



Meeting Date: September 7, 2017

Presiding Officer: Chair Rob Moore

The Staff Senate held the September session on Thursday, September 7, 2017, in PSU 313. Chair Rob Moore called the session to order at 11:00 a.m.

Substitutes: Sandra Johnson proxy for Jeremy Wright

Absences: Moussa Dembele, JF2; Brian Henry, JF2

Guests: Andrea Greer, Assistant Director of Student Engagement

WELCOME TO NEW STAFF

No new members.

GUEST SPEAKER

Andrea Greer, Office of Student Engagement

Involvement – Becoming a Student Organization Advisor

- Staff members can be a connection point on campus for students and can improve their experience.
- How You Can Serve as a Student Organization Advisor: Staff and faculty needed for over 400 groups on campus.
- The Why's and How's of being an Advisor: Items outlined included providing continuity and support, assisting in student development, and serving as a resource for groups.
- All groups receive a handbook and advisor training is available with a variety of dates and times in October, the end of the semester, January, and March.

APPROVAL OF AGENDA

Chair Moore made a change to the agenda. Agenda revised – motion to approve revised agenda passed.

APPROVAL OF MINUTES

Lacy John was absent and noted that there was a report on APFC and the report should be corrected. The August minutes were approved as amended.

CHAIR REPORT – ROB MOORE

Staff Diversity Composition Initiative (SDCI) Forgiveness Loan Committee

Staff Senate will now have a voice on this review committee. This will now be a representative report at Staff Senate meetings.

Ursa Event

Incoming freshman who are Ursa minors (little bear) are partnered with Ursa majors (big bear). Chair Moore attended the luncheon.

Senate Placards

Matt Banks reported on updating the placards with pronouns for preferred gender identification.

Staff and Faculty Foster Recreation Memberships

It is an \$18 per month pretax membership. It is currently not free to anyone. It is 100% student fee funded. Last year, after extensive research and discussions, it was determined that it was not a benefit for staff to pursue free membership.

CHAIR ELECT REPORT – JON LEE

Financial Update

Due to the state of flux in changing over to the new academic year, President Smart has given Staff Senate some auxiliary funds for \$7500.

Operating Account

Current: –

Pending: –

Non-Operating Account

Current: –

Foundation Account

Current: –

PAST CHAIR REPORT – RYAN WILSON

No report.

SECRETARY REPORT – JEREMY WRIGHT

No report.

DIRECTOR OF STAFF RELATIONS – A'DJA JONES

Standing Committee Reports

Administrative Professionals Forum Committee — Fall: Focus to work with office budgets and the best practices for records retention. Still looking for ideas for spring. Please send any ideas to the committee. It might be beneficial to promote the forums leading with the benefits to get supervisor support. Sandy is working on planning specific Office 365 Workshops. May present a budget request for snacks for the more lengthy forums.

Public Affairs Committee (Ryan Reed) — Adopt-A-Street: Meet at Burger King parking lot a little before noon. We will be doing a holiday giving tree and partnering with SGA and Faculty Senate. We will also be expanding into Ethical Leadership. We are starting a winter break book club for “Love Works.” Flyers are now available for Cultural Competency.

Scholarship Committee (Claudia Baer) — Focusing on measurable goals and revamping. The committee is currently looking into crowdfunding.

Staff Activities Committee (Laura Backer) — Currently planning Bearfest Village. Past Chair Wilson will be the contact person. A flyer will be sent out today for Staff Senate tailgate. Half price tickets will also be available for \$5.00. It is first-come, first-serve and only 20 tickets will be available. A budget proposal will be presented for the homecoming tailgate; larger space will be requested in addition to partnering with a chili cook-off. The committee is also planning a Staff Picnic in June, Pineapple Whip, baseball and basketball games, and an informal happy hour.

Staff Advocacy Committee – The committee is brainstorming electronically some issues for next year by asking for three things of concern from colleagues and feedback – message Senator Hader with feedback.

Staff Communications Committee — The committee has created a communication plan including a Senator Spotlight series. There is a Facebook page and we are planning more activity for the social media platforms. Please send picks to staffcommunications@live.missouristate.edu.

Ad Hoc Committee Reports

Denim Day Committee (Kelly Bridges) — Theme: Let's Give Breast Cancer the Boot – collecting and ordering 160 T-Shirts. The cost will be \$8.00 and they will be sold for \$12.00. Will receive half the proceeds from the luncheon. Will have the white tree again for people to decorate with the ribbons.

A budget request for \$1,300.00 to purchase shirts and supplies (cost is recouped)) was requested. Senator Bridges made a motion for the approval. Motion passed.

Senator Bridges made a request to give the donation to Breast Cancer Foundation of the Ozarks. Senator Hader made a motion for the committee to award the donation to a breast cancer organization of their choosing. Motion passed.

Senator Bridges made a request to change the committee name to the Breast Cancer Awareness Committee.

Bylaws Workgroup (Jon Lee) – the group is currently reviewing the bylaws.

Staff Senate Representative Reports

Administrative Budget Committee (Lee '18) — No report.

Executive Budget Committee (Moore '18) — No report.

Faculty Senate (Lee '17) — the next meeting is this afternoon.

Health Care Plans and Benefits Committee (Wilson '18) – No report.

IT Council (Moore '18) — No report.

Shared Leave Committee (Hader '18; Lee '18; Jones '19) — Senator Hader is now chair of the committee.

Staff Diversity Composition Initiative (SDCI) Loan Forgiveness Program (Moore) – No report.

Staff Excellence in Service Awards Committee (Moore '17; Hader '17) — No report.

Student Government Association (Moore; Lee) – No report.

Sustainability Commission (Lee '18) — No report.

University Space Allocation Advisory Committee (Wilson '18) — No report.

Wyrick Commission (Reed '18) — No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

ANNOUNCEMENTS

The Missouri State Walkout for Solidarity is an event being held on campus on September 8 from 12:00 – 12:30 pm in response to the removal of the DACA legislation. Senator Lee encouraged everyone to wear their Bear Wear in addition to the orange. Contact Senator Young if you are interested in donating to the foundation account.

ADJOURNMENT

Senator Reed made a motion to adjourn the meeting at 12:10 pm. The motion passed.

The October session will be held on Thursday, October 5, 2017 at 11:00 am in PSU 313.