



Meeting Date: October 5, 2017

Presiding Officer: Chair Rob Moore

The Staff Senate held the October session on Thursday, October 5, 2017, in PSU 313. Chair Rob Moore called the session to order at 11:00 a.m.

Substitutes: None

Absences: Kelly Bridges, JF1; Moussa Dembele, JF2; Brian Henry, JF2; Charles Schoneboom JF2

Guests: Melanie Earl, Director of Annual Funds

WELCOME TO NEW STAFF

No new members.

APPROVAL OF AGENDA

- Chair Moore made a date change to the agenda.
- Senator Reed stated that BearFest Village is not a public affairs committee.

Agenda was revised with changes – motion to approve revised agenda passed.

Senator Backer requested funds totaling \$2,100 for BearFest Village Homecoming which included the allocation of larger space for the tent, food and electrical. Motion was made by Chair Elect Lee. Motion was passed.

GUEST SPEAKER

Melanie Earl, Director of Annual Funds

Crowdfunding and Scholarship Donations

- Information was provided regarding the faculty/staff campaign on October 10. Coordinating with the United Way to save resources. The campaign celebration begins at Noon in the PSU Ballroom where there will be a free lunch.
- Staff Senate Scholarship funding comes directly from Staff Senate and can be made bigger and better by getting staff involved. Staff can contribute through payroll deduction.

- Crowdfunding can also promote and grow the Staff Senate Scholarship and there are many tools that we can use to promote the scholarship through crowdfunding.org. The goal for the Staff Senate Scholarship is \$1,000 every year and this would be a good opportunity to use crowdfunding as it is a fun way to obtain donations.

APPROVAL OF MINUTES

No updates. Minutes approved with noted changes that were emailed prior to meeting.

CHAIR REPORT – ROB MOORE

State of University Address

This meeting was held online. There was an increase in first-time enrollment but also a decline in international students in which politics influenced. University of Missouri is also ramping up its efforts to recruit students.

University Efficiencies

This is an ongoing discussion. Continuing to look at efficiencies and streamlining processes.

Breast Cancer Awareness

Kelly Bridges is not present and is working on the Breast Cancer Awareness fundraising Campaign. Proceeds are going to the Breast Cancer Foundation of the Ozarks; however, we are keeping JVIC on the radar. Currently we are \$200 lower in T-Shirt sales than our fundraiser last year. Promote the sales of T-Shirts where you can. Chair Moore will be sending out a narrative regarding what the fundraising entails.

Senate Placards

It is not a requirement; however, if you are interested, please send your chosen name to the Staff Senate email. This effort shows support for the increasing diversity and inclusion on campus.

CHAIR ELECT REPORT – JON LEE

Financial Update

Chair Elect Lee communicated that it is LGBTQ pride month and to take advantage of attending campus/community events.

Chair Elect Lee reported that there are changes to ARGOS and there will be a webpage.

Operating Account

Current: –

Pending: –

Non-Operating Account

Current: –

Foundation Account

Current: –

Public Affairs Leadership Book Club

Books recommended are “Love Works” recommended by Clif Smart, “Be, Know, Do” recommended by Jeff Morrissey, and “Courage.”

PAST CHAIR REPORT – RYAN WILSON

Health Care Plan Revisions

Past Chair Wilson reported that all dependents will have to seek alternatives at the age of 26 and was approved at the last Board of Governors meeting effective January 1, 2018. Also, insurance for new employees will start on the 1st of the month after hired. Insurance will end on the 30th of the month after you resign.

Matt Morris mentioned that we will send out the results of the Staff Satisfaction Survey. There is a link; however, it is not publicized. It is a general satisfaction report.

SECRETARY REPORT – JEREMY WRIGHT

No report.

DIRECTOR OF STAFF RELATIONS – A’DJA JONES

Standing Committee Reports

Administrative Professionals Forum Committee (Lacy John)

Decided on the topic of Financial Services procedures. Reached out to Jennifer Severson. Will be looking into issues that may be occurring most often. No date is set yet, possibly late October or Early November. Senator Williams mentioned sending a flyer to non-academic departments to present 5 minute topics on their area in an effort to become involved with other committees.

Public Affairs Committee (Ryan Reed)

For the Ethical Leadership Book Club, Senator Martin mentioned that the audio book for “Love Works” is available on Hoopla. A sign-up sheet is available. It is not determined yet whether the book will be out-of-pocket or funded. Currently trying to get an idea of whom might be interested. The book club will be over winter break through to January prior to the start of courses. The topic will be discussed and there will be small groups. If successful, could continue to spring break or up to three times per year.

