs Committee (Christina Bowles)—Holiday drive and giving tree, in the lobby of the PSU. Collecting through December 16th. Contact Karen Foster with questions. Dropoff locations are on the flyer and will be emailed. Adopt-a-street scheduled for tomorrow.

Scholarship Committee (Priscilla) – Addie Douglas reported on a donation webpage being setup.

Staff Activities Committee (Laura Whitmire, Adja Jones) — Centralizing staff discounts. Great Sams Club membership offer available. Working on a basketball night, February 15th, against Illinois State. Also working on Tent Theatre Staff Appreciation night.

Staff Relations Committee (Brian Edmond) —Meeting next week. Please support Staff Relations on Facebook, Instagram, and Twitter. Email Staff Senate with anything to add to social media.

Ad Hoc Committee Reports

Denim Day Committee (Kelly Bridges) —no report.

Staff Excellence in Service Awards Committee (Will Hader)—Nominations closed on November 16.

Staff Senate Representative Reports

Administrative Budget Committee (Rob Moore – 2017) —no report.

Executive Budget Committee (Ryan Wilson – 2017) — no report.

Faculty Senate (Christina Bowles – 2017) — Beth Hurst reported: Kristi Oetting made a presentation on Office 365. Honorary degree committee recommended Sara Nell Lampe and it was approved. Two new curricular programs approved.

Public Arts Committee (Kelly Bridges – 2017) — no report.

Shared Leave Committee (Will Hader – 2018, Jon Lee -2018, Peggy Jones – 2017) — Meeting scheduled for December.

Sustainability Commission (Jon Lee – 2017) — Proposal to replace locks in FRC failed. Approved money to continue installing LED lights across campus. Looking into partnering with the city of Springfield for a bike sharing program.

IT Council (Rob Moore – 2018 term) — no report.

Wyrick Commission – Next meeting is in January.

Staff Senate Workgroups

Bylaws Workgroup (Ryan Wilson) – Will Hader reported on revisions, including clearing up attendance policies.

Staff Senate Survey Workgroup

OLD BUSINESS

GB 2016-2017-04 Shared Leave Pool Marketing—Will Hader presented. Jon Lee moved to approve the bill. **The motion passed.**

New Business

None.

ADJOURNMENT

Ryan Reed made a motion to adjourn the meeting at 11:35 a.m.

The January session will be held on Thursday, January 12, 2016, at 11 a.m. in PSU 313.

GB 2016-2017-04: Share Leave Pool Marketing Plan
Authored by: Will Hader
Sponsored by: Will Hader
December 1st 2016

WHEREAS Staff Senate of Missouri State University is the official representative body of staff; and

RECOGNIZING that the Shared Leave Pool was a Staff Senate initiative that provides a great resource for staff members; and

UNDERSTANDING that the Shared Leave Pool is an expanded benefit for staff members that provides a safety net for eligible employees who have contributed to the pool; and

ACKNOWLEDGING that despite the benefit the Shared Leave Pool provides, less than 27% of staff has taken part in contributing to the pool; and

REALIZING that there is a large percentage of staff that are not aware of this benefit or do not understand how it works; and

NOTING that improvements to advertising and marketing of the Shared Leave Pool should be taken up by Staff Senate; therefore

BE IT RESOLVED that Staff Senate of Missouri State University craft and implement a marketing plan to increase awareness of the Shared Leave Pool, its benefits, and how one can contribute and become eligible.

BE IT FURTHER RESOVLED that no more than 100 hundred dollars be spent by Staff Senate on marketing materials without coming to Staff Senate for funding approval.