

Missouri State University Practicum Site Questionnaire

Name of site CASP-Community Alternative Sentencing Program

Address 721 N Main

City, State Zip Springfield, MO 65802

Phone 417-865-9460

Fax 417-865-6155

Contact Person Terri Perry/Executive Director

Email tperry@caspspringfieldmo.org

Website address www.caspspringfieldmo.org

Your Site

Description of the activities that occur at your site:

We supervise misdemeanor probation clients and community service clients for the court systems of Greene and the surrounding counties. We average about 2,500 clients per year.

Description of practicum students' duties at your site:

For the bachelor level student, they work directly with the clients in registering for services, scheduling at various agencies and court appearances as directed. These students will get direct client contact with a diverse population of clients that have a wide range of offenses.

Type of population with which students would be working (e.g., adults, physically challenged, cognitively challenged, etc.):

Adult clients who have a criminal history background that ranges from traffic offenses to violent offenses, we have a wide range of clients. Many clients have mental health issues unrecognized and/or diagnosed and also chemical dependence issues.

Our Students

Undergraduates

Our undergraduate students typically are juniors and seniors with 17-35 credit hours in Psychology. There are exceptions. If you have any special requirements for students who apply at your practicum site, please describe them.

We would use them in the office to help schedule clients, answer client questions, and perform data entry. We do not anticipate they would do home visits/studies.

We place students for a few hours in community service work sites to learn of the organizations' compliance.

We would prefer students who are working toward a criminal justice degree and can work without a lot of supervision.

Graduate Students

Our graduate students are students at the end of their first year or sometime during their second year in the clinical track of our graduate psychology program. These students need direct service contact with clients, and also need weekly supervision from a licensed mental health professional. Is your site interested in working with our graduate students? No

Hours, Pay, and Commitment

Days and time of days on which you need practicum students: 7:30-4:30 Monday-Friday

Is this a paid practicum? Yes No

If yes, what is pay rate? \$10.00 per hour. We do not normally pay interns, but we are able to pay for the Spring 2018 position.

What length of commitment (e.g., semester, three months, six months), do you expect from the student?

We would want at least a semester from the students as it takes a while for them to get trained on the court system and our database.

Application Process

What is the preferred application process (e.g., email/mail resume/schedule an appointment)?

Email resume to tperry@caspspringfieldmo.org . After the resume is reviewed, an interview will be scheduled. References are checked and a criminal history check is done prior to the student coming on board.

Please provide any other information that would be useful in helping our students to make more informed choices.

We work with a very difficult population and have anywhere from 30-50 clients walk in a day. We have a fast paced environment which requires excellent computer skills along with the ability to multi-task and keep on top of deadlines.

We report to court daily and must update judges on cases with accuracy and efficiency. Students must be professional in appearance, confident in their public speaking skill and their people skills.

Students will be allowed to expand their experience based upon their demonstrated abilities. Students must be able to commit to a specific schedule.

Thank You!

Revised November 30, 2017

Thank you for your help in working with our students.

David Lutz
Department of Psychology
Missouri State University
901 S National Avenue
Springfield, MO 65897
417-836-5830
Fax 417-836-8330
DavidLutz@Missouristate.edu