Adopt a Street: By far the most people whom have ever participated. Will proceed again on 12/8/2017.

Pride Month: Many events are available to attend. October Diversity Calendar is available at the front.

Bearfest Village: Will commence 10/28/2017. Homecoming from 11AM to 2PM.

Scholarship Committee (Kelsie Young, Claudia Baer)

Brought in Melanie Earl, today’s speaker. Use of payroll deduction is encouraged and you will be able to designate to the Staff Senate Scholarship there. Payroll Deduction and crowdfunding will be the main

source of gathering funds. Emails will be sent out to encourage staff to help out. Please let the committee know if there are any questions. Send any marketing documents to the staff communications committee email. The crowdfunding campaign will launch Monday.

Staff Activities Committee (Laura Backer)

The baseball game schedule has not yet been posted. The staff picnic will be on June 1st. Be on the lookout for flyers regarding Tailgate. Looking for participators in the chili cook-off. Currently there are goals to do a happy hour in November and a family night in December.

Staff Advocacy Committee (Will Hader)

The committee is currently looking through a list of brainstormed ideas and looking into several different recommendations.

Staff Communications Committee (A'dja Jones)

The committee has started the Senator Spotlight series. If you have not followed Staff Senate Facebook, Instagram, or Twitter, you are encouraged to follow. Focusing on getting our website updated and if anyone has recommendations, please let us know. If there is anything that anyone needs communicated, please send your marketing to staffcommunications@live.missouristate.edu.

Ad Hoc Committee Reports

Breast Cancer Awareness Committee

Chair Moore mentioned spreading the word for Denim Day. There will be a booth and T-Shirts are \$12.00. This has also been communicated on our social media outlets.

Bylaws Workgroup (Jon Lee)

No updates.

Staff Senate Representative Reports

Administrative Budget Committee (Lee '18) — No report.

Executive Budget Committee (Moore '18) — No report.

Faculty Senate (Lee '17) — Determining whether the credit hours should be lowered to 120 hours.

Health Care Plans and Benefits Committee (Wilson '18) — Report already given in Past Chair report.

IT Council (Moore '18) — A new subcommittee has been formed: User Support Advisory Committee which provides feedback from User Support. Senator Hader stated that there is no staff representation on this committee.

Shared Leave Committee (Hader '18; Lee '18; Jones '19) — Committee is currently looking into policy issues that have come up due to changes to the benefits. Looking into best practices of other Institutions.

Staff Diversity Composition Initiative (SDCI) Loan Forgiveness Program (Moore) — This committee meets as needed. A staff member that is pursuing a degree and is making diversity efforts can get loan forgiveness. Clif Smart will either approve or deny.

Staff Excellence in Service Awards Committee (Moore '17; Hader '17) — The meeting is set for December at the same time of the Staff Senate meeting. Currently looking into shifting the time.

Student Government Association (Moore; Lee) – Meetings with SGA at luncheons. They are helping keep us in the loop.

Sustainability Commission (Lee '18) — Committee has not yet met. Will be meeting soon.

University Space Allocation Advisory Committee (Wilson '18) — There is a lack of computer classrooms on campus. Counseling center is moving to a new space and there will be an opening in Carrington hall. Currently putting out a call for interested parties or suggestions. Senator Wilson mentioned that Faculty nor Staff Senate has a designated area. Possibly putting together a proposal to acquire that space for leadership meetings between Faculty Senate, Staff Senate, and SGA.

Wyrick Commission (Reed '18) — Committee has not yet met. Email Senator Reed for any questions.

OLD BUSINESS

None.

NEW BUSINESS

None.

ANNOUNCEMENTS

Director Jones mentioned Bone Marrow Awareness. There is a drive on October 26 from 10AM to 2PM. The goal is to obtain new registrants. If already registered, you do not have to register again.

Senator Martin mentioned that the benefits fair will be on Tuesday from 11AM to 3PM.

Senator Backer mentioned that Carries Café opens this month. Located on the 4th floor of Pummill Hall.

Past Chair Wilson mentioned a fundraiser for Ozarks Public Television on October 21st. It is a wine and food celebration.

Chair Elect Lee mentioned that the flu shot is now available. Will take longer due to current facilities.

ADJOURNMENT

Senator Reed made a motion to adjourn the meeting at 12:00 pm. The motion passed.

The October session will be held on Thursday, November 2, 2017 at 11:00 am in PSU 313.