## Imagining and Making Missouri's Future

## University Mission

Missouri State University is a public, comprehensive university system with a mission in public affairs, whose purpose is to develop educated persons. The University is committed to achieving five major goals: 1) democratizing society, 2) incubating new ideas, 3) imagining Missouri's future, 4) making Missouri's future, and 5) modeling ethical and effective behavior as a public institution.

The University's statewide mission in public affairs, requiring a campus-wide commitment to foster competence and responsibility in the common vocation of citizenship, distinguishes its identity. The academic experience is grounded in a general education curriculum that draws heavily from the liberal arts and sciences. This foundation provides the basis for mastery of focused disciplinary and professional studies, as well as enables critical, independent and intellectual judgment about the culture, values and institutions of the larger society.

The task of developing educated persons obligates the University to expand its store of human understanding through research, scholarship and creative endeavor, and drawing from that store of understanding, to provide service to the communities that support it. In all of its programs, the University uses the most effective methods of discovering and imparting knowledge and the appropriate use of technology in support of these activities.

The University functions through a multi-campus system that is integrated to address the needs of its constituents.

On June 15, 1995, Senate Bill 340 was signed into law, giving Missouri State University a statewide mission in public affairs. The focus on public affairs grew out of mission-review discussions with the Missouri Coordinating Board for Higher Education beginning in 1994. That mission review focused the institution's efforts in six primary areas: professional (teacher) education, business and economic development, science and the environment, the human dimension, health care and the performing arts. The public affairs focus is the integrating theme that cuts across and informs all disciplines in their relation to society.

## Declaration of University Community Principles

Our core beliefs are the equivalent of an institutional soul, our common cause without which we will find consensus, progress and change to be all but impossible. Missouri State's core values are expressed in our University Community Principles.

These principles, many of which have been cherished by the academy for centuries, have served the institution well and will continue to structure the foundation upon which our planning and practice should be based. The University Community Principles statement follows.

The community of scholars that is Missouri State University is committed to developing educated persons. It is believed that educated persons will accept responsibility to act in accordance with the following principles:

- Practicing personal and academic integrity
- Being a full participant in the educational process, and respecting the right of all to contribute to the "Marketplace of Ideas"
- Treating all persons with civility, while understanding that tolerating an idea is not the same as supporting it
- Being a steward of the shared resources of the community of scholars

Choosing to accept these principles suggests that each participant of the community refrains from and discourages behavior that threatens the freedom and respect each member deserves.

> A complete copy of the University Mission and Declaration of University Community Principles is available at www.missouristate.edu/about/.

## Academic Calendar 2008-2009

## Fall 2008 Semester



## Spring 2009 Semester

| January 5 | Winter Intersession Classes Begin |
| :---: | :---: |
| January 9 | .Winter Intersession Classes End |
| January 12 | First Day of Classes |
| January 19 | Martin Luther King Jr. Holiday (no classes) |
| February 16 | . Presidents' Day Holiday (no classes) |
| February 18 | Monday Evening Classes (4:00 pm or later) meet; Wednesday Evening Classes do not meet |
| March 5 | First Block Classes End |
| March 6 | . Mid-Semester/First Block Final Exams |
| March 9 | Second Block Classes Begin |
| March 21-29 | Spring Break (no classes) |
| April 9-10 | .Spring Holiday (no classes) |
| May 7. | .Last Day of Classes |
| May 8. | Study Day (no classes) |
| May 9-14 | Final Exams Period |
| May 15. | .Commencement |

## Summer 2009 Session

May 18. $\qquad$ .Summer Intersession Classes Begin
May 25. . . . . . . . . . . . . . . . . . . . . . . . . Memorial Day Holiday (no classes)
June 5. . . . . . . . . . . . . . . . . . . . . . . . . . . Summer Intersession Classes End June 8. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . First Day of Classes July 3 . . . . . . . . . . . . . . . . . . . . . Independence Day Observed (no classes) July 29 . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Last Day of Classes
July 30-31 . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Final Exams Period
July 31 $\qquad$ .Commencement

A complete list of dates and deadlines is available at http://calendar.missouristate.edu.
Intersession classes are considered to be part of the following semester for purposes of admission, financial aid, registration, grading, scholastic action, and graduation. Fall Intersession is part of the Fall Semester; Winter Intersession is part of the Spring Semester; and Summer Intersession is part of the Summer Session.


## 2009



| January | July |
| :---: | :---: |
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## How to Use the Catalog

## Courses are identified according to the following example:

| Course Code | Course Number | Former Number <br> (if applicable) | Course Title | Credit <br> Hours | Lecture <br> Contact Hours | Lab/Clinical <br> Contact Hours | Course Periodicity |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MCL | 303 | $(103)$ | Coping with Culture | 3 | $(3-$ | $0)$ | S. |

Former number represents the number and/or prefix previously used to identify the course (if applicable).
Lecture Contact hours represents the number of hours per week (based on a 15 -week semester) the course will meet in a lecture environment. For courses which are lecture only, the lecture hours will equal credit hours.

Lab Contact hours represent the number of hours per week (based on a 15 -week semester) the course will meet in a laboratory environment. At least two laboratory hours are required for one credit hour. For example, a four credit hour course with three hours of lecture will have two hours of laboratory.

Clinical Contact hours represent the number of hours per week (based on a 15 -week semester) the course will meet in clinical experiences outside the classroom and may not be listed in the lab hours area and/or in the course description. Normally clinical hours will require 3 hours per hour credit.

Course periodicity indicates the schedule on which the course will typically be offered: $\mathrm{F}=\mathrm{Fall}$; $\mathrm{S}=\mathrm{Spring}$; and $\mathrm{Su}=\mathrm{Summer}$. (Many courses with an "F,S" designation are also offered during the summer.) An "E" indicates that the course will be offered in even numbered years and an " O " indicates odd numbered years. A "D" indicates that the course will be offered upon sufficient demand.

Course descriptions may contain specific instructions or limitations. Students should review descriptions carefully. For those courses which have prerequisites, the first item included in the course description is the prerequisite statement .

Prerequisites are listed to inform the students what they must have in order to enroll in the course. Students should register only for courses for which they meet the prerequisites. Some prerequisites are checked by the department offering the course and students may be dropped from classes for which they do not meet the prerequisites. Many courses have the prerequisite of "permission required." Unless otherwise stated, permission is to be granted by the department head. Students may request permission online or may go to the departmental office to secure a permission form.

## The following is the University's current course numbering system:

| Number | Definition |
| :---: | :--- |
| $0-99$ | Background courses |
| $100-199$ | Lower division courses designed primarily for, but not limited to, freshmen |
| $200-299$ | Lower division courses designed primarily for, but not limited to, sophomores |
| $300-399$ | Upper division courses designed primarily for, but not limited to, juniors |
| $400-499$ | Upper division courses designed primarily for, but not limited to, seniors |
| $500-599$ | Upper division courses designed primarily for seniors, postbaccalaureate, and graduate students. Graduate credit is <br> awarded to: postbaccalaureate and graduate students; or to seniors and nondegree-seeking students who have received <br> Senior Permission for Graduate Credit; or to students admitted to an accelerated masters program who have received <br> permission for Mixed Credit (i.e., student receives both undergraduate and graduate credit). Because graduate credit is <br> awarded, such students may be required to complete additional work or a higher quality of work in these 500-level <br> courses. |
| $600-799$ | Graduate courses open only to graduate, postbaccalaureate, and undergraduate students who have received Senior <br> Permission for Graduate credit; or students admitted to an accelerated masters program who have received permission <br> for Mixed Credit (i.e., student receives both undergraduate and graduate credit). |
| $800-899$ | Graduate courses open only to those admitted into a doctoral program. |

This reference guide is designed to assist you in defining terms frequently used at Missouri State University and in the Undergraduate Catalog.

Academic Good Standing Academic status of students who are not on probation or suspended.

Academic Year Starts in August with the fall semester, continues through the spring semester, and concludes in July with summer session.

Accelerated Masters Students admitted into an approved accelerated masters degree program may have a limited number of 500-600 level courses counted towards their undergraduate and graduate degree.

Alumni Individuals who have attended or graduated from a particular college or university.

Admitted to Degree Program Process admitting the student to his or her major and/or minor. This locks the student into a particular catalog's major and/or minor requirements.

Audit Grading option that allows completion of a course without receiving credit or a traditional grade. An audited course cannot be used to fulfill a degree requirement.

Block Courses meets for only the first or second half of the semester.

Board of Governors Governing body for Missouri State University.

Catalog University document that lists academic regulations, programs, and course offerings for a particular academic year.

Certificate Document representing that the student has completed a prescribed program of study in a defined area; a limited number certificates are offered.

Class Schedule Listing of current courses available for a specific semester.

College Academic area in which departments of similar disciplines reside.

College Level Examinations Program (CLEP) Program that allows students to receive credit by examination instead of course enrollment.

Commencement Ceremony held at the end of the spring semester, summer session, and fall semester to recognize candidates for graduation.
Core Courses Group of foundation courses required by a college, department or major.

Credit by Examination Method of earning academic credit outside of traditional course offerings.

Credit Hour Standard unit of measuring coursework.
Cross-listed Courses Two different courses that, while are not identical, are similar enough that student can only receive credit toward graduation for one.

Dean (academic) The highest administrative officer of a college.

Declaring a Major/Minor Indication from student that he/she wishes to pursue a particular major and/or minor; Declaration of a major/minor does not mean that the student is locked into a particular catalog's major and/or minor requirements.

Degree Audit Advising tool designed to assist in tracking a student's progress towards his or her program of study. It lists the general education, major, minor, and other academic requirements of the University.

Department Head Administrative officer holding faculty rank; responsible for a primary unit within an academic organization.

Diploma Document provided by the University certifying that the student has earned a degree.

Dual Enrollment Typically refers to high school students who are receiving high school credit while also being enrolled in college-level credit. This term can also refer to students who are concurrently enrolled in two or more higher education institutions.

Encumbrance Block which prohibits students from functions such as registering for courses or receiving a transcript or diploma. Most encumbrances are due to an unpaid financial obligation, or failure to complete a required process.

Enrollment Status Terms used for reporting a student's academic load to external agencies.

First-time Student Student who has earned fewer than 24 transferable credit hours after high school graduation.

General Education Assessment Exit Exam Required for all Bachelor degree graduates for assessment purposes.

General Education Program Group of foundation courses required of undergraduate students regardless of the student's major.

Grade Point Average (GPA) Calculation derived from the division the grade points earned by the number of credits attempted.

Honors College Program designed to serve the needs of academically talented, high-achieving students accepted into the Honors College Program.

Incomplete Grade Assigned when a student has not completed all work for a course and the instructor agrees to allow additional time for completion of the course.

Intent to Graduate Form completed by students who believe they are in their final semester of coursework. This form triggers a review of the student's academic record, inclusion in the commencement program, and diploma ordering.

Intersession Brief period (typically 1-3 weeks) between semesters when a limited number of courses are offered.

Major Collection of courses and requirements, that is designated as the student's primary area of specialization. Appears on the student's diploma and transcript.

## 4 Key Terms

Minor Collection of courses indicating additional specialization in an area of study beyond the major. It is not as comprehensive as a major and does not appear on the student's diploma. It is designated on the student's transcript.

Mixed Credit Courses that are part of an accelerated masters program in which students can receive both graduate and undergraduate credit.

My Information Online resource for students to access their academic information.

No Penalty/Automatic "N" Deadline Courses dropped prior to this deadline are graded with an " N " (no penalty) grade which does not affect GPA; courses dropped after this deadline may negatively affect GPA.

Non-resident Student who does not meet requirements for classification as a Missouri resident for fee purposes in accordance with the residence policy.

Non-traditional student Includes evening students, married students, students with children, and students of 22 years of age or older.

Overload Semester credit hours that exceed the maximum number of hours permitted based on the student's classification. Permission is required for overload.

Pass/Not Pass Grading option that allows students to pursue coursework without affecting their GPA. See "Academic Regulations" for restrictions.

PIE (Partners in Education) Program designed to facilitate communication between first-year students and their families. Through written consent of the student, members will have increased access to their student's information.

PIN (Personal Identification Number) A unique number selected by each student. The PIN is needed to access My Information.

Postbaccalaureate Student who has earned a bachelors degree and wishes take additional courses but not pursue an additional degree; a non-degree seeking graduate student.

Prerequisite Specific requirements that must be completed prior to enrolling in a given class, program, or field of study.

Probation Status that indicates unsatisfactory academic progress. Students may be subject to academic load limitations and other restrictions.

Program of Study All requirements that a student must complete in order to be awarded a degree or University certificate.

Reinstatement Process by which a suspended student appeals to return to the university.

Semester Instruction period offered each fall and spring. Additional instructional periods include multiple intersessions and summer session.

Senior Permission allows students to take graduate coursework while still in an undergraduate classification. Permission is required.

Service Learning Program which allows students to earn academic credit in selected courses in exchange for meaningful and productive community service.

Scholastic Honors Graduation honors based on the student's academic performance.

SOAR (Student Orientation, Advisement, and Registration) Program designed to assist students in making a successful transition to university life. The program is required for all firsttime freshmen.

Student Service Fees Based on the number of credit hours on the Springfield campus in which the student is enrolled. These required fees (assessed at the time of registration) cover the student's access to a variety of services, programs, and activities.

Suspension Status that prevents a student from enrolling in courses.

Syllabus Document describing the objectives, outcomes, assessment activities, and structure of a course; syllabi are made available to students during the first week of classes.

Transcript Serves as the student's official academic record and the University's official record of credit and degrees awarded, including the courses taken by a student and the grades received in each course. Probations, suspensions, and disciplinary expulsions also appear on the transcript.

Transfer Student Student who has completed 24 or more transferable credit hours after high school graduation.

Withdrawal When a student drops all classes for a given semester.

ZipCard Student's official University identification card.

## Academic Department Directory

| Academic Unit | Administrator | Location | Phone Number | Course Codes |
| :---: | :---: | :---: | :---: | :---: |
| College of Arts and Letters | Carey H. Adams, Ph.D. | 106 Craig Hall | (417) 836-5247 |  |
| Department of Art and Design | Wade S. Thompson, M.F.A. | 308 Ellis Hall | (417) 836-5110 | ART, DES |
| Department of Communication | Kelly McNeilis, Ph.D. | 375 Craig Hall | (417) 836-4423 | COM |
| Department of English | W.D. Blackmon, Ph.D. | 301 Pummill Hall | (417) 836-5107 | ENG |
| Linguistics Program | Christina Biava, Ph.D. | 106 Craig Hall | (417) 836-4423 |  |
| Department of Media, Journalism \& Film | Karen Buzzard, Ph.D. | 370 Craig Hall | (417) 836-5218 | JRN, MED |
| Department of Modern and Classical Languages | Madeleine Kernen, Ph.D. | 376 Craig Hall | (417) 836-5122 | ARB, CHI, FRN, GRM, GRK, HBW, ITL, JPN, LLT, LTN, MCL, PTG, RUS, SPN |
| Department of Music | Roger Stoner, D.M.A. | 206 Ellis Hall | (417) 836-5648 | MUS |
| Department of Theatre and Dance | Mark M. Biggs, M.A. | 355 Craig Hall | (417) 836-4400 | DAN, THE |
| College of Business Administration | Ronald R. Bottin, Ph.D. | 400 Glass Hall | (417) 836-5646 |  |
| School of Accountancy | John R. Williams, Sr. C.P.A., Ph.D. | 439 Glass Hall | (417) 836-5414 | ACC |
| Department of Computer Information Systems | Jerry M. Chin, D.B.A. | 359 Glass Hall | (417) 836-4131 | BSE, CIS |
| Department of Finance and General Business | Kent P. Ragan, Ph.D., CFA | 300 Glass Hall | (417) 836-5504 | FGB, RIL |
| Department of Industrial Management | Shawn D. Strong, Ph.D. | 200 Glass Hall | (417) 836-5121 | IDM |
| Department of Management | Barry L. Wisdom, Ph.D. | 414 Glass Hall | (417) 836-5415 | MGT |
| Department of Marketing | Robert H. Luke, Ph.D. | 238 Glass Hall | (417) 836-5413 | MKT, QBA |
| College of Education | David L. Hough, Ph.D. | 304 Hill Hall | (417) 836-5254 |  |
| Department of Counseling, Leadership, and Special Education | C. Don Keck, Ed.D. | 156 Park Central Office Bldg | (417) 836-5449 | COU, EAD, SPE |
| Department of Childhood Education and Family Studies | Rebecca Swearingen, Ed.D. | 300 Hill Hall | (417) 836-3262 | $\begin{aligned} & \text { CFD, ECE, EEM, } \\ & \text { ELE } \\ & \hline \end{aligned}$ |
| Greenwood Laboratory School | Janice R. Duncan, Ph.D. | Laboratory School 4 | (417) 836-5124 |  |
| Department of Reading, Foundations, and Technology | Fred H. Groves, Ph.D. | 207 Hill Hall | (417) 836-6769 | $\begin{aligned} & \text { EDC, IMT, MID, } \\ & \text { RDG, SEC, SFR } \end{aligned}$ |
| College of Health and Human Services | Helen C. Reid, Ph.D. | 110 Professional Bldg | (417) 836-4176 |  |
| Department of Biomedical Sciences | Colette M. Witkowski, Ph.D. | 400 Professional Bldg | (417) 836-5603 | ANE, BMS, MTC |
| Department of Communication Sciences and Disorders | Neil J. DiSarno, Ph.D. | 237 Professional Bldg | (417) 836-5368 | CSD |
| Department of Health, Physical Education, and Recreation | Sarah G. McCallister, Ed.D. | 103 McDonald Arena | (417) 836-5370 | HLH, PED, RAD, REC, RTH |
| Department of Nursing | Kathryn L. Hope, Ph.D. | 300 Professional Bldg | (417) 836-5310 | HCM, NUR, PBH |
| Department of Physical Therapy | Akinniran Oladehin, Ph.D. | 204 Physical Therapy Bldg | (417) 836-6179 | PTE |
| Department of Physician Assistant Studies | Steven T. Dodge, M.D. | 112 Physical Therapy Bldg | (417) 836-6151 | PAS |
| Department of Psychology | Robert G. Jones, Ph.D. | 109 Hill Hall | (417) 836-4790 | GER, PSY |
| School of Social Work | Etta M. Madden, Ph.D. | 200 Professional Bldg | (417) 836-6953 | SWK |
| Department of Sports Medicine and Athletic Training | Tona Palmer-Hetzler, Ph.D. | 160 Professional Bldg | (417) 836-8553 | ATC |
| College of Humanities and Public Affairs | Lorene H. Stone, Ph.D. | 251 Strong Hall | (417) 836-5529 |  |
| Area Studies Programs | Victor H. Matthews, Ph.D. | 207 Strong Hall | (417) 836-5529 | AAS, GST |
| Department of Defense and Strategic Studies | Keith B. Payne, Ph.D. | 9302 Lee Highway Suite <br> 760, Fairfax, Virginia 22031 | (703) 218-3565 | DSS |
| Department of Economics | Pamela R. Sailors, Ph.D. | 351 Strong Hall | (417) 836-5516 | ECO |
| Department of History | Michael M. Sheng, Ph.D. | 410 Strong Hall | (417) 836-5511 | HST |
| Department of Military Science | LTC Brendan McKiernan, M.B.A. | 30 Freudenberger House | (417) 836-5791 | MIL |
| Department of Philosophy | Pamela R. Sailors, Ph.D. | 231 Strong Hall | (417) 836-5650 | PHI |
| Department of Political Science | George E. Connor, Ph.D. | 307 Strong Hall | (417) 836-5630 | PLS |
| Department of Religious Studies | J. E. Llewellyn, Ph.D. | 251 Strong Hall | (417) 836-5514 | REL |
| Department of Sociology, Anthropology, and Criminology | Karl R. Kunkel, Ph.D. | 451 Strong Hall | (417) 836-5640 | ANT, CRM, SOC |

## 6 Academic Department Directory

## Academic Department Directory (continued)

| College of Natural and Applied <br> Sciences | Tamera S. Jahnke, Ph.D. | 142 Temple Hall | $(417) 836-5249$ | EGR, SCI |
| :--- | :--- | :--- | :--- | :--- |
| Department of Agriculture | W. Anson Elliott, Ph.D. | 201 Karls Hall | $(417) 836-5638$ |  | | AGA, AGB, AGE, |
| :--- |
| AGF, AGH, AGR, |
| AGS, AGT, AGV, |
| AGW |,

## Selected Phone Numbers (Area code is 417 unless otherwise noted)

## University Operator: (417) 836-5000

## Toll Free Numbers:

Admissions Office: (800) 492-7900
Continuing Education Registration Services: (888) 879-7678
Financial Aid: (800) 283-4243
Graduate College: (866) 767-4723
Residence Life and Services: (800) 284-7535

## Selected Offices:

Administrative and Information Services: 836-5233
Admissions: 836-5517 or (800) 492-7900
Advisement: 836-5258
Athletics: 836-5244
Bookstore: 836-5403 or (888) 767-2578
Bursar’s Office: 836-5128
Business Advisement Center: 836-5386
Campus Recreation and Intramural Sports: 836-5334
Career Center: 836-5636
Computer Services Help Desk: 836-5891
Computer Services Open Labs: 836-6327
Counseling and Testing: 836-5116
Deaf Relay Service:
Voice: (800) 735-2466
Relay Missouri: (800) 735-2966
TDD: (800) 735-2966
Dean of Students: 836-5527
Dining Services: 836-5660
Disability Services: 836-4192
Emergencies: 836-5509
Extended Campus Registration Services: 836-4126 or (877)
678-2005

Financial Aid: 836-5262 or (800) 283-4243
Financial Services (accounts payable/receivable): 836-5632
Graduate College: 836-5335 or (866) 767-4723
Hammons Hall for the Performing Arts, Juanita K.: 836-6776
Hammons Student Center: 836-5772
Health Services (Taylor Health \& Wellness Center): 836-4000
Human Resources: 836-6616
Information Desk, Plaster Student Union: 836-5885
Learning Diagnostic Clinic: 836-4787
Lost and Found: 836-5885
Mountain Grove Campus: 547-7500
Meyer Library, Duane G.: 836-4535 or 836-4525
Outdoor Adventures: 836-5334
Parking: 836-4825
Partners In Education: 836-5034
President, Office of the: 836-8500
Provost, Office of the: 836-4589
Registrar, Office of the (graduation, registration, transcripts): 836-5520
Residence Life: 836-5536 or (800) 284-7535
Safety and Transportation: 836-5509
Sports Information: 836-5402
Student Affairs: 836-5526
Student Employment Services: 836-5627
Student Government Association: 836-5500
Teacher Certification: 836-8772
Veterans Services: 836-5520
West Plains Campus: 255-7255
Writing Center: 836-6398
ZipCard Office: 836-8409

## University Profile



Springfield campus looking toward downtown Springfield

University Heritage
Developing Educated Persons
Governance
Missouri State University System
Centers for Research and Service
Accreditations and Approvals
Disclosures

## 8 University Profile

## University Heritage

Missouri State University was founded as the Missouri State Normal School, Fourth District, by legislative action on March 17, 1905. Missouri State first opened its doors in June 1906. After 102 years and four name changes, Missouri State is a comprehensive state university system offering a wide variety of programs and services to its students and the citizens of the state. During the 1995 session of the Missouri General Assembly, Missouri State received a statewide mission in public affairs, making it the only Missouri university emphasizing the development of aware, committed, and active participants in tomorrow's society. In a campus ceremony on March 17, 2005, the 100th anniversary of Founders' Day, Governor Matt Blunt signed Senate Bill 98, which included changing Southwest Missouri State University's name to Missouri State University. This is the fifth and final name for the university. The institution was founded as the Normal School in 1905, then changed to Southwest Missouri State Teachers College in 1919, Southwest Missouri State College in 1946, and Southwest Missouri State University in 1972. Each new name has reflected the changed nature of the institution.

Missouri State University-Mountain Grove has a legislative mandate to generate knowledge through research and to disseminate this knowledge for the economic development of the Missouri fruit industry. The Mountain Grove Campus is home to the State Fruit Experiment Station, which was established by a legislative act in 1899 and is the oldest identifiable segment of Missouri State. Until 1974, the station was operated as a state agency under a board of trustees appointed by the governor. As a result of the Omnibus State Reorganization Act of 1974, administrative responsibility for the State Fruit Experiment Station was given to the Board of Governors of Missouri State. Following university reorganization in 1994, the station was assigned to the Department of Fruit Science in the College of Natural and Applied Sciences.

Missouri State-West Plains was founded in 1963 as the West Plains Residence Center. In 1977, the Board of Governors and, subsequently, the Missouri General Assembly, designated the name the "West Plains Campus" to replace Residence Center. In 1981, the legislature enacted a permanent status bill for the campus. In 1991, the legislature passed House Bill 51 which gave the West Plains Campus the authority to offer "one-year certificates, two-year associate degrees and credit and non-credit courses." In 2005, the legislature passed Senate Bill 98 which included changing the name to Missouri State University-West Plains.

## Developing Educated Persons

Missouri State University's purpose is "to develop educated persons." It is committed to the expansion and preservation of knowledge. It recognizes that curious people explore and push back the boundaries of the human intellect and the physical world. In an age where knowledge can become quickly dated, the University is committed to the discovery and dissemination of knowledge that serves the future. The characteristics of educated persons are readily assessable and recognizable:

- They cultivate their aesthetic tastes
- They are critical thinkers
- They are serious readers who are broadly literate
- They dedicate themselves to being curious and contributing citizens in an increasingly global society
- They balance an in-depth mastery of at least one academic discipline with a broad appreciation of the liberal arts

Educated persons are developed through the interaction of competent, caring faculty and capable, motivated students. The University brings a distinguished faculty to this task. Multiple Fulbright Scholars, the co-founder of the Land Mine Survivors Network, the winner of a prestigious Lila Wallace-Reader’s Digest Artist at Giverny Program, a professor recognized as one of the 20 best young design faculty in the country, an anthropologist who has received international acclaim for his work locating the Lost City of Ubar, a leading authority on U.S.-Asian relations, a Carnegie Foundation for the Advancement of Teaching Missouri Professor of the Year, and one of the top biblical scholars in the world provide examples of the quality and strength of the Missouri State faculty.

Missouri State also develops educated persons through the interaction between knowledgeable, caring faculty and staff academic advisors and their advisees. The University's dedication to excellent academic advising is demonstrated by the nationally recognized "Master Advisor" training program. More than 200 faculty and staff advisors have voluntarily participated in this intensive training program, with several being recognized at both the state and national levels for their advising.

The broader context in which the University is located is a natural setting for academic achievement. The institutional mission of public affairs and the themes of business and economic development; creative arts; health; professional education; science and the environment; and the human dimension are the daily topics of this metropolitan conversation. The community itself is a laboratory where these themes are experienced and addressed.

The Coalition of Urban and Metropolitan Universities, to which Missouri State University belongs, believes that metropolitan universities are "major intellectual resources for their metropolitan regions," whose programs "respond to regional needs while striving for national excellence." This Coalition has committed its institutions "to be responsive to the needs of our metropolitan areas by seeking new ways of using our human and physical resources to provide leadership in addressing metropolitan problems, through teaching, research, and professional service." Missouri State subscribes to this metropolitan university philosophy.

Educated persons are developed in classrooms and laboratories. Educated persons also develop as the result of the entire university experience - participation in co-curricular activities; interaction with faculty, staff, and fellow students; service to the University community and the community at-large; and leadership in any number of organizations. Residence hall life and fraternities and sororities add a richness to the University environment that contributes to the educated person. Such living groups provide leadership opportunities and provide a context for developmental conversations. Because of this, the University has been aggressive in providing positive
living/learning units on campus. Debate, Marching Band, and Tent Theatre are a few examples of other University programs for students with special talents. Intercollegiate athletics is another major educational activity at Missouri State University. In 1995 and again in 2003, the University completed the Self-Study Report for Certification by the National Collegiate Athletic Association and was certified by the NCAA.

These and many other educational activities teach students to manage their lives and to participate in society, both of which are important traits for an educated person. The University will continue to promote special events that increase the educational value of the overall Missouri State experience. Through these efforts, Missouri State intends to make it clear to all constituencies that these activities are both an educational and a social good. Community service projects, from serving as a tutor in the adult literacy program to re-building homes through Habitat for Humanity or hurricane relief efforts, provide unique opportunities for developing educated persons. For that reason, the University encourages students to be involved in the community.

Independent study, independent research, cooperative education programs, internships, practicums, faculty lectures and performances, and a host of other special activities are available to Missouri State students. For example, most academic departments offer opportunities for students to participate in individualized research projects, library research on a specialized topic, creative artistic works, etc. These opportunities are conducted under the supervision of faculty, and may lead to student presentations, performances, and/or publications. The University will expand opportunities for its students to engage in mentored and independent scholarship.

As a character-building institution, with national recognition from the Templeton Foundation and the Princeton Review's Colleges with a Conscience, Missouri State encourages students to reflect on questions of personal values, identity, and ultimate meaning. Several activities promote such reflection and character development, including various religious activities offered by student organizations. Developing educated persons is the purpose of the University. Its resources and efforts should be organized to achieve that end.

## Governance

## Board of Governors

Missouri State University is under the general control and management of the Board of Governors, which according to statutes of the state of Missouri, possesses full power and authority to adopt all needful rules and regulations for the guidance and supervision of the University. Currently, Missouri State University is governed by a nine-member Board of Governors,. All members are appointed by the Governor, with the advice and consent of the Missouri Senate, to serve six-year terms. The nine-member Board of Governors shall represent each of Missouri's nine congressional districts. A non-voting member, a current Missouri State University student, also sits on the Board. The present Board of Governors consists of the following members:

| Open, First District | Cathy Smith, Sixth District |
| :--- | :--- |
| Michael Duggan, Second District, Vice Chair | Gordon Elliott, Seventh District |
| John Winston, Third District | Mary Sheid, Eighth District, Chair |
| Brian Hammons, Fourth District | Open, Ninth District |
| Phyllis Washington, Fifth District | Ryan Childress, Student Member |

The President is the chief executive officer of the University, responsible to the Board of Governors for the administration of institutional policies and operations. The senior administrative officers of the University serve as an advisory body to the President and are responsible for specific operational divisions of the University. The Faculty Senate is an elected body of academic faculty established to provide a means of dealing with curricular matters and concerns of the faculty. The Graduate Council is an elected body of graduate faculty established to address matters concerning graduate education (i.e. programs, curricula, and policies). The Staff Advisory Council is an elected body from the University support staff that addresses concerns related to the staff. The Student Government Association provides the means by which students can participate in campus governance, student discipline, and management of student activities.
To formulate policy, to facilitate decision-making, and to promote a spirit of collegiality, the University is committed to participatory governance and to an open system of communication throughout the University.

## Administrative Council

System administration and coordination is the responsibility of the Missouri State University Administrative Council, which reports to the System President. The Council is responsible for helping develop administrative and support systems that ensure that the campuses operate cooperatively, efficiently, economically and without duplication. The Administrative Council provides effective administration of the System while requiring minimal administrative overhead. No positions have been or will be added for System purposes. The responsibility for academic programs remains with the faculty with accepted review and approval procedures. Present Administrative Council members include:
Dr. Michael T. Nietzel, President
W. Brent Dunn, Acting Vice President for University Advancement

Dr. James P. Baker, Vice President for Research and Economic Development
Clif Smart, General Counsel
Dr. Lorene Stone, Dean of College of Humanities and Public Affairs
Gregory L. Burris, Vice President for Administrative and Information Services
Dr. Earle Doman, Vice President for Student Affairs
D. Kent Kay, Chief Financial Officer

Paul K. Kincaid, Chief of Staff/Assistant to the President for University Relations
Dr. Drew Bennett, Acting Chancellor of Missouri State University-West Plains Campus
John W. McAlear, Secretary to the Board of Governors
Dr. Belinda McCarthy, Provost
June McHaney, Director of Internal Audit

## 10 University Profile

## Missouri State University System

The Missouri State University campuses are structured to address the special needs of the urban and rural populations they serve. Missouri State University-Springfield is a selective admissions, graduate level teaching and research institution. Missouri State University-West Plains is an open admissions campus serving seven counties in south central Missouri. Missouri State University-Mountain Grove serves Missouri's fruit industry through operation of the State Fruit Experiment Station. The Extended Campus provides learning opportunities through telecourses, Internet-based instruction and through its interactive video network (BearNet). The University also operates various other special facilities, such as the Darr Agricultural Center in southwest Springfield, the Jordan Valley Innovation Center in downtown Springfield, the Bull Shoals Field Station near Forsyth, Baker’s Acres and Observatory near Marshfield, the Missouri State University Graduate Center in Joplin, and a branch campus at Liaoning Normal University (LNU) in Dalian, China. In addition, Missouri State has the operations and program offerings of one entire academic department, its Department of Defense and Strategic Studies, located near Washington, D.C. in Fairfax, Virginia.

## Missouri State University-Springfield Campus

The Missouri State University-Springfield Campus offers a spectrum of educational programs that respond to regional and statewide needs while striving for national and international excellence. Missouri State is an intellectual and creative resource for the Springfield metropolitan area, contributing to its economic development, social health, and cultural vitality through education, research, and professional outreach. The University collaborates with many communities and clientele throughout the region in order to bridge the socioeconomic, cultural, and political gaps that exist among them. Missouri State continues to shape its structures and design its policies and practices to enhance its effectiveness as a key institution for the citizens of Missouri.

The Missouri State University-Springfield Campus offers baccalaureate, master's, specialist in education, and professional doctorate degrees, and is the host site for a cooperative doctorate degree in educational leadership with the University of Missouri-Columbia. As of 2006, the Springfield Campus offered programs through 42 academic departments organized in six academic colleges. More than 140 academic programs and options are offered at the undergraduate level, leading to nine undergraduate degrees.

In the 1990s, mission enhancement funds were provided to Missouri State, enabling the institution to better serve the state's need for a high-quality undergraduate/graduate institution. As a result, the Springfield Campus has become a major graduate education provider, offering 47 master's degree programs and working with the University of Missouri to provide cooperative master's and doctoral level programs. Graduate students comprise more than 16 percent of the campus' total student population. Even with these changes, undergraduate education remains a priority, and implementation of selective admissions standards will continue, with a sensitivity to the needs of the 24-county service area and the state of Missouri.

## Missouri State University Downtown

In 1996, Missouri State University and Springfield entered into an agreement to direct future University expansion away from neighborhoods, such as Phelps Grove to the south of campus, and toward the downtown area northwest of campus. That agreement, reflected in the Missouri State Master Plan Visioning Guide and the Vision 2020 Springfield-Greene County Comprehensive Plan, has resulted in the University acquiring and/or leasing increasing amounts of properties in the downtown area. The Missouri State UniversitySpringfield Master Plan Visioning Guide has been formally adopted by the Springfield Planning and Zoning Commission and the Springfield City Council. To ensure orderly development in the downtown area, the University has added a downtown planning element to its Master Plan Visioning Guide.

The Missouri State University Foundation owns the 81,000-square-foot Kenneth E. Meyer Alumni Center and adjacent parking garage, and Missouri State owns the 62,500-square-foot Jim D. Morris Center for Continuing Education and two nearby surface parking lots. In addition, Missouri State leases approximately 60,000 square feet to support numerous programs, including the Institute for School Improvement and the Department of Art and Design.

The University will continue to invest in new and leased facilities directed by the following objectives:

- To provide outstanding educational opportunities, specifically with regard to metropolitan issues, service learning, and public affairs
- To provide affordable, high-quality space for academic and auxiliary programs
- To ensure that the University can expand as required while, at the same time, fulfilling its obligations outlined in the Phelps Grove agreement with the City of Springfield
- To stimulate the revitalization of downtown Springfield
- To fulfill the University's metropolitan mission of contributing to the economic development, social health, and cultural vitality of the region

These objectives are based in large part on long-term partnerships with the City of Springfield, the Springfield School District, Ozarks Technical Community College, and many public and private entities that have an impact on the development of Springfield and the region.

The University will continue to assess the feasibility/desirability of locating other programs in downtown Springfield, as well as the possibility of expanding programs already located downtown. Further, the University shares the community's vision of downtown Springfield as an arts, entertainment and education center, and Missouri State intends to be an active partner in developing and revitalizing Springfield's center city.

## Missouri State University-West Plains Campus

The West Plains Campus is a two-year, open admissions campus with a mission to provide quality educational opportunities to south central Missouri. The West Plains Campus has a separate five-year plan. Missouri State University-West Plains is structured to meet the needs of a seven-county rural area of south central Missouri within the larger Springfield metropolitan region. Missouri State UniversityWest Plains is mandated to offer one-year certificates, two-year associate degree programs, and credit and non-credit courses. Missouri State University-West Plains also hosts bachelor's and master's degree programs provided by the Springfield Campus through both on-site offerings and distance learning technologies.

The West Plains Campus has separate accreditation through the Higher Learning Commission and currently offers three associate degrees Associate of Arts in General Studies, Associate of Science in Nursing, and Associate of Applied Science - with approximately 30 emphases/areas of specialization. The campus is integral to the successful implementation of the overall System mission, serves as one major feeder for the Springfield Campus, and provides a site for the Springfield Campus to offer upper-level and graduate programs.
Missouri State University-West Plains offers courses leading to the Associate of Arts in General Studies at Shannon Hall in Mountain Grove. Missouri State University-West Plains also provides educational opportunities via the BearNet interactive video network; university/community programs; and certificate programs, customized training programs, and non-credit outreach programs based on community needs.

## Missouri State University-Mountain Grove Campus

The major activities on the 190 -acre Missouri State University-Mountain Grove Campus are the Missouri State Fruit Experiment Station, the Department of Agriculture (including Fruit Science), and the Center for Grapevine Technology. The Fruit Experiment Station was established in 1899 by the Missouri Legislature. The Station has a statewide mission to: "...experiment with the different kinds of fruits, to wit: Apples, peaches, berries of all kinds, grapes and small fruits of all kinds, and to ascertain the varieties that are the best adapted to this state..." The Missouri State Fruit Experiment Station promotes growth of the Missouri fruit crop industry through basic and applied research and an industry advisory program focused on pomology, enology, viticulture, plant pathology, entomology, molecular genetics, and plant physiology.

Missouri State University-Mountain Grove supports a fruit industry advisory program, including fruit crops, grapes and wine, and consumer education. The advisory program uses traditional on-site advisory classes and workshops coupled with interactive video and Internet-based training. In cooperation with the departments of Biology and Chemistry, the Department of Agriculture offers a cooperative master's degree in plant science, as well as undergraduate internships and a limited number of undergraduate classes. The Paul Evans Library of Fruit Science supports the State Fruit Experiment Station, as well as the plant science master's degree students and Missouri State University-West Plains students.

## Extended Campus Programs

The Extended Campus, through the Department of Academic Outreach, works with academic departments and colleges throughout the University to provide a wide range of credit courses at off-campus sites beyond the Springfield campus, using traditional off-campus instruction and technology-based delivery systems. The academic programs offered through the Extended Campus undergo the same academic review and scrutiny as academic programs offered in traditional settings. The Extended Campus has the administrative and technology infrastructure, faculty support, and student support services necessary to meet the needs of distance learning students. The distance learning strategy of the Extended Campus involves three major delivery systems: interactive video (BearNet), Internet-based instruction (Missouri State University Online), and telecourses (including interactive CD). For additional information, see "Continuing Education and the Extended Campus" in the Additional Academic Units section of the catalog.

## China Campus

As one part of the attempt to internationalize its programs, the University began in 2000 to operate the Missouri State Branch Campus at Liaoning Normal University (LNU) in Dalian, China. An accredited two-year Associate of Arts degree is offered by the West Plains Campus and the Bachelor of Science in General Business is offered by the Springfield Campus. Additional Associate of Arts and completion programs in China will be established that are consistent with University priorities and opportunities.

## Other Campuses

In addition to expanding its telecommunications-based education, Missouri State University will assess the desirability and feasibility of opening new education centers and campuses. These centers and/or campuses could be local - i.e., within the University's historic 24county service area in southwest Missouri - or they could be international.

## Springfield Campus Highlights

(from the Missouri State University At a Glance booklet, Fall 2007)

- The fall 2007 enrollment on the Springfield campus of 19,705 students included 1,258 students from other states and 856 students from foreign countries.
- Missouri State is comprised of students from nearly all of Missouri's 114 counties, 48 states, and 81 countries throughout the world.
- The average ACT score for incoming freshmen in 2007 reached an all-time high of 24.0; the state average for high school graduates is 21.6.
- External funding for sponsored projects reached a record \$21.8 million in FY 2007.


## 12 University Profile

- Missouri State has 792 full-time faculty members, and offers a student-teacher ratio of approximately 18:1.
- Missouri State is the fifth largest employer in Springfield.
- Missouri Sate offers more than 150 undergraduate majors and 48 graduate degree program, including doctorates in Audiology and in Physical Therapy and a cooperative doctorate (Ed.D.) through the University of Missouri-Columbia.
- The Duane G. Meyer Library offers more than 877,000 books, subscriptions to more than 3,500 periodicals and newspapers, access to 120 databases, electronic access to 20,000 periodicals, houses more than 934,000 state and federal government documents and is the only United Nations document depository in the state.
- Nearly 4,000 students are housed in 12 Missouri State University residence halls and apartment complexes.
- Approximately 2000 Missouri State students per year participate in Study Away Programs.


## Centers for Research and Service

## Baker Observatory

See Department of Physics, Astronomy, and Physical Science, page 380

## Bull Shoals Field Station

The Bull Shoals Field Station provides a location for faculty, students, and visiting scientists to conduct research and educational programs that promote understanding of southwest Missouri ecosystems. The Station, which began operations in 1999, exists through a cooperative agreement between Missouri State University and the Missouri Department of Conservation and the U.S. Army Corps of Engineers. The Bull Shoals Field Station affords excellent opportunities for student and faculty research, field courses, and public service. Research at the Field Station addresses questions about organisms in their native habitats and develops solutions to problems in the rapidly changing environment of the Ozarks.

## Bureau of Economic Research

See College of Humanities and Public Affairs, page 282

## Center for Archaeological Research

See College of Humanities and Public Affairs, page 282

## Center for Arts in the Schools

See College of Arts and Letters, page 87

## Center for Assessment

The Center was created to develop and implement the University's assessment program and to provide faculty with unique opportunities for the development, acquisition and/or enhancement of their instructional methods. The Center conducts a comprehensive multidimensional program to assess student learning outcomes, to disseminate the results of Center studies to constituents, to collaborate with faculty in the design and implementation of strategies for academic program improvement, and to provide faculty instructional support. The Center coordinates student outcome assessment planning to provide assessment and to apply the assessment results to promote continuous improvement in student learning. The Center coordinates assessment in academic majors; assessment of general education; and surveys of student, alumni, employer, and faculty opinions. The Center provides instructional support through workshops, seminars and reference materials. The Center was established in 1987 and reports to the Provost.

## Center for Business and Economic Development

See College of Business Administration, page 155

## Center for Dispute Resolution

See College of Arts and Letters, page 87

## Center for Grapevine Biotechnology

See College of Natural and Applied Sciences, page 322
Center for Multidisciplinary Health Education, Research and Services (CMHERS)
See College of Health and Human Services, page 224

## Center for Research and Service

See College of Health and Human Services, page 224

## Center for Scientific Research and Education

See College of Natural and Applied Sciences, page 322

## Center for Social Sciences and Public Policy Research (CSSPPR)

See College of Humanities and Public Affairs, page 282

## Community and Social Issues Institute (CSII)

The mission of CSII is to serve as a catalyst to organize and apply the research and service capacity of the university to assist public and private institutions as they address significant social issues facing the community. The institute will position itself as a partner in the broad network of organizations that promote collaboration and social entrepreneurship as strategic tools for sustainable community development. The Institute was established in 2005 and reports to the Vice President of Research and Economic Development.

## Darr Agriculture Research

See College of Natural and Applied Sciences, page 322

## Institute for School Improvement (ISI)

See College of Education, page 193

## Missouri Fine Arts Academy <br> See College of Arts and Letters, page 87

## Ozarks Environmental and Water Resources Institute (OEWRI)

See College of Natural and Applied Sciences, page 322

## Ozarks Public Health Institute

The Institute addresses public health issues of importance to the Ozarks through collaboration with business, community, education and government organizations by implementing education and training, public service and research programs. This approach includes addressing the near-term needs while recognizing that the greatest impact for the long term will come from development of an informed citizenry that sets a high priority on personal and community health. The Institute will serve as a resource base for local communities through the development and distribution of educational materials to community organizations, public service programs offered in communities and via KSMU - Ozarks public radio station, KOZK Ozarks public television, and distance learning methods. the Institute reports to the Office of the Provost.

## Ozarks Studies Institute

See College of Arts and Letters, page 87

## Roy Blunt Jordan Valley Innovation Center

The Roy Blunt Jordan Valley Innovation Center (JVIC) was established in 2003 to develop new products, create jobs, and develop the educated workforce necessary to attract and retain advanced materials and biotechnology industries in Missouri. Focus areas include medical instruments and materials, bioprocessing techniques and equipment, agribusiness research and development, and chemical and biological sensors and systems that will be developed in an environment where university researchers and students work hand in hand with scientists from established companies on new technologies that will shape the future.

JVIC consists of three sub-centers: Center for Applied Science and Engineering (CASE); Center for Biomedical and Life Sciences (CBLS); and, JVIC, Inc. The Center for Applied Science and Engineering was established to provide engineering and technical support, and to conduct research to enhance the development of advanced technology industry in Missouri. The Center for Biomedical and Life Sciences supports Missouri-based life sciences and biomedical industries while enhancing educational opportunities through participation in business-oriented projects and services. CBLS was established in 2006. JVIC, Inc. was established in 2006 and is a designated Missouri Innovation Center, one of eight in the state of Missouri. The mission of JVIC, Inc. is to assist technology-based entrepreneurs in southwest Missouri. JVIC, Inc. has access to a wide network of business support services, including financing, new markets, technical assistance, and education and training. JVIC and its three sub-centers reports to the Vice President for Research and Economic Development.

## Southwest Missouri Area Health Education Center (SWMO AHEC)

See College of Health and Human Services, page 224

## Writers Hall of Fame ${ }^{\circledR}$ America

See College of Arts and Letters, page 87

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## Accreditations and Approvals

## Institutional Accreditation

Missouri State University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Secondary Schools - a nationally recognized regional accrediting organization. Institutional accreditation has been continuously maintained since 1915 with the most recent approval occurring in 2006 and resulting in full accreditation for the maximum allowable ten-year period. Accreditation of an institution by the Higher Learning Commission indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation. Accreditation by the Higher Learning Association is not partial; it applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to the students who attend the institution. The Statement of Affiliation Status and the Organizational Profile for Missouri State University can be found at: www.ncahigherlearningcommission.org. Individuals may also contact the Higher Learning Commission at: 30 N. LaSalle Street, Suite 2400, Chicago, Il 60602-2504, (800) 621-7400.

## Specialized Academic Program Accreditations

- AACSB International - Association to Advance Collegiate Schools of Business
- Accreditation Commission for Programs in Hospitality Administration
- American Council for Construction Education
- American Speech-Language and Hearing Association
- Association for Childhood Education International
- Commission on Acreditation of Athletic Training Education
- Commission on Accreditation for Dietetics Education
- Commission on Accreditation in Physical Therapy Education
- Commission on Collegiate Nursing Education
- Computing Accreditation Commission of ABET
- Council on Accreditation of Nurse Anesthesia Educational Programs
- Council on Education of the Deaf
- Council on Social Work Education
- Missouri Department of Elementary and Secondary Education
- National Association of Industrial Technology
- National Association of Schools of Music
- National Association of Schools of Public Affairs and Administration
- National Association of Schools of Theatre
- National Council for Accreditation of Teacher Education
- National Recreation and Park Association
- Planning Accreditation Board


## Approvals

The University was formed by legislative action in 1905 and given statutory authority to grant degrees. In addition, the University is approved by the following state and federal entities:

- U.S. Department of Education
- U.S. Department of Veterans Affairs
- U.S. Department of Homeland Security/U.S. Immigration and Customs Enforcement
- Missouri Department of Higher Education


## Disclosures

## Public Availability of Safety Reports

Under the ruling of U.S. District Court for the Western District of Missouri, security records, including personally identifiable information regarding students, are available for public disclosure and release. The judicial order requires this disclosure under the Missouri Sunshine Law (construed to protect the name and address of a victim whose identifiable assailant is still at large). Missouri State University has adopted security records access release guidelines which are available from the custodian of records, Carrington Hall 205, between 8 a.m. and 5 p.m. Monday through Friday.

## Annual Security Report

Missouri State University, in compliance with Part II of the Federal Student Right-to-Know and Campus Security Act of 1990 publishes an Annual Security Report. It provides applicants, students, and employees with the University safety policies, resources, and crime statistics. Copies are available in the Office of Admissions, Dean of Students Office, and in the Department of Safety and Transportation. The Annual Security Report is also available on our web site at www.missouristate.edu/judicial.

## Crime Reporting

Any individual on the Missouri State University campus who is a victim of or observes any criminal activity should report the incident immediately to the Springfield Police Department by dialing 911.

## Institutional Report Card Summary - Academic Year 2006-2007

Title II, Sections 207 and 208 of the Higher Education Act of 1998 requires each institution of higher education which conducts a teacher preparation program to annually disclose specific information about that program. The following information fulfills that requirement.

## Pass Rate

The pass rate for the completers of the teacher preparation programs at Missouri State University was 99 percent as compared to the statewide average of 98 percent. These data were compiled for the completers from the Fall 2006, Spring 2007, and Summer 2007 semesters.

## Program Information

In the Fall 2006 semester, 2,077 undergraduate students and 694 graduate students were enrolled in professional education programs. For the Spring 2007 semester, 1,963 undergraduate students and 744 graduate students were enrolled. And during the Summer 2007 term, 625 undergraduate students and 601 graduate students were enrolled. Every student will have a total of 600 hours of supervised teaching experience by the conclusion of his/her program of study. There were 503 students in programs of supervised student teaching during the year, and the student to faculty ratio during the supervised teaching was 9.5.

## Admissions, Costs and Fees, and Financial Aid



The Administration Building: Carrington Hall

Admissions
Costs and Fees
Financial Aid

The Missouri State University system welcomes applications from qualified students. Our objective is to provide educational opportunities within the system for all students, either through the selective admission Springfield Campus or the open admission West Plains Campus. Admission requirements for the Springfield Campus are described below. For information on West Plains Campus admission requirements, please refer to www.wp.missouristate.edu/.

## Freshman Admission

To qualify for admission, students must be graduates of accredited high schools* and meet the high school core curriculum and selection index requirements, as follows.

## High School Core Curriculum

The following high school core curriculum, developed by the Missouri Coordinating Board for Higher Education, is required for admission to the Springfield Campus.

- English: Four units, two of which must emphasize composition or writing. One unit may be speech or debate.
- Mathematics: Three units at the high school algebra level and beyond, including algebra II.
- Social Studies: Three units, including American history and at least one semester of government.
- Science: Two units, not including general science. One unit must be a laboratory course.
- Visual and Performing Arts: One unit.
- Additional Core Courses: Three units selected from foreign language and/or a combination of two or more of the areas listed previously. Computer science (if algebra I is a prerequisite), state history, and international history are also acceptable as electives. If you have questions regarding acceptability of courses to the core curriculum, please consult with your high school counselor or call the Office of Admissions.
*Students who will graduate from non-accredited high schools, including home schooled students, are encouraged to contact the Office of Admissions regarding admission requirements and options.


## Selection Index

Eligibility for admission is based on a selection index, which is the sum of a student's class rank percentile (or grade point average equivalent) and ACT or SAT percentile*. The selection index requirement is 108 for fall 2008 through summer 2010. Additionally, students will automatically qualify for admission if they are in the top quarter of their class or have a 3.50 or higher grade point average on a 4.00 scale or have either an ACT composite of 24 or higher or an SAT score (critical reading plus math) of 1110 or higher. A chart is available at www.missouristate.edu/apply that shows the test score and class rank/grade point average combinations required for admission. Students who have received a General Educational Development (GED) diploma will be evaluated on the basis of their GED scores and ACT or SAT scores. GED scores are converted to a class rank equivalency for admission purposes. The selection index for fall 2010 and future semesters will be available from the Office of Admissions at least one year in advance and will be on the university web site.

* The ACT/SAT requirement is waived for admission purposes for students age 22 and older and for international students. ACT or SAT scores must be less than five years old. High school students are encouraged to take the ACT or SAT in their junior year or early in the senior year (preferably by October). The University will accept the highest ACT composite for admission purposes. The Counseling and Testing Center and most high school counselors have information concerning ACT and SAT test dates and locations.


## College Credit

Students who have taken courses for college credit are expected to have a grade point average of 2.00 or higher on transferable courses.

## Admission Alternatives

As a selective admission institution, Missouri State University seeks to admit students with demonstrated potential for academic success. We recognize that some students have potential for success not clearly evident through standard measures of class rank, grade point average, and test scores. We therefore offer admission alternatives that are described online at www.missouristate.edu/admissions/admissionalternatives.htm. The deadlines to apply for these alternatives are April 1 for the summer and fall semesters and December 1 for the spring semester.

Missouri high school graduates who meet the core curriculum and apply by April 1 may enroll during the summer session, even if they do not meet the selection index requirement.

## Transfer Admission

Students who have completed 24 or more transferable credit hours subsequent to graduation from high school with at least a 2.00 cumulative grade point average are guaranteed admission as transfer students. Students with fewer than 24 transferable credit hours must also meet the freshman admission requirements.

## 18 Admissions

## Applying for Admission

Applications for admission are available from the Office of Admissions and from most Missouri high schools and community colleges. An online application is also available on our web site at www.missouristate.edu/apply. Application deadlines are July 20 for fall semesters, December 20 for spring semesters, and May 20 for summer sessions. Students are encouraged to apply up to one year in advance. Early applicants may receive advantages in registration, housing, and financial aid.

Admission decisions are made on a rolling basis after necessary information is received by the Office of Admissions. Students who apply while still in high school may be admitted on a pending basis but must supply an official, final high school transcript verifying graduation and completion of the 16 unit high school curriculum to complete their admission. Students who apply while enrolled at another college or university may also be admitted on a pending basis but must supply an official, final transcript verifying an overall grade point average of 2.00 or higher on transferable courses to complete their admission.

If you have questions regarding admission policies or procedures or wish to request an application for admission, admission guide (viewbook), or undergraduate catalog, please call the Office of Admissions at: (417) 836-5517 or (800) 492-7900 or write to Office of Admissions, Missouri State University, Carrington Hall 204, 901 S. National Ave, Springfield, MO 65897; email: info@missouristate.edu.

## Campus Visit

We encourage and welcome all prospective students to visit our campus. To assist us in planning your campus visit, please call the Office of Admissions ten days in advance of your visit. You may also schedule your visit online at www.missouristate.edu/visit.

## Orientation for Freshmen and Transfer Students

## Freshmen*

New freshmen are required to participate in a "Student Orientation, Advisement and Registration" (SOAR) program. Non-traditional students (includes students age 22 and older, evening students, married students, and students with children) may, as an alternative, register through the orientation and registration services provided by the Office of Adult Student Services. Students who are admitted late and/or cannot attend a SOAR program or register through Adult Student Services may not register until after the last scheduled SOAR program for the semester. Exceptions to the above policy must be approved by the Orientation Coordinator. Questions regarding SOAR may be directed to the Orientation Coordinator mail at Plaster Student Union 417, 901 S. National Ave, Springfield, MO 65807, or phone (417) 836-7641 or (888) 352-6781, or via email at SOAR@MissouriState.edu.

## Transfer Students*

Transfer students may register with currently enrolled students based on credit hours completed and will be provided with registration instructions following their admission. All new transfer students, regardless of the number of hours completed, must have an advisor's release prior to registering. Resources and information specifically for transfer students can be found online at www.missouristate.edu/transfer.

* Students are classified as freshmen if they enter having completed fewer than 24 transferable college credit hours subsequent to graduation from high school. Students who enter having completed 24 or more transferable college credit hours subsequent to graduation from high school are classified as transfer students.


## Nondegree Seeking Undergraduate Students

Students who are 18 years of age or older and who wish to take courses but do not plan to pursue a degree may be admitted as nondegree undergraduates without providing transcripts. Students in this classification may enroll for up to 8 credit hours per semester, may earn a maximum total of 24 credit hours, and are not eligible for financial aid. Students who later decide to seek a degree must meet requirements for regular admission as either freshmen or transfer students. Individuals interested in admission under this classification should contact the Office of Adult/Commuter Student Services at (417) 836-4126 or toll-free at (888) 879-7678 for information.

## Postbaccalaureate Students

Students who have a bachelor's degree and wish to return to take additional courses but do not wish to pursue an additional degree may enroll as postbaccalaureate students without providing transcripts. Postbaccalaureate students may take either undergraduate or graduate courses (courses numbered 500 and higher automatically carry graduate credit for students in the postbaccalaureate classification and will be calculated in the graduate GPA). The only limitation is that no more than 9 hours of graduate credit may be accumulated under this classification. A maximum of 9 hours of graduate credit earned as a postbaccalaureate student can be applied toward a graduate degree, and this application of credit is contingent upon program requirements. Individuals interested in admission under this classification should contact the Office of Adult/Commuter Student Services at (417) 836-4126 or toll-free at (888) 879-7678 for information. Generally, students in the postbaccalaureate classification are not eligible for financial aid.

Individuals who have a bachelor's degree, are seeking either initial certification to teach in Missouri or additional endorsements to an existing teacher certification, and are not enrolled in a degree program should contact the Teacher Certification Office, (417) 836-8772 or visit www.missouristate.edu/certification. This office provides a program evaluation service (a $\$ 40$ fee is charged for this service), as well as advisement and assistance to students seeking certification. Generally, teacher certification students are admitted under the
postbaccalaureate classification. Official transcripts from all previous colleges attended are required for students seeking initial certification. Teacher certification students may be eligible for financial aid.

## Adult Students

Adult, non-traditional, and part-time students interested in undergraduate programs should contact the Office of Adult/Commuter Student Services at (417) 836-4126 or toll-free at (888) 879-7678. Adult student orientation programs are sponsored each fall and spring semester to assist adult/non-traditional students who wish to learn more about the University, learn ways to improve their chances for success with college work, and meet other students who have similar concerns.

## Precollege Enrollment

Highly qualified high school juniors and seniors may be admitted under the campus-based (dual enrollment) or the high school-based (dual credit) Precollege Programs. Students must have completed their sophomore year of high school, have at least a 3.00 cumulative grade point average on a 4.00 scale, and have an ACT composite score of 21 or higher (or an equivalent score on the PLAN, PSAT, or SAT). Freshman and sophomores students may qualify for the high school-based (dual credit) program by scoring at the 90th percentile or above on the ACT or SAT. Students must have written permission from a parent/guardian and written permission from a high school official (i.e., superintendent, principal, assistant principal, or counselor). Course selection(s) must be approved by the student's designated academic advisor.

Students interested in the campus-based precollege program or a combination of the campus-based and high school-based programs should contact the Associate Provost for Undergraduate Education at (417) 836-4589. Students interested strictly in the high school-based (dual credit) program should contact The Extended Campus at (417) 836-4128 or toll free (877) 678-2005.

## Graduate Students

Students interested in graduate programs are encouraged to contact the Graduate College at (417) 836-5335 or toll free at (866) 767-4723 for details regarding the admission policies and procedures, applications, and for a copy of the Graduate Catalog. Information regarding graduate programs and graduate admission is available online at graduate.missouristate.edu.

## International Students

Missouri State University welcomes applicants from around the world. International students may apply as first-time freshmen, transfer, postbaccalaureate, or graduate students. The University is authorized under federal law to enroll non-immigrant alien students. Admission requirements, policies, procedures, and fees for international students are different and they supersede any related policies stated elsewhere. A brief summary of the admission requirements for international students is displayed below. However, students must refer to the detailed policies and procedures and the downloadable forms that are available on the Office of International Student Admission and Retention web site at www.international.missouristate.edu.

## International Application Deadlines

Fall semester (beginning in August): application and all required documents must be received by May 1.
Spring semester (beginning in January): Application and all required documents must be received by September 1.

## Admission Requirements

1. Application for admission and the required application fee.
2. Official documents of all prior academic studies in both the original language and a translated copy. These documents will be used to determine admissibility to Missouri State University. Note that the academic requirements for undergraduate, transfer, and graduate students are different.
3. Documentation of financial support.
4. Proof of English language proficiency as follows:

| Undergraduate Students |  |
| :---: | :---: |
| Test | Minimum Requirement |
| TOEFL-PBT <br> (Paper-based test) | Score of 500 or more |
| TOEFL-CBT <br> (Computer-based test) | Score of 173 or more |
| TOEFL-iBT <br> (Internet-based test) | Score of 61 or more |
| IELTS | Score of 5.0 or more |
| ELS-Intensive English Program | Level 109 |
| Missouri State English Language <br> Institute (ELI) program | Completion of Level 4 |


| Graduate Students |  |
| :---: | :---: |
| Test | Minimum Score |
| TOEFL-PBT <br> (Paper-based test) | Score of 550 or more |
| TOEFL-CBT <br> (Computer-based test) | Score of 213 or more |
| TOEFL-iBT <br> (Internet-based test) | Score of 79 or more |
| IELTS | Score of 6.0 or more |
| Missouri State English Language <br> Institute (ELI) program | Completion of Level 5 |

Requests for information may be submitted through the web site at www.international.missouristate.edu, or by email to International Student Services@missouristate.edu, or by phone at (417) 836-6618, or by fax at (417) 835-7656.

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## Returning Students

Readmit Students: Students who are in good academic standing and plan to return under the same classification may register without applying for readmission. Students who have attended another accredited institution since leaving will be required to provide official transcripts by the Office of Admissions or the Graduate College. Registration instructions are available online at www.missouristate.edu/registrar.
For additional information, students should call the appropriate office based on the admission classification under which they plan to return, as follows:

Undergraduate, degree-seeking: Office of Admissions, (417) 836-5517 or (800) 492-7900
Graduate, degree-seeking: Graduate College Office, (417) 836-5335 or (866) 767-4723
International: Office of International Student Admissions and Retention, (417) 836-6618.
Nondegree undergraduate or postbaccalaureate: Adult/Commuter Student Services, (417) 836-4126 or (888) 879-7678
Reinstatement Students: Students who were suspended following their last semester of enrollment must first adhere to the academic status policy as described in the "Academic Regulations" section of catalog. Such students must also apply for reinstatement by the semester application deadlines as described in the "Applying for Admission" section and as noted on the published Academic Calendar.

Students who plan to apply for financial aid are encouraged to initiate the admission and registration processes well in advance of the semester for which they plan to return.

## Admission to Degree Program

Admission to the University does not guarantee admission to a specific degree program. Some programs, such as the Sports Medicine and Athletic Training major, Nursing major, majors within the College of Business Administration, the School of Social Work, the School of Communication Studies, the Teacher Education Program, and others have grade point average and test score requirements higher than the minimum required for admission. Some programs, such as Sports Medicine and Athletic Training, Nursing, and Early Childhood Education, have enrollment limits. Students should refer to the appropriate sections of this catalog for program admission requirements.

## Notice to All Students

The University reserves the right to deny admission or readmission or to restrict enrollment of individuals who are determined to represent a threat to students, faculty, staff, or property. This determination will be made by the Dean of Students or his/her designee. Appeals to such a decision may be directed to the Vice President for Student Affairs.

## Choice and Predictability in Tuition (CAP-IT)

Missouri State University is already known as a great educational value. Cost comparisons have consistently shown that our fees are just below the average for public institutions in Missouri and the nation and our room and board rates are among the lowest in the state and well below the national average. Even so, Missouri State wants to do more to make its cost affordable and predictable for students. The CAP-IT program has three major components:
A. Tuition Plan Options: Tuition plan options are the primary feature of CAP-IT. The following three options, available to degree-seeking undergraduate students, are designed to provide choice and predictability in tuition.

1. Standard Tuition Plan: Students will be assessed under the fee policy in effect for the current year, and fees will be subject to change from year to year. See Required Student Fees section for details.
2. Two Year Fixed Tuition Plan: Students will pay slightly higher basic fees for one academic year but will pay the same rate for the following academic year, regardless of increases in the Standard Tuition Plan rates.
3. Tuition Prepayment Plan (2-, 3- or 4-year): Students may make a lump-sum prepayment that will cover basic fees for all courses they take during the period of the plan (excluding summers), regardless of changes in the Standard Tuition Plan rates or the number of credit hours taken.
B. Graduation in Four Years: Another important way that students can manage the cost of their education is to graduate on schedule. By following basic guidelines, students can graduate in four years from nearly all undergraduate programs at Missouri State. For most programs, specific curricular maps are available to illustrate specific plans students can follow to ensure graduation in four years. Additionally, accelerated master's programs are available in several disciplines.
C. Financial Aid: We encourage students to be aware of the financial aid and scholarship opportunities available through federal, state, and institutional programs, as well as opportunities for student employment. The deferred payment plan is another tool that students can use to manage their payments.

For current details and answers to frequently asked questions, refer to the CAP-IT web site at www.missouristate.edu/capit.

## Required Student Fees for Fall 2008, Spring 2009, Summer 2009

Required Student Fees (tuition) are a combination of Basic Fees and Student Services Fees. Basic Fees are assessed based on the student's chosen tuition plan and the level, type, location, and delivery of the course. Audited courses are assessed the same fees as courses taken for credit. The Required Student Fees Schedule is subject to revision by the Board of Governors without notice.

## Basic Fees

## Regular Instruction (per credit hour rate)*

- Courses numbered 1-599: \$186 for Missouri resident, \$362 for non-Missouri resident
- Courses numbered 600-899: \$214 for Missouri resident, \$418 for non-Missouri resident

Non-Missouri residents are assessed resident student rates when enrolling in fewer than seven hours for the fall and spring semesters and fewer than five hours for the summer semester. Such students enrolling in enough hours to be charged the non-resident rate will be assessed the nonresident rate for all hours enrolled. This does not apply to non-Missouri resident students taking classes at the Fairfax, Virginia site. Classes at that site will be assessed at the nonresident rates regardless of number of hours taken.
*The CAP-IT 2-year Fixed Rate applies only to courses assessed at this rate.

## Internet Instruction (per credit hour rate)

- Master of Science in Administrative Studies courses numbered 500-599: \$206 for Missouri resident, \$275 for non-Missouri resident
- Master of Science in Administrative Studies courses numbered 600-799: $\$ 235$ for Missouri resident, $\$ 275$ for non-Missouri resident
- Master of Science in Computer Information Systems courses: $\$ 410$ for Missouri resident, $\$ 410$ for non-Missouri resident
- All other courses taught via the internet: \$275 for Missouri resident, \$275 for non-Missouri resident

For more detailed information regarding fees for BearNet sites, dual high school courses, and other exceptions, refer to the Costs and Fees web site at www.missouristate.edu/costs.

## Student Services Fees

Student Services Fees are assessed for classes meeting on the Springfield Campus. Fees are based on an incremental scale based on the number of hours enrolled with the maximum amount being $\$ 338$ for the fall and spring semesters, and $\$ 181$ for the summer session. The Student Services Fees are committed to provide activities, programs, and services available to students and cannot be waived regardless of whether or not a student desires to utilize the activities, programs, or services offered.

## 22 Costs and Fees

The student services fees are assessed at the current semester rate regardless of students' chosen tuition plan. However, the student services fees will generally not be assessed for sections identified in the semester class schedule as: Workshop (WKSH), Dual Credit/High School Based (DUCR), Intersession (INTR), Cable TV (CBLE), Video Rental (VDEO), Cable TV and Video Rental (CBVR), Internet (INET), Interactive CD (INCD) and courses taught in any location other than Springfield Campus (SPFD). Sections identified as short (SHRT) will only be assessed Student Services Fees if the class is scheduled to meet on campus more than four times. Rates for the 2008-2009 academic year are provided below. For more detailed information regarding the Student Services Fees, refer to the Costs and Fees web site at www.missouristate.edu/costs.

Fall 2008 and Spring 2009
1 credit hour: \$100
2 credit hours: \$133
3 credit hours: \$165
4 credit hours: \$197
5 credit hours: \$230
6 credit hours: \$262
7 or more credit hours: \$338

## Summer 2009

1 credit hour: \$84
2 credit hours: \$114
3 credit hours: \$146
4 or more credit hours: \$181

## Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. Such courses and fees are identified in the course description section of the catalog and will be assessed at the time of registration. Students should also be aware that other courses may require the student to purchase specialized materials.
For a complete listing of supplemental course fees, refer to the Costs and Fees web site at www.missouristate.edu/costs.

## Calculating Required Student Fees

Multiply the number of credit hours for each course by the appropriate per credit hour fee based on the tuition plan chosen and the level, type, location, and delivery of the course. Sum the basic fees for all courses, and add the student services fees appropriate for the total number of credit hours enrolled that are assessed this fee. Add applicable supplemental course fees.

Example for a Missouri resident utilizing the standard tuition plan for the Fall 2008 semester:

| Course | Credit <br> Hours | Per Credit <br> Hour Charge | Basic Fees | Supplemental <br> Course Fees |
| :--- | :---: | :---: | :---: | :---: |
| IDS 110 | 1 | $\$ 186$ | $\$ 186$ | $\$ 0$ |
| ENG 110 | 3 | $\$ 186$ | $\$ 558$ | $\$ 0$ |
| COM 115 | 3 | $\$ 186$ | $\$ 558$ | $\$ 0$ |
| MTH 261 | 5 | $\$ 186$ | $\$ 930$ | $\$ 0$ |
| PED 118 | 1 | $\$ 186$ | $\$ 186$ | $\$ 45$ |
| CIS 101 | 2 | $\$ 186$ | $\$ 372$ | $\$ 0$ |
| Total | $\mathbf{1 5}$ |  | $\$ 2,790$ | $\$ 45$ |

Total Basic Fees: \$2,790 + Total Student Services Fees: \$338 + Total Supplemental Course Fees: \$45 = Total fees: \$3,173

## Books and Supplies

Students purchase their own books. A full-time student will spend approximately $\$ 400$ per semester for books and supplies. Actual book costs will vary based on the student's major, course load, and availability of used textbooks. The total cost can be reduced for by reselling used books.

## Selected Other Fees

Admission Application Fee-Undergraduate and Graduate........................................................................................................................ \$35
Admission Application Fee-International Students .................................................................................................................................. $\$ 50$
Career Center Registration Fee
Currently Enrolled Students/Alumni................................................................................................................................................ $\$ 20$
Non-Missouri State Students/Alumni ............................................................................................................................................... $\$ 50$
Career Center Credentials Processing Fee Currently Enrolled Students/Alumni.................................................................................................................................................. $\$ 5$
Non-Missouri State Students/Alumni ............................................................................................................................................... $\$ 30$
Diploma/Certificate Reissuance Fee........................................................................................................................................................ \$20
Housing Security Deposit
Traditional Residence Hall/Graduate Non-Traditional Apartment .................................................................................................. \$100

Identification Card Replacement Fee....................................................................................................................................................... \$10
International Student Health Insurance Fee (Annual)............................................................................................................................. $\$ 998$
Late Admission Application Fee ........................................................................................................................................................... \$25*
Late Registration Fee ..... \$25*
Music Lesson Fee, Private
Per semester for half-hour session per week ..... \$60
Per semester for hour session per week ..... \$105
Music Instrument Rental Fee ..... \$20
Overnight Mail Fee for Documents (e.g. transcripts) produced by the Office of the Registrar ..... \$20
Returned Check Charge Fee ..... \$20
SOAR (orientation) Fee for One-Day Session ..... \$30
SOAR (orientation) Fee for One-Day Session ..... \$60
Study Away Processing Fee ..... \$75
Supervised Teaching Outside of Service Area (per 8-week placement) ..... \$200
Supervised Teaching Credit Evaluation Fee (per credit hour) ..... \$45
Teacher Certification Transcript Analysis Fee ..... \$40*The late admission application and the late registration fees are waived for students registering only for block, short, and other courseswhich do not begin until after the regular (fall, spring, or summer) semester has begun.

## Policy on Residency for Fee Purposes

Because Missouri State University is a public, state-assisted institution, the fees for Missouri residents are lower than those for nonresidents. A student's residence status is determined at the time of admission according to a policy established by the Missouri Coordinating Board for Higher Education and adopted by the Missouri State University Board of Governors. The complete policy is available on the Admissions Office web site at: www.missouristate.edu/admissions/residency.htm. Current students seeking a change in their residence classification should contact the Office of Admissions.

## Deferred Payment Plan

The University has a Deferred Payment Plan which allows students to defer payment of required student fees and residence hall charges. In addition, students, faculty, and staff will be allowed to use their identification numbers to charge miscellaneous charges and fines, including Taylor Health and Wellness Center charges, long distance telephone charges, Bookstore charges, and library fines. These miscellaneous charges are not deferred, but are due when billed. Finance charges accrue on the second statement produced.
Students must submit the required minimum payment of $\$ 60$ toward the required student fees by the fee payment deadline in effect at the time of the student's registration. Failure to pay the $\$ 60$ will result in the cancellation of the student's classes thereby making those seats available to other students. Fee payment deadlines are stated on each student's registration invoice. The remainder of the required student fees and residence hall charges, if applicable, must be paid in monthly installments with the balance being paid in full by the fifteenth of the month preceding the end of the semester. Use of the Deferred Payment Plan does incur the assessment of finance charges.
The terms and conditions of the Deferred Payment Plan are included in the web registration Enrollment Agreement, and are printed on the reverse of the Registration Request form and the monthly accounts receivable statement. Statements are produced the evening of the last business day of each month. Students can view their account and monthly statements using the Account Balance/Direct Deposit option of My Information. Students who violate the terms and conditions will be removed from participating in the plan and will be required to pay fees in full by the due date.

## Fee Payment Guidelines

In order to retain their registration, students enrolled in the Deferred Payment Plan (DPP) must pay a $\$ 60$ required minimum payment. Students who have had the privilege of participating in the DPP revoked by the Financial Services Office must pay full fees according to the fee payment deadlines based on date of initial registration. Students may appeal to the Financial Services Office to be reinstated to the DPP. The $\$ 60$ required minimum payment will not be refunded, once paid, if the student withdraws from the University. It is the student's responsibility to complete payment as stated on the student's registration invoice whether or not additional statements are received. Payments must be received and processed by the Bursar's Office, not postmarked by the due date specified. In addition, students who withdraw from the University may continue to owe fees if the withdrawal is not requested in writing on or before the 100 percent refund deadline for the course(s) enrolled. Refer to the "Refund Policy for Drops and Withdrawals" section for further information. Financial aid, employee waivers, graduate assistant fee waivers and/or credit balances are not always automatically applied towards outstanding fees. It is the student's responsibility to ensure that aid or waivers are applied properly or to request a credit balance from a previous semester be applied to the appropriate fees prior to the applicable deadline(s). Students who do not complete payment of their Required Student Fees and Housing Fees by the deadline will:
A. Be removed from the Deferred Payment Plan
B. Be encumbered until paid
C. Have their future registration(s), if any, cancelled (thereby making those classes available to other students)

## Fee Payment Methods and Locations

Payments can be made using any of the following forms: cash, personal check, money orders, cashier's check, traveler's check or credit cards (Visa, American Express, MasterCard, Discover). Payment methods are listed below.

- Online payment with credit card at: www.missouristate.edu/bursar, 7:00 am-11:59 pm CST. Note: If you make an online payment, keep in mind that such payments are posted to your account the next business day. Therefore, you must make your online initial payment the day before the deadline in order to retain your schedule. If your initial payment is not posted to your account by the deadline, your registration will be cancelled. Saturdays, Sundays, and all observed holidays are not considered business days by the University.
- In person at the cashier windows, first floor of Carrington Hall, 8:30 am-4:30 pm, Monday through Friday
- In person via the drop box located next to the Bursar's Office in Carrington Hall, room 102, Monday through Friday from 7:00 am to 9:00 pm, and on Saturday from 8:00 to 2:00 pm.
- Phone with credit card (417) 836-5128, Monday through Friday from 8:30 am to 4:30 pm
- Mail payment to: Bursar’s Office, Missouri State University, 901 South National Ave, Springfield, MO 65897


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## Policies Regarding Non-Payment of Fees

All charges assessed by the University are due and payable within 30 days of the date the debt was incurred. If a student makes payment by check and that check is not honored by the student's bank, the student will be notified and must make restitution within ten days from receipt of notification.

When a student has unpaid charges which are over 30 days past due or has otherwise failed to make satisfactory arrangements for the settlement of a University account, the University may: place an encumbrance on the student's record which will prevent registration for future semesters and the release of transcripts and diplomas, as well as access by the student to other University services except where an emergency medical situation may exist; offset the student's payroll checks (for student employees) or refunds issued through University offices until the debt is repaid; assess a late registration fee (when a check for required student fees is not honored by the student's bank); remove the student from University housing; and/or disenroll the student. Failure to repay short-term loans by the specified date could make a student ineligible for future financial assistance. Charges which remain unpaid after an extended period of time may be reported to the Credit Bureau of Springfield for credit reporting and collection purposes. The reported data are compiled on the debtor's permanent credit file. Past due charges may also be reported to the Missouri Department of Revenue to be offset against the debtor's Missouri income tax refund.

Inquiries regarding unpaid charges should be directed to: Financial Services Office, Missouri State University, 901 South National Ave, Springfield, Missouri 65897, phone (417) 836-5632. Should a student feel that a notification of indebtedness is incorrect, the student may submit a written appeal, citing the grounds for the appeal, through the Vice President for Student Affairs Office within ten school days from the date of notification.

## Refund Policy for Drops and Withdrawals

Students who withdraw from the University or drop a course may receive a partial refund of the required student fees (or a change in their fee assessment if all fees have not been paid) provided they complete the formal drop or withdrawal process by the established deadlines appropriate to the length or delivery method of the class. Students are responsible for the amount of unpaid fees after the refund or reassessment.

If a student receives a scholarship, grant, or loan from the University the refund may be used to repay the scholarship, grant, or loan. A refund is made to the student only if the refund exceeds the amount of the award from the University. For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations. Examples of refund calculations for Title IV aid recipients are available in the Office of Student Financial Aid.

Once paid, the $\$ 60$ is designated as a non-refundable required minimum payment. The fee is retained by the University if the student withdraws from all courses, but not for students who drop only some of their courses.

Refer to the "Academic Regulations" section of this catalog for information regarding the drop and withdrawal policies and procedures. Refund deadline dates are available on the web at www.missouristate.edu/costs and on the Missouri State Master Academic Calendar.

## Refund/Credit Deadlines

The refund/credit granted for drops and withdrawals is based on the date the transaction occurred. A withdrawal date becomes effective the date the student completes the withdrawal request form and has it processed in the Office of the Registrar, Carrington Hall, Room 320; or the postmark date of withdrawal requests submitted by mail to the Office of the Registrar, 901 S . National Ave, Springfield, MO 65897; or the date a withdrawal request is faxed to (417) 836-8776. A drop date becomes effective the date the student completes the drop on the My Information system or submits a change of schedule form to an authorized registration center for processing. Specific refund/credit deadlines are available at www.missouristate.edu/registrar/costs.htm or on the web master calendar; they are based on the guidelines listed below.

If a student drops or withdraws from a full-semester course during the fall or spring semester, the refund shall be as follows:

- On or before the second day of the semester: $100 \%$ of Required Student Fees (less $\$ 60$ if student drops all courses)
- Days 3 through 10 of the semester: $90 \%$ of Required Student Fees (less $\$ 60$ if student drops all courses)
- Days 11 through 20 of the semester: $50 \%$ of Required Student Fees (less $\$ 60$ if student drops all courses)
- Days 21 through 40 of the semester: $25 \%$ of Required Student Fees (less $\$ 60$ if student drops all courses)
- After the 40 th day of the semester: No refund


## Non-Standard Courses

Refunds for block courses, extended courses, and the summer session are proportionate to the length of the above refund periods. Specific dates and deadlines are published in the semester Registration Guide and on the Office of the Registrar's web site.

