



Meeting Date: February 7, 2019

Presiding Officer: Chair Jon Lee

The Staff Senate held the January session on Thursday, February 7, 2019, in PSU 313. Chair Jon Lee called the session to order at 11:05 hours.

Guests: Gary Wells, Facilities Management-Maintenance; Campbell Keele and Ellen Riley, Business Advisement Center.

OPENING THE SESSION

Welcome new Senator Jessen Miller, Job Family 4 representative.

Staff Satisfaction Survey, working on analysis, results will be submitted to the body prior to submission to President Smart and the Board of Governors.

To reduce workload on senators, there is a potential reorganization of committees and councils to include subcommittees.

Friends of Staff Senate is an outreach program to staff across campus, to keep everyone abreast of actions, events and issues related to Staff Senate.

REPORTS

- **External Representation:**
 - **Executive Budget Committee:** University President and the Chief of Staff created the Legislative Network send updates about legislature-related issues.
 - **Faculty Senate:** Change suggested to increase the number of representatives, to have 2: one from the Executive Board and one from the Senate Body.
 - **Healthcare and Benefits Committee:** Integrated electronic medical records between Magers and Mercy facilities. Offices are in Carrington 3rd floor.
 - **Shared Leave Committee:** Several Staff members that have had a need for extra days off have been assisted.
 - **Student Government:** A resolution requesting additional funding for student parking ticket forgiveness in exchange for community service activities was passed.
 - **University Space Allocation Advisory Committee:** Counseling area has been moved to the Library and Human Resources is moving to their current location.

- **Internal Committees, councils, and workgroups:**
 - **Public Affairs Committee:**
 - February is Black History month
 - The Spring Book Club will meet in April 11th, currently looking for ways to manage the book distribution and the costs.
 - Siceluff Hall will have cultural activities every day next week, there will be free Lunch and Learn activities.
 - The Foreign Language Institute and the Modern and Classical Languages department will have an Open House with 20-minute mini-language lessons on March 1st.
 - **Scholarship:** President Clif Smart and Chief of Staff Matt Morris will attend Breakfast at Bair's.

- **Staff Activities Committee:**
 - Half price ticket sales for the February 20th basketball game, \$2.50.
 - Reminder that Pineapple Whip is coming soon.
 - **Council for Staff Excellence and Service Awards:** The selection process criteria, committee representation, and nomination process have all been updated. The nomination form has moved to be behind a sign-in page.
 - **Staff Communications Committee:** Events, pictures, anything that needs to be sent to Friends of Staff Senate, and instructions on how it needs to be distributed, email StaffCommunications@live.MissouriState.edu with at least a 2 business-day lead time.
 - **Staff Advisory:** Meeting on February 28th.
 - **Engagement Committee:** Happy Hour was canceled due to the weather report.
- Other announcements:
 - Senator Ryan Wilson is transcribing a document that establishes what is “Essential Personnel”.

OLD BUSINESS

Proposal to change Job Family representation in the Senate:

- We need more people from all job families
- For the Bylaws to change, there needs to be a 2/3 approval vote from the senators present during voting time.

	Current	Proposal
Job Family 1	7	12
Job Family 2	7	12
Job Family 3	6	11
Job Family 4	10	15

ADJOURNMENT

The meeting at adjourned at 12:20 hours.

The January session will be held on Thursday, March 7, 2019 at 11:00 hours in PSU 313.