



Meeting Date: August 10, 2017

Presiding Officer: Chair Rob Moore

The Staff Senate held the August session on Thursday, August 10, 2017, in PSU 313. Chair Rob Moore called the session to order at 11:00 a.m.

Substitutes: None.

Absences: Ryan Wilson, Past Chair; Kelly Bridges, JF1; Lacy John, JF1; Brian Henry, JF2; Kelsie Young, JF4

Guests: Tom Dicke, History; Michael Hudson, SMAT

WELCOME TO NEW STAFF

No new members.

APPROVAL OF AGENDA

Laura Whitmore will be changed to Laura Backer. Agenda approved with changes.

APPROVAL OF MINUTES

Laura Whitmore will be changed to Laura Backer on July minutes. Minutes approved with changes.

CHAIR REPORT – ROB MOORE

Board of Governors Report

The top ten risks/threats facing the Springfield Campus: Funding, institutional reputation, safety and emergency preparedness, student behavioral risks, personnel related risks, legal compliance (ADA emphasis, title 9); Risks 7 – 10 are neither higher nor lower: International domestic travel, athletics funding, IT data breaches and information security, and fraud.

President has a 4-prong approach for the planning of 2017-18. Reported in the Clif Notes, these are affordability, efficiency, increasing revenue, and revising the tuition and fee model.

Compensation increases for faculty and staff is a priority for future years.

2016-17 Attendance Recognition

Chair Moore recognized Senators with perfect attendance: Will Hader, Lacy John, Sandy Johnson, A'dja Jones, Ryan Reed, and Julia Williams.

CHAIR ELECT REPORT – JON LEE

Financial Update

Chair Elect Lee reported that the President's addition to funding is not yet present and there is no carryforward included. If a report is desired via email, please notify Chair Elect Lee.

PAST CHAIR REPORT – RYAN WILSON

No Report.

SECRETARY REPORT – JEREMY WRIGHT

No Report.

DIRECTOR OF STAFF RELATIONS – A'DJA JONES

- Director Jones announced that there were many interested in numerous committee and to make changes to sign-up sheets as necessary.
- Regarding the Bylaws Workgroup, Chair Elect Lee reported that this group will review the bylaws line by line and expand the bylaws for considerations that were overlooked. The group will also look into other institutional bylaws such as the student government association and faculty senate to figure out what we can include.
- Director Jones reported that all chairs for the committees have been chosen.

Standing Committee Reports

Administrative Professionals Forum Committee — Senator John mentioned that a forum which was not a training, but an overview of Administrative Banner was held. Financial Services was asked to put this together. The forum lasted 30 minutes and there was very good attendance totaling 65 persons.

Public Affairs Committee — Senator Reed reported that there is a street cleanup and annual charity drive coming up at the end of the semester. They will be looking into focusing on the public affairs mission.

Scholarship Committee — It was reported that the committee is restructuring and brainstorming ideas. The committee will not be participating in the Administrative Professionals luncheon due to Chartwells not being able to participate due to budget constraints. Senator Williams mentioned the idea that if staff wanted to make a contribution, that the committee could assemble at the door to collect funds.

Staff Activities Committee — Senator Garcia-Pusateri reported ideas for a mixer at the beginning of semesters, organizing happy hours, more community building, and engaging staff outside of work. They are solidifying by creating an Office365 group.

Staff Advocacy Committee – Senator Hader reported that the meetings will be the 3rd Thursday of the month at 11:00am. There will be a polycom system that members can call into the meeting. The location of the meeting has not yet been determined. Could possibly be in the Missouri Room.

Staff Communications Committee —Director Jones reported that the committee is focusing on what the communication plan is as far as what needs to be sent out and the best way to do it.

Ad Hoc Committee Reports

Denim Day Committee — No report.

Staff Senate Representative Reports

Administrative Budget Committee (Jon Lee '18) — No report.

Executive Budget Committee (Rob Moore '18) — No report.

Faculty Senate (TBD) — No report.

Health Care Plans and Benefits Committee (Ryan Wilson '18) – No report.

IT Council (Rob Moore – '18) — No report.

Public Arts Committee — No report.

Shared Leave Committee (Will Hader '18, Jon Lee '18, Peggy Jones '19) — No report.

Staff Excellence in Service Awards Committee (Rob Moore '17, vacant) — No report.

Student Government Association – No report.

Sustainability Commission — No report.

University Space Allocation Advisory Committee (Ryan Wilson '18) — No report.

Wyrick Commission (Ryan Reed '18) — No report.

OLD BUSINESS

Past Chair Status

From Faculty Senate, Dr. Michael Hudson and Dr. Tom Dicke are guests and reported our options regarding our bylaws. It was reported that rights can be limited. Special rules should be created in the bylaws and should be spelled out specifically. It is possible to have an individual serve in multiple capacities; however, they should be discussed as a committee and be clearly addressed in the bylaws.

Senator Martin made a motion to postpone the past chair status to the bylaws workgroup. Backer seconded the motion. Motion passed.

NEW BUSINESS

- Staff Activities Mixer – It was reported that no decisions have been made and the search for ideas are still underway.
- Staff Senate Handouts – Chair Moore reported that we should make sure that new employees are being welcomed to campus and would like to consider purchasing a gift for those employees. Chair Moore requested input from the body on recommendation. Items mentioned included coffee cups, lanyards, sticky notes, tumblers, and no consideration for mouse pads.
- Staff Activities – Family Weekend and Homecoming events are approaching.

Senator Backer made a motion for the Staff Activities committee to request \$1,000.00 for the first game and determine later via email how the funds will be spent. Senator Yvania-Pusateri seconded the motion. Motion carries.

ANNOUNCEMENTS

Senator Backer announced that there is an opportunity to have lunch for free at the Darr Agriculture center. Attendees will meet with incoming students for URSA at 1:00pm on August 16. Contact Senator Backer for more information.

ADJOURNMENT

Senator Reed made a motion to adjourn. Senator Backer seconded. Motion Passed.

The meeting at adjourned at 11:58 am.

The September session will be held on Thursday, September 7, 2017 at 11:00 am in PSU 313.