The refund for intersession, short courses and workshops is $100 \%$ of Required Student Fees (less $\$ 60$ if student drops all courses) if the class is dropped before the first day of class. Supplemental fees will be refunded at $100 \%$ with the exception of fees that have already been expended on behalf of the student. After the first class meeting, refunds for intersession, short courses and workshops are made on the basis of the number of class meeting days. Refer to the Costs and Fees web site at www.missouristate.edu/costs for more information.

Courses in the Master of Science in Computer Information Systems program, which combine an intensive on-campus residency and distance learning in an extended semester format, will utilize a special refund schedule adapted to the specific time frames of the individual courses. The College of Business Administration will maintain the refund schedule and authorize refunds for such courses.

Please Note: Routine exceptions are made to the above refund schedule for students who drop and then replace those hours with added hours during the Change of Schedule period only (the first five days of the fall or spring semester). Such drops are credited at 100 percent for an even exchange of hours. Because courses should not be added after the change of schedule period, dropped courses and added courses (including section changes) will not be considered an even exchange and will result in an additional financial obligation for the student. Exceptions may be granted when the department of the course(s) dropped and added provides written verification to the Office of the Registrar stating that the change was required or recommended by the department.

## Exceptions to the Fee Refund Policy

Exceptions to the drop and withdrawal fee refund policy are generally granted when a documented University error has occurred or when the deadline is missed by a few days due to documented extenuating circumstances which were beyond the control of the student. Appeals to the refund policy must be made in writing to the Office of the Registrar, Carrington 320, within one month of the drop or withdrawal and must be accompanied by documentation of the circumstances.

## Room and Board Costs

See "Housing" section of catalog.

## Financial Aid

The faculty and administration of the University, recognizing the desirability of excellence in scholarship and aware of the financial needs of many students, have developed a program of financial assistance consisting of scholarships and grants. These awards complement the federal student aid programs, which include grants, loans, and work study. In addition, athletic grants-in-aid are provided for selected student athletes, and the Student Employment Office helps students find part-time work.

## How to Apply for Financial Aid

To apply for federal financial aid students need to complete the Free Application for Federal Student Aid (FAFSA). An electronic application may be filed at http://www.fafsa.ed.gov/. This application requires information from the student's (and/or the student's parents) previous year's tax return and should be completed as soon as possible after January 1 and prior to March 31 of each year to determine the student's eligibility for aid for the upcoming academic year (fall/spring/summer). Applications received after March 31 will be considered only if funds are available. Financial aid is awarded for fall and spring semesters with summer aid being available only if the student has not already used all of the maximum annual or aggregate limits of eligible aid for the academic year. Because summer aid is determined separately, you must register for the summer session prior to having summer aid eligibility processed.

To apply for University scholarships you must apply and be admitted to the University. Applications for admission can be obtained from the Office of Admissions and from most high schools. An application is also available at www.missouristate.edu/apply.

## Scholarships

The following summary of selected University funded competitive scholarship programs is for the 2008-2009 academic year of August through May (summer session fees are not covered). Scholarships require students to be enrolled full-time (a minimum of 12 credit hours per semester). Unless otherwise noted, scholarships cannot be combined. The criteria for selection, the application process, the value and number of scholarships listed below are all subject to change without notice. Scholarship information for 2008-2009 can be found at www.missouristate.edu/financialaid. Prospective students for fall 2008 and beyond are encouraged to contact the Office of Student Financial Aid for information.

## Missouri State Promise Scholarship:

Value: Required Student Fees and books less all other gift aid received.
Criteria: First-time freshman and transfer students (after completion of an associate degree from a regionally-accredited Missouri community college or associate-degree granting college, including Missouri State University-West Plains) who come from households with incomes at or below $150 \%$ of the poverty level.
Renewable: Yes - complete 24 or more credit hours in the academic year with a cumulative grade point average of 2.00 or higher and continue to meet the need requirement.
Application: Submit a Free Application for Federal Student Aid (http://www.fafsa.ed.gov/). No special application for this programs is required; instead, qualified students will be identified based on their FAFSA.
Deadline: June 30 (for students entering in the summer or fall semesters) or October 31 (for students entering in the spring semester)

## Freshman Scholarships

Freshman scholarships are limited to students who enter the year they graduate from high school. Current students are not eligible to apply.

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## Presidential Scholarship

Value: Required Student Fees and on campus room and board.
Criteria: Entering freshmen must: rank in the top 10 percent of their class and have an ACT composite of 30 or above, or a combined critical reading and math score of 1320 on the SAT.
Renewable: Yes - complete 30 hours each year (fall, spring, summer) (transfer hours will not be considered) with a minimum 3.50 cumulative grade point average. Participate in at least two public affairs activities annually.
Application: Complete the Presidential Scholarship Application and return to the Office of Admissions.
Deadline: January 15
Available: 40 scholarships offered.

## Multicultural Leadership Scholarship

Value: Required Student Fees (in state).
Criteria: Entering students must graduate in the upper one-half of their class and have demonstrated leadership in the minority community through involvement in various school and civic organizations.
Renewable: Yes - complete 24 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) and maintain a 2.75 cumulative grade point average. Participate in two multicultural activities annually.
Application: Complete the Multicultural Leadership Scholarship Application and return to Multicultural Student Services. Can be combined with Leadership Community College Scholarship and the Out of State Fee Waiver.
Deadline: February 1.
Available: 50 scholarships offered.

## Board of Governors Scholarship

Value: Missouri Residents: An amount equivalent to basic fees for 32 credit hours per year ( 16 credit hours per semester). Current value: $\$ 5,728$ per year. Non-Missouri Residents: Basic Fees for 32 credit hours per year (same as Missouri residents) and a full waiver of nonresident fees.
Approximate value: $\$ 11,168$ per year.
Criteria: Entering freshmen must either rank in the top 10 percent of their class or have a 3.90 GPA and have an ACT composite score of 28 or above. International Baccalaureate diploma recipients are also eligible.
Renewable: Yes - complete 30 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) with a minimum 3.50 cumulative grade point average. Participate in at least two public affairs activities annually.
Application: Complete the admission application and return to the Office of Admissions.
Deadline: March 1.
Available: Unlimited number of scholarships available.

## Academic Scholarship

Value: Missouri Residents: $\$ 2,250$ annually. Non-Missouri Residents: $\$ 2,250$ annually plus a full waiver of non-resident fees. Approximate value: \$7,350 per year.
Criteria: Entering freshmen must be valedictorian or salutatorian, or either rank in the top 20 percent of their class or have a 3.70 GPA and have an ACT composite of 26 or above.
Renewable: Yes - complete 30 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) with a minimum 3.40 cumulative grade point average.
Application: Complete the admission application and return to the Office of Admissions.
Deadline: March 1.
Available: Unlimited number of scholarships available.

## Recognition Scholarship

Value: Missouri Residents: $\$ 1,125$ annually. Non-Missouri Residents: $\$ 1,125$ annually plus a full waiver of non-resident fees. Approximate value: \$6,225.
Criteria: Entering freshmen must either rank in the top 10 percent of their class or have a 3.90 GPA and have an ACT composite score of 24 or 25.
Renewable: Yes - complete 30 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) with a minimum 3.30 cumulative grade point average.
Application: Complete the admission application and return to the Office of Admissions.
Deadline: March 1.
Available: Unlimited number of scholarships available.

## Missouri State University Leadership Scholarship

Value: \$1,000
Criteria: Southwest District high schools may recommend one student for every 100 graduates or fraction thereof. The Southwest District includes high schools in the following Missouri counties: Barry, Barton, Cedar, Christian, Dade, Dallas, Douglas, Greene, Howell, Jasper, Laclede, Lawrence, McDonald, Newton, Oregon, Ozark, Polk, Shannon, Stone, Taney, Texas, Vernon, Webster and Wright.
Renewable: Yes - complete 30 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) with a minimum 3.25 cumulative grade point average.
Application: Schools submit letters of nomination to the Office of Student Financial Aid.
Deadline: May 1.
Available: Number of scholarships available varies.

## Hutchens/SGA Centennial Leaders Scholarship

## Value: \$1,250-\$2,500

Criteria: Entering freshmen must either rank in the top one half of their class or have a 3.00 GPA and have a composite ACT of 20 or above with demonstrated leadership in the school or community.
Renewable: Yes - renewable for one year for students who complete 24 credit hours at Missouri State with a cumulative GPA of 2.75. Students are also required to participate in the Emerging Leaders Program.
Application: Complete online application and apply for admission by December 1. Applicants are encouraged to submit the Free Application for Federal Student Aid (FAFSA) by March 31.
Available: Number of scholarships available varies.

## Transfer Scholarships

## Community College Scholarship

Value: \$2,000
Criteria: Presidents of Missouri public community colleges may each nominate two students to receive this scholarship. Recipients must have completed at least 30 transferable credit hours with a minimum 3.25 GPA.
Renewable: Yes - complete 30 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) with a minimum 3.40 cumulative grade point average.
Application: Presidents submit letter of recommendation to the Office of Student Financial Aid.
Deadline: May 1.
Available: 40 scholarships available.

## Phi Theta Kappa Scholarship

Value: An amount equivalent to basic fees for 32 credit hours per year (16 credit hours per semester). Current value: \$5,728 per year.
Criteria: Entering students must be current members of Phi Theta Kappa.
Renewable: Yes - complete 30 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) with a minimum 3.50 cumulative grade point average. Participate in at least two public affairs activities annually.
Application: Complete the Phi Theta Kappa Scholarship Application and return to the Office of Student Financial Aid. Documentation of Phi Theta Kappa membership from your chapter advisor is required with the application. Students may not receive both the Phi Theta Kappa and Transfer Academic or Community College Scholarships.
Deadline: March 1 for summer/fall admissions, October 1 for spring admissions.
Available: 4 scholarships available.

## Transfer Academic Scholarship

Value: \$1,500
Criteria: Entering students must be community college transfers who have completed at least 45 transferable credit hours with a minimum 3.60 grade point average at a community college.

Renewable: Yes - complete 30 hours each year (fall, spring, summer) at Missouri State (transfer hours will not be considered) with a minimum 3.40 cumulative grade point average.
Application: Complete the online application and the Admission Application and return to the Office of Admissions. Students may not receive the Transfer Academic or the Community College in conjunction with the Phi Theta Kappa Scholarships.
Deadline: March 1 for summer/fall admissions, October 1 for spring admissions.
Available: Unlimited number of scholarships available.

## Out-of-State Fee Programs

## Continue the Tradition

Value: A full waiver of non-resident fees.
Criteria: Entering students must be classified as non-residents for fee purposes, and at least one of their parents or grandparents must be a graduate (associate's, bachelor's, or master's degree) of Missouri State.
Renewable: Yes - successfully complete 24 hours at Missouri State each year and maintain satisfactory academic progress.
Application: Apply online at www.missouristate.edu/continuethetraditionapp.
Deadline: March 1 for summer/fall admissions, October 1 for spring admissions.
Available: Unlimited number of scholarships available.

## Out-of-State Fee Waiver/Midwest Student Exchange Program

Value: A full waiver of non-resident fees.
Criteria: Students must meet one of the following: a class ranking in the top 20 percent or a 3.70 GPA (on a 4.00 scale) or a minimum ACT of 24. Residents of Kansas, Michigan, Minnesota, Nebraska, or North Dakota receive the Midwest Student Exchange Program Award.
Renewable: Successfully complete 30 hours each year at Missouri State with a minimum 3.25 cumulative GPA.
Application: Complete the Admission Application and return to the Office of Admissions. This award may be combined with the Leadership Centennial Leaders, Community College, Phi Theta Kappa, Multicultural Leadership or Transfer Academic Scholarships.
Deadline: March 1.
Available: Unlimited number of scholarships available.

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## Missouri Income Tax Credit

Non-resident students may offset non-resident fees against income taxes paid to the state of Missouri. Dependent students may utilize Missouri income tax paid by their parents. Contact the Financial Services Office at 417-836-5632 for information.

## Departmental Scholarships

Many academic departments offer scholarships to students who have declared majors in their departments. Detailed information about eligibility criteria and value can be found at www.missouristate.edu/financialaid. Interested students should contact the academic department head for more information about departmental scholarships and deadlines.

## Athletic Awards

Grants-in-aid for men and women athletes are awarded each year to student athletes who possess those qualities of character and academic ability essential for college success. The requirements and regulations governing athletic grants-in-aid are set and supervised by the National Collegiate Athletic Association and the Missouri Valley Conference. Contact the Office of Men's Athletics or the Office of Women's Athletics for information.

## Scholarship Development

The University finds it increasingly important to explore new avenues of securing scholarship and financial aid funds for students. To assist in this, as well as other areas of University development, the University has established the Foundation. Through the generosity of Missouri State University alumni and friends, many scholarships have been established to assist students. These scholarships carry the names of individuals who have been honored or memorialized by private donations made through the Foundation. Persons interested in establishing a scholarship or helping the University in some equally meaningful way are encouraged to contact the Director of Development at 417/8364143 for information.

## Federal Financial Aid Programs

The following is a summary of federal financial aid programs. Most of these programs are based on need. Need is defined as the cost of attending the University minus the contribution of the student and the student's parents.
Academic Competitiveness Grant (ACG). This program is for Pell eligible freshmen and sophomores who can document completion of a rigorous secondary school program of study and who meet other eligibility criteria. First academic year students receive up to $\$ 750$ and second academic year students receive up to $\$ 1,300$. This grant does not require repayment.
Pell Grant. This program provides grants, which need not be repaid, to help students with their college expenses. Grants range between $\$ 400$ to $\$ 4,310$ for the academic year.
Science and Mathematics Access to Retain Talent (SMART) Grant. This program is for Pell eligible third and fourth year students majoring in specific science and math programs of study and who meet other eligibility criteria. Students can receive up to $\$ 4,000$ for each of the third and fourth academic years. This grant does not require repayment.
Supplemental Educational Opportunity Grant (SEOG). These grants are limited in number and amount. Like the Pell Grants, they need not be repaid. Priority in awarding SEOG grants will be given to those students with the highest need.
Work-Study. This program provides part-time jobs to students while they are in school. A work-study award is a promised opportunity to work enough hours to earn the amount awarded. Jobs will be assigned in a manner that will provide work learning opportunities which complement and reinforce the student's educational programs. Students are paid by the hour and receive paychecks once a month. Most students will work eight to twelve hours per week.
Perkins Loan. The Perkins Loan Program provides low interest ( 5 percent) loans that must be repaid after the student leaves school. The typical loan amount is $\$ 1,000$ or less. Cumulative limits are $\$ 15,000$ for undergraduates and $\$ 30,000$ for graduate students.
Federal Stafford Loan. These loans carry a fixed interest rate of 6.8 percent and require repayment after the student leaves school. The school approves the loan and private lenders such as banks, savings and loans, or credit unions provide the funds. Annual loan limits are $\$ 3,500$ for freshmen, $\$ 4,500$ for sophomores, and $\$ 5,500$ for juniors and seniors. Graduate students can borrow up to $\$ 8,500$. Cumulative limits are $\$ 23,000$ for undergraduates and $\$ 65,500$ for graduate work combined. Eligibility for this program is based on demonstrated financial need. Students who qualify on the basis of financial need may have their in-school interest paid by the federal government.
Unsubsidized Stafford Loan. Students who do not qualify for a Stafford Loan based on need or have their maximum loan eligibility reduced may receive an unsubsidized loan. The interest rate and deferment requirements are the same as the Stafford Loan. However, the student must pay the interest while they are in school or capitalize the interest and have it added to the principal of the loan.
Federal Parent Loan (PLUS). Parents of dependent undergraduates are eligible to borrow money for their children's educational expenses under this program. Loans are obtained from private lending institutions and are certified by the school. These loans carry a fixed interest rate of 8.5 percent which accrues immediately upon disbursement. The amount of this loan may not exceed the student's cost of education less any other aid received.

## State Programs

Missouri Higher Education Academic Scholarship Program (Bright Flight). This program provides scholarships in the amount of $\$ 2,000$ to eligible Missouri residents attending a participating Missouri college or university. To qualify, a high school graduate must have a composite score on the ACT or SAT in the top three percent of all Missouri students taking those tests. The current applicable ACT score is 30. The Missouri Department of Higher Education (MDHE) administers this program.
Access Missouri Financial Assistance Program: This is a need-based program designed to provide students with a simplified financial aid process, provide predictable, portable awards, and increase access to a students' school of choice. Eligibility is determined by the student's expected family contribution (EFC) as calculated through the Free Application for Federal Student Aid (FAFSA).
Missouri Teacher Education Scholarship. This scholarship program, created by the Missouri Legislature in 1985, was established to attract high ability students into the teaching profession. The scholarship is valued at $\$ 2,000$ for one academic year. Half of each award is paid by the state of Missouri, the other half is paid by the University. The program is administered by the Missouri Department of Elementary and Secondary Education (DESE).

## Scholarship Appeals

For disputes related to the awarding or renewal of scholarships, the student should consult the Financial Aid Office or the particular college or department under which the award is granted to ascertain the appropriate channel of inquiry. Students should also obtain a copy of the scholarship eligibility criteria. Such disputes can be referred for appellate review only upon recommendation of the Vice President for Student Affairs or the Provost or their designee.

## Student Employment

In addition to the Federal Work-Study program, most departments and offices on campus employ students. The University has established a student employment service to assist students in locating jobs, both on campus and in the community. The Student Employment Office is located in Blair-Shannon Residence Hall, Room 113, telephone (417) 836-5627, or see the web site at www.missouristate.edu/studentemp.

## Graduate Assistantships

Graduate assistantships are available in many areas to assist students with expenses and to enhance learning while studying for advanced degrees. Graduate assistantships are offered in both academic and administrative areas and may involve teaching, research, and/or administrative responsibilities.

To be eligible for a graduate assistantship, a student must be admitted to a graduate degree program. Graduate assistants must have a minimum grade point average of 3.00 on the last 60 hours of course work, or a minimum grade point average of 3.00 on nine or more hours of the most recent graduate course work.

The graduate assistantship provides a student with a stipend of either $\$ 7,050$ or $\$ 9,360$ for the academic year (nine months). Graduate assistants are required to enroll in a minimum of six hours of graduate course work (500-800 level) each semester they receive an assistantship. A limited number of graduate assistantships are available during the summer.

To apply for a graduate assistantship, the student must submit an application directly to the department in which an assistantship is sought. Applications are available from the Graduate College, Carrington Hall Room 306, telephone (417) 836-5335 or online at http://graduate.missouristate.edu.

## Graduate Scholarships

Fee Waiver Scholarships. Students who receive graduate assistantships are also eligible for fee waiver scholarships. Fee waivers are intended to cover graduate courses required on the Advisor Approved Program of Study. Fee-waiver scholarships are for up to 15 hours of graduate course work for each of the fall and spring semesters. Those receiving summer term fee-waiver scholarships have fee coverage for up to 6 hours of graduate course work.

Missouri Outreach Graduate Opportunity (MOGO) Scholarship. The MOGO Scholarship has a value of three-fourths of the nonresident graduate student fees for 9 credit hours ( 5 credits hours in the summer). To be eligible, a student must be considered a non-resident of Missouri for fee purposes, have an undergraduate GPA of at least 3.25 , have official GRE or GMAT or MAT scores on file with the Missouri State University Graduate College, be a first-time, degree-seeking graduate student admitted into an eligible program and be enrolled in at least 9 graduate credit hours during the fall and during the spring semester or 5 graduate credit hours during the summer. No application is required. Once a student meets the eligibility criteria, the scholarship will automatically be offered. The MOGO Scholarship cannot be combined with other forms of University aid, including scholarships, graduate assistantships, or fee waivers. To renew the MOGO Scholarship for subsequent semesters, students must remain enrolled in an eligible program, complete at least 9 graduate credit hours during each semester the award is received and at least 5 graduate credit hours during each summer session the award is received, maintain a cumulative graduate GPA of 3.00 and remain classified as a non-resident for fee purposes. Eligibility will be verified at the end of each semester. Enrollment in the MOGO program during the summer semester is optional.

## Programs not eligible for the MOGO Scholarship:

- Administrative Studies (MS)
- Educational Leadership (EdD)
- Business Administration (MBA)
- Nurse Anesthesia (MS)
- Computer Information Systems (MS)
- Physical Therapy (MPT)
- Defense and Strategic Studies (MS)
- Physician Assistant Studies (MS)


## Senior Citizens Fee Waiver Program

Missouri State has a special fee waiver program designed to assist senior citizens who are interested in continuing their education through regular academic courses offered by the University. To be eligible, participants must be 60 years of age or older, and enroll only for credit courses (up to a maximum of 8 credit hours per semester and 24 credit hours overall), and be admitted to the University as a nondegree seeking student. Persons taking advantage of this program will have all required student fees waived. It should be understood, however, that registration can be done only on a "seats available' basis. Seniors may register through the fee waiver program only at a special registration program scheduled the Friday prior to the first day of classes for the semester between the hours of 9:00 a.m. and 12:00 noon. For additional information, please contact the Office of Adult/Commuter Student Services, (417) 836-4126 or toll free at (888) 879-7678.

## Veterans Benefits

Missouri State University is approved for certification of students eligible to receive educational assistance (G.I. Bill) from the U. S. Department of Veterans Affairs (DVA). The Veterans Certifying Official is located in Carrington Hall Room 320. For more information please call (417) 836-5520 or send an email to VeteransServices@missouristate.edu. See "Registrar" in the Resources and Services section of the catalog for more information.

## Student Resources, Services and Activities



Plaster Student Union

Housing
Resources and Services
Student Activities and Organizations

## Housing

## University Housing Policy

All single students under the age of 21 with less than 30 credit hours are required to live in University housing. All other students are welcome. This requirement is founded on the belief that University housing provides students with the educational and social ground work necessary for continued personal and academic success. All residence halls are air-conditioned, and completely smoke- and tobacco-free. Student Housing Contracts are available after students have been accepted for admission to the University. All new single freshman students under the age of 21 will be mailed a Student Housing Contract following admission. All other new students will be mailed a University Housing Information Request Card to be mailed back if housing is desired. Contracts must be signed and returned with the security deposit before a reservation is complete. Select housing fees are provided below; for detailed information on rates refer to reslife.missourisate.edu.

All Student Housing Contracts are for the entire academic year (excluding those contracts entered into for the summer session) with food service beginning on the Saturday before classes begin for the fall semester, and on the Sunday before classes for the spring semester. The cancellation policy is explained in the Student Housing Contract. Blair-Shannon House, Freudenberger House, Kentwood Hall, Wells House, and Woods House, as well as the student dining centers, are closed during semester break, and spring vacation. The dining centers are closed for Thanksgiving Holiday. Special arrangements may be made, however, for students requiring housing during these periods for an additional charge.

Rates and policies are subject to change without notice.

## Residence Hall—Room Style

The average rate for our room style residence halls for the 2008-09 academic year is $\$ 5,228$ or $\$ 2,614$ per semester. Freudenberger, Wells and Woods Houses fall into this category. These residence halls are thought of as your traditional residence halls-two residents to a room and a common restroom facility down the hall. There are a few rooms in Freudenberger and Wells House that accommodate 3 or 4 residents. Each of these halls offer study lounges, grand lounge and TV room, fitness and recreation centers, computer labs and a centralized laundry room. All resident rooms come furnished and equipped with a refrigerator and microwave. All of these facilities are closed during University breaks.

## Residence Hall—Suite Style

The average rate for our style suite residence halls for the 2008-09 academic year is $\$ 5,522$ or $\$ 2,761$ per semester. Blair-Shannon, Hammons, Hutchens, Scholars, Wells House and Kentwood Hall fall into this category. These facilities have double occupancy bedrooms sharing a common living area and bathroom. Blair Shannon has three double occupancy bedrooms in each suite accommodating a total of six residents in each suite. Hammons and Hutchens House have 2- or 4-person suites with one or two double occupancy bedrooms. Scholars House is designated housing for students belonging in the Honors College and have suites with two double occupancy bedrooms. Kentwood Hall has 1-, 2- and 3-person rooms all with a private bath. Each of these halls offer study lounges, grand lounge and TV room, fitness and recreation centers, computer labs and a centralized laundry room. All resident rooms come furnished and equipped with a refrigerator and microwave. Hammons, Hutchens and Scholars House are open during University breaks.

## Apartment Style Living

We offer several one and two bedroom apartments for non-traditional (23+ years of age), married and graduate students housing on campus. Dogwood and Kentwood South Apartments and Sunvilla Tower fall into this category. All apartments are completely furnished, carpeted and have fully equipped kitchens, making meal plans in our dining centers optional. Students with children can live in Kentwood South. Students living in Kentwood South and Dogwood have full access to Sunvilla Tower or Kentwood Hall to all of the services those buildings provide.

## Detailed information about these facilities, including rates, can be found at http://reslife.missouri.edu.

## Academic Advisement Center <br> University Hall 109, (417) 836-5258, www.missouristate.edu/advising

The Academic Advisement Center assists students as they develop meaningful educational plans to help them achieve their goals. Advisors in the Academic Advisement Center advise undergraduates who are in the process of selecting majors. Students should visit the Center to declare or change majors before being admitted into a degree program. Individual appointments with academic advisors for undecided majors are available by calling 836-5258. Many services are offered to help students succeed at Missouri State, such as:

- A Transfer Advisor is available to smooth the transition for undecided students transferring from another institution
- Students who are interested in health professions but have not selected a particular program of study can make an appointment to discuss various health careers
- The Center sponsors a Majors Fair each fall semester to help students research possible majors and minors


## Achievement Center for Intercollegiate Athletics Forsythe Athletics Center 239, (417) 836-6829, www.missouristate.edu/acia

The Center is a service for student-athletes participating in NCAA intercollegiate sports. The staff provides comprehensive services that complement other student services. This includes study hall and computer facilities, tutorial help, registration services, and monitoring NCAA academic requirements.

## Adult/Commuter Student Services

See "The Extended Campus" section of catalog, page 387

## Alumni Association <br> Kenneth E. Meyer Alumni Center; 300 S. Jefferson Suite 100, (417) 836-5654, www.alumni.missouristate.edu

The principal organization through which students continue their affiliation with the institution once they leave campus is the Alumni Association. One of the primary goals of the Association is to maintain current records of all alumni. At present, the alumni population includes more than 84,000 graduates and former students. The Association communicates with alumni on a regular basis through publication of the Missouri State Magazine. Each issue provides a wide variety of articles about people and programs on campus, as well as updates about fellow alumni. The Missouri State Magazine is mailed three times annually to all alumni with a current address in the Office of Alumni Relations. Additionally, the Student Alumni Association allows current students an opportunity to become aware of the programs of the Alumni Association and participate with alumni in a variety of activities. The Association is a non-dues paying organization, and all alumni are viewed as members. However, all graduates and former students are encouraged to support their alma mater by making a contribution to the Annual Fund.

## Bookstore, Missouri State

## (417) 836-5403 or (888)767-2578, www.missouristatebookstore.com

The University owned and operated Bookstore is where students can purchase textbooks as well as course related material, reference books, general reading books, academically priced hardware, software and peripherals, and a variety of official Missouri State apparel. Some of the services provided include a personalized list of the required textbooks for students' classes, a textbook reservation program, on-line textbook orders, and textbook buyback. The bookstore also carries art, drafting, science and other classroom supplies in addition to health-related items, and a full service Clinique counter.

Textbook Reservation is the best way to get the textbooks and course materials you need, and our largest and most popular service made available to our students. Reserve your textbooks with the Bookstore now and they will be ready for you to pickup when you arrive for the Fall semester. Allow us to do all the work for you, and rest assured that we will take care of everything you need for your classes.

Computer Connection is located within the Bookstore and is your source for all your educational technology needs, including Apple and Dell computers, iPods, printers, calculators, flash drives, software, cables, and ink cartridges, all academically priced. Be sure to ask about Student Select software from Microsoft and Adobe, available exclusively to our students. Call us at (417) 836.6143, or stop by the Bookstore today.

BearHouse Entertainment, located in the Plaster Student Union, provides a wide selection of CDs and DVDs, consumer electronics, wireless accessories, and a full line of video game consoles, accessories and software, because you cannot study all the time. Stop by, or call (417)836.4995, for all the new releases!

It's a Greek Thing is also located in the Plaster Student Union, and offers a full line of Greek related items including apparel, glassware, jewelry, paddles and accessories, id holders, scrapbooks, and much more. Ask about our individual and group special orders! Call us at (417) 836.GREK for all your Greek needs.

Convenience stores are affiliates of the Missouri State Bookstore located across campus. Cash, checks, ZipCard, all major credit/debit cards, Missouri State gift cards, as well as charges to your Deferred Payment Plan account are all accepted.

Bear Necessities, located in the Plaster Student Union, provides snacks, school supplies, and sundry items for students. Stop in for your morning coffee, and a LaMar's Donut.

ETC, located in Hammons House, also provides snacks, school supplies, and sundry items for students.
Cash, checks, ZipCard, all major credit/debit cards, Missouri State gift cards, as well as charges to your Deferred Payment Plan account are accepted at all of our locations.

## Bursar's Office

## Carrington Hall, 1st floor; Branch Office: Plaster Student Union 128, (417) 836-5128, www.missouristate.edu/bursar

Required students fees, residence hall charges, parking tickets, telephone long distance charges, short-term loans, and ZipCard deposits are payable at this office. MasterCard, Visa, Discover, and American Express cards are accepted at the Bursar's Office as well as by phone and internet. Students may cash personal checks and two party checks from their parents, made payable to the student, with a valid University ID. The limit is $\$ 50.00$ per day. Hours at both locations are 8:30 a.m. to $4: 30 \mathrm{p} . \mathrm{m}$. A drop box is available on the first floor of Carrington Hall for after hours and weekend payments.

## Camp Bear

## Jim D. Morris Center for Continuing Education; 301 S. Jefferson Ave, (417) 836-6660, http://ccpe.missouristate.edu/syp

Camp Bear is a summer day camp program offered for youth entering grades K-9. The program offers a mix of academic enrichment classes and recreational activities for all youth from the community. Eight separate one-week sessions are offered and enrollment can be for either full- or half-days. Two academic enrichment classes are offered each day that are designed to stimulate curiosity and discussion, and to encourage a love for learning. Limited class sizes make this an environment for personalized attention by professional educators. The recreation activities are organized and planned according to grade level, interest and abilities of campers. An emphasis is placed on safety, sportsmanship, conduct, communication, teambuilding, and leadership.

## Campus Ministries Council (CMC)

## http://organizations.missouristate.edu/cmc

The University recognizes the important roles that the campus ministries serve in the lives of many University students. The campus ministries create opportunities for student spiritual expression and association with other students who share similar religious beliefs. The campus ministries have a strong social as well as spiritual component, and also provide opportunities for recreation and service. As an Association, the CMA represents the shared interest of the members in addressing common problems and opportunities as well as a united group in their relationship with the University. The University appreciates the partnership with the CMA in meeting the needs of students. The Vice President for Student Affairs, or a designee, regularly meets with the CMA and coordinates cooperative activities between the CMA and the University.

## Career Center

## Carrington Hall 309 or Glass Hall 103, (417) 836-5636 or (877) 836-JOBS,

 http://careercenter.missouristate.eduThe Center is devoted to helping students explore career options, research occupations, integrate knowledge gained in the classroom with off-campus employment, and prepare for job searching.

## Career Counseling

Through an individual appointment with a career counselor, students are able to learn more about themselves and explore majors and occupational choices through assessments. Examples include the Myers-Briggs Personality Inventory, Self-Directed Search Interest assessment and FOCUS II computer system for career planning. In addition, staff members can assist students in finding current information on hundreds of career possibilities. Discovering the working conditions, job outlook, average salary, and education or training requirements can help in making those important academic and career decisions.
The IDS 120 course, Approaches to Career Life Planning, offers a variety of tools for self exploration and information on the world of work. The course guides students through the career development process using a comprehensive approach. Job shadowing is encouraged so that students can obtain first- hand knowledge about career options from professionals working in the community.

## Cooperative Education (Co-op)

Once students reach a preliminary career decision, a Co-op experience or internship offers an exciting way to determine if that career choice is the right one. Through Co-op, students can receive academic credit, earn a salary, and gain valuable work experience in their career. This work experience not only supplements what students are learning in the classroom, but it also puts them steps ahead when interviewing for jobs after graduation. Students may choose from a variety of options within Co-op. The parallel option offers part-time employment while taking classes. Another option is the alternating semester, with students alternating between taking classes full time one semester and working full time the next semester. Other options include non-paid internships, a one-semester internship, or a summer term.

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## Job Search Assistance

The Career Center provides direct assistance through on-campus interviews, job vacancy listings, referrals to employers, and career fairs. Students may make appointments for professional advice on preparing resumes, writing cover letters, learning proper interview techniques, preparing portfolios, and conducting successful job searches. Staff members conduct videotaped mock interviews to help students practice and improve their interview skills. Additionally, staff members can help students learn how to research employers and find employment opportunities. A sampling of employers who have hired Missouri State students include Hallmark, Sprint, Cerner, Edward Jones, Tyson Foods, Inc., Baird, Kurtz \& Dobson, Enterprise Rent-A-Car, Kraft, Boeing, Wal-Mart, Sherwin Williams, Principal Financial Group, Ford Motor Credit, many government agencies, non-profit organizations, and school districts.

## Child Development Center

See "Department of Childhood Education and Family Studies"

## Citizenship and Service-Learning

Plaster Student Union 209, (417) 836-5774, www.missouristate.edu/casl
Students interested in earning academic credit for meaningful and productive community service have two options as described below.

## Service-Learning Component Course

The Citizenship \& Service-Learning (CASL) program enables a student to earn an additional credit in selected courses in exchange for the learning acquired by completing 40 hours of service that is relevant to course content and benefits an external government or non-profit agency. Each department that offers service-learning (SL) provides a 300- or 500 -level, one-credit service-learning component course whose hours are arranged. A student who wants the service-learning option will simultaneously register for the SL designated course and the SL component course. The service-learning credit is awarded for the demonstration of learning that results from the service rather than the service itself. A reflection component is key to the critical thinking that a student will engage in during the experiential experience with the community partner.

## Integrated Service-Learning Course (ISL)

A stand-alone ISL course has all of the aspects of experiential education, reflection, and assessment integrated into the substance of the course. The community service experiences of the students are not just a sidebar, but are an integral part of the course. ISL courses are conceptualized as a pedagogical model that connects meaningful community service experiences with academic course learning. When service-learning is integrated into an academic course, the course credit is assigned for both the customary academic learning as well as for a minimum of 15 hours of service with a governmental or not-for-profit organization. The student's grade is for the quality of learning as identified through reflection mechanisms determined by the course instructor.
A complete listing of the regular curricular courses designated to accept the SL one-hour option and those with the ISL designation is available at the CASL Office and through the CASL web page.

## Community Service Opportunities

## Campus Volunteer Center (CVC) <br> Blair-Shannon 113, (417) 836-5784, www.missouristate.edu/studentemp/cvc

## Student Community Action Team (SCAT) <br> Blair-Shannon 113, (417) 836-4577, http://organizations.missouristate.edu/scat

As a public affairs institution, Missouri State provides numerous opportunities and tools that enable each student, faculty, and staff member to make service a part of his or her life. The University creates a culture of service through numerous officially sponsored activities and organizations, by modeling the behavior of service, and by making connections between the subject content of courses and the needs of society as a whole. Service opportunities include: student organizations, Campus Volunteer Center (CVC), Student Community Action Team (SCAT), service learning opportunities. CVC serves as a clearinghouse of volunteer opportunities to assist Missouri State students, faculty, and staff as well as community members in becoming active participants in the Springfield community. SCAT promotes civic responsibility among college students through service that addresses priorities of the community.

## Computing

## Cheek Hall 161, (417) 836-5770, http://computerservices.missouristate.edu

The University has a robust computing and networking environment to include more than 2,000 computers are available for student use within 78 classrooms and labs. Most also contain a variety of printers, scanners, and other peripheral devices, as well as technical support specialists to provide assistance. More than 50 classrooms have digital media systems. Both PC and Macintosh platforms are supported and available on campus, and a 24 -hour computer lab is available during weekdays. Assistive technologies are provided to students with disabilities in all Computer Services open labs.

Email accounts (with 20MB space per student) are available to all students at no cost. A web-based e-mail client (Outlook Web Access) makes this service available from anywhere on the Internet. Students are also provided 25 MB of disk space to post personal web pages. The campus high-speed data network is large and growing. All networked computers are provided with either 10MB or 100MB
connectivity to the university network. Dial-in access is available to all students as a value added service, providing free access to the Internet and other campus computing resources from off campus. Some restrictions apply. 325 modems, dial-in CD-ROMs, and help desk services are provided to support remote access.

## Personal Identification Number (PIN)

Students, faculty, and staff use a PIN to access a variety of information over a secure web server. Students use the PIN to access the My Information system, while Faculty use the PIN to access the Faculty/Advisor Resource Center. Those who have never obtained a PIN may use the Pick-A-PIN page to select a PIN online. Those who have had a PIN issued previously but have forgotten it should contact the Office of the Registrar located in Carrington Hall 320.

## My Information System

My Information (www.missouristate.edu/myinformation) allows students immediate access to their academic information via their PIN. Information available includes: update of current local and permanent address, GPA, hours completed, current and future schedules, grade reports, major and minor of record, degree program status, advising notes, registration, degree audits, transcript, transfer evaluation, encumbrances, accounts receivable information, fee payment, status of parking fines/appeals, and more. For questions regarding My Information, please contact the Office of the Registrar at (417) 836-5520.

## Copy Center

## Plaster Student Union 210, (417) 836-5808, www.missouristate.edu/printing/CopyThis.htm

Copy This....is a full service copy center for students, faculty, and staff use. The facility features color and black/white copying, poster/banner makers, lamination, binding, and finishing services (drilling, cutting, padding, folding, stapling, collating). Macintosh and Gateway computers are ready for multimedia production. Fax services and a full selection of materials are also available.

## Counseling and Testing Center

## Carrington Hall 311, (417) 836-5116, http://counselingandtesting.missouristate.edu

The primary goal of the Center is to promote the student's personal development and psychological well-being. The Center's staff is willing to share its expertise with University administration, faculty, staff, and students. If assistance from other departments, professionals, or agencies is indicated, the staff will facilitate such contacts. Services are provided for individuals with personal-social concerns and lifeplanning issues. Experienced mental health clinicians and graduate students assist students in resolving conflicts which may interfere with their progress in the University.
The Center adheres to the American Counseling Association (ACA), the American Psychological Association (APA), and the National Association of Social Workers (NASW) professional codes of ethics in providing all services. Such services are strictly confidential. No information, including whether an individual has received counseling, will be released without the informed written consent of the student except in certain emergency situations. Counseling Services available are described below:

- Assessment includes an initial screening is provided immediately after an individual completes an information form. The purpose of this first meeting is to explore the student's concerns and to make decisions about the type of resources that may be most helpful. For an initial interview, students may come to the Counseling and Testing Center between 8:00 a.m. and 4:00 p.m., Monday through Friday.
- Individuals or couples may work with a counselor/psychologist in order to identify, understand, and resolve personal and relationship difficulties.
- Groups are structured to promote personal growth and skill development by focusing on particular concerns such as: adjustment to university life; balancing work, family, and academics; and establishing and maintaining meaningful relationships.
- Crisis intervention is provided to deal with situations which require immediate attention.
- Outreach includes Special programs and workshops designed to define and/or prevent problems and improve the quality of the University experience are presented on a regular basis, as well as by request. These offerings provide information, techniques, and strategies relevant to specific topics of interest such as stress management and communication skills.
- Interest tests and personality inventories are used to clarify personal strengths and concerns. In addition, more than 30 different testing programs such as American College Testing Program (ACT), Graduate Record Examination (GRE), the Miller Analogy Test (MAT), and General Education Development (GED) are administered by the staff. Other frequently administered tests include the Professional Assessments for Beginning Teachers (PRAXIS), College Basic Subject Examination (CBASE), the Scholastic Aptitude Test (SAT), and the Law School Admission Test (LSAT).


## Dean of Students Office

## Plaster Student Union 405, (417) 836-5527, www.missouristate.edu/dos

The Dean of Students Office provides and supports a variety of programs and services designed to enhance each student's life. Any member of the campus community interested in becoming more involved in programs offered, or in need of services provided by this office is invited and encouraged to contact the office.

The Dean of Students Office suite includes the Dean and Associate Dean of Students, Disability Services, and Judicial Programs.
Services provided by the office:

- Communicates emergency messages to students. Call (417) 836-5527; if after normal business hours, call Safety at (417) 836-5509
- Provides students with access to an attorney for consultation Wednesday mornings at 8:00 a.m. while classes are in session, provided the student makes an appointment at least a day in advance. Students are seen on a first-come, first-served basis. The attorney does not provide legal representation in conjunction with these consultations.


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- Develops and disseminates several non-academic policies including:

○ Advertising, Distribution, Solicitation, and Facilities Usage Policy

- Annual Notice to Students of the Alcohol and Other Drug Abuse Prevention Program
- Code of Student Rights and Responsibilities
- Expressive Activity Policy
- Greek Social Governance Statement
- Social Event Risk Management Policy for Missouri State University Recognized Student Organizations
- Provides leadership and oversight for Baker Bookstore, Disability Services, Judicial Programs, Plaster Student Union, Residence Life and Services, SODEXO Dining Services, and Student Orientation, Advisement, and Registration (SOAR)


## Dining Services <br> Plaster Student Union 213, (417) 836-5660, www.missouristate.edu/dining

Sodexo Campus Services, the largest contract food service provider in North America, provides nutritious, quality food with excellent service and variety for the entire campus. Three dining facilities (Kentwood, Blair-Shannon, and Garst) offer an all-you-can-eat format with a diverse menu that will appeal to everyone. Blair-Shannon Dining Center is open from 7:00 a.m. to 7:00 p.m., and Garst Dining Center from 7:30 a.m. to 7:30 p.m., Monday through Friday, with weekend hours to accommodate the busy student's schedule. Students may choose from four different meal plans to meet their individual needs: 10, 14, or 19 meals a week or our Unlimited Meal Plan which allows access to the dining center as many times a day as desired whenever they are in operation.

## Disability Services <br> Plaster Student Union 405, (417) 836-4192, www.missouristate.edu/disability

Disability Services (DS) helps ensure an equitable college experience for students with disabilities at Missouri State University. Academic accommodations are available at no cost to students who can provide documentation of a disability and can demonstrate that the requested accommodations are necessary for participation in university programs within established guidelines.

## E-mail Accounts

See "Computing"

## English Language Institute <br> Jim D. Morris Center for Continuing Education <br> 301 S. Jefferson Ave., Room 200, Phone: (417) 836-6540, http://ccpe.missouristate.edu/eli

The ELI is an intensive English program for students whose first language is not English. The focus of the ELI is to equip students with the necessary language skills to achieve success in the degree program of their choice and to enhance their potential for future employment after graduation.

## Greek Life

See "Plaster Student Union"

## Health and Wellness Services

Taylor Health and Wellness Center

## (417) 836-4000, http://health.missouristate.edu

Taylor Health and Wellness Center is located at the southwest corner of Florence and Monroe Streets, north of the University's bookstore. The following health services are provided: primary clinic for diagnosis and treatment of illnesses and injuries, women's health services, nursing treatment (including allergy injections and immunizations), a full-service pharmacy with both prescribed and over-the-counter medications, diagnostic laboratory testing, radiological procedures and interpretations, and wellness programming which emphasizes positive lifestyle choices. Consultation services are also provided in orthopedics, internal medicine, general surgery, radiology, and psychiatric care. An appointment may be made at the Center by calling (417) 836-4000. The clinic is open Monday-Friday, except on University holidays. Health services are provided by a staff of physicians, nurses, pharmacists, technicians, and support staff.

Students enrolled at the University are assessed a health fee which is included in their required fees. Students receive unlimited pre-paid basic office visits each semester when seeing one of the clinic providers. There is an office visit fee for seeing one of the clinic physicians for longer office visits and the consulting physicians. Charges are incurred for laboratory tests, x-rays, pharmacy items, and for certain other procedures. Services may be paid for by cash, check, Discover Card, Visa, MasterCard and American Express, or may be charged to the student's university account, if enrolled in the deferred payment plan. Spouses of students may receive service at the health center including pharmacy. They will be charged for laboratory tests, x-rays, and pharmacy items in addition to an office visit. The student, along with the spouse, must enroll for this program at the center before the spouse receives any services.

## Medical History

A self-completed medical history is required of all students. The health form is sent to new students after they are admitted. Copies may also be obtained at the Taylor Health and Wellness Center or on our web site at health.missouristate.edu. A completed form must be on file at the Center before the student is eligible for medical care. A physical examination is strongly recommended, although not required, before undertaking the rigors of college courses. Students who have an examination done should request the examining physician to send a report
of that examination to the Director of the Taylor Health and Wellness Center. A pre-entrance tuberculin skin test is strongly recommended for all students and should be performed by the student's family physician or some other licensed physician or county health department. The report of the results may be placed on the self-completed medical history by the persons performing the test.

Students found to have communicable diseases may, at the discretion of a university physician, be excluded from classes, placed in isolation or referred for treatment until they are no longer a danger to others. Students who show evidence of mental illness to a degree that it interferes with their own class work or with the activities of others may be excluded from classes and referred for evaluation by a psychiatric consultant of the University. Depending upon the results of the evaluations, a student may be returned to class, referred for treatment or suspended. Readmission to classes or permission to re-enroll will be permitted only upon recommendation of the Taylor Health and Wellness Center psychiatric consultant.

## Student Insurance

The University provides a $\$ 500$ per-occurrence, emergency, accident-injury insurance plan for students who are enrolled in 7 or more credit hours. The plan is to assist with the cost of claims in case of an emergency only when Taylor Health and Wellness Center cannot provide the service. The plan is not primary insurance and will not cover claims if the person has other insurance, until all other plan claims have been adjudicated. Contact Taylor if you have questions about the plan's coverage or to file a claim. A student group health and accident insurance plan is available to all registered undergraduate students taking 6 or more credit hours. Graduate students must be enrolled in at least one graduate level class, in good standing, and making appropriate progress toward graduation. All International students with an F-l or J-l visa are required to enroll in the plan. Eligible dependents of International students may enroll in the plan by completing an enrollment form and sending their premium directly to the insurance company. Dependent coverage is available to all students who are enrolled in the plan. This supplementary insurance helps cover part of the costs of hospitalization, surgical treatment, nursing service, ambulance, anesthetist, and other types of medical care. It is advisable for students to assess their health coverage programs(s) before starting school to determine if this policy would benefit them.

## Wellness Center

The Wellness Center provides students with educational activities, programs, and resources on a variety of health-related topics. Information and programs are available in the areas of alcohol and other drugs, stress management, general nutrition and weight management, smoking cessation, sexuality issues, physical fitness, and other wellness topics. Students who are interested in becoming involved in wellness activities and advising the Center's administration on numerous issues are encouraged to join the Student Health Advisory Committee (SHAC). For more information about the above programs, contact the Wellness Center's Director at (417) 836-4000.

## Intercollegiate Athletics

## Forsythe Athletics Center 239, (417) 836-6829, http://www.missouristatebears.com

Missouri State is committed to an intercollegiate athletics program which complements the mission of the University and operates in accordance with the principles and regulations of the National Collegiate Athletic Association. (NCAA) As a member of various athletics conferences, Missouri State is committed to academic and athletics excellence, sound fiscal management practices, enhancement of the physical and educational welfare of student-athletes, equal opportunity, character development, principles of amateurism, as well as the fundamental values of sportsmanship, civility, and the common virtue of good citizenship.

The University is a member of the NCAA. All sports participate in Division I of that association except football which competes in IAA. The men's intercollegiate athletic program fields teams in baseball, basketball, football, golf, soccer, and swimming. Some athletic grants-in-aid are available in each sport. The women's intercollegiate athletic program offers competitive opportunities in basketball, cross country, field hockey, indoor track, golf, soccer, softball, swimming, outdoor track, and volleyball. Some athletic grants-in-aid are available in each sport.

## International Student Services

## Carrington Hall 302, (417) 836-6618, http://international.missouristate.edu

International Student Services provides assistance and support to international students. Services offered include recruitment, admission (undergraduate, graduate, and non-degree), transfer credit evaluation, orientation programs, special activity programming, and assistance with matters relating to immigration.

## Judicial Programs

## Plaster Student Union 405, (417) 836-6937, www.missouristate.edu/judicial

The Office of Judicial Programs is responsible for the implementation of the Code of Student Rights and Responsibilities, adjudicating alleged violations of the Code, safeguarding student rights, and dealing with emergency situations which involve students.

## KSMU Radio Station

## Strong Hall 102, (417) 836-5878, http://www.ksmu.org

KSMU (91.1 FM) is the University's public radio station and the region's National Public Radio (NPR) affiliate. KSMU operates six transmitters serving Springfield, Branson, West Plains, Mountain Grove, Joplin, and Neosho. Offering in-depth news and information programs, classical, jazz, and eclectic music formats, the station provides training opportunities for students interested in broadcasting. For more information, visit the web at http://www.ksmu.org/.

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## Learning Diagnostic Clinic (LDC)

## Meyer Alumni Center 502, (417) 836-4787, http://psychology.missouristate.edu/ldc

The Primary mission of the Learning Diagnostic Clinic (LDC) is to assist Missouri State University in complying with certain aspects of the Americans with Disabilities Act's (ADA) laws and guidelines. More specifically, the clinic reviews psychological/psychiatric documentation to determine appropriate academic accommodations for students who are currently enrolled at Missouri State University. The LDC serves students who are diagnosed as having a learning disability, psychological disorder, and/or a neurological disorder. This service is provided at no charge. A related goal is to provide an educational support service for those students with the ultimate goal of developing educate persons. Prospective students who need support services through the clinic need to first register with Disability Services. Disability Services can be contacted by calling (417) 836-4192.

More intensive services are available through the Project Success program (a fee is charged). Project Success is an academic support program for students who have concerns that may affect learning. This may include individuals diagnosed with a learning disability, ADHD, or other diagnoses. Those enrolled in Project Success will be offered a wide variety of services tailored for the student with learning problems.

Diagnostic documentation must be provided by a qualified professional. For learning disabilities, the documentation is required to be conducted within five years of the time of admissions and must be done at the age of 16 or above. Other diagnoses (e.g., depression) may require more recent documentation. Providing documentation is the responsibility of the student. In the absence of such documentation, and if an evaluation is warranted, the LDC can provide psychoeducational testing for a fee.

## Library Services

## Duane G. Meyer Library, (417) 836-8383, http://library.missouristate.edu/meyer/systems

The Duane G. Meyer Library, the Music Library, the Greenwood Laboratory School Library, and the Evans Library on the Mountain Grove Campus Provide over 2 million items including 866,000 accessioned volumes; current subscriptions to over 3,300 periodicals and newspapers; and extensive back files of journals and newspapers, many in microformat. Over 20,000 journals are available online with fulltext. More than 930,000 state, federal, and United Nations documents are held as a result of Meyer Library being a designated depository library for each of those areas. Meyer Library is the only UN depository library in the state of Missouri. The Curriculum Resource Center provides special materials for future teachers.

The statewide MOBIUS system allows access to holdings of all cataloged materials in the member libraries. Direct patron borrowing of state-wide resources with delivery of materials in 48 hours has greatly expanded access to all types of materials. Electronic access is provided to reference resources, course reserve materials and licensed commercial citation and full-text databases through the library homepage. Currently over 105 electronic databases are available to the university community through the library homepage. In addition to citations from thousands of journals, newspapers, and books, these databases contain articles from over 20,000 journals and newspapers in full-text. Access is also available from off-campus through an authentication process. Missouri State Libraries also maintain an extensive index of authoritative Web-based reference resources.

The Duane G. Meyer Library includes 12 Group Study Rooms, 19 Research Carrels which are assigned to graduate students and faculty on a semester basis, Classrooms, Coffee Shop and Lounge, Computer Lab, WiFi, and Media Production facilities. Meyer Library is open 100 hours a week. Librarians or full-time staff are available all of those hours. Meyer Library provides accessibility and services that include an access ramp, electronic door openers, and a TDD phone (417) 836-8795 in Assistive Technology Services. The amount of hardware and software for use by persons with hearing, visual, or physical disabilities continues to increase and change as the technology evolves.

## Missouri Local Government Program

## Strong Hall 329, (417) 836-6423, http://mlgp.missouristate.edu

The Program is committed to providing training that makes a visible, positive impact on the municipal workforce. Trainings are customized and focus on practical information useful to elected and appointed officials, governing boards, commissions and professional development training for employees.

## Missouri State University Foundation

Kenneth E. Meyer Alumni Center, 300 S. Jefferson, Suite 100, (417) 836-4143, www.foundation.missouristate.edu
The Foundation, established in 1981, is a not-for-profit corporation which helps the University obtain the greatest possible educational benefit through private giving. The Foundation's fund-raising efforts provide support for student financial aid, faculty research, library acquisitions, program enhancement and other academic and capital needs of the University. Since its inception, the Foundation has received gifts and gift commitments in excess of $\$ 161$ million.

The Foundation offers a variety of annual giving programs that encourage regular and yearly increased annual support. These include the Nationwide Phone Campaign, the Campus Campaign and direct mail and corporate matching gift programs in support of academic programs. Gifts to athletic programs are coordinated through The Bears Fund. Gifts for the Juanita K. Hammons Hall for the Performing Arts are coordinated through The Performance Society. Those donors who have made a significant and long-lasting financial commitment to academic or capital programs are recognized through participation in The Founders Club. Other donors are recognized with membership in the Carrington, Maroon and White, and Century Clubs.

Planned and deferred giving programs provide donors the opportunity to endow scholarships, grant bequests through their wills and utilize other estate planning vehicles. Significant planned gifts are recognized by membership in The 1905 Society. Gifts made in honor or in memory of a loved one or someone who has been a strong influence provide a lasting and thoughtful tribute to a life and its accomplishments. All gifts must be within the IRS regulations governing charitable contributions. The Foundation reports regularly on its progress through the Annual Report.

## Multicultural Resource Center (MRC) <br> Plaster Student Union 141, (417) 836-5652, www.missouristate.edu/MCulture

The Center promotes diversity and cultural awareness in the University environment and community. One of its major functions is to sponsor workshops and seminars on selected topics of interest. In addition, other resources such as a video library and a collection of books, training materials, newsletters, and magazines gives students access to diverse information on current issues, trends in the job market, and preparation for graduate or professional studies.

## Multicultural Student Services (MSS) <br> Carrington Hall 302, (417) 836-6618 or (800) 492-7900, www.multicultural.missouristate.edu

The MSS Office provides academic, social, and cultural programs throughout the year. The Office provides an on-going focus on the importance of a multicultural educational experience and an appreciation for cultural diversity throughout the university community. MSS also gathers and distributes information of interest to minority students and links students to other University activities and services. The staff is equipped to meet the diverse needs of the student population and works to promote a more culturally inclusive campus environment.

## Ozarks Public Television (OPT)

## Strong Hall 102, (417) 836-3500, http://optv.missouristate.edu

OPT is the University's television broadcasting service and the region's Public Broadcasting Service (PBS) affiliate. OPT operates two transmitters, KOZK-TV, Springfield and KOZJ-TV, Joplin. The stations broadcast a schedule of children's programs, the PBS primetime schedule, and a significant schedule of locally produced programs of news, information, and the arts. OPT provides training opportunities for students interested in broadcasting.

## Parking

See "Safety and Transportation"

## Partners In Education (PIE) University Hall 122, (417) 836-5034, www.missouristate.edu/ugp/10996.htm

Partners in Education (PIE) is designed to strengthen the triangular partnership of the student, the family, and the University during the critical freshman year. By completing and signing a Student Release of Confidential Information Form, freshman students may allow designated persons access to academic information otherwise protected under the Family Educational Rights and Privacy Act (FERPA). Non-student members of PIE will receive mid-semester progress reports and final grade reports on their student members, and may telephone the Academic Assistance Office for other information related to their students' academic progress, as long as the membership is active. Students may withdraw permission to release information at any time. Freshman students are encouraged to enroll in PIE.

## Plaster Sports Complex (PSC) <br> (417) 836-4640, www.missouristate.edu/psc

The Robert W. Plaster Sports Complex is a multi-use facility for the purpose of supporting recreational and educational needs of students, faculty and staff members as well as providing facilities for hosting intercollegiate athletic contests and special events. PSC has a football field with a grandstand with seating capacity of 16,600, an eight-lane all-weather jogging track, a Field Turf Synthetic Grass playing surface, and skyboxes. The facility also contains 12 handball/racquetball courts, two of these being championship courts, designed for spectator viewing. The 7,200 square foot Health and Fitness Center is housed on the second level and includes a free weight area, a variety of selectorized machines, cardio-vascular machines and an aerobic room with a TV and VCR available. A variety of classes are offered through Campus Recreation during the year. All students, faculty and staff may reserve courts and check-out equipment with proper University identification during open recreation hours. Attendants are on duty for assistance with equipment usage. The Athletics Strength and Conditioning Center located on the second level, is used by the various intercollegiate athletic teams on campus. The first level of the Complex, in addition to the racquetball courts, also houses administrative offices and locker room facilities for both men and women.

## Plaster Student Union (PSU)

## (417) 836-5885, www.missouristate.edu/union

The Robert W. Plaster Student Union builds a sense of community on the Campus and provides opportunities for student growth and development. It is the hub of campus activity, a meeting and gathering place, and a central service center for the campus. Students can hang-out and relax, enjoy breakfast, lunch or dinner, visit the Games Center, join in student activities, surf the internet, socialize or catch up on studying. Services and activities are described below.
Conference Services is ready to assist with planning meetings, events, and conferences. The Union has fourteen conference and meeting rooms ranging in capacity from eight to eighty. In addition, there is a 100 seat parliamentary room, a 500 seat theater, an 800 seat multipurpose ballroom, and the more formal Union Club. Technology support is available, as is catering with options ranging from "nofrills" to served banquets. The Information Center has information on University events, a lost and found department, and attendants

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available to assist with questions. Campus Recreation is the place to sign-up for intramural sports, fitness classes, and recreational workshops. Outdoor Adventures rents various equipment, including canoes, kayaks, and camping and backpacking gear. With various experiential workshops, outdoor trips, and an outdoor rental shop, you can find everything you need for your next adventure.

The Games Center has eight bowling lanes, billiard tables, table tennis, and a cyber lounge for surfing the internet. Greek Life assists Greek social organizations, including the administration of rush, membership, and coordinating the selection of faculty advisors. Professional staff advise sororities and fraternities, Panhellenic Council, Interfraternity Council, National Pan-Hellenic Council, and the honor society of Order of Omega. The Student Activities Office provides leadership opportunities for involvement with campus-wide events such as Homecoming, New Student Festival, leadership workshops, Family Weekend, and provides resources for students wanting to be active on campus. The office also coordinates the operation of over 250 registered student organizations on campus. SOFAC (The Student Organization Funding Allocation Council) provides funding to registered student organizations for special projects or needs.

Restaurants: Kaldi's Coffeehouse offers specialty coffees and deserts. Blimpie's Subs and Salads features a full menu of classic deli subs, salads, tropical smoothies, and frozen yogurt. Domino's Pizza serves hand tossed, thin crust or deep dish pizza, complimented by buffalo wings or cheesy bread. Grill 155 serves gourmet hamburgers, chicken sandwiches, and a full breakfast menu. Wok \& Roll offers authentic Asian meals with beef, chicken, pork and vegetable options. Retail Services include: Bear Necessities is a convenience store with items ranging from magazines, newspapers, photo processing, candy, to milk and bottled water. BearHouse Entertainment Center carries computers, CDs, DVDs, gaming systems and accessories. 1 Hair Place is a professional hair styling salon, where a hairstylist can give you everything from a simple cut to a whole new look. A ticket outlet for campus entertainment and sporting events is also available. Copy This can fill your black and white or color copy needs, and has a U.S. Postal Station right in the store. Commerce Bank, a full service bank, is available for your personal banking, including opening accounts and processing loans.

Additional University Offices housed in Plaster Student Union include: Citizenship and Service Learning (CASL), Dean of Students Office, Disability Services, Multicultural Resource Center, Sodexo Food Services, Student Orientation Advisement and Registration (SOAR), and ZipCard. In addition, twenty-seven student organizations have offices in the Union, including the Student Government Association, Student Activities Council and Greek Councils, along with professional and honorary groups.

## Registrar, Office of the

## Carrington Hall 320, (417) 836-5520, www.missouristate.edu/registrar

The Office of the Registrar is comprised of four specialty areas and is responsible for maintaining accurate academic records and enforcing policies set by the Board of Governors, Faculty Senate, University administration, and the state and federal governments. This office maintains the student and course data systems used on campus, and annually produces the undergraduate catalog.

Degree Check maintains the Computer Assisted Student Advisement (CASA) system used to produce degree audits; processes all degree program admissions, substitutions and waivers, and undergraduate applications for graduation; certifies honors and graduation for undergraduate students; publishes each commencement program; and produces and provides diplomas and certificates for both undergraduate and graduate students.

Records maintains all student academic records; processes initial grades and grade changes, pass/not pass and audit requests, name and address changes; enforces the repeat policy and the academic status policy; produces transcripts and student academic summaries; provides degree verifications, enrollment verifications, and a wide variety of reports for the University administration.

Registration coordinates and enforces all registration and change of schedule services; responsible for assessing required student fees through the registration system and processing appeals to the refund policy; processes all student withdrawals; and compiles, edits, and produces the semester schedule of classes on the web.

Veterans Services provides quality support services to students eligible to receive veterans educational benefits such as certifying enrollment, monitoring progress, conferring with the students, and ensuring that students are in compliance with federal and state laws governing educational benefits. A veteran may be eligible to receive benefits under various GI Bills. When applying for educational benefits, it is essential that the veteran's status be known (Montgomery GI Bill, REAP, Vocational Rehabilitation or Survivors or Dependents). The veteran must be enrolled and pursuing an approved program of education or training to be eligible for benefits. Students who plan to attend the University on the Montgomery GI Bill should be prepared to pay for their first semester when they arrive. It can take 10-12 weeks for their claim to be processed and their first payment to arrive; it can take up to 16 weeks for a first-time REAP applicant to receive their first payment. Additional information including minimum grade and credit requirements, advice on the benefits, or application forms may be obtained by contacting the Veterans Certifying Official in Carrington Hall, room 320.

## Retention Services

## Carrington Hall 302, (417) 836-6618

This Office assists students from recruitment to graduation. Students are connected to campus resources which help them reach their educational goals. Services such as free tutoring are available on a first-come, first-served basis in addition to referring students to other campus offices to help them with their course work. This office also provides assistance to commuter students by providing off-campus housing information, roommate information and educational programming to help students become better consumers as they look for a place to live.

## Safety and Transportation

## 636 E. Elm St., (417) 836-5509, www.missouristate.edu/safetran

Services provided by the staff of Safety and Transportation are: Escort Service is available to supplement the shuttle service by escorting members of the campus community to and from locations within the confines of the campus during evening hours. Students should call (417) 836-5509 to obtain escort service. An officer will then be dispatched by radio to that location. Vehicle Operation and Parking Regulations area available at the Parking Administration Office, Transit Operations Center, 700 E. Elm. Any student who operates a motor vehicle on campus is responsible for being informed about the parking regulations. The Towing Policy states that vehicles which have been abandoned, are improperly parked, or have accumulated three or more unpaid parking tickets may be towed. Shuttle Service is available to students, faculty, staff and guests. The Shuttle makes numerous stops at locations convenient to residence halls, academic buildings, the library and Hammons Student Center. The Shuttle is financed through student services fees. No fares are charged during scheduled operating hours. Current brochures containing a map of the shuttle route and describing the shuttle system are available at the Department of Safety and Transportation, the Plaster Student Union Information Desk, and other locations on campus.

## The Standard

## 744 E. Cherry St., (417) 836-5272, www.the-standard.org

The University's official student-run newspaper, The Standard, has provided University students, faculty and staff with vital news coverage since 1912. The Standard is published twice a week and is student managed and edited, providing valuable practical experience for future journalists and other students interested in journalism.

## Student Government Association (SGA)

## Plaster Student Union 123, (417) 836-5500, http://sga.missouristate.edu

Student Government Association (SGA) is the official voice of the students to the administration of Missouri State. Through organizational and student body representation, SGA collects student opinion on matters concerning fees, discipline, and social activities to express them to the administration and other students. SGA represents all students. Students are welcome at any SGA meeting and becoming a Senator is a wonderful and rewarding experience that all students should consider pursuing. SGA believes that the students' voices need to be heard and continuing participation will foster student input.

## TRIO Programs

## Freudenberger House, West Lower Level, (417) 836-6220 or (417) 836-4324, http://trio.missouristate.edu

The Office of Postsecondary Education, Division of Higher Education Programs, under the guidance of the U.S. Department of Education, funds a number of programs under Title IV of the Higher Education Act that are typically referred to as the TRIO Programs. The primary purpose of the TRIO Programs is to prepare low-income and potential first-generation college students for successful entry into, retention in, and completion of postsecondary education.
TRIO Student Support Services Program provides a variety of support services that are designed to improve students' academic performance and increase motivation towards the successful completion of postsecondary education, and facilitate transition from undergraduate to graduate education. The program currently serves 180 participants who are low-income, first-generation, or have a disability. Services provided include tutorial services, instruction in basic study skills, academic, financial, and personal counseling; admission into cultural events and activities; assistance in obtaining financial aid; and assistance in admission and enrollment in graduate programs. All services are provided at no cost to participants.
The TRIO Upward Bound Program assists high school students in developing the skills and motivation necessary to complete their secondary education and to enroll in and complete a program of postsecondary study. The program currently serves 50 students from Central, Hillcrest, and Parkview high schools in Springfield. The following services are offered at no cost to eligible students: tutoring and study skills; monthly Saturday workshops; ACT/SAT prep workshops; financial aid and scholarship information and applications; college prep classes and information; a six-week, on-campus, summer enrichment program; college campus visits; and visits to local and national cultural attractions. For more information, visit the TRIO Upward Bound Program web site at www.missouristate.edu/upwardbound.

## Veterans Services

See "Registrar"

## Writing Center

## Pummill Hall 401, (417) 836-6398, www.missouristate.edu/writingcenter

The Writing Center is a friendly and comfortable place where students, faculty and staff can come for free help on any writing project. Trained undergraduate and graduate students assist visitors with any aspect of writing: interpreting assignments, discovering ideas, organizing and developing ideas, interpreting audience feedback, and refining editing skills. Appointments are recommended. Other services include a computer lab where students can produce their papers, a Writer's Hotline (836-6398) for quick answers about writing, and self-help guides online.

## ZipCard

## Plaster Student Union 128, (417) 836-8409, www.missouristate.edu/zip

The ZipCard is your official University identification card which should be kept with you at all times. It can also be used as a campus debit card provided that you have made a deposit in your ZipCard account. You can also use your ZipCard as a campus charge card to charge items, services, or fines to your account. These miscellaneous charges are due when billed and may be paid in person at the Bursars Office in Carrington Hall 102 by presenting your ZipCard. Miscellaneous charges may include Bookstore, Bear Necessities convenience store, parking permits, library fines, and long distance telephone charges. See the "Costs and Fees" section of the catalog for more information.

## Student Activities and Organizations

## Art and Design Gallery

333 E. Walnut St., (417) 829-5092, http://art.missouristate.edu/gallery.php

Exhibitions change monthly during the school year. Each year the exhibition schedule includes a faculty show and other shows by distinguished artists and designers from all regions of the country.

## Campus Recreation and Intramural Sports

## Plaster Student Union 131, (417) 836-5334, www.missouristate.edu/recreation

Campus Recreation is committed to improving all dimensions of wellness for the student, faculty, and staff through an integrated program of intramural sports, fitness and wellness activities, and outdoor recreation opportunities. This program includes challenging and rewarding activities coupled with educational leadership experiences designed to promote healthy, well-balanced lifestyles for the greater university community. See the Campus Recreation website for details.

## Dance

Department of Theatre and Dance, Craig Hall 355, (417) 836-5268, www.theatreanddance.missouristate.edu
Dance concerts are presented annually as part of the cultural attractions available to the community. A faculty choreographed dance concert is presented each spring semester. Student choreographed studio programs are presented each semester, and advanced student work is selected for a full-fledged concert. Theatre productions often include dance as an integral element. Inertia Dance Company is the resident student organization which gives dance lecture-demonstrations and concert works to schools and groups throughout the geographic area.

## Debate

## Department of Communication, Craig Hall 375, (417) 836-4423, http://debate.missouristate.edu

Missouri State boasts a tradition of excellence in debate. The debate program is one of the oldest in the country - as old as the university itself - and has consistently been one of the top 20 debate programs in the nation. Missouri State is also the only school in the nation to have hosted both the Cross-Examination Debate Association (CEDA) National Tournament and the National Debate Tournament (NDT). Missouri State students participate in NDT/CEDA policy debate. In 1992, Missouri State won first place at the CEDA National Tournament. Missouri State students have appeared in the "Sweet Sixteen" of college debate eleven times in the last twenty years, including a second place finish and three additional final four appearances (the latest in 2008.) In 2006 and 2008, the team secured one of 16 prestigious "First Round At Large" bids to the NDT. Within this tradition of competitive excellence lies a commitment to the education of the individual student. Missouri State debaters are consistently admitted to top graduate programs and law schools. The Holt V. Spicer Debate Forum features a national and regional travel schedule designed to offer each student the optimum level of participation.

## Dramatic Performance Activities

Department of Theatre and Dance, Craig Hall 355, (417) 836-5268, www.theatreanddance.missouristate.edu
The Department of Theatre and Dance affords students with theatre and dance talent an avenue of expression and provides the campus community with entertaining and worthwhile productions. Several directed productions, including plays, musicals, operas, children's plays, and performance pieces, are presented each year. Productions directed by students, both graduate and undergraduate, are also presented. Through participation in these productions, students gain practical experience in constructing and painting scenery, making costumes, applying makeup, light control technology and acting in outstanding plays of all periods. Productions are presented in Coger Theatre, the intimate Balcony Theatre in Craig Hall, Carrington Auditorium, and Juanita K. Hammons Hall for Performing Arts.

One of the area's favorite summer attractions is Tent Theatre. From June through July three shows, including musicals, are presented to local and regional audiences. This popular entertainment has been thrilling theatre-goers for over forty years. The In-School Players, a group of advanced students chosen from audition, prepares original theatrical material to tour to area elementary schools two afternoons a week through the late fall and spring semesters. The Inertia Dance Company, a group of advanced students chosen from audition, prepares a presentation to tour to area elementary schools and a concert program for adult audiences.

## Foreign Languages

## Department of Modern and Classical Languages

Craig Hall 376, (417) 836-5122, www.missouristate.edu/MCL
The Department of Modern and Classical Languages offers a variety of activities to students to supplement its academic programs. The Department sponsors conversation tables, honorary societies, and cultural activities. Travel and study tours are offered to provide direct language and cultural experience. The Department also sponsors public service activities related to the study of foreign language and culture.

## Hammons Student Center

661 S. John Q. Hammons Parkway, (417) 836-5772, www.missouristate.edu/hsc
With a seating capacity of 8,846 , HSC hosts basketball, volleyball, swimming events, concerts and a variety of community events. HSC contains athletics and building administration offices, as well as offices for coaches, a lounge area and large varsity locker rooms. HSC is available for recreational use by students, faculty, staff and alumni. The facility contains an eight-lane, 25 -yard swimming pool with one-
and three-meter diving boards, racquetball courts, an indoor rifle range, and basketball courts. Recreational users of the facility are requested to show a valid University ID card or membership card prior to being admitted.

## Hammons Hall for the Performing Arts, Juanita K. <br> 525 S. John Q. Hammons Parkway, (417) 836-6776, www.hammonshall.com

Juanita K. Hammons Hall for the Performing Arts is a 2,215 seat multi-purpose performance facility owned and operated by Missouri State University to serve the needs of the campus, community, and region. Hammons Hall presents a full season of performances which includes touring Broadway musical productions, single performances covering the gamut of entertainment from classical music to jazz to dance to comedy to theatre, children's shows, and an emerging concert artists recital series. In keeping with Hammons Hall's mission to serve the student population, university concerts, recitals and lectures are also part of the venue's schedule. The Springfield Symphony presents its season at the Hall, and other community arts partners include Springfield Regional Opera and Springfield Visual Arts Alliance. Hammons Hall is also available for rental to outside promoters.

## Mass Media Activities

Department of Media, Journalism \& Film

## Craig Hall 370, (417) 836-5218, http://mjf.missouristate.edu

An integral part of the Department of Media, Journalism \& Film, the mass media program provides a wide range of activities in broadcasting, journalism, and film. The department maintains an instructional television studio which provides student programming on Springfield's Cable Channel 24. The department also serves in an advisory capacity for the school newspaper, The Standard, and is associated with KSMU-FM ( 91.1 MHz ), the University’s National Public Radio affiliate. Mass media majors can gain valuable experience working in each of these areas, as reporters and journalists for the newspaper, as producers of television programming, or as student interns at KSMU, the area's FM source of fine arts and information programming. The Growl, a student run webcast radio station is also housed in the department. Students can gain valuable experience doing play-by-play sports announcing, creating web newscast, or DJ'ing a music program on The Growl. The student run Film Society is also affiliated with the department. The department maintains a strong internship program with local and regional broadcasters, providing an opportunity for majors to acquire professional experience at a variety of radio and television stations, as well as corporate production facilities.

## Ozarks Celebration Festival

College of Arts and Letters, http://ocf.missouristate.edu

The Ozarks Celebration Festival is an entertaining and educational look at the region's culture and heritage. The annual fall event is held on the campus in front of Carrington Hall and consists of traditional craftspeople and commercial artists, three stages of music (which will include traditional, bluegrass, and gospel music), Ozarks storytelling, traditional dance (which will include square, jig, contra and clogging), films, historical characters, exhibits, and much more. Many of the finest artists and craftspeople in the region will be on hand to demonstrate and display their creations, offering a number of items for sale. All events are free and open to the public.

## Student Exhibition Center <br> 838 E. Walnut St., (417) 836-6999, http://sec.missouristate.edu

Located near campus on historic Walnut Street and John Q. Hammons Parkway, this converted Victorian two-story building contains exhibitions of student work that change monthly during the school year. Each year the exhibition schedule also includes a Foundations Show and Senior Design Show. Additional shows may vary from year to year.

## Student Organizations <br> Office of Student Activities <br> Plaster Student Union 101, (417) 836-4386, http://studentorganizations.missouristate.edu/guide

The Office of Student Activities is dedicated to providing an environment where all students are empowered to be actively involved. We believe by enhancing the resources and development for students, student organizations, and advisors, we will provide opportunities to create memorable experiences that will complement the academic and public affairs mission of the university. We will provide programs that promote: the development of leaders, cultural understanding, intellectual growth, philanthropic spirit, social engagement, and service to others. The Office of Student Activities is responsible for Leadership Programs, Greek Life, Student Programming (Homecoming, After Hours Late Night Programming, and the advisement of the Student Activities Council) and Student Organizations. Student Organizations are an integral part of the Missouri State experience, contributing to the social, intellectual, cultural, recreational, and spiritual needs of the campus, offering students the opportunity to enhance their educational experience through various activities. There are currently over 270 student organizations registered on campus. To view a complete up to date list, please visit our website at: http://organizations.missouristate.edu/guide/default.htm

## University Regulations and Academic Programs and Requirements



University Policies
Academic Regulations
General Education Program and Requirements
General Baccalaureate Degree Policies and Requirements
Teacher Certification, Teacher Education Program and Secondary Education Requirements

Degrees/Programs and Requirements
Pre-professional Programs
Study Away Programs

## University Policies

In fulfilling its mission, the University adheres to a set of educational and administrative policies which is essential to the maintenance of a learning environment and which fosters a sense of community and public accountability. While it is impossible to specify all relevant University policies, the more salient ones are herein identified.

## Student Disability Accommodation Policy and Procedures

Within the guidelines set forth in this policy, Missouri State University is committed to providing an accessible and supportive environment for students with disabilities. Equal access for qualified students with disabilities is an obligation of the University under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Missouri State University does not discriminate on the basis of disability against otherwise-qualified individuals in any program, service or activity offered by the University. The University is committed to insuring that no otherwise-qualified individual with a disability is excluded, denied services, segregated or otherwise treated differently than other individuals because of the absence of auxiliary aids or other appropriate services; however, accommodations cannot result in an undue burden to the University or fundamentally alter the requirements essential to a program of instruction.

## Notifying Disability Services of a Request for Accommodation

Students requesting academic accommodations for a disability are responsible for notifying the University of their disability and their request for accommodations. To initiate a request for academic accommodations, students must contact the Director of Disability Services, Plaster Student Union, Suite 405, (417) 836-4192 (voice) or (417) 836-6792 (TTY), http://www.missouristate.edu/disability. On the West Plains Campus, students must contact the Coordinator of Disability Services, Academic Support Center (ASC), 128 Garfield, (417) 2557940 (voice) or (417) 255-7981 (TTY). The student should notify the aforementioned offices as soon as the need for the academic accommodation becomes evident. In order to receive accommodations, students must provide disability documentation that meets University guidelines. Accommodations will not be provided for undocumented disabilities, except that accommodations may be provided on a provisional basis pending receipt of documentation for disabilities that are readily apparent. Only persons interested in disabilityrelated accommodations or services need provide disability information. Accommodations must have a legitimate educational purpose, and cannot be based simply on applicants' preferences. Students must initiate a request for every semester in which accommodations are sought. If eligibility for services and the request for academic accommodations are approved, Disability Services (Academic Support Center at the West Plains Campus) or the Learning Diagnostic Clinic will provide the student a letter to be shared with instructors outlining the approved recommended accommodations.

## DS Referrals to the Learning Diagnostic Clinic (LDC)

Students seeking accommodation for any type of disability should direct the initial request for accommodation to Disability Services. DS refers students seeking accommodations for psychological or learning disabilities to Missouri State University Learning Diagnostic Clinic. The West Plains Disability Services Coordinator will oversee the administration of DS and/or LDC recommended accommodations at the West Plains Campus.

## Learning Diagnostic Clinic Testing Services

The LDC provides assessments of learning and psychological disabilities. Students who simply wish to inquire about LDC's diagnostic or testing services do not need to seek referral through Disability Services, but may instead directly contact the Learning Diagnostic Clinic, Alumni Building, Suite 502. To inquire about testing services, contact the Director, LDC, http://www.missouristate.edu/contrib/ldc/, (417) 836-4787. The LDC charges a sliding-scale fee for its testing services.

## Appeal Processes

If the student's eligibility for services and/or request for academic accommodations is denied, Disability Services or the Learning Diagnostic Clinic will provide to the student written notification of denial, including the basis for denial as well as information on the appeal process. Student appeals related to eligibility for services or the request for academic accommodations shall be directed to the Equal Opportunity Officer, Office of Equity and Diversity, Siceluff 296, 901 South National, Springfield, Missouri 65897, (417) 836-4252 (voice) or (417) 836-6874 (TTY).

At the West Plains Campus, appeals are initiated with the Affirmative Action Liaison, West Plains Civic Center, 128 Garfield, (417) 2557966. The student has the right to file a disability-related grievance at any time.

A faculty member who believes that accommodations recommended by Disability Services or LDC can be shown to alter or compromise fundamental course or program goals has the right to appeal the provision of those accommodations; however, recommended accommodations should be provided until the appeal is resolved. A faculty member should first address his/her concerns through discussions with Disability Services or the Learning Diagnostic Clinic, and may initiate a formal appeal of a recommended academic accommodation by submitting a written statement to the Provost, clearly documenting the fundamental academic goals and demonstrating that the recommended accommodation necessarily compromises those goals. At the West Plains Campus the formal appeal would be initiated with the dean of the appropriate school. A faculty member who is not satisfied with the decision may file a grievance with the Equal Opportunity Officer at the Springfield Campus, or with the Affirmative Action Liaison at the West Plains Campus.

For the complete policy statement and rights and responsibilities of the University and its faculty as well as the rights and responsibilities of students with disabilities, please refer to http://www.missouristate.edu/disability/8882.htm.

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## Family Educational Rights and Privacy Act (FERPA)

Missouri State University adheres to a policy of compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA). 20 U.S.C. 1232g. Eligible students have four primary rights under FERPA including the right to: (1) inspect their education records, (2) consent to disclosure of personally identifiable information except to the extent that FERPA authorizes disclosure without consent, (3) seek correction of their records, to prevent inaccurate or misleading information, and (4) file a complaint with the U.S. Department of Education if they feel their rights are being violated.

