



**Meeting Date: July 7, 2016**

**Presiding Officer: Chair Ryan Wilson**

The Staff Senate held the July session on Thursday, July 7, 2016, in PSU 313. Chair Ryan Wilson called the session to order at 11 a.m.

Substitutes: Hunter Klie for Peng Zhang, JF 4; and Todd Euglow for Laura Whitmire, JF4.

Absences: Addie Douglas, JF 2; Jon Lee, JF3; Andrew Garton, JF4; and Priscilla Childress, JF 4.

Guests: Clif Smart, President.

#### **Guest speaker President Smart**

President Smart spoke to the Senate on the following topics:

- The recent 2% salary increase and merit pay increases which affected 15% of employees through the advocacy of Staff Senate leadership.
- Expansion of the shared leave pool.
- The change in the Fair Labor Standards Act affecting professional employees in executive/administrative positions. The new threshold has moved from 23,000 to 47,500 and will begin December 1, 2016. The university is planning and working with strategies in handling the changes in wages and classifications. The goal is to have consistency across divisions.

President Smart answered several questions from the Senate.

#### **ROLL CALL BY THE SENATE SECRETARY**

Secretary Sandy Johnson called the 2016-17 Staff Senate roll.

#### **APPROVAL OF THE AGENDA**

Kelly Bridges made a motion to approve, the motion passed.

#### **APPROVAL OF THE MINUTES**

The June minutes were approved.

The chair entertained a recess for the Senate's annual luncheon.

#### **CHAIR REPORT – RYAN WILSON**

Chair Ryan Wilson discussed focusing on the Staff Senate Bylaws, internal processes and consistency, and current Senators assisting the new incoming Senators.

Executive board meeting with president and chief of staff:

- The president encourages Senate to bring any concerns to the Staff Senate executive committee or email the Staff Senate.
- Increased funds for Senate by 1500.
- Bearfest Village improvements and participating in all five games.
- Discussed FLSA, merit pay, and advocating for transparency.

Senator Murphy spoke to the Senate about the origins of Staff Senate when it first began as the Staff Advisory Council.

#### CHAIR-ELECT REPORT – ROB MOORE

Closing of 2016 FY will have information available soon.

- 1,356.10 left over as we closed A account
- B account rolls over 661.51
- 125. petty cash on hand
- 7,514.58 in scholarship fund

#### PAST CHAIR REPORT – CHRISTINA BOWLES

No report.

#### Secretary Report – Sandy Johnson

Anticipated absences should be reported before Senate sessions. Encouraging Senators to send a substitute if possible.

#### DIRECTOR OF STAFF RELATIONS – BRIAN EDMOND

Every Senator is required to serve on one standing committee.

The Senate will have a consent agenda with detailed committee reports submitted ahead of Senate sessions.

Senator Edmond will facilitate setting up committee meetings for electing chairs.

Committee rosters will be published.

#### **Standing Committee Reports**

Administrative Professionals Forum Committee—Planning Office 365 for Fall  
Public Affairs Committee—none  
Scholarship Committee—none  
Staff Activities Committee—none  
Staff Relations Committee—none

#### **Ad Hoc Committee Reports**

Denim Day Committee—met yesterday...new t-shirt  
Staff Excellence in Service Awards—none

## Staff Senate Representative Reports

Administrative Budget Committee—none  
Executive Budget Committee—none  
Faculty Senate—none  
My Ideas Committee—Need a chair  
Public Arts—none  
Shared Leave Committee—employee contribution went up by 5.5%  
Sustainability Commission—none  
IT Council—none  
Wyrick Commission—none

## OLD BUSINESS

None.

## NEW BUSINESS

Bearfest Village costs:

- In the interest of securing an early reservation, there will be a Senate vote taken soon.
- Boomer package: 2500 to 2700.
- A cost sheet will be available by the next Senate session.

More information coming on Staff Senate shirts.

The Staff survey is now available on the Staff Senate website. The announcement will be in IMS soon.

There will be job family chairs chosen soon to help with communication to each of the job families.

## ANNOUNCEMENTS

Senators who had perfect attendance: Christina Bowles, Rob Moore, Ryan Wilson, Phil Bridges, Shelly Bridges. These Senators received a gift card.

## ADJOURNMENT

Senator Bridges made a motion to adjourn. The meeting adjourned at 12:48 p.m.

The August session will be held on August 4, 2016, at 11 a.m. in PSU 313.