Directory information may appear in public documents and may otherwise be disclosed by the University for any purpose in its discretion, without the student's consent. The following categories of information have been designated as directory information at Missouri State University:

- Name
- Address
- Telephone number*
- Campus email address
- Field of study, including majors, minors, certifications, and pre-professional areas of study
- Classification (e.g. sophomore)
- Enrollment status (full-time, part-time, or less than part-time)
- Participation in officially recognized activities and sports, including photographs of athletes
- Dates of attendance, including matriculation, drop, and withdrawal dates
- Degrees and certificates received including date awarded
- Awards received, including deans list, scholastic honors, departmental honors, memberships in national honor societies, athletic letters, and University-funded scholarships (excluding those that are need-based)
- Previous education institutions attended
* All non-University contact information provided for purposes of the emergency notification system is not considered directory information.


## Right to Limit Disclosure of Directory Information

The University will give annual public notice to students of the categories of information designated as directory information. Currently enrolled students have the right to suppress disclosure of their address (including email address), and telephone number (Privacy Hold), or all of their directory information (FERPA Hold). Former students have the right to request a Privacy Hold only. These holds do not apply retroactively to previous releases of directory information and will remain applicable until the student submits a written request specifying otherwise.
To request a Privacy or FERPA Hold, students must submit a written request to the Office of the Registrar, Carrington Hall, room 320. Students who do not wish for their information to appear in the printed directory must notify the Office of the Registrar by no later than the second week of classes during the fall semester. Requests made after the second week of the fall semester will result in the student information being removed from the web directory only.

## Consent To Disclosure of Personally Identifiable Information

The University will not release personally identifiable information in education records or allow access to those records except to the extent that FERPA authorizes disclosure without consent, including but not limited to the following:

- The individual student
- Whomever the student authorizes by providing the institution with a written release (release must be written, signed and dated and must specify the records to be disclosed and the identity of the recipient)
- Any party requesting directory information (unless the student has a Privacy or FERPA hold)
- University officials of Missouri State University who have a legitimate educational interest
- Officials of other schools in which a student seeks or intends to enroll or is enrolled
- Parents if parents claim the student as a dependent for tax purposes. The University will exercise this option only on the condition that evidence of such dependency is furnished to the Office of the Registrar and all requests for disclosures are referred to that office
- Persons in connection with a health or safety emergency
- An alleged victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense in connection with a Disciplinary Proceeding
- Parents regarding alcohol and drug violations of a student under 21 years of age
- As otherwise provided in 20 U.S.C. 1232 g (b) and 34 CFR Sec. 99.31


## Additional Information

For additional information regarding FERPA, please visit www.missouristate.edu/registrar/ferpa.html. If you have any questions regarding this policy or if you feel that your rights under FERPA are being violated, please contact the Office of the Registrar at 320 Carrington Hall, 901 South National Avenue, Springfield, MO 65897 or call (417) 836-5520. Students have the right to file a complaint with the U.S. Department of Education if they believe that the University has failed to comply with the requirements of FERPA. The complaint should be in writing and sent to: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-4605.

## Email Communications Policy

Email is an official means of communication of Missouri State University. Unless law, contract, or other university policy prohibits email or requires another form of communication, Missouri State University may send communications to faculty, staff, and students by email to their Missouri State University email address. It is expected that the email will be received and read by the recipient within a reasonable amount of time, as email communications may be time-sensitive. Students, faculty and staff are expected to maintain their email boxes,
which includes deleting old email so that the box remains open and within size limits. The entire email communications policy is available online at www.missouristate.edu/ais/email.htm.

## Equal Employment Opportunity

The University is committed to nondiscrimination and equal employment opportunities and to affirmative action programs designed to strengthen this commitment. The University takes affirmative action to provide equal opportunity in all personnel related activities administered by the institution. This commitment includes the intent to maintain an environment free from discrimination, including harassment, as authorized in the University's Nondiscrimination Policy. Inquiries regarding the University's affirmative action program or compliance with Title VI, Title IX, Section 504, the Age Discrimination Acts, and the Americans with Disabilities Act may be addressed to Jana Estergard, Equal Opportunity Officer, Siceluff Hall 296, 901 S. National Ave, Springfield, Missouri 65897, (417) 836-4252.

## Liability Protection

Because only officers or employees of the University are generally covered by the legal expense fund, students involved in internships or cooperative employments with other organizations are advised to provide for their own liability insurance through their cooperative employer/internship sponsor, through professional organizations, or personally.

## Nondiscrimination Policy

Missouri State University is a community of people with respect for diversity. The University emphasizes the dignity and equality common to all persons and adheres to a strict nondiscrimination policy regarding the treatment of individual faculty, staff, and students. In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or sponsored by the University. In addition, the University does not discriminate on any basis (including, but not limited to, political affiliation and sexual orientation) not related to the applicable educational requirements for students or the applicable job requirements for employees.

This policy shall not be interpreted in a manner as to violate the legal rights of religious organizations or military organizations associated with the Armed Forces of the United States of America.

The University maintains a grievance procedure incorporating due process available to any person who believes he or she has been discriminated against. Missouri State University is an Equal Opportunity/Affirmative Action employer. Inquiries concerning the grievance procedure, Affirmative Action Plan, or compliance with federal and state laws and guidelines should be addressed to Jana Estergard, Equal Opportunity Officer, Siceluff Hall 296, 901 South National Avenue, Springfield, Missouri 65897, (417) 836-4252.

## Student Conduct

When students enroll at the University, they do so voluntarily and implicitly accept certain obligations of performance and behavior established by the University, as defined in the Code of Student Rights and Responsibilities and other official University publications. The development of self-discipline is a goal of education and the disciplinary process is intended to be educational in nature. The judicial system is designed to further the educational process; therefore, it is not comparable to, or a substitute for, jurisprudence under a criminal code. The procedures are designed to balance the rights and responsibilities of the student accused of a University policy violation with the rights of the accuser, other students, members of the academic community, and the public. A student alleged to have violated a University policy will be afforded a fair opportunity for hearing of the student's position, explanations, and evidence.

Any member of the University community may file a complaint against any student for misconduct. Generally, jurisdiction and discipline shall be limited to conduct which occurs on University premises or which adversely affects the University Community and/or the pursuit of its objectives. Charges shall be prepared in writing and directed to the Office of Judicial Programs, Plaster Student Union, room 405, which is the office responsible for the administration of the University judicial system. Any charge should be submitted as soon as is reasonably possible after the event takes place, but in any case, no longer than one calendar year from the date the person knew or should have known the facts.

Acts of dishonesty can be perceived to be related to a student's academic performance or a student's conduct. When the matter is related to a student's academic performance, the policies of the Office of the Provost, listed in the "Academic Integrity" section of this catalog, are in effect. When the matter is related to a student's conduct, the policies of the Code are in effect. The course instructor has original jurisdiction over his/her class and may deny a student who is unduly disruptive the right to attend class. The student is expected to comply with all reasonable directives of the course instructor.

Once the hearing authority has determined that a violation of the Code has taken place, the hearing authority will determine a recommendation for a sanction appropriate to the violation. In determining its recommendation, the hearing authority will hear recommendations from the accused student and the Judicial Advisor, who is a representative from the Office of Judicial Programs. The Judicial Advisor may introduce evidence of past violations by the accused student in order to establish why a recommended sanction is appropriate. Disciplinary sanctions other than dismissal and expulsion shall not be made a part of the student's permanent academic record, but shall become part of the student's confidential disciplinary record, which will be maintained in a specified area of the Dean of Students Office and shall be subject to the restrictions of the Family Educational Right to Privacy Act (FERPA).

## 48 University Policies

The complete Code of Student Rights and Responsibilities is available at www.missouristate.edu/judicial/Code.html or from the Office of Judicial Programs, Plaster Student Union, room 405, (417) 836-6937. It is also recommended that each student become familiar with the Current Students and Campus Services web pages at www.missouristate.edu to learn about other University policies and procedures.

## University Rules for Speakers and Facilities Usage

1. The use of University facilities for speakers is intended to support the academic mission and is therefore viewed as educational programs. The University retains the exclusive right, through authorized persons and organizations, to determine the appropriateness of speakers scheduled for University facilities. If a speaker is not allowed access to University facilities, that speaker will still have access to the Bear Paw, in accordance with the University's Expressive Activity Policy.
2. The University retains the exclusive right to determine the appropriateness of all arrangements required for a speaker appearing in a University facility.
3. Each University facility (e.g., Juanita K. Hammons Hall for the Performing Arts, Hammons Student Center, Coger Theater, Plaster Student Union, etc.) will have separate regulations and procedures for the use of the facility which must be followed for any scheduled event.
4. Any speaker appearing in a University facility must be sponsored by a registered student organization, University organization, or University department. The sponsoring organization is responsible for insuring that procedures for event scheduling are followed.
5. Press conferences on University-owned property must be arranged for in advance through the University Communications Office.
6. Orderly picketing and demonstrations are permitted in accordance with the Expressive Activity Policy.
7. Individuals entertaining guests on campus, in any University facility, are responsible for the proper identification and conformance to rules of the University by such guests.
8. All buildings or facilities other than residence halls shall be off limits to students after closing hours with the following exceptions:
a. Students possessing an "after hours" permit, signed by his/her instructor and department head, stating the building, room number, student name, and the times for which the student is cleared.
b. University student employees who are required to enter the locked buildings in the performance of their duties. The students must be able to validate their employment to Public Safety Officers who encounter them in the closed buildings.
c. Students who are accompanied by Department of Public Safety personnel, University staff members, or faculty members.
9. Arrangements for the use of University facilities, including both buildings and grounds, must be made in advance through the Conference Services Office. Meeting rooms and facilities may be reserved by only those student organizations who are properly registered by the University.
10. Registered student organizations conducting University-related activities off-campus must register them no less than one week in advance with the Office of Student Activities.
11. University-funded student travel must be registered in advance with the University office sponsoring the activity. Participating students are subject to the same parameters of the Code of Student Rights and Responsibilities that are in effect at the University.
12. The indoor pool at Hammons Student Center is operated during the hours and under the rules published annually by the Director of Hammons Student Center. Students are not permitted inside the pool area when the pool is closed.

## Academic Regulations

## Academic Integrity Policies and Procedures

The community of scholars that is Missouri State University is committed to developing educated persons. Educated persons accept the responsibility to practice personal and academic integrity. Each participant of the University community refrains from and discourages behavior that threatens the freedom and respect each member deserves. The policies and procedures described in the Student Academic Integrity Policy specifically address student academic integrity, but recognize that student academic integrity is only part of the entirety of academic integrity in a community of scholars, and that all members of the community share the responsibility for fostering academic integrity.
The Faculty Handbook states that course policy statements must include a statement of the instructor's policies concerning cheating and plagiarism, including consequences. An instructor's policies on academic integrity issues, while they may reflect the instructor's personal views, should also be consistent with the University policy on student academic integrity. The instructor must allow a student who has been charged with academic dishonesty to continue attending class until all appeals are resolved. If an academic integrity matter is pending at the end of a semester, the instructor will issue an Incomplete (I) grade to the student until the appeal process is completed.
The complete Student Academic Integrity Policies and Procedures document, including information on the Academic Integrity Proceeding, is available on the Office of the Provost's web site.

## Definitions

Academic Integrity Council (AIC): The 23-member Academic Integrity Council (AIC) consists of ten voting student members and ten voting faculty members, plus the Provost or designee, who is the non-voting Chair of the Council. In addition, the Dean of Students (or designee) and the SGA Legislative Director for Academic Affairs serve as ex officio members (without voting privileges). The Council is charged with enforcing the Missouri State University academic integrity policy, including overseeing academic integrity proceedings. The Council is also responsible for organizing and conducting campus activities designed to educate members of the campus community on matters of academic integrity and the academic integrity policy, and promoting a campus-wide climate of academic integrity.
Academic Integrity Proceeding: An Academic Integrity Proceeding is conducted by a five-member panel drawn from the AIC membership. The purpose of a proceeding is to explore and investigate allegations of student academic dishonesty and to reach informed conclusions as to whether or not academic dishonesty is likely to have occurred.
Academic Dishonesty: Any one of the following acts constitutes academic dishonesty:

- Cheating: The term "cheating" refers to using or attempting to use unauthorized_technology, materials, information, or study aids in any academic exercise (whether intentional or not).
- Fabrication or other misconduct in research: The term "fabrication" refers to unauthorized falsification or invention of any information (including research data) or any citation in any academic exercise; "misconduct in research" refers to any violation of ethical guidelines for attributing credit and authorship in research endeavors, non-compliance with established research policies, or other violations of ethical research practice.
- Plagiarism: The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work or sections of a work of another person without full and clear acknowledgement (whether intentional or not). This includes any material copied directly or paraphrased from the Internet. The unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials, including material taken from or ordered through the Internet, also constitutes plagiarism.
- Facilitating academic dishonesty: Assisting or attempting to assist another to violate any provision of this Academic Integrity Policy, whether or not that action is associated with any particular course, is considered academic dishonesty.


## Reporting Academic Dishonesty

All members of the University community share the responsibility and authority to challenge and make known acts of apparent academic dishonesty. Any student, faculty member, or staff person who has witnessed an apparent act of student academic dishonesty, or has information that reasonably leads to the conclusion that such an act has occurred or has been attempted, is strongly encouraged to report said act. Acts of apparent academic dishonesty that occur in the classroom may be reported directly to the course instructor, and/or the course instructor's department head, and/or the instructor's college dean. Incidences of apparent academic dishonesty, whether associated with a particular course or not, may also be reported directly to the Academic Integrity Council (AIC) by contacting the Chair of the Council (the Provost or designee) in the Office of the Provost, Carrington Hall 209. The Academic Integrity Council will not accept or act upon anonymous reports but will hold in strict confidence the identity of any person reporting a suspected instance of academic dishonesty, unless that person consents to having his or her identity revealed. If the act of academic dishonesty that is reported to the AIC is alleged to have occurred in a particular course, the AIC Chair will notify the course instructor of the allegation. If the instructor elects not to pursue sanctions, or if the reported allegation is not associated with any particular course, the AIC Chair may convene an Academic Integrity Panel to conduct an Academic Integrity Proceeding to explore the allegation, provided that at least one person making an allegation is willing to be identified and to participate in the proceeding.

## Academic Dishonesty Not Associated with Enrollment in a Course

Any incident of alleged academic dishonesty by a student not enrolled in a particular course but sitting in the course for a student duly enrolled (for example, taking a test for a duly enrolled student) should be reported directly to the AIC, which will convene a panel to address the alleged incident. Similarly, any incident of alleged academic dishonesty committed by any student at Missouri State University

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outside the context of enrollment in any particular course should be reported directly to the AIC, which will convene a panel to address the alleged incident.

## Revoking a Grade/Degree

If an instructor discovers academic dishonesty after final grades have been assigned and wishes to retroactively impose an " F " or "XF" grade for the course as a sanction for the academic dishonesty, the instructor must send written notification to the Chair of the Academic Integrity Council, with copy to the instructor's department head and dean, and in the case of a graduate student, with copy to the Dean of the Graduate College. In order for an instructor to be able to impose a sanction, the written notice must be received by the Academic Integrity Council within five calendar years of the last class meeting day of the class in which the alleged academic dishonesty took place. In the case of an act of alleged academic dishonesty not associated with enrollment in a class, written notification must be received by the Academic Integrity Council within five years of the date of the alleged act. After five years, an instructor can no longer impose any direct sanction for an alleged infraction; however, alleged academic dishonesty may be reported to the AIC regardless of how much time has passed since the alleged act.

The written notification from the instructor shall include a detailed description of the alleged academic dishonesty and the intended sanction. The Chair of the Academic Integrity Council will notify the student of the allegation by certified letter with return receipt. The student will be allowed full appeal rights as outlined in the following sections of this policy: "Addressing Alleged Academic Dishonesty and Notifying the AIC of an Alleged Incident" and "Student Request for an Academic Integrity Proceeding." When the appeal process has been concluded, if the allegation is upheld and if it was brought forward within the five-year time limit, the instructor's recommended sanction ("F" or "XF") will replace the original grade. If the revocation of a course grade affects the student's graduation status because the course was necessary for graduation, a degree that has been granted will be revoked.

The Academic Integrity Council can at any time and at its discretion recommend to the Provost that a degree be revoked even if all degree requirements have been met, in cases where the academic dishonesty, including misconduct in research, is egregious and/or occurred multiple times. A recommendation to revoke a degree even if all degree requirements were met requires an affirmative vote of at least 14 of the 20 voting members of the Council. The Provost's decision to revoke a degree requires consultation with the Dean of the college which awarded the degree and, in the case of a graduate degree, consultation with the Dean of the Graduate College. The Provost's decision to revoke a degree requires the concurrence of the President of the university. The decision to revoke a degree may be appealed by the student to the Board of Governors, which may, at its discretion, hear the appeal.

## Academic Renewal

Academic renewal is designed to permit students with a grade point average deficiency to remove the effects of low grades from their academic record, under the following conditions:
A. This policy applies only to undergraduate students and must be invoked prior to graduation.
B. A student enrolled at Missouri State after an absence of five years or more from college may elect academic renewal. This renewal will affect only those courses taken prior to the five-year absence and may be elected only once in a lifetime.
C. Once elected, academic renewal applies to all courses, whether passed or failed and regardless of origin, taken prior to the date chosen by the student.
D. Academic renewal does not erase the record. The grades received are removed from the GPA with an appropriate notation on the transcript indicating the renewal election. Academic renewal is a policy of Missouri State and as such may not be recognized by outside institutions or agencies (e.g., Missouri State Department of Elementary and Secondary Education).
E. Credit hours subjected to academic renewal cannot be used to meet any requirements (e.g., graduation, prerequisite, or certification).
F. Once elected, academic renewal is irrevocable. Students must consult an academic advisor prior to election of academic renewal. Final approval for all academic renewal applications will be processed by the Office of the Provost.

## Academic Status

## Good Standing

A student who has a cumulative grade point average of at least 2.00, at Missouri State and on transfer and Missouri State academic work combined, and is not currently suspended, is considered to be in good standing. Students not in good standing will be placed on scholastic probation or suspension.

## Probation

The purpose of scholastic probation is to remind students that the quality of their cumulative academic work is unsatisfactory. A brochure describing scholastic probation and suspension is available in the offices of the College Deans, Admissions, and the Office of the Registrar. A student on scholastic probation may be required to reduce the number of credits carried, maintain a lighter out-of-school workload or forego participation in social activities. The director of an extracurricular activity may also bar students on probation from participation in that activity. A student on probation may also be ineligible for financial aid.

The student's academic advisor and staff of various administrative offices are available to give assistance in the planning of courses, time organization, and establishing effective study habits. All students on academic probation will be required to have advisement prior to enrolling. Such students must have an advisor release posted electronically on the Faculty/Advisor Resource Center or have an advisor signature on the Registration Request Form.

## Suspension

Any student who fails to make a 1.00 or better grade point average in any single semester or session (regardless of the cumulative grade point average) will be suspended, unless, in the opinion of the appropriate college dean, there are circumstances which warrant an exception. The student must make written application for an exception.

If a student who was placed on probation in a previous semester fails to remove that probation within one semester in residence, the student will be suspended, unless in the opinion of the appropriate college dean, there are circumstances which warrant an exception. If satisfactory progress has been shown, the student may be allowed to remain from semester to semester.

## Reinstatement

A student suspended for academic reasons for the first time is eligible to apply for reinstatement after remaining out of school for a minimum of one semester. The summer session does not count as a semester. Reinstatement of suspended students is not an automatic process. Students are responsible for showing that their chances for success are better than they were before their suspension. Applications for reinstatement are available in the Admissions Office. See http://calendar.missouristate.edu/ for deadline dates.

A student requesting reinstatement may be required to take certain tests and receive other assistance from the Counseling Center as a part of consideration for reinstatement. If the student is reinstated, the grade point deficiency for each semester attended thereafter must be progressively decreased or the student will again be suspended. After a second suspension, a minimum period of one full calendar year must elapse before a student's application for reinstatement may be considered. If the student is reinstated a second time, a progressive decrease in grade point deficiency must be shown or the student will again be suspended.

If a student had been admitted into a degree program at the time of suspension, the program is voided and the student must reapply for admission or request reinstatement of the original degree program.

A student who attends another college or university after being suspended must earn at least a 2.00 GPA on transferable courses to be considered for reinstatement.

## Transfer Student Admitted on Scholastic Probation

Any transfer student who has less than a 2.00 average on the total of previous college work attempted who is admitted is on scholastic probation. (Such admissions must be approved by the Admission Exceptions Committee.) Deficiency points are indicated on the student's transfer evaluation. The student remains on probation until enough "surplus" credit points are earned at Missouri State University to overcome the previous deficiency. A student may remain on probation even though the Missouri State GPA is above 2.00. The Admission Exceptions Committee may impose certain GPA or course requirements on the student at the time of admission. The student should understand any and all conditions of admission as well as the meaning of the deficiencies. The student should also be aware that failure to remove the academic probation status during the first semester (or at least demonstrating satisfactory progress toward doing so) may result in suspension from Missouri State.

## Accelerated Masters Program

Students admitted into an approved Accelerated Masters Degree Program may have a limited number of 500-600 level courses counted toward both the undergraduate and graduate degree. Before enrolling in a course to be counted as both undergraduate and graduate credit (mixed credit), an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head of the undergraduate program, and the dean of the Graduate College. All approvals must be completed prior to the end of the Change of Schedule Period for the course(s). A maximum of 12 credit hours may be taken as Mixed Credit, but many programs have lower limits. See "Graduate College" section of catalog for further information.

## Address

Students must report their correct addresses at the time of registration. Students may also update their address(es) online through My Information or by reporting address changes to the Office of the Registrar.

The local address is generally used to contact students when classes are in session. The permanent address is used on billings, refunds and other items sent while classes may not be in session. The local and permanent address may be the same. Students are required to have a street address/PO Box number, city, state, and ZIP on the local and permanent addresses.

Change of a permanent address does not affect a student's residency status for fee purposes. If a change of residency is appropriate, the proper forms must be completed in the Office of Admissions, Carrington Hall 204.

## Assessment Program

The assessment program at Missouri State is designed to assist in the development and maintenance of the highest quality programs and services. The information gathered in this process is used by University administrators, department heads, the faculty and staff to evaluate and improve both academic and non-academic offerings. Because the success of this program requires widespread cooperation from the entire university community, it is the policy of Missouri State that all students are expected to participate in the assessment process. This participation may include, but not be limited to: the assessment and evaluation of basic skills, general education, programs in the majors and minors, continuing education, and surveys of the various components of the students' educational experiences. The Center for Assessment and Instructional Support implements the University's assessment program and provides faculty with unique opportunities for enhancement of instruction and student learning.

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## Attendance Policy

Because class attendance and course grade are demonstrably and positively related, the University expects students to attend all class sessions of courses in which they are enrolled. Each instructor has the responsibility to determine specific attendance policies for each course taught, including the role that attendance plays in calculation of final grades and the extent to which work missed due to nonattendance can be made up. On the first day of class, each instructor will make available to each student a written statement of the specific attendance policy for that class. The University encourages instructors not to make attendance a disproportionately weighted component of the final grade. The University expects instructors to be reasonable in accommodating students whose absence from class resulted from: (1) participation in University-sanctioned activities and programs; (2) personal illness; or (3) family and/or other compelling circumstances. Instructors have the right to request documentation verifying the basis of any absences resulting from the above factors. Any student who believes that his or her final grade for a course has been reduced unfairly because of attendance factors has the right to appeal that grade under the process outlined below.

## Appeal Process for Attendance-Related Grade Reductions:

The process of grade appeal based upon attendance factors is intended to render a timely and peer-based judgment and is outlined as follows:
A. The student should first attempt to resolve the grade conflict with the instructor on an informal basis. If satisfactory resolution is not reached, formal appeal should be initiated as outlined in (2) below.
B. The student initiates the formal appeal process as follows:

1. The student writes a formal letter to the instructor (or to the appropriate department head if the instructor is no longer on campus) requesting a re-evaluation of his or her grade. The letter should include the following information: student's name and social security number; the course code, number, and section; the year and semester the course was taken; the instructor's name; and a clear statement of the grade change request and reasons which justify the request. This formal letter must be initiated no later than the end of the first semester after the grade in question is received (excluding summer semester).
2. The instructor (or the appropriate department head if the instructor is no longer on campus) must respond to the formal appeal within ten (10) school days of the receipt of the formal letter:
a. If it is determined that the student's request is justified, the instructor (or department head, as appropriate) will prepare a Grade Change Authorization and submit it to the department head, who will forward it to the Office of the Registrar. If the grade change is in a course taken for graduate credit, the department head must also notify the Graduate College.
b. If it is determined by the instructor (or department head, as appropriate) that the student's request is not justified, the instructor (or department head) will write a formal response to the student justifying his or her decision.
3. Should the student desire to continue the appeal process, he or she may request a formal hearing before the Attendance Appeal Board (AAB) ${ }^{1}$ as follows:
a. The student will submit to the Office of the Vice President for Student Affairs a completed AAB Request for Hearing Form (including a release of information on grades awarded on examinations and assignments, and attendance data, for the specific course in question); the student's formal letter to the instructor (or department head, as appropriate); and the instructor's (or department head's) response.
b. Upon receipt of the specified documentation, the AAB will determine if the grade reduction is attendance related and potentially unreasonable and/or at variance with the instructor's stated attendance policy. If it is so determined, the AAB will convene a hearing at the earliest possible date based upon the schedules of the involved parties. The hearing will be conducted in an attempt to determine the facts associated with the appeal and the intent is that a recommendation will be rendered by the end of the semester in which the appeal was filed.
c. The AAB is advisory only. The Board will forward all documentation and its recommendation to the Provost. Based upon those data, the Provost will make a ruling to the extent that: (1) the grade should be changed including the new grade to be awarded; or (2) the grade should not be changed.
${ }^{1}$ The Attendance Appeal Board will consist of five members as follows: The Board Chair will be the Vice President for Student Affairs or his/her designee. The Vice President for Student Affairs will also select one faculty member from among those serving on the Faculty Student Judicial Commission and three students from among those serving as Justices on the Campus Judicial Board.
Students are not automatically dropped for non-attendance. Failure to properly drop or withdraw will result in F grade(s) and a continued financial obligation.

## Auditing a Course

The auditing student is expected to attend class regularly and should consult with the instructor to determine what else is expected in the course. If an auditing student does not attend class regularly or does not fulfill agreed-upon expectations, the instructor may send a memo directing the Office of the Registrar to drop the student from the class. Such drops will be graded with an N grade and will be subject to the normal fee refund policy.

Students may audit courses to the maximum authorized academic load. A person currently not enrolled at the University must be admitted in order to register as an auditor. Courses audited are counted in the same way as courses taken for credit in determining required student fees. Credit is not awarded for auditing a class. Audited classes are excluded when determining enrollment status (full-time, half-time) and eligibility for the semester Deans List. Audited classes are included when determining need for Overload Permission.
To audit a course (or to remove a course from audit) the student must complete a form in the Office of the Registrar, Carrington Hall room 320 anytime prior to the No Penalty Drop/Automatic N deadline for that course. Students may not change from a credit basis to an audit basis or vice versa once the No Penalty Drop/Automatic N Grade deadline has ended.

## Certificate, University

The certificate is mailed to student's approximately three weeks after the end of the semester of completion. An encumbrance will prevent the release of a student's transcript and certificate. The name used is the name provided by the student on the Notification of Completion form. The certificate lists the level (undergraduate or graduate) and the name of the program of study.
Duplicate certificates may be ordered by sending a written request and a check or money order in the amount of $\$ 20$ payable to Missouri State to the Office of the Registrar, ATTN: Degree Check Staff, Missouri State University, 901 S. National Ave, Springfield, MO 65897. The written request must include the student's name, social security number, date of completion, mailing address, daytime phone number, signature, and exactly how the name is to be printed on the certificate.

## Change of Schedule (Add/Drop)

Students are expected to complete the courses for which they register. Failure to properly drop or withdraw from classes will result in the assignment of F grades for those classes, as well as a continued financial obligation. Refer to the "Costs and Fees" section of the catalog for additional information.
Students who wish to drop all courses for a given semester should refer to the "Withdrawal Policies and Procedures" section of the catalog. Students who wish to add or drop selected regular semester courses must follow the procedures outlined below.

## Prior to the beginning of the semester and during the Change of Schedule Period (first five days of fall or spring semesters, first two days of summer session)

Adds, drops, and section changes may be processed online through My Information or at any authorized registration center.* Students must complete a short form and present photo identification. To add a course which requires permission, the student must first obtain permission online through My Information or have a Course Permission Form completed by the department office which offers the course. Students are responsible for ensuring compliance with stated prerequisites. The department office may or may not drop students who do not meet prerequisites.

## After the Change of Schedule Period

To drop a course: Dropping courses may be completed online through My Information or at an authorized registration center*. See Withdrawal Policies and Procedures if student is dropping all his/her classes.
To add a course: In general, only courses which have not yet begun (e.g., second block courses, short courses, independent study, etc.) may be added after the Change of Schedule Period has ended. To add a course that has not yet begun, complete a Registration/Change of Schedule Form and take to an authorized registration center* for processing. Department approval is required to add a first block or full semester length class beginning on day 6 of the fall or spring semester, and to add a second block class on day 3 or beyond of the second block period. The department may also require instructor approval.
Go to the department which offers the course to seek approval. If approval is granted the department office representative will affix the department signature and stamp to the Registration/Change of Schedule Form. Course Permission forms are not required during this period. Take the completed form to an authorized registration center with photo identification for processing.
To change sections: A section change should be completed during the Change of Schedule Period. Such changes are considered a drop and an add, and are treated as such in determining the refund or credit to be granted. Go to the department office of the course and request permission to change sections. The department may require instructor approval. If approved, the department will complete an Add/Section Change form and affix the department signature and stamp. Take the completed form and photo identification to an authorized registration center* for processing.
Note: It is the student's responsibility to review their record for accuracy and to request corrections immediately. Students' schedules and transcripts are available for review online through My Information. When using the web registration system, it is recommended that students print their confirmation screen and retain it until the end of the semester.

## Grading

Prior to the end of the Change of Schedule Period: Dropped courses will not appear on the transcript.
After the Change of Schedule Period: Courses dropped up through the No Penalty Drop/Automatic N Deadline for that course will have a grade of N . This is week 2 through 9 for full semester courses during fall and spring semesters; other course lengths are treated proportionally.

After the No Penalty Drop/Automatic N Deadline: Courses dropped up through the Last Day to Drop or Withdrawal deadline for that course will have either an N or F grade assigned by the instructor on the final grade roster. An N indicates that the student was doing passing work th the time of the drop. An F indicates a failing grade for the course, and is calculated into the grade point average. This period is from the 10th week through the next to last week of the semester for full semester courses during fall and spring semesters; other course lengths are treated proportionally.

## No drops or withdrawals are allowed after the Last Day to Drop or Withdrawal deadline for the course.

Related Information: Students should use the drop procedure judiciously as dropping courses will generally result in extending the time required to complete a degree. In addition, dropping below a full-time or half-time enrollment status may jeopardize insurance, financial aid, scholarship, athletic participation eligibility and immigration status for F-1 or J-1 students. Students dropping a class because of a concern regarding their grade in a course are encouraged to consult with the instructor prior to dropping a course. Students who are concerned about the impact of dropping a course on their progress toward graduation are encouraged to consult with their academic advisor prior to dropping.

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## *Authorized Registration Centers

These offices may process registrations and schedule changes year round. Withdrawal requests (dropping all courses for a given semester) must be processed by the Office of the Registrar in Carrington Hall 320.

- Honors College Students must process schedule changes in the Honors College, University Hall room 115.
- University Athletes must process registrations/schedule changes in the Athletic Achievement Center, Forsythe Athletic Center room 239.
- Declared Business Majors may process registrations/schedule changes in the College of Business Administration Advisement Center, Glass Hall room 106.
- Evening, Graduate, and Extended University students may process registrations/schedule changes in Continuing Education Registration Services, Carrington Hall room 422.
- Premajors (students who have not declared a major) may process registrations/schedule changes in the Academic Advisement Center, University Hall room 109.
- All other students may process registrations/schedule changes in the Office of the Registrar, Carrington Hall room 320.


## Class Disruption

The course instructor has original jurisdiction over his/her class and may deny a student who is unduly disruptive the right to attend the class. Students are expected to master the course content in compliance with the syllabus of the course instructor. The student is expected to comply with all reasonable directives of the course instructor. The course instructor may have a student administratively withdrawn from a course upon showing of good cause and with the concurrence of the department head. The appeals process in case of such administrative withdrawal shall be as stated in the academic regulations under "Grade Re-evaluation Based on Performance."

## Classification

Undergraduate degree-seeking students are classified according to the number of credit hours earned, as follows: freshmen $=0-29$; sophomores = 30-59; juniors $=60-89$; seniors $=90+$. Other undergraduate classifications include precollege and nondegree seeking. Graduate classifications include graduate masters, graduate specialist, doctoral, and postbaccalaureate (nondegree seeking).

## Commencement

Students who wish to participate in commencement ceremonies must do so in their semester of graduation. Students who cannot do this may apply through the Office of the Registrar, Carrington Hall 320, to participate in a subsequent commencement ceremony. The listing of their names in the commencement program will remain in the semester of graduation.
Students who complete a University certificate program will receive a "certificate of completion". These students will not be recognized at the commencement ceremonies.
Commencement information is available on our web site at www.missouristate.edu/commencement.

## Credit by Examination

Missouri State University recognizes four credit by examination programs: Adanced Placement (AP); College Level Examination Program (CLEP); International Baccalaureate Program (IB); and Missouri State departmental examinations. College credits earned through these programs may count toward degree requirements and allow qualified students to take advanced courses earlier in their college career. Credit by examination courses do not carry a letter grade and do not impact grade point average. Missouri State does not award credit in transfer for credit by examination granted by another institution. Students must request that original score reports be sent directly to the Office of Admissions to be considered for credit. The Missouri State Credit by Eamination policy is subject to change. Please refer to the web site at: www.missouristate.edu/admissions/credbyexam.htm for the complete current policy including minimum scores required for credit.

## Credit Hours and Semester System

The unit of credit used at Missouri State is the semester hour. The University follows the early semester system in which the academic year is divided into two instructional semesters with each having approximately 15 weeks of instruction plus a final examination period, and an 8 week summer session. Additional instructional periods such as intersession, blocks, sessions, short, and extended class periods are offered. The amount of credit hours awarded for courses is based upon the instructional time and the type (lecture or lab) of course. Lecture courses meet the equivalent of 50 minutes per week for 15 weeks (or 750 minutes total) for one semester hour of credit. Laboratory and studio courses meet for the equivalent of 100 minutes per week for 15 weeks (or 1500 minutes total) for one semester hour of credit. Courses which include both lecture and laboratory type meetings will utilize the appropriate combination of the above guidelines; as will all courses taken for credit, regardless of length.

## Dean's List

A Dean's list is prepared at the end of each semester listing the names of undergraduate degree-seeking students who earned at least 12 hours of graded credit in the fall or spring semester or 6 hours of graded credit during the summer session, with a semester grade point average of 3.50 or better. Note: Courses taken or graded Pass/Not Pass and audited courses will not count toward the total semester hours required for eligibility.

## Declaring or Changing a Major

Majors are initially recorded during the application for admission process. To add a minor or another major or to change major(s) or minor(s) requires the following steps:

Prior to being admitted to a degree program (in declared status): Student goes to the University Academic Advisement Center, University Hall 109, to have the desired changes recorded. Then the student goes to the department office of the major to have an advisor assigned.

After being admitted to a degree program (in admitted status): Student goes to the department office of the major desired to determine if admissible and to complete the Application for Admission to a Degree Program form. Once the form has been completed and fully approved, the form is taken to the Office of the Registrar, Carrington Hall 320, to be processed. This office will update the major(s), minor(s), and the advisor information.

Students can view their current major/minor/advisor and degree program status on the web My Information-Advisement Folder option. Graduate students should consult the Graduate Catalog or the Graduate College Office for information regarding a change of program.

## Degree Audits

The Computer Assisted Student Advisement (CASA) degree audits system is designed to assist the student, advisor, and University in tracking student progress toward completion of all applicable degree requirements. This is accomplished by the production of a report commonly referred to as a degree audit. This degree audit report matches completed, in-progress, and registered courses with all requirements of a specified degree program to determine which requirements have or will be met and which requirements are deficient or not yet completed. The degree audit will then list what is needed to complete the requirement. The degree audit is designed to be used as an advisement tool. Final confirmation of degree requirements is subject to University approval.

All admitted and currently enrolled undergraduate degree seeking students may view their degree audit through the My Information system on the web site provided they have been assigned a Personal Identification Number (PIN).

## Degree Program

A degree program consists of a major, a minor (required for non-comprehensive majors under the Bachelor of Arts and Bachelor of Science degrees), and the applicable requirements associated with the degree (see the "General Baccalaureate Degree Requirements" section of this catalog). Students completing multiple majors in the same degree are considered to have only one degree.

Students must be admitted to a degree program before completing 60 credit hours or will be encumbered and not allowed to register. Without written permission by the dean of the student's college, a student cannot be admitted to a baccalaureate degree program until he/she has completed or in currently enrolled for these General Education basic required courses: IDS 110/UHC 110, CIS/CSC 101 or CSC 111, COM 115, ENG 110, MTH 130 or higher, and PED 100.

Students who have declared a major will obtain an application form in the departmental office of their first major, and then arrange an appointment with their advisor to plan the remainder of their undergraduate studies. Students who are listed as undecided should go to the University Academic Advisement Center, University Hall 109, to declare a major and receive instructions on completing the process.

## Diploma

The diploma is mailed to students approximately three to four weeks after the end of the semester of graduation. An encumbrance will prevent the release of a student's transcript and diploma. The name used is the name provided by the student on the Intent to Graduate Form.

The diploma lists the degree earned, major(s), and the scholastic honors attained at the end of the semester of graduation. Options within majors and minors are not recorded on the diploma but are on the transcript. Students completing multiple majors in the same degree will only receive one diploma listing all majors.

Reissued diplomas may be ordered by sending a written request and a check or money order payable to Missouri State University in the amount of $\$ 20$ to the Office of the Registrar, Missouri State University, 901 S. National, Springfield, MO 65897. The written request must include the graduate's name, social security number, date of graduation, mailing address, daytime phone number, signature, and exactly how the name is to be printed on the diploma.

All reissued diplomas and/or certificates produced on or after August 28, 2005, will bear the name Missouri State University.

## Dual Enrollment

College. Current students who wish to take courses at other colleges or universities, either while enrolled or between terms, are encouraged to verify transferability of credit with the Office of Admissions prior to enrolling at the other institution. Transfer equivalencies for many Missouri colleges and universities are available at www.missouristate.edu/admissions/collcredit.htm.
High School. Highly qualified high school seniors may be admitted under the precollege enrollment program. See the "Admission" section of this catalog for details.

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## Encumbrances

An encumbrance may be placed on a student's record for a variety of reasons such as an unpaid bill or fine, failure to return books or equipment, or failure to be admitted to a degree program within the specified time limit. Most encumbrances will prevent a student from registering for upcoming semesters and the release of a student's transcript and diploma. A complete listing of encumbrances code definitions and office contact information is available online at www.missouristate.edu/registrar.

## Enrollment Status

Enrollment status may be reported to external agencies such as the National Student Clearinghouse. Audited classes are excluded when determining enrollment status. For official reporting purposes, Missouri State uses the following definitions:

Full-Time. Undergraduate students carrying 12 or more credit hours and graduate students carrying 9 or more credit hours in the fall or spring semester are considered full-time students. Undergraduate and graduate students carrying 6 or more credit hours during the summer session are considered full-time students.

Half-Time. Undergraduate students carrying 6-11 credit hours and graduate students carrying 5-8 credit hours during a fall or spring semester are considered half-time students. Undergraduate and graduate students carrying 3-5 credit hours during the summer session are considered half-time students.

Less Than Half-Time. Undergraduate students carrying less than 6 credit hours and graduate students carrying less than 5 credit hours during a fall or spring semester are considered less than half-time students. Undergraduate and graduate students carrying less than 3 credit hours during the summer session are considered less than half-time students.

## Reduced Course Load Policy

The University complies with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. These laws mandate that the University provide academic accommodation for students with disabilities.

The purpose of the reduced course load policy is to allow for case-by-case consideration of requests that students with disabilities be considered full-time or half-time when taking a reduced course load due to their disability. Students must petition for this accommodation each academic year. Students obtaining approval under this policy will adhere to the current fee structure of the University, but will be considered full-time or half-time and entitled to all of the services, benefits, rights and privileges of their status. Students must be enrolled in a minimum of 6 credit hours to be approved for full-time status and 3 credit hours to be approved for half-time status.

Reduced course load requests, with supporting documentation, shall be submitted to the Director of Disability Services. Supporting documentation must include a diagnostic evaluation from an appropriate professional that permits evaluation of the current need for accommodation. The Director shall review potential consequences of reduced course load with the student, including slower progress toward graduation, changes in financial aid, and changes in University billing. The Director shall encourage the student to explore potential external consequences of a reduced course load, including changes in vocational rehabilitation funding and federally regulated financial aid.

The Director shall submit the student's request, with supporting documentation, to the Office of the Provost for disposition. If the request is approved, the Office of the Registrar shall ensure that enrollment status is accurately noted on the student's record and accurately reported.

## Final Examination Period

A two-hour final examination period is scheduled for each course during the last week of the fall and spring semester. This final examination period is used either for administration of final examinations or for other appropriate course terminating activities. If students must reschedule final exams because of extenuating circumstances or if they have more than three finals on the same day, they must obtain written approval of the academic dean of their major and then of the instructor of the course in advance of the scheduled exam time.

## Grade Appeals and Academic Grievances

A student may request that an assigned grade be changed in accordance with the following procedures. The change must be requested prior to the end of the first semester of enrollment (excluding summer) following the term in which the grade was assigned. This process should not be used for students appealing a grade of F or XF assigned due to academic dishonesty. Refer to Academic Integrity Policies and Procedures and to the Student Academic Integrity Policies and Procedures document.

Student evaluations and assignments of final course grades are the responsibility of the faculty. The faculty member is accountable for any and all grades assigned to students; therefore, each faculty member shall maintain records to support student evaluations and grades. Students who have reasons which can be substantiated to request grade changes must:
A. write a formal letter to the instructor (or to the appropriate department head if the instructor is no longer on campus) requesting a reevaluation of their performance in the course; and
B. provide the following information in the letter: name, course number, title, and section; semester and year taken; name of instructor; and a clear statement of the grade change request and reasons which justify the request.

Faculty members, upon receipt of a student's request for a grade change, will review their records. If it is determined that a student's request is justified, the faculty member will prepare a Grade Change Authorization and submit it to the department head, who will forward it to the Office of the Registrar. If the grade change is in a course taken for graduate credit, the department head must also notify the Graduate College. A faculty member may not change an $\mathbf{F}$ grade to an $\mathbf{N}$ grade in those cases in which the student did not follow the proper procedures for dropping the course.

The student can appeal a negative decision of a faculty member. The steps in the appeal process are as follows:
A. present the appeal first to the faculty member's department head;
B. then to the college dean;
C. next to the Dean of the Graduate College, if the appeal is in a course taken for graduate credit;
D. then to the Provost, who may refer the appeal to his/her designee for a hearing and recommendation;
E. finally, to the President of the University.

At any step of the appeals process, any of the above individuals can authorize a grade change, and must notify the involved individuals of their action (i.e., the department head must notify the student and the faculty member of his/her decision; the college dean must notify the department head, faculty member, and student of his/her decision; the Graduate Dean, in the case of a graduate course, must notify the college dean, department head, faculty member, and student; the Provost or designee is responsible for notifying the college dean, department head, faculty member, and student of his/her decision. If the request for grade change is appealed to the final step, the President will take action deemed appropriate and so inform the Provost, college dean, department head, faculty member, and student. It is solely the student's responsibility to appeal in the order specified at each step of the process, and the student may halt the appeal at any step.

To appeal an attendance-related grade reduction, the appeal process that is part of the Attendance Policy must be followed. That appeal process can be found in the section describing the Attendance Policy.

## Requests for Grade Changes Made After an Extended Period

Appeals for changes in a student's academic record that are not made within one calendar year of receipt of grades must be submitted to the Office of the Provost. Those appeals with documented exceptional circumstances will be considered on a case-by-case basis by the Scholastic Standards and Revision of Records Committee, and the committee will make its recommendation to the Provost.

## Grade Re-evaluation Based On Exceptions to University Policy

In those cases in which the grade received by the student is the result of the University policy (e.g., an F resulting from failure to remove an Incomplete grade in the time allowed or failure to officially drop a course) rather than a faculty member's evaluation of performance in a course, the student's written appeal must be directed to the Office of the Provost within one calendar year of receipt of grade(s). Such appeals will be considered by the Scholastic Standards and Revision of Records Committee, and the Committee will make its recommendation to the Provost. This process should not be used for students appealing a grade of F or XF assigned due to academic dishonesty. Refer to Academic Integrity Policies and Procedures and to the Student Academic Integrity Policies and Procedures document.

## Failure to Satisfy Academic Standards of University, College or Department

The University's colleges and departments have authority to set standards for admission of students to their programs or may deny enrollment for failure to satisfy academic standards or course/program prerequisites, even though no violation of disciplinary standards is involved. Except to the extent that cheating or plagiarism is involved, such standards are beyond the primary scope of this document. The University Undergraduate Catalog and/or Graduate Catalog and relevant advisement centers or deans' offices should be consulted for academic standards and for the process of requesting a waiver(s) or appeal(s) of a decision(s) involving those standards.

## Financial Aid or Scholarships

For disputes related to the awarding or renewal of financial aid or scholarships, the student should consult the Financial Aid Office or the particular college or department under which the award is granted to ascertain the appropriate channel of inquiry. Also the student should obtain a copy of the scholarship eligibility criteria. Such disputes can be referred for appellate review only upon the recommendation of the Vice President for Student Affairs or the Provost or their designee. Where the grounds for denial of a scholarship or financial aid involves academic dishonesty, the matter should follow the procedure described for "Academic Dishonesty by Student Enrolled in a Course."

## Grade Point Average

Undergraduate and graduate grade point averages are maintained. A student's Missouri State grade point average is based only on courses completed at Missouri State. A combined grade point average, based on work completed at Missouri State and in transfer, is also maintained by the Office of the Registrar. This combined grade point average is used in determining a student's academic standing and eligibility for graduation and scholastic honors at graduation. Refer to the sections on "Academic Status" and "Scholastic Honors" as well as the individual degree and program descriptions for more details on grade point average requirements.
Grade point average is calculated by dividing the total grade points earned by the total credit hours attempted. The semester grade point average is calculated by dividing the credit points earned for the semester by the credit hours attempted for the semester. See "Grading and the Credit Point System" and "Repeat Policy" sections for more details on grade point average calculation. The grade point average of graduate and postbaccalaureate students is based only on graduate level courses (those numbered 500 and above). If a graduate student enrolls in undergraduate courses, grades earned in those courses will be included in the calculation of the undergraduate grade point average.

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## Grade Reports

Grade reports are provided to students online through My Information. A Personal Identification Number (PIN) is required which may be obtained online at www.missouristate.edu/MYPIN. The following grade reports are produced each semester and are available online through My Information:
Intersession Grade Verification for all students enrolled in intersession courses. This report reflects the grades earned in such courses, but the student's cumulative totals, attempted hours, passed hours, grade point, and GPA are not updated until the end of the semester. Intersession grade reports are available online only.
Mid-Semester Grade Report for all fall or spring undergraduate first-semester students, those on academic probation, student athletes, and those enrolled in the Partners in Education (PIE) program. Mid-semester grades are automatically mailed to the student's local address.
Final Grade Report for all students, including those who withdrew after the semester began. This report reflects the final grades from all classes including intersession and has final cumulative totals and GPA.
Final grade reports are mailed to the student's permanent address if they:

- submit a request by the last day of the final exam period, using the Grade Report option on My Information or providing a written request to the Office of the Registrar
- have any type of scholastic action or warning on the final grade report
- are enrolled in the Partners In Education (PIE) program


## Grading and the Credit Point System

Grades are awarded to indicate the quality of a student's work and are assigned as follows (point values per credit hour appear in parentheses):
A (4): Excellent work. Performance was clearly outstanding.
B (3): Very good work. Performance was clearly above satisfactory.
C (2): Satisfactory work. Performance was adequate and clearly above the minimum passing work. Minimum grade accepted toward a graduate degree. Graduate students become ineligible to continue graduate studies if more than 9 hours of " C " or lower are earned in graduate courses.
D (1): Passing work. Performance minimally met course requirements. Will not count toward graduate degree.
F (0): Failed - no credit. Performance was not at a level worthy of credit.
I (0): Incomplete-assigned when due to unusual circumstances a small portion of a course, such as a term paper or final examination, has not been completed. (See "Incomplete Grade.")
IP(2): In-Progress course
N (0): No Penalty Drop-course dropped without academic penalty.
NP (0): Not Pass-student did not pass the course under the pass/not pass system.
P (0): Pass-student passed the course under the pass/not pass system.
RG(0): Registered course
$\mathrm{V}(0)$ : Visitor-student enrolled in and attended the course as an auditor.
XF (0): Failure due to academic dishonesty.
Z (0): Deferred-grade to be given only to students enrolled in 600 to 800 level courses, restricted to graduate theses, graduate problem courses, or graduate seminars which might not be completed within a semester. If a Z grade is not removed within two calendar years, it will become an N .

## Graduation

All students must inform the University of their intent to graduate before or early in the semester of graduation. Students may submit their Intent to Graduate online through My Information System. More information is available at www.missouristate.edu/commencement.

## Incomplete Grade

In each instance where an Incomplete (I) grade is assigned, the instructor of the course shall, at the end of the semester in which the I grade is given, indicate on the Assignment of Incomplete Grade form what the student must do to complete the course and how the completed work would affect the final grade. The original copy must be filed with the appropriate department office, one copy must be given to the student, and one copy must be retained by the instructor.

If a student needs to repeat a course or a significant portion of a course, an N or F should be assigned according to regulations governing the assignments of such grades. An N grade can only be assigned if the student has officially dropped the course within the semester deadlines.

An I grade must be removed within one calendar year after it is received, or earlier as specified by the instructor, otherwise the I grade automatically becomes an F grade. An extension of the time limit to remove an I grade will be made only if a written request for such extension is submitted to the Office of the Registrar by the instructor. The student should make arrangements with the instructor or the department head for completion of the work. When the work is completed, the instructor will complete a Grade Change Authorization Form online or send a Form to the Office of the Registrar for processing. The grade may be changed from an I grade or from an F grade to the appropriate grade earned.

Any student (undergraduate or graduate) who re-enrolls within one year of being released from military assignment shall have one year from the date of resumption of coursework at Missouri State to remove any "I" grades pending at the time of mobilization or received as a result of mobilization.

Graduating Seniors must remove I grades before the beginning of the final semester of enrollment unless an extension has been granted. I grades assigned in any semester immediately preceding graduation must be removed by May 1 for spring graduation, July 15 for summer graduation, and December 1 for fall graduation. I grades assigned during the semester of graduation should be removed prior to midsemester of the following semester. Failure to meet this deadline will result in the official date of graduation being delayed to a later semester.

## Instructor Drop

If a student does not attend by the second class meeting of a semester or summer session, and has not informed the departmental office of the intent to remain in the course, the instructor may institute proceedings to drop the student from the class. (This is generally done only when the space is needed for another student.) A faculty member may not institute drop proceedings after the second week of class. A student cannot drop a course merely by not attending classes. The student who is dropped by the instructor will be notified of such action by the Office of the Registrar.

## Name Change

Students are required to provide their official legal name at the time of application and to process official name changes while enrolled, as appropriate. Name change requests for applicants, current, and former students must be submitted in writing to the Office of the Registrar and will require documentation of the change. Requests may be made in person, via fax, or by mail. Mailed requests should be sent to: the Office of the Registrar, Room 320 Carrington Hall, Missouri State University, 901 S. National, Springfield, MO 65897.

Documentation generally consists of new driver's license, official state ID card, Social Security card, certified copy of marriage license, court order, dissolution decree, current passport or official proof of identity certified by U.S. embassy abroad or by the appropriate foreign embassy in the United States. Other forms of documentation may be considered on a case-by-case basis.

When academic records are maintained on microfilm, the student's name cannot be updated on the microfilm. Students who attended Missouri State University before 1985 have microfilm records. A name change form (PDF format) is available on our web site at: www.missouristate.edu/registrar/name_change.pdf.

## Student Name on Diploma and University Certificates

The student name listed on a diploma or certificate must match the official name on file at the University, with the following exceptions: option of first name or initial; option of middle name or initial; inclusion of former or maiden name(s); and inclusion of proper capitalization and accentuation of name.

Students indicate the desired diploma name on the Intent to Graduate form (undergraduate students) or Application for Graduation form (graduates students); and the certificate name on the Notification of Completion form.

If you have any questions regarding changing your name, please contact the Office of the Registrar at (417) 836-5520 or send an email to registrar@missouristate.edu.

## Overload Permission

Permission must be obtained for hours taken over the maximum allowed as per the student's classification. Courses for which a student is enrolled on an audit basis are counted in hours for an overload.

## Precollege Students:

Maximum: Two courses per fall or spring semesters. Maximum of six hours per summer.
Obtain overload permission from: If enrolled in the high school based (dual credit) Precollege Program, obtain permission from the Director of Adult/Commuter Student Services, The Extended Campus. If enrolled in the campus based (dual enrollment), obtain permission from the Acting Associate Provost for Student Development and Public Affairs

## Undergraduate Nondegree Seeking Students:

Maximum: Eight hours for fall or spring semester, or summer sessions.
Obtain overload permission from: Director of Adult/Commuter Student Services, The Extended Campus.

## Undergraduate Degree Seeking Students:

Maximum: 18 hours for fall or spring semesters. Maximum of 10 hours for summer sessions plus the following: Maximum of five hours in four-week session. Maximum of six hours in five-week session. Maximum of 10 hours in eight-week session
Upon the recommendation of their advisors and the approval of their college deans, students who have a 3.00 or higher GPA for a semester in which a minimum of 15 hours is carried may request permission for an overload.
Obtain overload permission from: Dean of college of student's major up to 21 hours. If major is undecided, then Acting Associate Provost for Student Success. If more than 21 hours (11 hours in the summer session), must also be approved by the Office of the Provost.

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## Postbaccalaureate Students:

Maximum: 16 hours (includes both undergraduate and graduate courses) for fall or spring semesters. Maximum of 10 hours (includes both undergraduate and graduate courses) per summer sessions. In addition, postbaccalaureate students (excluding those seeking teacher certification) may not enroll in more than nine hours of 500-600 level courses including completed, in-progress, and registered without permission from the Dean of the Graduate College.
Obtain overload permission from: Dean of the Graduate College if enrolled in any graduate course ( 500 level or higher). If enrolled in only undergraduate courses ( 400 level or below), obtain permission from the Director of Adult/Commuter Student Services. The Extended Campus.

## Graduate Students:

Maximum: 16 hours for fall or spring semesters. Maximum of 10 hours per summer sessions.
Obtain overload permission from: Dean of the Graduate College.

## Intersession Courses (all students):

Maximum: Intersession courses are not counted in determining an overload for the fall semester, spring semester, or summer sessions. However, the maximum is two hours during the summer and fall intersession. Students who elect to enroll in a three-hour course do not need special permission, but they cannot enroll in any other course offered during the same intersession period. Maximum for the winter (January) intersession is one hour.
Obtain overload permission from: Department Head/School Director of student's major. Permission involving a three-credit hour and any other intersession class must be obtained from the Office of the Provost.

## Pass/Not Pass Regulations

The Pass/Not Pass option is intended to provide students an opportunity to pursue specialized or outside interests without penalty or reduction of grade point average. It allows students a greater degree of participation in those courses than the audit system permits. Students earning grades of A, B, C, or D in courses for which they were enrolled on a Pass/Not Pass basis are given a P; those failing will receive an NP. Pass and Not Pass grades are not used in calculating grade point averages. To place a course on Pass/Not Pass, students must complete a form in the Office of the Registrar, Carrington Hall 320, anytime prior to the Automatic N grade deadline for that course.
CAUTION: Prerequisite requirements of other courses may not be met with a course completed on a Pass/Not Pass basis. A student shall have the option of having the earned grade in a Pass/Not Pass course released upon request. The decision to take a course on a Pass/Not Pass basis cannot be reversed.
Students may take courses on a Pass/Not Pass basis under the following conditions:
A. Courses taken under the Pass/Not Pass option cannot be used to satisfy general education, major, minor, professional education, or specific degree requirements.
B. Honors classes cannot be taken on a Pass/Not Pass basis.
C. The Pass/Not Pass option is not available to repeat courses including those in which the student has earned a D or F grade.
D. The Pass/Not Pass option is not available to graduate students for graduate-level courses ( 500 or above). Departments may elect to offer certain non-didactic graduate courses (e.g., readings, special problems, independent study, clinical internships, research and thesis) on a Pass/Not Pass only basis.
E. Courses which are graded Pass/Not Pass only are exempt from the limitations otherwise imposed upon students by Pass/Not Pass regulations.

## Prerequisites

The student is responsible for having the appropriate prerequisites prior to enrollment in a course. Prerequisites are indicated in the University Catalog and the web class schedule. In addition, the Student Schedule option of My Information will note any courses that appear to have an unmet prerequisite. If any academic department determines that a student does not have the appropriate prerequisites for a course, registration for the course may be cancelled either prior to or after classes begin. Any questions concerning the prerequisites should be answered by consulting the current catalog or by contacting the academic department offering the course.

## Registration

The University allows currently enrolled, admitted, and readmitted/reinstated students to register well in advance of the beginning of each semester. Students can check their registration status online through My Information. New students are informed of registration opportunities with admission materials. Mail and fax registration is available to evening and graduate students through the Adult/Commuter Student Services, The Extended Campus.

Students who are in good academic standing and plan to return under the same classification may be able to register without applying for readmission. Students on academic probation will be required to have advisement prior to enrolling. Such students must have an advisor release posted electronically on the Faculty/Advisor Resource Center or have an advisor signature on the Registration Request Form. Students indebted to the University are not permitted to register for any succeeding semester or summer term until the indebtedness has been paid.

Students are not permitted to attend classes unless they are officially enrolled in those classes. Students whose names do not appear on the instructor's official class list should contact the Office of the Registrar.

Once enrolled, students are required to withdraw from the University if they will not be able to attend. Failure to do so may result in failing grades and continued financial obligations. See "Withdrawal Policies and Procedures."

## Repeat Policy

In general, students may only receive credit once for completion of a course unless the course description states otherwise. Undergraduate students may repeat a course to improve their GPA under certain conditions. Graduate students may only repeat graduate courses with written permission from the advisor and approval of the Dean of the Graduate College.

The repeat policy is applicable to transfer credit as well as credit earned at Missouri State. For example, if a student earns a D in a course at Missouri State and repeats an equivalent course at another institution, the D will be removed from the calculation of the Missouri State GPA per the policy described below. The transfer grade, however, will be included only in the transfer and combined grade point averages. Transfer credit is evaluated and recorded only if students enroll at Missouri State subsequent to completion of such credit. See Grade Equivalencies in the "Transfer Credit Policy" section of the catalog for further information.

Students should also be aware that even though a course prefix, number, and/or title changes, it is still considered the same course for repeat policy purposes. Number and prefix changes are shown in the catalog for a minimum of five years. The Office of the Registrar maintains the complete listing of course prefix and number changes and should be contacted for such questions.

## Courses can be repeated as follows.

## Repeat of D or F or NP or XF grade:

The first repetition (second time taken) of the course replaces the original D or F grade in all grade point average computations from the time of the repetition. The original grade will continue to appear on the academic transcript with a comment of " $R$ " for repeated and will be removed from the GPA calculation upon completion of the repeated course. A repeat of a NP grade will also have the comment of " R " and will remain on the academic transcript, however the original NP grade has no GPA effect to be removed. The repetition of the course will have a comment of "RD" for Repeat of D grade, or "RF" for Repeat of F or XF grade, or "RQ" for Repeat of NP grade; as appropriate.

- If the first repetition results in a D grade, a student may NOT repeat the course again without first obtaining Special Permission to repeat (see below).
- If the first repetition results in an F grade, the student loses credit if the original grade was a D. The F grade will remain in the GPA calculation even if it is subsequently repeated again. The subsequent repeat does not require special permission.
- If the first repetition results in a NP grade, there will be no GPA effect and no special permission is required for subsequent repeats. Only courses graded Pass/Not Pass only fall into this category as the Pass/Not Pass option is not allowed on a course that is taken to repeat a previous D or F grade (see Pass/Not Pass regulations).
- On occasion, the credit hours of a course may change. When such a course is repeated the original credit hours and grade points are removed from the GPA and the current credit hours and grade points will be accumulated into the GPA.
- Students should be aware that material covered in variable content courses may not be offered again, or a particular course may be discontinued. In such cases whereby the student may not have the opportunity to repeat a course where a D or F grade was received, a department head may authorize a similar course to be used for the subsequent repeat by submitting Authorization To Repeat Form to the Office of the Registrar. Such authorization must be granted in advance of when the course is to be taken.


## Special permission to repeat a $C$ or better grade, or a second repeat of a $D$ grade:

With advance written permission of the head of the department in which the course is to be taken, a student may repeat a course in which a grade of C or better has been received, or a course in which the repetition resulted in a D grade. Such a course will have a comment of "SP" posted to the academic transcript. This repetition will be accumulated into hours attempted and grade points so as to have a GPA effect. It will not be accumulated into hours passed. However, the hours will count for enrollment status purposes. Previously earned grade(s) will remain in the GPA calculation.

An Authorization to Repeat Form indicating approval for such a repeat must be received and processed by a staff member in the Office of the Registrar or it will be considered an invalid repeat and will not be counted toward hours passed or GPA.

## Permission to exceed the repeatable limit of a course:

With advance written permission of the head of the department in which the course is to be taken, the repetition of a course will be accumulated into hours attempted, hours passed, and grade points and will have a comment of "EL" for Exceeded Repeatable Limit posted to the academic transcript. An Authorization to Repeat Form indicating approval for such a repeat must be received and processed by a staff member in the Office of the Registrar or it will be considered an invalid repeat and will not be counted toward hours passed or GPA. This option may only be used under the following conditions:
A. Variable content course that allows repeats, but the student has exceeded the repeatable limit.
B. Courses completed over 8 years ago and are disallowed toward program completion requirements.
C. Course content has changed substantially either due to passage of time or due to changes to course content or course number.
D. Course is not repeatable but is a 500 -level course that is required to be completed for both an undergraduate and a graduate degree program.

## Invalid Repeat

Any repetition of a course outside of the parameters listed above will be considered an invalid repeat. A grade may be earned and posted to the academic transcript, however, the credit hours and the grade points will not be accumulated into student totals and will not affect GPA. Such a course will have a comment of "IR" for Invalid Repeat.

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## Scholastic Honors

Special distinction is awarded to students who demonstrate high scholarship in completing a baccalaureate degree. Honors are conferred according to the requirements in effect at the time of admission into the University (or at time of readmission if the student was not enrolled for more than one calendar year).
Missouri State credit hours and grade point average include courses taken at the West Plains Campus prior to fall 1995. Courses taken at the West Plains Campus fall 1995 and after are considered to be transfer credit.

## Requirements to be met for students admitted to the University fall 2004 and beyond:

A. Completion of 60 undergraduate credit hours at Missouri State, and
B. a Missouri State grade point average of 3.50 or better, and
C. a combined (Missouri State and transfer) grade point average of 3.50 or better.

Honors will then be granted based on the lower grade point average of either Missouri State or combined as follows:

- GPA of 3.50-3.74 - Cum Laude
- GPA of 3.75-3.89 - Magna Cum Laude
- GPA of 3.90-4.00 - Summa Cum Laude


## Requirements to be met for students admitted to the University fall 1992 through summer 2004:

A. Completion of 60 undergraduate credit hours at Missouri State, and
B. a Missouri State grade point average of 3.40 or better, and
C. a combined (Missouri State and transfer) grade point average of 3.40 or better.

Honors will then be granted based on the lower grade point average of either Missouri State or combined as follows:

- GPA of 3.40-3.74 — Cum Laude
- GPA of 3.75-3.89 - Magna Cum Laude
- GPA of 3.90-4.00 - Summa Cum Laude

Students who meet the above GPA criteria at the close of the semester immediately preceding their final semester of college work shall be honored at commencement ceremonies. The final eligibility of students for scholarship honors shall be determined on the basis of their credit hour totals and grade point average(s) at the end of the semester of graduation. Students who qualify for scholarship honors shall have those honors entered on their academic record and printed on their diploma.
Questions concerning eligibility for scholastic honors should be directed to the Office of the Registrar, Carrington Hall 320, (417) 8365520.

Refer to "Dean's List" section for further information regarding scholastic honors.

## Senior Permission for Graduate Credit

Missouri State seniors and visiting degree-seeking seniors from another institution who are classified as non-degree seeking while at Missouri State, may be permitted to take 500 and 600 level courses for graduate credit during the last two semesters of a baccalaureate program upon the recommendation of the head of the department in which the course is offered and approval of the Graduate College. To be eligible, students must have a GPA of at least 3.00 on the last 60 hours of undergraduate course work. Eligible students are limited to a maximum of 9 credit hours of graduate level courses and a maximum of 15 credit hours of graduate and undergraduate courses combined during a semester. A maximum of 12 credit hours of graduate credit may be earned by Senior Permission. Courses completed for graduate credit under Senior Permission cannot be applied toward the undergraduate degree. Graduate credit earned under Senior Permission may be applied toward a graduate degree contingent upon approval of the graduate program department head and the Dean of the Graduate College.

Senior Permission forms are available in the Graduate College, Carrington Hall 306 and must be completed and submitted at the time of registration.

## Requesting a Transcript from Missouri State University to be Sent Elsewhere

## Definition and Description

A transcript is a chronological listing of the student's academic record at Missouri State University printed on safety paper. An official transcript bears the University Seal and is mailed directly to another university or outside agency. If student is to receive the transcript, it is stamped "Issued to Student" or placed in a sealed envelope and may not be considered official by some agencies and institutions. All students are issued a transcript (stamped "Issued to Student") upon graduation. Additional information regarding transcripts is provided below.

- Transcripts are typically available for request after the student has completed a semester at Missouri State.
- Transcripts will not reflect current semester withdrawals or grades until approximately two weeks after the semester has concluded.
- Transfer credit (including West Plains Campus courses taken since August 1995), will appear on the transcript indicating the number of credit hours awarded for each institution attended. Individual transfer courses are not listed. Transfer credit is awarded and posted to transcripts only for students who enroll at Missouri State subsequent to completing coursework at other institutions.
- Courses taken through the West Plains Campus fall 1995 and beyond will not appear on this transcript. Rather, they will appear on the West Plains Campus Transcript.
- Academic probations, suspensions, and disciplinary expulsions are recorded on the transcript.
- For information on how to change your name with the University, please see the Student Name Change Policy.


## Fees and Encumbrances

There is no charge for routine and reasonable transcript requests.
A $\$ 20$ fee will be charged for transcripts or other documents sent via express or overnight mail within the continental U.S. The $\$ 20$ fee must be paid by check or money order made payable to Missouri State University and must accompany the transcript request form. An additional amount may be required when sending items outside of the country. Do not send cash, please.

Transcripts will not be released for students who have a University encumbrance due to a financial-related obligation. Students may view their transcript online any time (PIN required). Encumbered students may also request a Student Academic Summary (SAS) from the Office of the Registrar.

## How to Request a Transcript

Transcript requests are typically processed the same day or the following business day upon receiving the request. The University is open Monday-Friday, except for weekends and holidays. If someone other than the student is to request and/or pick up a transcript, that person must have a signed note from the student stating that the student (student name) gives Missouri State authorization to release the transcript to them (their name). The requesting person must also provide the student's photo ID (or a photo copy of the student's ID) and a photo ID of himself or herself. The following options are available for requesting transcripts.

## Option 1

Order through the My Information (PIN required). If you do not have a PIN or if your transcript request requires special handling conditions such as overnight, fax, or pick-up at the Office of the Registrar, please see Option 2 below. Transcript requests made through My Information by 4:00 p.m. on business days, are generally mailed the following business day.

## Option 2

A. Print the transcript request form page, either in Microsoft Word or PDF format, available at www.missouristate.edu/registrar/transcripts.html.
B. Complete and fax or mail the form to the Office of the Registrar. The fax number and mailing address are at the top of the form.

## Option 3

Send a written request to: Transcripts, Office of the Registrar, Missouri State University, 901 S. National, Springfield, MO 65897. Please include the following information:

- student's full legal name and any former names
- student's social security number or student identification number and date of birth
- last semester of attendance at Missouri State (please indicate if you attended the West Plains campus)
- student's current address including day phone number
- address to which transcript is to be mailed
- student's signature to authorize the release of the transcript


## Option 4

Request and pick up transcripts in the Office of the Registrar, Carrington Hall, Room 320, by completing a Transcript Request Form and presenting a photo identification.

## Student Academic Summary (SAS)

Students may obtain a free academic summary upon presentation of photo identification to a staff member of the Office of the Registrar, Carrington Hall, room 320. A SAS is an unofficial version of a student's transcript.

## Web Transcripts

Web transcripts (unofficial) are available for viewing on My Information (PIN required).
Please call the Office of the Registrar at (417) 836-5520 if you have any questions regarding requesting a transcript.

## Transfer Credit Policy

## Introduction

Missouri State University welcomes transfer students from other accredited colleges and universities and endorses the "Joint Statement on Transfer and Award of Academic Credit" approved by the American Council on Education, the American Association of Collegiate Registrars and Admissions Officers and the American Association of Community Colleges. Many of the principles of that statement are inherent to this policy. Please refer to the "General Baccalaureate Degree Policies and Requirements" section of this catalog for the transfer policy regarding the catalog of graduation.

## Determination of Transferability

Missouri State University awards credit in transfer for undergraduate courses completed at colleges and universities accredited by the following regional accrediting agencies:

- Middle States Association of Colleges and Schools
- Higher Learning Commission (North Central Association of Colleges and Schools)
- New England Association of Schools and Colleges
- Northwest Association of Schools and Colleges
- Southern Association of Colleges and Schools
- Western Association of Schools and Colleges


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## In addition, transfer credit is:

- awarded for regular academic courses taken at institutions accredited by the Accrediting Association of Bible Colleges (AABC). Mission, theology, doctrine, creation science, homiletics, and religious education courses are not accepted. A limited number of Bible courses (i.e., Old Testament, New Testament, Life of Christ, and Life of Paul) that are substantially similar to courses offered at Missouri State may be accepted. Education courses transfer only as general electives. To be accepted, coursework must have been completed at an institution after it received accreditation or during the time it was granted candidacy status for accreditation from one of the above accrediting associations.
- awarded for courses completed at colleges and universities outside of the United States that are accredited or approved by the Ministry of Education (or other appropriate governmental agency) of the country in which they are located. Credit and placement decisions are based on recommendations of the American Association of Collegiate Registrars and Admissions Officers, National Association of Foreign Student Advisors, and selected other professional organizations and agencies that evaluate foreign educational institutions.
- generally not awarded for courses completed at institutions not accredited or approved as indicated above. Exceptions must be approved on a course-by-course basis by the head of the department through which each similar course is offered and by the dean of the department's college. In the case of courses that may be applicable to general education requirements at Missouri State but that do not have specific equivalents, exceptions must be approved by the Associate Provost for Undergraduate Programs.
- not awarded for remedial courses.
- generally not awarded toward an undergraduate degree at Missouri State for courses taken for graduate credit at other institutions unless approved by the appropriate academic department head as described in the "Appeal of transferability or course equivalencies" section below.
- not awarded for courses in vocational-technical programs or programs not offered at Missouri State (e.g., fire science, dental hygiene, occupational therapy). An exception to this policy exists for students who have an Associate of Science or Associate of Applied Science degree and who wish to pursue a Bachelor of Applied Science (BAS) degree at Missouri State. Refer to the "Degrees/Programs and Requirements" section of this catalog for requirements for the BAS degree.
- awarded and posted to transcripts only for students who enroll at Missouri State subsequent to completing coursework at other institutions.


## Graduate Transfer Credit

See the "Graduate College" section of the catalog.

## Determination of Course Equivalencies

Initial determinations of transfer credit equivalencies are made by the Missouri State Office of Admissions through a comparison of course descriptions and/or course titles. If substantial similarity exists between a course taken at another institution and a Missouri State course, transfer credit will be awarded for the Missouri State course. If substantial similarity does not exist, but the course is in a subject matter taught at Missouri State under a specific course prefix, elective credit will be awarded under that prefix (e.g., MTH electives for a mathematics course).

If the content of a course includes subject matter offered in more than one Missouri State department or if the course description does not provide sufficient information to assign the credit to a specific prefix, general elective credit will be awarded. In some such cases, the course may be designated as applicable to a portion of the Missouri State general education requirement. Elective credits awarded for upper-division courses taken at four-year colleges and universities will be designated as upper-division for transfer purposes (i.e., will apply to the upper-division credit hour requirement for graduation at Missouri State).

Transfer equivalencies are based on current policies and generally reflect course numbers from the Missouri State catalog at the time the evaluation is conducted. Missouri State courses and course numbers are subject to change; thus, transfer equivalencies are subject to change as well. Missouri State maintains a transfer course equivalency web site. Course equivalencies for most Missouri and many out-ofstate institutions are included. Current Missouri State students who plan to take courses at other institutions are encouraged to consult with their advisors and to confirm transferability of such courses prior to enrolling.

## Appeal of Transferability or Course Equivalencies

The ultimate authority for transfer of credit rests with the head of the department through which similar courses are offered at Missouri State (except credit for courses taken at non-accredited institutions, which must also be approved by the dean of the department's college). Students who wish to appeal the evaluation or transferability of a course may do so through the appropriate department head. When making an appeal, students must be prepared to provide supporting documentation (e.g., a course syllabus, course description from the other institution's catalog, examples of work). Department heads who wish to approve a revision to a student's transfer credit evaluation must submit a "Change/Preapproval of Transfer Credit Evaluation" form to the Admissions Office.

Students who have taken courses that do not have specific course equivalencies at Missouri State (i.e., do not fall under the authority of a department head) but that are substantially similar to courses in the general education program may appeal to have those courses applied to the general education program. Such appeals should be submitted to the Associate Provost for Undergraduate Education, who also serves as the Missouri State University Articulation Officer. Students should be prepared to provide supporting documentation as indicated above.

## Credit Hour Equivalencies

Credit is converted to semester hour equivalents. In converting quarter hours to semester hours, a conversion factor of two-thirds is used. When conversions result in fractions, credit granted per course is reduced to the nearest whole number. Fractions are accumulated and reduced to the nearest whole number, and general elective credit is awarded for that total.

If a course at another institution is offered for fewer credit hours than an equivalent course at Missouri State (e.g., if a three credit hour course at another institution is substantially similar in content to a four credit hour course at Missouri State), the student will be given transfer credit for the equivalent course at Missouri State but only for the number of credit hours earned at the other institution. In such cases, the student may need to take an additional course to fulfill credit hour requirements.

## Grade Equivalencies

Transfer grade equivalents will be determined and recorded with the student's transfer credit. Credit will be awarded for courses in which a "D" or higher was earned. Grades of "F" are included in the calculation of the transfer grade point average.

Transfer grades and grade point averages are assigned on the basis of the Missouri State University grading policy. For courses taken at institutions that use a plus/minus grading system, the pluses and minuses are dropped in determining grade equivalencies. For courses taken at institutions that use combined grades (e.g., "AB"), the lower grade will be used. Courses taken at institutions that use a grading system not comparable to the Missouri State grading system will be evaluated with the transfer grade equivalents of Pass or Not Pass. "Withdraw failing" grades are calculated in a student's transfer grade point average as " $F$ " grades.
Grade equivalencies are assigned as follows.

| Missouri State Grade | Transfer Equivalent | Explanation |
| :--- | :--- | :--- |
| A | TA | Excellent |
| B | TB | Very Good |
| C | TC | Satisfactory |
| D | TD | Passing |
| F | TF | Failed |
| P, EX comment | TE | Credit by exam |
| P, no comment | TP | Passed |
| NP | TT | Not passed |
| No equivalent | TX | No grade |
| No equivalent | TS | Non-standard grade* |

*This grade equivalency is used when it is necessary to combine two transfer courses into one Missouri State course and the courses had different grades (e.g., two hours of A and two hours of B which equate to a four hour course with 14 grade points). This grade entry is also used when it is necessary to compensate for fractions.

When fractions are accumulated and awarded as general electives, grade points are accumulated in similar fashion. For example, a student who took one four quarter hour course with an "A" and two four quarter hour courses with a "B" would receive general elective credit (to compensate for fractions) for two credit hours and six grade points.

Courses for which transfer credit is awarded that are taken at colleges and universities not accredited by a regional accrediting agency or the AABC will be treated as "Pass/Not Pass" courses for grading purposes.

A student's grade point average at Missouri State is based only on courses completed at this institution. A transfer grade point average is carried as part of the student's total record. The Missouri State and transfer grade point average are combined into an overall grade point average to determine academic standing, eligibility for admission to certain programs, graduation and honors, as described in this catalog.

## Repeating Courses

A TS grade may be repeated under the provisions of the repeat policy if the grade point average for the combined courses is less than 2.00. If the combined GPA is 2.00 or higher, the student must have permission in advance from the head of the appropriate academic department at Missouri State and the repetition will only affect hours attempted and credit points. See the Repeat Policy for more information.

## Transfer of Credit to Professional Programs

A maximum of thirty hours of transfer credit will be awarded to students in the Bachelor of Science in Nursing program who have completed RN training in a school of nursing at the time they are admitted to the program by the Department of Nursing. Similar policies exist for the transfer of credit for professional training in medical technology, radiography, and respiratory therapy for students in these programs, as described in this catalog.

## Transfer of General Education Requirements

Missouri State adheres to the guidelines set forth in Credit Transfer: Guidelines for Student Transfer and Articulation Among Missouri Colleges and Universities, approved by the Missouri Coordinating Board for Higher Education (CBHE) in June 2000. Under these guidelines, students who transfer from Missouri public colleges and universities and Missouri private institutions that adhere to these guidelines will be considered as having met the Missouri State lower division general education requirements if they complete:

- an Associate of Arts (AA) degree; or,
- the Missouri 42-hour general education core. In accordance with statewide articulation agreement, the student is exempt from the Missouri State University 42-hour core.
- the designated general education program at the other institution, provided that the institution certifies the student's completion of that program.

Missouri State will also honor an AA degree from any regionally accredited college or university, including private institutions in Missouri and public and private institutions in other states. Students with an AA degree from such an institution will be exempt from the Missouri Statelower division general education requirements. This is a policy of Missouri State and may not be recognized by other institutions to which a student may subsequently transfer. Students are not exempt from Missouri Constitution Study Requirement (Senate Bill No. 4) described in the fourth paragraph below.

Students with a two-year degree other than an AA (for example, an Associate of Science or an Associate of Applied Science) are not exempt from Missouri State general education requirements on the basis of their degrees unless approved for an exception by the Associate Provost for Undergraduate Education. Such students will receive a course-by-course evaluation of their transfer credit that will indicate applicability of their courses to Missouri State general education requirements.

Students who have a bachelor's degree from a college or university accredited by one of the regional accrediting agencies referenced above, and who wish to pursue an additional undergraduate degree will be exempt from all general education requirements at Missouri State but not the Constitution Study Requirement (Senate Bill No. 4). See following paragraph.

Students who have completed or been exempted from the general education requirements by any of the provisions listed above are not exempt from specific course requirements for their majors, even if those courses may be used to satisfy general education requirements at Missouri State. Such students are also not exempt from the Missouri Senate Bill No. 4, 1947 (Mo. Rev. St. Sec 170.011) requirement, which provides that students must be "given regular courses of instruction in the Constitution of the United States and the State of Missouri, and in American history including the study of American institutions." Students who have been awarded an Associate of Arts or bachelor's degree from a Missouri public college or university will be considered to have met this requirement. Other students who have had a course in American history or American government will meet this requirement with completion of PLS 103 at Missouri State. Students who have not had a course in either American history or American government will meet this requirement by completion of PLS 101.

## Missouri 42-hour General Education Block

Students who are certified by a participating Missouri institution as having completed an approved 42-hour general education block will be considered as having fulfilled the Missouri State 42-hour general education block. To fulfill Missouri State general education requirements, such students will need to complete either HST 121 or HST 122 at Missouri State (unless they took an equivalent course at the other institution). Refer to the "General Education Program and Requirements" section of this catalog for further information.

## Transfer of Credit from Two-Year Institutions

Students are generally awarded only lower division credit for courses completed at two-year institutions (community and junior colleges). Departments seldom award upper division credit and typically do so only after the student has completed a validation examination or course at Missouri State. Professional education courses at Missouri community colleges must be approved by the Missouri Department of Elementary and Secondary Education (DESE) to be acceptable in transfer as specific equivalencies for Missouri State professional education courses required for the Bachelor of Science in Education degree. Such courses that are not approved by DESE may transfer as elective credit. Professional education courses are not accepted in transfer from non-Missouri two-year institutions. If a direct equivalency is not given by an academic department, but the College of Education decides that substantial similarity exists between a course taken at the community college with the DESE approved education program and a Missouri State University course with respect to MoSTEP competencies, a PEU course code will be assigned to the community college course and used to substitute for the Missouri State University course in a given undergraduate education degree program.

## Transfer Credit Limit

No limit exists on the number of credits that may be transferred from other institutions; however, students must meet the minimum residence and upper division requirements in effect at Missouri State to receive a degree, as described in this catalog.

## Transfer of Dual Credit Courses

Courses taken for dual credit (courses for which students receive both high school and college credit) are evaluated in the same manner as traditional courses offered by the institution through which they are taken. No limit exists on the number of transfer credit hours that will be awarded for dual credit courses.

## Credit for Experiential Learning

Credit is not awarded for experiential learning unless validated through the credit by examination provisions referenced above.

## Credit for Military Education

Missouri State grants credit for armed service education and training according to the recommendations of the American Council on Education as stated in "A Guide to the Evaluation of Education Experiences in the Armed Services." Credit is generally not awarded for occupational training. Credit will also be given for most Defense Activity for Non-Traditional Education Support (DANTES) education programs. Veterans should file copies of their DANTES transcripts with the Office of Admissions.

Students having additional courses on the Community College of the Air Force (CCAF), Army/American Council on Education Registry Transcript System (AARTS), the Sailor/Marine/ACE Registry Transcript (SMART) transcript, or the U.S. Coast Guard Institute should request an official copy be sent directly to the Office of Admissions for evaluation. Students who do not have any of the transcripts listed
above should file copies of their service records (Form DD-214) with Veteran Services. Military credit courses do not carry a letter grade and do not impact grade point average.

## Credit for Correspondence Courses

Credit is granted for correspondence courses taken through accredited colleges and universities according to the same guidelines described above. Students who wish to apply correspondence credit for educational methods courses toward a Bachelor of Science in Education degree must have written permission from the Dean of the College of Education.

## Authority for Policy and Right of Appeal

The Academic Council approved this policy in April 2001. The Office of Admissions has the primary responsibility for administration of the policy. In accordance with CBHE guidelines, students have the right to appeal decisions regarding transfer of credit. Students with questions regarding initial determinations of transferability or course equivalencies are encouraged to contact the Office of Admissions for clarification or guidance. Initial appeals of transferability or course equivalency decisions may be submitted as outlined under the "Appeal of transferability or course equivalencies" section of this policy. Students who believe they have been treated unfairly through this level of appeal are encouraged to contact the Missouri State University Articulation Officer (Associate Provost for Undergraduate Education). The final level of appeal within the institution is the Provost. Students from Missouri public institutions have the right of further appeal as outlined in Credit Transfer: Guidelines for Student Transfer and Articulation Among Missouri Colleges and Universities. A copy of this policy is available from the Office of Admissions, the Office of the Provost, or the Articulation Officer. The policy is subject to revision.

## Variable Content Courses

There are courses in this catalog identified as "Variable content courses." Variable content courses include any courses, whether or not they can be repeated for additional credit, whose content may be substantially different from one semester to another. Not included in this category are special problems, special projects, readings, and research conducted on a tutorial basis with individual students. Unless otherwise stipulated in the course description, a variable content course may be taken only once for credit. A student may apply no more than eight hours of variable content courses toward a bachelor's degree beyond the variable content coursework allowed in the major. For this purpose, variable content is defined as any course having in either its course title or its description any of the following terms: variable content, special topics, issues, mini problems, seminars, projects, independent study, or readings.

## Withdrawal Policies and Procedures

Students who drop all their courses for a given semester must submit a written request to withdraw to the Office of the Registrar, Carrington Hall 320 or by fax to (417) 836-8776. A Withdrawal Request Form may be printed and mailed or faxed as specified above. Students who wish to return the following semester do not need to apply for readmission. Their registration status is available on My Information. The date the official withdrawal request form is submitted to the Office of the Registrar (or the postmark date of withdrawal requests submitted by mail) shall be the date used in determining the refund of fees and the assignment of grades. Withdrawals are not allowed after the last day to drop or withdraw deadline. See the "Academic Calendar" on the web for specific deadline dates. Additional information relating to withdrawals is provided below.

Financial Aid. Recipients of financial aid, scholarships, or short-term loans for payment of fees or expenses for the semester of withdrawal must be approved by the Financial Aid Office before they will be allowed to complete the withdrawal process. Such students may also be required to participate in an exit interview.
Grades. Assignment of grades for withdrawing students are made on the basis of current grading policies detailed in the "Change of Schedule" section of this catalog. Deadlines are available at http://calendar.missouristate.edu/. Withdrawals cannot be noted on academic transcripts until two weeks after the close of the semester.
Meal Plans. Contact the Food Service Office, Plaster Student Union 213, regarding their refund policy for meal plans which are independent of a housing contract.
Parking. Parking permits must be returned to the Parking Administration Office, 700 E. Elm, by students who wish to receive a refund of the parking permit fee. Full refunds are issued for withdrawals processed through the second week of the semester, 50 percent refunds are issued for withdrawals processed from the third through the ninth weeks of the semester, and no refunds are issued after the ninth week.
Refunds. Refunds are credited to a student's account according to the policy indicated in the "Costs and fees" section of this catalog. Refunds will be issued by the Financial Services Office approximately four to six weeks following the withdrawal. Prior to issuing a refund check, the office will deduct any outstanding financial obligation to the University from the refund amount. Refunds will be mailed to the permanent address of the student on file at the time the refund is issued. If a student withdraws from the University with outstanding financial obligations, the student's transcript will not be released and the student will not be permitted to enroll for a future semester until the obligation is satisfied. For questions concerning financial obligations, please contact the Financial Services Office, Carrington Hall 113.
Residence Halls. Students living in University housing must terminate their housing contract and vacate their room or apartment within 24 hours of the date of the withdrawal. For information, contact the Office of Residence Life and Services.
Veterans. Recipients of veterans benefits must report withdrawals to the Veterans Certifying Official, Office of the Registrar, Carrington Hall 320.
ZipCard. Students who have a ZipCard Debit Account must complete a ZipCard Debit Account Withdrawal form which is available at the ZipCard Office, Plaster Student Union room 128, (417) 836-8409. This form will cancel the account and authorize a refund of the account balance.

# Withdrawal Policy for Students Mobilized for Active Military Duty 

## Withdrawal Procedure

Normal withdrawal procedures should be followed whenever possible. However, if students are unable to complete the necessary paperwork by coming into the Office of the Registrar, Carrington 320, or writing a letter of withdrawal, the University shall accept notification from the student or a family member. The Office of the Registrar will verify all notifications.

## Refunds

- Students will receive $100 \%$ of their required student fees (including the $\$ 60$ required minimum payment) when they officially withdraw due to required military service any time during the current semester. Should students have financial aid, any refund must be paid back to the aid source(s) first. Students should contact the Financial Aid office for more information. Students drawing VA educational benefits should contact Veterans Certifying Official of their withdrawal and orders to report to duty.
- Graduate students who do not have assistantships and withdraw will be refunded $100 \%$ of their incidental fees including the $\$ 60$ deposit.
- For those graduate students who have assistantships and withdraw, the unpaid balance of the stipend will be returned to the assistantship budget.
- Students shall receive a full refund for textbooks purchased at the University Bookstore and parking permits.
- The housing refund will be prorated based on the actual number of days room and board was used.


## Grading of Officially Processed Drops or Withdrawals

- Students who withdraw before a semester begins or during the first week of classes shall not receive an " N " or any grade on their transcript.
- Students withdrawing the second week of classes through the automatic " N " deadline (9th week) shall receive an " N " grade for each class in which they are enrolled in, except for completed intersession or first block courses.
- Students withdrawing or dropping individual classes after the automatic " N " deadline ( 9 th week) shall receive an " N ".

Should students be mobilized at such a point in the semester that the course instructor believes that they have completed a majority of the material in their class(es), the instructor may assign a passing grade or initiate an "I" grade. Students will receive a $100 \%$ refund only for those classes that are officially processed as a drop or a withdrawal.

## Degree Program, Admission to

Any undergraduate student who re-enrolls within one year of being released from military assignment shall be allowed to continue under the same "catalog of graduation." Any undergraduate student who had been admitted to a degree program or any graduate student with an approved program of study prior to mobilization and who re-enrolls within one year of being released from military assignment shall not be subject to any additional degree requirements enacted in the interim.

## Incomplete Grades, Removal of

Any student (undergraduate or graduate) who re-enrolls within one year of being released from military assignment shall have one year from the date of resumption of coursework to remove any " I " grades pending at the time of mobilization or received as a result of mobilization.

## Workshops and Special Courses

College courses taught in a shorter period of time than regular semester courses described in this catalog shall meet the same number of hours for both lecture and laboratories as required if offered on a semester or summer session basis. Laboratory sessions and activity-type courses which are primarily characterized by hands-on, experimental, and skill-building activities shall be in session 30 clock hours for each hour of credit. Workshop courses may vary, depending on the situation. Some workshops fall into the hands-on, activity-type category while others are structured primarily as lecture classes taught in a more intensive, abbreviated format.

## General Education Program and Requirements

209 Carrington Hall, Phone: (417) 836-4589, Fax: (417) 836-8432
Web Site: http://www.missouristate.edu/generaleducation
Administrator: Professor John C. Catau, Ph.D., Associate Provost for Undergraduate Education

## General Information

The General Education Program of the University is administered by the Associate Provost for Undergraduate Education. Appeals for exceptions to the General Education Program and/or requirements should be made to the Associate Provost for Undergraduate Education. Students who are unsatisfied with the Associate Provost's decision may appeal to the Office of the Provost. Such appeals will be considered by the Degrees Committee.

## The Aim and Goals of General Education The Aim of General Education

The aim of General Education at Missouri State University is to develop people capable of making thoughtful choices that lead to creative and productive lives and to responsible participation in society.

## The Goals for Learning in General Education

General Education is that portion of the curriculum in which the University directly addresses the knowledge, skills, habits, and dispositions of educated persons. General Education at Missouri State provides for learning that educated persons will use throughout their lives in their many roles and communities. To prepare students for a lifetime of important choices, General Education has at least the following goals for learning:

## Part One: Intellectual Abilities and Dispositions

Improving our ability to make important choices involves attention to the intellectual skills, habits, and dispositions which help to guide such choices. General Education has as a goal of student learning the development of the following:
A. Conceptual and Practical Understanding of Modes of Learning, Problem-Solving, and Creative Inquiry
B. Information-Gathering, Reasoning, and Synthesizing

Abilities

1. Skill in formulating questions and in setting goals for inquiry
2. Knowing how and when to make generalizations and value judgements
3. Skill in generating and evaluating observations and evidence
4. Skill in making deductive inferences
5. Ability to use relevant quantitative methods
C. Reflective, Creative, and Critical Dispositions
6. Striving to be well-informed and open-minded
7. Looking for multiple possibilities and being able to deal with ambiguity
8. Striving to achieve one's best with persistence and imagination
9. Willingness to make choices and to evaluate those choices
10. Intellectual self-awareness: being conscious of one's own thinking process, including the cultural and social contexts of that thinking
D. Communication Skills
11. Writing and speaking with clarity and precision for diverse audiences
12. Making use of computers and other technological tools
13. Interpreting and communicating visual information

## Part Two: Knowledge and Understanding

Developing educated people requires intensive study in many areas of inquiry as well as interdisciplinary explorations. The process involves different modes of scholarly discourse and methods of inquiry that have evolved in various fields of study. General Education provides students with an opportunity to perceive ways of linking the various areas of inquiry; in this way they can make creative and responsible connections not only among all of their general education courses but also among major, minor, and elective courses as well as with co-curricular educational opportunities in the larger university community. The categories listed below should not be regarded as separate from one another but as interdependent areas of knowledge and understanding.
A. Understanding of the Natural World: Study of the natural world provides an understanding of important principles and methodologies for making choices. Such study includes the following:

1. Knowledge of the physical universe, including its origin and the physical laws governing it
2. Knowledge of living systems, including their nature, organization, and evolution
3. Understanding the history and methods of scientific inquiry and alternative explanations of the natural world
4. Understanding the multiple influences on scientific inquiry and the consequences of science and technology
5. Understanding the ways human choices affect the earth and living systems and the responsibilities of individual citizens and communities to preserve global resources
B. Understanding of Culture and Society: Informed choices require knowledge of what people have done and imagined, currently as well as historically. Choices are also tempered by knowledge of the social and cultural settings in which they are made or were made in the past. This learning includes the following:
6. Knowledge of the many expressions of culture, including a. understanding of the unique shared ways of thinking, believing, and acting, developed by a people who live together over a long period of time
b. ability to conceptualize and trace the influences of community, institutions, and other constructions such as class, gender, and race
c. familiarity with the ways in which culture is expressed artistically, through literature, performance, and artifact
d. awareness of and appreciation for the ways in which culture and society influence and are influenced by work and leisure
7. Understanding the sources and expression of diverse values throughout the world, including ethical, religious, aesthetic, political, and economic values as well as social and cultural priorities
8. Ability to trace the impact of technology on societies and cultures for diverse audiences
9. Understanding the ways human choices affect communities, from local to global, and responsibilities of individuals to assume the duties of citizenship
10. Understanding the role of governmental regulation and of legal requirements, political processes, and financial and

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economic influences on decisions of individuals and society
C. Self-Understanding: To make informed choices, one must understand the natural and the social context in which one lives and must heed the ancient injunction to "know thyself." That self-understanding depends on the following:

1. Understanding the nature of our humanness and how human beings are like and different from the other beings with whom they share the planet
2. Knowledge of individual physical, emotional, intellectual, social and creative development as well as ability to use such knowledge to improve personal well-being
3. Knowledge of individual physical, emotional, intellectual, social, historical, spatial, and cultural matrices into which the individual is born; and the influence of the unique set of experiences which the individual encounters
4. Ability to perceive one's own being not only from cognitive perspectives but also from those perspectives which come from exposure to and creative vision of the arts-to imagine the possibilities the future holds and to develop responsible goals for interactions with others, modes of personal expression, and roles in improving the world.

## General Education Program Requirements

## (43-51 hours)

Every course in the program will promote a common set of General Education objectives. The major components are Basic Required Courses, Areas of Inquiry, and Public Affairs. All students are required to have a 2.00 cumulative grade point average (transfer and Missouri State combined) in their General Education courses in order to graduate from Missouri State. General Education courses may not be taken on a Pass/Not Pass basis. Note: Most students will complete the General Education program with 46 credit hours.
Without written permission by the dean of the student's college, a student cannot be admitted to a baccalaureate degree program until he/she has completed these General Education Basic Required Courses: IDS 110/UHC 110, CIS/CSC 101 or CSC 111, COM 115, ENG 110, MTH 130 or higher, and PED 100. Many majors and degrees require specific general education courses. Students should review specific major and/or degree requirements before enrolling in general education courses.

## A. Basic Required Courses (14-20 hours)

1. Introduction to University Life: IDS 110 (required of all entering students with less than 24 credit hours earned subsequent to high school graduation) or UHC 110 (required for Honors College students) ( $0-1$ hours)
2. Computers for Learning: CIS/CSC 101 or CSC 111* (0-3 hours)
3. Public Speaking: COM 115 (3 hours)
4. Writing I: ENG 110 ** (3 hours)
5. Writing II: ( 3 hours) Select one of the following courses: AGR 320, Writing II: Writing in the Applied Sciences ENG 210, Writing II: Academic Writing ENG 221, Writing II: Writing for the Professions ENG 310, Writing II: Writing for Graduate and Professional Schools
ENG 321, Writing II: Beginning Technical Writing GLG 358, Writing II: Reporting Geological Information HST 210, Writing II: Historical Inquiry
NUR 472, Writing II: Nursing Research and Scholarly Writing
PED 310, Writing II: Philosophical and Historical Issues in Physical Education, Recreation, and Sport THE 210, Writing II: Writing for Theatre
6. Mathematics: A MTH course numbered 130 or higher (35 hours)
7. Health and Well-Being: PED 100*** (2 hours)
*Students may take a test to determine if they already possess the computer-related knowledge and skills comprising the Computers for Learning requirement. Those who pass this test will be excused from, but will not receive credit for, the Computers for Learning requirement. Contact the Computers for Learning Office, Kings Street Annex, room 216, (417) 836-6120, for information or visit the web site at: http://learning.missouristate.edu/.
** An ACT English score of 19 or higher or an SAT English score of 451 or higher will meet the prerequisite for enrolling in ENG 110. Students with an ACT English score of 18 or lower or an SAT English score of 450 or lower must enroll in ENG 100. Students without ACT and SAT test scores can take a placement test that is periodically administered by the English Department. Contact the English Department, Pummill Hall, room 301, (417) 836-5107 for more information.
*** Students who transfer from accredited colleges with at least two hours of credit in health and well-being coursework may have completed the Health and Well-Being component upon approval from the Department Head of Health, Physical Education, and Recreation. Students who successfully complete Basic Training in any of the United States Military branches after December 31, 1997, will be exempt from the PED 100 General Education Requirement. Credit for Military Basic Training must be granted by the Office of Admissions, Carrington Hall, room 204, (417) 836-5517.

## B. Areas of Inquiry (23-25 hours)

1. Natural World (8-10 hours): Select courses from two of the following four areas. At least one of the selected courses must include the equivalent of at least one credit of laboratory work (indicated with *).

## Astronomy or Physics:

AST 114(4) Survey of Astronomy
*AST 115(4) Basic Astronomy
*PHY 100(4) Survey of Physics with Laboratory
*PHY 101(4) Physics by Inquiry for Educators
*PHY 123(4) Introduction to Physics I
*PHY 203(5) Foundations of Physics I
Biology or Biomedical Sciences:
*BIO 100(4) Biological Science for Educators
*BIO 102(4) Principles of Biological Science
*BIO 121(4) General Biology I
BMS 100(4) Concepts and Issues in the Life Sciences
*BMS 105(4) Concepts and Laboratory in the Life
Sciences
*BMS 110(4) Concepts in the Biomedical Sciences

## Chemistry:

*CHM 105(5) Fundamentals of Chemistry
CHM 106(4) Fundamentals of Chemistry
*CHM 107(4) Chemistry for the Citizen
CHM 160(4) General Chemistry I
Geography or Geology:
*GLG 110(4) Principles of Geology
GLG 171(4) Environmental Geology
*GRY 135(4) Atmospheric Science
*GRY 142(4) Introductory Physical Geography
2. Culture and Society ( $\mathbf{6}$ hours): Note: Under the Culture and Society and Self-Understanding Areas of Inquiry, students must select one course from each of the five perspective areas with at least four different course codes (three-letter course prefixes).
Humanities Perspective (3 hours): Select one of the following courses:
AAS 100(3) Introduction to African American Studies
ART 271(3) History of Western Art I
ART 272(3) History of Western Art II
ART 273(3) Survey of the Art of Africa, Oceania, and the Americas
ART 274(3) Survey of Asian Art
ENG 200(3) Introduction to Literature
HST 103(3) World History to circa 1600 C.E.
HST 104(3) World History since 1600 C.E.
IDS 397(3) International Culture and Study Abroad
LLT 121(3) Classical Mythology
MUS 345(3) Music in Western Culture and Society I
MUS 346(3) Music in Western Culture and Society II
PHI 115(3) Ethics and Contemporary Issues
REL 101(3) The Literature and World of Old Testament
REL 102(3) The Literature and World of New Testament
REL 131(3) Religion in America
Social Sciences Perspective (3 hours):Select one of the following courses:
AGR 100(3) Technology's Impact on Society
ANT 100(3) World Cultures
ECO 155(3) Principles of Macroeconomics
GRY 100(3) World Regional Geography
GRY 108(3) Ecology and Society
MED 120(3) Mass Media and Society
PLN 100(3) Understanding Cities
SOC 150(3) Introduction to Society
3. Self-Understanding ( $\mathbf{9}$ hours): Note: Under the Culture and Society and Self-Understanding Areas of Inquiry, students must select one course from each of the five perspective areas with at least four different course codes (three-letter course prefixes).
Social/Behavioral Perspective (3 hours): Select one of the following courses:
ANT 125(3) Exploring Our Human Ancestry
CFD 155(3) Principles of Human Development
ENG 296(3) Introduction to Linguistics
GST 170(3) Sex, Gender and Self
PSY 101(3) Psychology for Personal Growth
PSY 121(3) Introductory Psychology
Humanities Perspective (3 hours) Select one of the
following courses:
ART 200(3) Art in Context
ENG 287(3) Life Stages in Literature
ENG 380(3) Introduction to Women's Literature
LLT 180(3) Hero and Quest
MUS 239(3) Introduction to World Music
PHI 105(3) Critical Thinking
PHI 110(3) Introduction to Philosophy
REL 100(3) Introduction to Religion
REL 210(3) Paths of World Religion

Creativity and Vision Perspective (3 hours) Select one of the following courses:
DAN 180(3) Introduction to the Dance
ENG 203(3) Creative Writing: Poetry
ENG 205(3) Creative Writing: Nonfiction
ENG 215(3) Creative Writing: Short Story
MUS 241(3) The Language of Music
THE 101(3) Introduction to Theatre and Drama Arts
THE 109(3) Performance Studies

## C. Public Affairs (6 hours):

## 1. American Studies ( $\mathbf{6}$ hours)

a. HST 121(3 hours) Survey of the History of the United States to 1877 or HST 122(3) Survey of the History of the United States since 1877
b. PLS 101(3 hours) American Democracy and Citizenship. Note: Transfer students who have had a course in American government (PLS 101) that did not include a study of the Missouri constitution must complete PLS 103 (1 hour).
2. The Capstone Course: GEP 397, Public Affairs for the 21st Century, has been suspended until Fall 2010.

## 42-hour General Education Transfer Block

In accordance with the transfer policy of the Missouri Coordinating Board of Higher Education, Missouri State has identified the following 42-hour block of general education classes. Upon completion of this block, a notation will be entered on the student's transcript. If the student then transfers to another participating school in the state, the receiving institution should accept the Missouri State 42-hour block as equivalent to their own 42-hour general education block. In a similar manner, if a student transfers to Missouri State with certification of a completed 42-hour general education block from another participating institution, the student will not be required to take any of the following classes at Missouri State unless they are needed to fulfill a requirement of the student's major, minor or degree.

## Basic Required Courses:

Computers for Learning: CIS/CSC 101 or CSC 111 (2-3 hours) Public Speaking: COM 115 (3 hours)
Writing I: ENG 110 (3 hours)
Writing II (3 hours)
Mathematics: a MTH course numbered 130 or higher (3-5 hours)
Health and Well-Being: PED 100 (2 hours)

## Areas of Inquiry:

Natural World (8-10 hours)
Culture and Society/Humanities Perspective (3 hours)
Culture and Society/Social Sciences Perspective (3 hours)
Self-Understanding/Social/Behavioral Perspective (3 hours)
Self-Understanding/Humanities Perspective (3 hours)
Self-Understanding/Creativity and Vision Perspective (3 hours)

## American Studies:

American Democracy and Citizenship (3 hours)
Incoming students will be required to complete the remaining general education requirements of HST 121 or HST 122, (or transfer equivalents).

## General Degree Policies

## Majors and Options

A major is an academic program of study. A major may be divided into options or emphasis areas that consist of a core area of study plus selected topical courses related to the specified option. The diploma will list the major and not the option. For example, a student majoring in Marketing with an option in Advertising and Promotion will have Marketing listed on the diploma. Both the major and the option title will be listed on the student transcript.

## Multiple Degrees and/or Multiple Majors

Students may pursue multiple majors and/or degrees at the same time. The first major will determine the students' department and dean for various administrative purposes.
Definition of multiple degree: A student who completes all requirements for two or more different degrees (e.g., Bachelor of Arts and Bachelor of Science) in the same semester will be awarded multiple degrees and will receive multiple diplomas.
Definition of multiple major: A student who completes all requirements for two or more majors under the same degree in the same semester will be awarded one degree and will receive one diploma. If one or both of the majors is non-comprehensive and requires a minor, the other major will fulfill this requirement.

## Multiple Use of Courses

Courses may be counted toward meeting the requirements in more than one area (major and minor, two majors, major and general education requirements, etc.) unless specifically prohibited by the academic departments and so stated in the catalog.

Courses completed for graduate credit cannot be applied toward an undergraduate degree program, nor can courses taken for undergraduate credit be applied toward a graduate degree program.

## Subsequent Undergraduate Degree

Definition of subsequent undergraduate degree: A student who returns or transfers to the University to obtain a subsequent undergraduate degree after being awarded the first degree.

General Education Requirements. Students whose first baccalaureate degree was from Missouri State or another regionally accredited college or university will be considered to have met all General Education requirements.

Major/Minor Requirements. Such students must satisfy all requirements for a major that is in a different field of study from the major in the first degree. If the major in the second degree requires a minor, that minor may not be in the same field of study as the major or minor in the first degree.

Specific Degree Requirements and General Baccalaureate Degree Requirements. Such students must satisfy all specific degree requirements and all general baccalaureate degree requirements.

## Teacher Certification

A Bachelor of Science in Education degree may be granted without a recommendation for a teaching certificate if the graduate does not present evidence of good moral character as determined by the Professional Education Committee.

## Time Limit

Credit for courses completed in the major more than eight years before the student's date of graduation may be disallowed by the major department.

## Bachelors Degree Requirements

## Catalog of Graduation

Students shall satisfy the General Education, General Baccalaureate Degree Requirements, and Scholastic Honors requirements in effect upon first enrollment as a degree seeking student at Missouri State. Major and minor requirements and other specific degree requirements in effect at the time the student is admitted to that program shall be satisfied. Candidates for the Bachelor of Science in Education degree must meet all Missouri state teacher certification requirements in effect at the time the certificate is granted.

If a student re-enrolls after an absence of one calendar year or more from Missouri State, requirements in effect at the time of readmission as a degree seeking student must be satisfied.

Any undergraduate student who re-enrolls at Missouri State within one year of being released from military assignment shall be allowed to continue under the same "catalog of graduation." Any undergraduate student who had been admitted to a degree program or any graduate student with an approved program of study prior to mobilization and who re-enrolls within one year of being released from military assignment shall not be subject to any additional degree requirements enacted in the interim.

Transfer students from Missouri public colleges and universities may follow the general education and general baccalaureate degree requirements in effect at Missouri State when they first enrolled (or re-enrolled after an absence of one calendar year or more) as degree seeking students at the institutions from which they transferred. The general education catalog year for these students will be established at the point of admission on the basis of this policy. Students who elect instead to follow the general education and general baccalaureate degree requirements in effect during their first semester may do so by notifying the Degree Check Office.

## Constitution Study Requirement

No student may graduate without complying with the state law known as Senate Bill No. 4, 1947 (Mo. Rev. St. Sec. 170.011), which provides that students must be "given regular courses of instruction in the Constitution of the United States and of the State of Missouri, and in American history including the study of American institutions."

Students may meet this requirement by completing the American Studies requirements under general education. Transfer students who have had a course in American government (PLS 101) that did not include a study of the Missouri constitution must enroll in PLS 103.

## Credits and Grade Point Average Requirements

All candidates for any baccalaureate degree must meet the following minimum credits and grade point average requirements:
A. Completed a total of at least 125 semester hours of credit.
B. Completed 40 hours of upper division credit (courses numbered 300 and above.)
C. Attained at least a 2.00 GPA on all courses attempted at Missouri State.
D. Attained at least a 2.00 GPA on all college courses attempted both at Missouri State and in transfer.
E. Attained at least a 2.00 GPA on all Missouri State and transfer courses used to meet the General Education requirements.
F. Attained at least a 2.00 GPA on all courses attempted at Missouri State that are required in the major and all other courses bearing the prefix of the major*.
G. Attained at least a 2.00 GPA on all courses attempted at Missouri State that are required in the minor and all other courses bearing the prefix of the minor*.
*Excluding those courses which are designated by the departments as not counting toward the major and/or minor.

Candidates for the Bachelor of Science in Education degree are also required to meet the following additional grade point average requirements. All GPA requirements include both Missouri State and transfer grades.
A. Attain at least a 2.50 GPA on all courses attempted at all colleges attended.
B. Attain at least a 2.50 GPA in the certificate subject area (major field of study).
C. Attain at least a 2.50 GPA in any additional certificate subject area.
D. Attain at least a 2.50 GPA in the professional education courses.
E. Have no grade lower than a " C " in all professional education courses

Note: Many majors and minors require GPA's higher than the above stated minimums for admission, graduation, or both. Such requirements are listed as a part of the major or minor requirements.

## General Education Assessment Exam

All students admitted into a degree program during the fall 1993 semester and beyond shall complete a nationally normed test designed to assess general education and educational preparedness. The general education assessment exam may be taken during the student's senior year ( 96 hours completed) or junior year if the student will not be attending classes on the

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Springfield campus before graduation, and must be taken prior to graduation.

Information regarding this assessment exam may be obtained from the Center for Assessment or from our web site at www.missouristate.edu (keyword=assessment and exit exam).

## Residence Requirements

A candidate for a degree who transfers credit from another college must meet the following residence requirements:
A. Complete a minimum of at least 30 hours of courses administered by the Springfield Campus.
B. Complete at least 12 hours of upper division credit in the major in courses administered by the Springfield Campus.
C. Complete at least 6 hours of upper or lower division credit in the minor in courses administered by the Springfield Campus.
D. Complete at least 20 out of the last 30 hours in courses administered by the Springfield Campus. Students who have completed at least 90 hours in courses administered by the Springfield Campus, may petition the department head of their major to take less than 20 out of the last 30 hours on the Springfield Campus. If this petition is granted, written approval from the department head must be forwarded to the Office of the Registrar prior to the semester of graduation.

Exceptions to 20 out of the last 30 hours requirement are made for the following: a) Medical Technology majors when the last year is completed at an approved school of Medical Technology, b) Radiography majors when the last two years are completed at an approved school of Radiologic Technology, c) Animal Science major. when the last two years are completed at the University of Missouri School of Veterinary Medicine, d) students who participate in a Missouri State study away or exchange program approved by the Office of International Programs, and e) students in the West Plains Campus completion degree programs.

## Appeals for Exceptions

Students who wish to appeal for exceptions to the general baccalaureate degree requirements as stated above should submit an appeal to the Office of the Provost, Carrington Hall 209. Such appeals will be considered by the Degrees Committee. Appeals for exceptions to major or minor requirements should be made to the department head of the major or minor. Appeals for exceptions to the General Education Program requirements should be made to the Associate Provost for Undergraduate Education, Carrington Hall 209. Students who are unsatisfied with the Associate Provost's decision may appeal to the Office of the Provost. Such appeals will be considered by the Degrees Committee.

## Teacher Certification, Teacher Education Program and Secondary Education Requirements

The Teacher Education Program and the Secondary Education programs are interdisciplinary in nature and are applicable to all students desiring teacher certification. These programs are overseen by the Professional Education Unit (PEU) with a Professional Education Committee (PEC) and numerous sub committees. All academic departments/schools with a teacher education program participate in these committees and administer their programs in accordance with approved policies and curriculum. The following offices assist the PEU, PEC, and the departments in administering the programs.
Secondary Education Director: Associate Professor Jamaime M. Abidogun, Ph.D., 402 Hill Hall, Phone 836-5944

Office of Student Services Director: Professor David W. Brown, Ed.D., 200 Hill Hall, Phone 836-5253
Educational Field Experiences and Clinical Practice Coordinator: Sharon L. Terry, B.M.E., 200 Hill Hall, Phone 836-5253
Office of Teacher Certification Compliance Coordinator: Scott K. Fiedler, M.S., 203 Hill Hall, Phone 836-8772
Professional Education Advisement Center Coordinator:
Stephanie C. Marinec, M.S.Ed., 202 Hill Hall, Phone 836-5429

## Missouri State Board of Education Approved Programs

Missouri State University has been approved by the Missouri State Board of Education to offer programs for purposes of teacher preparation and certification. The approval date is from October 15, 2003 and extended through 2010. Refer to the College of Education section of this catalog for a list of the approved programs.

## Missouri State Teacher Certification

Students who have already obtained a bachelor's degree and are seeking Missouri state teacher certification should contact the Office of Teacher Certification Compliance, 203 Hill Hall, Phone 836-8772. This office provides a program evaluation service for initial certificates ( $\$ 40$ fee required), advisement and assistance to gain certification and/or additional endorsements.

## Correspondence Credit

To apply correspondence credit in educational methods courses on a Bachelor of Science in Education degree, a student must have written permission from the Dean of the College of Education.

## Teacher Education Program

Missouri State University is approved by the Missouri State Board of Education to offer basic and advanced professional education programs for purposes of professional certification. Admission to the University does not automatically qualify a student to participate in the professional component of the teacher education program. That participation is granted upon demonstration of a high level of academic and professional competence. Successful participation should result in the student's achieving certification to teach in Missouri public schools.

## Professional Portfolio Component

All students desiring Missouri certification are required to submit a professional portfolio. This portfolio will be assessed, evaluated, and monitored throughout the teacher education program with assistance and guidance from faculty. There are three distinct checkpoints for the portfolio: 1 ) at admission to the teacher education program (culmination of the introductory course-ELE 302, SEC 302, SPE 310, MUS 200, or PED 200), 2) at the designated methods course(s) for each departmental major, and 3) at the culmination of supervised teaching.

## Diversity Component

Diversity course work is required through General Education hours, program specific hours, or elective hours. Please consult with your program or department of major for specific program requirements that may meet this diversity component.

## Professional Liability

All candidates for professional education programs at Missouri State University are required to have professional liability insurance coverage before being placed in the initial practicum, and/or subsequent clinical and field experiences. Professional liability insurance may be obtained at a minimal cost through a personal insurance carrier or through one of many available professional student organizations that provide insurance as part of their membership package. The proof of coverage must accompany all other required documentation prior to placement. No exceptions may be granted.

## Certification Eligibility

Completion of certification requirements is a four-step process. Students who receive a certification recommendation must meet the standards for certification eligibility as outlined below:
A. Requirements for Eligibility to Enroll in Professional Education Courses: Before a student can enroll in the introductory methods courses (ELE 302, SEC 302, SPE 310, MUS 200, or PED 200), the student must have:

1. A valid ACT score on file if required by the University for admission purposes and/or Missouri Department of Elementary and Secondary Education and a combined (both Missouri State and transfer) GPA of 2.50 or above.
2. Completed EDC 150 or met equivalent competencies with a grade of "C" or better.
3. A highway patrol background check prior to any clinical experience placement (fee required).
Note: The Department of Elementary and Secondary Education will require a FBI background check prior to issuing a certificate.
B. Requirements for Admission to and Continuance in the Teacher Education Program: Students who plan to complete teacher certification requirements must be admitted to the Teacher Education Program. Application is automatically made when enrolling in SEC 302, ELE 302, SPE 310, MUS 200, or PED 200. Admission to the Program is required before students are allowed to begin additional courses in the professional education component (with the exception of IMT 365 which may be taken concurrently with ELE 302, SPE 310, or SEC 302).

The criteria used to determine admission or rejection to the Teacher Education Program are outlined below. In addition to having completed at least 45 semester hours (secondary and middle school majors) or 30 semester hours (early childhood, elementary, and special education majors) of university course work, the student must have:

1. A combined (both Missouri State and transfer) GPA of 2.50 or above
2. A 2.50 major GPA (Missouri State and transfer) for subject specific 9-12 and K-12 programs
3. Passed all sections of the Missouri State Board of Education entry examination (CBASE) with a score of 265 or higher ${ }^{1}$ on each section and attained a minimum grade of "C" in COM 115.
4. Completed SEC 302 or SEC 300/301; ELE 302, SPE 310, MUS 200, or PED 200 with a grade of "C" or higher.
5. Passed portfolio first checkpoint (except for Early Childhood Education and Elementary Education majors.)
6. A background check on file.

A student's application for admission to the Program is considered by the Professional Education Committee when the requirements listed above are complete.
C. Requirements for Assignment to Supervised Teaching: Successful completion of supervised teaching is a requirement for teacher certification. The criteria used to determine eligibility for Supervised Teaching are outlined below. The student must have:

1. Been admitted to the Teacher Education Program.
2. A statement from the Director of Taylor Health and Wellness Center that a tuberculin test or chest x-ray has been completed and that the student has not been identified as infected with a communicable disease.
3. A combined GPA of 2.50 or above for all college level course work completed.
4. Completed at least 15 hours, with a GPA of 2.50 or above, at Missouri State.
5. A combined GPA of 2.50 or above in major.
6. Passed portfolio second checkpoint.
7. Been recommended by the student's advisor. ${ }^{1}$ The recommendation shall be based upon the applicant's character, personality, and potential for teaching.
8. Been recommended by the department in which the student is completing an undergraduate major or seeking certification. ${ }^{1}$ The recommendation shall be based upon the applicant's character, personality, and potential for teaching. For those students completing a degree which involves significant work in more than one department (i.e., Speech \& Theatre Education.) the departmental recommendation will come from the department in which the greatest number of hours is completed. For those students who have already completed a degree, the departmental recommendation will come from the department which would normally provide the majority of the course work for that certification.
D. Requirements for Certification Recommendation: To be recommended for an initial Missouri teaching certification, the student must have:
9. Successfully completed Supervised Teaching.
10. Met all Missouri teacher certification requirements which are in effect at time of certification. These requirements are normally met by persons earning the Bachelor of Science in Education degree at Missouri State.
11. A cumulative combined (both Missouri State and transfer) GPA of 2.50 or higher.

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4. Met the criteria established by the Missouri State Board of Education exit evaluation procedures. (Praxis II: Subject Assessments Specialty Area Tests)
5. Completed professional education courses with a GPA of 2.50 (Missouri State and transfer combined) and no grade lower than "C".
6. A GPA of 2.50 (Missouri State and transfer combined) on a 4.00 scale in the certificate subject area and for each additional area of endorsement.
7. Passed final portfolio requirement.

Note: The Department of Elementary and Secondary Education will require a FBI background check prior to issuing a certificate.
${ }^{1}$ A student who fails to meet this criterion and who wishes to appeal may do so in writing. Such appeals shall be filed with the chairperson of the Professional Education Exceptions Committee.
A student's qualifications for continuance in the Teacher Education Program is subject to review and change by the Professional Education Committee at any time while the student is enrolled.

## Secondary Education <br> Bachelor of Science in Education

## (Certifiable grades 9-12 and K-12)

All students must be admitted to the Teacher Education Program and to Supervised Teaching in order to earn this degree. See application procedures at the beginning of this section of catalog.

In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study in Social Science requires a 2.75 GPA ) which includes all courses listed under C; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades. Additional State Board of Education certification rules require passing scores on all portions of the College Basic Academic Subject Examination (C-BASE) and successful completion of the appropriate Praxis II Examination Specialty Area Test with a score equal to Missouri's qualifying score.

The curriculum for secondary teaching leads to the degree of Bachelor of Science in Education and carries with it an initial professional certificate (PCI) to teach in the state of Missouri. The program is accredited by the Missouri State Department of Elementary and Secondary Education.
A. General Education Requirements - see "General Education Program" section of catalog (43-51 hours)
B. Specific major requirements may also meet General Education Requirements. See the content discipline department for course listing. Students must also satisfy the following requirements which may be met through General Education coursework.

1. Prerequisites for professional education courses are PSY 121; and CIS/CSC 101 or CSC 111 or Computers for Learning waiver exam.
2. International students must provide documentation of completion of coursework in the following:
a. English Composition, two (2) courses, each a
minimum of two (2) semester hours;

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b. U.S. History, three (3) semester hours; and
c. U.S. Government, three (3) semester hours.
3. Admission to the Teacher Education Program requires completion of COM 115 with a grade of "C" or better.
C. Complete a subject area major not less than 30 hours or a comprehensive major of not less than 50 hours. See discipline department for major requirements. Although not required, minors must be no less than 15 hours. Note: Students who wish to be certified in an additional area of certification should check the state and departmental requirements in that area.
D. Professional Education Courses. The program outlined below has been designed to provide the preparation of Bachelor of Science in Education students and to meet the requirements for Missouri state teacher certification. Note: A grade of "C" or better in each course is required for state certification. Note: Music Education and Physical Education majors must refer to the department section of the catalog for admission to Teacher Education Program and degree requirements.

1. Required Core ( $25-30$ hours):
a. SEC 302(4)
b. PSY 360(3)
c. EDC 350(3)
d. SPE 340(2) Note: Music Education majors satisfy this requirement by completion of MUS 340(2); Physical Education majors satisfy this requirement by completion of PED 468(4).
e. RDG 474(2)
f. Teaching Methods Course (3-4): courses are listed in the department section within the Professional Education section of the major. Note: A teaching methods course is required for each area of certification.
g. Supervised Teaching (8-12): courses are listed in the department section within the Professional Education section of the major.
2. Additional required competencies or equivalent course(s) required for major
a. EDC 150(1) Note: For Science Education majors, competency is covered in major requirements.
b. IMT 365(3) Note: For Mathematics Education majors, competency is covered in major requirements. The following courses are recommended electives but are not required for completion of the degree: SFR 442(2), SFR 396(2), SFR 482(2), SFR 547(2), SFR 581(2).
E. Most programs leading to teacher certification require more credits than the 125 University minimum for graduation. It is the student's responsibility to meet the degree requirements for the Bachelor of Science in Education-Secondary in specific subject area major areas. See the program requirements listed by departments offering each major.
F. General Baccalaureate Degree Requirements - see "General Baccalaureate Degree Requirements" section of catalog

## Bachelor of Applied Science (BAS)

## Degree Requirements

The Bachelor of Applied Science degree provides graduates of Associate programs the opportunity to complete a baccalaureate level program and to enhance and expand their general education and technical core competencies. The candidate for this degree must meet the following requirements:
A. General Education requirements ( $43-51$ hours)
B. Major requirements (see Department of Agriculture and Department of Industrial Management section of catalog)
C. Additional courses to bring the total to at least 125 hours
D. General Baccalaureate Degree requirements

The Bachelor of Applied Science degree is available with these comprehensive majors and optional minors.

## BAS Majors

General Agriculture
Technology Management

## BAS Minors

Accounting
Advertising and Promotion
Computer Information Systems
e-Business
Finance
General Business
Human Resources Management/Industrial Relations
Industrial Management
Insurance
International Management
International Marketing
Legal Studies in Business
Logistics and Transportation
Management
Marketing
Personalized
Real Estate
Retailing/Merchandising
Selling
Web Application Development

## Bachelor of Arts (BA)

## Degree Requirements

The Bachelor of Arts degree denotes a broad background in the liberal arts. The candidate for this degree must meet the following requirements:
A. General Education Program Requirements (43-51 hours)
B. Specific Requirements:

1. Language Requirement: All students pursuing a Bachelor of Arts degree must complete a 12 hour language requirement.
a. Courses selected within the Department of Modern and Classical Languages. Consult with the department regarding any exceptions or substitutions. There are two options:
2. Complete 12 hours in one language
3. Complete two 6 hour segments in two different languages
b. American Sign Language (ASL) courses. Consult with the Department of Communication Sciences and Disorders regarding any exceptions or substitutions.
4. World History I, II (HST 103, 104)* (6 hours)
5. Philosophy* (3 hours)
6. Fine Arts **(6 hours):

Art and Design Department: ART 200, 271, 272, 273, 274, 374, 378, 381, 382, 385, 386, 387, 472, 474, 475, 478, 479, 480, 483, 484, 485; English
Department: ENG 184, 200, 230, 287, 312, 330, 334, 336, 338, 340, 341, 350, 351, 354, 355, 360, 361, 362, $363,365,366,380,455,485,510,512,513,514,516$, 517, 519, 533, 534, 536, 541, 543, 544, 546, 547, 548, 553, 557, 558, 559, 568, 580; Modern and Classical Language Department: LLT 121, 180, 215, 225,
240, 271, 296, 321, 325, 326; FRN 381, 382, 412, 422, 435, 444, 454; GRM 325, 400, 455, 465, 475; GRK
301, 302, 498: LTN 450, 451, 460, 461, 470, 471;
SPN 450, 460; Music Department: MUS 239, 241, 345, 346; Health, Physical Education and Recreation Department: PED 240; Theatre and Dance Department: DAN 180; THE 101, 109, 541, 542, 543, 545, 547
C. A major of not fewer than 30 hours and a minor of not fewer than 15 hours; or multiple majors; or a comprehensive program requiring not fewer than 30 hours in one discipline and not less than 15 hours in cognate studies (45 hours)
D. Additional courses to bring the total to at least 125 hours

* HST 103 or 104 or PHI 115 will also count toward the General Education Culture and Society Humanities Perspective. PHI 105 or PHI 110 may also count toward the General Education SelfUnderstanding Humanities Perspective.
**Courses used to meet General Education requirements may not be used to meet the Fine Arts requirement on the Bachelor of Arts degree. See department of major for any additional restrictions on double-counting of courses.

The Bachelor of Arts degree is available with these majors and minors:

## BA Majors

Anthropology
Antiquities*
options:
Classical Studies
Near Eastern Studies
New World Studies
Art and Design
Art History
Biology
Communication
options:
Communication Studies
Health Communication
Intercultural Communication and Diversity
Interpersonal Communication
Organizational Studies
Rhetoric
Criminology
Economics
English
options:
Creative Writing
Literature
French
Geography
German

## 78 Degrees/Programs \& Requirements

Global Studies
History
Individualized*
Latin
Mass Media
options:
Film Studies
Media Operations
Media Studies
Mathematics
Music
Philosophy
Political Science
Professional Writing
Psychology
Public Administration
Religious Studies
Sociology
Spanish
Theatre and Performance Studies
*Comprehensive major, does not require a minor.

## BA Minors

Accounting
Advertising and Promotion
African American Studies
Ancient Greek
Anthropology
Antiquities
Art
Art History
Asian Studies
Astronomy
Biology
Biomedical Sciences
Chemistry
Child and Family Development
Chinese
Coaching
Communication
Computer Information Systems
Creative Writing
Criminology
Dance
e-Business
Economics
English
Environmental Sciences and Policy
Equine Studies
Ethics and Social Policy
Film Studies
Finance
Folklore
French
Gender Studies
General Business
General Consumer and Family Studies
Geography
German
Gerontology
Global Studies
Health Care Management
History
Housing and Interior Design
Human Resources Management/Industrial Relations
Industrial Management
International Management
International Marketing

International Relations
Journalism
Latin
Latin American Studies
Legal Studies
Library Science
Linguistics
Logistics and Transportation
Management
Marketing
Mass Media
Mathematics
Middle Eastern Studies
Military Science
Music
Native American Studies
Nutrition
Personalized
Philosophy
Political Science
Psychology
Public Administration
Public Law
Real Estate
Recreation and Leisure Studies
Religious Studies
Retailing/Merchandising
Risk Management and Insurance
Selling
Sociology
Spanish
Technical Writing
Theatre
Tourism and Travel
Web Application Development

## Bachelor of Fine Arts (BFA)

## Degree Requirements

The Bachelor of Fine Arts degree qualifies a student for professional work and/or graduate study. The candidate for this degree must meet the following requirements:
A. General Education requirements (43-51 hours)
B. Major requirements (72-90 hours)
C. Additional courses to bring total to at least 125 hours
D. General Baccalaureate Degree requirements

The Bachelor of Fine Arts degree is available with these majors. Minors are available, although this degree does not require a minor.

## BFA Majors

Art
options:
Ceramics
Computer Animation
Drawing
Metal/Jewelry
Painting
Photography
Printmaking
Sculpture
Dance
options:
Dance Studies
Performance
Design
options:
Graphic Design
Graphic Design and Illustration
Illustration

Theatre Musical Theatre
options:
Acting
Design/Technology/Stage Management

## BFA Minors

Advertising and Promotion
Art History
Creative Writing
English
Ethics and Social Policy
Folklore
Latin American Studies
Library Science
Marketing
Native American Studies
Personalized
Philosophy
Technical Writing

## Bachelor of Music (BM)

## Degree Requirements

The Bachelor of Music degree prepares a student for graduate study, for a career as a performing artist, and/or for a career as a private teacher in the field of music. The degree is offered with a comprehensive major. The candidate for this degree must meet the following requirements:
A. General Education requirements (43-51 hours)
B. Major requirements (see Department of Music section of catalog) (86-94 hours)
C. General Baccalaureate Degree requirements

The Bachelor of Music degree is available with these majors and minors.

## BM Majors

Music
options:
Composition
Instrumental Performance
Keyboard Performance
Vocal Performance

## BM Minors

English
Personalized

## Bachelor of Music Education

## Degree Requirements

The Bachelor of Music Education degree provides a training program for music teachers. The holder of this degree is normally granted a certificate to teach in Missouri. The candidate for this degree must meet the following requirements.
A. General Education requirements (43-51 hours)
B. Major requirements (see Department of Music section of catalog)
C. Most programs leading to teacher certification require more than the 125 University minimum for graduation. It is the student's responsibility to meet all degree requirements for the Bachelor of Music Education as specified by the Music Department.
D. General Baccalaureate Degree requirements
E. Teacher Education Program requirements

The Bachelor of Music Education degree is available with these majors.

## BME Majors

Music
options:
Instrumental
Vocal/Choral

## Bachelor of Science (BS)

## Degree Requirements

The Bachelor of Science degree permits a high degree of specialization in certain fields. The candidate for this degree must meet the following requirements:
A. General Education requirements (43-51 hours)
B. Major of not less than 24 hours and a minor of not less than 12 hours; or multiple majors; or comprehensive major of not less than 36 hours
C. Additional courses to bring total to at least 125 hours
D. General Baccalaureate Degree requirements

The Bachelor of Science degree is available with these majors and minors:

## BS Majors

Accounting*
Agricultural Business*
options:
Agricultural Enterprise Management
Agricultural Finance and Management
Agricultural Marketing and Sales
Agronomy*
Animal Science*
Anthropology
Biology
Biology*
options:
Ecology, Evolution, and Systematics
General Biology
Microbiology and Biotechnology
Organismal Biology
Wildlife Biology
Cell and Molecular Biology*
Chemistry
Chemistry*
options:
Biochemistry
Graduate School
Industrial
Child and Family Development*
Clinical Laboratory Sciences-Medical Technology*
Clothing, Textiles and Merchandising*
options:
Fashion Design and Product Development
Fashion Merchandising and Management
Communication
options:
Communication Studies
Health Communication
Intercultural Communication and Diversity
Interpersonal Communication
Organizational Communication
Rhetoric
Communication Sciences and Disorders* options:
Audiology
Education of Deaf and Hard of Hearing
Speech-Language Pathology
Computer Information Systems*

## 80 Degrees/Programs \& Requirements

Computer Science
Construction Management*
Criminology
Dietetics*
Economics
Economics*
Electronic Arts
options:
Audio Studies
Computer Animation Studies
Multimedia Studies
Video Studies
Emerging Technologies Management*
Engineering Physics*
options:
Computer Engineering
Materials Science
Personalized
Entertainment Management*
Entrepreneurship*
Exercise and Movement Science* options:
Health Studies
Pre-Professional Studies
Finance*
options:
Finance
Financial Planning
Real Estate
French
General Agriculture* options:
Agricultural Communications
Agriculture
Food Plant Management
General Business*
Geography
options:
Environmental and Natural Resources
General
Travel Geography
Geology
Geology*
Geospatial Sciences*
German
Gerontology*
Horticulture*
Hospitality and Restaurant Administration*
Housing and Interior Design*
Individualized*
Industrial Management*
options:
CAD Management
Distribution
Food Processing
Production
Quality Control
Information Technology Service Management*
Journalism
options:
Broadcast Journalism
Print Journalism
Logistics and Supply Chain Management*
Management*
options:
Administrative Management
Human Resources Management
International Business Administration
Operations Management

Marketing*
options:
Advertising and Promotion
Marketing Management
Marketing Research
Retailing/Merchandising
Sales/Sales Management
Mass Media
options:
Film Studies
Media Operations
Media Studies
Mass Media*
options:
Digital Film Production
Media Production
Mathematics*
Mathematics
options:
Actuarial Mathematics
Applied Mathematics
General Mathematics
Statistics
Philosophy
Physics
Planning*
options:
Community and Regional Planning
Tourism Planning and Development
Political Science
Political Science*
Professional Writing
Psychology
Public Administration
Public Relations*
Radiography*
options:
Education
Management
Science
Recreation and Leisure Studies
options:
Community Recreation
Private/Commercial Recreation
Recreation and Leisure Studies*
options:
Community Recreation
Health and Wellness Promotions
Outdoor Recreation
Private/Commercial Recreation
Therapeutic Recreation
Respiratory Therapy*
options:
Education
Management
Science
Risk Management and Insurance*
Socio-Political Communication*
Sociology
Spanish
Sports Medicine and Athletic Training*
Wildlife Conservation and Management*
*Comprehensive major, does not require a minor.

## BS Minors

Accounting
Advertising and Promotion

African American Studies
Agricultural Business
Agronomy
Animal Science
Anthropology
Antiquities
Applied Social Research
Art
Art History
Asian Studies
Astronomy
Biology
Biomedical Sciences
Chemistry
Child and Family Development
Chinese
Coaching
Communication
Community and Regional Planning
Computer Information Systems
Computer Science
Creative Writing
Criminology
Dance
Design
e-Business
Economics
English
Environmental Physics Technology
Environmental Sciences and Policy
Equine Studies
Ethics and Social Policy
Exercise Biology
Film Studies
Finance
Folklore
French
Gender Studies
General Agriculture
General Business
General Consumer and Family Studies
Geography
Geology
Geospatial Sciences
German
Gerontology
Global Studies
Health Care Management
History
Horticulture
Housing and Interior Design
Human Resources Management/Industrial Relations
Industrial Management
Informatics
International Management
International Marketing
International Relations
Journalism
Latin
Latin American Studies
Legal Studies in Business
Library Science
Linguistics
Logistics and Transportation
Management
Marketing
Mass Media
Mathematics

Middle Eastern Studies
Military Science
Molecular Biology
Music
Native American Studies
Nutrition
Personalized
Philosophy
Physics
Political Science
Psychology
Public Administration
Public Law
Real Estate
Recreation and Leisure Studies
Religious Studies
Retailing/Merchandising
Risk Management and Insurance
Selling
Sociology
Spanish
Spanish Proficiency
Technical Writing
Theatre
Tourism and Travel
Web Application Development

## Bachelor of Science in Education (BSED) Degree Requirements

The Bachelor of Science in Education degree provides a training program for teachers. The holder of this degree is normally granted a certificate to teach in Missouri. The candidate for this degree must meet the following requirements:
A. General Education requirements (43-51 hours)
B. Major requirements (see department of major)
C. Additional courses to bring total to at least 125 hours. Most programs leading to teacher certification require more than the 125 University minimum for graduation. It is the student's responsibility to meet all degree requirements for the Bachelor of Science in Education as specified by the department of the major.
D. General Baccalaureate Degree requirements
E. Teacher Education Program requirements

The Bachelor of Science in Education degree is available with these majors. Minors are available, although this degree does not require a minor.

## BSED Majors

Agriculture Education
Art and Design*
Biology Education options:
Categorical Science
Unified Science
Business Education*
Chemistry Education options:
Categorical Science
Unified Science
Early Childhood Education
Earth Science Education
Elementary Education
English
French
German
History

## 82 Degrees/Programs \& Requirements

Latin
Mathematics
Middle School Education
Physical Education
Physics Education
Spanish
Special Education/Cross Categorical
Speech and Theatre Education
options:
Communication
Theatre
Technology Education
Vocational Family and Consumer Sciences

* Comprehensive major. Does not require a minor


## BSED Minors

Agriculture
Art History
Biology
Business Education
Coaching
Criminology
Developmental Reading
Economics
English
Ethics and Social Policy
French
Gender Studies
General Consumer and Family Studies
Geography
German
History
Latin
Library Science
Linguistics
Mathematics
Military Science
Music
options:
Instrumental
Vocal
Personalized
Philosophy
Political Science
Psychology
Public Administration
Religious Studies
Sociology
Spanish
Teaching English to Speakers of Other Languages Writing

## Bachelor of Science in Nursing (BSN) Degree Requirements

The Bachelor of Science in Nursing degree prepares registered nurses for increased professional responsibilities and leadership roles in health care.
The candidate for this degree must meet the following requirements:
A. General Education requirements (46-54 hours)
B. Major requirements (see Department of Nursing section of catalog) (67-81hours)
C. Additional courses to bring total to at least 125 hours
D. General Baccalaureate Degree requirements

Minors are available, although this degree does not require a minor.

## BSN Major

Nursing (Completion Program for Registered Nurses)
Nursing (Generic, 4-year Program)

## BSN Minors

Gender Studies
Health Care Management
Personalized

## Bachelor of Social Work (BSW) Degree Requirements

The Bachelor of Social Work degree prepares students for beginning generalist social work practice in the human-service field. The candidate for this degree must meet the following requirements:
A. General Education requirements (43-51 hours)
B. Major requirements (see School of Social Work section of catalog)
C. Additional courses to bring total to at least 125 hours
D. General Baccalaureate Degree requirements

Minors are available, although this degree does not require a minor.

## BSW Major

Social Work

## BSW Minors

African American Studies
Anthropology
Applied Social Research
Child and Family Development
Criminology
Ethics and Social Policy
Gender Studies
Gerontology
History
Latin American Studies
Personalized
Philosophy
Political Science
Psychology
Public Administration
Public Law
Religious Studies
Sociology

## Individualized Major

An individualized major is offered on the Bachelor of Arts and Bachelor of Science degrees. The individualized major is intended for any student with a clear sense of direction, motivation and strong concept of an educational program that will best serve individual needs. Refer to the Interdisciplinary Studies section of catalog for more information

## Personalized Minor (any degree)

A student whose educational objectives cannot be best served by existing minors within a department may design a personalized minor suited to individual needs. The student, after completing a minimum of 30 hours, must petition in writing the department head of the area in which the minor is to be taken. This petition is prepared in consultation with the student's advisor and the department of the minor; it includes a list of the proposed courses to be taken with a detailed statement of justification. The department head may accept or reject the petition. When the proposal is agreed upon by both the student and the department head, a personalized program is written and forwarded to the Office of the Registrar, Carrington Hall, room 320.

## University Certificates

The University certificate programs are designed for those who want to complete a recognized concentration of study in an area. Each certificate program is a focused combination of courses designed to significantly increase competency in the stated discipline area. Students completing these certificate programs will have that completion status reflected on their official transcript. Both graduate and undergraduate certificate programs are available. The following undergraduate certificate programs are currently offered:

- Conflict and Dispute Resolution (16 hours) Department of Communication
- Entrepreneurship (15 hours) Department of Management
- Geographic Information Sciences (18 hours) Department of Geography, Geology, and Planning
- Internal Auditing (12 hours) School of Accountancy
- Manufacturing Management (12 hours) Department of Industrial Management
- Planning and Development (13 hours) Department of Geography, Geology, and Planning
- Writing for Television and Film (12 hours) Department of Media, Journalism \& Film
Specific admission and program requirements are listed in the appropriate academic department section of the catalog. Graduate certificate programs are also available and are listed in the "Graduate College" section of this catalog.


## Accelerated Masters Programs

The Accelerated Masters degree option provides a transition that enables outstanding Missouri State undergraduate students to begin taking graduate course work in their junior or senior year and thus combine components of the undergraduate and graduate curriculum.

Eligible undergraduate students may apply for preliminary acceptance into an accelerated masters program after the specific program admission requirements have been met. If accepted, a maximum of 12 credit hours of approved 500-level courses or higher may be counted towards both the undergraduate and graduate degree programs as specified in the accelerated program requirements. Students accepted into an accelerated program must complete a "Mixed Credit" form prior to registering for courses intended to satisfy both undergraduate and graduate requirements. This form can be obtained from the student's department, or the Graduate College in Carrington Hall, room 306, or the Office of the Registrar in Carrington Hall, room 320.

Under the Accelerated Master's degree option, a student will be fully admitted to the Graduate College upon completion of the requirements of the baccalaureate degree. Undergraduate students interested in the Accelerated Master's opportunity should review the Graduate Catalog and contact their advisor. Graduate programs offering an accelerated option are:

- Accountancy, Master of (MACC)
- Biology (MS)
- Business Administration, Master of (MBA)
- Cell and Molecular Biology (MS)
- Chemistry (MS)
- Communication (MA)
- Geospatial Sciences in Geography and Geology (MS)
- Materials Science (MS)
- Mathematics (MS)
- Natural and Applied Science, Master of (MNAS)
- Nursing, Master of Science in (MSN)
- Plant Science (MS)
- Project Management (MS)
- Public Administration, Master of (MPA)
- Religious Studies (MA)
- Theatre (MA)


## Off-Campus Programs

Missouri State brings quality instruction to students throughout southwest Missouri at various locations. Faculty for these courses are regular faculty who commute from the Springfield Campus or who use the latest interactive video technology (BearNet), or are qualified instructors from the local community who have been approved by appropriate academic departments as having areas of special expertise.

BearNet allows a live classroom-to-classroom audio-video connection. Students are able to see and speak with students and instructors in BearNet interactive classrooms at other sites. The interactive classroom is designed to foster discussion and interaction, while limiting intrusion by technology. These classrooms are operational in Branson, Joplin, Lebanon, Monett, Mountain Grove, Neosho, Nevada, and West Plains.

All Missouri State University policies for students, courses, and programs are applicable, regardless of location. The following programs of study may be completed at the designated offcampus location:

## Missouri State University-West Plains Campus, West Plains,

 MO:General Business (BS degree)
Elementary Education (BSED degree)
General Agriculture (BAS degree)
Industrial Technology (BAS degree)
Master of Business Administration (MBA degree)
Missouri State University-Joplin Graduate Center, Missouri
Southern State University Campus, Joplin, MO:
Master of Accountancy (MACC degree)
Master of Arts in Teaching (MAT degree)
Master of Business Administration (MBA degree)
Elementary Education (MSED degree)
Master of Social Work (MSW degree)

## Nevada Telecenter, Nevada, MO:

Master of Business Administration (MBA degree)
Nelson Education Center, Lebanon, MO: Master of Business Administration (MBA degree)
Missouri State University Branch Campus in Dalian, China

- located on the Liaoning Normal University campus:

General Business (BS degree)

## Pre-Professional Programs

The University provides prerequisite courses and degrees for students seeking entrance into professional schools. Students are regularly admitted to leading schools in all professional areas. Because admission to most professional schools is highly competitive, students are urged to work closely with an academic advisor on the selection of courses and the sequence in which they are to be taken. Although there are general guidelines for each profession, students should contact the professional program(s) they intend to pursue for specific admission criteria.

Pre-Engineering. The Department of Mathematics and the Department of Physics, Astronomy and Materials Science share student advisement for all pre-engineering areas. Most students select a major in one of the two departments. Contact either department for details.

Pre-Health Professions. The University provides preprofessional education for a variety of health occupations. Some of these professional programs require the completion of a bachelor's degree while others encourage students to apply much earlier in their educational careers. Students may decide

## Study Away Programs

Director: Dr. Dana Carroll
314 Carrington Hall; Phone (417) 836-6368; Fax: 836-6146
Email: StudyAway@missouristate.edu
Web Site: www.missouristate.edu/ipa/
Students enrolled in these programs on a full-time basis are eligible to apply for all federal, state, and university financial aid. Further information about any program can be obtained from the Study Away Office, Carrington Hall, room 314.

## Missouri London Program (MLP)

The University participates in the Missouri London Program sponsored by the Missouri Consortium for International Programs and Studies. Through this program students can live and study in London, England, and receive credit directly from Missouri State. Registration is through Missouri State during the regular enrollment for each semester. Courses offered will vary from semester to semester and will be taught by participating faculty from each of the consortium institutions and by British nationals. The Missouri London Program is located in Kensington in central London. Classrooms are located at the Imperial College of the University of London. Frequent excursions are made to English and European places of interest.

## Australia Exchange

The University participates in a reciprocal student exchange program with University of Ballarat, Victoria; and University of Tasmania, Hobart. Through this program, students pay Missouri State tuition and fees to study for a semester or a year in Australia. Transfer of credit is arranged through the Study Away Offic. Coursework is offered across the curriculum. Ballarat is located in Southeast Australia near Melbourne. Hobart is the capital of the Island of Tasmania.

## China Exchange

The University has a reciprocal exchange agreement with Qingdao University in the Peoples Republic of China. Students
on any major area offered by the University, provided they complete the admission requirements for their chosen professional program. In those departments most heavily involved in providing the required academic background, special advisors have been trained for each of the various health areas. General information on health profession careers and academic preparation is provided by the Academic Advisement Center, University Hall, room 109 or visit the web site at: www.missouristate.edu/prehealth.

Pre-Law. Pre-law students draw on courses, facilities, and services from throughout the University, but primarily those in the Colleges of Humanities and Public Affairs, Arts and Letters, and Business Administration. Many professors have expertise in law-related subjects, teaching in areas such as political science, economics, history, philosophy, the sciences, and business administration, among others. The Academic Advisement Center, departmental pre-law advisors, and Phi Alpha Delta PreLaw Club sponsored by the Department of Political Science, can assist, direct, and inform students seeking admission to law school.Visit the web site for more information: www.missouristate.edu/advising/8146.htm.
from Missouri State in China will study Chinese language, history, and culture.

## France Exchange

The University enjoys an exchange with the University of Blaise Pascal in Clermont-Ferrand. The exchange is a reciprocal tuition exchange and requires fluency in French. The program is currently directed toward business students. Clermont-Ferrand is about 280 kilometers south of Paris in the Massif Centrale. It is the place where Julius Caesar defeated Vercingetorix in the Galic Wars. Students who are not fluent in French may choose to study on the campus in Vichy, France.

## Germany Exchange

The University participates in an exchange program with the Philipps-Universität in Marburg, Germany. Through this program students pay Missouri State tuition and fees and room and board, and are provided with the same benefits at the host institution. The program requires fluency in the German language. Transfer of credit is arranged through the Study Away office. Coursework is offered in a wide variety of disciplines. Students study for one academic year.
Marburg is located in central Germany, approximately one hour away from Frankfurt. It has a well-preserved medieval center of shops and houses. The university was established in the sixteenth century and is a prominent part of the life of the city. Approximately 1000 foreign students are part of its student body of 16,000 .

## Magellan Exchange

Business students can participate in exchanges with various universities in Western Europe where they can study international business topics.

## Mexico Exchange

The University participates in a reciprocal exchange with the Universidad Iberoamericana in Mexico City. The student pays Missouri State tuition and studies in Mexico.

Living arrangements are at the student's expense, but are limited to home-stay facilities provided by the Universidad Iberoamericana. Students experience total immersion in the language as they study with native speakers and live with host families. Students may choose a program of intensive language and courses in Mexican art, literature, politics and other subjects. Transfer of credit is arranged through the Study Away office.

Mexico City is the largest city in the world. The Universidad is a private university that is comprehensive and offers a wide range of majors and fields of study. Mexico city enjoys warm days but its altitude assures cool and comfortable nights.

## International Student Exchange Program (ISEP)

The International Student Exchange Program allows students of its member campuses to study at host institutions in more than 39 countries around the world. Through this program, students pay Missouri State tuition, room and board, and are provided with the same benefits at their host institution. The program allows for study in English, as well as in French, Spanish, German, and several other foreign languages. Transfer of credit is arranged through the Study Away Office. Coursework is offered across the curriculum. Missouri State students have participated in ISEP programs throughout Europe, Asia, and South America.

## National Student Exchange (NSE)

The National Student Exchange provides students the opportunity to study at one of more than 200 member campuses across the United States and its territories. Through the program, students pay Missouri State tuition and fees to study at another American university for a semester or a year. Transfer of credit is arranged through the Study Away office. Coursework is offered across the curriculum. Missouri State students have participated in NSE programs throughout the United States as well as Canada, Puerto Rico, the Virgin Islands and Guam.

## Summer Intensive Language Programs

The University offers students the opportunity to study French or Spanish in summer programs that are 4-6 weeks in duration. Students are enrolled in a local university and experience "total immersion" in the language as they study with native speakers and live with host families. Transfer of credit is arranged through the Study Away office.

The Spanish-Language Program is designed to give students total immersion into Spanish language, history, and culture. Weekend excursions provide opportunities for students to experience the culture of the country.
The French-Language Program is located at the Université Laval in Québec City, Canada. Students enroll in a 4-week program which might involve intensive language training, or classes in literature, music, or other subjects, or a combination of the two. Québec City on the banks of the St. Lawrence River, was founded in the seventeenth century and is the only walled city in North America.

## Short-Term Study Programs

Missouri State professors offer a variety of options for students to participate in short-term (2-5 weeks) programs between spring and fall semesters, during spring break, or during the winter intersession (early January). The programs vary from year to year. Previous Missouri State short term study programs have included: Spain, Greece, Mexico, China, Russia, Denmark, France, Jordan, Ecuador, Jamaica, and Africa.

## Study in China Program

The purpose of the Missouri State University Study in China Program is to increase cultural and educational exchanges and to promote friendship and understanding between the United States and China.

Missouri State University offers two major opportunities for students to study in China with or without a Chinese language requirement. Offered through the Office of the Vice President for Research and Economic Development, the Study in China Program allows students to either choose to go to Dalian or Qingdao, China to study. There are a variety of program options that have been developed to address the diverse needs of students and their academic focus.

Either program is very inexpensive and offers tremendous language and cultural experiences, and better yet, you can receive Missouri State University credit while studying in China. Additionally, students in good standing who are enrolled in these programs on a full-time basis are eligible to apply for all federal, state and university financial aid.

For more information about this exciting opportunity, please visit our website at: www.missouristate.edu/china or contact Tami Sutton at tamisutton@missouristate.edu or 417.836.8501, or feel free to stop by the office in Carrington Hall, Room 210.

## College of Arts and Letters



A night out at Tent Theatre!

Department of Art and Design
Department of Communication
Department of English
Linguistics Program
Department of Media, Journalism \& Film
Department of Modern and Classical Languages
Department of Music
Department of Theatre and Dance

## College of Arts and Letters

Dean: Professor Carey H. Adams, Ph.D.
Associate Dean: Professor Carol Anne Costabile-Heming, Ph.D.
Office: 106 Craig Hall
Phone: (417) 836-5247, Fax: (417) 836-6940
Web Site: http://coal.missouristate.edu

## Centers for Research and Service

## Center for Arts in the Schools

The Center for Arts in the Schools' mission is to empower teachers to better integrate the arts (music, drama, visual and language arts) throughout the curriculum in an effort to improve student learning. The partnership among Hammons Hall, the Missouri State College of Arts and Letters, Springfield Public Schools, and associate school districts provides professional development opportunities for K-12 teachers that model arts integration across the curriculum, making a difference in how teachers help their students to learn in, through, and about the arts.

## Center for Dispute Resolution

The Center is a community resource whose mission is to provide training and education in the field of alternative dispute resolution, and mediation services to students, faculty, staff, and the community at large. The center offers materials and information about alternative dispute resolution, a speakers bureau, and customized training and technical assistance in mediation for individuals, schools, government agencies, businesses and nonprofit organizations. The center also sponsors the curriculum-based Program for Young Negotiators with the support of a grant from the Junior League of Springfield. The PYN is a 10-12 week program for middle school youth.

## Missouri Fine Arts Academy

The Academy is a three-week residential program for about 200 of Missouri's artistically talented students who are ready to begin their junior or senior year in high school. The Academy has three primary purposes: To help artistically gifted students achieve their full potential and motivate them to use their abilities in attaining higher goals; to encourage local schools to establish and/or improve programs for artistically gifted youth by providing leadership in curriculum development and teaching strategies; to provide the state with trained teachers and special materials that can help improve education for artistically gifted students. The Academy's curriculum is designed to give participants an opportunity to pursue studies that differ from traditional approaches to arts education. Guest lectures, forums, films, and other events during the Academy reinforce and extend the curriculum.

## Ozarks Studies Institute

The Institute seeks to preserve the heritage of the Ozarks, its culture, environment and history by fostering a comprehensive knowledge of Ozarks' peoples, places, characteristics and dynamics. The Institute promotes a sense of place for residents and visitors alike and serves as an educational resource by collecting existing and discovering new knowledge about the Ozarks and by providing access to that knowledge. The Institute enables the university to focus its programs relating to the Ozarks, serve as a clearinghouse for knowledge of and about the Ozarks, and promote scholarly activities that increase our understanding of the Ozarks. The Institute sponsors a major annual festival, the Ozarks Celebration, as well as speakers, professional conferences and workshops.

## Writers Hall of Fame ${ }^{\circledR}$ of America

The Writers Hall of Fame ${ }^{\circledR}$ of America began in Springfield, Missouri, in 1994, and at the core of its existence is a common passion -- the joy of writing. With grassroots activities such as writing camps, scholarships, contests, and partnerships in education, the Writers Hall of Fame® of America remains true to its goal of encouraging an interest in writers young and old. Each year the Writers Hall of Fame ${ }^{\circledR}$ of America holds an induction ceremony, celebrating the works and lives of those who have made significant contributions to the art of writing. Headquartered in Springfield, Missouri, the Writers Hall of Fame ${ }^{\circledR}$ of America was founded in 1994 to foster an interest in writing among people of all ages. The organization's mission is three-fold: (1) to recognize those who made major contributions to writing (2) to stimulate interest in writing among young people and (3) to promote lifelong writing.

## School of Communication Studies

The School of Communication Studies encompasses the departments of Communication and Media, Journalism \& Film. The heads of these departments serve as co-directors of the school to facilitate a number of joint ventures and activities in which both departments participate

## Faculty (as of March 14, 2008)

Professors: Alan H. Brown, M.F.A.; Dwaine Crigger, M.F.A.; Roman Duszek, M.F.A.; Keith A.Ekstam, M.F.A.; Sharon R. Harper, M.F.A.; Cedomir Kostovic, M.F.A.; Sarah Perkins, M.F.A.; Eric Pervuhkin, M.F.A.; Dianne Strickland, Ph.D.; Bruce West, M.F.A.; Vonda Yarberry, M.F.A.
Associate Professors: Billie Follensbee, Ph.D.; Judith Fowler, M.F.A.; Jerry Hatch, M.F.A.; Kevin Hughes, M.F.A.; Maria MichalczykLillich, M.F.A.; Stan Sante, M.F.A.; Duat Vu, M.F.A.; Gwen Walstrand, M.F.A.; Steve Willis, Ph.D.
Assistant Professors: Marcus Howell M.F.A.; Catherine J. Jolivette, Ph.D.; Sean Lyman, M.F.A.; Rebecca Ruige Xu, M.F.A.
Instructor: Robin Lowe, M.F.A.
Emeritus Professors: Jay H. Adams, M.S.; Bill H. Armstrong, M.F.A.; John Careggio, M.F.A.; Emma Lane Elkins, M.F.A.; Susanne
Ettinger, B.F.A.; Rodney S. Frew, M.F.A.; Tom Kinsey, M.Ed.; David Quick, Ph.D.; Bill Senter, M.A.; Hugh Yorty, M.F.A.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Art and Design, B.S.Ed. and Secondary Education/Art, M.S.Ed.

## Fine Arts Courses

Fine Arts courses are available. Refer to the Bachelor of Arts degree requirements in the Specific Degrees and Requirements section of the catalog for a listing of the courses.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

General Education Requirements/Restrictions: Candidates for a Bachelor of Arts or Bachelor of Fine Arts degree with a major in the Art and Design Department may not use ART 200, 271, 272, 273, or 274 toward their General Education requirements. Candidates for a Bachelor of Science in Education degree with a major in Art and Design are required to take ART 271 or 274 and may count this course toward their General Education requirements.
Waiver of ART 100 Requirement: If an entering freshman feels that his/her art background is strong enough to permit a waiver of ART 100, Two Dimensional Design, application should be made to the Departmental Head. A portfolio will then be submitted, a written examination will be administered, and an interview will be conducted by a faculty committee of three. The waiver examination and an interview is given at 12:00 p.m. on the first day of class each semester. Application forms must be secured from the Art and Design Office prior to the examination date. At that time the student is given further information about the waiver.
Admission Requirements for all Majors: Complete the 12 hours of Foundations courses, ART 100, 101, 115, 215 (only required of majors in Art, Art and Design, and Design); complete any additional admission requirements for selected major (see specific major for listing of additional requirements); submit application for admission to degree program; and receive approval from faculty advisor and Head of the Department of Art and Design.

## Graduate Programs

The following graduate program is available: Secondary Education with an option in Art (Master of Science in Education). Refer to the Graduate Catalog for more information.

## General Information

Facilities and Resources. The Art Annex is the location for many of the studio art classes as well as the foundation art classes. It contains a large workshop for three-dimensional design, as well as extensive studio space. A Macintosh Lab is available on the second floor. Student work is displayed on the first floor of the annex throughout the year.

The Art and Design Complex, a recently removated historic building, is in close proximity to the thriving downtown arts community. It is the new location for extensive studio space for drawing and painting, as well as large workshops for sculpture.

The Art and Design Department has its department offices in the Ellis Fine Arts Building, Room 308. This floor also includes the Visual Resources Collection, a photo critique/lecture room, facilities for the metals/jewelry courses, and a lighted slide viewing booth. On the main (second) floor of Ellis Hall are facilities for ceramics with several kilns and workspaces behind the main building. There is a large lecture room for Art History and Appreciation courses also located on this floor. The fourth floor houses the photographic and printmaking studios.

The ground floor of Hill Hall, adjacent to Ellis Hall on the west, houses the foundry. This facility has two large crucibles and is used by sculpture classes for bronze casting.

The Morris Center (downtown hall) is the home of the Graphic Design, Illustration, and Computer Animation programs. The fifth floor holds two computer labs. Graphic design classes utilize a Mac Lab while a PC Lab is available for computer animation. In addition to the labs, traditional studio areas are available for student work. The Mac Lab is equipped with Power Macintosh G4s running current graphic design software, including Adobe Photoshop, Illustrator, and Pagemaker, InDesign, as well as Macromedia Freehand, Dreamweaver, Fireworks, Flash, and Quark XPress. Flatbed scanners and Zip Drives are available. B\&W Laser, color inkjet, and large-format ENCAD printers are configured to output student work. The animation lab, adjacent to the Mac lab, offers access to PC platform digital imaging and computer animation. Image capture technology is available as well a digital editing suite.

The Duane G. Meyer Library maintains an extensive collection of art and design periodicals as well as books relating to art and design history.

See "Student Activities and Organizations" section of catalog for information regarding the Art and Design Gallery and the Student Exhibition Center.

## Majors

## Art

## Bachelor of Fine Arts

Specific Admission Requirements: In addition to completing Foundations courses students must pass the Candidacy Review for BFA in Art. A selection of work from Foundation and Studio Core areas is to be submitted to a committee of the art studio faculty for review during the first semester of the student's junior year. Student records will be encumbered at sixty hours if the student has not yet filed a degree program. It is the student's responsibility to apply for the review which is held during the fall and spring semesters. ART 499, Senior Exhibition, may not be taken unless the Candidacy Review has been completed.
Transfer students with more than sixty hours completed must apply for candidacy during their first semester.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (75-78 hours)

1. Foundations Courses (12 hours): ART 100(3), 101(3), 115(3), 215(3)
2. Studio Core ( 15 hours) - complete five courses with at least one from each of the three groups below:
a. ART 202(3), 225(3), 242(3)
b. ART 212(3), 223(3), 235(3)
c. ART 210(3), 230(3), 255(3)
3. Art History (15 hours): ART 271(3), 272(3); ART 480(3) or 484(3); ART 273(3) or 274(3), and 3 hours art history elective
4. Studio Emphasis (15-21 hours): a minimum of 15 but no more than 21 upper-division ( 300 level or above) hours in one of the following studio areas:
a. Ceramics: Required: ART 312(3), 313(3-6). Electives: ART 314(3-12), 336(3-9), 399(3-6)
b. Computer Animation: Required: ART 330(3), 430(3-9), 431(3). Electives: ART 399(3-6)
c. Digital Arts: ART 310(3-6), 399(3-6), 410(3-6). Electives: ART 330(3), 430(3-9), 431(3) and DES 345(3)
d. Drawing: Required: ART 315(3-6), 316(3-9). Electives: ART 399(3-6)
e. Metals/Jewelry: Required: ART 323(3-9), 324(3-9). Electives: ART 399(3-6)
f. Painting: Required: ART 325(3-9). Electives: ART 326(3-9), ART 399(3-6), ART 425(3-9)
g. Photography: Electives: ART 354(3-9), 355(3-9), 356(3-9), 357(3-9), 358(3-9), 399(3-6), 407(1-6), 455(3-6)
h. Printmaking: Required: ART 342(3-9). Electives: ART 343(3-9), 399(3-6)
i. Sculpture: Required: ART 335(3-9). Electives: ART 336(3-9), 399(3-6)
5. Senior Exhibition (3 hours): ART 499(3) Presentation of work from areas where the majority of art course work has been taken. This work must evidence the attainment of a level of conceptual and technical maturity judged by a committee of the art studio faculty to meet qualitative standards required for the granting of the BFA in Art.
6. Art and Design Electives (9-15 hours): additional courses in studio, design, art history, art education, or aesthetics (PHI320) outside of the area of emphasis, 9 hours of which must be at or above the 300 level, chosen with approval of advisor, bringing the total number of hours in Art and Design to no fewer than 75. Students with an emphasis in computer animation may use MED 365 towards fulfillment of this requirement.
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Art and Design (Non-Comprehensive)

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (36 hours)

1. Foundations Courses (12 hours): ART 100(3), 101(3), 115(3), 215(3)
2. Art History (9 hours): ART 271(3) or 272(3), and 6 hours of art history electives
3. Studio Emphasis: a minimum of 6 hours in one of the following studio areas: painting, printmaking, photography, sculpture, ceramics, metals/jewelry or digital imaging
4. Art and Design Electives: additional courses in studio, design or art history, chosen with approval of advisor bringing the total number of hours in Art and Design to no fewer than 36
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Art and Design (Comprehensive)

## Bachelor of Science in Education

(Certifiable grades $\mathrm{K}-12$ )
Specific Admission Requirements: In addition to completing Foundations courses students must have a combined GPA (Missouri State and transfer combined) of at least 2.50, GPA in Art and Design of 2.50, " C " or higher in ART 360. Application for admission to the degree program may be made after completion of thirty hours and must be made before sixty hours have been completed or student records will be encumbered. In addition to completing the specific Art and Design requirements, students must also fulfill all the admission requirements as listed under the Teacher Education Program in the Academic Programs and Requirements section of this catalog.
A. General Education Requirements - see "Academic Programs and Requirements" section of the catalog and Specific General Education Requirement: ART 271(3) or 274(3)
B. Major Requirements (60 hours)

1. Foundations Courses (12 hours): ART 100(3), 101(3), 115(3), 215(3)
2. Art History (9 hours): ART 272(3), 273(3), and 480(3) or 484(3)
3. Studio Art (27 hours):
a. ART 212(3), 225(3), 235(3), 242(3) or 243(3), 253(3), 255(3)
b. 3 courses from: ART 210(3), 312(3), 315(3), 323(3), 325(3), 335(3), 342(3), DES 300(3), PHI 320(3); or two courses plus ART 354(3) or 355(3) or 356(3)
c. Art Education (12 hours): ART 360(3), 366(3), 460(3), 466(3)
C. Professional Education courses: ART 401(3), 490 (5-6), 491(5-6); and the Professional Education Required Core and

Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Art History (Non-Comprehensive)

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (39 hours)

1. Core Courses (18 hours): ART 271(3), 272(3), 273(3), 274(3), ART 492(3); and any 100 or 200 level studio course (3)
2. In consultation with an advisor, complete 21 hours in at least four of the following areas of art history:
a. Ancient/Medieval Art: ART 472(3), 474(3)
b. Renaissance/Baroque: ART 475(3), 478(3)
c. Modern/Postmodern: ART 381(3), 479(3), 480(3), 482(3), 484(3)
d. Non-Western Cultures: ART 374(3), 382(3), 385(3), 386(3), 485(3)
e. Diverse Perspectives: ART 377(3), 378(3), 387(3)

With advisor's approval, ART 496(3), Special Topics in Art History, may substitute for a course in one of the areas.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Design

## Bachelor of Fine Arts

Specific Admission Requirements: In addition to completing Foundations courses students must have a GPA of 2.50 or higher in the major and an Missouri State cumulative GPA of at least 2.50 to pass the Advisory Review administered by the Design Program Coordinator in the spring of the freshman year for provisional admission to the program.

In the spring of the sophomore year students must apply for Candidacy Review. A committee of Design faculty will administer this review. A student must submit a portfolio consisting of 12-20 pieces selected from Foundations and Design Core courses including: ART 115 or 215, ART 202, DES 202, 210, 301, 303 and may include additional work chosen with faculty advisement. Students must choose an option at this time: Graphic Design, Illustration, or Graphic Design and Illustration. This is a competitive program-if students are not accepted into the program they may consider repeating courses and/or doing additional work and reapplying for admission the following spring, but acceptance is not guaranteed. Students
must have a GPA of 3.00 or higher in the major and an Missouri State cumulative GPA of at least 2.50 to be admitted to candidacy.
Transfer students choosing the BFA in Design must apply for admission to the program. The application with portfolio and transcript must be made to the Design Program Coordinator in the spring semester for admission to the program in the fall. (Students are not encouraged to apply for spring admission.) The Design Program Coordinator in consultation with the Design faculty will review the application with portfolio and transcript. Students must receive permission from the Design Coordinator before enrolling in any Design course. To be admitted to the Design Program transfer students must have a GPA of 2.50 or higher in the major if transferring 12 hours or less in the major, or a GPA of 3.00 or higher in the major if transferring more than 12 hours in the major. All transfer students must have a combined (Missouri State and transfer) GPA of at least 2.50 to be admitted to the program.
Design Internships (DES 499) for credit may be arranged through the Office of Cooperative Education, and may be used to fulfill art or design electives by design majors. Permission to take an internship for credit must be obtained before the work is done. For more information on how to enroll in DES 499 contact the Design Program Coordinator.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (75-90 hours)

1. Foundations Courses (12 hours): ART 100(3), 101(3), 115(3), 215(3)
2. Design Core (15 hours): ART 202(3), DES 202(3), 210(3), 301(3), 303(3)
3. Art History (15 hours): ART 271(3), 272(3), 377(3), 480(3), 484(3), and ART 273(3) or 274(3) or 382(3)
4. Studio Art (12 hours): ART 225(3), 255(3), 315(3), ART 235(3) or 242(3)
5. Professional Design Practicum (3 hours): DES 490(3)
6. Complete one of the options below
a. Graphic Design (18 hours):
7. DES 330(3), 331(3), 332(3), 340(3), 430(3)
8. Three hours of Design electives from DES 345(3), 440(3), 497(3), or 499(3)
b. Illustration (18 hours):
9. DES 250(3), 350(3), 452(3)
10. Six hours of DES 497(3)-Special Topics in Illustration(may not repeat the same topic)
11. Three hours of electives chosen from:

Photography-ART 354(3), 355(3), 356(3), 357(3), 358(3); Printmaking-ART 242(3)*, 243(3), 342(3), 343(3); Drawing and Painting-ART 315(3)*, 316(3), 325(3), Digital Imaging-ART 310(3), 410(3);Computer Animation-ART 230(3); DesignDES 345(3), 497(3)-may not be same topic 499(3)

* ART 315 and ART 242 cannot be counted both here and toward the Studio Art requirement, however, ART 315 may be repeated.
c. Graphic Design and Illustration (33 hours):

1. Fifteen hours in Graphic Design: DES 330(3), 331(3), 332(3), 340(3), 430(3)
2. Nine hours in illustration: DES 250(3), 350(3), 452(3)
3. Six hours of DES 497(3)-Special Topics in Illustration (may not repeat the same topic)
4. Three hours of design electives: DES 345(3), 440(3), 497(3)- may not repeat topic already taken, DES 499(3)
C. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Electronic Arts (Non-Comprehensive)

## Bachelor of Science

This program is offered in conjunction with the Department of Media, Journalism \& Film.
Admission Requirements: Preadmission Core Courses: complete 9 hours with a GPA of 3.00 or higher from the following Electronic Arts preadmission core courses before applying to the program: ART 110(3) or 100(3); MED 290(3), 365(3); MUS 216(3). Core courses in the student's chosen option must be completed before applying.
Initial Portfolio Review: Portfolio must include a minimum of two and a maximum of three examples of audio, video, multimedia, and/or computer animation work, with at least one example coming from a core course. Students seeking admission to the Electronic Arts program in the area of Computer Animation Studies must include at least one work from ART 230 or ART 330. Specific guidelines are required for portfolios. See advisor or the Electronic Arts Coordinator for details.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (37 hours)

1. Core Courses: ART 110(3) or $100(3), 300(3)$; MUS 216(3); MED 290(3), 365(3); ART 498(4) or MED 498(4)
2. Choose one of the following options ( 18 hours):
a. Audio Studies: See "Department of Media, Journalism \& Film" section of catalog
b. Computer Animation Studies: ART 230(3); MED 465(3); select 12 hours with advisor approval: ART 330(3), 430(3-9), 431(3), 399(3-6)
c. Multimedia Studies: See "Department of Media, Journalism \& Film" section of catalog
d. Video Studies: See "Department of Media, Journalism \& Film" section of catalog
C. Minor Required. NOTE: No more than 6 hours may count for both the major and the minor. Students should seek advisor approval for courses in the minor.
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Minors

## Art

Bachelor of Arts
A. ART 100(3), 101(3), 115(3)
B. Additional 9 hours art and/or design electives should be chosen with advisement to bring the total number of hours in Art and Design to no fewer than 18.

## Art

## Bachelor of Science

A. ART 100(3), 101(3), 115(3)
B. Additional 12 hours art and/or design electives should be chosen with advisement to bring the total number of hours in Art and Design to no fewer than 21.

## Art History

Bachelor of Arts
Bachelor of Fine Arts
A. ART 271(3) or 272(3); and ART 273(3) or 274(3)
B. Additional 12 hours art history electives should be chosen with advisement by an art history faculty member to bring the total number of hours in art history to no fewer than 18. Note: Students may not use both ART 480(3) and ART 484(3) to fulfill the 12 hours of electives.

## Art History

## Bachelor of Science

A. ART 271(3) or 272(3); and ART 273(3) or 274(3)
B. Additional 15 hours art history electives should be chosen with advisement by an art history faculty member to bring the total number of hours in Art and Design to no fewer than 21.

## Art History

Bachelor of Science in Education
(Non-Certifiable)
A. ART 271(3), 272(3), 273(3) and 274(3)
B. Additional 9 hours art history electives should be chosen with advisement by an art history faculty member to bring the total number of hours in Art and Design to no fewer than 21.

## Design

Bachelor of Science
A. ART 100(3), 101(3), 115(3), 202(3), 255(3), DES 300(3)
B. ART 210(3) or DES 210(3)

## Art Courses

ART 098 Topics in Art and Design 1-2, D
A variable content course consisting of lectures and/or studio projects. May not be used to fulfill a major requirement in the Art and Design Department. May be repeated to 6 hours.

## ART 100 Two-Dimensional Design 3(0-6), F,S

Elements and principles of two-dimensional design. Experience with a variety of media and subject matter.
ART 101 Three-Dimensional Design 3(0-6), F,S
Prerequisite: ART 100. Elements and principles of three dimensional design. Experience with a variety of media and subject matter.
ART 110 Two-Dimensional Design for Digital Media 3(0-6), S Elements and principles of two-dimensional design. Computers will be used extensively in this class. Will not count toward the BA in Art or Design, BFA in Art or Design, or the BS Ed in Art and Design.
ART 115 Drawing I 3(0-6), F,S
Basic elements and principles of drawing. A problematic approach to the process of seeing and drawing-through an applied investigation of natural and man-made forms.
ART 200 Art in Context 3(3-0), F,S
General Education Course (Self-Understanding/Humanities Perspective) This course introduces the visual arts in the context of history and culture. It involves analysis of art works and introduces terminology and concepts necessary for understanding art within various cultural matrices. Does not count toward BA or BSED in Art and Design or BFA in Art or Design.
ART 202 Intermediate Design 3(0-6), F,S
Prerequisite: ART 100 and ART 101 and ART 115. A presentation in greater depth of major theories of art and design with emphasis on color theory and systems. Structured studio design problems applying and investigating such theories.
ART 210 Introduction to Digital Arts 3(0-6), F,S
Prerequisite: ART 100 or ART 110; and CIS 101 or CSC 101 or CSC 111. Exploration of digital art forms, focusing on the interrelationship of the digital technology on art and culture. The goal of the course is to weave technical skills into creative vision.

## ART 212 Ceramics I 3(0-6), F,S

An introduction to handbuilding, wheel and firing processes, including raku. Fundamentals of ceramic materials, equipment, and preparation of clay and glazes.

ART 215 Drawing II 3(0-6), F,S
Prerequisite: ART 115. Continuation of drawing fundamentals in greater depth and exploration of additional media.
ART 223 Metals-Jewelry I 3(0-6), F,S
Prerequisite: ART 101. Introduction to non-ferrous metal fabrication processes including piercing, soldering and finishing. Fundamentals of tools, materials, and jewelry concepts.
ART 225 Painting I 3(0-6), F, S
Prerequisite: ART 100 and ART 115 and ART 215. Basic investigation of materials, techniques, and visual concepts important to the process of painting. Emphasis on understanding visual elements through work which includes study from the still-life and model.
ART 226 Watercolor for the Non-Art Major 3(0-6), F,S
To acquaint the student with the essential characteristics of the materials used in watercolor painting and to familiarize the student with the techniques used in applying transparent pigment to various prepared surfaces. This course will not fulfill the requirements for a major or a minor in art.

## ART 230 Computer Animation I 3(0-6), F,S

Prerequisite: ART 100 or ART 110; and CIS 101 or CSC 101 or CSC 111. Exploration of visual expression through the use of sequential images. Experience with a wide range of digital processes.

## ART 235 Sculpture I 3(0-6), F,S

Prerequisite: ART 101. Development of fundamental and personal concepts concerning subject matter as related to sculpture. Experience with a wide range of media and techniques.
ART 242 Printmaking I 3(0-6), F,S
Prerequisite: ART 100 and ART 115 and ART 215. Beginning problems in printmaking.
ART 243 Relief Print 3(0-6), F
Prerequisite: ART 215. An exploration of the relief processes through the mediums of linocut and woodcut.
ART 253 Fibers 3(0-6), F
Prerequisite: ART 100. Introduction to two and threedimensional fiber techniques and structures. Emphasis will be placed on using a variety of techniques in the execution of assigned problems. Experimental use of materials will be encouraged. May be repeated to a total of 9 hours.
ART 255 Photography I 3(0-6), F,S
Prerequisite: ART 100. Basic course in black and white photography. Includes camera controls and darkroom work. Photography as visual expression.

## ART 271 (371) History of Western Art I 3(3-0), F,S

Prerequisite: ENG 110. This course will count toward the Culture and Society/Humanities Perspective component of General Education. A survey of Western art and the cultures that produced it from Prehistory through the Gothic period.
ART 272 (372) History of Western Art II 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the Culture and Society/Humanities Perspective component of General Education. A survey of Western art and the cultures that produced it from the Gothic Period to the Second World War.
ART 273 (383) Survey of the Art of Africa, Oceania, and the Americas 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the Culture and Society/Humanities Perspective component of General Education. A survey of the art and architecture produced by the cultures of Africa, Oceania, and the Americas.
ART 274 (384) Survey of Asian Art 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the Culture and Society/Humanities Perspective component of General Education. A survey of the art objects and the cultures which produced them, primarily those of India, China, and Japan.

ART 300 Fundamentals of Collaboration in Electronic Arts 3(0-6), F,S
Prerequisite: permission of the instructor. Exploration of aesthetic and communication issues involved in producing work in interdisciplinary electronic media.
ART 310 Time-Based Digital Arts 3(0-6), S
Prerequisite: ART 210. This course explores video art, focusing on production and theory with an emphasis on creative expression. Alternative means of moving image can be explored as well. May be repeated to a total of 6 hours.
ART 312 Ceramics II 3(0-6), F,S
Prerequisite: ART 101 and ART 212. Problems of greater complexity involving handbuilt and thrown forms and surface enhancement. Greater exploration of materials and processes including basic glaze chemistry and firing operations.

## ART 313 Ceramics III 3(0-6), F,S

Prerequisite: ART 312. Advanced problems associated with clay form and surface treatment. Evidence of expanded individuality and sensitivity expected. Greater studio and firing responsibilities. May be repeated to a total of 6 hours.
ART 314 Special Topics in Ceramics 3(0-6), D
Prerequisite: ART 212. Specialized studies in ceramics to include subjects in such areas as raku, salt firing, kiln building, glaze formulations, handbuilding, etc. Subject of course to be selected by the instructor. May be repeated to a total of 12 hours when course content changes. Variable Content Course.
ART 315 Drawing III 3(0-6), F,S
Prerequisite: ART 215. Problems of greater visual and conceptual complexity. More emphasis given to development of individual qualities. May be repeated to a total of 6 hours.
ART 316 Life Drawing 3(0-6), F,S
Prerequisite: ART 215. Drawing the human figure with emphasis on anatomy, structure, and form. May be repeated to a total of 9 hours.
ART 323 Jewelry and Metalsmithing 3(0-6), F,S
Prerequisite: ART 223. Further exploration of metal fabrication processes. Introduction to jewelry scale casting and to silversmithing techniques. May be repeated to a total of 9 hours.
ART 324 Jewelry, Metals and Enameling 3(0-6), F,S
Prerequisite: ART 223. Advanced problems in metals. Includes enameling and other metals techniques. Emphasis on individual problem solving. Repeatable to 9 hours.
ART 325 Painting II 3(0-6), F,S
Prerequisite: ART 225. Problems of greater visual and conceptual complexity. More emphasis given to development of individual qualities.
ART 326 Painting with Water-Based Media 3(0-6), F,S
Prerequisite: ART 225. A course which introduces and explores one or more water-based media such as watercolor, gouache, casein and acrylic. Media emphasis to be determined by the instructor. May be repeated to a total of 9 hours.
ART 330 Computer Animation II 3(0-6), S
Prerequisite: ART 230. Further exploration of visual expression in animation. Advanced techniques in the manipulating of forms and surfaces within the digital environment.
ART 335 Sculpture II 3(0-6), F,S
Prerequisite: ART 235. Individual problems and concepts in organizing mass and space utilizing a range of techniques and media, including metal casting and welding, carving, plastics, and fibers. May be repeated to a total of 9 hours.
ART 336 Figure Modeling 3(0-6), F
Prerequisite: ART 100 and ART 101 and ART 215. Modeling the human figure with emphasis on anatomy, structure and form by exploring the usage of clay, wax or plaster. May be repeated to a total of 9 hours.
ART 342 Printmaking II 3(0-6), F,S
Prerequisite: ART 242. Advanced problems in printmaking. May be repeated to a total of 9 hours.

ART 343 Lithography 3(0-6), F
Prerequisite: ART 242. Exploration of stone lithography as an expressive means toward creating hand pulled prints. May be repeated for a total of 9 hours.

## ART 354 Medium Format Photography 3(0-6), F,S

Prerequisite: ART 255. An investigation of technical and aesthetic issues of medium format photography. Emphasis on the development of expressive photographic images. May be repeated to a total of 9 hours.
ART 355 Large Format Photography 3(0-6), F,S
Prerequisite: ART 255. An investigation of technical and aesthetic issues of large format photography. Emphasis on the development of expressive photographic images. May be repeated to a total of 9 hours.
ART 356 Color Photography 3(0-6), F,S
Prerequisite: ART 255. An investigation of technical and aesthetic issues of color photography. Emphasis on the development of expressive photographic images. May be repeated to a total of 9 hours.
ART 357 Special Topics in Photography 3(0-6), D
Prerequisite: ART 355 or ART 356. Alternative photographic processes to broaden the photographic experience. Subject of course to be selected by the instructor. May be repeated to a total of 9 hours when course content changes. Variable Content Course.
ART 358 Studio Photography 3(0-6), S
Prerequisite: ART 354, ART 355. An investigation of technical, aesthetic, and conceptual issues of studio photography with emphasis on the portrait and the still-life. May be repeated to a total of 9 hours.

## ART 359 Digital Photography 3(0-6), F,S

Prerequisite: ART 356. An investigation of technical and aesthetic issues of digital photography including the use of a digital camera, film scanning, software, and digital output. Emphasis on the development of expressive photographic images. May be repeated to a total of 9 hours.
ART 360 Introduction to Art Education 3(2-3), S
Prerequisite: ART 100 and ART 101 and ART 215. Introduction to the field of art education and the role of visual arts in education; survey of issues, theories, and trends; review of content, materials, and approaches through discussion, research, studio experiences, critical writing, observation of classes, and analysis of models for teaching art in elementary and secondary schools.
ART 366 Elementary Art Education 3(2-3), F
Prerequisite: ART 360. Overview of artistic growth of children; survey of philosophies, issues, methods, materials, resources, processes, and strategies for teaching art and integrating it into the school curriculum; unit and lesson planning, assessment, and evaluation. Lecture, discussion, studio, and classroom observations. Credited only for B.S. in Education.
ART 374 Art of India 3(3-0), D
Prerequisite: ART 274. Survey of the major art and architecture monuments of India and the cultural context from which they were produced.
ART 377 History of Graphic and Applied Design 3(3-0), S Prerequisite: ART 271 or ART 272 or ART 274. An historical and critical examination of design from its beginnings to the present with emphasis on communication design in the industrial and post-industrial periods. Will not count as Art History elective for the BFA in Art.
ART 378 Women and Art 3(3-0), D
Prerequisite: ART 271 or ART 272. The course examines women's roles and contributions in the history of art and culture. May be counted toward the Gender Studies minor.

ART 381 (481) The Art of the United States of America 3(3-0), D
Prerequisite: ART 272. The art of the United States from its preRevolutionary days to the present.
ART 382 Survey of Islamic Art 3(3-0), D
Prerequisite: ENG 110. A survey of the art produced in the lands under the influence of the Islamic religion.
ART 385 Art of the Americas 3(3-0), D
Prerequisite: ART 273. A survey of the art and architecture of North America, Mesoamerica, Central America, and South America and the cultures that produced it.
ART 386 Art of Africa 3(3-0), D
Prerequisite: ART 273. A survey of the art and architecture of Africa and the cultures that produced it.
ART 387 (482) History of Photography 3(3-0), D
Prerequisite: ART 272. The development and history of photography as an artistic medium.
ART 399 Individual Instruction 3(0-6), F,S
Prerequisite: senior or postbaccalaureate standing; 12 sequential hours in same studio area and permission of instructor. Independent work on special projects approved by studio advisor. Repeatable to a total of 6 hours in any studio area.
ART 401 (SEC) Teaching of Art 3(2-3), S
Prerequisite: ART 366 and EDC 350; and admitted to teacher education program. Artistic and aesthetic growth of adolescents; survey of philosophies, issues, methods, materials, resources, processes, and strategies for teaching art in secondary schools; observation; unit and lesson planning; microteaching. Credited only on B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take ART 490 or ART 491. May not be taken Pass/Not Pass.

## ART 407 Art Internship 1-3, D

Prerequisite: permission of instructor. Student will complete actual job assignments while working for outside organizations under the supervision of an art faculty member. May be repeated to a total of 6 hours. Graded Pass/Not Pass only.
ART 410 Seminar in Digital Arts 3(0-6), F,S
Prerequisite: ART 310. Advanced research in digital arts, with emphasis on developing personal vision. May be repeated to a total of 9 hours.
ART 425 Painting III 3(0-6), F,S
Prerequisite: ART 325. An advanced-level course utilizing a combination of structured and self-directed approaches. Students will continue to develop formal skills and will be encouraged to explore issues of content and visual aesthetics, while developing an individual point-of-view. Repeatable up to 9 hours.

## ART 430 Computer Animation III 3(0-6), F,S

Prerequisite: ART 330 and permission of the instructor. Priority will be given to those students who have successfully completed the Computer Animation Emphasis Candidacy Review for the BFA in Art or the BS in Electronic Arts. Individual problems in animation and advanced techniques. Emphasis will be placed on the development of a personal, narrative point of view. May be repeated to a total of 9 hours.

## ART 431 (411) Professional Practices in Computer

Animation 3(0-6), F
Prerequisite: ART 430. Lecture, discussion and assignments for students seeking professional careers in computer animation. Presentation skills will be emphasized. Students will be required to write and perform research.
ART 455 Advanced Photography Seminar 3(0-6), F,S
Prerequisite: 12 hours in emphasis and permission of the instructor. Pursuit of advanced photographic projects. Emphasis on development of personal vision. A study of historical and ontemporary critical issues in photography. Must be taken at least once with ART 499. May be repeated to a total of 6 hours.

ART 460 Critical Studies in Art Education 3(2-3), F
Prerequisite: ART 366 and ART 401. Review of theories and issues concerning the study of aesthetics, art history, and art criticism in art education; survey of methods; observation of various models; generation of materials, resources, and strategies for implementation; teaching experiences utilizing strategies.

## ART 466 Art Education Practicum 3(2-3), F

Prerequisite: 30 hours of art and ART 366 and ART 401. Observation and classroom teaching experiences; writing unit and lesson plans; classroom motivation, management, and discipline; evaluation and exhibition of student art work; ordering supplies and equipment.
ART 469 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of " C " or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.
ART 472 Medieval Art 3(3-0), D
Prerequisite: ART 271. Painting, sculpture, and architecture of Europe from the fourth century through the fourteenth century. The course emphasizes the development of a distinctly European art and culture.

## ART 474 Classical Art 3(3-0), D

Prerequisite: ART 271. A survey of the art and architecture of Greece and Rome including the art of Crete and Mycenae.

## ART 475 Art of the Renaissance 3(3-0), D

Prerequisite: ART 272. A survey of painting, sculpture, and architecture in Europe from 1300-1575.

## ART 478 Baroque Art 3(3-0), D

Prerequisite: ART 272. The major figures and developments in art and architecture from Mannerism through the Rococo in Italy and Northern Europe.

## ART 479 19th Century Art 3(3-0), D

Prerequisite: ART 272. The major figures and developments in art and architecture from Neo-Classicism through the end of the century in Europe.
ART 480 Modern Art 3(3-0), F,S
Prerequisite: ART 272. A study of the objects, artists, ideas, and movements which are a part of the modern and late modern tradition from the mid 19th Century through the period following the Second World War.

## ART 483 (376) Modern Architecture and Urban Forms

3(3-0), D
A survey of the historical, social, political, economic and technological forces that have shaped the forms and styles of architecture and cities from the time of the Industrial Revolution to the present.
ART 484 (380) Contemporary Art 3(3-0), D
Prerequisite: ART 272. This course will emphasize the issues raised during the transition to "Post-Modern" culture in the last decades of the 20th Century and the beginning years of the 21st Century. The approach and the assignments will employ theoretical and critical as well as historical thinking.

ART 485 Art of Mesoamerica 3(3-0), D
Prerequisite: ART 273. The art and architecture of Mesoamerica and the cultures that produced it.
ART 490 Supervised Teaching (Secondary Art and Design) 5-6, F,S
Prerequisite: completion of all method courses in Art Education; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches art classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## ART 491 Supervised Teaching (Elementary Art and Design)

 5-6, F,SPrerequisite: ART 490. Student observes then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. Student participates in the program exit exhibition, "Students of Students Show". In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
ART 492 Art History Methodology 3(3-0), D
Prerequisite: 12 hours of art history at the 300- or 400- level. This is a critical study of the various methodologies used in the discipline of art history. This course will prepare students to pursue advanced study in art history.
ART 494 (396) Independent Study in Art History 3(3-0), D Prerequisite: ART 271 and ART 272; and ART 273 or ART 274; and/or permission of instructor. Individual projects and special problems in Art History. May be repeated to a total of 6 hours.
ART 495 Internship in Art History 1-3, D
Prerequisite: permission of instructor. Students will complete various duties as assigned with a variety of art history-related organizations. These areas include local museums, galleries, and/or visual resource-media collections. May be repeated to a total of 6 hours. Graded Pass/Not Pass only.
ART 496 (397) Special Topics in Art History 3(3-0), D
Prerequisite: permission of instructor. The specific topics will change from semester to semester depending upon the interest of students and professors, e.g. German Expressionism, History of Photography, The School of Paris, Cubism and its Progeny, PreColumbian Art in North America. May be repeated to a total of 6 hours.
ART 497 (319) Special Topics in Art and Design 3(0-6), D Prerequisite: ART 100 and ART 101 and permission of instructor. Advanced problems involving the application of art and design fundamentals in either two or three dimensional projects will be explored. May be repeated to a total of 9 hours when course content changes. Variable Content Course.
ART 498 Senior Project in Electronic Arts 2(1-2), F,S
Prerequisite: permission of instructor. Admission to this course is contingent upon successful completion of the Electronic Arts Junior Portfolio review. Under advisement from faculty, students will form production teams consisting of video production, computer animation, and audio production students. Each team will produce a broadcast-quality audio or video project which may assume various forms, such as a music video, a computer animation, or a short dramatic video. This course must be repeated in sequence for a total of four hours. The first two hours will be spent in pre-production preparations for the approved senior project. The second two hours will involve production and post-production of the approved project. If a student drops ART 498 during the second semester, she/he will have to join a new senior project team and repeat the first semester (pre-production phase) for a replacement grade before completing the final two hours of the course.
ART 499 Senior Exhibition 3(2-2), F,S
Prerequisite: senior standing and completion of B.F.A. Candidacy Review and studio advisor's approval. Must be taken concurrently with upper division course in area of emphasis. Presentation of work from area where the majority of art course work has been taken. This work must evidence the attainment of
a level of conceptual and technical maturity judged by a committee of the art studio faculty to meet qualitative standards required for the granting of the B.F.A. degree in art. May not be taken Pass/Not Pass.
ART 590 Art Studio Workshops 2-3, F,S
Focused study in specific studio area, emphasis on upgrading skills and extending understanding of aesthetic and visual qualities. May be repeated to a total of 5 hours. Variable Content Course.
ART 598 Seminar in Art Education 1-3, Su
In-depth study of specific topics and/or interaction with leaders in the fields of aesthetics, art criticism, art history, art making, and art education. May be repeated to a total of 6 hours. Variable Content Course.
ART 600 Historical Perspectives in Art Education 3(3-0), F
A history of ideas in art education and the individuals who have made significant contributions to the field; overview of beliefs, values, and practices and the role of art and art education in society.

## ART 660 Contemporary Issues and Current Trends in Art

 Education 3(3-0), SCritical examination of current issues and theories concerning the teaching of art; analysis of relationships between historical purposes and current practice; interpretation and evaluation of recent research.

## ART 683 Practicum in Art Education and Educational

 Workshops 3(2-3), FPrerequisite: ART 360 and ART 366 and 30 hours of studio art. Observation and classroom teaching experiences; writing unit and lesson plans; classroom motivation, management and discipline; educational seminar workshops; and exhibition of K12 student artworks.
ART 699 Independent Study 3(0-6), F,S
Prerequisite: portfolio review of work in selected studio area. Independent work in one studio area, directed and critiqued by studio advisor. May be repeated to a total of 9 hours.

## Design Courses

DES 202 (302) Graphic Design Systems 3(0-6), F
Prerequisite: ART 100 and ART 101 and ART 215; Missouri State GPA of at least 2.50; and a major GPA of at least 2.50. Abstract and theoretical applications of design systems including grid information, various symmetries, and printed page formats.
DES 210 Introduction to Computer Graphic Design 3(0-6), F Prerequisite: Missouri State GPA of at least 2.50 and a GPA of 2.50 or higher in the major and ART 100 and ART 101 and ART 215; and either CIS 101 or CSC 101 or CSC 111. An introduction to methods of image creation and visual communication via available computer graphic software packages. Emphasis will be placed on the use of the computer as a production tool for graphic designers.
DES 250 Materials and Techniques for Illustration 3(0-6), F Prerequisite: Missouri State GPA of at least 2.50 and a GPA of 3.00 or higher in the major; and ART 100 and ART 101 and ART 215 and admitted to BFA Design. A study of methods and materials used in traditional illustration.
DES 300 Graphics for the Non-Design Major 3(0-6), F,S
Prerequisite: ART 100. An investigation of how basic design principles relate to graphic communication as well as the study of processes used in preparing designs for reproduction. The student will apply this knowledge in a number of assigned design problems. Course will not count toward the BFA degree in Design.
DES 301 Graphic Production 3(0-6), S
Prerequisite: C or better in both DES 202 and DES 210 and concurrent enrollment in either ART 202 or ART 255. The study of materials and mechanical processes required for single, multiple, and four-color print production.
DES 303 Basic Typography 3(0-6), S
Prerequisite: C or better in both DES 202 and DES 210 and concurrent enrollment in either ART 202 or ART 255. Introduction to basic typographic forms and their use in visual communication. The application of design principles to the setting of type. Visual experiments with typographic elements.

DES 330 Communication Design/Methodology 3(0-6), F
Prerequisite: C or better in both DES 301 and DES 303 and admitted to BFA Design degree program. Investigation of the design process and its methodology through different forms of visual communication. Development of students' ability to present visually different ideas or information.
DES 331 Advanced Typography 3(0-6), F
Prerequisite: C or better in both DES 301 and DES 303 and admitted to BFA Design degree program. Application of typography in different fields of visual communication and publication design. Exploration of the relationship between meaning, content, and typographic layout.
DES 332 Image Design 3(0-6), S
Prerequisite: either ART 315 or ART 225 (or concurrent enrollment in ART 315 or ART 225) and C or better in both DES 330 and DES 331. Production of graphic images in relation to written information and/or specific subjects, ideas or messages.
DES 340 Web Design for Design Majors 3(0-6), S
Prerequisite: DES 330. Basic knowledge of web design using HTML, including information architecture and image optimization for the web.

## DES 345 Basic New Media Design 3(0-6), D

Prerequisite: DES 210 or ART 210. Course will focus on basic knowledge of new media design and production. The course covers interactive interface design.
DES 350 Illustration 3(0-6), S
Prerequisite: ART 315 (or concurrent enrollment in ART 315) and C or better in DES 250 and admitted to BFA Design degree program. The study of various approaches and techniques of illustration for print and publication, including an introduction to digital illustration.
DES 430 Advanced Graphics 3(0-6), F
Prerequisite: ART 377; and either ART 225 or ART 315 (or concurrent enrollment in ART 225 or ART 315) and C or better in DES 332. The completion of advanced projects in graphic communication, including corporate and product identity, public service and editorial design.
DES 440 Advanced Web Design for Design Majors 3(0-6), F Prerequisite: DES 340. Advanced skills in web design particularly focusing on interactive flash websites with multimedia content.
DES 452 Intermediate Illustration 3(0-6), F
Prerequisite: ART 377 and ART 225 (or concurrent enrollment in ART 225) and C or better in DES 350. The study of illustration as a communicative tool. Students will be assigned problems using various media.
DES 490 Professional Design Practicum 3(0-6), S
Prerequisite: C or better in either DES 430 or DES 452. A design workshop for the development and production of materials for portfolio. Preparation of a Final Project containing design work for a non-profit organization or a selected design issue, a written thesis related to it and public presentation of this project.
DES 497 Special Topics in Design 3(0-6), S
Prerequisite: Missouri State GPA of at least 2.50 and a GPA of 3.00 or higher in the major and admitted to Art or Design degree program and permission of the instructor. The specific topics will change from term to term depending upon the interest of students and professors, e.g. Scientific Illustration, Comic Book Illustration, Art Direction, Book Arts, History of the Book, Letterpress Printing. May be repeated to a total of 9 hours. Variable Content Course
DES 499 (407) Design Internship 1-3, D
Prerequisite: Missouri State cumulative GPA of at least 2.50 and a GPA of 3.00 or higher in the major and admitted to Design degree program and permission of Design Program Coordinator. Student will complete actual job assignments for outside organizations under the supervision of a design faculty member. May be repeated to a total of 6 hours. Graded Pass/Not Pass only.

## Department of Communication

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Web Site: http://communication.missouristate.edu
Department Head: Associate Professor Kelly McNeilis, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Charlene A. Berquist, Ph.D.; John S. Bourhis, Ph.D.; Randy K. Dillon, Ph.D.; Gloria J. Galanes, Ph.D.; Janis L. King, Ph.D. Associate Professors: Isabelle Bauman, Ph.D; Samuel C. Dyer, Ph.D.; Kelly McNeilis, Ph.D.
Assistant Professors: Heather A. Carmack, Ph.D.; Elizabeth Dudash, Ph.D.; Eric Morris, Ph.D.; Susan Waters, Ph.D.
Instructors: Lynn Borich, M.A.; Allison Coltharp, M.A.; Deborah Craig, M.A.; Sandra House, Ed.D.; Jerri Lynn Kyle, M.A.; Robyn Rowe, M.A.; Heather Walters, J.D
Emeritus Professors: R. Richard Ellis, M.A.; Herbert W. Jackson, Ph.D.; Russell M. Keeling, Ph.D.; John I. Sisco, Ph.D.; Holt V. Spicer, Ph.D.; Richard L. Stovall, Ph.D.; Ralph R. Smith, Ph.D.; Donal J. Stanton, Ph.D.

Studies may apply for early admission into the Master of Arts degree in Communication during the second semester of their junior year. Once acceptance for early admission, students will be able to take up to 10 credit hours at the 500- and 600- that apply to both their undergraduate and graduate programs (Mixed Credit). Students must enroll in COM 601 during the fall semester of their senior year as part of this program. See the Graduate Catalog or further information.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

University Certificate (graduate): A graduate level certificate in Conflict and Dispute Resolution is available. Refer to the Graduate Catalog for more information.

## Majors

## Communication (Non-Comprehensive)

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog Specific General Education Requirements: COM 115(3), MED 120(3)
B. Major Requirements (33 hours)

1. Theory and Method Core (9 hours): COM 209(3), 210(3), 350(3)
2. Communication Practices Core (12 hours): COM 205(3), 315(3); 322(3) or 328(3); 325(3) or 326(3). (One course may not be used to satisfy both the Communication Practices Core and Option Requirements.)
3. Program Assessment (0 hours): COM 499(0)
4. Choose one of the following options:
a. Communication Studies (12 hours): Select 12 hours of electives chosen from: COM 307(3), 309(3); 322(3) or 328(3); 325(3) or 326(3); 332(3), 336(3), 360(3), 397(3)*, 405(3), 495(3), 505(3), 506(3), 550(3), 566(3), 597(3)*; MED 580(3)
b. Health Communication (12 hours): COM 405(3), 505(3); 6 additional hours chosen from: COM 309(3); 325(3) or 326(3); 390(3), 397(3)*, 495(3), 513(3), 597(3)*
c. Intercultural Communication and Diversity (12 hours): COM 360(3), 512(3); 6 additional hours

Accelerated Master of Arts degree in Communication: Eligible undergraduate majors in the School of Communication
chosen from: COM 307(3), 390(3), 397(3)*, 405(3), 495(3), 513(3), 566(3), 597(3)*
d. Interpersonal Communication (12 hours): COM 332(3), 405(3), 506(3); 3 additional hours chosen from: COM 307(3), 360(3), 390(3), 495(3), 511(3), 513(3), 521(3)
e. Organizational Communication (12 hours): COM 332(3), 336(3), 436(3); 3 additional hours chosen from: COM 397(3)*, 495(3), 511(3), 512(3), 513(3), 521(3), 597(3)*
f. Rhetoric (12 hours): COM 322(3) or 328(3); 397(3)* or 597(3)*; 566(3); 3 additional hours chosen from: COM 397(3)*, 495(3), 513(3), 550(3), 597(3)* *With advisor approval. No more than 3 total hours of COM 397 or 597 may be counted toward the 30 hours required.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Communication (Non-Comprehensive)

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog Specific General Education Requirements: COM 115(3), MED 120(3)
B. Major Requirements (33 hours)

1. Theory and Method Core (9 hours): COM 209(3), 210(3), 350(3)
2. Communication Practices Core (12 hours): COM 205(3), 315(3); 322(3) or 328(3); 325(3) or 326(3). (One course may not be used to satisfy both the Communication Practices Core and Option Requirements.)
3. Program Assessment (0 hours): COM 499(0)
4. Choose one of the following options:
a. Communication Studies (12 hours): Select 12 hours of electives chosen from: COM 307(3), 309(3); 322(3) or 328(3); 325(3) or 326(3); 332(3), 336(3), 360(3), 397(3)*, 405(3), 495(3), 505(3), 506(3), 550(3), 566(3), 597(3)*; MED 580(3)
b. Health Communication (12 hours): COM 405(3), 505(3); 6 additional hours chosen from: COM 309(3); 325(3) or 326(3); 390(3), 397(3)*, 495(3), 513(3), 597(3)*
c. Intercultural Communication and Diversity (12 hours): COM 360(3), 512(3); 6 additional hours chosen from: COM 307(3), 390(3), 397(3)*, 405(3), 495(3), 513(3), 566(3), 597(3)*
d. Interpersonal Communication (12 hours): COM 332(3), 405(3), 506(3); 3 additional hours chosen from: COM 307(3), 360(3), 390(3), 495(3), 511(3), 513(3), 521(3)
e. Organizational Communication (12 hours): COM 332(3), 336(3), 436(3); 3 additional hours chosen from: COM 397(3)*, 495(3), 511(3), 512(3), 513(3), 521(3), 597(3)*
f. Rhetoric (12 hours): COM 322(3) or 328(3); 397(3)* or 597(3)*; 566(3); 3 additional hours chosen from: COM 397(3)*, 495(3), 513(3), 550(3), 597(3)* *With advisor approval. No more than 3 total hours of COM 397 or 597 may be counted toward the 30 hours required.
C. Minor Required
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Public Relations (Non-Comprehensive)

## Bachelor of Science

This major is designed for students who wish to enter public relations, employee relations, and other related fields.
Additional Admission Requirements: Applicants must submit a letter grade for COM 115(3), COM 209(3), MED 120(3) and JRN 270(3). A grade point average of 2.50 or higher must be achieved across these 12 hours.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog Specific General Education Requirements: COM 115(3), MED 120(3)
B. Major Requirements (48 hours)

1. Departmental Core (3 hours): COM 209(3)
2. Public Relations Core: COM 210(3), 309(3), 336(3), 379(3), 439(3), 449(3), 509(3); and 3 additional hours from COM 495(3) or 550(3) or 509(3)
3. Publishing Design and Technologies: 6 hours from JRN 378(3), 477(3), MED 365(3), 390(3), CIS 195(3), ENG 373(3)
4. Relational Communication: 3 hours from COM 205(3) or other appropriate COM course selected in consultation with advisor
5. Advocacy and Rhetoric: COM 350(3) and 3 hours from COM 315(3) or 322(3) or 328(3)
6. Writing: JRN 270(3); and ENG 321(3) or JRN 370(3) or JRN 374(3)
7. COM 499(0)
C. Minor Required
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Socio-Political Communication (Comprehensive)

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog Specific General Education Requirements: COM 115(3), MED 120(3)
B. Major Requirements (48 hours)

1. Departmental Core (3 hours): COM 209(3)
2. COM 210(3), 315(3), 322(3), 328(3), 332(3), 350(3), 379(3), 550(3), JRN 270(3), MED 454(3), 580(3)
3. 12 hours with advisor approval from: COM 360(3), 495(3), 566(3), 597(3)*, JRN 407(3), MED 365(3), PLS 316(3), SOC 152(3)
4. COM 499(0)
*All special topics courses require advisor approval. No more than 6 hours of special topics may be credited toward the major.
C. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Speech and Theatre Education

Bachelor of Science in Education
(Certifiable grades 9-12)
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (44 hours)

Students interested in teaching speech and theatre at the secondary level may choose one of two options: One option emphasizes communication (see below) and the other emphasizes theatre (see Department of Theatre and Dance). Both options meet state certification requirements for Speech and Theatre Education.

1. Core: COM 115(3), 322(3), 532(3), 534(3), 536(2); THE 123(3), 130(3), 150(2), 151(1), 310(3), 430(3)
2. Communication Option:
a. COM 205(3), 209(3)
b. 6 hours of electives from the following: COM 307(3), 320(3), 321(3), 328(3), 332(3), 336(3), 350(3), 405(3), 512(3); THE 505(3), 506(3), 510(3), 515(3), 530(3), 541(3), 542(3)
C. Professional Education courses: COM 417(3), COM 490 (6), COM 491(6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Minors

## Communication

## Bachelor of Arts

## Bachelor of Science

A. COM 209(3)
B. 12 hours of COM elective courses chosen with approval of department head or delegate ( 6 hours of which must be chosen from courses numbered 300 or higher) to bring total hours in minor to at least 15 hours.

## University Certificate (undergraduate) <br> Conflict and Dispute Resolution

The intent of the undergraduate certificate in Conflict and Dispute Resolution is to provide concentrated training in conflict processes that can be applied to a variety of degree and professional areas. Students completing this program will have a better understanding of the dynamics of conflict and the skills to effectively negotiate conflict in a wide range of settings.
Entrance Criteria: To be admitted students must have 60 credit hours, have a 3.00 GPA , and submit a personal statement explaining their reasons for seeking the certificate and how the program will meet their professional goals. Meeting the minimum application requirements does not guarantee admission to the certificate.

## Requirements:

A. Complete the following 3 courses: COM 205(3), 511(3), 521(3)
B. Complete 1 credit hour of internship experience that directly relates to conflict and its application in professional settings. Students must have completed COM 511 and COM 521 or 6 credit hours of equivalent conflict courses before enrolling in the internship. In most instances, certificate students will enroll in COM 495, Communication Internship, to fulfill the internship requirement. Other internship courses may be substituted with approval of the certificate advisor.
C. Complete 6 hours of elective credits. The intent of these electives is to allow students to focus on conflict processes that are specific to their professional interest area. Courses in
the 6 hour elective requirement allow a more discipline specific focus than is found in the core and may include COM 501, Special Topics in Conflict, or other courses selected in consultation with the certificate advisor.

## Communication Courses

## COM 100 Introduction to Majors in Communication

## 1(1-0), F,S

This course is intended for new or prospective Communication majors and minors. The course informs students about programs of study in Communication and assists students in making decisions regarding degree programs and career plans. This is an elective course that will not count towards major or minor requirements. Graded Pass/Not Pass only.
COM 115 Fundamentals of Public Speaking 3(3-0), F,S
This course will count toward the Basic Required Courses component of General Education. Instruction and practice in researching, composing, and delivering formal and informal speeches in a variety of public contexts. Representative topics include: ethics in public speaking; listening; library research; outlining; delivery; writing in an oral style; evaluation of public address; and analyzing and adapting to audiences. The course emphasizes informative and persuasive speaking.
COM 120 Fundamentals of Debate 3(3-0), F,S
A survey of fundamental principles of debate, including research techniques, argument invention and construction, refutation, and strategy. This course is taught in relationship to current debate topics, and is not limited to participants on the debate team. May be repeated to a total of 12 hours. Variable content course.
COM 205 Interpersonal Communication Theory and Skills 3(3-0), F,S
Theory and practice in the principles and skills of interpersonal communication within a variety of contexts. Representative topics include: perception; self-concept development; verbal and nonverbal communication; effective listening techniques; conflict resolution; and sensitivity to cultural and gender differences.
COM 209 Survey of Communication Theory 3(3-0), F,S
A survey of selected theoretical approaches to understanding mediated and non-mediated human communication.
COM 210 Communication Research Methods 3(3-0), F,S
A survey of the quantitative, qualitative, and rhetorical methods most commonly used for research in communication. Topics include the nature of the research process; research ethics; academic vs. applied research; evaluating research; and a discussion of specific research methods such as experimental design, statistical interpretation, survey research, individual and group interviewing, sampling and polling, content analysis, ethnography, qualitative analysis techniques, and rhetorical analysis.
COM 300 Careers in Communication 1(1-0), D
Prerequisite: COM 115 and COM 209 and MED 120. This course assists Communication students to assess their abilities and qualifications, to research professional opportunities, and to prepare for job searching and career planning.
COM 305 Service Learning in Communication 1, F,S
Prerequisite: 30 hours and concurrent registration in a communication course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in communication to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from
the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning credit may count toward graduation.
COM 307 Gender and Communication 3(3-0), D
This course examines theory and research on gender and communication. Its purpose is to help students explore how gender and communication are interrelated, how these concepts intertwine with other aspects of our identities, and how these factors play out in their own lives.
COM 309 (409) Principles of Public Relations 3(3-0), F,S
Prerequisite: COM 115 and COM 209 and MED 120. Study of the development, planning, and implementation of communication programs and campaigns. Emphasis on the professional practices and ethical standards important to effective communication within organizations, and between organizations and their publics.
COM 315 Public Speaking II 3(3-0), F,S
Prerequisite: COM 115. Study and practice in speech research, composition and presentation. Emphasis is placed on speeches for business and the professions.
COM 320 Principles of Advanced Debate 3(3-0), F,S
A survey of principles of debate, including counterplans, criticism, deep refutation, and other advanced strategies. This course is taught in relationship to current debate topics, and is not limited to participants on the debate team. May be repeated to a total of 12 hours. Variable content course.
COM 321 Inter-Collegiate Debating 1-3, F,S
Open only to those chosen to debate as University representatives. May be repeated to a total of 12 hours.
COM 322 Introduction to Argumentation 3(3-0), F,S
Prerequisite: COM 115. Fundamental theories of argument. This course will meet the secondary teaching certification requirements for a minimum of 2 semester hours in debate.
COM 325 Nonverbal Communication 3(3-0), F
This course examines the methods of research in nonverbal communication, the types or subcodes of nonverbal behaviors, and the application of nonverbal behaviors in social situations.
COM 326 Effective Listening 3(3-0), S
Prerequisite: COM 115 and COM 209 and MED 120. The purpose of this course is to prepare the student to understand listening attitudes and behavior and to build a program for improvement in listening skills through application of listening theory to practical situations.
COM 328 Persuasion 3(3-0), F,S
Prerequisite: COM 115 and COM 209 and COM 210 and MED 120. Modern theories of persuasion with some evaluation of specific case studies.
COM 331 Employment Interviewing 1(1-0), D
Students will examine the employment interviewing process as an instance of applied persuasion from the perspective of the job applicant. Topics include: anticipating employer questions, types of commonly asked questions, asking questions during the close, nonverbal elements of persuasive interviewing, the structure of the selection interview, creating positive first impressions, and writing thank you letters after the interview.
COM 332 Small Group Communication 3(3-0), F,S
Prerequisite: COM 115 and COM 209 and COM 210 and MED 120; Communication majors/minors must be admitted to degree program. Basic theory and techniques of oral interaction in group activities.
COM 336 Communication in Organizations 3(3-0), F,S
Prerequisite: COM 115 and COM 209 and COM 210 and MED 120; Communication majors/minors must be admitted to degree program. Analysis of communication processes as they occur within organizations. Students study both the effects of the organizational context on communication as well as the role of communication in shaping organizational life and effectiveness.

COM 350 The Rhetorical Tradition and Contemporary Applications 3(3-0), F,S
Prerequisite: COM 115 and COM 209 and MED 120; Communication majors/minors must be admitted to degree program. A survey of rhetorical theory from the classical period until present. The relevance of the rhetorical tradition to contemporary communication theory and practice is stressed.
COM 360 Introduction to Intercultural Communication 3(3-0), F,S
Prerequisite: COM 115 and COM 209 and MED 120; Communication majors/minors must be admitted to degree program. This course investigates the nature of communication between people from different cultures and nations.
COM 379 (JRN) Writing for Public Relations 3(3-0), F,S
Prerequisite: JRN 270. Study and preparation of copy for press releases, news letters, brochures, annual reports, and other written public relations communications.
COM 390 Communication and Aging 3(3-0), D
Communication theories as they apply to the aging process. Examination of the effects of communication on the self-esteem, self-perception, well-being, and quality of life of the elderly. Study of communication between the elderly, the elderly and the young, and the elderly and their caregivers in a variety of contexts, including in one-on-one, family, and mediated situations.
COM 397 Topics in Communication 1-3, D
Prerequisite: COM 115 and COM 209 and MED 120. A course covering a single topic within the field of Communication; subject will vary according to student demand and faculty availability. Examples include Conflict and Conflict Management, and Gender Differences. May be repeated up to a total of 6 hours with permission of department. Variable Content Course.
COM 405 Interpersonal Communication 3(3-0), F
Prerequisite: COM 115 and COM 209 and COM 210 and MED 120; Communication major/minors must be admitted to degree program. A survey of contemporary interpersonal communication theories and issues within a variety of contexts.
COM 417 (SEC) Teaching of Speech and Theatre 3(3-0), F
Prerequisite: EDC 350, SPE 340, IMT 365, 12 hours in communication and 12 hours in theatre. Scope and objectives of the speech and theatre program in secondary schools; organization and administration of curricular and co-curricular programs; general instruction methodology. Completion of Checkpoint II for the Professional Portfolio is a component of this course. This course is recommended to be completed the fall semester before student teaching. Credited only on B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take COM 490 or COM 491. May not be taken Pass/Not Pass. Identical with THE 417. Cannot receive credit for both COM 417 and THE 417.
COM 436 Communication and Leadership 3(3-0), S
Prerequisite: COM 115 and COM 209 and COM 210 and MED 120; Communication majors/minors must be admitted to degree program. In-depth study of the relationship between communication and leadership within organizations and the development of specific communication competencies associated with effective leadership.
COM 439 Techniques and Cases in Public Relations 3(3-0), F,S
Prerequisite: COM 210 and COM 309 and COM 336; Communication majors/minors must be admitted to degree program. Communication theories and techniques of message preparation as applied to the function of organizational promotion.

## COM 449 Communication Programs and Issues

## Management 3(3-0), F,S

Prerequisite: COM 210 and COM 336 and COM 439; Communication majors/minors must be admitted to degree program. Analysis and practice in strategic communication program planning and management, including techniques relevant to effective crisis communication and issues management.
COM 490 Supervised Teaching (Secondary Speech and

## Theatre) 6, F,S

Prerequisite: COM 417; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches speech and theatre classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. May not receive credit for both COM 490 and THE 490. Supplemental course fee.

## COM 491 Supervised Teaching (Secondary Speech and

Theatre) 6, F,S
Prerequisite: Concurrent enrollment in COM 490. Student observes then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. May not receive credit for both COM 491 and THE 491. Supplemental course fee.
COM 493 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.
COM 494 Conflict Capstone 1(1-0), D
Prerequisite: COM 205 and COM 511 and COM 521; and admission to the certificate program in Conflict and Dispute Resolution; and at least one certificate elective course. This course allows students an applied opportunity to integrate theoretical material on conflict and dispute resolution with information on a variety of contexts in which conflict occurs.

## COM 495 Communication Internship 1-6, F,S

Prerequisite: Program of study in Communication major or minor or Undergraduate Certificate in Conflict and Dispute Resolution; admitted to degree program; and permission of Internship Coordinator. Supervised pre-professional field experience related to communication studies. Meeting minimum prerequisite requirements does not guarantee internship placement. May be repeated to a maximum of 6 hours with permission of Internship Coordinator. No more than three hours may be applied to a Communication minor. No more than one
hour may be applied to the Undergraduate Certificate in Conflict and Dispute Resolution.
COM 496 Readings in Communication and Persuasion

## 2-3, F,S

Prerequisite: COM 115 and COM 209 and MED 120 and permission of instructor; Communication majors/minors must be admitted to degree program. Supervised independent study exploring in-depth selected areas. Selected readings controlled by conferences, progress reports and term papers. May be repeated to a total of 6 hours.

## COM 499 Program Assessment 0(0-0), D

Prerequisite: permission of department head. Required assessment of programs for all communication majors. Must be taken during the last semester of graduation or of residence. Assessment activities include submission of a cumulative academic portfolio and may include other elements such as exit interviews, surveys, or examinations. The focus is on communication program development, rather than on individual student evaluation. Graded Pass/Not Pass only.

## COM 500 Service Learning in Communication Graduate

## Study 1, F,S

Prerequisite: permission of instructor and concurrent registration for graduate credit in a communication, media, or journalism course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in communications to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than 1 hour of service learning credit may count toward a masters degree.
COM 505 Health Communication 3(3-0), D
Examination of communication theory in the health care context. Emphasis will be on communication effectiveness in health care professional/client relationships, in addition to message practices in small group, organizational, and mediated health campaign settings.
COM 506 Family Communication 3(3-0), D
This course is intended to provide students with an in-depth examination of communication as it functions in family systems.
COM 509 Proseminar in Public Relations 3(3-0), D
Prerequisite: permission of instructor. Readings and applications in chosen areas of professional communication practice. May be repeated once for credit. Variable Content Course.
COM 511 Conflict and Communication 3(3-0), F
Equips students to understand the dynamics of interpersonal conflict and its resolution in a variety of community settings. Students will learn to analyze their own conflict styles and to develop self-regulation strategies for collaborative outcomes. The course covers conflict theory and research and applies these ideas to current community and organizational settings and diverse populations. Lectures/discussions by scholars, community leaders, and/or agency personnel who deal with conflict as well as simulations of conflict situations will be provided.
COM 512 Communication and Diversity in the Workplace 3(3-0), D
Exploration of current theory and research regarding communication and diversity in the workplace. Study of practical applications for the assessment and training of communication skills relative to culture, race, sex, age, disability, sexual orientation and other diversity issues.

Emphasis is placed on improving understanding of communication similarities and differences among diverse population groups. Includes readings, class discussion, observation, and/or class projects about assessment and training in communication skills in a diverse workplace.
COM 513 Ethical Issues in Communication 3(3-0), D
Ethical theories and justification models are studied and then related to ethical decision making in a variety of communication contexts, including interpersonal communication, group communication, organizational communication, and public
communication. The course will examine the components of good ethical decision making in communication, as well as obstacles that can stand in the way of responsible choices.

## COM 521 Communication, Mediation, and Negotiation

 3(3-0), SExplores the communicative foundation for understanding the processes of mediation and negotiation as methods for resolving conflict, with an emphasis on interpersonal and organizational conflict. The course covers theories and concepts pertaining to mediation and negotiation, particularly alternative dispute resolution, and provides students the opportunity to apply concepts through a variety of experiential activities.

## COM 532 Teaching Debate 3(3-0), F

Prerequisite: COM 322 or permission. This course prepares the student to teach various forms of debate in a high school setting. It will explore all major forms of high school debate, including CX Policy Debate, L/D Debate, parliamentary, and Public Forum debate.
COM 534 Teaching Individual Events 3(3-0), S
Prerequisite: THE 310 or permission. This course prepares the student to teach various individual events common in a high school setting. It will explore all major high school individual events, including Foreign and Domestic Extemporaneous Speaking, Original Oratory, Poetry, Prose, Dramatic Interpretation, Humorous Interpretation, Radio Speaking, Storytelling, and Student Congress.
COM 536 (510) Directing Forensics 2(2-0), D
Prerequisite: COM 532 and COM 534 or permission of instructor. Problems in coaching and conducting forensic contests.
COM 550 Political Communication 3(3-0), F
Prerequisite: COM 115 and COM 209 and MED 120, Communication majors/minors must be admitted to degree program. Communication majors must complete COM 210. Examination of the communication process in modern political campaigns. Emphasis is placed on the role of communication strategies and tactics in political organization, message formation, fund raising, and mass media usage.
COM 566 Social Movement Communication 3(3-0), S
Prerequisite: COM 115 and COM 209 and MED 120; Communication majors/minors must be admitted to degree program. Examination of social movement communication with emphasis on functionalist, dramatistic, and symbolic convergence theories. Study of movements' use of communication to generate discontent, mobilize and coordinate support, defend themselves and attack opponents, and negotiate with external groups. Critical analysis of collective actions such as student, civil rights, identity, labor, religious, feminist, lesbian/gay, and utopian movements.

## COM 597 Studies in Communication Theory and Practice

## 3(3-0), D

Prerequisite: COM 115 and COM 209 and MED 120. In-depth examination of a specific communication topic. May vary from semester to semester and, with permission of the department, may be repeated to a total of 12 hours. Variable Content Course. COM 601 Introduction to Graduate Studies 1(1-0), F Introduction to graduate study in communication. Topics include an overview of the field, introduction to relevant journals,
library skills, professional associations, planning a program of study, and how to satisfy the research requirement.
COM 602 Theory and Research in Communication 3(3-0), F Survey of communication theory, models, and research. Topics include perception, construction of meaning, language and symbol systems, interpersonal discourse, relationships, small group interaction, and organizational communication.
COM 606 Rhetorical Theory 3(3-0), F
The study of rhetorical theories from the pre-Socratic period to the contemporary period.

## COM 610 Contemporary Communication Education

## 3(2-2), F,S

Examination of current practices and trends in Communication Education. Graduate teaching assistants in communication are required to take COM 610 during the first semester of the assistantship. COM 610 is only open to graduate teaching assistants in the Department of Communication.
COM 612 Quantitative Analysis in Communication

## Research 3(3-0), D

Quantitative research designs and statistical tools used in human communication research. Topics include descriptive and inferential statistics, validity and reliability, hypothesis testing, and analysis and interpretation of computer assisted research. Students may design and carry out individual research projects.
COM 613 Media Resources for Organizations 3(3-0), D
This course is designed to provide students with an opportunity to explore the interface of profit and non-profit organizations with television, radio, newspapers and the internet to enhance organizational effectiveness. The course is project based focusing on developing specific media resources to meet strategic organizational communication goals.

## COM 614 Qualitative Analysis in Communication Research

 3(3-0), SQualitative approaches to studying human communication. Topics include in-depth interviewing, survey methods, observation and coding techniques in structured and naturalistic settings, and interpretive data analysis. Students may be required to design and complete research.
COM 616 Rhetorical Analysis in Communication Research 3(3-0), D
Prerequisite: COM 606. The investigation and evaluation of rhetorical acts and artifacts for the purpose of understanding rhetorical processes. Students will survey methods of rhetorical analysis and practice critical analysis of artifacts, events, and/or acts.

## COM 618 Applied Communication Research Methods

3(3-0), D
Prerequisite: permission of instructor. In-depth examination of a specific applied communication research methodology including: survey research, media criticism, communication audits, in-depth interviewing, and focus group interviewing. Topic will vary semester to semester. May be repeated but only 3 hours will count toward the degree.
COM 622 Argumentation as Communication 3(3-0), D
Argumentation as related to decision making, conflict resolution and negotiation in business, industry, government, and education.

## COM 624 Theories of Interpersonal Communication

## 3(3-0), D

Topics include theories, concepts, models of interpersonal communication, interpersonal discourse, relationships, resolving conflicts, verbal message analysis, interpreting nonverbal

## message.

## COM 632 Theories and Concepts of Small Group

Communication 3(3-0), D
Survey of theories and concepts related to communication in small groups. Topics include group development, roles, norms, leadership, cohesiveness, decision making, conflict, interaction
analysis, and research approaches to small group communication.
COM 636 (638) Concepts and Analysis of Communication in Organizations 3(3-0), D
Advanced study of communication in organizations. Application of traditional and contemporary theories of communication and organizations in current research and practice. Particular attention is given to the symbolic nature of organizing and to the analysis of organizational culture.

## COM 639 Concepts and Analysis of Public Relations

3(3-0), D
Prerequisite: COM 309. Examination of concepts which underlie practices in public relations. Analysis of current practices and issues important in public relations for corporations, not-forprofit organizations. government agencies, and educational institutions.
COM 695 Communication Internship 1-6, F,S
Prerequisite: 12 graduate credit hours in Communication, permission of department. Independent projects in the various areas of communication. May be repeated to a maximum of 6 hours with permission of the department.

COM 696 Independent Study 1-4, F,S
Prerequisite: permission of advisor. Study may be reading project or a practical application of theories. May be repeated to a maximum of 4 hours.
COM 697 Seminar: Communication Theory 3(3-0), D
Special topics in history, theory and criticism of communication. Topic may vary from semester to semester. With permission, may be repeated for a maximum of 6 hours.
COM 699 Master's Thesis 1-6, F,S
Prerequisite: completion of 9 graduate credit hours in communication, permission of the Director of Graduate Studies and admission to the thesis option. In addition, the student must complete 3 graduate hours in research methods or be concurrently enrolled in one of the following courses: COM 612, COM 614, COM 616, or COM 618. Independent research and study connected with preparation of thesis.

Department of English
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## Faculty (as of March 14, 2008)

Distinguished Professor: Joel Chaston, Ph.D.
Professors: James Baumlin, Ph.D.; Mary F. (Tita) Baumlin, Ph.D.; Christina Biava, Ph.D.; William Burling, Ph.D.; J. Clark Closser, Ph.D.; Michael Ellis, Ph.D.; Jane Hoogestraat, Ph.D.; Judith John, Ph.D.; Etta M. Madden, Ph.D.; Adele S. Newson-Horst, Ph.D.; Yili Shi, Ph.D.; Mark Trevor Smith, Ph.D.; Kristene S. Sutliff, Ph.D.; Margaret Weaver, Ph.D.
Associate Professors: Marcus Cafagña, M.F.A.; Rachel Gholson, Ph.D.; Marianthe Karanikas, Ph.D.; Linda Moser, Ph.D.; Jean Stringam, Ph.D.;
Assistant Professors: Lanette Cadle, Ph.D.; Matthew Calihman, Ph.D.; Keri Franklin-Matkowski, M.A.; Lyn Gattis, Ph.D.; Tim Hadley, Ph.D.; Brian Shawver, M.F.A.
Instructors: Magdelana Berry, M.A.; Mara Cohen-loannides, M.A.; Tracy Dalton, M.A.; Lori Feyh, M.A.; Carolyn Hembree, MS.Ed.; Virginia Hendrickson, M.A.; Earl G. Holmer, M.A.; Richard L. Neumann, Ph.D.; Angelia M. Northrip-Rivera, M.A.; Michael Stowe, M.A.; John Turner, M.A.

Emeritus Professors: Robert Beckett, Ph.D.; Linda Benson, Ph.D.; Phyllis Bixler, Ph.D.; Carter M. Cramer, Ph.D.; Wesley E. Hall, Ed.D.; Leigh Henson, Ph.D.; Donald R. Holliday, Ph.D.; James T. Jones, Ph.D.; Mareta Williams Pons, M.A.; Harriet Shirley, M.A.; Roland Sodowsky, Ph.D.; Myron Taylor, Ph.D.; Richard M. Turner, Ph.D.; Bernice Warren, Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - English, B.S.Ed., and Secondary Education/English, M.S.Ed.

## Fine Arts Courses

Fine Arts courses are available. Refer to the Bachelor of Arts degree requirements in the Specific Degrees and Requirements section of the catalog for a listing of the courses.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

Placement Requirement: An ACT English score of 19 or higher or an SAT English score of 451 or higher will meet the prerequisite for enrolling in ENG 110. Students with an ACT English score of 18 or lower or an SAT English score of 450 or lower must enroll in ENG 100. Students without ACT and SAT test scores can take a placement test that is periodically administered by the English Department.

General Education Course Restriction: With the exception of ENG 310 and ENG 321, English courses counted towards General Education requirements may not also be used to meet the major requirements, minor requirements, or Fine Arts requirement on the Bachelor of Arts degree.

Bachelor of Arts Fine Arts Restriction: English majors or minors may not use the same literature courses to satisfy both the major or minor requirements and the Fine Arts requirement.

Restriction for English Majors: Students completing both a major and a minor offered by the English Department may not count the same course on both the major and the minor.

## Graduate Programs

The following graduate programs are available: English (Master of Arts); Writing (Master of Arts); and Secondary Education with an option in English (Master of Science in Education). Refer to the Graduate Catalog for more information.
University Certificate (graduate): Graduate-level certificate programs are available in Ozarks Studies and in Teaching English to Speakers of Other Languages. See the Graduate Catalog for more information.

## Majors

## English

Bachelor of Science in Education
(Certifiable grades 9-12)
A. General Education - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (42 hours)

1. ENG 200(3)-(may also count toward the Culture and Society Humanities Perspective General Education requirement); ENG 235(3), 338(3), 340(3), 341(3), 350(3), 351(3), 390(3), 520(3); ENG 491(3) or 494(3)
2. One 500 -level literature course
3. One course from: ENG 360(3), 361(3), 362(3)
4. One course from: ENG 283(3), 354(3), 355(3), 485(3)
5. ENG 312(3)-students may substitute ENG 513 for ENG 312 but may not count it as their 500-level literature course NOTE: Students must complete 12 hours of composition and rhetoric to meet certification requirements. This requirement is normally met by the completion of Writing I and Writing II, ENG 235 and ENG 520. Students with less than 12 hours of composition and rhetoric may complete ENG 203, 210, 215, 221, 310 or 321 to meet this requirement.
C. Professional Education courses: ENG 405(3), ENG 432(5-6), ENG 433(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## English/Creative Writing Option

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (33 hours)

1. ENG 235(3), 351(3), 508(3)
2. Two courses from: ENG 340(3), 341(3), 350(3)
3. One course from: ENG 354(3), 355(3), 360(3), 361(3), 362(3), 363(3), 380(3)
4. One 500-level literature course
5. Two courses from: ENG 203(3), 215(3), 225(3)
6. One course from: ENG 303(3), 315(3), 325(3)
7. One course from: ENG 500(3), 501(3), 503(3), 506(3) for a total of not fewer than 33 hours
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## English/Literature Option

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 36 hours)

1. ENG 235(3), 340(3), 341(3), 350(3), 351(3); ENG 390(3) or 491(3)
2. One course from: ENG 354(3), 355(3), 360(3), 361(3), 362(3), 363(3), 380(3)
3. One course from: ENG 312(3), 510(3), 513(3), 541(3), 543(3)
4. Two 500-level literature courses (in addition to any 500level literature courses used to fulfill the requirements for the major)
5. Six hours of English electives for a total of not fewer than 36 hours, not including ENG 110, 210, 221, 310
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Professional Writing

## Bachelor of Arts

Admission Requirements: Students must have a combined GPA (Missouri State and transfer) of 2.50 or higher or a GPA of 2.75 or higher for the most recent 30 hours of course work in order to be admitted to the degree program.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 36 hours)

1. ENG 321(3), 373(3), 377(3), 421(3), 487(3), 500(3), 574(3)
2. One course from: ENG 235(3), 390(3), 491(3)
3. One course from: ENG 312(3), 340(3), 341(3), 350(3), 351(3)
4. Three courses from: ENG 422(3), 473(3), 570(3), 575(3); or approved upper-division cognate courses for a total of not fewer than 36 hours
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see
"Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Professional Writing

## Bachelor of Science

Admission Requirements: Students must have a combined GPA (Missouri State and transfer) of 2.50 or higher or a GPA of 2.75 or higher for the most recent 30 hours of course work in order to be admitted to the degree program.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 36 hours)

1. ENG 321(3), 373(3), 377(3), 421(3), 473(3), 487(3), 500(3), 574(3)
2. One course from: ENG 235(3), 312(3), 340(3), 341(3), 350(3), 390(3), 491(3)
3. Three courses from: ENG 422(3), 473(3), 570(3), 575(3); or approved upper-division cognate courses for a total of not fewer than 36 hours
C. Minor Required
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Minors

## Creative Writing

## Bachelor of Arts

## Bachelor of Fine Arts

## Bachelor of Science

A. ENG 203(3) or 215(3) or 225(3); ENG 303(3) or 315(3) or 325(3); ENG 501(3) or 503(3) or 506(3)
B. Writing course(s) (3-6 hours): ENG 203(3), 215(3), 225(3), 321(3); or JRN course(s)
C. ENG literature course(s) (3-6 hours), for a total of not fewer than 18 hours

## English

Bachelor of Arts
A. ENG 235(3)
B. 15 hours of English electives, including three 500-level courses, for a total of not fewer than 18 hours

## English

Bachelor of Fine Arts
Bachelor of Music
Bachelor of Science
There is no required selection of courses for an English minor for these degrees. Students are advised to select ENG 235(3), 340(3), 341(3), 350(3), 351(3), and electives in English for a total of not fewer than 18 hours.

## English

Bachelor of Science in Education
(Non-Certifiable)
A. Nine hours in composition from: ENG 110(3), 203(3), 210(3), 215(3), 221(3), 235(3), 310(3), 520(3); JRN 270(3)
B. ENG 351(3), 390(3), 491(3); ENG 338(3) or 536(3)
C. One course from: ENG 340(3), 341(3), 360(3), 361(3), 362(3), 512(3)
D. One course from: ENG 205(3), 280(3), 350(3), 517(3), for a total of not fewer than 27 hours

## Folklore

Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
A. ENG 283(3), 385(3), 483(3), 485(3)
B. One course from: ANT 320(3), 510(3); ENG 583(3), for a total of not fewer than 15 hours

## Teaching English to Speakers of Other Languages

## Bachelor of Science in Education

(Certifiable grades $\mathrm{K}-12$, additional endorsement
only)
A. ENG 296(3) or 591(3); ENG 505(3), 592(3), 595(3), 596(3), 597(3)
B. Either: ENG 390(3) or 590(3), for a total of not fewer than 21 hours
C. Professional Education Courses: RDG 474(2); SPE 310(3) or 340(2)
D. In order to meet Missouri state teacher certification requirements, all students must have a 2.50 GPA or higher (Missouri State and transfer grades combined) in the certification subject area, which includes all courses required for the minor. A minimum grade of " C " or higher in each course listed above is required for certification.

## Technical Writing

Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
A. ENG 321(3), 373(3), 377(3), 421(3)
B. Two courses from: ENG 422(3), 473(3), 487(3), 500(3), 570(3), 574(3), 575(3) for a total of not fewer than 18 hours

## Writing

Bachelor of Science in Education
(Non-Certifiable)
A. ENG 205(3), 215(3), 235(3)
B. Three courses from: JRN 270(3), 370(3), 374(3), 375(3), 476(3); ENG 203(3), 225(3), 303(3), 315(3), 321(3), 334(3), 390(3), 421(3), 501(3), 536(3), for a total of not fewer than 18 hours. Students contemplating seeking a Bachelor of Science in Education degree must seek the advice of an advisor.

## English Courses

ENG 100 (081) Introduction to College Composition 3(3-0), F,S
Required of some students as determined by placement score. An introduction to the composition sequence: the purposes of whole compositions, the processes that lead to finished compositions, and the parts that combine to create compositions. May not be used as elective credit on any major or minor offered by the department and will not count toward hours required for graduation. Graded Pass/Not Pass only.
ENG 110 Writing I 3(3-0), F,S
Prerequisite: appropriate placement score or ENG 100. This course will count toward the Basic Required Courses component of General Education. Critical reading and writing skills applicable to writing within and beyond the college community. Emphasis on composition processes, research methods, argumentation of diverse issues, and collaborative learning, such as peer review.

## ENG 131 Introduction to Careers in Technical and

Professional Writing 1(1-0), S
Survey of career possibilities and the job market in technical and professional writing. Consideration of document types, formats, conventions, and development processes including discourse strategies, technology tools, collaborative writing, legal and ethical obligations.
ENG 184 Mini Literature 1(1-0), F,S
Topics in literature, such as detective fiction, Missouri writers, new fiction. Check semester class schedule for topics offered. Course may be repeated, provided topic and title are different, to a maximum of 6 hours. May be counted toward General Education Humanities requirement for those following a general education catalog prior to fall 1997. Variable Content Course.
ENG 190 Language Skills 1(1-0), F,S
Development of specific writing skills in selected areas of composition, such as sentence grammar and structure, punctuation and capitalization, spelling, diction and dictionary use, outlining and organization. Not a composition course. Check semester class schedule to determine topics being offered. Course may be repeated, provided topic and title are different, to a maximum of 3 hours. Will not satisfy the general education requirement in English. Variable Content Course.
ENG 200 Introduction to Literature 3(3-0), F,S
This course will count toward the Culture and Society/Humanities Perspective component of General Education. Investigation of the roles that literature plays in shaping, preserving, and contesting culture and society. Study of literacy in the broadest sense and its impacts over a variety of time periods and cultures.
ENG 203 Creative Writing: Poetry 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the SelfUnderstanding/Creativity and Vision Perspective component of General Education. Introduction to the theory, technique, and terminology of writing poetry, and practical experience in writing in the form.
ENG 205 Creative Writing: Nonfiction 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the SelfUnderstanding/Creativity and Vision Perspective component of General Education. An introduction to writing creative nonfiction, including critical reading in the genre.
ENG 210 Writing II: Academic Writing 3(3-0), F,S
Prerequisite: ENG 110 or equivalent, and 30 hours or permission of department head. This course will count toward the Basic Required Courses component of General Education. Study and practice of the discourse conventions of academic writing and writing about public affairs from the perspective of an educated person. Preparation for writing within disciplines.

ENG 215 Creative Writing: Short Story 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the SelfUnderstanding/Creativity and Vision Perspective component of General Education. Introduction to the theory, technique, and terminology of short story writing, and practical experience in writing in the form.
ENG 221 Writing II: Writing for the Professions 3(3-0), F,S
Prerequisite: ENG 110 or equivalent, and 30 hours. Practice in a variety of writing situations encountered by professionals: correspondence, proposals, documented research reports, abstracts, definitions, product and process descriptions. Emphasis on developing skills in audience analysis, analytical reading, critical thinking, research methods, and clear writing.
ENG 225 Creative Writing: Playwriting 3(3-0), F,S
Prerequisite: ENG 110. Problems in playwriting.
ENG 230 Introductory Readings in Literature 3(3-0), F,S
Prerequisite: ENG 110. Reading and enjoying poetry, fiction, and drama written in English. Writing will be required on the works read. Taught for non-literature majors. Not open for credit on any English degree.
ENG 231 Major Writers of English 3(3-0), F,S
Prerequisite: ENG 110. Study of characteristic writings by important American and/or British authors. Writing will be required on the works read. Taught for non-literature majors. Not open for credit on any English degree.

## ENG 235 Critical Approaches to Literature 3(3-0), F,S

Prerequisite: ENG 110. Writing analytical papers employing a variety of critical methods of reading and interpreting poetry, fiction, and drama.
ENG 280 Short Story 3(3-0), F,S
Prerequisite: ENG 110. Analysis and appreciation of the short story, and the study of its development.
ENG 283 Folklore 3(3-0), F
Prerequisite: ENG 110 or equivalent, or instructor permission. Reading and examination of folklore as national or international cultural holding material will serve to introduce research methods of the discipline and major genres of folklore: folk narrative, folk song, and material culture.
ENG 285 Subjects in Folklore 1(1-0), F,S
Prerequisite: ENG 110. Reading and examination of folklore, as folk art and as cultural holding material; study may focus on types (such as myth, legend, fairy tales); groups (such as miners, cowboys, railroaders); or regions (such as Ozarks, New England, or Scandinavia). Student requests will be considered. May be repeated to a total of 6 hours. Variable Content Course.
ENG 287 Life Stages in Literature 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the SelfUnderstanding/Humanities Perspective component of General Education. Study of poetry, fiction, drama, biography, and autobiography selected to explore how factors such as historical era, ethnicity, religion, social class, family structure, and gender shape one's experience of life stages; emphasis on class discussion and various kinds of writing, some of it autobiographical; an introductory literature course for English majors and non-majors.
ENG 291 Introduction to Teaching English to Speakers of Other Languages (TESOL) 1(1-0), S
Prerequisite: ENG 110 and 30 hours and concurrent registration in ENG 300. Introduction to basic concepts in Teaching English to Speakers of Other Languages (TESOL), including bilingualism, second language acquisition, current methods and materials used to teach ESOL, and language policy in the U.S.
ENG 296 Introduction to Linguistics 3(3-0), F, S
Prerequisite: ENG 110. This course will count toward the Self-Understanding/Social-Behavioral Perspective component of General Education. Introduction to fundamental concepts of linguistic theory as they apply to languages of the world, especially English. Areas covered include phonology,
morphology, syntax, and semantics, and some applied areas, such as language variation, change, and acquisition, disorders, and language and culture. Students cannot receive credit for both ENG 296 and ENG 591.
ENG 300 Service Learning in English 1, F,S
Prerequisite: 30 hours and concurrent registration in an English course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in English. It provides an integrated learning experience, addressing the practice of citizenship and promoting an awareness of and participation in public affairs. It includes 40 hours of service that benefits an external community organization, agency or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning credit may count toward graduation.
ENG 303 Creative Writing: Poetry II 3(3-0), F,S
Prerequisite: ENG 203. An intermediate course, aimed at developing skills and extending knowledge begun in ENG 203.
ENG 310 Writing II: Writing for Graduate and Professional Schools 3(3-0), F,S
Prerequisite: ENG 110 and 45 hours. This course will count toward the Basic Required Courses component of General Education. Instruction and practice in advanced writing and research for students who plan to pursue post-graduate or professional degrees in a variety of disciplines. Practice in writing documented essays, letters of application, admission essays, and vitae.
ENG 312 (212) Introduction to Shakespeare 3(3-0), F, S
Prerequisite: ENG 110. Selected representative plays and poems of Shakespeare.
ENG 315 Creative Writing: Fiction II 3(3-0), F,S
Prerequisite: ENG 215. Intermediate-level work in short story writing. Introduction to the theory, techniques, and terminology of novella and novel writing. Individual conferences.
ENG 321 Writing II: Beginning Technical Writing 3(3-0), F,S
Prerequisite: ENG 110 or equivalent, and 45 hours. This course will count toward the Basic Required Courses component of General Education. Practice in application letters, résumés, brochures, instructions, graphic illustrations, collaborative writing, and ethical considerations. Students complete a manual or other professional document. Emphasis on presenting information clearly and concisely, in both prose and visuals.
ENG 325 Creative Writing: Playwriting II 3(3-0), F
Prerequisite: ENG 225. Intermediate-level work in playwriting. Analysis of dramatic structure. Practice in writing one-act and full-length scripts. Workshop staged readings of student scripts. Marketing strategies.
ENG 330 Studies in Literature 3(3-0), F,S
Prerequisite: ENG 110. Examination of literary modes such as humor, satire, fantasy, tragedy, or genres such as essay, short story, biography. May be repeated for up to 6 hours credit with variable topics.
ENG 334 (382) Literature for Children 3(3-0), F,S
Prerequisite: ENG 110. Study of various genres-poetry, picture books, traditional stories, modern realistic and fantasy fiction, nonfiction-appropriate for early childhood and elementary grades; criteria for selection. Satisfies a requirement for Early Childhood and Elementary Certification.
ENG 336 Literature for Middle School 3(3-0), F,S
Prerequisite: ENG 110. Study of various genres-poetry, illustrated books, modern realistic and fantasy fiction, drama, nonfiction-appropriate for middle school (grades 5-9); criteria for selection.

ENG 338 (383) Literature for Young Adults 3(3-0), F
Prerequisite: ENG 110; 60 hours or permission of instructor. Study of various genres-poetry, realistic and fantasy fiction, nonfiction, drama, film-appropriate for secondary school; criteria for selection. Satisfies a requirement for Secondary English Certification.
ENG 339 Writing for Children and Young Adults 3(3-0), F
Prerequisite: ENG 334 or ENG 336 or ENG 338 or permission of instructor. Introductory practice writing in genres such as literary folk tales, fantasy, realistic fiction, nonfiction, picture book texts, and poetry for young readers at different stages of maturity. Emphasizes the writing process as well as the final product.
ENG 340 (240) Survey of English Literature I 3(3-0), F,S
Prerequisite: ENG 110. Representative authors, movements, ideas, and styles in English literature from the beginning to 1790.

ENG 341 (241) Survey of English Literature II 3(3-0), F,S
Prerequisite: ENG 110. Representative authors, movements, ideas, and styles in English literature from 1790 to the present.
ENG 350 (250) Survey of American Literature I 3(3-0), F,S
Prerequisite: ENG 110. Representative authors, movements, ideas, and styles in American literature from the beginning to 1870.

ENG 351 (251) Survey of American Literature II 3(3-0), F,S Prerequisite: ENG 110. Representative authors, movements, ideas, and styles in American literature from 1870 to the present.

## ENG 354 Ethnic American Literature 3(3-0), F

Prerequisite: ENG 110. Study of representative literary works by African American, Hispanic American, Native American, or other minority authors. May be repeated to a total of 6 hours if topic is different. Variable Content Course.
ENG 355 African-American Literature 3(3-0), S
Prerequisite: ENG 110. Survey of representative works of fiction, poetry, personal narratives, and essays in the context of social and cultural movements.
ENG 360 Survey of European Literature I 3(3-0), D
Prerequisite: ENG 110. European literature beginning with the Bible and Greek works, and ending at 1700. (Excludes British literature)
ENG 361 Survey of European Literature II 3(3-0), D
Prerequisite: ENG 110. European literature from 1700 to the present. (Excludes British literature)
ENG 362 Non-European World Literature 3(3-0), D
Prerequisite: ENG 110. Literature from all areas (except literature of England, Western Europe, and the United States). May be repeated to a total of 6 hours if topic is different. Variable Content Course.
ENG 363 Introduction to African Literature 3(3-0), D
Prerequisite: ENG 110. Survey of representative works of fiction, poetry, drama, folklore, personal narratives, and essays from various countries on the African continent written in or translated into English.
ENG 365 Modern Poetry 3(3-0), F
Prerequisite: ENG 110. Twentieth century poetry in English, with emphasis upon major poets and poems, both modernist and post-modernist.
ENG 366 Science Fiction and Fantasy Literature 3(3-0), S
Prerequisite: ENG 110 or equivalent. Representative science fiction or fantasy literary works. May be repeated for a total of 6 hours if topics differ. Variable Content Course.
ENG 373 Writing with Technology 3(3-0), F,S
Prerequisite: ENG 110 or equivalent, CSC/CIS 101 or equivalent, and 45 hours. Explores software and hardware tools that professional writers use in the workplace to design, compose, present, and distribute technical information. Students will produce projects to gain a hands-on understanding of the tools used in creating online Help and printed documentation,
working with graphics, constructing web pages, and other relevant areas.
ENG 377 Scientific and Technical Editing 3(3-0), F,S
Prerequisite: ENG 110; and 60 hours or permission of instructor. The process of creating a new piece of writing by clarifying, reducing, expanding, and synthesizing materials written by others. Emphasis on audience adaptation, organization, style, and mechanics.
ENG 380 Introduction to Women's Literature 3(3-0), F,S
Prerequisite: ENG 110. This course will count toward the SelfUnderstanding/Humanities Perspective component of General Education. Self-understanding and gender studies approach to reading and reflecting on literary and critical works by women from classical times to the present with emphasis on literature written in English. Course will explore the influence of identity and gender on formation of personal values through exploration of themes such as growing up female, women's roles and relationships, empowerment through spiritual reflection and social action.
ENG 385 Ozarks Traditions 3(3-0), S
Prerequisite: ENG 283 or permission of the instructor. The course will introduce elements of folklore theory applicable to museum and performance presentation, and include reading and examination of folk worlds within the Ozarks context. Major genres covered may include ballad, legend, folk tale, and folk song.
ENG 390 (490) Modern English Grammar 3(3-0), F,S
Prerequisite: 60 hours. The structure of American English, with emphasis on current descriptive approaches to English grammar.
ENG 405 (SEC) Teaching of Middle and High School

## English 3(2-2), F,S

Prerequisite: 30 hours in English and admitted to teacher education program or permission of instructor. Techniques of teaching literature, the English language, and media as it relates to the English classroom; organization of teaching materials with particular emphasis on unit construction. A 20-hour field experience under the mentorship of an experienced classroom teacher is required. Credited only on B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take ENG 432 or ENG 433. This course may not be taken Pass/Not Pass.
ENG 421 Advanced Technical Writing 3(3-0), F,S
Prerequisite: ENG 321. Practice in project planning and management, document design, online documentation, web-page design, and usability testing. Students will develop a portfolio of polished writing projects. Emphasis on practical and marketable skills.
ENG 422 Career Focus in Professional Writing 3(3-0), S
Prerequisite: ENG 373 and ENG 377 and ENG 421; or permission of instructor. Emphasis on skills associated with the smooth transition from an academic study of professional writing to the professional workforce; employment searches, résumés, portfolios, and interviewing skills. Emphasis on trends affecting employment in the field and on sustaining continued success within a career path.
ENG 432 Supervised Teaching (Secondary English) 5-6, F,S Prerequisite: ENG 405; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches English classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

ENG 433 Supervised Teaching (Secondary English) 5-6, F,S
Prerequisite: concurrent enrollment in ENG 432. Student observes then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities and attends both individual and group conferences. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## ENG 434 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.
ENG 455 African-American Drama 3(3-0), D
Prerequisite: ENG 110; and 60 hours or permission of instructor. Study of intersections of dramatic art and politics including survey of theatrical styles such as realism, surrealism, agit-prop, and theatre-of-the-absurd.

## ENG 473 Writing with Technology II 3(3-0), F

Prerequisite: ENG 373. Builds on concepts students learn in ENG 373. Students will gain hands-on practice working with more-advanced tools and features that professional writers use to produce technical documents. Topics may include, but are not limited to, desktop publishing, online documentation, and single sourcing.
ENG 483 Folklore and Literature 3(3-0), F
Prerequisite: ENG 283. Reading and examination will emphasize folklore as a definitive characteristic of varied North American literary texts. Fictional, visual, and audio texts may be examined. This course will offer readings focusing on Folklore in Literature (e.g., Children's Literature, Local Color Literature), literature presenting immigrant, ethnic, and social groups of North American regions such as the Ozarks, Appalachians, or Maritimes, or other topics of student interest.
ENG 485 Study of American Folklore 3(3-0), F
Prerequisite: ENG 110. Introduction to what folklore is, its types, why it varies between folk worlds; basic folklore research methods. Influence of folklore on other forms of literature.
ENG 487 Analysis of Scientific Literature 3(3-0), F
Prerequisite: ENG 110; and 60 hours or permission of instructor. History and development of scientific writing. Stylistic analysis of prose passages.
ENG 491 (591) History of the English Language 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Historical development of the English language from its Indo-European roots to present-day American English. Considers written language as a source of evidence, language as a cultural artifact, and the dynamics of linguistic/cultural contact.
ENG 494 (594) Dialects of American English 3(3-0), F
Prerequisite: 60 hours. Regional, social, and ethnic variation in American English. Incorporates linguistic geography and sociolinguistic approaches, and considers relevant political and educational issues.

ENG 500 Advanced Writing: Non-Fiction 3(3-0), F,S
Prerequisite: ENG 235 or ENG 321 or JRN 374 or JRN 375 or permission of instructor. Group discussion and criticism. Individual writing projects. Students lacking a course prerequisite must submit two manuscripts for consideration when applying for permission. May be organized around one or more of the following non-fiction genres: personal essay, journalism and magazine writing, stylistics, scholarly writing, technical and scientific writing. May be repeated for a total of 6 hours.
ENG 501 Advanced Writing: Fiction 3(3-0), F
Prerequisite: ENG 315 or permission of instructor. Group discussion and criticism. Individual writing projects. Students lacking the course prerequisite must submit two manuscripts for consideration when applying for permission to enroll in the course. May be repeated to a total of 6 hours.

## ENG 503 Advanced Writing: Poetry 3(3-0), F

Prerequisite: ENG 303 or permission of instructor. Group discussion and criticism. Individual writing projects. Students lacking a course prerequisite must submit two manuscripts for consideration when applying for permission to enroll in the course. May be repeated to a total of 6 hours.
ENG 505 (SEC) Methods in Teaching English to Speakers of Other Languages (TESOL) 3(3-0), S
Prerequisite: ENG 595. Contemporary approaches to teaching grammar, reading, writing, listening, and speaking for students who are learning English as a second language. Includes material design, development, and evaluation; student assessment; integration of all components into a unified TESOL curriculum.
ENG 506 Advanced Writing: Drama 3(3-0), S
Prerequisite: ENG 225 or permission of instructor. Group discussion and criticism. Individual writing projects. Students lacking a prerequisite must submit two manuscripts for consideration when applying for permission to enroll in the course. May be repeated to a total of 6 hours.

## ENG 508 Creative Writing Project 3(3-0), F,S

Prerequisite: ENG 501 or ENG 503 or permission of instructor. Directed development of a substantial work of poetry, fiction, or non-critical prose, prepared for publication.
ENG 510 Chaucer 3(3-0), F
Prerequisite: 60 hours or permission of instructor. The Canterbury Tales and other works by Chaucer; social, historical, literary, and linguistic background of late Middle Ages.
ENG 512 (542) The British Novel 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Works by major figures in the development of the British novel, such as Fielding, Austen, Dickens, George Eliot, Hardy, Lawrence, and Woolf; major criticism of the genre.
ENG 513 Shakespeare 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Selected plays and poems of Shakespeare, representative criticism, and Shakespeare's theatre and milieu.

## ENG 514 (545) British Drama 3(3-0), S

Prerequisite: 60 hours or permission of instructor. Representative British plays from pre-Renaissance times to present, including such authors as Marlowe, Congreve, Wilde, and Shaw.
ENG 516 (556) Mark Twain 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Twain's life and work (selected novels, short pieces, travelogues, autobiography, and criticism) studied as pivotal between an old and new America.
ENG 517 (552) The American Novel 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Works by major figures in the development of the American Novel, such as Twain, James, Howells, Dreiser, Lewis, Hemingway, Faulkner, and Warren; major criticism of the genre.

ENG 519 (554) American Drama 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Development of American Drama to the present; emphasis on 20th century, including such authors as O'Neill, Wilder, Hellman, Williams, Miller, and Albee; major criticism of the genre.
ENG 520 Composition and Rhetoric in High School and Junior College 3(3-0), F,S
Prerequisite: ENG 235 and admitted to the teacher education program, or permission of the instructor. A survey of current writing and evaluation practices. Training in the teaching and evaluating of oral and written composition. The student will have an opportunity to examine methods currently taught in area high schools.

## ENG 521 Writing for Elementary and Middle School

Teachers 3(3-0), F
Prerequisite: 60 hours or permission of instructor. A course intended to develop the writing skills of prospective elementary and middle school teachers and to explore the means by which writing of elementary and middle school children can be encouraged, developed, and evaluated.
ENG 523 Writing Center Theory and Practice 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Collaborative workshop designed to prepare individuals for teaching one-toone in a writing center environment.
ENG 525 History of Rhetoric 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Study of historical trends important to the development of written discourse and writing instruction. Survey of theory from classical antiquity through the nineteenth century.
ENG 526 Modern Rhetorical Theory 3(3-0), S
Prerequisite: 60 hours or permission of instructor. A continuation of ENG 525. Study of twentieth-century rhetorical theory and its applications in literary criticism, literacy, technical writing, and/or composition.
ENG 533 Studies in Children's Literature 3(3-0), D
Prerequisite: 60 hours or permission of instructor. A study of significant themes (such as gender, ethnicity, or childhood) or genres (such as children's poetry, the picture book, and the literary folktale and historical fiction) in literature for the young. May be repeated when content varies.
ENG 534 Historical Perspectives in Children's Literature 3(3-0), D
Prerequisite: 60 hours or permission of instructor. Study of one or more periods in the historical development of children's literature, such as the Golden Age of children's classics, twentieth-century British children's literature, and the novels for children since 1950. May be repeated when content varies.
ENG 536 (582) Young Adult Novel 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Study of various kinds of novels written for young people; includes historical perspectives; emphasizes developments since the "New Realism" of the 1960s.
ENG 539 Advanced Writing for Children and Young Adults 3(3-0), S
Prerequisite: ENG 339 or permission of instructor. Group discussion and criticism. Individual writing projects. Students lacking the course prerequisite must submit two manuscripts for consideration when applying for permission to enroll in the course.
ENG 541 (515) Renaissance Literature 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Sidney, Spenser, Donne, Milton, and other major non-dramatic writers; literary developments, 1500-1660.

## ENG 543 (527) Restoration and 18th Century Literature

 3(3-0), SPrerequisite: 60 hours or permission of instructor. Dryden, Swift, Pope, Johnson, and other significant writers; literary developments, 1660-1798.

ENG 544 (531) British Romantic Literature 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Blake, Wollstonecraft, Dorothy Wordsworth, William Wordsworth, Coleridge, Byron, Mary Shelley, Percy Bysshe Shelley, Keats; cultural backgrounds and literary developments, 1798-1837.
ENG 546 (535) Victorian Literature 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Tennyson, Browning, the Rossettis, Hardy, and other British Victorian writers; literary developments, 1837-1901.

## ENG 547 Modern British Literature 3(3-0), S

Prerequisite: 60 hours or permission of instructor. Significant works from several genres by authors such as Conrad, Yeats, Greene, Lessing, and Stoppard; literary developments, 1901present.
ENG 548 Major British Authors 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Study of several major works by one or two British writers, such as Marlowe and Jonson, Johnson and Boswell, George Eliot and Hardy, Yeats and T.S. Eliot, Amis and Larkin; the intellectual milieu of their works.
ENG 553 American Romantic Literature 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Significant works from several genres by authors such as Cooper, Poe, Irving, Thoreau, Emerson, Hawthorne, Melville, and Whitman; literary developments to 1855.
ENG 557 American Realism 3(3-0), S
Prerequisite: 60 hours or permission of instructor. Significant works from several genres by authors such as Twain, Howells, James, Crane, and Frost; literary developments, 1855-1914.
ENG 558 Major American Authors 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Study of several major works by one or two writers, such as Emerson and Thoreau, Frost and Dickinson, Sexton and Lowell; the intellectual milieu of their works. May be repeated when content varies.
ENG 559 Modern American Literature 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Significant works from several genres by authors such as Fitzgerald, Hemingway, Lowell, Roethke, Bellow, and O'Connor; literary developments, 1914-present.
ENG 565 Literature and Language Workshop 1-3, Su
Prerequisite: senior or graduate standing and permission of the Director of Graduate Studies in English. Variable topics related to the use of writing and story especially in the classroom. Number of class hours determined by length of workshop. May be repeated for a total of 6 credit hours.
ENG 568 Major World Authors 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Study of several major works by one or two writers, such as Aristophanes and Sophocles; Ibsen and Strindberg; the intellectual milieu of their works. May be repeated when content varies.
ENG 570 Writing in the Health Professions 3(3-0), F
Prerequisite: 60 hours; ENG 321 or ENG 310 or NUR 472 or equivalent; or permission of instructor. Rhetorical analysis and production of a broad range of document genres, including public health campaigns, grant proposals, medical reports, and patient information materials. Students research and present their findings on current issues in the field. Emphasis on audience analysis, document design principles, and ethical considerations.
ENG 573 Writing for the Web 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Explores the professional writer's role in creating web pages and sites designed to deliver information. Topics include planning, user analysis, organization, structure, content development, writing style, and user testing.

ENG 574 Technical Writing Internship 3(3-0), F,S
Prerequisite: ENG 421 and permission of instructor. Projects in technical writing, combining academic training and supervised work experience in business and industry. Students are required to work a minimum of 135 hours.
ENG 575 Topics in Professional Writing 3(3-0), D
Prerequisite: ENG 421 and 60 hours or permission of instructor. Covers a single topic within the field of professional writing.
The subject will vary according to student demand and faculty availability. Examples include writing for the legal profession, writing proposals, regulatory writing, developing training materials, and ethics in professional writing. May be repeated to a total of 6 hours when the topic varies. Variable content course.

## ENG 580 Gender Issues in Language and Literature

3(3-0), F,S
Prerequisite: ENG 110; and 60 hours or permission of instructor. Consideration of gender issues from the standpoint of literary history, genre, composition/rhetoric, linguistics, or feminist theory. May be repeated to a total of 6 hours if topic is different.
ENG 583 Themes in Folkloristics 3(3-0), F,S
Prerequisite: 60 hours and permission of the instructor. A topical course investigating the relationship of folklore and daily life through reading and examination of the field and its genres as a global discipline. Consideration of lived-environments such as occupational, educational, and popular culture settings or themes. May be repeated to a total of 9 hours if topic is different.
ENG 585 History of Literary Criticism 3(3-0), F
Prerequisite: 60 hours or permission of instructor. A survey of the theories of literary critics, such as Sidney, Pope, Coleridge, Eliot, Brooks, Barthes, Eagleton, Kristeva, and Derrida.
ENG 590 Grammatical Analysis 3(3-0), S
Prerequisite: 60 hours and ENG 296, 390, or 591. Advanced study of English morphology and syntax using a variety of current approaches, including phrase-structure, transformational, discourse-based, and semantic-based grammars.
ENG 591 Linguistic Theory 3(3-0), F
Prerequisite: 60 hours. A specialized survey of linguistics intended for graduate and advanced undergraduate students. Areas covered include, but are not limited to, phonology, morphology, syntax, semantics, discourse, pragmatics, language change, and language variation. Students cannot receive credit for both ENG 296 and ENG 591.
ENG 592 Sociolinguistics for Language Teaching 3(3-0), F
Prerequisite: 60 hours and ENG 296, 390, or 591. Various sociolinguistic topics, with an emphasis on those relevant for language teaching, such as language altitudes; standard languages; literacy; language variation; multilingualism; language planning and policy; and language maintenance and loss.
ENG 593 Studies in Linguistics 3(3-0), F
Prerequisite: 60 hours and ENG 296, 390, or 591. Topics in linguistics including history of linguistics, language acquisition, or transformational grammars. May be repeated to a total of 9 hours if topic is different.

## ENG 595 Principles of Second Language Acquisition

## 3(3-0), F

Prerequisite: 60 hours and ENG 296, 390, or 591. The processes of both first and second language acquisition, with an emphasis on Teaching English to Speakers of Other Languages (TESOL) and bilingualism. Includes the theory behind and history of TESOL methodologies, as well as contemporary theoretical issues in TESOL.
ENG 596 Materials and Assessment in Teaching English to Speakers of Other Languages (TESOL) 3(3-0), S
Prerequisite: 60 hours and ENG 595. Practical and theoretical perspectives in specific areas in TESOL, including speaking,
grammar, composition, and critical reading. Consideration of material design and student assessment.
ENG 597 Practicum in Teaching English to Speakers of Other Languages (TESOL) 1-3, F,S
Prerequisite: ENG 505 and 596. Application of coursework in TESOL with individualized experience based on students' needs and background, especially in composition, grammar, and pronunciation.
ENG 598 Early English Language and Literature 3(3-0), F
Prerequisite: 60 hours or permission of instructor. Special topics in Old and Middle English language and literature, including an understanding of the linguistic structure of early English, experience in working with a variety of medieval English texts, and application of various linguistic and literary theories to the study of Old and Middle English writing. May be repeated to 6 hours if topic is different. Will not count toward any teacher certification requirement.

## ENG 600 Introduction to Research Method in English

## 3(3-0), F,S

Provides an introduction to research methods and writing within the broadly defined discipline of English Studies. It focuses on ways of developing research problems and questions, designing studies, and conducting, reading and evaluating research. Students will also learn to present their research in verbal and written formats including the abstract, proposal, conference presentation, and publishable essay.
ENG 603 Practicum in Teaching Composition 1-3, F,S
Writing, evaluation of student essays, discussion of current theory and practice in teaching college composition. Credit from this course will not count toward the MA in English or the MS in Ed (ENG) degrees. Required of graduate teaching assistants their first two semesters of appointment. May be repeated up to 6 hours.
ENG 608 Creative Writing Project II 3(3-0), S
Prerequisite: permission of instructor. Directed development of a substantial work of poetry, fiction, or non-critical prose. This work may be submitted as a degree paper in partial fulfillment of the research requirement in English.
ENG 610 (653) Seminar: Fiction 3(3-0), F,S
Significant genres, authors, and developments in prose fiction. May be repeated to a total of 9 hours if topic is different.
ENG 611 (676) Seminar: Poetry 3(3-0), F,S
Significant genres, authors, and developments in poetry. May be repeated to a total of 9 hours if topic is different.

## ENG 612 Seminar: Drama 3(3-0), S

Detailed study of selected plays and dramatists. May be repeated to a total of 9 hours if topic is different.
ENG 620 (602) Seminar: Composition Theory 3(3-0), F
Detailed study of contemporary composition theory in university freshman writing. Open to all graduate students. Graduate teaching assistants must take ENG 620 during their first year of appointment, unless they have taken ENG 520 as undergraduates.
ENG 621 Theory of Basic Writing 3(3-0), S
Study of issues, problems, and pedagogical strategies appropriate to teaching composition to students with limited English proficiency.
ENG 622 Literacy Theory and Composition 3(3-0), F
An introduction to literacy theory and its application to the teaching of composition.
ENG 625 (660) Seminar: Composition and Rhetoric 3(3-0), S Topics in the application of rhetorical theory to the teaching of writing.
ENG 626 Issues in Rhetorical/Professional Writing 3(3-0), F
Study of some aspect of rhetorical/professional writing not ordinarily offered in the curriculum. Students read, discuss, and write about selected books or other documents related to the
field. May be repeated to a total of 9 hours if topic is different. Variable Content Course.
ENG 630 Ozarks Writing Project 3(3-0), Su
Prerequisite: permission of instructor. An intensive course in the writing process and the writing curriculum, designed for experienced $\mathrm{K}-16$ teachers across the disciplines using the National Writing Project model. Readings of current theory and research will be related to participants' experiences as writers and as teachers. May be repeated for up to six hours.
ENG 635 Seminar: Children's Literature 3(3-0), F,S
Detailed study of selected works, authors, or themes in children's/young adult literature. May be repeated to a total of 9 hours if topic is different. Variable Content Course.
ENG 644 (624) Seminar: English Literature Before 1798

## 3(3-0), F,S

Detailed study of selected works, authors, or themes in English literature up to the Romantic Movement. May be repeated to a total of 9 hours if topic is different.

## ENG 648 (638) Seminar: English Literature After 1798 3(3-0), F,S

Detailed study of selected works, authors, or themes in English literature since 1798, including the Romantic Movement. May be repeated to a total of 9 hours if the topic is different.
ENG 657 Seminar: Early American Literature 3(3-0), F,S
Detailed study of selected works, authors, or themes in American Literature to 1900 . May be repeated to a total of 9 hours if topic is different.

## ENG 658 Seminar: 20th Century American Literature

 3(3-0), F,SDetailed study of selected works, authors, or themes in American Literature, 1900 to the present. May be repeated to a total of 9 hours if topic is different.
ENG 670 The Teaching of Technical and Professional Writing 3(3-0), S
Theory and practice of teaching college courses in technical and professional writing. Some consideration of in-service writing courses for business, science, industry, and government.
ENG 671 Professional Writing 3(3-0), F
Theory and practice of writing and analyzing documents in business, science, and industry.
ENG 673 Writing for the Computer Industry 3(3-0), S
Study and practice in developing readable computer system documentation; includes formatting, graphic design, text organization, user testing.

ENG 674 Professional Writing Internship 3(3-0), F,S
Prerequisite: permission of instructor. Projects in technical and professional writing, combining academic training and supervised work experience in business and industry. Students are required to work a minimum of 150 hours.
ENG 675 Designing Technical Documents 3(3-0), S
Producing, analyzing, and adapting technical documents to meet the needs of diverse clients.
ENG 677 Scientific and Technical Editing 3(3-0), S
Current practices in editing and electronic publishing. Group and individual projects involving diverse fields, audiences, and formats; topics include copyediting, content editing, usability editing, author-editor relations, and the production process.
ENG 680 (655) Seminar: Intellectual Backgrounds of Literature in English 3(3-0), F,S
Relation of basic intellectual and social ideas to the form, content, production/publication, and distribution of selected literary works or genres. May be repeated to a total of 9 hours if topic is different.
ENG 681 Rhetorical Criticism 3(3-0), S
Study of rhetorical and metalinguistic approaches to analyzing literature, with applications of theory to particular works.
ENG 685 Seminar: Critical Theories 3(3-0), S
Literary criticism, with emphasis upon modern, critical practice; application of theory to particular problems. May be repeated to a total of 9 hours if topic is different.
ENG 686 Seminar: Form and Theory of Poetry and Prose 3(3-0), F
Designed for creative writers. Detailed study of traditional literary forms in poetry, drama, or fiction and the new forms that have grown out of them. Discussion of interaction between structure and content. Variable Content Course.
ENG 692 Linguistics in Rhetoric and Composition 3(3-0), S
Applications of linguistic models to rhetorical theory and/or the teaching of composition.
ENG 693 Seminar: Linguistics 3(3-0), F,S
Topics in historical, theoretical, or applied linguistics. May be repeated to a total of 9 hours if topic is different.

## ENG 699 Thesis 1-6, F,S

Prerequisite: permission of the Director of Graduate Studies in English. Independent research and study connected with preparation of thesis.

## Linguistics Program

106 Craig Hall, Phone: (417) 836-4423, Fax: (417) 836-6940
Email: linquistics@missouristate.edu
Web Site: http://linguistics.missouristate.edu/
Administrator: Professor Christina Biava, Ph.D.

## General Information

Administration of the Program. The minor is housed in the College of Arts and Letters. The Linguistics Committee administers the program, provides advisement, and considers requests for elective substitutions. The committee consists of five faculty members who teach courses in the minor, appointed by the Provost. The chair of the committee, elected by committee members, signs applications to degree program and, after consultation with committee members, approves course substitutions.

## Minors

## Linguistics

Bachelor of Arts
A. ENG 296(3) or ANT 280(3)
B. Complete 12 hours from the following courses: ANT 380(3)*, CSD 210(3), CSD 312(3), ENG 390(3), ENG 491(3), ENG 494(3), ENG 590(3), ENG 592(3), ENG 593(3)*, FRN 313(3), PHI 397(3)**, REL 510(3)**, REL $520(3)^{* *}$. Other courses may be substituted with approval of committee. No more than 12 hours of the 15 -hour minor may be taken from any one department.
C. No more than 3 hours may also count for a major or General Education Requirements.

* Variable Content Course; up to 9 hours may be applied to the minor when the topic changes.
** Variable Content Course; when applicable, up to 9 hours may be applied to the minor when the topic changes; applicability to be determined by the committee.


## Linguistics

Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
A. ENG 296(3) or ANT 280(3)
B. Complete 12 hours from the following courses: ANT 380(3)*, CSD 210(3), CSD 312(3), ENG 390(3), ENG 491(3), ENG 494(3), ENG 590(3), ENG 592(3), ENG 593(3)*, FRN 313(3), PHI 397(3)**, REL 510(3)**, REL $520(3)^{* *}$. Other courses may be substituted with approval of committee.
C. At least 6 hours of a foreign language, and/or American Sign Language. A student may take 3 hours each of two different languages. No more than 12 hours of the 21 -hour minor may be taken from any one department.
No more than 3 hours may also count for a major or General Education requirements.

* Variable Content Course; up to 9 hours may be applied to the minor when the topic changes.
** Variable Content Course; when applicable, up to 9 hours may be applied to the minor when the topic changes; applicability to be determined by the committee.


## Department of Media, Journalism \& Film

370 Craig Hall, Phone: (417) 836-5218, Fax: (417) 836-4637
Email: MJF@missouristate.edu
Web Site: http://mjf.missouristate.edu
Department Head: Professor Karen Buzzard, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Arlen E. Diamond, Ph.D.; Thomas V. Dickson, Ed.D.; Mark Paxton, Ph.D.; Joel Persky, Ph.D.
Associate Professors: Mark M. Biggs, M.A.; James W. Bihlmeyer, M.F.A.; Mary Jane Pardue, D.A.; Weiyan Wang, M.F.A.; Timothy White, Ph.D.
Assistant Professors: Andrew Cline, Ph.D.; Deborah Larson, Ph.D.; Kevin P. Swift, M.A.
Instructors: Diana Botsford, M.A.; Jack E. Dimond, M.A.; Robert W. Linder, M.S.; M. Shawn Maxfield, M.A.

## Program Requirements and Restrictions

Admission Requirements: All students majoring in the Department of Media, Journalism \& Film (except for those seeking a major in Electronic Arts) must satisfy the following requirements before they can be admitted to the program.
A. Complete a minimum of 59 credit hours.
B. Complete the General Education Basic Required Courses.
C. Have a combined grade point average (Missouri State and transfer) of 2.25 or higher.
D. Complete the following departmental core courses and the core course for the Mass Media or Journalism option to which they are applying with a GPA of 3.00 . For the purpose of achieving the 3.00 GPA requirement for the three core courses, a student may retake a core course only once and may retake no more than two of the core courses.
Departmental Core: MED 120(3), MED 204(3)
Core Courses for Departmental Options:
Journalism (Non-Comprehensive)-JRN 270(3)
Mass Media (Non-Comprehensive)-MED 274(3)
Mass Media (Comprehensive)-MED 365(3)
E. Complete any additional admission requirements for selected major.
F. Submit application for admission and receive approval by faculty advisor and Head of the Department of Media, Journalism \& Film.
A student must meet these requirements by the time he/she has completed 90 hours of courses (Missouri State and transfer) to be admitted to the program. No waiver of these requirements will be granted except for transfer students transferring 90 hours or more will be allowed one semester to complete the departmental core courses after transferring to Missouri State.
Restriction: Departmental majors may not take a second major within the department.

## Majors

## Electronic Arts (Non-Comprehensive)

## Bachelor of Science

This program is offered in conjunction with the Department of Art and Design
Preadmission Core Courses: complete 9 hours with a GPA of 3.00 or higher from the following Electronic Arts preadmission core courses before applying to the program: ART 110(3) or 100(3); MED 290(3), 365(3); MUS 216(3). Core courses in the student's chosen option must be completed before applying.
Initial Portfolio Review: Portfolio must include a minimum of two and a maximum of three examples of audio, video,
multimedia, and/or computer animation work, with at least one example coming from a core course. Students seeking admission
to the Electronic Arts program in the area of Computer Animation Studies must include at least one work from ART 230 or ART 330. Specific guidelines are required for portfolios. See advisor or the Electronic Arts Coordinator for details.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (37 hours)

1. Core Courses: ART 110(3) or $100(3), 300(3)$; MUS 216(3); MED 290(3), 365(3); ART 498(4) or MED 498(4)
2. Choose one of the following options (18 hours):
a. Audio Studies: MED 461(3), 561(3); MUS 316(3), 529(3); select 6 hours with advisor approval: MED 382(3), 495(1-6); MUS 111(2), 113(2), 137(1), 327(2), 512(3); THE 558(3)
b. Computer Animation Studies: (See "Department of Art and Design" section of catalog)
c. Multimedia Studies: MED 390(3), 490(3); ART 210(3); DES 202(3); select 6 hours with advisor approval: ART 230(3); MED 465(3), 492(3), 495(16). DES 202 should be taken only after successful completion of initial portfolio review.
d. Video Studies: ART 230(3); MED 465(3); select 12 hours with advisor approval: MED 390(3), 492(3), 495(1-3), 562(3), 565(3), 583(3)
C. Minor Required. NOTE: No more than 6 hours may count for both the major and the minor. Students should seek advisor approval for courses in the minor.
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Journalism (Non-Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 39 hours)

1. Departmental Core: MED 120(3), 204(3)
2. Journalism Core: JRN 270(3), 407(3), 595(3); MED 454(3), 581(3)
3. Choose one of the following options (18 hours):
a. Broadcast Journalism: JRN 284(3), 381(3), 388(3), 481(3); MED 365(3); MED 382(3) or 383(3)
b. Print Journalism: JRN 370(3), 372(3), 476(3); select 9 hours of JRN courses other than JRN 574 chosen with approval of advisor but no more than 6 hours of JRN 300

NOTE: A student must achieve a combined GPA of 3.00 in MED 120(3), MED 204(3) and JRN 270(3) along with a 2.25 overall GPA to be admitted to this major.
C. Minor required. NOTE: No course may count for both the major and the minor. A minor in Mass Media will not meet the minor requirement.
D. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Mass Media (Non-Comprehensive)

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (39 hours)

1. Departmental Core: MED 120(3), 204(3)
2. Mass Media Core: MED 274(3), 325(3), 365(3), 454(3), 581(3); JRN 270(3), 407(3)
3. Choose one of the following options:
a. Film Studies: MED 374(3), 375(3), 470(3), 570(3)
b. Media Operations: MED 320(3), 598(3); MKT 350(3), 352(3)
c. Media Studies: 12 hours of MED or JRN electives chosen with approval of advisor
NOTE: A student must achieve a combined GPA of 3.00 in MED 120(3), MED 204(3) and MED 274(3) along with a 2.25 overall GPA to be admitted to this major.
C. Minor Required. NOTE: No course may count for both the Mass Media major and the minor.
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Mass Media (Non-Comprehensive)

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 39 hours)

1. Departmental Core: MED 120(3), 204(3)
2. Mass Media Core: MED 274(3), 325(3), 365(3), 454(3), 581(3); JRN 270(3), 407(3)
3. Choose one of the following options:
a. Film Studies: MED 374(3), 375(3), 470(3), 570(3)
b. Media Operations: MED 320(3), 598(3); MKT 350(3), 352(3)
c. Media Studies: 12 hours of MED or JRN electives chosen with approval of advisor
NOTE: A student must achieve a combined GPA of 3.00 in MED 120(3), MED 204(3) and MED 274(3) along with a 2.25 overall GPA to be admitted to this major.
C. Minor Required. NOTE: No course may count for both the Mass Media major and the minor.
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Mass Media (Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (51 hours)

1. Departmental Core: MED 120(3), 204(3)
2. Mass Media Core: MED 274(3), 325(3), 365(3), 454(3), 581(3); JRN 270(3), 407(3)
3. Choose one of the following options ( 24 hours):
a. Digital Film Production: MED 374(3) or 375(3); MED 461(3), 465(3); MED 561(3) or 562(3); MED 565(3); select 9 hours chosen with approval of advisor from MED 300(3); MED 374(3) or 375(3); MED 492(3), 495(3), 561(3), 562(3), 570(3), 597(3)
b. Media Production: MED 382(3) or 383(3); MED 381(3); select 9 hours from MED 290(3), 382(3), 383(3), 390(3), 490(3), 492(2-3), 583(3), 595(1-3); JRN284(3); select 9 hours of elective courses chosen with approval of advisor
NOTE: A student must achieve a combined GPA of 3.00 in MED 120(3), MED 204(3) and MED 365(3) along with a 2.25 overall GPA to be admitted to this major.
C. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Minors

## Film Studies

Bachelor of Arts
Bachelor of Science
A. MED 274(3)
B. 12 hours of electives from MED 374(3), 375(3), 470(3), 570(3) to bring the total hours in minor to at least 15 hours.

## Journalism

Bachelor of Arts
Bachelor of Science
A. JRN 270(3), 370(3), 374(3) or 375(3), 407(3), 476(3)
B. 3 hours of elective JRN courses to bring total hours in minor to at least 18 hours.

## Mass Media

Bachelor of Arts
Bachelor of Science
A. MED 120(3), 454(3)
B. 12 hours of MED electives ( 6 hours must be numbered 300 or higher) to bring total hours in minor to at least 18 hours.

## University Certificate (undergraduate)

## Writing for Television and Film

The undergraduate certificate in Writing for Television and Film is designed to teach students the screenwriting craft; to develop each student's potential and to help all students find their unique style; to expose students to the concept of "workshopping pages" and giving and receiving critical input on style, writing technique and structure; and to provide insight into today's film and television market.
Admission Requirements: Minimum of 30 credit hours and a combined GPA (Missouri State and transfer) of 2.50 or better

## Requirements:

A. MED 565(3), 566(3), 567(3)
B. 3 additional hours from MED 462(3), 463(3), and 464(3) for a total of at least 12 hours
C. Attain a GPA of 2.00 or better on all certificate coursework

## Journalism Courses

JRN 270 Introduction to Journalism 3(3-0), F,S
Prerequisite: ENG 110. Study of the purposes and forms of journalism. Includes writing the basic types of stories. Typing skills required.

## JRN 284 (MED) Broadcast Performance 3(2-2), F,S

The development of disciplines controlling vocal and visual mechanics as well as interpretative performance for announcers, newscasters, interviewers and narrators of various radio and television situations.
JRN 300 Special Topics in Journalism 1-3, D
A course upon a single topic of current interest. May be repeated with permission of the department to a total of 6 hours if topics are different.

Approved recurring course topic: Storytelling with a Camera. 2(2-0) D. Emphasis on basic principles of picture composition and the use of light with a 35 mm digital or film still camera in the manual mode.
JRN 305 Service Learning in Journalism 1, F,S
Prerequisite: 30 hours and concurrent registration in a journalism course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in journalism to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than 2 hours of service learning credit may count toward graduation.
JRN 370 (371) News Reporting and Writing 3(3-0), F,S
Prerequisite: ENG 110 and JRN 270. Instruction and practice in gathering news material, writing news reports, and editing copy. Includes introduction to news beats and specialized reporting techniques.
JRN 372 Public Affairs Reporting 3(3-0), S
Prerequisite: JRN 370. Instruction and practice in gathering material and writing stories on public affairs, with emphasis on state and local government.
JRN 374 Opinion Writing 3(3-0), F
Prerequisite: JRN 270. Instruction and practice in writing editorials, opinion columns, news analyses and critical reviews.
JRN 375 Writing Features for Newspapers and Magazines 3(3-0), S
Prerequisite: JRN 270. Practice in writing newspaper features and nonfiction articles for magazines, including human interest stories, news features, personality profiles, how-to articles and historical pieces.
JRN 376 Business Reporting 3(3-0), D
Prerequisite: JRN 270. Instruction and practice in gathering information and writing business-related articles. The course covers interviewing and reporting techniques used to write business stories, including enterprise and trend stories as well as company profiles. The student also will gain an understanding of the importance of business news to public affairs.
JRN 378 Photojournalism 3(3-0), S
Prerequisite: JRN 270. Instruction and practice in news, feature and sports photography, photo editing, caption writing, and traditional and electronic image development for the print media. The course will also address the relationship of photos to text, photojournalism ethics and legal practices. Note: Students must have their own still camera, either film or digital, with a manual mode for adjusting aperture and shutter speed.

JRN 381 Broadcast News Writing 3(3-0), F,S
Prerequisite: JRN 270. Instruction and practice in basic scripting technique and writing skills needed to be a broadcast journalist. Through writing, students will examine the fundamentals of news judgment and the organizational style of storytelling for radio and television formats.
JRN 388 Electronic News Gathering 3(2-2), F
Prerequisite: JRN 270, MED 365, and JRN 381 or MED 381. News gathering techniques for television. Students will be introduced to photojournalism methods as they learn to tell news stories using pictures and sound.
JRN 407 Media Law 3(3-0), F,S
Prerequisite: MED 120. History and application of the speech and press clause of the First Amendment; libel law, privacy law, copyright and other legal matters relating to mass media; relation of media law to journalistic ethics.
JRN 476 Newspaper Editing 3(3-0), F,S
Prerequisite: JRN 370. Principles and practices of copy-editing and rewriting news stories, headline writing, use of graphics, and makeup for print and online newspapers.
JRN 477 Publications 3(2-2), F,S
Prerequisite: JRN 270. Design and production of tabloids, magazines, newsletters, and brochures using desktop publishing techniques; survey of printing processes and type selection; use of color, graphics, and photographs.
JRN 481 Broadcast News Reporting 3(2-2), S
Prerequisite: JRN 381 and JRN 388. Fundamentals of researching, gathering, and reporting broadcast news; creating news packages for radio and television.
JRN 492 Independent Study in Journalism 1-3, D
Prerequisite: JRN 270 and permission of instructor. Supervised independent study exploring topics determined by the student in consultation with journalism faculty member. May be repeated to a total of 6 hours with permission of the department.
JRN 590 Issues in Journalism 3(3-0), D
Prerequisite: 60 hours. A variable content course addressing topics of current interest as well as timeless issues. May be repeated to a total of 6 hours with permission if topic is different.
JRN 595 (574) Journalism Internship 1-6, F,S
Prerequisite: 60 hours and permission of instructor. Work experience with a professional news organization. The student will be provided an educational opportunity not available through classroom experience. The instructor must approve all necessary paperwork before the student may begin the internship. May be repeated to a total of 6 hours.

## Mass Media Courses

MED 120 Mass Media and Society 3(3-0), F,S
This course will count toward the Culture and Society/Social Sciences Perspective component of General Education. Theories and issues related to mass media as agents of social change. Both print and electronic media will be covered, including newspapers, radio, television and film.
MED 204 Survey of Mass Media Theory 3(3-0), F,S
A survey of the history, development, and current state of mass communication theory and its relationship to the ways in which mediated messages are delivered and received.
MED 274 Introduction to Film 3(2-2), F,S
The aesthetic and technical perspective of all types of motion pictures (narrative, non-narrative, experimental), using a number of selected domestic and foreign films as examples. Written analyses are required. Viewing of selected films outside of class time may be required.
MED 290 Introduction to Multimedia Design 3(2-2), F
Prerequisite: ART 100 or ART 110. A broad exploration of multimedia design via readings and creative experiences. The
following areas are considered: principles underlying the production of multimedia titles, elements of appropriate multimedia design, evaluation of existing multimedia releases, and group participation in a multimedia project.

## MED 300 Special Topics in Media 1-3, D

A course upon a single topic of current interest. May be repeated to a total of 6 hours if topics are different.

Approved recurring course topic: Authoring DVD Portfolios and Press Kits. 2(2-0) D. Interactive design aspects of authoring for DVD. The course focuses on the implementation of interactivity to help the students promote themselves as visual artists. Course includes preproduction and previsualization, menu pages, buttons, transitions, slide shows, audio components, and presenting your work in an efficient manner geared to having an impact on your target audience. Students should have previously completed video, audio and graphic work such as portfolio items to be used in the final DVD project.
Approved recurring course topic: Documentary Film History and Theory. 2(2-0) D. Students will screen a series of classic documentary films as they study the history, theory, and the social role played by documentaries in the 20th century. The course will examine those characteristics that distinguish the documentary from other film genres. The diversity and historical development of the genre will also be traced through critical essays written by documentary film makers and critics, and through discussions of classic films.
Approved recurring course topic: James Bond and the Movies. 1(1-0) D. Historical view of the way in which the James Bond film series, the longest-running series in movie history, progressed, changed and adapted as well as how it influenced not only the whole spy/action/adventure film genre but society itself over a period of more than three decades.
Approved recurring course topic: The Portrayal of Women in Television Situation Comedies. 2(2-0) D. Students will examine what we have been watching on prime time television between 1952 and the present in an attempt to determine how the image of women, as seen in network situation comedies, has evolved. Two questions will frame the course: 1) Is there a correlation between what we watch and how we act? 2) Is there a correlation between sitcom life and real life?

## MED 305 Service Learning in Media 1, F,S

Prerequisite: 30 hours and concurrent registration in a media course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in media to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.

## MED 320 (486) Understanding the Broadcast Industry

## 3(3-0), D

Prerequisite: MED 120. An overview of national and local broadcast operations, including a detailed examination of national and local broadcast operations including organizational structure, management functions, program production and distribution strategies, program management, sales, promotion and research.

MED 325 History of Broadcasting 3(3-0), F,S
The development and growth of broadcasting with emphasis on political economic history, regulatory development and programming history and development.

## MED 355 New Communication Technologies 3(3-0), D

Prerequisite: MED 120. An examination of existing and future communication technologies, the role each might play in the emerging telecommunications environment, and the effects of these technologies on current and future television and audio program development and distribution.
MED 365 Media Design and Production 3(2-3), F,S
Prerequisite: MED 120. A study of visual aesthetics and production techniques used in film and video. Students will learn image, motion design, sound, and nonlinear concepts that will be reinforced through video production exercises.
MED 374 History of Film I 3(2-2), F
An examination of the evolution of film technique and theory from 1895 to World War II. Emphasis is placed on the social impact of film and on the artistic and technical aspects of the medium. Viewing of selected films outside of class may be required.

## MED 375 History of Film II 3(2-2), S

An examination of the evolution of film technique and theory from World War II to the present. Emphasis is placed on the social impact of film and on the artistic and technical aspects of the medium. Viewing of selected films outside of class may be required.

## MED 381 Broadcast Writing 3(3-0), F,S

Prerequisite: ENG 110. An examination of the principles and production techniques involved in writing broadcast copy. Three areas will be investigated in depth: copywriting for radio and television, news writing and feature story preparation.
MED 382 Radio Production 3(2-2), F,S
Theory and practice of radio production techniques, procedures, and aesthetics. Emphasis is placed on production, programming, use of audio equipment and digital software, and analysis of the technical and aesthetic quality of radio programs.
MED 383 Television Production 3(2-4), F,S
Prerequisite: MED 365. Orientation to and practical experience in creating TV production in the professional studio setting.
MED 384 Internet Radio Practicum 3(2-2), D
Practice in the Internet environment creating actual radio programming in such areas as Music, Talk, News, Sports, and Live Events. Instruction will be provided in promotion, operations and streaming technology and in preparing a portfolio CD. A basic knowledge of computers, audio editing and the content area of the proposed radio show are necessary. May be repeated to a total of 6 hours.
MED 390 Website Design and Construction 3(3-1), D
Prerequisite: ART 100 or ART 110. Through readings and production experiences, students are expected to acquire a basic working knowledge of WWW site design. Web design is analyzed on many levels: audience considerations, screen layout, navigation controls, image use, interactivity options, etc. This course includes the creation and publication of a website.
MED 454 Media Analysis and Criticism 3(3-0), F,S
Prerequisite: MED 120 and MED 204. The political, cultural, economic and social impact of the American media and their content as they affect and influence the individual and the culture.
MED 461 Sound Editing and Mixing 3(2-2), F
Prerequisite: MED 365. Fundamental theoretical and practical principles of sound editing and mixing for film-video. Emphasis will be placed on audio post-production. Students will learn editing and mixing techniques using digital audio software, and they will edit and mix a variety of exercises designed for both aesthetic and technical considerations.

MED 462 TV/Film Producing 3(3-0), F
An in-depth examination of the producer's various roles in television and film production. Practical experience with script breakdowns, scheduling and budgets will provide the student with an understanding of the various aspects of production and how the development and structure of the script can affect the production's outcome.

## MED 463 Writing Adaptations for Television and Film

 3(3-0), SStudy and practice in adapting material for television or film. Plot decisions, character redefinition and story structure will be examined through analysis and application. Students will select a source to adapt and will create a polished outline and selected scenes from original materials during the course. This course will also review the legalities and business issues of public domain right versus options and licensing.
MED 464 Genre Writing for Television and Film 3(3-0), F
An overview of the expectations and requirements of the various genres, including comedy, mystery, romance, horror, science fiction and fantasy. Students will study the past, present and possible future trends of each genre in the television and film markets. The course will focus on what defines audience expectations. Students will craft characters, plot, dialogue, settings and themes that are genre specific.

## MED 465 Principles of Cinematography and Editing

 3(2-2), FPrerequisite: MED 365. The fundamental theoretical and practical principles of editing and lighting for film and video. Location lighting and camera techniques and aesthetics will be explored in depth. Editing theory will be addressed as students learn non-linear editing techniques. The class will shoot and edit a variety of exercises designed to illustrate the theoretical, practical, and aesthetic issues explored in this course.

## MED 470 Special Topics in Film 3(2-2), F

An examination of special topics from historical or current interest in film. Subject will vary from semester to semester depending on student interest and faculty availability. Examples: Experimental Films, Science Fiction and Horror in Film, Film as Propaganda, The Image of Minorities in Film, the French New Wave, Film Criticism. May be repeated to a total of 6 hours. Viewing of selected films outside of class may be required. Variable Content Course.

Approved recurring course topic: Animation. 3(2-2) D. An examination of the history and aesthetics of animation, including both commercial and independent animation. Animation techniques (cel, computer, pixilation, cut-out, etc.), national animation industries (Hollywood, Japanese, Eastern European, etc.), and significant issues of contemporary animation studies will be covered. Written research essays are required, and film viewing outside of class may be required.
Approved recurring course topic: Asian Cinema. 3(2-2) D. An examination of the art and industry of Asian cinema, looking at the histories and aesthetic features of the films (both mainstream and alternative) of the major filmmaking nations of Asia, as well as the practical and social factors involved in filmmaking in Asia. Written research essays are required, and film viewing outside of class may be required.
MED 490 Multimedia Interactivity Design 3(2-2), D
Prerequisite: MED 290 and MED 365. An advanced study of interactive multimedia design based on human-computer interaction principles. Course will include the creation of a CDROM or DVD-ROM project incorporating interactivity as a core multimedia design element. May be repeated to a total of 6 hours if topics are different.

Approved recurring course topic: Flash for the Web. 3(2-2) D. A detailed exploration into the practical use and artistic applications of Flash multimedia software for creation of online interactive media.

Approved recurring course topic: Game Design and Development. 3(2-2) D. An investigation into methods of creating real-time, 3D animated games without programming. Students will be introduced to the latest software applications allowing 3D artists and animators to create interactive immersive environments and games without writing codes.
MED 492 Independent Study in Electronic Media 2-3, F,S
Prerequisite: admission to a departmental major, permission of instructor and 6 hours of upper division MED or JRN coursework. Supervised independent study exploring selected areas determined by the student in consultation with the media faculty. Course work may include readings, term papers, or projects. May be repeated to a total of 6 hours with permission of the department.
MED 498 Senior Project in Electronic Arts 2(2-0), F,S
Prerequisite: ART 300. Admission to this course is contingent upon the successful completion of the Electronic Arts junior portfolio review. Under advisement from faculty, media students will form production teams consisting of video production, computer animation, and audio production students. Each team will produce a broadcast-quality audio or video project which may assume various forms, such as a music video, a computer animation piece, or a short dramatic video. The first two hours will be spent in pre-production preparations for the approved senior project. The second two hours will involve production and post-production of the approved project. This course must be repeated in sequence for a total of four hours. If a student drops out of the second semester of MED 498, the student will have to join a new senior project group and repeat the first semester (preproduction phase) for a replacement grade before completing the final two hours of the course.
MED 561 Sound Design 3(2-2), S
Prerequisite: MED 461. Students will learn how to design sound for film/video and how to carry out aesthetic considerations during film/video production. The art of sound design will be explored in depth, enhanced by recording techniques in field sound production and advanced techniques in editing and mixing. The concept of digital surrounding sound is also

## covered.

MED 562 Electronic Field Production 3(2-2), S
Prerequisite: MED 465. Planning, designing and executing single camera video production in non-studio settings. Emphasis will be placed on narrative projects that require advanced application of media design concepts including cinematography, nonlinear editing, directing, producing, and sound design.
MED 565 Screenwriting 3(3-0), F,S
Writing the feature film screenplay. Students will study characterization, structure, plot, description, dialogue and format. The course will include screenings and discussion of feature films and their screenplays, and the business of professional screenwriting. Student will create a premise, character biographies, story structure and scene outline as well as generate their first draft of a short film screenplay or the first act of a full-length film for student and instructor critique and feedback.
MED 566 Writing the One-Hour Drama Teleplay 3(3-0), F,S An in-depth look at the elements of writing for the one-hour television market. The course will include the foundations of study structure and play, character and conflict, dialogue and setting, and how to apply these elements to storytelling on the small screen. Writing will include development of a story through outline and beat sheets as well as a first and polished draft of an episode of a currently run television series. Students will learn to pitch their ideas effectively to writer-producers.
MED 567 Script Rewriting and Marketing 3(3-0), S
Prerequisite: MED 565 or 566 . An examination of the many phases of rewriting television or feature length screenplays for professional submission. Students will analyze and critique
screenplays and teleplays, apply rewriting methods to their scripts for workshop, create a marketing business plan for submission, and receive feedback.

## MED 570 Film Theory 3(2-2), D

An analysis of the art of film by using classical and contemporary film theory to investigate such aspects as the relationship between form and content, visual style and the nature of pictorial motion. Weekly screenings and discussions of short films, excerpts, complete classics and contemporary films.

## MED 580 Media in Politics 3(3-0), D

Prerequisite: MED 120; and COM 209 or MED 204. An indepth examination of the role of print and electronic media in American politics. Emphasis is placed on media coverage of government, social issues, and political campaigns. The course examines both the strategies of paid media and the media's coverage of politics as news.

## MED 581 Issues in Media Ethics 3(3-0), F,S

Prerequisite: MED 120 and MED 204. An investigation of fundamental ethical issues and their implications for media practitioners. Responsibilities of media practitioners to the public, advertising agencies, the government, and special interest groups will be examined. Special attention will be paid to the possibility of conflict between the business of media and general ethical considerations.

MED 583 Producing and Directing for Television 3(2-2), D
Prerequisite: MED 383. Principles, skills, and techniques involved in effective television directing. Practical experience in producing and directing a variety of television formats.

## MED 595 (495) Media Internship 1-6, F,S

Prerequisite: 60 hours and permission of the instructor. Work experience with a professional media organization. The student will be provided an educational opportunity not available through classroom experience. The instructor must approve all necessary paperwork before the student may begin the internship. May be repeated to a total of 6 hours.
MED 597 Advanced Studies in Media 3(3-0), D
Prerequisite: permission of instructor. In-depth examination of a special topic in media. The variable content course may be repeated to a total of 6 hours.

## MED 598 Seminar in Broadcast Management 3(3-0), D

An in-depth analysis of management issues in the broadcast industry. Current theory and specific practices are examined and applied to broadcast operations.

## MED 604 Theory and Research in Mass Communication

 3(3-0), SSurvey of theories, models and research in mass communication. Topics include propaganda, attitude change, agenda-setting and media effects research.

# Department of Modern and Classical Languages 

376 Craig Hall, Phone: (417) 836-5122, Fax: (417) 836-7626
Email: MCL@missouristate.edu
Web Site: http://www.missouristate.edu/mcl
Department Head: Associate Professor Madeleine Kernen, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Edwin Carawan, Ph.D.; Roger Dowdy, Ph.D.; Larry L. George, Ph.D.; Mary Harges, Ph.D.; Joseph J. Hughes, Ph.D.; Robert L. Norton, Ph.D.; Pauline Nugent, Ph.D.: Arthur L. Spisak, Ph.D.

Associate Professors: Julie A. Johnson, Ph.D.; Jason R. Jolley, Ph.D.; Pedro Koo, Ph.D.; Judith Martin, Ph.D. Assistant Professor: Alessandra Pires, Ph.D.
Instructors: Angie F. Keller, M.A.; Luis Lombilla, M.A.; Tonia E. Tinsley, Ph.D.; Weirong Yan-Schaefer, M.A.
Emeritus Professors: Robert J. Berndt, Ph.D.; William Holman, Ph.D.; Curtis P. Lawrence, Ph.D.; David Lee, Ph.D.;
James R. Woodward, M.A.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - French, B.S.Ed., German, B.S.Ed., Latin, B.S.Ed., Spanish, B.S.Ed., Secondary Education/French, M.S.Ed., Secondary Education/German, M.S.Ed., Secondary Education/Latin, M.S.Ed., and Secondary Education/Spanish, M.S.Ed.

## Fine Arts Courses

Fine Arts courses are available. Refer to the Bachelor of Arts degree requirements in the Specific Degrees and Requirements section of the catalog for a listing of the courses.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

Placement and Credit by Placement: Students with foreign language experience (typically one or more years of high school language study, or equivalent) in French, German, or Spanish are required to take the Computerized Adaptive Placement Exam (WebCAPE) prior to enrolling in language courses. Students will receive placement information immediately upon completion of the exam. Placement scores remain valid for the duration of enrollment as undergraduate student. During the first week of classes, instructors will ensure that students were placed in the appropriate class for their level of competency. Students with more advanced experience in French, German, or Spanish and students with experience in languages other than French, German, or Spanish must contact the Department of Modern and Classical Languages for an individualized assessment and placement. The assessment will cover reading, writing, listening, comprehension, and culture.
Native speakers of non-English languages should consult with the department head prior to enrolling in courses.
All language students that have been assessed and placed can obtain retroactive credit (up to 12 credit hours) provided they complete the class they placed into with a grade of B or higher and apply to the department to receive the retroactive credit. Credit will not be automatically granted.
Consult with the Modern and Classical Languages department head regarding any exceptions.

Bachelor of Arts Language Requirement: All students pursuing a Bachelor of Arts degree must complete a language requirement of 12 hours. There are two options in the Department of Modern and Classical Languages.

1. Complete 12 hours in one language.
2. Complete two 6 hour segments in two different languages. The language selected must not be the student's native language. Consult with the Department of Modern and Classical Languages regarding any exceptions or substitutions.
Bachelor of Arts Fine Arts Restriction: Literature courses in this department will count toward the Fine Arts requirement provided those courses have not also been used to meet the foreign language requirement.

## Graduate Programs

The following graduate programs are available: Secondary Education with options in French, German, Latin and Spanish (Master of Science in Education). Refer to the Graduate Catalog for more information.

## General Information

The department offers courses designed to give students the fundamentals of each language and to introduce them to the culture and literature of the people whose language is being studied. Some languages may only be offered as resources permit. Intensive Spanish programs in a Hispanic country and an intensive French program in Quebec are offered during the summer.
Well-equipped foreign language classrooms offer opportunities for practice in comprehension and speaking. The Dr. Anna Lou Blair Language Media Room offers computer interconnections abroad. Laboratory practice is required of all students in modern language courses 101, 102, 201 and 202.

## Majors

## Antiquities (Comprehensive)

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (45 hours)

The comprehensive major in Antiquities consists of courses in three fields: Classical Studies, Near Eastern, or New World Studies. The major consists of concentrations in Classical, Near Eastern, or New World Studies with totals of 24 hours in any one of these fields and 12 hours more in either of the two remaining fields. Additional courses (9 hours) to total 45
hours are to be chosen from any of the three fields. In addition to the 45 hours, all majors must complete ANT 250.

1. Primary Concentration ( 24 hours): complete one primary concentration.
a. Classical Studies Concentration: complete LLT 325(3) and LLT 326(3). The remaining 18 hours will be selected from within each of the following groups:
2. Language Studies (9-12 hours): Select 3 courses from the Latin or Greek sequence above 102, including at least one course at the 300 level or above
3. Historical Studies (6-9 hours): Select from HST 341(3), 343(3); REL 571(3)
4. Cultural Studies (3-6 hours): Select from LLT 121(3), 180(3)*, 240(3), 321(3); PHI 306(3); ART 474(3)
5. Assessment for major: MCL 499(0)* *when applicable
b. Near Eastern Studies Concentration: choose from among the following courses with at least one course chosen from each group:
6. Any course in GRK or HBW above 102; or LLT 580(3)
7. HST 370(3), 541(3), 542,(3) 597(3)*; REL 350(3)
8. ANT 335(3), 540(3), 451(3)*, 453(3)*, 454(3)*, 596(3)*, 599(3)*; REL 570(3), 571(3)
9. LLT 321(3); REL 101(3), 102(3), 312(3), 320(3), 321(3), 362(3), 397(3)*, 510(3), 520(3)
10. REL 580(3) (assessment for major)* *when applicable
c. New World Studies Concentration: complete one of the following tracks:
11. Native American Studies Track: All persons choosing this track must complete ANT 325(3), 350(3), and 360(3). At least one course will be chosen from each of the following groups (15 hours):
12. Archaeological Research: ANT 340(3), 451(3)*, 453(3)*, 454(3)*, 596(3)*, 599(3)*
13. Environmental/Technical Studies: AGA 215, 425(3); BIO 369(4); GRY 300(3), 301(3), 348(3); SOC 302(3)
14. Native American Studies: ANT 330(3)*; ART 385(3), 485(3); HST 331(3), 350(3), 509(3), 510(3); REL 315(3)
15. Cultural Studies: ANT 226(3), 301(3), 397(3)*; ENG 485(3)
16. Assessment for Major: ANT 599(1-3)* *when applicable
17. New World Historical Archaeology Track: All persons choosing this track must complete ANT 350(3). At least one course will be chosen from each of the following groups ( 21 hours):
18. Research in Historic Archaeology: ANT 360(3), 397(3)*, 453(3)*, 454(3)*, 596(3)*, 599(3)* *course must be in historical archaeology
19. Cultural Studies: ANT 226(3), 325(3), 397(3)*; ENG 485(3); SOC 314(3)
20. Historical Studies: HST 331(3), 350(3), 375(3), 390(3), 496(3)*, 509(3), 510(3), 518(3)
21. Environmental Studies: GRY 300(3), 301(3), 320(3); HST 515(3)
22. Technical Skills: ART 255(3); GRY 275(3), 360(3), 363(3); SOC 302(3)
23. Assessment for Major-when applicable: ANT 599(1-3)*
*course topic must be in New World Studies
24. Secondary Concentration (12 hours): Complete one secondary concentration different from the primary concentration selected above.
a. Classical Studies: complete two courses from the Latin or Greek sequence, plus two courses from: LLT 321(3), 325(3), 326(3); HST 341(3), 343(3); PHI 306(3); REL 571(3)
b. Near Eastern Studies: choose courses from at least two of the groups listed in the 24 hour concentration
c. New World Studies: complete ANT 325(3) and/or ANT $360(3)$; plus courses from the Historical Studies group, HST 331(3), 350(3), 375(3), 390(3), 509(3), 510(3), 518(3); and from one other group
25. Additional Course Selections (9 hours): An additional 9 hours, making a total of 45 hours, may be chosen from any of the groups in Classical Studies, Near Eastern Studies, or New World Studies
C. Specific Requirements for Bachelor of Arts Degree - see
"Academic Programs and Requirements" section of catalog
D. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog
Administration of the program. The Administrator of Antiquities is responsible for the administration of the program with the assistance of the faculty Antiquities Committee. It is the responsibility of the student's academic advisor (who is a member of the Antiquities Committee) to approve the student's degree program. The approved program, including evaluation of transfer credits, is submitted to the Coordinator for final approval. All agreements are filed as a part of the student's degree program. Any alteration of the program must be approved by the Antiquities Committee. Drop and add will be handled by the major advisor, provided that the student's degree program is not altered.

## French

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 30 hours)

1. Complete 30 hours beyond FRN 102 in consultation with advisor. Twelve hours of upper division courses are required for all majors including at least six hours of 400 or 500 level courses.
2. MCL 499(0)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## French

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 30 hours)

1. Complete 30 hours beyond FRN 102 in consultation with advisor. Twelve hours of upper division courses are required for all majors including at least six hours of 400 or 500 level courses.
2. MCL 499(0)
C. Minor Required
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## French

Bachelor of Science in Education
(Certifiable grades K-12)
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 30 hours)

1. Complete 30 hours beyond FRN 102 in consultation with advisor. Twelve hours of upper division courses are required for all majors including at least six hours of 400 or 500 level courses.
2. MCL 499(0)
C. Professional Education courses: MCL 413(3), 493(5-6), 496(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements -see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## German

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (30 hours)

1. Complete 30 hours beyond GRM 102. Twelve hours of upper division courses are required for all majors including at least six hours of 400 or 500 level courses. A maximum of six hours may be taken in LLT 225 and LLT 271 with advisor approval.
2. MCL 499(0)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see
"Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## German

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 30 hours)

1. Complete 30 hours beyond GRM 102. Twelve hours of upper division courses are required for all majors including at least six hours of 400 or 500 level courses. A maximum of six hours may be taken in LLT 225 and LLT 271 with advisor approval.
2. MCL 499(0)
C. Minor Required
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## German

## Bachelor of Science in Education

## (Certifiable grades K-12)

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 30 hours)

1. Complete 30 hours beyond GRM 102. Twelve hours of upper division courses are required for all majors including at least six hours of 400 or 500 level courses. A maximum of six hours may be taken in LLT 225 and LLT 271 with advisor approval.
2. MCL 499(0)
C. Professional Education courses: MCL 413(3), 493(5-6), 496(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Latin

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (32 hours)

1. Complete 32 hours beyond LTN 101 and 102 in consultation with advisor, including two hours of LTN 480. Either LLT 121 or LLT 321 and either LLT 326 or HST 343 may be counted as part of the 32 hours required for the Latin major.
2. MCL 499(0)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Latin

## Bachelor of Science in Education

(Certifiable grades K-12)
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (32 hours)

1. Complete 32 hours beyond LTN 101 and 102 in consultation with advisor, including two hours of LTN 480. Either LLT 121 or LLT 321 and either LLT 326 or HST 343 may be counted as part of the 32 hours required for the Latin major.
2. MCL 499(0)
C. Professional Education courses: MCL 413(3), 493(5-6), 496(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Spanish

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 30 hours)

1. SPN 325(3), 326(3), 450(3), 460(3)
2. Three additional hours in Spanish numbered 400 or above
3. Additional Spanish electives beyond 102 to bring total to at least 30 hours. No more than three hours of SPN 301, 302, or 303 may count.
4. MCL 499(0)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see "Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Spanish

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 30 hours)

1. SPN 415(3)
2. Six hours in Spanish numbered 400 or above
3. Three additional hours in Spanish numbered 300 or above
4. Additional Spanish electives beyond 102 to bring total to at least 30 hours. No more than three hours of SPN 301, 302 , or 303 may count.
5. MCL 499(0)
C. Minor Required
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Spanish

## Bachelor of Science in Education

(Certifiable grades K-12)
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (30 hours)

1. SPN 205(3), 312(3), 325(3), 326(3), 450(3), 460(3)
2. Three additional hours in Spanish numbered 400 or above
3. Additional Spanish electives beyond 102 to bring total to at least 30 hours. Study abroad and service learning are highly recommended. No more than three hours of SPN 301,302 , or 303 may count.
4. MCL 499(0)
C. Professional Education courses: MCL 413(3), 493(5-6), 496(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Minors

## Ancient Greek, French, Latin, Spanish

## Bachelor of Arts

Complete 18 hours in one language beyond courses 101 and 102 in consultation with advisor. Six hours of upper division courses are required for all B.A. minors. LLT 121 and LLT 325 may be counted as part of the 18 hours required for the Ancient Greek minor.

## Antiquities

Bachelor of Arts
Bachelor of Science
A. ANT 250(3)
B. Complete 15 hours from the following areas. No more than nine hours of the 18 hour minor may be taken from any one department and at least one course must be taken from each area.

1. Classical Studies: HST 341(3), 343(3), 597(3)*; LLT 121(3), 240(3), 321(3), 325(3), 326(3); LTN or GRK above 102; PHI 306(3); REL 571(3)
2. Near Eastern Studies: ANT 335(3), 540(3); HST 541(3), 542(3), 597(3)*; REL 101(3), 102(3), 312(3), 320(3), 321(3), 350(3), 362(3), 397(3)*, 510(3), 520(3), 570(3), 571(3); HBW above 102
3. New World Studies: ANT 325(3), 360(3), 397(1-3)*, 451(3-6)*, 599(1-3)*; ART 385(3), 485(3); HST 350(3), 509(3), 510(3); REL 315(3)
*when applicable
Administration of the program. The Administrator of Antiquities is responsible for the administration of the program with the assistance of the faculty Antiquities Committee. It is the responsibility of the student's academic advisor (who is a member of the Antiquities Committee) to approve the student's degree program. The approved program, including evaluation of transfer credits, is submitted to the Administrator for final approval. All agreements are filed as a part of the student's degree program. Any alteration of the program must be approved by the Antiquities Committee. Drop and add will be handled by the major advisor, provided that the student's degree program is not altered.

## Chinese

Bachelor of Arts
A. CHI 201(3), 202(3)
B. 12 hours from CHI 297(1-6), 311(3), 315(3); ART 274(3); LLT 215(3-6); PLS 545(3)

## Chinese

Bachelor of Science
A. CHI 201(3), 202(3)
B. 6 hours from CHI 297(1-6), 311(3), 315(3); ART 274(3); LLT 215(3-6); PLS 545(3)

## French, German, Latin, Spanish

Bachelor of Science
In consultation with advisor, complete 12 hours in one language beyond courses 101 and 102.

## French, Latin, Spanish

Bachelor of Science in Education
(Non-Certifiable)
In consultation with advisor, complete 18 hours in one language beyond 102 with 6 of those hours being 300 -level or above.

## German

## Bachelor of Arts

In consultation with advisor, complete 18 hours in German beyond 101 and 102. Three hours of either LLT 225 or LLT 271 may be counted on this minor.

## German

Bachelor of Science in Education
(Non-Certifiable)
In consultation with advisor, complete 18 hours in German beyond 102 with 6 of those hours being 300 -level or above.
Three hours of either LLT 225 or LLT 271 may be counted on this minor.

## Spanish Proficiency

Bachelor of Science
SPN 201(3), 202(3), 205(3), 312(3), and 415(3)

## Arabic Courses

ARB 101 Elementary Arabic I 3(3-0), D
Develop proficiency in the four communication skills: listening, reading, speaking, and writing. These skills are essential for effective communication in the target language. Credit by examination is available.
ARB 102 Elementary Arabic II 3(3-0), D
Prerequisite: C or better in ARB 101 or permission of instructor. Develop additional proficiency in the four communication skills: listening, reading, speaking, and writing. These skills are essential for effective communication in the target language. Credit by examination is available.
ARB 201 Intermediate Arabic I 3(3-0), D
Prerequisite: C or better in ARB 102 or permission of instructor. Systematic review, expansion, and synthesis of the four skill areas. This course will enhance communication skills by providing a thorough review of fundamentals of grammar through real-life language use, reading, and composition. Credit by examination is available.
ARB 202 Intermediate Arabic II 3(3-0), D
Prerequisite: C or better in ARB 201 or permission of instructor. Continued development of the four skill areas through conversation, composition, and reading as a means to access culture. Credit by examination is available.

## ARB 297 Special Topics in Arabic 1-6, D

Prerequisite: permission of instructor and department head. Topics of selected interest in Arabic studies, including travel courses to Arabic-speaking countries. The specific subject matter and/or international component may vary according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

## Chinese Courses

CHI 101 Elementary Chinese I 3(3-0), D
Essentials of grammar through aural-oral practice, dictation, reading and writing. Course conducted in Mandarin Chinese as far as practicable.
CHI 102 Elementary Chinese II 3(3-0), D
Prerequisite: C or better in CHI 101 or permission of instructor. Continuation of CHI 101.
CHI 201 Intermediate Chinese III 3(3-0), D
Prerequisite: C or better in CHI 102 or permission of instructor. Continuation of CHI 102 with emphasis on reading, conversation, and an introduction to Chinese history and culture. CHI 202 Intermediate Chinese IV 3(3-0), D
Prerequisite: C or better in CHI 201 or permission of instructor. Continuation of CHI 201 with emphasis on reading, conversation, history, and culture.
CHI 297 Special Topics in Chinese 1-6, D
Prerequisite: permission of instructor and department head. Topics of selected interest in Chinese studies, including travel courses to Chinese-speaking countries. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.
CHI 311 Chinese Reading and Conversation 3(3-0), D
Prerequisite: CHI 202 or permission of instructor. A course designed to develop and refine students' conversational and reading skills through short speeches, group discussion, free conversation and reading. May be repeated, as content changes, to a maximum of 6 hours. Variable Content Course.
CHI 315 (215) Business and Professional Chinese 3(3-0), D
Prerequisite: CHI 202 or above, or permission of instructor. Introduction to Chinese language and culture as used in business and selected professions. May be repeated once with different content. Variable Content Course.
CHI 498 Seminar Course in Chinese 1-6, D
Prerequisite: C or better in CHI 202 or permission of instructor and department head. Supervised independent study in Chinese language, literature, and culture. May be repeated for a maximum of 6 hours.

## French Courses

FRN 101 Elementary French I 3(3-0), F
Essentials of French language emphasizing the development of speaking, listening, reading, and writing within a culturally relevant context. Credit by Examination is available.
FRN 102 Elementary French II 3(3-0), S
Prerequisite: C or better in FRN 101 or permission of instructor. Continuation of FRN 101. Credit by Examination is available.
FRN 201 Intermediate French I 3(3-0), F
Prerequisite: C or better in FRN 102 or permission of instructor. Francophone culture through discussion of readings, films and music. Credit by Examination is available.
FRN 202 Intermediate French II 3(3-0), S
Prerequisite: C or better in FRN 201 or permission of instructor. A focus on literacy through compositions and readings in francophone culture.
FRN 297 (205) Special Topics in French 1-6, D
Prerequisite: permission of instructor and department head. Topics of selected interest in French studies, including travelcourses to French-speaking countries. The specific subject matter and/or inter-national component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

## FRN 300 Service Learning in French 1, F,S

Prerequisite: 30 hours and concurrent registration in a French course at the 202 level or above. This service learning component for the existing French curriculum incorporates community service with classroom instruction to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service providing instruction or other community service in the Springfield-area schools and other community groups. May be repeated but no more than 2 hours of service learning credit may count toward graduation.
FRN 302 Topics in French Culture 1-3, D
Prerequisite: FRN 102 or permission of instructor. Topics may cover history or culture of France. May be repeated as topics change to a maximum of 3 credit hours. Variable Content Course.
FRN 311 French Conversation 3(3-0), D
Prerequisite: FRN 202 or permission of instructor. Oral practice in short speeches, group discussion and free conversation. May be repeated, as content changes, to a maximum of 6 hours. Variable Content Course.
FRN 312 French Grammar and Composition 3(3-0), D
Prerequisite: FRN 202 or permission of instructor. Review of French grammar with writing practice.
FRN 313 French Language Awareness 3(3-0), D
Prerequisite: FRN 202 or permission of instructor. Study of phonetics and of the socio-cultural history of the French language. Recommended for teachers.
FRN 314 Francais vivant 3(3-0), F
Prerequisite: FRN 202 or permission of instructor. A course designed to increase French fluency and comprehension, emphasizing modern, useful French as it is spoken today by natives. Students will explore the French language in a broad range of real everyday situations. Topics include idiomatic expressions, slang, spoken contractions and the language of the internet. May be repeated, as content changes, to a maximum of 6 hours. Variable content course.
FRN 326 French Civilization 3(3-0), D
Prerequisite: FRN 202 or permission of instructor. History and culture of France and francophone countries; includes geography, philosophy and arts. May be repeated, as content changes, to a maximum of 6 credit hours. Variable Content Course.
FRN 381 French Literature from the Middle Ages to the Enlightenment 3(3-0), D
Prerequisite: FRN 312 or permission of instructor. A survey of authors, movements, ideas, and styles, e.g., Villon, Montaigne, Rabelais, Pascal, Rousseau.

## FRN 382 French Literature of the 19th and 20th Centuries

 3(3-0), DPrerequisite: FRN 312 or permission of instructor. A survey of representative work, e.g., Hugo, Flaubert, Camus.
FRN 410 Translation 3(3-0), D
Prerequisite: FRN 312 or permission of instructor. Activities and exercises on oral and written translation focusing on career fields.

## FRN 412 Le Cinéma francophone 3(3-0), D

Prerequisite: FRN 381 or FRN 382 or permission of instructor. A study of culture, language, and literature through francophone film. Repeatable up to 6 hours. Variable Content Course.
FRN 415 (315) Professional French 3(3-0), D
Prerequisite: FRN 311 or higher, or permission of instructor. Social and business interactions in the francophone world. May be repeated, as content changes, to a maximum of 6 credit hours. Variable Content Course.
FRN 422 Le Théatre francophone 3(3-0), D
Prerequisite: FRN 381 or FRN 382 or permission of instructor. A thematic approach to francophone drama, covering such
playwrights as Molière, Sartre, and Racine. Repeatable up to 6 hours. Variable Content Course.
FRN 435 Littérature francophone 3(3-0), D
Prerequisite: FRN 381 or FRN 382 or permission of instructor. A thematic approach to francophone literatures. Repeatable up to 6 hours. Variable Content Course.
FRN 444 Chanson et poésie 3(3-0), D
Prerequisite: FRN 381 or FRN 382 or permission of instructor. A thematic approach to francophone song and poetry, covering such writers as Brel, Piaf, Rimbaud, Brassens. Repeatable up to 6 hours. Variable Content Course.
FRN 454 Histoire du roman 3(3-0), D
Prerequisite: FRN 381 or FRN 382 or permission of instructor. A thematic approach to the French novel and short story, covering such writers as LaFayette, Balzac, Maupassant, LeClézio. Repeatable up to 6 hours. Variable Content Course.
FRN 498 (490) Seminar Course in French 1-3, D
Prerequisite: permission of instructor and department head. Supervised independent study in literature, linguistics or other restricted topics. May be repeated for maximum of 6 hours.
FRN 525 Seminar in Francophone Literature 3(3-0), D
Prerequisite: 60 hours and permission of instructor and department head. Selected topics in Francophone literature such as genre studies, period studies or concentration on one or more authors. Variable Content Course. May be repeated once with changed content.
FRN 535 Advanced French Composition and Conversation 3(0-3), D
Prerequisite: FRN 311 and FRN 312 or permission of instructor and department head. A study of French grammar, style and modes of expression. Designed to further develop the mastery of written and spoken French.

## German Courses

GRM 101 Elementary German I 3(3-0), F
Develop proficiency in the four communication skills: listening, reading, speaking and writing. These skills are essential to effective communication in the target language. Credit by Examination is available.
GRM 102 Elementary German II 3(3-0), S
Prerequisite: C or better in GRM 101 or permission of instructor. Develop additional proficiency in the four communication skills: listening, reading, speaking, and writing. These skills are essential to effective communication in the target language. Credit by Examination is available.
GRM 201 Intermediate German I 3(3-0), F
Prerequisite: C or better in GRM 102 or permission of instructor. Systematic review, expansion, and synthesis of the four skill areas. Communicative skills will be enhanced by providing a thorough review of fundamentals of grammar through real-life language use, reading, and composition. Credit by Examination is available.
GRM 202 Intermediate German II 3(3-0), S
Prerequisite: C or better in GRM 201 or permission of instructor. Continuation of the development of the four skills through conversation, composition and readings as a means to access culture.
GRM 297 (205) Special Topics in German 1-6, D
Prerequisite: permission of instructor and department head. Topics of selected interest in German studies, including travelcourses to German-speaking countries. The specific subject matter and/or inter-national component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

GRM 300 Service Learning in German 1, F,S
Prerequisite: 30 hours and concurrent registration in a German course at the 202 level or above. This service component for the existing German curriculum incorporates community service with classroom instruction to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service providing instruction or other community service in the Springfield-area schools and other community groups. May be repeated but no more than 2 hours of service learning may count toward graduation.

## GRM 301 Intensive Grammar Review 1-3, D

Prerequisite: GRM 102 or permission of instructor. Intensive grammar review of selected topics. May be repeated with different topics to a maximum of 3 credit hours. Variable Content Course.

## GRM 302 Topics in German(ic) Culture 1-3, D

Prerequisite: GRM 102 or permission of instructor. Selected topics in culture and travel. May be repeated with different topics to a maximum of 3 credit hours. Variable Content Course. GRM 303 Language and Technology 1-3, D
Prerequisite: GRM 102 or permission of instructor. Issues concerning German and technology. May be repeated with different topics to a maximum of three credit hours. Variable Content Course.

## GRM 304 Conversational Strategies 1-3, D

Prerequisite: GRM 201 or permission. This course will introduce students to strategies for conversing in the target language. Emphasis will be placed on building vocabulary, developing listening comprehension skills, learning how to construct discussions and to use appropriate expressions.
GRM 311 German Reading and Conversation 3(3-0), D
Prerequisite: GRM 202 or permission of instructor. A structured course designed to develop and refine students reading and conversational skills. May be repeated, as content changes, to a maximum of 6 hours. Variable Content Course.
GRM 312 German Composition 3(3-0), D
Prerequisite: GRM 311 or permission of instructor. A writing intensive course designed to introduce students to a variety of text types. Emphasis is placed on recognizing the differences among the tests and student practice in preparing similar original texts.
GRM 320 (445) German Cinema 3(3-0), D
Prerequisite: GRM 202 or permission of instructor. The survey of major films produced in Germany serves as a basis for the study of German culture, German language, and German literature. Course emphasizes the way that film content and theme development are useful in analyzing German language usage and culture in selected films. Subject will vary from semester to semester. Examples: History and Culture Through Film; From Novel to Film; East German Film; The Image of Women in Film. Repeatable up to 6 hours. Variable Content Course.

## GRM 325 Kulturkunde der deutschsprachigen Lander

3(3-0), D
Prerequisite: GRM 202 or permission of instructor. An introduction to major historical periods and cultural movements of the German-speaking countries. Study includes geography, history, philosophy and the arts.
GRM 400 Praktikum 1-3, D
Prerequisite: permission of instructor. A focused course that students can combine with other German classes in order to pursue a special interest within the normal course content. May be repeated with a different content to a maximum of 3 credit hours.

GRM 415 (315) Business and Professional German 3(3-0), D
Prerequisite: GRM 311 or above or permission of instructor. Specialized and intensive training in German as used in business and selected professions.

## GRM 455 Masterpieces of 19th Century German Literature

 3(3-0), DPrerequisite: GRM 311 or above or permission of instructor. Selected works or authors from the 19th century. May be repeated once with a different topic. Variable Content Course.
GRM 465 Masterpieces of 20th Century German Literature 3(3-0), D
Prerequisite: GRM 311 or above or permission of instructor. 300 level GRM course or permission. Selected works or authors from the 20th century. May be repeated once with a different topic. Variable Content Course.

## GRM 475 (497) Topics in German(ic) Literature and <br> Culture 3(3-0), D

Prerequisite: GRM 311 or above or permission of instructor. Selected topics in German(ic) literature and culture. May be repeated once with a different topic. Variable Content Course.
GRM 485 Thematic Approaches to German Literature 3(3-0), D
Prerequisite: GRM 311 or above, or permission of instructor. A survey of German literature across multiple centuries from the perspective of a particular theme. May be repeated once as topics change. Variable Content Course.
GRM 498 (490) Seminar Course in German 1-3, D
Prerequisite: permission of instructor and department head. Supervised independent study in literature, linguistics or other restricted topics. May be repeated for no more than 6 hours.
GRM 525 Seminar in German Literature 3(0-3), D
Prerequisite: 60 hours and GRM 311 or above or permission of instructor or department head. Selected topics in German literature such as genre studies, period studies or concentration on one or more authors. May be repeated once with changed content. Variable Content Course.
GRM 535 Advanced German Composition and
Conversation 3(3-0), D
Prerequisite: GRM 311 and GRM 312 or permission of instructor or department head. A study of German grammar, style and modes of expression. Designed to further develop the mastery of spoken and written German.

## Greek Courses

GRK 101 Elementary Ancient Greek I 3(3-0), D
Essentials of grammar and vocabulary building through reading and writing.
GRK 102 Elementary Ancient Greek II 3(3-0), D
Prerequisite: C or better in GRK 101 or permission of instructor. Continuation of GRK 101.
GRK 201 Intermediate Ancient Greek III 3(3-0), D
Prerequisite: C or better in GRK 102 or permission of instructor. Continuation of GRK 102 with increased emphasis on reading.
GRK 202 Intermediate Ancient Greek IV 3(3-0), D
Prerequisite: C or better in GRK 201 or permission of instructor. Introduction to Greek literature; analysis of its subjects, forms, and ideals.

## GRK 297 Special Topics in Greek 1-6, D

Prerequisite: permission of instructor and department head. Topics of selected interest in Greek studies, including travel courses to Greek-speaking countries. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

GRK 301 Studies in Greek Prose 3(3-0), D
Prerequisite: C or better in GRK 201 or permission of instructor. An introduction to ancient Greek prose: study of the New Testament and/or such writers as Xenophon, Herodotus, Plato, and Lysias. May be repeated once with changed content. Variable Content Course.
GRK 302 Studies in Greek Poetry 3(3-0), D
Prerequisite: C or better in GRK 201 or permission of instructor. An introduction to ancient Greek poetry: study of works by such writers as Homer, Sophocles, and Euripides. May be repeated once with changed content. Variable Content Course.
GRK 498 (490) Seminar Course in Ancient Greek 1-3, D
Prerequisite: C or better in GRK 202 and permission of instructor and department head. Supervised independent study in Greek literature and translation. May be repeated for a maximum of 6 hours.
GRK 503 Advanced Greek Translation 3(3-0), D
Prerequisite: GRK 202 or permission of instructor. Advanced training in the skills of translating and explicating texts in classical and koine Greek. May be repeated to 9 hours if topic varies. Variable content course.

## Hebrew Courses

HBW 101 Elementary Biblical Hebrew I 3(3-0), D
The essentials of grammar and vocabulary building of Ancient Hebrew through reading and writing.
HBW 102 Elementary Biblical Hebrew II 3(3-0), D
Prerequisite: C or better in HBW 101 or permission of instructor. Continuation of HBW 101.
HBW 201 Intermediate Biblical Hebrew III 3(3-0), D
Prerequisite: C or better in HBW 102 or permission of instructor. Continuation of HBW 102, with increased emphasis on reading.

## HBW 202 Intermediate Biblical Hebrew IV 3(3-0), D

Prerequisite: C or better in HBW 201 or permission of instructor. Introduction to Ancient Hebrew Literature; analysis of its subject, forms and ideals.
HBW 297 Special Topics in Hebrew 1-6, D
Prerequisite: permission of instructor and department head. Topics of selected interest in Hebrew studies, including travel courses to Hebrew-speaking countries. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

## Italian Courses

ITL 101 Elementary Italian I 3(3-0), F
Essentials of Italian Language emphasizing the development of speaking, listening, reading, and writing within a culturally relevant context.
ITL 102 Elementary Italian II 3(3-0), S
Prerequisite: C or better in ITL 101 or permission of instructor. Continuation of ITL 101.
ITL 201 Intermediate Italian I 3(3-0), D
Prerequisite: C or better in ITL 102 or permission of instructor. Systematic review, expansion, and synthesis of the four skill areas. This course will enhance communication skills by providing a thorough review of fundamentals of grammar through real-life language use, reading, and composition. Credit by examination is available.
ITL 202 Intermediate Italian II 3(3-0), D
Prerequisite: C or better in ITL 201 or permission of instructor. Develop additional proficiency in the four communication skills: listening, reading, speaking and writing. Credit by examination is available.

## ITL 297 Special Topics in Italian 1-6, D

Prerequisite: permission of instructor and department head. Topics of selected interest in Italian studies, including travel courses to Italian-speaking countries. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

## Japanese Courses

JPN 101 Elementary Japanese I 3(3-0), D
Essentials of grammar through aural-oral practice, dictation, reading and writing. Course conducted in Japanese as far as practicable.
JPN 102 Elementary Japanese II 3(3-0), D
Prerequisite: C or better in JPN 101 or permission of instructor. Continuation of JPN 101.
JPN 201 Intermediate Japanese III 3(3-0), D
Prerequisite: C or better in JPN 102 or permission of instructor. Continuation of JPN 102 with increased emphasis on reading.
JPN 202 Intermediate Japanese IV 3(3-0), D
Prerequisite: C or better in JPN 201 or permission of instructor. Introduction to Japanese literature; analysis of its subjects, forms and ideals.
JPN 297 Special Topics in Japanese 1-6, D
Prerequisite: permission of instructor and department head. Topics of selected interest in Japanese studies, including travel courses to Japanese-speaking countries. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

## Language and Literature Courses

## LLT 100 Elementary Survey of Grammar for Language

Students 1(1-0), D
An introduction to the basic terminology and concepts of traditional grammar, including analysis of parts of speech, phrases, clauses, and verb transformation. No foreign language is required. Graded Pass/Not Pass only.
LLT 102 Scientific and Medical Terminology 2(2-0), F,S
A study of technical terminology as derived from Greek and Latin elements. Does not fulfill any language requirement.
LLT 121 Classical Mythology 3(3-0), F,S
This course will count toward the Culture and Society/Humanities Perspective component of General Education. A study of Greek and Roman myths and legends as they appear in art, music and literature, especially epic and tragedy.
LLT 180 Hero and Quest 3(3-0), F,S
This course will count toward the SelfUnderstanding/Humanities Perspective component of General Education. This course explores the quest for self-knowledge as it is represented in the literature of non-English cultures, seeking a broader perspective on self-discovery in our own society, to understand how the protagonist, hero or anti-hero, discovers a deeper sense of nature and purpose as he or she confronts the inherited identity that culture and language have imposed.
LLT 197 (110) Topics in Language and Literature 1-3, D
Topics of general interest in foreign languages and related areas. Variable content course taught in English which may be repeated as topics change. Refer to current schedule of classes for topic and registration information.
LLT 215 Asian Cultural Studies 3(3-0), D
A survey of Asian civilization, touching on history, literature, language, art, religion, philosophy, and culture. Course may
focus on either China or Japan. May be repeated once with changed content.
LLT 225 German Cultural Studies 3(3-0), D
This course presents major historical periods and cultural movements as background information necessary to the study of the literature and culture of the German speaking countries. Major movements of art, literature, music, history, and philosophy will be treated. In order to count for any German major or minor, including German BSED, course must be taken concurrently with a GRM course.
LLT 240 Epics From Classical Antiquity 3(3-0), D
A comparative study of epic poems in the ancient Mediterranean area. Epics considered will be used to present differing cultural views and how these views have affected and formed the western heroic tradition.

## LLT 271 Special Topics in German(ic) Literature in English

## Translation 3(3-0), D

This is a variable content course. May be repeated once for credit. In order to count for any German major or minor, including German BSED, course must be taken concurrently with a GRM course.

## LLT 296 (202) Major Authors in Translation 3(3-0), D

A course in comparative literature offered in English translation covering one of the following areas: (a) Asian, (b) Germanic, (c) Latin America, (d) Latin and Greek, (e) Romance, and (f) Slavic. May be taken once under each of the six titles. Variable Content Course.

## LLT 321 Comparative Mythology 3(3-0), D

Comparison of the ancient myths of Greece, Rome, Northern Europe, Mesopotamia, Egypt, the Far East, and the Americas. Readings are taken from ancient sources and modern interpretation. Lectures, discussion and writing assignments will deal with major deities and heroes, the ancient mystery religions and creation epics, with emphasis on cultural background borrowings, common structures of myth, and methods of interpretation.

## LLT 325 Greek Civilization 3(3-0), F

A survey of Greek civilization. Lectures will be based on art, archaeology, literature, and history of classical Greece and will include private life, personal religion, the professions, and literature's reflection of culture. Slide lectures.
LLT 326 Roman Civilization 3(3-0), S
A survey of Roman civilization. Lectures will be based on the art, archaeology, literature, and history of ancient Rome and will include private life, personal religion, the professions, and literature's reflection of culture. Slide lectures.

## LLT 545 Seminar in Roman Culture 3(0-3), D

Prerequisite: 60 hours and permission of instructor or department head. Selected topics in Roman culture or daily life such as Roman law, rhetoric, religion, historiography, family life, politics, etc. May be repeated once with changed content. Variable Content Course.

## LLT 595 (500) Special Topics in Classics 1-6, D

Prerequisite: 50 hours and permission of instructor or department head. Selected topics in Classical Studies such as topography of Rome and Athens, Advanced Mythology, genre studies. May be repeated up to 6 hours with changed content. Variable Content Course.

## LLT 596 Seminar in Hispanic Literature in Translation

 3(3-0), DPrerequisite: 60 hours and permission of instructor or department head. Designed to acquaint the student with major authors and works in Hispanic literature offered in English translation. Topics may include special themes, historical and political developments, and cultural aspects of the works. Variable content course. May be repeated once with changed content.

## Latin Courses

LTN 101 Elementary Latin I 3(3-0), F
Grammar and pronunciation; vocabulary study through reading and derivative study.
LTN 102 Elementary Latin II 3(3-0), S
Prerequisite: C or better in LTN 101 or permission of instructor. Continuation of LTN 101.
LTN 201 Intermediate Latin III 3(3-0), F
Prerequisite: C or better in LTN 102 or permission of instructor. Continuation of LTN 102, with increased emphasis on reading.

## LTN 202 Intermediate Latin IV 3(3-0), S

Prerequisite: C or better in LTN 201 or permission of instructor. Introduction to Latin literature, analysis of its subjects, forms and ideals.
LTN 312 Latin Composition 4(4-0), D
Prerequisite: LTN 202 or permission of instructor. Review of grammar with practice in writing, giving emphasis to style.
LTN 450 Readings in Roman Public Affairs 4(4-0), D
Prerequisite: LTN 202 or permission of instructor. Readings in authors (Cicero, Seneca, Cato, inter alios) and genres (oratory, philosophy, letters) treating Roman civic life.
LTN 451 Roman Elegy and Lyric 4(4-0), D
Prerequisite: LTN 202 or permission of instructor. Designed to introduce students of classics to prominent Latin lyric poets (Catullus and Horace), and to the major works of the elegiac writers (Ovid, Propertius and Tibullus, inter alios).
LTN 460 Roman History 4(4-0), D
Prerequisite: LTN 202 or permission of instructor. Intensive reading in one or more major historical writers from the time of Caesar to the reign of Trajan: Livy, Nepos, Sallust, Suetonius, or Tacitus.
LTN 461 Roman Epic 4(4-0), D
Prerequisite: LTN 202 or permission of instructor. Designed primarily to provide students of the Classics with a sense of appreciation for Rome's masterpiece, Vergil's Aeneid, as well as some of the writing of other epic authors, e.g. Lucan, Statius, Valerius Flaccus, et al.
LTN 470 Roman Letters and Personal Life 4(4-0), D
Prerequisite: LTN 202 or permission of instructor. A study of works reflecting the Roman way of life outside the political arena, including personal letters of Pliny, the Roman novel (Petronius and Apuleius), and the philosopher's mediations on friendship, old age, and other aspects of the human condition (Cicero, Seneca).
LTN 471 Roman Satire 4(4-0), D
Prerequisite: LTN 202 or permission of instructor. Works of Roman satire by such authors as Horace, Petronius, Persius, Martial, and Juvenal.
LTN 480 Research in Latin Literature 1(1-0), D
Prerequisite: LTN 202 or permission of instructor. A writing project designed to develop skills necessary for research in original texts of ancient authors. Must be taken in conjunction with LTN 450, 451, 460, 461, 470, 471 or 485 . May be repeated once for a maximum of 2 hours. Does not count toward the 12hour B.A. language requirement.

## LTN 485 Patristics and Late Latin Writers 4(4-0), D

Prerequisite: LTN 202 or permission of instructor. Introduction to post-Roman Latin used from Christian period through the Renaissance. Readings from sources such as St. Augustine, Jerome, Carmina Burana, Medieval fables, Erasmus, and Sir Thomas More.

## LTN 499 (490) Independent Studies in Latin 1-3, D

Prerequisite: permission of instructor and department head. Supervised independent study in literature, linguistics or other restricted topics. May be repeated for maximum of 6 hours.

LTN 525 Seminar in Latin Literature 3(3-0), D
Prerequisite: 60 hours and permission of instructor or department head. Selected topics in Latin literature such as genre studies, period studies, or concentration on one or more authors. May be repeated once with changed content. Variable Content Course.

## Modern and Classical Languages Courses <br> MCL 197 Introduction to a Foreign Language 1-6, D

Special elementary studies in a foreign language and culture. May be repeated, as topics change, to a maximum of 6 hours. Variable content course.
MCL 297 Intermediate Studies in a Foreign Language 1-6, D Special intermediate studies in a foreign language and culture. May be repeated, as topics change, to a maximum of 6 hours. Variable content course.
MCL 303 (103) Coping with Culture 3(3-0), S
This course is designed to introduce students to a disciplinespecific (e.g., Hotel and Restaurant Management; AgriBusiness; International Finance, Business and Banking; Languages for Vocalists, Scientists, et al.; Travel Industry; Medical Professions, etc.) understanding of cultural differences and to provide them with a limited vocabulary specific to their discipline. It gives students a rudimentary idea of how languages (e.g., French, German, Spanish) work, and helps them achieve a basic level of expression in these languages in situations relative to their profession. In this semester-long course, students rotate every five weeks from one language instructor to another.
MCL 397 Advanced Studies in a Foreign Language 1-6, D
Special advanced studies in a foreign language and culture. May be repeated, as topics change, to a maximum of 6 hours. Variable content course.
MCL 400 Foreign Language Practicum 1-6, D
Prerequisite: permission of instructor. A focused and applied course that students can combine with other language classes in order to pursue a special interest. Variable content course. May be repeated, as content changes, to a maximum of 6 hours.
MCL 413 (SEC) Teaching of Foreign Languages 3(3-1), F
Prerequisite: equivalent of 12 hours in foreign language, EDC 350, and admitted to teacher education program. Teaching of foreign languages in secondary schools; practical application of techniques and methods. Credited only on B.S. in Education (Secondary). A grade of C or better is required in this course in order to take MCL 493 or MCL 496. May not be taken Pass/Not Pass.
MCL 491 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.

MCL 493 Supervised Teaching (Secondary Foreign Language) 5-6, F, S
Prerequisite: MCL 413; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches foreign language classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
MCL 496 Supervised Teaching (Elementary Foreign Language) 5-6, F, S
Prerequisite: concurrent enrollment in MCL 493. Student observes then teaches under the direction of the cooperating teacher and university supervisor. Student participates in schoolrelated activities and attends both individual and group conferences. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
MCL 497 Superior Studies in a Foreign Language 1-6, D
Special superior studies in a foreign language and culture. May be repeated, as topics change, to a maximum of 6 hours. Variable content course.
MCL 499 Program Assessment 0(0-0), D
Prerequisite: permission of department head. Required assessment of programs for all foreign language majors or any student completing teacher certification in a foreign language. Assessment procedures and activities are scheduled during the last semester of residence or of graduation. Process may include oral and written examinations, a paper or project, and departmental interviews, summaries and questionnaires. The focus is on foreign language program development, rather than on individual student evaluation. Graded Pass/Not Pass only.
MCL 500 Advanced Research in the Discipline 3(3-0), D
Prerequisite: 60 hours and permission of instructor or department head. This course will focus on research sources and methods such as the use of bibliographical materials and literary investigation and interpretation in non-English languages. Emphasis will be on resources for teachers in developing individualized professional interests.
MCL 550 Advanced Study Abroad 3-6, D
Prerequisite: FRN 311 or GRM 311 or SPN 205 and permission of instructor and language advisor. Study in an area of the world where the target language is spoken. This may be taken through the Department's existing program or at any accredited institution.
MCL 597 Topics for Teachers of Foreign Languages 1-6, D
Prerequisite: 60 hours or permission of instructor or department head. Topics of discipline-specific interest to foreign language teachers, e.g., specialized technological resources or contemporary cultural materials. Sections may be specific to a particular language or concern general pedagogical issues. May be repeated up to 6 hours. Variable Content Course.

## MCL 600 Advanced Language Teaching Methods and

 Technology 3(3-0), DPrerequisite: 60 hours and permission of instructor or department head. This course will acquaint language teachers with current second language research and teaching practice, with emphasis on the uses of technology.

## MCL 699 Thesis 1-6, D

Prerequisite: 60 hours and permission of instructor or department head. In consultation with MCL and Education advisors, a student may elect to write a thesis on a topic within the discipline. May be repeated up to 6 hours.

## Portuguese Courses

PTG 101 Elementary Portuguese I 3(3-0), F,S
Develop proficiency in the four communication skills: listening, reading, speaking, and writing. These skills are essential to effective communication in the target language.

## PTG 102 Elementary Portuguese II 3(3-0), F,S

Prerequisite: C or better in PTG 101 or permission of instructor. Develop additional proficiency in the four communication skills: listening, reading, speaking, and writing. These skills are essential to effective communication in the target language.
PTG 201 Intermediate Portuguese I 3(3-0), F, S
Prerequisite: C or better in PTG 102 or permission of instructor. Systematic review, expansion, and synthesis of the four skill areas. This course will enhance communication skills by providing a thorough review of fundamentals of grammar through real-life language use, reading, and composition. Credit by examination is available.

## PTG 202 Intermediate Portuguese II 3(3-0), F,S

Prerequisite: C or better in PTG 201 or permission of instructor. Continued development of the four skills areas through conversation, composition, and reading as a means to access culture. Credit by examination is available.
PTG 297 Special Topics in Portuguese 1-6, D
Prerequisite: permission of instructor and department head. Topics of selected interest in Portuguese studies, including travel courses to Portuguese-speaking countries. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

## Russian Courses

RUS 101 Elementary Russian I 3(3-0), D
Essentials of grammar through aural-oral practice, dictation, reading, and writing. Course conducted in Russian as far as practicable.
RUS 102 Elementary Russian II 3(3-0), D
Prerequisite: C or better in RUS 101 or permission of instructor. Continuation of RUS 101.
RUS 201 Intermediate Russian III 3(3-0), D
Prerequisite: C or better in RUS 102 or permission of instructor. Continuation of RUS 102 with emphasis on reading, conversation, and an introduction to Russian History and culture.
RUS 202 Intermediate Russian IV 3(3-0), D
Prerequisite: C or better in RUS 201 or permission of instructor. Continuation of RUS 201 with emphasis on reading, conversation, history, and culture.
RUS 297 (205) Special Topics in Russian 1-6, D
Prerequisite: permission of instructor and department head. Topics of selected interest in Russian studies, including travelcourses to Russian-speaking parts of the Soviet Union. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 hours. Variable Content Course.
RUS 498 (490) Seminar Course in Russian 1-3, D
Prerequisite: permission of instructor and department head. Supervised independent study in literature, linguistics or other restricted topics. May be repeated for a maximum of 6 hours.

## Spanish Courses

SPN 101 Elementary Spanish I 3(3-0), F,S
Develop proficiency in the four communication skills: listening, reading, speaking and writing. These skills are essential to
effective communication in the target language. Credit by Examination is available.
SPN 102 Elementary Spanish II 3(3-0), F,S
Prerequisite: C or better in SPN 101 or permission of instructor. Develop additional proficiency in the four communication skills: listening, reading, speaking and writing. These skills are essential to effective communication in the target language. Credit by Examination is available.
SPN 201 Intermediate Spanish I 3(3-0), F,S
Prerequisite: C or better in SPN 102 or permission of instructor. Systematic review, expansion, and synthesis of the four skill areas. Communicative skills will be enhanced by providing a thorough review of fundamentals of grammar through real-life language use, reading and composition. Credit by Examination is available.
SPN 202 Intermediate Spanish II 3(3-0), F,S
Prerequisite: C or better in SPN 201 or permission of instructor. Continuation of the development of the four skills through conversation, composition and reading as a means to access culture.
SPN 205 Spanish Proficiency Skills 3(3-1), F,S
Prerequisite: C or better in SPN 201 or permission of instructor. Systematic presentation, review, and intensive practice of selected grammatical, verbal and idiomatic components of Spanish. Focus on acquisition and development of skills necessary for effective oral and written communication in Spanish.

## SPN 297 Special Topics in Spanish 1-6, D

Prerequisite: permission of instructor and department head. Topics of selected interest in Spanish studies, including travelcourses to Spanish-speaking countries. The specific subject matter and/or international component may change from semester to semester according to resources and demand. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.
SPN 300 Service Learning in Spanish 1, F,S
Prerequisite: 30 hours and concurrent registration in a Spanish course at the 202 level or above. This service component for the existing Spanish curriculum incorporates community service with classroom instruction to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service providing instruction or other community service in the Springfield-area schools and other community groups. May be repeated but no more than 2 hours of service learning may count toward graduation.
SPN 301 Intensive Grammar Review 1-3, D
Prerequisite: permission of instructor. Intensive grammar review of selected topics. May be repeated with different topics to a maximum of 3 credit hours. Variable Content Course.
SPN 302 Topics in Hispanic Culture 1-3, D
Prerequisite: permission of instructor. Selected topics in culture and travel. May be repeated with different topics to a maximum of 3 credit hours. Variable Content Course.
SPN 303 Languages and Technology 1-3, D
Prerequisite: permission of instructor. Issues concerning Spanish and technology. May be repeated with different topics to a maximum of 3 credit hours. Variable Content Course.
SPN 305 Advanced Spanish Proficiency Skills 3(3-0), F,S Prerequisite: SPN 312 or permission of instructor or department head. This course examines recent historical events and current popular trends and movements using multiple media sources (films, the Internet, magazines, songs, music, photographs and television) to better understand contemporary Hispanic/Spanish culture. The focus of the class is on the development of topics for conversational content, analysis, presentations and written essays in Spanish.

SPN 312 Spanish Composition 3(3-0), F,S
Prerequisite: SPN 202 or SPN 205 or permission of instructor. Review of grammar with writing practice; emphasis on idioms.
SPN 320 Hispanic Cinema 3(3-1), F
Prerequisite: SPN 202 or SPN 205 or permission of instructor. A survey of major, twentieth-century films produced in Spanish throughout the Spanish-speaking world. Course features a study of directors and works, technique of cinematography, film content and theme development, and analysis of Spanishlanguage usage and culture in selected films. The relationship between film and Spanish literature and art is also studied. Selected films are also viewed and studied over the course of the semester.
SPN 325 Civilization of Spain 3(3-0), S
Prerequisite: SPN 202 or SPN 205 or permission of instructor. Origin and development of Iberian culture; includes geography, history, philosophy and arts.
SPN 326 Civilization of Spanish America 3(3-0), F
Prerequisite: SPN 202 or SPN 205 or permission of instructor. Origin and development of Spanish American culture; includes geography, history, philosophy, and arts.
SPN 340 Introduction to Reading and Writing in Spanish 3(3-0), S
This course will acquaint the Spanish student with the vocabulary necessary for reading and writing about various technical and literary genres in the Spanish language. It provides a basis for further study of Spanish language literature and other modes of writing such as journalism and commercial correspondence.
SPN 410 Translation 3(3-0), S
Prerequisite: SPN 312 or permission of instructor. Activities and exercises in oral and written translation focusing on career fields.

SPN 415 (315) Business and Professional Spanish 3(3-0), F
Prerequisite: SPN 312 or higher, or permission of instructor. Specialized and intensive training in Spanish as used in business and selected professions.
SPN 450 Modern Peninsular Literature 3(3-0), F
Prerequisite: SPN 312 or permission of instructor. Selected works or authors from Modern Peninsular literature. May be repeated once with a different topic. Variable Content Course.
SPN 460 Spanish American Literature 3(3-0), S
Prerequisite: SPN 312 or permission of instructor. Selected works or authors from Spanish American Literature. May be repeated once with a different topic. Variable Content Course.

## SPN 480 Directed Readings 1-3, D

Prerequisite: permission of instructor and department head. May be repeated to a total of 6 hours.
SPN 510 Advanced Translation 3(3-0), D
Prerequisite: SPN 410 or permission of instructor. Builds on the translation and interpreting skills acquired in SPN 410. Students will be exposed to a variety of translation theories and methods and will increase their overall language proficiency as they gain further practical translation experience in a number of genres.
SPN 525 Seminar in Spanish Literature 3(0-3), D
Prerequisite: 60 hours and permission of instructor or department head. Selected topic in Spanish literature such as genre studies, period studies or concentration on one or more authors. May be repeated once with changed content. Variable Content Course.

## SPN 535 Advanced Spanish Composition and Conversation

 3(3-0), DPrerequisite: SPN 312 or permission of instructor or department head. A study of Spanish grammar, style and modes of expression. Designed to further develop the mastery of spoken and written Spanish. Variable content course. May be repeated, as content changes, to a maximum of 6 hours.

## Department of Music

206 Ellis Hall, Phone: (417) 836-5648, Fax: (417) 836-7665
Email: Music@missouristate.edu
Web Site: http://www.missouristate.edu/music
Department Head: Professor Roger Stoner, D.M.A.

## Faculty (as of March 14, 2008)

Professors: Michael R. Casey, M.M.E.; Peter F. Collins, D.M.A.; William W. Hartman, M.A.; Jerry W. Hoover, M.M.; Cynthia Green Libby, D.M.A.; Norma D. McClellan, Ph.D.; Amy F. Muchnick, D.M.A.; Michael F. Murray, D.M.A.; Michael A. Murray, D.M.A.; Rose Mary Owens, Ph.D.; James Parsons, Ph.D.; Grant S. Peters, D.M.A.; Belva W. Prather, Ed.D.; John S. Prescott, D.M.A.; Robert C. Quebbeman, D.M.A.; Guy B. Webb, D.M.A.
Associate Professors: J. Scott Cameron, D.M.A.; Lisa R. Casey, D.M.A.; Randall P. Hamm, M.M.; David R. Hays, D.M.A.; Jill L. Heyboer, D.M.A.; Allison M. Storochuk, D.M.A.; Wei-Han Su, D.M.A.
Assistant Professors: Jeremy A. Chesman, M.M.; Daniel S. Hellman, Ph.D.; Paula K. Patterson, Ed.D.; Richard Todd Payne, D.M.A. Instructors: Carol L. Chapman, M.M.; Ted A. Harris, M.M.; Hye-Jung Hong, D.M.A.
Emeritus Professors: Lloyd G. Blakely, D.M.A.; Alan L. Bradley, Mus.D.; Wynne Harrell, D.M.A.; Johnnie W. Johnson, M.M.; Mollie Autry Molnar, D.M.A.; Patricia Pierce, M.M.; Robert M. Scott, M.S.

## Accreditation

National Association of Schools of Music (NASM) - Music, B.A., M.M., Music/Performance, B.M., Music/Composition, B.M., Music Education, B.M.E., Musical Theatre, B.F.A.; Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Music Education, B.M.E., Secondary Education/Music, M.S.Ed.

## Fine Arts Courses

Fine Arts courses are available. Refer to the Bachelor of Arts degree requirements in the Specific Degrees and Requirements section of the catalog for a listing of the courses.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

Auditions: Students desiring to pursue a major or minor offered by the Department of Music must first audition for a committee of applied faculty in that student's desired performance area. This audition should take place during the semester prior to or during the first week of enrollment in applied lessons. The dates for auditions will be arranged by the individual area. All students will be required to demonstrate, through successful completion of a Music Theory Entrance Exam, a rudimentary ability to relate musical sound to notation and terminology before beginning the theory and ear-training sequence.
Performance Concentration: All Bachelor of Music Education majors must concentrate in at least one major field of performance and perform a senior recital (MUS 498)
Piano Proficiency Examination: All Bachelor of Arts, Bachelor of Music, and Bachelor of Music Education majors will be required to pass a piano proficiency examination prior to the conclusion of the sophomore year. These students will not be permitted to enroll in recital attendance courses at the 300 level or above until all sections of the examination are passed.
Assessment: All undergraduate majors in all degrees will be required to take an assessment test in music prior to graduation. This test will be administered at no cost to the student and will not be used for any purpose other than that of assessing departmental programs and courses.

Applied Fee Waivers: All music students may apply for a waiver of the additional applied music fee.
General Education Restriction: At most, two Music courses may count toward the general education requirements.
Applied Music Courses: Amount of credit for each course is determined by the Music Department at registration. All applied music courses may be repeated for credit. Special fees will be assessed for all students except undergraduate music majors (see "Costs and Fees" section of catalog). Applied music courses: MUS 149, 249, 349, 449; 150, 250, 350, 450; 151, 251, 351, 451; 152, 252, 352, 452; 153, 253, 353, 453; 155, 255, 355, 455; 156, 256, 356, 456; 157, 257, 357, 457; 158, 258, 358, 458; 159, 259, 359, 459; 160, 260, 360, 460.
Ensembles: All ensemble courses may be repeated for credit. Only eight hours of ensembles can be counted toward a degree. Ensembles courses: MUS 162, 262, 362, 462; 165, 265, 365, 465; 168, 268, 368, 468; 172, 272, 372, 472; 173, 273, 373, 473; 174, 274, 374, 474; 175, 275, 375, 475; 176, 276, 376, 476; 178, 278, 378, 478; 192, 292, 392, 492; 193, 293, 393, 493; 280, 380, 480.

## Graduate Programs

The following graduate programs are available: Master of Music degree; and Secondary Education with an option in Music (Master of Science in Education). Refer to the Graduate Catalog for more information.

## General Information

Diploma in Applied Music: A diploma recital may be given by Bachelor of Arts and Bachelor of Music Education majors. Based on excellence in performance, this departmental diploma is granted upon recommendation of the Department of Music. It is not granted to those receiving the Bachelor of Music degree since excellence in performance is evident in the awarding of this degree.

## Majors

## Music (Non-Comprehensive)

Bachelor of Arts
Admission Requirements: To be admitted to the degree program, students must audition for a committee of applied faculty in that student's major performance area.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 38 hours)

1. Basic Theory (9 hours): MUS 111(2), 112(1), 113(2), 114(1), 211(2), 212(1)
2. Music History/Literature (9 hours): MUS 239(3), 345(3), 346(3)
3. Applied Music (6 hours) to be selected from class and/or private instruction. At least four hours must be in private instruction in the major performance area.
4. Performing Ensemble electives (4 hours)
5. Additional electives (10 hours) select from: MUS 213(2), 214(1), 313(2), 314(2), 315(2), 321(2), 327(2), 328(2), 512(3), 518(2), 523(2), 524(2), 529(3), 543(3), 544(3), 545(3), 546(3), 547(3), 548(2)
6. Recital Attendance: MUS 107(0), 108(0), 207(0), 208(0), 307(0), 308(0), and 407(0)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree - see
"Academic Programs and Requirements" section of catalog
E. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Music (Comprehensive)

## Bachelor of Music

Admission Requirements: To be admitted to the degree program, students must audition for a committee of applied faculty in that student's major performance area.
The degree is designed to develop the student's ability for either performance and private teaching or composition. It is also designed to prepare students for graduate study in the specialized area. All students (including transfer students) who wish to pursue the Bachelor of Music in Performance Degree must pass a performance hearing in order to be accepted into the program. This hearing should take place either prior to or at the end of the first semester of study. The candidate for this degree must meet the following requirements:
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (82-91 hours)

1. Music Core Requirements ( 35 hours)
a. Foreign Language (6 hours) select from: French, German, or Italian
b. Basic Theory (14 hours): MUS 111(2), 112(1), 113(2), 114(1), 211(2), 212(1), 213(2), 214(1)
c. Music History/Literature (9 hours): MUS 239(3), 345(3), 346(3)
d. Piano ( 6 hours-may be waived by examination): MUS 137(1), 138(1), 237(1), 238(1), 337(1), 338(1)
e. Conducting (2 hours): MUS 321(2)
f. Recital Attendance: MUS 107(0), 108(0), 207(0), 208(0), 307(0), 308(0), 407(0)
g. Senior Recital: MUS 498(0)

NOTE: A half Junior Recital is required of all Bachelor of Music in Performance students.
2. Choose one of the following options:
a. Composition (56 hours)

1. Composition (15 hours) select from: MUS 327(2), 516(2-4), 517(2-4), 520(2-4), 521(2-4)
2. Advanced Music History/Literature (6 hours) select from: MUS 523(2), 524(2), 543(3), 544(3), 545(3), 546(3), 547(3), 548(2)
3. Advanced Music Theory (11 hours): MUS 313(2), 314(2), 315(2), 328(2), 512(3)
4. Large Ensembles (8 hours) as determined by audition; full-time students shall be in an instrumental ensemble each semester until
graduation. Select from: MUS 162(1), 262(1), 362(1), 462(1); MUS 165(1), 265(1), 365(1), 465(1); MUS 168(1), 268(1), 368(1), 468(1); MUS 175(1), 275(1), 375(1), 475(1); MUS 176(1), 276(1), 376(1), 476(1); MUS 192(1), 292(1), 392(1), 492(1)
5. Small Ensembles (4 hours) select from: MUS 172(1), 272(1), 372(1), 472(1); MUS 173(1), 273(1), 373(1), 473(1); MUS 174(1), 274(1), 374(1), 474(1)
6. Applied Music (12 hours)
7. Keyboard (4 hours) select from: MUS 151(1), 251(1), 351(1), 451(1)
8. Remaining hours in a single applied area (8 hours)
b. Instrumental Performance (47 hours)
9. Advanced Music History/Literature (6 hours) select from: MUS 523(2), 524(2), 543(3), 544(3), 545(3), 546(3), 547(3), 548(2)
10. Advanced Music Theory ( 6 hours) select from: MUS 313(2), 314(2), 315(2), 327(2), 328(2)
11. Large Ensembles ( 8 hours) as determined by audition; full-time students shall be in an instrumental ensemble each semester until graduation. Select from: MUS 175(1), 275(1), 375(1), 475(1); MUS 176(1), 276(1), 376(1), 476(1)
12. Small Ensembles (4 hours) select from: MUS 172(1), 272(1), 372(1), 472(1); MUS 173(1), 273(1), 373(1), 473(1); MUS 174(1), 274(1), 374(1), 474(1)
13. Pedagogy (2 hours): MUS 538(2)
14. Applied Music (21 hours)
c. Keyboard Performance ( 47 hours)
15. Advanced Music History/Literature (6 hours) select from: MUS 523(2), 524(2), 543(3), 544(3), 545(3), 546(3), 547(3), 548(2)
16. Advanced Music Theory ( 6 hours) select from: MUS 313(2), 314(2), 315(2), 327(2), 328(2)
17. Large Ensembles (8 hours) as determined by audition; full-time students shall be in an instrumental ensemble each semester until graduation. Select from: MUS 162(1), 262(1), 362(1), 462(1); MUS 165(1), 265(1), 365(1), 465(1); MUS 168(1), 268(1), 368(1), 468(1); MUS 175(1), 275(1), 375(1), 475(1); MUS 176(1), 276(1), 376(1), 476(1); MUS 192(1), 292(1), 392(1), 492(1)
18. Small Ensembles ( 4 hours) select from: MUS 172(1), 272(1), 372(1), 472(1); MUS 173(1), 273(1), 373(1), 473(1); MUS 174(1), 274(1), 374(1), 474(1). Keyboard majors may substitute up to three hours of Accompanying.
19. Pedagogy (2 hours): MUS 538(2)
20. Applied Music (21 hours)
d. Vocal Performance (50 hours)
21. Advanced Music History/Literature (6 hours) select from: MUS 523(2), 524(2), 543(3), 544(3), 545(3), 546(3), 547(3), 548(2)
22. Advanced Music Theory ( 6 hours) select from: MUS 313(2), 314(2), 315(2), 327(2), 328(2)
23. Large Ensembles (8 hours) as determined by audition, full-time students shall be in one of the following choral ensembles each semester until graduation. Select from: MUS 162(1), 262(1), 362(1), 462(1); MUS 165(1), 265(1), 365(1), 465(1); MUS 168(1), 268(1), 368(1), 468(1)
24. Small Ensembles (1 hour): MUS 193(1)
25. Pedagogy (2 hours): MUS 530(2)
26. Applied Music (21 hours)
27. Foreign Language (6 additional hours in a language other than that used in the Music Core) select from: French, German, Italian
C. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Music-Instrumental (Comprehensive)

Bachelor of Music Education
(Certifiable grades K-12)
Admission Requirements: To be admitted to the degree program, students must audition for a committee of applied faculty in that student's major performance area.
All students must be admitted to the Teacher Education Program and to Supervised Teaching in order to earn this degree. The curriculum for music education leads to the degree of Bachelor of Music Education and carries with it an initial professional certificate (PCI) to teach in the state of Missouri.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (88 hours)

1. Music Theory (14 hours): MUS 111(2), 112(1), 113(2), 114(1), 211(2), 212(1), 213(2), 214(1), 315(2)
2. Music History/Literature (9 hours): MUS 239(3), 345(3), 346(3)
3. Music Education courses ( 43 hours): The program outlined below has been designed to provide the preparation of Bachelor of Music Education students and meet the requirements for certification in the secondary schools in Missouri. NOTE: A grade of "C" or better in each course is required for state certification.
a. Introduction to a Career in Music Education (1 hour): MUS 148(1)
b. Clinical and Field Experiences in Elementary and Secondary Music Education (3 hours): MUS 200(3)
c. Conducting (4 hours): MUS 321(2), 323(2)
d. Techniques ( 6 hours may be waived by examination) select from: MUS 131(1), 132(1), 133(1), 134(1), 141(1), 142(1), 143(1), 144(1), 145(1), 146(1), 147(1)
e. Adaptive Music for Special Learners (2 hours): MUS 340(2)
f. Band (String) Administration and Materials (3 hours): MUS 506(3) or 539(3)
g. Foundations of American Education (3 hours): EDC 350(3)
h. Educational Psychology (3 hours): PSY 360(3)
i. Reading and Writing in the Content Fields (2 hours): RDG 474(2)
j. Secondary Instrumental Methods and Materials (3 hours): MUS 411(3)
k. Teaching of Music in the Grades (Elementary Methods) - (3 hours): MUS 430(3)
4. Student Teaching Seminar (2 hours): MUS 488(2)
m. Supervised Teaching (8 hours): MUS 494(4), 496(4). Subject to the standard guidelines for Field Service Experience in the College of Education
5. Piano (6 hours - may be waived by examination): MUS 137(1), 138(1), 237(1), 238(1), 337(1), 338(1)
6. Instrumentation (2 hours): MUS 328(2)
7. Applied Music-Major Instrument (7 hours)
8. Recital Attendance: MUS 107(0), 108(0), 207(0), 208(0), 307(0), 308(0), 407(0)
9. Senior Recital: MUS 498 (0)
10. Large Ensemble (7 hours) As determined by audition, Full-time students shall be in one of the following instrumental ensembles, in their certification emphasis, each semester, except the supervised teaching semester,
until graduation (a minimum of seven hours must show on the completed transcript): MUS 175(1), 275(1), 375(1), 475(1); MUS 176(1), 276(1), 376(1), 476(1). Refer to the Music Major Handbook for a list of large ensembles.
Note: Applied keyboard majors may substitute up to three hours of Accompanying: MUS 192(1), 292(1), 392(1), 492(1). Wind, Brass and Percussion majors must be in a band (except the Community Band, which cannot fulfill the large ensemble requirement) each semester except for the supervised teaching semester. At least two of these semesters must be spent in marching band.
C. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
D. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Music Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (Music), which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the music education courses; and no grade lower than a " $C$ " in all music education courses. All GPA requirements include both Missouri State and transfer grades. Additional State Board of Education certification rules require passing scores on all portions of the College Basic Academic Subject Examination (C-BASE) and successful completion of the appropriate Praxis II Examination with a score equal to Missouri's qualifying score.

## Music-Vocal/Choral (Comprehensive)

## Bachelor of Music Education

(Certifiable grades K-12)
Admission Requirements: To be admitted to the degree program, students must audition for a committee of applied faculty in that student's major performance area. See stipulations section for more information.
All students must be admitted to the Teacher Education Program and to Supervised Teaching in order to earn this degree. The curriculum for music education leads to the degree of Bachelor of Music Education and carries with it an initial professional certificate (PCI) to teach in the state of Missouri.
A. General Education - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (88 hours)

1. Music Theory (14 hours): MUS 111(2), 112(1), 113(2), 114(1), 211(2), 212(1), 213(2), 214(1), 315(2)
2. Music History/Literature (9 hours): MUS 239(3), 345(3), 346(3)
3. Music Education courses ( 43 hours): The program outlined below has been designed to provide the preparation of Bachelor of Music Education students and meet the requirements for certification in the secondary schools in Missouri. NOTE: A grade of "C" or better in each course is required for state certification.
a. Introduction to a Career in Music Education (1 hour): MUS 148(1)
b. Clinical and Field Experiences in Elementary and Secondary Music Education (3 hours): MUS 200(3)
c. Conducting (4 hours): MUS 321(2), 322(2)
d. Techniques (6 hours): MUS 146(1), 193(1), 294(1) or 295(1), 305(2)
e. Adaptive Music for Special Learners (2 hours): MUS 340(2)
f. Vocal Pedagogy and Materials (3 hours): MUS 530(3)
g. Foundations of American Education (3 hours): EDC 350(3)
h. Educational Psychology (3 hours): PSY 360(3)
i. Reading and Writing in the Content Fields (2 hours): RDG 474(2)
j. Secondary Choral Methods (3 hours): MUS 410(3)
k. Teaching of Music in the Grades (Elementary Methods) - (3 hours): MUS 430(3)
4. Student Teaching Seminar (2 hours): MUS 488(2)
m. Supervised Teaching (8 hours): MUS 494(4), MUS 496(4). Subject to the standard guidelines for Field Service Experience in the College of Education
5. Piano ( 6 hours - may be waived by examination): MUS 137(1), 138(1), 237(1), 238(1), 337(1), 338(1)
6. Choral Arranging (2 hours): MUS 518(2)
7. Applied Music (7 hours): MUS 153(3), 253(1), 353(1), 453(1); MUS 193(1), 293(1), 393(1), 493(1)
8. Recital Attendance: MUS 107(0), 108(0), 207(0), 208(0), 307(0), 308(0), 407(0)
9. Senior Recital: MUS 498(0)
10. Large Ensemble (7 hours): As determined by audition. Full-time students shall be in one of the following vocal ensembles, in their certification emphasis, each semester, except the supervised teaching semester, until graduation (a minimum of seven hours must show on the completed transcript): MUS 162(1), 262(1), 362(1), 462(1); MUS 168(1), 268(1), 368(1), 468(1); MUS 165(1), 265(1), 365(1), 465(1). Refer to the Music Major Handbook for a list of large ensembles.
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog
D. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Music Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (Music) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the music education courses; and no grade lower than a "C" in all music education courses. All GPA requirements include both Missouri State and transfer grades. Additional State Board of Education certification rules require passing scores on all portions of the College Basic Academic Subject Examination (C-BASE) and successful completion of the appropriate Praxis II Examination (or National Teachers Examination (NTE) Examination, if applicable) Specialty Area Test with a score equal to Missouri's qualifying score.

## Vocal/Choral or Instrumental Optional Endorsements (Certifiable grades K-12)

## Bachelor of Music Education

A. Vocal/Choral Endorsement for Instrumental Music Major (14 hours)

1. Applied Voice (4 hours) select from: MUS 153(1), 253(1), 353(1), 453(1) and/or Voice Class (4 hours) select from: MUS 135(1), 136(1), 235(1), 236(1).
2. Singing Diction (2 hours): MUS 294(2)
3. Choral Conducting (2 hours): MUS 322(2)
4. Choral Literature ( 2 hours): MUS 510(2)
5. Choral Arranging (2 hours): MUS 518(2)
6. Large Choral Ensemble ( 2 hours) select from: MUS 162(1), 262(1), 362(1), 462(1); MUS 165(1), 265(1), 365(1), 465(1); MUS 168(1), 268(1), 368(1), 468(1)
B. Instrumental Endorsement for Vocal Music Major (14 hours)
7. Applied Music-Instrumental (2 hours).
8. Techniques ( 6 hours - may be waived by examination) select from: MUS 131(1), 132(1), 133(1), 134(1), 139(1), 141(1), 142(1), 143(1), 144(1), 145(1), 146(1), 147(1)
9. Instrumental Conducting ( 2 hours): MUS 323(2)
10. Instrumentation (2 hours): MUS 328(2)
11. Large Instrumental Ensemble (2 hours) select from: MUS 175(1), 275(1), 375(1), 475(1); MUS 176(1), 276(1), 376(1), 476(1)

## Musical Theatre

## Bachelor of Fine Arts

The primary objective of this program shall be the development of the singer/actor/dancer who possesses a strong foundation in the requisite skills to pursue a career as a performing professional in musical theatre, including "book" musicals and variety productions.
Admission Requirements: In addition to the University's admission requirements, students are required to audition for acceptance to the BFA in Musical Theatre program prior to the first semester of course work in the major. Auditions and interviews for a place in the program are held on campus in February and March of each year. Specific information as to the date and the process is available through the Department of Theatre and Dance.
Performance Reviews: In addition to the curricular requirements for the degree, students must successfully complete two performance reviews prior to graduation. These include a mid-program review after specified upper-level courses have been completed and an exit review given in one of the two semesters of the senior year.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 84 hours)

1. Acting (10 hours): THE 121(2), 221(2), 321(2), 421(2), 451(2)
2. Applied Voice ( 11 hours): MUS $480(0)$ and 11 hours from MUS 153-453(1-2)
3. Stage Voice and Movement (8 hours): THE 126(2), 226(2), 328(2), 424(2)
4. History/analysis (9 hours): THE 130(3); MUS 343(3), 344(3)
5. Technology (10 hours): THE 150(2), 151(1), 224(1), and select 6 hours from: THE 250(2) and 251(1); THE 255(2) and 256(1); THE 260(2) and 261(1)
6. Musicianship (5 hours): MUS 111(2), 112(1), 114(1), 137(1)
7. Dance ( 12 hours): select from (by placement) DAN 117(2), 131(2), 216(2), 217(2), 225(2), 230(2), 231(2), 245(2), 325(2), 345(2)
8. Musical Theatre Practicum (10 hours) select from: MUS 193(1), 280(2), 380(2), 480(2); THE 495(1)
9. Electives ( 9 hours): choose from Theatre, Music, or Dance courses with approval of advisor
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Minors

Music
Bachelor of Arts
Bachelor of Science
A. Basic Theory (6 hours): MUS 111(2), 112(1), 113(2), 114(1)
B. Music History/Literature (6 hours): MUS 239(3), 346(3)
C. Applied Music (4 hours)
D. Elective Music Courses (2 hours) to bring total hours in Music to 18.

## Music

## Bachelor of Science in Education

## (Certifiable grades K-12)

This minor is intended for Elementary Education majors who wish to be certified to teach music at that level. Despite the K-12 certification, it is not designed for those who intend to teach at the secondary level. Students who wish to pursue this minor must be approved by the Music Education Faculty and the Music Department Head. In addition to the courses indicated below, students must take the appropriate professional education courses to meet certification requirements.
A. Instrumental Option (38 hours):

1. Basic Theory (6 hours): MUS 111(2), 112(1), 113(2), 114(1)
2. Conducting (4 hours): MUS 321(2), 323(2)
3. Music History/Literature (6 hours): MUS 239(3), 346(3)
4. Piano ( 2 hours - may be waived by examination) select from: MUS 137(1), 138(1), or 151(1), 251(1), 351(1), 451(1)
5. Instrumental Techniques ( 6 hours) select from: MUS 131(1), 132(1), 133(1), 134(1), 141(1), 142(1), 143(1), 144(1), 145(1), 146(1), 147(1)
6. Applied music on a single instrument ( 4 hours):
7. Instrumental Ensemble ( 2 hours) select from: MUS 175(1), 275(1), 375(1), 475(1) or MUS 176(1), 276(1), 376(1), 476(1)
8. Instrumentation (2 hours): MUS 328(2)
9. Music Education Teaching Methods (6 hours): MUS 411(3), 430(3)
B. Vocal Option (37 hours):
10. Basic Theory (6 hours): MUS 111(2), 112(1), 113(2), 114(1)
11. Conducting (4 hours): MUS 321(2), 322(2)
12. Music History/Literature (6 hours): MUS 239(3), 346(3)
13. Piano ( 2 hours - may be waived by examination) select from: MUS 137(1), 138(1), or 151(1), 251(1), 351(1), 451(1)
14. Choral Arranging (2 hours): MUS 518(2)
15. Applied voice (6 hours) select from: MUS 135(1), 136(1), or 153(1), 253(1), 353(1), 453(1).
16. Vocal Pedagogy (3 hours): MUS 530(3)
17. Choral Ensemble (2 hours) select from: MUS 162(1), 262(1), 362(1), 462(1); MUS 165(1), 265(1), 365(1), 465(1); or MUS 168(1), 268(1), 368(1), 468(1)
18. Music Education Teaching Methods (6 hours): MUS 410(3), 430(3)
C. In order to meet Missouri state teacher certification requirements, all candidates for the Bachelor of Music Education degree must have at least a 2.50 GPA (Missouri State and transfer grades combined) in the certificate subject area, which includes all courses required for the minor.

## Music Courses

MUS 030 Applied Strings (Pre-Audition) 1-4, F
Prerequisite: permission. Applied instruction in strings. Holding registration for students not previously auditioned for studio assignment.
MUS 040 Applied Voice (Pre-Audition) 1-4, F
Prerequisite: permission. Applied instruction in voice. Holding registration for students not previously auditioned for studio assignment.
MUS 050 Applied Keyboard (Pre-Audition) 1-4, F
Prerequisite: permission. Applied instruction in keyboard. Holding registration for students not previously auditioned for studio assignment.

MUS 060 Applied Woodwinds (Pre-Audition) 1-4, F
Prerequisite: permission. Applied instruction in woodwinds. Holding registration for students not previously auditioned for studio assignment.
MUS 070 Applied Brass (Pre-Audition) 1-4, F
Prerequisite: permission. Applied instruction in brass. Holding registration for students not previously auditioned for studio assignment.
MUS 080 Applied Percussion (Pre-Audition) 1-4, F
Prerequisite: permission. Applied instruction in percussion. Holding registration for students not previously auditioned for studio assignment.
MUS 100 Music Fundamentals 2(2-0), F
Rudiments of music (scales, key signatures, rhythms, intervals, notation) with their application within the context of music. Credit by Examination is available.
MUS 101 Beginning Piano $1(0-2)$, F,S
Group instruction for students who wish to explore music through the medium of piano. Classes are taught in an 18-unit Wurlitzer Electronic Piano Laboratory. Course content includes development of keyboard familiarity and technique, introduction to music reading, improvisation, repertory pieces, and rudiments of music theory. No previous piano is required. Does not apply toward a major or minor in music.
MUS 102 Intermediate Piano 1(0-2), F,S
Prerequisite: MUS 101 or permission of instructor. Group instruction for students with some piano background who wish to further develop their skills. Classes are taught in the Wurlitzer Electronic Piano Laboratory, and include the following: development of piano technique, repertory study, ensemble playing, improvisation, development of sight-reading skills, and study of music theory. Does not apply toward the major in music.
MUS 107 Recital Attendance I 0(0-0), F,S
Attendance of at least six music major convocations, one faculty recital, and eight other recitals or concerts sponsored by the department. The fulfillment of any part of these requirements by non-departmental concerts must be pre-approved by the student's major applied teacher or the department head. Credit will not be given to students who arrive after the recital/concert begins. Graded Pass/Not Pass only.
MUS 108 Recital Attendance II $0(0-0)$, F,S
Attendance of at least six music major convocations, one faculty recital, and eight other recitals or concerts sponsored by the department. The fulfillment of any part of these requirements by non-departmental concerts must be pre-approved by the student's major applied teacher or the department head. Credit will not be given to students who arrive after the recital/concert begins. Graded Pass/Not Pass only.
MUS 109 Musical Elements of Popular Styles 2(2-0), S
Prerequisite: MUS 100 or permission of instructor. Study of melodic, harmonic, and rhythmic structural elements of Western music, with an emphasis on contemporary popular song forms. Construction and analysis of common harmonic progressions in popular music. Emphasis on contemporary and chord notation, extended chords, leadsheet notation, and contemporary rhythmic practice.
MUS 110 Aural/Keyboard Skills and Applications I 1(0-2), S Prerequisite: MUS 109 or permission of instructor. Sight singing in major and minor keys. Rhythmic, melodic, and harmonic dictation. Introduction to music software. Introduction to the piano keyboard, with emphasis on major and minor scale and primary triad performance.
MUS 111 (121) Theory I 2(1-2), F
Prerequisite: passing score on the Music Theory Entrance Exam and concurrent enrollment in MUS 112. Review and drill of music fundamentals; notation, clefs, intervals, scales, rhythm
and meter; music terms; written and oral construction of triads and seventh chords; analysis and writing of four-part harmony; non-harmonic tones, cadences, figured bass. Credit by Examination is available.
MUS 112 Sight Singing and Ear Training I 1(0-2), F
Prerequisite: passing score on the Music Theory Entrance Exam and concurrent enrollment in MUS 111. Sight singing and dictation of melodies and rhythms; intervals and chord quality identification; error detection. Credit by Examination is available.
MUS 113 Theory II 2(1-2), S
Prerequisite: MUS 111 and concurrent enrollment in MUS 114. Four-part harmony incorporating all diatonic chords in all inversions; secondary dominate and secondary leading tone chords. Credit by Examination is available.
MUS 114 Sight Singing and Ear Training II 1(0-2), S
Prerequisite: MUS 112 and concurrent enrollment in MUS 113. Sight singing and dictation of melodies and rhythms; intervals and chord quality identification; error detection; dictation of four-part harmony. Credit by Examination is available.
MUS 120 Theater Voice Class 1(0-2), F,S
Fundamentals of voice production. Singing techniques and styles used in the repertoire of the Musical Theater. May be repeated once for credit. Credit by Examination is available.
MUS 131 String Class I 1(0-2), F
Group instruction on the violin and viola; fingering and bowing problems are presented. Orchestral techniques of these instruments are studied.
MUS 132 String Class II 1(0-2), S
Group instruction on the cello and bass; fingering and bowing problems are presented. Orchestral techniques of these instruments are studied.
MUS 133 Guitar Class I 1(0-2), F
Group instruction in beginning guitar techniques and related literature.
MUS 134 Guitar Class II 1(0-2), S
Prerequisite: MUS 133 or permission of instructor. Intermediate and advanced guitar techniques are studied, with related literature.
MUS 135 Voice Class I 1 (0-2), F
Fundamentals of voice production, breath management, resonance and diction. Voice diagnosis and application of vocal principles are given on an individual basis. Appropriate vocal exercises and song literature are employed for the development of a singing technique.
MUS 136 Voice Class II 1(0-2), F,S
Prerequisite: MUS 135 or permission of instructor. Application of vocal principles is given on individual basis with the introduction of interpretation, style, and Italian diction.
MUS 137 Piano Class I 1(0-2), F,S
Prerequisite: MUS 100 or MUS 111 or permission of instructor. Coordination exercises, major scales, harmonization with I, IV, V7 chords, transposition, reading, elementary repertoire. Credit by Examination is available.

## MUS 138 Piano Class II 1(0-2), F,S

Prerequisite: MUS 137. Minor scales, harmonization of major and minor melodies, transposition, reading, repertoire. Credit by Examination is available.
MUS 139 Instrument Maintenance 1(0-2), F,S
Prerequisite: MUS 133 or permission of instructor. Instrument repair, source of difficulty and solution of minor problems. Experience in replacing cork, springs, pads and adjustments of instruments.
MUS 141 Woodwind Class I 1(0-2), F,S
Group instruction on clarinet and saxophone.
MUS 142 Woodwind Class II $1(0-2)$, S
Group instruction on flute and piccolo.

MUS 143 Woodwind Class III 1(0-2), F
Group instruction on oboe and bassoon.
MUS 144 Brass Class I 1(0-2), F,S
Group instruction on trumpet and French horn.
MUS 145 Brass Class II 1(0-2), F,S
Group instruction on trombone, baritone, and tuba.
MUS 146 Percussion Class I 1(0-2), F,S
Group instruction on snare drum, keyboard percussion, and timpani.
MUS 147 Percussion Class II 1(0-2), F,S
Prerequisite: MUS 146. Group instruction on marching percussion, auxiliary percussion, hand percussion, and drum set. MUS 148 Introduction to a Career in Music Education

## 1(1-1), F,S

Prerequisite: music major or minor. Introduction to the music
teaching profession. Includes current music education topics, observations, field experience, preliminary portfolio preparation, projects and information designed to aid students in deciding whether to enter the music teaching profession.
MUS 149 String (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in violin, viola, violoncello, bass viol. May be repeated for credit.
MUS 150 Harpsichord 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in harpsichord. May be repeated for credit.
MUS 151 Piano 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in piano. May be repeated for credit.
MUS 152 Organ 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in organ. May be repeated for credit.
MUS 153 Voice 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in voice. May be repeated for credit.

## MUS 155 Woodwind (Instrument) 1-4, F,S

Prerequisite: permission of instructor. Applied instruction available in flute, oboe, clarinet, bassoon, saxophone. May be repeated for credit.
MUS 156 Brass (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in French horn, trumpet, trombone, baritone, tuba. May be repeated for credit.
MUS 157 Percussion 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in percussion instruments. May be repeated for credit.

## MUS 158 Guitar 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in classical guitar. May be repeated for credit.
MUS 159 Harp 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in harp. May be repeated for credit.

## MUS 160 Carillon 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in carillon. May be repeated for credit.
MUS 162 Collegiate Chorale 1(0-2), F,S
Chorus studies masterpieces of choral literature through preparation and performance of selected compositions; Spring Concert is presented yearly. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 165 Chamber Singers 1(0-2), F,S
Repertoire consists of vocal chamber music in the polyphonic style, Masses, Motets, Madrigals, Chansons, Polyphonic Lieder, from the 13th to 17th Centuries. Formal concert and public performances are given by the ensemble each year. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

## MUS 168 Concert Chorale 1(0-2), F,S

Open to all students by audition. All types of Choral literature, accompanied and unaccompanied, are prepared and performed. Presents Christmas Concert, Spring Concert and programs to the
area high schools. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 172 Small Ensemble 1(0-2), F
Prerequisite: permission of instructor. Ensembles may be arranged each semester in piano, voice, strings, wind instruments and percussion to meet needs of participating students and the department. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 173 String Orchestra Workshop 1(1-1), F,S
Prerequisite: permission of instructor. Study, performance of the literature and style of music for string ensembles of all sizes, a conducted group. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 174 Jazz Ensemble 1(0-2), F,S
Prerequisite: permission of instructor. Laboratory course in instrumentation, materials, arranging and organization of Jazz Ensemble. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 175 Band 1(0-2), F,S
Band performs as marching unit during football season and as indoor ensemble throughout the school year. Analytical study and stylistic performance of literature for conducted wind ensembles of all sizes. Band performs on campus, in area high schools and in the stadia of other colleges. Auditions for placement and additional group work required. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

## MUS 176 University Symphony 1(0-2), F,S

The symphony performs music from the standard symphonic literature and cooperates with other ensembles to perform major choral and operatic works. Open to all University students by audition. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

## MUS 178 University/Community Band 1(0-2), F,S

Prerequisite: permission of instructor. Traditional-style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 192 Accompanying 1(0-2), F,S
Prerequisite: permission of instructor. Development of skills in accompanying for pianist. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 193 Opera Workshop 1(0-2), F,S
Preparation and production of opera as it pertains to singing actors and ensembles. Technical preparation, lighting, set design, set building. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

## MUS 200 Clinical Experiences in Music Education

3(2-4), F,S
Prerequisite: MUS 148, and an initial C-Base exam must be taken. Concurrent enrollment in MUS 148 and MUS 200 is permitted with a minimum of 60 credit hours completed. Students enrolled attend a weekly clinical and/or discussion session on campus and participate in 40 hours of field experiences at the Greenwood Laboratory School and/or area schools. Principles and objectives of music education, methods of meeting the diverse educational needs of today's students; techniques of teaching music, unit construction and daily lesson planning, assessment and utilization of technology will be included in the seminar and field experiences components of this class. A grade of "C" or better is required in this course in order to take MUS 494 and MUS 496. This course may not be taken Pass/Not Pass.
MUS 207 Recital Attendance III 0(0-0), F
Attendance of at least six music major convocations, one faculty recital, and eight other recitals or concerts sponsored by the department. The fulfillment of any part of these requirements by
non-departmental concerts must be preapproved by the student's major applied teacher or the department head. Credit will not be given to students who arrive after the recital/concert begins. Graded Pass/Not Pass only.
MUS 208 Recital Attendance IV 0(0-0), F,S
Attendance of at least six music major convocations, one faculty recital, and eight other recitals or concerts sponsored by the department. The fulfillment of any part of these requirements by non-departmental concerts must be preapproved by the student's major applied teacher or the department head. Credit will not be given to students who arrive after the recital/concert begins. Graded Pass/Not Pass only,

## MUS 210 Aural/Keyboard Skills and Applications II

## 3(3-0), F

Prerequisite: MUS 110 or permission of instructor. Sight singing in major and minor keys, including modulation to closely related keys. Rhythmic, melodic, and harmonic dictation. Application of common music software. Keyboard performance of popular song forms, with emphasis on contemporary leadsheet realization.
MUS 211 (125) Theory III 2(1-2), F
Prerequisite: MUS 113 and concurrent enrollment in MUS 212. Chromatic harmony including borrowed chords and augmented sixth chords; elementary and advanced modulation; smaller forms. Credit by Examination is available.
MUS 212 (126) Sight Singing and Ear Training III 1(0-2), F
Prerequisite: MUS 114 and concurrent enrollment in MUS 211. Sight singing and dictation of melodies and rhythms; error detection; modulation to closely related keys; dictation and identification of chromatic harmony. Credit by Examination is available.
MUS 213 (127) Theory IV 2(1-2), S
Prerequisite: MUS 211 and concurrent enrollment in MUS 214. Advanced chromatic harmony; twentieth-century and contemporary techniques; larger forms. Credit by Examination is available.
MUS 214 (128) Sight Singing and Ear Training IV 1(0-2), S
Prerequisite: MUS 212 and concurrent enrollment in MUS 213. Sight singing and dictation of melodies and rhythms; error detection; harmonic dictation; diatonic modes and other nontonal scales; improvisation. Credit by Examination is available.
MUS 216 Introduction to Audio Techniques 3(3-0), F,Su
The study and application of a wide variety of techniques used in the commercial music industry. Topic areas include sound and hearing, waveform theory, acoustics, microphones, multitrack recording, and basic usage of Musical Instrument Digital Interface (MIDI). Credit by Examination is available.
MUS 219 Jazz Improvisation I 2(1-2), D
Prerequisite: MUS 113 and MUS 114 or permission of instructor. The study of beginning improvisation including chord/scale relationship, ii-V-I in all twelve major keys, blues, standards, and solo transcription.
MUS 220 Jazz Improvisation II 2(1-2), D
Prerequisite: MUS 219 or permission of instructor. The study of improvisation including chord/scale relationship, ii-V-I in all twelve minor keys, all forms of minor scales, modes, standards and solo transcription.
MUS 235 (43) Voice Class III 1(0-2), F,S
Prerequisite: MUS 136 or permission of instructor. Application and vocal principles is given on an individual basis with repertoire and diction in Italian, German, and French.
MUS 236 (44) Voice Class IV 1(0-2), F,S
Prerequisite: MUS 235 or permission of instructor. Application of vocal principles is given on an individual basis with the repertoire including songs and arias from operas and oratorios in Italian, French, German, and English.

MUS 237 Piano Class III 1(0-2), F,S
Prerequisite: MUS 138. Chord patterns for harmonization using secondary chords, broken chords, instrumental and vocal scores, ensemble playing, repertoire. Credit by Examination is available.
MUS 238 Piano Class IV 1(0-2), F,S
Prerequisite: MUS 237. Modern harmonization, diminished and augmented chords, arpeggios, instrumental and vocal scores, ensemble-solo-duo playing. Credit by Examination is available.
MUS 239 Introduction to World Music 3(3-0), F,S
This course will count toward the SelfUnderstanding/Humanities Perspective component of General Education. An exploration of music from various cultures and time periods and the ways in which music promotes selfunderstanding by reflecting recurring patterns of human behavior.

## MUS 241 The Language of Music 3(2-2), F,S

(General Education Course -Self-Understanding/Creativity and Vision Perspective). A study of the ways music creatively expresses self-understanding, cultural environment, and aesthetic values from ancient to modern times. Open to all students except music majors.

## MUS 249 String (Instrument) 1-4, F,S

Prerequisite: permission of instructor. Applied instruction available in violin, viola, violoncello, bass viol. May be repeated for credit.
MUS 250 Harpsichord 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in harpsichord. May be repeated for credit.

## MUS 251 Piano 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in piano. May be repeated for credit.
MUS 252 Organ 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in organ. May be repeated for credit.

## MUS 253 Voice 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in voice. May be repeated for credit.
MUS 255 Woodwind (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in flute, oboe, clarinet, bassoon, saxophone. May be repeated for credit.
MUS 256 Brass (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in French horn, trumpet, trombone, baritone, tuba. May be repeated for credit.
MUS 257 Percussion 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in percussion instruments. May be repeated for credit.
MUS 258 Guitar 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in classical guitar. May be repeated for credit.

## MUS 259 Harp 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in harp. May be repeated for credit.
MUS 260 Carillon 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in carillon. May be repeated for credit.
MUS 262 Collegiate Chorale 1(0-2), F,S
Chorus studies masterpieces of choral literature through preparation and performance of selected compositions; Spring Concert is presented yearly. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

## MUS 265 Chamber Singers 1(0-2), F,S

Repertoire consists of vocal chamber music in the polyphonic style, Masses, Motets, Madrigals, Chansons, Polyphonic Lieder, from the 13th to 17th Centuries. Formal concert and public performances are given by the ensemble each year. May be
repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 268 Concert Chorale 1(0-4), F,S
Open to all students by audition. All types of Choral literature, accompanied and unaccompanied, are prepared and performed. Presents Christmas Concert, Spring Concert and programs to the area high schools. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 272 Small Ensemble 1(0-2), F
Prerequisite: permission of instructor. Ensembles may be arranged each semester in piano, voice, strings, wind instruments and percussion to meet needs of participating students and the department. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 273 String Orchestra Workshop 1(1-1), F,S
Prerequisite: permission of instructor. Study, performance of the literature and style of music for string ensembles of all sizes, a conducted group. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 274 Jazz Ensemble 1(0-2), F,S
Prerequisite: permission of instructor. Laboratory course in instrumentation, materials, arranging and organization of Jazz Ensemble. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 275 Band 1(0-4), F,S
Band performs as marching unit during football season and as indoor ensemble throughout the school year. Analytical study and stylistic performance of literature for conducted wind ensembles of all sizes. Band performs on campus, in area high schools and in the stadia of other colleges. Auditions for placement and additional group work required. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 276 University Symphony 1(0-2), F,S
The symphony performs music from the standard symphonic literature and cooperates with other ensembles to perform major choral and operatic works. Open to all University students by audition. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 278 University/Community Band 1(0-2), F,S
Prerequisite: permission of instructor. Traditional-style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 280 Musical Theatre Workshop 2(0-4), F, S
Prerequisite: permission of instructor. Performance laboratory for students majoring in Musical Theatre. Preparation and performance of musical numbers from the musical theatre repertoire. Emphasis will be placed on the synthesis of performance techniques related to various musical styles. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 292 Accompanying 1(0-2), F,S
Prerequisite: permission of instructor. Development of skills in accompanying for pianist. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 293 Opera Workshop 1(0-2), F,S
Preparation and production of opera as it pertains to singing actors and ensembles. Technical preparation, lighting, set design, set building. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 294 Singing Diction I 1(0-2), F
Proper pronunciation of English, German, and Latin; mastery of the International Phonetic Alphabet.

MUS 295 Singing Diction II 1(0-2), S
Prerequisite: MUS 294. Proper pronunciation of Italian and French; continued application of the International Phonetic Alphabet.
MUS 298 Upper Division Applied Status 0(0-0), F,S
Prerequisite: permission of instructor. Audition required by the end of the sophomore year of all music majors for placement into upper division Applied Music. Specific requirements may vary by Applied Division. Graded Pass/Not Pass only.
MUS 300 Current Trends in Elementary Music 3(3-0), S
A study of contemporary approaches to music education. The course will survey various curricula and will study current approaches including those of Orff and Kodaly.
MUS 301 Service Learning in Music 1, F, S
Prerequisite: 30 hours, concurrent registration in a Music course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Music to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefit an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
MUS 302 Music for Elementary Teachers 2(2-0), F
Music materials used in the elementary classroom class; evaluation of basic texts and equipment.
MUS 303 Music for the Classroom Teacher 3(3-0), F,S
Prerequisite: ELE 302. Music materials of elementary classroom presented through methods that are most often used. Credit only on elementary curricula.
MUS 305 Survey of Classroom Instruments 2(2-0), FE
Development of playing skills with instruments found in the elementary classroom. Course will include a study of the use of these instruments as they relate to elementary music education.
MUS 306 Interrelated and Integrated Arts 3(1-4), D
Prerequisite: ELE 302. Theory, methodology, and activities for teaching the arts to children, from early childhood through Grade 6. A creative experiential approach, emphasizing how the four primary art forms (drama, movement, music, and art) relate to and enhance one another and facilitate the child's learning in other content areas. Cannot receive credit for both MUS 306 and THE 306.

## MUS 307 Recital Attendance V 0(0-0), F,S

Prerequisite: piano proficiency. Attendance of at least six music major convocations, one faculty recital, and eight other recitals or concerts sponsored by the department. The fulfillment of any part of these requirements by non-departmental concerts must be pre-approved by the student's major applied teacher or the department head. Credit will not be given to students who arrive after the recital/concert begins. Graded Pass/Not Pass only.
MUS 308 Recital Attendance VI $0(0-0)$, F,S
Prerequisite: piano proficiency. Attendance of at least six music major convocations, one faculty recital, and eight other recitals or concerts sponsored by the department. The fulfillment of any part of these requirements by non departmental concerts must be pre approved by the student's major applied teacher or the department head. Credit will not be given to students who arrive after the recital/concert begins. Graded Pass/Not Pass only.
MUS 313 (513) 16th Century Counterpoint 2(2-0), SE
Prerequisite: MUS 213 and MUS 214. Analysis and writing in the style of the vocal music of the late Renaissance as embodied in the sacred vocal works of Palestrina.

MUS 314 (514) 18th Century Counterpoint 2(2-0), SO
Prerequisite: MUS 213 and MUS 214. Analysis and writing in the style of the instrumental music of the late Baroque as embodied in the keyboard works of J.S. Bach.
MUS 315 (515) Form and Analysis 2(2-0), S
Prerequisite: MUS 213 and MUS 214. The study of formal aspects of music, ranging from smaller structural units to complete movements. Analysis of forms and styles from selected historical periods.
MUS 316 Advanced Audio Recording Techniques 3(3-0), S
Prerequisite: MUS 216. Digital, advanced audio recording technology for radio, television, and video post production. Emphasis will be placed on the recording, editing, and mixdown of production projects. Topic areas include microphone placement, multi-track recording, digital theory, synchronization concepts, and the art of mixdown.
MUS 319 Jazz Improvisation III 2(1-2), D
Prerequisite: MUS 220. The study of advanced improvisation including chord/scale relationship, continued study of ii-V-I in all twelve major and minor keys, diminished, whole-tone, and altered dominant scales. Standards and solo transcriptions will be analyzed and performed.
MUS 321 Conducting 2(2-0), F,S
Prerequisite: MUS 213. Fundamentals of conducting, with emphasis upon basic baton techniques, transposition and score reading.
MUS 322 Conducting-Choral 2(2-0), S
Prerequisite: MUS 321. Conducting techniques specifically related to choral music.
MUS 323 Conducting-Instrumental 2(2-0), S
Prerequisite: MUS 321. Conducting techniques specifically related to instrumental music.
MUS 327 Composition Class 2(2-0), S
Prerequisite: MUS 113 and MUS 114. Requires composition of short musical pieces using a variety of styles, and the analysis of works by 20th century composers.
MUS 328 Instrumentation 2(2-0), F
Prerequisite: MUS 213 and MUS 214. Techniques, arranging, scoring and transcribing for large and small ensembles; with attention given to the practical application in a teaching situation.
MUS 337 Piano Class V 1(0-2), F,S
Prerequisite: MUS 238 or permission of instructor. Study of functional piano skills for classroom and studio use. Class members participate in simulated rehearsal situations involving accompanying, transposition, harmonization, and score reading at the piano. Emphasis is also placed on development of sightreading skills. Credit by Examination is available.

## MUS 338 Piano Class VI 1(0-2), F,S

Prerequisite: MUS 337 or permission of instructor. Study of advanced functional skills for classroom and studio use. Class members participate in simulated rehearsal situations involving accompanying, transposition, harmonization, and score reading at the piano. Emphasis is also placed on development of sightreading skills. Credit by Examination is available.
MUS 340 Adaptive Music for Special Learners 2(2-0), F
Prerequisite: music major and admitted to teacher education program. Introduction to the teaching of music students with disabilities in a school setting. The course will provide an overview of characteristics and identification criteria for both individuals with disabilities and also the gifted. Legislation and process pertaining to special education will be addressed along with a focus on teaching individuals with diversity in the elementary, middle, and secondary educational setting.
MUS 343 Musical Theatre History I 3(2-2), F
Development of musical theatre in England, continental Europe and America from The Beggar's Opera, 1728 to Show Boat, 1927.

MUS 344 Musical Theatre History II 3(2-2), S
Development of musical theatre mainly in America from Show Boat, 1927 to present.
MUS 345 Music in Western Culture and Society I 3(3-0), F
Prerequisite: Writing II or permission of instructor. This course will count toward the Culture and Society/Humanities Perspective component of General Education. The historical unfolding of western art music and the ways in which culture and society have played a central role in that development. Music from the Middle Ages to the Baroque will be studied
from the perspective of the way in which it has been influenced and in turn influenced religion, politics, economics, and other social issues.
MUS 346 Music in Western Culture and Society II 3(3-0), S
Prerequisite: Writing II or permission of instructor. This course will count toward the Culture and Society/Humanities Perspective component of General Education. The historical unfolding of western art music and the ways in which culture and society have played a central role in that development. Music from the Classical era to the Twentieth century will be studied from the perspective of the way in which it has been influenced and in turn influenced religion, politics, economics, and other social issues.
MUS 349 String (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in violin, viola, violoncello, bass viol. May be repeated for credit.

## MUS 350 Harpsichord 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in harpsichord. May be repeated for credit.
MUS 351 Piano 1-4, F, S
Prerequisite: permission of instructor. Applied instruction in piano. May be repeated for credit.

## MUS 352 Organ 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in organ. May be repeated for credit.

## MUS 353 Voice 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in voice. May be repeated for credit.
MUS 355 Woodwind (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in flute, oboe, clarinet, bassoon, saxophone. May be repeated for credit.
MUS 356 Brass (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in French horn, trumpet, trombone, baritone, tuba. May be repeated for credit.
MUS 357 Percussion 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in percussion instruments. May be repeated for credit.
MUS 358 Guitar 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in classical guitar. May be repeated for credit.
MUS 359 Harp 1-4, F, S
Prerequisite: permission of instructor. Applied instruction in harp. May be repeated for credit.

## MUS 360 Carillon 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in carillon. May be repeated for credit.
MUS 362 Collegiate Chorale 1(0-2), F,S
Chorus studies masterpieces of choral literature through preparation and performance of selected compositions; Spring Concert is presented yearly. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 365 Chamber Singers 1(0-2), F, S
Repertoire consists of vocal chamber music in the polyphonic style, Masses, Motets, Madrigals, Chansons, Polyphonic Lieder, from the 13th to 17th Centuries. Formal concert and public
performances are given by the ensemble each year. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 368 Concert Chorale 1(0-4), F,S
Open to all students by audition. All types of Choral literature, accompanied and unaccompanied, are prepared and performed. Presents Christmas Concert, Spring Concert and programs to the area high schools. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 372 Small Ensemble 1(0-2), F
Prerequisite: permission of instructor. Ensembles may be arranged each semester in piano, voice, strings, wind instruments and percussion to meet needs of participating students and the department. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 373 String Orchestra Workshop 1(1-1), F,S
Prerequisite: permission of instructor. Study, performance of the literature and style of music for string ensembles of all sizes, a conducted group. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 374 Jazz Ensemble 1(0-2), F,S
Prerequisite: permission of instructor. Laboratory course in instrumentation, materials, arranging and organization of Jazz Ensemble. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 375 Band 1(0-4), F, S
Band performs as marching unit during football season and as indoor ensemble throughout the school year. Analytical study and stylistic performance of literature for conducted wind ensembles of all sizes. Band performs on campus, in area high schools and in the stadia of other colleges. Auditions for placement and additional group work required. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 376 University Symphony 1(0-2), F,S
The symphony performs music from the standard symphonic literature and cooperates with other ensembles to perform major choral and operatic works. Open to all University students by audition. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 378 University/Community Band 1(0-2), F,S
Prerequisite: permission of instructor. Traditional-style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 380 Musical Theatre Workshop 2(0-4), F,S
Prerequisite: permission of instructor. Performance laboratory for students majoring in Musical Theatre. Preparation and performance of musical numbers from the musical theatre repertoire. Emphasis will be placed on the synthesis of performance techniques related to various musical styles. May be repeated for credit. Only 8 hours of ensembles can be counted

## toward a degree.

MUS 392 Accompanying 1(0-2), F,S
Prerequisite: permission of instructor. Development of skills in accompanying for pianist. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 393 Opera Workshop 1(0-2), F,S
Preparation and production of opera as it pertains to singing actors and ensembles. Technical preparation, lighting, set design, set building. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 398 Junior Recital 1(0-2), F,S
Prerequisite: MUS 298. Preparation and public presentation of a solo recital in the student's major applied area. Required of all music majors on the Bachelor of Music-Performance degree.

The student must pass a recital hearing before the performance can occur. Supplemental course fee.
MUS 399 Special Topics in Music 1-3, D
Prerequisite: permission of instructor. Topic of interest determined by student and professor. May be repeated, as topics change, to maximum of 6 credit hours. Variable Content Course. MUS 407 Recital Attendance VII $0(0-0)$, F,S
Prerequisite: piano proficiency. Attendance of at least six music major convocations, one faculty recital, and eight other recitals or concerts sponsored by the department. The fulfillment of any part of these requirements by non departmental concerts must be pre approved by the student's major applied teacher or the department head. Credit will not be given to students who arrive after the recital/concert begins. Graded Pass/Not Pass only.
MUS 410 Secondary Choral Methods and Materials 3(3-0), F Prerequisite: admission to Teacher Education Program, MUS 214 and MUS 322 and MUS 518. Explores effective music methods and teaching strategies utilized in vocal programs in middle or junior high schools and in high schools. Includes organization and administration of vocal music classes commonly found in programs at those levels. Survey and analysis of choral music for large and small choral ensembles of all types and levels.
MUS 411 (511) Secondary Instrumental Methods and
Materials 3(3-0), F
Prerequisite: admission to Teacher Education Program, MUS 214 and MUS 328 and MUS 323. Explores effective music methods and teaching strategies utilized in instrumental programs in middle or junior high schools and in high schools. Includes organization and administration of instrumental music classes commonly found in programs at those levels. Survey and analysis of instrumental music for large and small instrumental ensembles of all types and levels (K-12).
MUS 429 Instrumental Materials and Pedagogy 2(2-0), D
Prerequisite: permission of instructor. Techniques, their development, application in studio teaching. Demonstration and supervised teaching of private instruction. Each semester emphasis will be placed on a certain instrumental family: string, brass, woodwind, keyboard.
MUS 430 (ELE) Teaching of Music in the Grades 3(2-2), S Prerequisite: admission to Teacher Education Program, MUS 214 or permission of department head. Methods of teaching music in the elementary schools. Credited only on Bachelor of Music Education degree.

## MUS 449 String (Instrument) 1-4, F,S

Prerequisite: permission of instructor. Applied instruction available in violin, viola, violoncello, bass viol. May be repeated for credit.

## MUS 450 Harpsichord 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in harpsichord. May be repeated for credit.

## MUS 451 Piano 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in piano. May be repeated for credit.
MUS 452 Organ 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in organ. May be repeated for credit.

## MUS 453 Voice 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in voice. May be repeated for credit.
MUS 455 Woodwind (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in flute, oboe, clarinet, bassoon, saxophone. May be repeated for credit.
MUS 456 Brass (Instrument) 1-4, F,S
Prerequisite: permission of instructor. Applied instruction available in French horn, trumpet, trombone, baritone, tuba. May be repeated for credit.

MUS 457 Percussion 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in percussion instruments. May be repeated for credit.

## MUS 458 Guitar 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in classical guitar. May be repeated for credit.

## MUS 459 Harp 1-4, F,S

Prerequisite: permission of instructor. Applied instruction in harp. May be repeated for credit.
MUS 460 Carillon 1-4, F,S
Prerequisite: permission of instructor. Applied instruction in carillon. May be repeated for credit.
MUS 462 Collegiate Chorale 1(0-2), F,S
Chorus studies masterpieces of choral literature through preparation and performance of selected compositions; Spring Concert is presented yearly. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 465 Chamber Singers 1(0-2), F,S
Repertoire consists of vocal chamber music in the polyphonic style, Masses, Motets, Madrigals, Chansons, Polyphonic Lieder, from the 13th to 17th Centuries. Formal concert and public performances are given by the ensemble each year. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 468 Concert Chorale 1(0-4), F,S
Open to all students by audition. All types of Choral literature, accompanied and unaccompanied, are prepared and performed. Presents Christmas Concert, Spring Concert and programs to the area high schools. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 472 Small Ensemble 1(0-2), F
Prerequisite: permission of instructor. Ensembles may be arranged each semester in piano, voice, strings, wind instruments and percussion to meet needs of participating students and the department. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 473 String Orchestra Workshop 1(1-1), F,S
Prerequisite: permission of instructor. Study, performance of the literature and style of music for string ensembles of all sizes, a conducted group. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 474 Jazz Ensemble 1(0-2), F,S
Prerequisite: permission of instructor. Laboratory course in instrumentation, materials, arranging and organization of Jazz Ensemble. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 475 Band 1(0-4), F,S
Band performs as marching unit during football season and as indoor ensemble throughout the school year. Analytical study and stylistic performance of literature for conducted wind ensembles of all sizes. Band performs on campus, in area high schools and in the stadia of other colleges. Auditions for placement and additional group work required. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 476 University Symphony 1(0-2), F,S
The symphony performs music from the standard symphonic literature and cooperates with other ensembles to perform major choral and operatic works. Open to all University students by audition. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 478 University/Community Band 1(0-2), F,S
Prerequisite: permission of instructor. Traditional-style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

MUS 480 Musical Theatre Workshop 2(0-4), F,S
Prerequisite: permission of instructor. Performance laboratory for students majoring in Musical Theatre. Preparation and performance of musical numbers from the musical theatre repertoire. Emphasis will be placed on the synthesis of performance techniques related to various musical styles. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.
MUS 488 Seminar in Student Teaching 2(2-0), F,S
Prerequisite: all course work required for the Bachelor of Music Education completed, and combined GPA of 2.50, and concurrent enrollment in MUS 494 and MUS 496. A seminar designed for the purpose of discussion and analysis of field experiences during the student teaching semester. Additional
topics will include: Theory into Practice (application of learning theories), The Job Search, Diversity in the Classroom, Completing the Professional Portfolio, Classroom Assessment, and Management Enhancement. Students attend (in person or on-line) weekly 2-hour seminars.

## MUS 492 Accompanying 1(0-2), F,S

Prerequisite: permission of instructor. Development of skills in accompanying for pianist. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

## MUS 493 Opera Workshop 1(0-2), F,S

Preparation and production of opera as it pertains to singing actors and ensembles. Technical preparation, lighting, set design, set building. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

## MUS 494 Supervised Teaching (Elementary General Music)

 4, F,SPrerequisite: all course work required for the Bachelor of Music Education completed, and combined GPA of 2.50; a grade of "C" or better in all professional education courses; current preprofessional liability insurance; and approval for supervised teaching. Students will observe and then teach music classes under the direction of the cooperating teacher and university supervisor. Students will demonstrate a mastery of the MoSTEP quality indicators that make up the student teaching evaluations. Participation in extra-curricular activities and other duties as assigned by the cooperating teacher and supervisor will be expected. Students will be involved in the development of lessons, materials, and units appropriate for children in elementary settings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
MUS 496 Supervised Teaching (Secondary Music) 4, F,S
Prerequisite: concurrent enrollment in MUS 488 and MUS 494. Students will observe and then teach for 8 weeks under the supervision of the cooperating teacher and university supervisor. Students will demonstrate a mastery of the MoSTEP quality indicators that make up the student teaching evaluations. Participation in extra-curricular activities and other duties as assigned by the cooperating teacher and supervisor will be expected. Students will be involved in the development of lessons, materials, and units appropriate for children in elementary settings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## MUS 498 Senior Recital 0(0-0), F,S

Prerequisite: MUS 298 and at least three semesters Applied Music courses numbered 300 or above with grades of " B " or better in the major performance area or in composition. Preparation and public presentation of a solo recital in the student's major applied area. The student must pass a recital hearing before the performance can occur. Supplemental course fee.

MUS 499 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of " C " or better in all professional education courses; and completion of portfolio checkpoints 1 and 2 . This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.

## MUS 501 Music Education Workshop 1-3, S

Prerequisite: senior or graduate standing. Variable topics related to music education instruction. Number of class hours determined by length of workshop and depth of topic. May be repeated for a maximum of 5 credit hours.
MUS 503 Orff in the Classroom 3(3-0), F
A study of music education using the approach developed by Carl Orff. Will include creative techniques including instruments, singing and movement.
MUS 504 The Methodology of Zoltan Kodaly 3(3-0), S
The development of music literacy according to the sequential program of Zoltan Kodaly.
MUS 506 (406) Band Administration and Materials 1-3, FE
Prerequisite: music major and 60 hours. Practicum and experience in all aspects of the successful band program. Includes organizational strategies and review of large and small ensemble literature for marching band, stage band, jazz band, and concert band.
MUS 510 Choral Literature and Materials for Secondary Levels 2(2-0), S
Survey and analysis of choral music for large and small ensembles including glee clubs, mixed choruses and choirs of all levels of performance (7-12).
MUS 512 Electronic Music 3(1-4), FO
Exploration of theories and techniques of sound synthesis, sequencing, and digital audio through composition. May be repeated to a total of 6 hours when topic varies. Variable Content Course.

## MUS 516 Composition I 2-4, F,S

Prerequisite: MUS 327. Elementary composition of pieces in a variety of forms. Emphasis on works for piano, solo instruments or voice. Adapted to meet the needs of the individual student. May be repeated.
MUS 517 Composition II 2-4, F,S
Prerequisite: MUS 516. Intermediate level composition. Emphasis on writing for small groups of instrumentalists or vocalists. Adapted to meet the needs of the individual student.

## May be repeated.

MUS 518 Choral Arranging 2(2-0), F
Prerequisite: MUS 213 and MUS 214. Techniques of arranging for small and large choral ensembles; with attention given to the practical application in a teaching situation.

## MUS 520 Composition III 2-4, F,S

Prerequisite: MUS 517. Composing for larger groups of instrumentalists or vocalists. Adapted to meet the needs of the individual student. May be repeated.
MUS 521 Composition IV 2-4, F,S
Prerequisite: MUS 520. Advanced composition. A wide variety of mediums and styles are possible including electronic music of
all types. Adapted to meet the needs of the individual student. May be repeated.
MUS 523 Keyboard Literature 2(2-0), F
Prerequisite: MUS 345 and MUS 346. Keyboard works from the 17th century to the present.
MUS 524 Song and Opera Literature 2(2-0), FE
Prerequisite: MUS 345 and MUS 346. Italian arias, German Lieder; representative songs by French, English, and American composers; standard operatic repertoire in relation to the composer's style and the period of theater and music history from which they emanate.
MUS 526 Advanced Arranging 3(1-4), D
Prerequisite: MUS 213 and MUS 214. Independent study or three hour seminar per week. Techniques of arranging for various choral or instrumental groups, suited to the need of the individual student. May be repeated to a total of 6 hours when topic varies. Variable Content Course.
MUS 529 Introduction to Commercial Music 3(3-0), S
Prerequisite: permission of instructor. A comprehensive survey of various aspects of music associated with the entertainment industry. Students will be exposed to a wide variety of topics including song and advertising jingle writing, scoring for film and video, negotiating contracts, and dealing with music publishers.
MUS 530 Vocal Pedagogy and Materials 3(3-0), FO
Prerequisite: permission of instructor and 90 hours and passing of piano proficiency. Understanding the basic principles of voice production and their application to the training of singers. A comparative study of different pedagogical approaches to voice training. Including a survey of materials needed in successful programs of choral and vocal education in secondary schools for all levels of performance.
MUS 535 Advanced Woodwind Techniques 2(1-2), D
Special problems and techniques in the teaching of woodwind instruments. Current materials are surveyed.
MUS 536 Advanced Brass Techniques 2(1-2), D
Special problems and techniques in the teaching of brass instruments. Current materials are surveyed.
MUS 537 Advanced Percussion Techniques 2(1-2), D
Special problems and techniques in the teaching of percussion instruments. Current materials are surveyed.
MUS 538 Survey of Pedagogical Methods 2(2-0), D
A study of methods of teaching applied music.
MUS 539 String Pedagogy and Instrumental Literature and Materials for Elementary and Secondary Levels 3(3-0), S
Prerequisite: music major and 60 hours. Students will explore all aspects of orchestra and string programs for elementary and secondary education. Literature appropriate for beginning and advanced levels in school string programs will be addressed.
MUS 543 Music of the Renaissance 3(3-0), D
Prerequisite: MUS 239 and MUS 345 and MUS 346. A comprehensive study of Western music from the FrancoNetherlands composers to Monteverdi (c. 1450 to 1600).
MUS 544 Music of the Baroque Era 3(3-0), D
Prerequisite: MUS 239 and MUS 345 and MUS 346. A comprehensive study of Western music from monody to J.S. Bach and Handel (c. 1600 to 1750).
MUS 545 Music of the Classical Era 3(3-0), D
Prerequisite: MUS 239 and MUS 345 and MUS 346. A comprehensive study of Western music from pre-classicism to Beethoven (c. 1750 to 1810).
MUS 546 Music of the Romantic Era 3(3-0), D
Prerequisite: MUS 239 and MUS 345 and MUS 346. A comprehensive study of Western music from Beethoven to the post-romantic composers (c. 1800 to 1900).

MUS 547 Music of the 20th Century 3(3-0), D
Prerequisite: MUS 239 and MUS 345 and MUS 346. A comprehensive study of Western music from 1900 to the present.
MUS 548 Choral Literature 2(2-0), D
Prerequisite: MUS 345 and MUS 346. Choral literature from the Renaissance through the 20th Century.
MUS 549 String (Instrument) 1-2, F,S
Prerequisite: permission of instructor. Applied instruction available in violin, viola, violoncello, and bass viol. May be repeated for credit.
MUS 550 Harpsichord 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in harpsichord. May be repeated for credit.
MUS 551 Piano 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in piano. May be repeated for credit.

## MUS 552 Organ 1-2, F,S

Prerequisite: permission of instructor. Applied instruction in organ. May be repeated for credit.
MUS 553 Voice 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in voice. May be repeated for credit.
MUS 555 Woodwind 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in flute, oboe, clarinet, bassoon, and saxophone. May be repeated for credit.
MUS 556 Brass 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in trumpet, French horn, trombone, euphonium and tuba. May be repeated for credit.
MUS 557 Percussion 1-2, F,S
Prerequisite: permission of instructor. Applied instruction on percussion instruments. May be repeated for credit.
MUS 560 Carillon 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in carillon. May be repeated for credit.
MUS 572 Piano Ensemble 1(0-2), F,S
Prerequisite: permission of instructor. The student will strengthen ensemble and rehearsal techniques through the study and performance of piano four-hand and duo literature. May be repeated for credit.
MUS 574 Jazz Ensemble 1(0-2), F,S
Prerequisite: permission of instructor. A Laboratory course in instrumentation, materials, arranging, and organization of the jazz ensemble. May be repeated for credit.
MUS 575 Band 1(0-2), F,S
The band performs as a marching unit during the football season and as an indoor ensemble throughout the school year. Formal concerts and public performances are given by the ensemble each year. Auditions for placement are required. May be repeated for credit.
MUS 578 University/Community Band 1(0-2), F,S
Prerequisite: permission of instructor. Traditional style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit.
MUS 580 Instrumental Conducting 3(3-0), F,Su
Prerequisite: MUS 323 or permission of instructor. A study of conducting techniques and problems in rehearsal and performance. Baton technique and repertoire development.
MUS 581 Choral Conducting 3(3-0), F,Su
Prerequisite: MUS 322 or permission of instructor. A study of conducting techniques and problems in rehearsal and performance. Conducting technique and repertoire development.

MUS 599 Special Topics in Music 1-3, D
Prerequisite: permission of instructor. Topic of interest determined by student and professor. May be repeated, as topics change, to a maximum of 6 hours. Variable content course.

## MUS 600 Introduction to Graduate Study in Music

3(3-0), F,S
General introduction to graduate curriculum; planning the program; formal writing style, sources used in research; study of methods in research. Required of all candidates.
MUS 601 Music Education Curriculum 3(3-0), D
An examination of trends in elementary, middle, and secondary music education; evaluation of selected materials and techniques; and special projects in planning for change in music education curriculum.
MUS 602 Elementary Music Education 3(3-0), Su
Study of problems in planning a music program to encourage children's aesthetic enjoyment of music; teaching principles and methods for guided learning through creative discovery; use of instructional media for providing such experiences.
MUS 603 Middle School/Junior High Vocal Materials
3(3-0), Su
Group discussion; individual study and research on projects approved by Music Education faculty; individual conferences with assigned faculty members, oral report and a document at conclusion of semester.

## MUS 604 Music Literature for Children: Performing and

 Listening 3(3-0), DSurvey of appropriate literature for choral organizations at the elementary level and materials appropriate for developing listening skills.

## MUS 605 Instrumental Music in the Elementary, Middle

 and Secondary Schools 2(2-0), SuOrganization of beginning instrumental program; articulation of instrumental instruction in elementary, middle school/junior high, and senior high school.
MUS 607 Psychology of Music 3(3-0), D
Adapted to the view of the music educator. Emphasis is placed upon the physics of sound, psychology of performance and teaching, and the principles of listening.
MUS 608 Contemporary Music Education 3(3-0), D
A study of current trends and contemporary issues relevant to education and/or music education, as identified from various sources, and what impact they may or may not have on music education.
MUS 610 Secondary General Music 3(3-0), D
A survey of general music at the high school level with emphasis on developing programs to meet specific educational settings.
MUS 615 Advanced Composition 3(3-0), D
Prerequisite: permission of instructor. Private compositional study for graduate students. May be repeated to a total of 9 hours when topic varies. Variable Content Course.
MUS 620 Directed Study in Music Education 1-3, F,S
Prerequisite: MUS 600 and permission of instructor. Individual study and research on projects approved by Music Education faculty; individual conferences with assigned faculty members; oral report and a document at conclusion of semester. May be repeated to a total of 3 hours.
MUS 625 History and Philosophy of Music Education 3(3-0), D
Prerequisite: MUS 600 or concurrent enrollment. History of educational philosophies and objectives.
MUS 627 (527) Seminar: Music Theory 3(3-0), FE
Prerequisite: permission of instructor. A study of various aspects of music theory, including analysis and pedagogy, researched from primary and secondary sources from the medieval period through the present. May be repeated to a total of 6 hours when topic varies.

MUS 628 Pedagogy of Music Theory 3(3-0), Su
Techniques of teaching harmony and ear training as well as other theoretical aspects of music to high school and college music students.
MUS 638 Survey of Pre-College Repertoire 2(2-0), S,Su
Prerequisite: MUS 538. An examination of appropriate repertoire from the Baroque, Classical, Romantic, and Twentieth-Century style periods for beginner, intermediate, and advanced pre-college students.
MUS 639 Pedagogy Practicum I 3(2-2), F
A course consisting of three components: class meetings for the discussion of teaching techniques, observation of the teaching of experienced teachers, supervised student teaching.
MUS 640 Pedagogy Practicum II 3(0-6), S
Prerequisite: MUS 639. Private teaching of a prescribed number of pre-college students of various levels of advancement under guidance of pedagogy instructor. Pedagogy students must present assigned pre-college students in an end-of-semester recital.
MUS 644 Directed Study in Music Theory 1-3, F,S
Prerequisite: permission of instructor. Individual study on approved projects; individual conferences with assigned faculty member. May be repeated to a total of 3 hours.
MUS 645 Directed Study in Music History and Literature 1-3, D
Advanced study in special topics of music history and literature. May be repeated to a total of 3 hours when topic varies. Variable Content Course.
MUS 646 Seminar: Symphonic Literature 3(3-0), D
A survey of the repertoire for orchestras of varying sizes and ability levels. May be repeated for credit for a total of 6 hours when topic varies. Variable Content Course.
MUS 647 Seminar: Wind Literature 3(3-0), D
A survey of the repertoire for wind groups of various sizes and ability levels. May be repeated to a total of 6 hours when topic varies. Variable Content Course.
MUS 648 Seminar: Choral Literature 3(3-0), D
A survey of the repertoire for choral groups of various sizes and ability levels. May be repeated to a total of 6 hours when topic varies. Variable Content Course.
MUS 649 String (Instrument) 1-2, F,S
Prerequisite: permission of instructor. Applied instruction available in violin, viola, violoncello, and bass viol. May be repeated for credit.
MUS 650 Harpsichord 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in harpsichord. May be repeated for credit.
MUS 651 Piano 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in piano. May be repeated for credit.
MUS 652 Organ 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in organ. May be repeated for credit.
MUS 653 Voice 1-2, F,S
Prerequisite: permission of instructor. Applied instruction in voice. May be repeated for credit.

## MUS 655 Woodwind (Instrument) 1-2, F,S

Prerequisite: permission of instructor. Applied instruction available in flute, oboe, clarinet, bassoon, and saxophone. May be repeated for credit.
MUS 656 Brass 1-2, F,S
Prerequisite: permission of instructor. Applied instruction available in trumpet, french horn, trombone, euphonium and tuba. May be repeated for credit.
MUS 657 Percussion 1(0-2), F,S
Prerequisite: permission of instructor. Applied instruction on percussion instruments. May be repeated for credit.

## MUS 660 Carillon 1-2, F,S

Prerequisite: permission of instructor. Applied instruction in carillon. May be repeated for credit.

## MUS 662 Collegiate Chorale 1(0-2), F,S

The chorus membership studies the masterpieces of choral literature through preparation and performance of selected compositions. A spring concert is presented each year. May be repeated for credit.
MUS 665 Chamber Singers 1(0-2), F,S
Repertoire consists of vocal chamber music on polyphonic style, Masses, Motets, Madrigals, Chansons, and polyphonic lieder, from the 13th to 17 th centuries. A formal concert and public performances are given by the ensemble each year. May be repeated for credit.
MUS 667 Lyric Singers 1(0-2), F,S
The membership is open by audition. All types of choral literature for women's voices are studied. All types of choral literature for women's voices are studied. Concerts are presented on campus and to area high schools. Active involvement in conducting, score analysis, research of literature performed, and administration of the ensemble. May be repeated for credit.
MUS 668 Concert Chorale 1(0-4), F,S
The choir is open to all college students by try out. All types of choral literature, accompanied and unaccompanied, are prepared and performed by its members. The choir presents a Christmas concert, a spring concert, and programs to area high schools. May be repeated for credit.
MUS 669 Missouri State Singers 1(0-2), F,S
Membership open by audition. Choral literature of various types and periods for men's voices will be studied. Active involvement in conducting and administration of the ensemble. May be repeated for credit.
MUS 672 Small Ensemble 1(0-2), F,S
Prerequisite: permission of instructor. Ensembles may be arranged each semester in the fields of piano, voice, strings, wind instruments, and percussion to meet the needs of participating students and the department. May be repeated for credit.
MUS 673 String Orchestra Workshop 1(0-2), F,S
Prerequisite: permission of instructor. Study and performance of the literature and style of music for string ensembles of all sizes. A conducted group. May be repeated for credit.

## MUS 674 Stage Band 1(0-2), F,S

Prerequisite: permission of instructor. A laboratory course in instrumentation, materials, arranging and organization of the stage band. May be repeated for credit.

MUS 675 Band 1(0-4), F,S
Prerequisite: permission of instructor. The band performs as a marching unit during the football season and as an indoor ensemble throughout the school year. Formal concerts and public performances are given by the ensemble each year. Auditions for placement are required. May be repeated for credit.
MUS 676 University Symphony 1(0-4), F,S
Symphony performs and reads music from standard orchestral literature and accompanies opera productions. Open to all university orchestral players by audition. May be repeated for credit.
MUS 678 University/Community Band 1(0-2), F,S
Prerequisite: permission of instructor. Traditional-style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit.
MUS 680 Practicum in Advanced Conducting 3(2-2), D
Prerequisite: MUS 580 or MUS 581 or permission of instructor. A study of techniques needed to project the conductor's concept in rehearsal and performance. Participation in rehearsals under the supervision of the instructor. May involve conducting in public performance.
MUS 681 Score Reading and Analysis 3(3-0), D
Analysis of scores and its application to conducting. Development of skills in reading clefs and transpositions. May be repeated to a total of 6 hours when topic varies. Variable Content Course.
MUS 690 Research Project 2(2-0), D
Research in the student's major area of concentration, culminating in a written document. Topic to be chosen through consultation with the student's major advisor. May be repeated for credit.
MUS 692 Accompanying 1(0-2), F,S
Prerequisite: permission of instructor. Development of skills in accompanying for pianists. May be repeated for credit.

## MUS 697 Directed Study in Pedagogy 1-3, D

Advanced study in special topics in pedagogy. May be repeated to a total of 3 hours when topic varies. Variable Content Course.
MUS 698 Graduate Recital 2(0-4), F,S
Fulfills half of the final project requirement for concentrations in performance, pedagogy, and conducting.

## MUS 699 Thesis 1-6, F,S

Prerequisite: permission of instructor. Selection of thesis topic, research or compositional techniques to be employed, compilation of bibliography, guidance of compilation and interpretation of data; organization and writing of study or writing of composition and description including program notes.

## Department of Theatre and Dance

355 Craig Hall, Phone: (417) 836-4400, Fax: (417) 836-4234
Email: TheatreandDance@missouristate.edu
Web Site: http://theatreanddance.missouristate.edu
Acting Department Head: Associate Professor Mark M. Biggs, M.A.

## Faculty (as of March 14, 2008)

Professors: Rhythm McCarthy, M.F.A.; Cynthia Winstead, M.F.A.
Associate Professors: Sara Brummel, M.F.A.; Christopher J. Herr, Ph.D.; Robert Little, M.F.A.; Mark Putman, M.F.A.
Assistant Professors: Ruth Barnes, M.F.A.; Telory W. Davies, Ph.D.; Michael Foster, M.F.A.; Kurt Heinlein, M.F.A.; Louise M. Herman, M.F.A.; Stacy J. Joyce, M.F.A.; Carol J. Maples, M.S.Ed.

Emeritus Professors: Byrne D. Blackwood, Ph.D.; Robert H. Bradley, Ph.D.; Kathrine Brown, M.F.A.; Sharon Ellis, M.A.; Alice McElhaney, M.A.; John McElhaney, Ph.D.; F. Ruth McKenney, M.A.; Chyrel Miller, M.A.

## Accreditation

National Association of Schools of Theatre (NAST) - Musical Theatre, B.F.A., Speech and Theatre Education, B.S.Ed., Theatre, B.A., B.F.A., M.A.; Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) Speech and Theatre, B.S.Ed., Secondary Education/Speech and Theatre, M.S.Ed.

## Fine Arts Courses

Fine Arts courses are available. Refer to the Bachelor of Arts degree requirements in the Specific Degrees and Requirements section of the catalog for a listing of the courses.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

General Education Restriction: Students seeking a Bachelor of Fine Arts degree within the Theatre and Dance department may not use courses toward both the major requirements and the general education requirements.
Bachelor of Arts Fine Arts Restriction: Students seeking a Bachelor of Arts degree in Theatre and Performance Studies may not use courses toward both the major and the Fine Arts requirement.

## Graduate Programs

The following graduate programs are available: Theatre (Master of Arts); and Secondary Education with an option in Speech and Theatre (Master of Science in Education). Refer to the Graduate Catalog for more information.

Accelerated Master of Arts degree in Theatre: Eligible undergraduate Theatre majors may apply for preliminary acceptance into the Master of Arts degree in Theatre after admission requirements for the accelerated Master of Arts degree in Theatre are met. If a student is accepted, the undergraduate requirement of up to six (6) hours of 500-level theatre courses may be counted towards both the undergraduate and graduate degrees (Mixed Credit). These courses will be, except in rare circumstances, limited to THE 541(3) and THE 542(3). This option allows students with exceptional academic achievement to complete the coursework for both a bachelor's and a masters's degree in ten semesters. with additional time as
needed for the completion of the research requirement. See the Graduate Catalog for further information.
For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## Majors

## Dance

## Bachelor of Fine Arts

Admission Requirements: In addition to the University's admission requirements, students are required to audition for acceptance to the BFA in Dance program prior to the first semester of course work in the major. Auditions and interviews for a place in the program are held on campus in January of each year. Specific information as to the date and the process is available through the Department of Theatre and Dance.
A. General Education (see General Education section of catalog)
B. Major Requirements (72 hours)

1. Core Requirements (38 hours): DAN 125(1), 219(2), 320(2), 321(2), 364(3), 370(2), 371(2), 451(3), 452(3), 465(3), 470(2), 492(1); PED 250(3); THE 150(2) and 151(1), 255(2) and 256(1), 260(2) and 261(1)
2. Select one of the following options:
a. Dance Studies Option (34 hours):
3. DAN 466(3)
4. No fewer than 4 hours in: DAN 216(2), 316(2), 416(2)
5. No fewer than 4 hours in: DAN 230(2), 330(2), 430(2)
6. No fewer than 4 hours in: DAN 245(2), 345(2), 445(2)
7. Additional 4 hours in above courses to total no less than 16 hours in dance techniques
8. Electives ( 15 hours) to be chosen from inside or outside the department with advisement
b. Performance Option (34 hours):
9. DAN 420(2)
10. No fewer than 8 hours in: DAN 216(2), 316(2), 416(2)
11. No fewer than 8 hours in: DAN 230(2), 330(2), 430(2)
12. No fewer than 6 hours in: DAN 245(2), 345(2), 445(2)
13. Electives (10 hours) to be chosen from DAN, MUS, THE courses
Note: A student should be enrolled in at least one dance technique course per day throughout the four years.
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Musical Theatre

## Bachelor of Fine Arts

The primary objective of this program shall be the development of the singer/actor/dancer who possesses a strong foundation in the requisite skills to pursue a career as a performing professional in musical theatre, including "book" musicals and variety productions.
Admission Requirements: In addition to the University's admission requirements, students are required to audition for acceptance to the BFA in Musical Theatre program prior to the first semester of course work in the major. Auditions and interviews for a place in the program are held on campus in February of each year. Specific information as to the date and the process is available through the Department of Theatre and Dance.
Performance Reviews: In addition to the curricular requirements for the degree, students must successfully complete two performance reviews prior to graduation. These include a mid-program review after specified upper-level courses have been completed and an exit review given in one of the two semesters of the senior year.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements ( 84 hours)

1. Acting (10 hours): THE 121(2), 221(2), 321(2), 421(2), 451(2)
2. Applied Voice (11 hours): MUS 480(0) and 11 hours from MUS 153-453(1-2)
3. Stage Voice and Movement (8 hours): THE 126(2), 226(2), 328(2), 424(2)
4. History/analysis (9 hours): THE 130(3); MUS 343(3), 344(3)
5. Technology (10 hours): THE 150(2), 151(1), 224(1), and select 6 hours from: THE 250(2) and 251(1); THE 255(2) and 256(1); THE 260(2) and 261(1)
6. Musicianship (5 hours): MUS 111(2), 112(1), 114(1), 137(1)
7. Dance ( 12 hours): select from (by placement) DAN 117(2), 131(2), 216(2), 217(2), 225(2), 230(2), 231(2), 245(2), 325(2), 345(2)
8. Musical Theatre Practicum (10 hours) select from: MUS 193(1), 280(2), 380(2), 480(2); THE 495(1)
9. Electives ( 9 hours): choose from Theatre, Music, or Dance courses with approval of advisor
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Speech and Theatre Education

## Bachelor of Science in Education

(Certifiable grades 9-12)
A. General Education (see General Education section of catalog)
B. Major Requirements (53 hours)

Students interested in teaching speech and theatre at the secondary level may choose one of two options: One option emphasizes theatre (see below) and the other emphasizes communication (see Department of Communication). Both
options meet state certification requirements for Speech and Theatre Education.

1. Core: COM 115(3), 322(3), 532(3), 534(3), 536(2); THE 123(3), 130(3), 150(2), 151(1), 310(3), 430(3)
2. Theatre Option: THE 125(2), 224(1), 250(2), 251(1), 255(2), 256(1), 260(2), 261(1), 530(3), 541(3), 542(3); THE 505(3) or 506(3) or 515(3)
C. Professional Education courses: THE 417(3), THE 490(6), THE 491(6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Theatre

## Bachelor of Fine Arts

Admission Requirements: In addition to the University's admission requirements, students must be officially accepted into the BFA program prior to the first semester of coursework in the major. Auditions and/or interviews for placement in the program are held on campus during the fall and spring semester of each year. Prospective students should contact the
Department of Theatre and Dance for specific information about the audition process and dates.
A. General Education (see General Education section of catalog)
B. Major Requirements (76-78 hours)

1. Core Requirements (30-31 hours)
a. Design/Technology (10 hours): THE 150(2) and 151(1); 224(1); choose two groups from THE 250(2) and 251(1), or THE 255(2) and 256(1), or THE 260(2) and 261(1)
b. Directing (6 hours): THE 130(3), 430(3)
c. History (6 hours): THE 541(3), 542(3)
d. Acting (2-3 hours): THE 121(2)* or 123(3). *THE 121 is open to admitted BFA in Theatre/Acting and Musical Theatre majors only.
e. Electives from approved courses inside or outside the department (5 hours)
f. Senior BFA Project: THE 492(1)
2. Complete one of the following options:
a. Design/Technology/Stage Management (47 hours):
3. Design/Technology Core course sequence not selected above from: THE 250(2) and 251(1); THE 255(2) and 256(1); or THE 260(2) and 261(1)
4. THE 270(3), 271(3), 275(3), 280(3), 281(3), 292(1), 295(1), 354(3), 380(3), 381(3), 382(3), 392(1), 395(1), 495(1), 561(3), 562(3)
5. 6 hours from the following: THE 324(1), 350(3), 454(3), 460(3), 530(3), 552(3), 555(3), 558(3), 565(3); COM 205(3) or 332(3)
b. Acting (46 hours):
6. THE 126(2), 221(2), 226(2), 228(1), 229(1), 310(3), 321(2), 326(2), 327(2), 328(2), 411(2), 412(2), 421(2), 424(2), 451(2), and 522(2)
7. 3 hours from the following: THE 505(3), 510(3), 515(3), 530(3)
8. 3 hours from the following: THE 543(3), 545(3), 547(3); or approved literature course(s) numbered 300 or above
9. Six semesters of Actor Seminar (6 hours): THE 398(4), 498(2)
10. 3 hours from approved performance related electives from DAN, MUS, or THE courses
11. Each candidate will meet with the Acting faculty at the end of each spring semester to assess individual progress, strengths, and goals.
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog) Note: Six hours of the General Education Humanities Requirement may not be included in the courses fulfilling the BFA major.

## Theatre and Performance Studies

## Bachelor of Arts

A. General Education Requirements - see "General Education Program" section of catalog
Specific General Education Requirement: THE 109(3)
B. Major requirements ( $35-36$ hours)

1. Theatre Reading and Writing (6 hours): THE 130(3), 210(3)
2. Acting and Directing (6 hours): THE 123(3), 430(3)
3. Theatre History (6 hours): THE 541(3), 542(3)
4. Design/Technology (6 hours): THE 150(2), 151(1); choose 3 hours from THE 250(2) and 251(1), or THE 255(2) and 256(1), or THE 260(2) and 261(1), or THE 354(3)
5. Theory (6 hours): THE 109(3), 497(3)
6. Experimental Forms (2-3 hours): choose one course from THE 310(3), 510(3), 515(3), or DAN 219(2)
7. Theatre Elective ( 3 hours): choose one course from THE 505(3), 506(3), 543(3), 545(3), 547(3) NOTE: Courses counted for the major may not also be counted for the Bachelor of Arts Fine Arts requirement.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Dance

Bachelor of Arts
Bachelor of Science
A. 6 hours from: DAN 216(2), 316(2), 416(2), 230(2), 330(2), 430(2), 245(2), 345(2), 445(2)
B. DAN 451(3) or 452(3)
C. 9 hours of electives from: DAN 219(2), 320(2), 321(2), 370(2), 371(2), 451(3), 452(3), 465(3), 470(2) for a total of 18 hours

## Theatre

## Bachelor of Arts

## Bachelor of Science

A. THE 130(3), 150(2), 151(1)
B. One course from: THE 541(3), 542(3), 543(3), 545(3), 547(3)
C. 9 hours of Theatre electives of which 3 hours must be chosen from courses numbered 300 or above for a total of 18 hours

## Dance Courses

DAN 116 Modern Dance I-A 1(0-2), F,S
Basic elements of modern dance technique with an emphasis on creative movement dynamics, rhythmic and spatial aspects, and alignment. Designed for students with little or no dance experience.
DAN 117 Modern Dance I-B 2(0-4), F,S
Prerequisite: DAN 116 or permission of instructor. Continues to explore the basic elements of modern dance technique and new ways of moving. Designed for students with at least one year of formal dance training. Variable contest course. May be repeated to a maximum of 4 hours.
DAN 125 Tap Dance I 1(0-2), F
Basic elements of tap dance, stylized steps and terminology coordinated with the rhythmic structure of tap dance.
DAN 130 Ballet I-A 1(0-2), F,S
Fundamental techniques of classical ballet with an emphasis on alignment and basic classical vocabulary. Designed for students with little or no experience.

## DAN 131 Ballet I-B 2(0-4), F,S

Prerequisite: DAN 130 or permission of instructor. Continues development of the basic fundamentals of classical ballet technique and vocabulary. Designed for students with at least one year of formal ballet training. Variable content course. May be repeated for a maximum of 4 hours.
DAN 145 Jazz Dance I 1(0-2), F,S
Techniques of jazz dancing; application to contemporary musical theatre performance.
DAN 146 Jazz Dance I-B 2(0-4), F,S
Prerequisite: DAN 145 or permission of instructor. Continues development of the basic fundamentals of jazz dance technique and vocabulary. Designed for students with at least one year of formal dance training. May be repeated to a total of 4 hours.

## DAN 180 Introduction to the Dance 3(3-0), F,S

This course will count toward the Self-Understanding/Creativity and Vision Perspective component of General Education. Survey of dance from a historical retrospective through the creative process. Emphasis will be placed on 20th century multicultural and societal influences on dance. The approach will be from the viewpoint of the audience to help heighten awareness of and increase critical thinking in relationship to the artistic experience. Buying tickets to and attendance at local productions required.
DAN 216 Modern Dance II 2(0-4), F,S
Prerequisite: DAN 117. May be repeated to a total of 6 hours.

## DAN 217 Modern Dance II-B 2(0-4), F,S

Prerequisite: DAN 216. Continued development of the intermediate fundamentals of modern dance technique. Further exploration of movement dynamics, rhythmic and spatial aspects, musicality, and alignment. May be repeated to a total of 6 hours.
DAN 219 Dance Improvisation 2(0-4), S
Prerequisite: DAN 117. Contemporary dance improvisation techniques.
DAN 225 Tap Dance II 2(0-4), F
Prerequisite: DAN 125. May be repeated to a total of 4 hours.
DAN 230 Ballet II 2(0-4), F,S
Prerequisite: DAN 131 or permission of instructor. Continues development of the basic fundamentals of classical ballet technique and vocabulary. May be repeated to a total of 6 hours.
DAN 231 Ballet II-B 2(0-4), F,S
Prerequisite: DAN 230. Continued development of the intermediate fundamentals of ballet techniques. Further
exploration and development of alignment, musicality, and ballet vocabulary. May be repeated to a total of 6 hours.
DAN 235 Men's Dance Technique I 2(0-4), S
Prerequisite: DAN 117 or DAN 131 or DAN 145. Basic techniques for the male dancer. Emphasis will be on strength building and developing the male dancer's technique and style. May be repeated to a total of 4 hours.
DAN 245 Jazz Dance II 2(0-4), F, S
Prerequisite: DAN 131 and DAN 145 or permission of instructor. Continues development of jazz technique and vocabulary. May be repeated to a total of 6 hours.
DAN 316 Modern Dance III 2(0-4), D
Prerequisite: permission of instructor. May be repeated to a total of 6 hours.
DAN 319 Contact Improvisation 2(0-4), F
Prerequisite: DAN 219. Contemporary dance improvisation that explores sharing weight, rolling, lifting, flying and finding one's center. Dancers will explore and focus on specific relationships in partnering. Previous movement studies (DAN 219) necessary.

## DAN 320 Dance Composition I 2(0-4), F

Prerequisite: DAN 219. Creative approaches to development of basic movement themes and simple and complex manipulations of those themes. Emphasis on solo and small group studies that explore time, shape, space and dynamics.

## DAN 321 Dance Composition II 2(0-4), S

Prerequisite: DAN 320. Further exploration of theme and manipulation as related to complex group compositional studies. Emphasis will be placed on spatial exploration and design, and various musical forms and structures.
DAN 323 Dance Choreography for Musical Theatre 2(0-4), S Prerequisite: DAN 320. Acquaints students with a variety of strategies to use when staging ensembles for musical theatre productions. Students will gain further knowledge on incorporating dance into musical theatre through solo and small group numbers.
DAN 325 Tap Dance III 2(0-4), S
Prerequisite: DAN 225 or permission of instructor. May be repeated to a total of 4 hours.
DAN 330 Ballet III 2(0-4), D
Prerequisite: permission of instructor. May be repeated to a total of 6 hours.
DAN 335 Men's Dance Technique II 2(0-4), F
Prerequisite: DAN 235. Continued techniques for the male dancer. Emphasis will be on strength building and developing the male dancer's technique and style. May be repeated to a total of 4 hours.
DAN 345 Jazz Dance III 2(0-4), D
Prerequisite: permission of instructor. May be repeated to a total of 6 hours.
DAN 348 Partnering 2(0-4), S
Prerequisite: any two of the following courses: DAN 216, DAN 230, DAN 245. Exploration of the fundamental and effective techniques of contemporary partnering. Includes the physics and dynamics of dance partnering that is essential to Musical Theatre choreography and concert dance. May be repeated to a total of 4 hours.

## DAN 364 Kinesiology for the Dancer 3(3-0), FO

Prerequisite: PED 250. The specific study of dance techniques through the principles of motion, muscle action and joint mechanics.

## DAN 370 Music Resources for Dance I 2(1-2), F

Development of musical skills for dance. Dance accompaniment techniques; study of musical elements related to dance. Practicum through experience with percussion and other instruments.
DAN 371 Music Resources for Dance II 2(1-2), S
Prerequisite: DAN 370. Further development of dance accompaniment techniques; survey of music literature for dance.

Tape recording techniques and sound production for dance. Practicum through experience with tape recorders and instruments.
DAN 390 Service Learning in Dance 1, S
Prerequisite: 30 hours and concurrent enrollment in a DAN course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Dance to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.

## DAN 416 Modern Dance IV 2(0-4), D

Prerequisite: permission of instructor. May be repeated to a total of 6 hours.

## DAN 420 Dance Composition III 2(0-4), F

Prerequisite: DAN 321 and THE 150. Directed large group composition that will culminate with an end of semester performance. Students will explore aspects of staging a complete work that will include the creation of original theme, casting of performers, choices of accompaniment, and lighting and costume design.
DAN 430 Ballet IV 2(0-4), D
Prerequisite: permission of instructor. May be repeated to a total of 6 hours.
DAN 445 Jazz Dance IV 2(0-4), D
Prerequisite: permission of instructor. May be repeated to a total of 6 hours.
DAN 451 History of Dance I 3(3-0), FO
Prerequisite: 60 hours completed. Overview of the history of dance from the primitive era through the 16th century. The primary focus will be on the development of classical ballet.
DAN 452 History of Dance II 3(3-0), SE
Prerequisite: 60 hours. Overview of the history of dance from the 17th century to the present. The primary focus will be on the development of modern/contemporary dance.
DAN 465 Dance Pedagogy 3(2-2), FE
Prerequisite: 45 hours and DAN 125 and DAN 216 and DAN 230 and DAN 245. Overview of general theories and practices of teaching. This course investigates class content and various methodologies used to teach dance techniques and creative movement in workshop settings. Emphasis is placed on methods for teaching the beginning level student.
DAN 466 Dance Pedagogy II 3(3-0), SO
Prerequisite: DAN 465. In-depth examination of effective teaching strategies for training dancers. Opportunities to develop and implement lessons appropriate to intermediate and advanced level dancers, to develop comprehensive training syllabi for dance in private studios and public schools.
DAN 470 Dance Production 2(2-0), F
Management of technical, business and artistic procedures involved in producing and staging all types of dance performances in their appropriate environments.
DAN 490 Choreographers and Composers Workshop 1-4, D Collaboration of musicians and dancers in developing original accompaniment for contemporary dance choreography. Exploration of music; percussion and avant-garde techniques for accompaniment of ballet, modern and jazz dance. May be repeated for credit.
DAN 492 Senior BFA Review 1(0-2), F,S
Prerequisite: permission of BFA coordinator. Public presentation of portfolio, project, or performance to demonstrate
the student's mastery of the skills developed during the major. Required of all BFA Dance majors.
DAN 496 Readings 1-3, F,S
Prerequisite: permission of dance area coordinator. Individual experimental or research studies in dance. May be repeated to a total of 6 hours.

## DAN 497 (412) Topics 1-3, F,S

Prerequisite: permission of instructor or course supervisor. Group creative or special topics in dance. May be repeated to a total of 6 hours.

## DAN 499 Projects 1-3, F, S

Prerequisite: permission of dance area coordinator. Supervised individual creative projects in dance. May be repeated to a total of 6 hours.

## Theatre Courses

## THE 101 Introduction to Theatre and Drama Arts

3(3-0), F,S
General Education Course (Self-Understanding/Creativity and Vision Perspective) The creative processes of transforming drama to stage, film and television. A study of the collaborations and contributions that the various artists make to the process. Intended to increase the audience's ability to think critically about the artistic experience. Buying tickets to and attendance at local productions required.

## THE 109 Performance Studies 3(3-0), F,S

General Education Course (Self-Understanding/Creativity and Vision Perspective) Exploration of the social, cultural, and aesthetic aspects of performance through an examination of self and society. Course combines lecture, readings, and individual student performances of oral and literary texts. Course enrollment is limited and much one-on-one work takes place.
THE 121 Acting I 2(0-4), F
Prerequisite: admitted to degree program in Theatre/Acting option or Musical Theatre (BFA). Discovery and development of the actor's expressive behavior through improvisation.
THE 123 Acting Fundamentals 3(2-2), F,S
Stage techniques, basics of characterization and scene study. Buying tickets to and attendance at local performances required. May not be counted toward a BFA in Theatre/Performance or Musical Theatre.
THE 125 Voice and Movement for the Stage 2(0-4), D
Exercises in physical and vocal awareness for the actor. Introductory material on anatomy, breathing, and articulation; care and maintenance of body and voice.
THE 126 Voice and Movement for the Stage I 2(0-4), F
Prerequisite: THE 121 or concurrent enrollment. Exercises in physical and vocal awareness for the actor. Introductory material on anatomy, breathing, and articulation; care and maintenance of body and voice.
THE 130 (201) Introduction to Script Analysis 3(3-0), F, S
Analysis of the script and its translation from page to performance through an examination of the relationships of directors, designers, performers, and audience in the rehearsal process and theatrical performance. Buying tickets to and attendance at local productions required.
THE 150 (202) Introduction to Theatre Technology 2(2-0), F,S
An introduction to the working relationships of designers and basic principles of costuming, lighting, and stagecraft. Buying tickets to and attendance at local productions required.
THE 151 Introduction to Theatre Technology Lab 1(0-2), F,S
Prerequisite: THE 150 or concurrent enrollment. Practical application of the principles addressed in THE 150.

THE 195 Theatre Laboratory 1(0-2), F,S
Supervised practical work in the theatre including both on and off stage work. Requires 50 laboratory hours; 25 must be in technical areas. May be repeated to a total of 4 hours.
THE 205 Speech for the Elementary Classroom 3(3-0), F,S
Speech activities in the elementary grades, correlating story telling, choral reading, creative dramatics and speech correction.
THE 210 Writing II: Writing for Theatre 3(3-0), F,S
Prerequisite: ENG 110 or equivalent and 30 hours or permission of department head. This course will count toward the Basic Required Courses component of General Education. Study and practice of the discourse conventions of writing about dramatic literature and performance from the perspective of an educated generalist in the field. Students will hone skills of research, analysis, and argumentation in order to become more skillful theatre patrons, historians, and critics.
THE 221 Acting II 2(0-4), S
Prerequisite: THE 121 and permission of instructor. Emphasis on finding truth in performance through various acting techniques and physicalization of text. Application of play analysis to character study.
THE 224 Stage Makeup I 1(0-2), F,S
Laboratory course providing students with fundamentals of the art of two dimensional makeup.
THE 226 (126) Voice and Movement for the Stage II 2(0-4), S Prerequisite: THE 126 and permission of instructor. Development dynamic physical and vocal expression of text. Exercises in breaking habitual physical and vocal patterns which inhibit emotional expression. Exercises in ensemble movement techniques.
THE 227 Movement for the Actor I 2(0-4), F
Prerequisite: Recommended: THE 221. Freeing the actor's body as well as work with space, time and energy.
THE 228 Singing for the Actor I 1(0-2), FO
Prerequisite: permission of instructor; BFA Theatre/Acting option majors only; not open to Musical Theatre majors. Basic singing and music-reading techniques for actors, with approaches for building a singing repertoire.
THE 229 Singing for the Actor II 1(0-2), SE
Prerequisite: THE 228 and permission of instructor; BFA Theatre/Acting option majors only; not open to Musical Theatre majors. Continuation of THE 228, with additional work on building an audition repertoire and on actor interpretation and expression through song.
THE 250 Stagecraft and Construction I 2(2-0), F,S
Prerequisite: THE 150. Working illustrations, construction, rigging, painting, and shifting of scenic units.
THE 251 Stagecraft and Construction Lab 1(0-2), F,S
Prerequisite: THE 250 or concurrent enrollment. Practical application of the principles addressed in THE 250.
THE 255 Lighting Design I 2(2-0), F,S
Prerequisite: THE 150. Introduction to lighting design with an emphasis upon practical application. Includes a study of electrical wiring, lighting instruments, color in light, and technical lighting crew work. Study of design includes script analysis, lighting plots, and support materials.

## THE 256 Lighting Lab 1(0-2), F,S

Prerequisite: THE 255 or concurrent enrollment. Practical application of the principles addressed in THE 255.
THE 260 Costume Construction I 2(2-0), F,S
Prerequisite: THE 150. Fundamentals of costuming for the stage. A study of fabrics and construction; basic cutting and sewing techniques; costume shop organization and stage management.
THE 261 Costume Construction Lab 1(0-2), F,S
Prerequisite: THE 260 or concurrent enrollment. Practical application of the principles addressed in THE 260.

THE 270 Drawing and Rendering for Theatre I 3(3-0), F
A survey of drawing and the use of various media as applicable to theatrical design. Includes figure and perspective drawing techniques.
THE 271 Drawing and Rendering for Theatre II 3(3-0), S
Prerequisite: THE 270. A continuation of the study of drawing, including figure and perspective drawing techniques. The use of various color media as applicable to theatrical design.
THE 275 Drafting for the Stage 3(2-2), F
Prerequisite: THE 150. Basic drafting techniques and practices for theatrical applications. Study of tools, methods, and formulas used in generating designs and drawings.
THE 280 Design Seminar-Design Principles 3(3-0), F,S
Prerequisite: THE 150 and; THE 270 or THE 271; or permission of instructor. Basic principles of design as these relate to the theatre, intensive laboratory experience in theatrical design. Buying tickets to and attendance at local performances required.
THE 281 Design Seminar-Lighting and Scenic Design Principles 3(3-0), F,S
Prerequisite: THE 150 and; THE 270 or THE 271; or permission of instructor. Basic principles of lighting and scenic design as these relate to the theatre. Intensive laboratory experience in theatrical design. Buying tickets to and attendance at local performances required.

## THE 292 BFA Review 1(0-2), F,S

Prerequisite: permission of Area head. Public presentation of a portfolio, a project, or a performance demonstrating the student's mastery of the skills received during the major.

## THE 295 Production/Design Project 1(0-2), F,S

Prerequisite: permission of Area head. Design and/or technical assignment connected with a specific departmental production.
THE 306 Interrelated and Integrated Arts 3(1-4), D
Prerequisite: ELE 302. Theory, methodology, and activities for teaching the arts to children, from early childhood through Grade 6. A creative experiential approach, emphasizing how the four primary art forms (drama, movement, music, and art) relate to and enhance one another and facilitate the child's learning in other content areas. Cannot receive credit for both THE 306 and MUS 306.
THE 310 (210) Performing Literature 3(3-0), F,S
Individual and group performance of prose narrative and poetry. Designed for students who wish to develop skills in theatrical performance, oral interpretation, aesthetic communication, and literary study through performance.

## THE 321 Acting III 2(0-4), S

Prerequisite: THE 221 and permission of instructor. Projects in advanced characterization.
THE 324 Stage Makeup II 1(0-2), D
Prerequisite: THE 224. Laboratory course dealing with threedimensional makeup. Emphasis on prosthetics of latex.
THE 326 Advanced Voice for the Stage I 2(0-4), F
Prerequisite: THE 226 or permission of instructor. Introduction to scansion and its application to performing classical material. Techniques for vocal stamina.
THE 327 Advanced Movement for the Actor I 2(0-4), F
Prerequisite: THE 226 or permission of instructor. Connections between characterization and physicalization in the actor's performance are explored. Designed for the student who wishes to develop bold, strong, and specific characterization-building skills.
THE 328 Stage Combat 2(0-4), FO,S
Prerequisite: THE 227 or permission of instructor. An introduction to the techniques and terminology used in the performance of stage choreographed combat. Emphasis is placed on physical safety, proper vocalization, movement and weapon control.

THE 350 Stagecraft and Construction II 3(2-2), SO
Prerequisite: THE 250. Study of advanced building techniques. Work with "non-conventional" materials. Explore uses of mechanical stage machinery. Plan and budget productions.
THE 354 Stage Management 3(3-0), F
Prerequisite: THE 150 and THE 151 or permission. Development of a production book and understanding of all procedures used by a stage manager from the selection of a script to the final production. The role of the stage manager is discussed for both the professional and the non-professional theatre.

## THE 380 Design Seminar-Costume and Sound Design

## Principles 3(3-0), F,S

Prerequisite: THE 150 and; THE 270 or THE 271; or permission of instructor. Basic principles of costume and sound design as these relate to the theatre. Intensive laboratory experience in theatrical design. Buying tickets to and attendance at local performances required.

## THE 381 Design Seminar-Collaborative Design Process

## 3(3-0), F,S

Prerequisite: THE 150 and; THE 270 or THE 271; THE 280 and THE 281 and THE 380 or permission of instructor. Collaboration as it relates to all areas of theatrical design. Intensive laboratory experience in theatrical design. Buying tickets to and attendance at local performances required.
THE 382 Research and Concept Development 3(3-0), FO
Research and dramaturgy as these apply to previsualization, design, production, and concept development for the theatre and the performing arts.
THE 390 Service Learning in Theatre 1, F,S
Prerequisite: 30 hours and concurrent registration in a THE course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Theatre to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
THE 392 BFA Review 1(0-2), F,S
Prerequisite: permission of Area head. Public presentation of a portfolio, a project, or a performance demonstrating the student's mastery of the skills received during the major.
THE 395 Production/Design Project 1(0-2), F,S
Prerequisite: permission of Area head. Design and/or technical assignment connected with a specific departmental production.
THE 398 (396) Actor Seminar 1(0-2), F,S
Prerequisite: permission of instructor. Various topics with intensive laboratory experience in performance venues and techniques. Buying tickets to and attendance at local performances required. May be repeated for a maximum of 4 hours.
THE 411 Structures and Styles in Shakespeare 2(0-4), FE
Prerequisite: THE 326 and THE 327 or permission of instructor. Understanding text, style, and dynamics of action in Shakespeare. Creating roles in Shakespeare's plays.
THE 412 (512) Structures and Styles in Classical Drama 2(0-4), FO
Prerequisite: THE 326 and THE 327 or permission of instructor. Study and exploration of dramatic modes in period and stylistic material. Monologue and scenework exploring Greek, Restoration, Romantic, and other non-traditional styles.
THE 417 (SEC) Teaching of Speech and Theatre 3(3-0), F Prerequisite: EDC 350, SPE 340, IMT 365, 12 hours in communication and 12 hours in theatre, and admitted to teacher
education program. Scope and objectives of the speech and theatre program in secondary schools; organization and administration of curricular and co-curricular programs; general instruction methodology. Completion of Checkpoint II for the Professional Portfolio is a component of this course. This course is recommended to be completed the fall semester before student teaching. Credited only on B.S. in Education (Secondary). A grade of " C " or better is required in this course in order to take THE 490 or THE 491. May not be taken Pass/Not Pass.
Identical with COM 417. Cannot receive credit for both THE 417 and COM 417.
THE 421 (322) Acting IV 2(0-4), S
Prerequisite: THE 321 and permission of instructor. Advanced techniques and tutorial scene work.
THE 424 Phonetics and Dialects 2(1-2), S
Prerequisite: THE 321. Instructional and laboratory application of international phonetic alphabet as applied to stage dialects and accents.

## THE 430 Directing I 3(2-2), F,S

Prerequisite: THE 130 and THE 150 and; either THE 121 or THE 123. Basic principles, skills and techniques underlying directing. Procedures in selecting, analyzing, casting and producing a play.
THE 451 (523) Auditions I 2(0-4), F
Prerequisite: THE 321 and permission of instructor. Audition techniques for performers; choice and preparation of audition materials, as well as construction of a resume, obtaining a useable photograph, information on agents, casting directors, casting notices, unions, and the development of a reliable network.
THE 452 Auditioning II 2(0-4), S
Prerequisite: THE 451 and permission of instructor. Continuation of THE 451. The textual emphasis is on the addition of classical material to the actor's audition repertory. Lecture and discussion continues in the areas of professional protocol and behavior, and the pursuit of employment. Focus is given to the creation of a career plan.

## THE 454 Scene Painting 3(2-2), SE

Prerequisite: THE 270. Study of painting equipment tools, brushes, pigments, binders, and vehicles and their relationship to the surfaces to be painted. Instruction in basic painting techniques and texturing for the stage.
THE 460 Costume Construction II 3(3-0), D
Prerequisite: THE 260. Costume construction techniques with emphasis on patterning, draping, tailoring, and more specialized sewing and fabric manipulation processes. Requires 45 hours of laboratory work.

## THE 490 Supervised Teaching (Secondary Speech and

 Theatre) 6, F,SPrerequisite: THE 417; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes, then teaches speech and theatre classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. May not receive credit for both THE 490 and COM 490. Supplemental course fee.
THE 491 Supervised Teaching (Secondary Speech and
Theatre) 6, F,S
Prerequisite: Concurrent enrollment in THE 490. Student observes, then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. May
not receive credit for both THE 491 and COM 491. Supplemental course fee.
THE 492 Senior BFA Project 1(0-2), F,S
Prerequisite: permission of Area head. Public presentation of portfolio, project, or performance to demonstrate the student's mastery of the skills received during the major. Required of all

## BFA majors.

## THE 493 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.
THE 495 Theatre Practicum 1(0-2), F,S
An administrative, instructional, or supervisory experience not available through class work. Student typically serves as a production aide to a faculty member, or assumes a faculty supervised leadership role. May be repeated to a total of 4 hours.

## THE 496 Readings $1(0-2)$, F, S

Prerequisite: permission of department head. Individual, experimental or research studies in theatre and performance studies. May be repeated to a total of 9 hours.

## THE 497 Topics 1-3, F,S

Prerequisite: permission of department head. Group creative or special topics in theatre and performance studies. May be repeated to a total of 6 hours.

## THE 498 Actor Seminar 1(0-2), F,S

Prerequisite: permission of instructor. Various topics with intensive laboratory experience in performance venues and techniques. Buying tickets to and attendance at local performances required. May be repeated to a maximum of 2

## hours.

THE 499 (494) Projects 1-3, F, S
Prerequisite: permission of department head. Supervised individual creative projects in theatre and performance studies. May be repeated to a total of 6 hours.
THE 505 Theatre for Children and Youth 3(3-0), F
Special training and techniques involved in the preparation and development of productions for, and by, children and youth. Activities include directing, scenic and costume design, scripting, and a study of the history, literature and research of the field.
THE 506 Creative Dramatics 3(3-0), S
The art of creative drama and how it can be used in the school and community with children, youth, adults, and "special populations." Students teach their own classes in creative drama during the latter part of the semester.
THE 510 Scripting and Performing 3(3-0), S
Prerequisite: THE 310. Theoretical and practical knowledge in developing performance skills for one-person shows, extended literary performances, performance art, stand-up comedy, personal narrative and other performer-composed theatrical texts.

THE 515 Theatre for Social Change 3(3-0), S
Prerequisite: THE 310. Theoretical and practical knowledge for developing performances for, about, and in partnership with community-based nonprofit organizations. Includes volunteer assignment and techniques for journaling, interviewing, scripting, and directing original material.
THE 522 Acting for the Camera 3(1-2), SE
Prerequisite: permission of instructor. Character preparation and control techniques; physical and vocal training; relationship of performer to the aesthetic space, and technological demands of the camera.
THE 530 Directing II 3(2-2), F,S
Prerequisite: THE 430. Advanced directing techniques. Directing of a one-act play.
THE 541 Theatre History I 3(3-0), F
This course traces the important periods in the development of theatre from its beginning through the English Restoration, including an analysis of period plays illustrating the use of dramatic literature of those time periods.
THE 542 Theatre History II 3(3-0), S
This course traces the important periods in the development of theatre from the 18th century through present day, including an analysis of period plays illustrating the use of dramatic literature of those time periods.
THE 543 Development of Modern Theatre 3(3-0), FO
Theatre theorists, practitioners and drama from development of naturalism to Theatre of the Absurd.
THE 545 Contemporary Theatre 3(3-0), SE
Theatre theorists, practitioners and drama since 1960. Emphasis will be on theatre as art form and social and cultural institution.
THE 547 Development of American Theatre 3(3-0), FE
Theatre in the United States from colonial times to the present; place of theatre in American culture; native forms, characters and non-literary theatre.
THE 552 Scene Design II 3(2-2), D
Prerequisite: THE 352. Advanced designs of selected plays including floor plans, front elevations, white and finished models and renderings.
THE 555 Lighting Design II 3(2-2), D
Prerequisite: THE 255. Advanced principles and techniques of lighting for theatre, dance, and other performance/presentational events.
THE 558 Sound Design for the Theatre 3(2-2), SO
Principles of sound design with an emphasis on practical application. Includes a study and practice of basic audio production, recording, editing, mixing, reinforcement, and playback techniques used in association with dramatic events. Study of sound design includes aesthetic, dramatic, and practical considerations of script analysis, creative collaboration, research, and problem solving. Practical class application will be in the form of simple projects, exercises, and designs.
THE 561 History of Costume and Decor I 3(3-0), F
Prerequisite: THE 270. A survey of styles of dress, interior design and decoration, architecture, art, and historical events as they pertain to the design of theatrical productions, from ancient Egypt to circa 1700. Requires sketching.
THE 562 History of Costume and Decor II 3(3-0), S
Prerequisite: Recommended: THE 270. Survey of styles of dress, interior design and decoration, architecture, and art as they pertain to the design of theatrical productions, from circa 1700 to the present day. Requires sketching.
THE 565 Costume Design II 3(2-2), D
Prerequisite: THE 365. Emphasis on special problems in costume design including applications of concepts to design projects and presentation of completed design projects.

THE 581 Musical Theatre History I 3(2-2), F
Development of musical theatre in England, continental Europe and America from The Beggar’s Opera, 1728 to Show Boat, 1927.

THE 582 Musical Theatre History II 3(2-2), F
Development of musical theatre mainly in America from Show Boat, 1927 to the present.
THE 595 Theatre Practicum 1-6, D
Prerequisite: permission of department head. Acting, stagecraft, costuming and associated work in the Tent Theatre or other specified theatre production.

## THE 600 Graduate Research Methods in Theatre and

## Interpretation 3(3-0), D

Exploration of the current state of theatre studies. Focuses on strategies for research with primary and secondary sources, critical and theoretical methodologies, and various methods of reporting research.
THE 607 Theatre Pedagogy: Theories and Practices 3(3-0), F Designed to acquaint theatre teachers with the field of current theories and practices of theatre and performance pedagogy, and to develop instructional skills with specific application to teaching introductory level theatre courses.
THE 610 Seminar: Performance 3(3-0), SE
Studies in rhetorical, cultural, social and aesthetic dimensions of performance.

## THE 642 Dramatic Theory and Criticism 3(3-0)

Representative theories of dramatic form and function; works of major critics and philosophers from Aristotle to present.
THE 690 Workshop in Theatre 3-9, S
Designed to improve the students' skill and knowledge in specific areas of theatrical production. Each workshop will be concerned with a single topic, either acting, directing, or design. The course will examine the intersections between theory and practice in the creation of theatrical works. May be repeated to a maximum of 9 hours credit.
THE 693 Degree Paper 3, F,S,Su
Research and writing of an extended paper originating in one of the 600-level courses. The degree paper may or may not relate to the applied research project. Students may choose to present the completed paper for their required research report.
THE 695 Applied Research Project 3, F,S,Su
Prerequisite: permission of research advisor and, if applicable, host institution, must be obtained the semester prior to enrollment. The applied research project may consist of: 1) a creative project (directing, designing, scripting, performing), or 2) an internship with a host company or agency. For the nonthesis project, students must design specific educational and social as well as artistic objectives and appropriate assessment measures in consultation with the advisor. Students may choose to report on the applied research project for their required research report. Graded Pass/Not Pass only.
THE 696 (692) Readings 1-3, F,S
Prerequisite: permission of department head. Individual, experimental or research studies in theatre and performance studies. May be repeated to total of 6 hours.

## THE 697 Topics 1-3, F,S

Prerequisite: permission of department head. Creative or special topics in theatre and performance studies. May be repeated to total of 6 hours.

## THE 698 Thesis Research 3, F,S,Su

Research leading to a Master's thesis. Students will present a proseminar on their research during the semester they are enrolled in this course.
THE 699 Thesis Writing 3, F,S,Su
Preparation of thesis. May be repeated, but no more than 3 hours may be counted toward a master's degree. Graded Pass/Not Pass only.

## College of Business Administration



David D. Glass Hall

School of Accountancy
Department of Computer Information Systems
Department of Finance and General Business
Department of Industrial Management
Department of Management
Department of Marketing

Dean: Professor Ronald R. Bottin, Ph.D.<br>Associate Dean: Professor Phillip D. Harsha, Ph.D. Office: 400 Glass Hall<br>Phone: (417) 836-5646, Fax: (417) 836-4407<br>Web Site: http://coba.missouristate.edu/

## Disciplines Within the Business Unit

School of Accountancy
Department of Computer Information Systems
Department of Finance and General Business
Department of ManagementDepartment of Marketing
The business unit is fully accredited by AACSB-International, The Association to Advance Collegiate Schools of Business.

## Disciplines Outside the Business Unit <br> Department of Industrial Management

The Department's Industrial Management program is accredited by the National Association of Industrial Technology (NAIT), and the Construction Management program is accredited by the American Council for Construction Education (ACCE).

## College of Business Administration Vision, Mission, and Value Statements

## Vision

The College of Business Administration at Missouri State University seeks to be recognized as one of the leading Colleges of Business in the state of Missouri and in the United States.

## Mission

The College of Business Administration is committed to effectively developing educated persons in business disciplines with a broad understanding of public affairs, by providing students with knowledge, skills and values to succeed and adapt in a global economy, by encouraging faculty to engage in intellectual contributions and convey the results to the wider academic and business community, and by building effective partnerships with global institutions, industry, the public and our colleagues.

## Shared Values and Guiding Principles

- We value ethical behavior. We believe in consistently practicing honesty and professional ethics in all aspects of the work we do. We believe it is extremely important to promote ethical behavior in our students, faculty, administrators and staff.
- We value our students. We believe in providing a high quality educational environment that facilitates learning through students' interactions with faculty, staff and administrators. We believe it is important to instill a commitment to lifelong learning in our students.
- We value our faculty, staff and administrators. We believe in nurturing and supporting a collegial environment for faculty, staff and administrators that is supportive of our individual and collective educational efforts. While we recognize, support and applaud differing viewpoints, we strive to maintain a decision-making process that considers alternative views before decisions are made.
- We value our research endeavors. We believe our scholarship should be directed at discovery of new ideas and applying knowledge to support improvement in business.
- We value our community and our region. We believe in developing programs that support our community and region. As the largest college of business administration in the region and as a state-supported institution, we strive to provide organizations with serious, well-prepared students and to make available various support functions to help businesses to be more successful in their dynamic environments.
- We value continuous improvement. We believe in individual and collective efforts that support the College mission; we will strive for continuous improvement. By committing to continuous improvement over time, we will take areas that need attention and ultimately make them strengths, and take existing strengths and further increase the College's points of differential advantage.


## Centers for Research and Service

## Center for Business and Economic Development

The Center for Business and Economic Development was established in 1981 and is the outreach arm of the College of Business Administration, and as such, its activities are primarily aimed at helping public and private sector entities improve their management abilities, and help create and retain job opportunities for American workers. The efforts of the Center are primarily handled through the following programs:

The Small Business Development Center provides general management and technical assistance to small enterprises in southwest and south central Missouri. It also has a state-wide mission in the area of international business and is a satellite office of the World Trade Center in St. Louis. Counseling is offered in strategic planning, market research, cash flow analysis, procurement, exporting, and a variety of other areas. Center offices are located on both the Springfield and West Plains campuses.
The Management Development Institute provides a broad base of noncredit programs and seminars in such areas as management, supervision, human resources, strategic planning, and many other business areas. Professional certification programs and special in-house training programs are also provided for both public and private sector organizations.
The Center for Industrial Productivity is dedicated to assisting business and industry in research, development of new manufacturing technologies, and training of professionals involved in manufacturing. The primary objective of the Center is to support area business and industry in their pursuit of manufacturing excellence in their management practices, application of new technologies, and efforts to remain competitive in the global market place.

## Graduate Programs

A Master of Business Administration degree is administered by the College of Business Administration. Additional graduate programs are offered through the academic departments/school in the College of Business Administration. See the department sections of this catalog and the Graduate Catalog for details.

## Accelerated Master of Business Administration degree

Eligible undergraduate students majoring in the College of Business Administration may apply for preliminary acceptance into the Master of Business Administration degree program during the second semester of their junior year after admission requirements for the accelerated masters program have been satisfied. If approved, up to six hours of 500 -level or 600 -level COBA courses taken in the senior year may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the MBA program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

Admission and Program Requirements: Applicable to all majors within the business units of the College of Business Administration. Majors in the Department of Industrial Management are excluded from these requirements. Contact the Business Advisement Center, 106 Glass Hall, 836-5386, or email BusinessAdvisement@missouristate.edu for information.

## Admission Requirements

## (Not applicable to majors in the Department of Industrial Management)

All students who plan to apply for admission to the College of Business Administration should declare a major in one of the five departments within the business unit of the College upon admission to the University and seek enrollment advice through the Business Advisement Center.

Students in good standing are eligible to be considered for admission to a specific degree program in the College of Business Administration upon the completion of at least 54 hours including at least ten of the following preparation courses. Up to two of the twelve courses listed may be completed during the semester of admission; however, students should make every effort to complete all of the preparation courses prior to admission.

Students majoring in Computer Information Systems are required to meet additional admission requirements. See the Department of Computer Information Systems section of catalog for details.

## Courses required for admission:

A. Accounting, ACC 201 and 211, or ACC 206 (4-6 hours)
B. Computers for Learning, CIS 101* or CSC 101*(0-2 hours)
C. Public Speaking, COM 115 (3 hours)
D. Economics, ECO 155 and ECO 165 (6 hours)
E. Writing I, ENG 110 (3 hours)
F. Business Communications, MGT 286 (3 hours)
G. Mathematics, MTH 135 or Higher** (3-5 hours)
H. Psychology, PSY 121 (3 hours)
I. Business Statistics, QBA 237 (3 hours)
J. Legal Environment of Business, RIL 231 (3 hours)
*May be waived by proficiency exam
**Excluding MTH 130(previous number-MTH 145)
Admission to the College of Business Administration is limited to a total of 2,000 majors at the combined junior and senior levels. Admission decisions will be determined by applicants' combined (Missouri State plus transfer) grade point average. However, all applicants whose combined grade point average is 2.50 or higher will be admitted to the College of Business Administration. Factors in addition to grade point average may be considered in unusual cases, but exceptions to the prevailing minimum grade point average will be limited to five percent of the 2,000 majors at the combined junior and senior levels.

## Special Procedural Information

After completing 30 semester hours, students may be eligible to prepare a tentative degree program. The preparation of the tentative degree program establishes the courses required for admission and graduation requirements which must eventually be met. The degree program is not finalized, however, until students have gained admission to the College of Business Administration. Contact the COBA Advisement Center regarding preparation of a tentative degree program.

Because admission to the College of Business Administration will be limited, students must apply by the following deadlines to ensure admission for the appropriate semester and to avoid registration problems: Summer/Fall-6th week of Spring Semester; Fall*-4th week of Summer Semester; Spring-6th week of Fall Semester.
*for students who did not apply in the Spring
Admission decisions will be made by the 8th week of the Spring and Fall Semesters and the 6th week of the Summer Semester. Students must gain admission to the College by that semester in which they have earned a total of 60 semester hours of college credit (including transfer credit).

Students who do not gain admission as expected are subject to being dropped as business majors and will not be permitted to register for the following semester without special permission. Students should contact the College of Business Administration Advisement Center regarding the granting of special permission to register. Business (and undeclared) majors cannot be enrolled in upper-division business courses until their degree program has been finalized. Business (and undeclared) majors who have enrolled in upper-division business courses without having met all admission requirements (or without having met all of the specific course prerequisites) will be dropped from those courses.

## Program Requirements

## (Not applicable to majors in the Department of Industrial Management)

In addition to the general education and general baccalaureate degree requirements, all Bachelor of Science and Bachelor of Science in Education degree candidates in the College of Business Administration must meet the following requirements for graduation.

## A. Grade Point Average

All business majors must have a 2.50 or higher grade point average at the time of graduation for all upper-division

College of Business Administration courses attempted at Missouri State University.
B. COBA Core Requirements

1. ACC 201 and ACC 211, or ACC 206 (4-6 hours)
2. CIS 201 (2 hours)
3. ECO 155* and ECO 165 (6 hours)
4. FGB 380 (3 hours)
5. MGT 286, MGT 340, and MGT 487 (9 hours)
6. MKT 350 (3 hours)
7. PSY 121* (3 hours)
8. QBA 237 (3 hours)
9. RIL 231 and RIL 332 (4 hours)
10.ACC 341 (Accounting majors) or CIS 461(Computer Information Systems majors) or CIS 429 (all other majors) (3 hours)
10. MGT 364 or MKT 450 (Marketing majors) or MGT 364 (all other majors) (3 hours)
12.*May also be used toward general education requirements.
C. Globalization Requirements

All business majors are required to complete six hours of Globalization Requirements. The College of Business
Administration strongly encourages students to complete six hours from one foreign language to complete the
Globalization Requirement.

1. Foreign Language Courses: ARB, CHI, FRN, GRK, GRM, HBW, ITL, JPN, LTN, PTG, RUS, SPN
2. Foreign Culture Courses: ANT 100, 226, 320, 330, 335; ECO 346, 565; ENG 341, 361; GRY 100, 308, 320, 321, 323; HST 200, 340, 350, 355, 381, 556, 559, 561;LLT 215, 225, 321, 325, 326; MCL 303; MUS 239*; PLS 205, 232, 339, 343, 345, 348, 544, 545; REL 210*, 330, 350; SOC 150. *May also be used toward general education requirements.
3. Approved International Study Courses
4. Business Courses: only one of the following may count toward the globalization requirement - ACC 505, FGB 584, MGT 447, MKT 464, MKT 474, RIL 539
D. Recommendation for Course Work Outside COBA It is recommended that all business majors complete at least $50 \%$ of the hours required for graduation outside the College of Business Administration. For purposes of this recommendation, the following courses may be counted as hours outside of COBA: CIS 101, QBA 237 and 337, and all courses offered in the Department of Industrial Management.

## E. Other Requirements

A minimum of 12 credit hours not counted as requirements on any other major or minor, and exclusive of "problems" and "readings" courses, is required for the completion of any additional major in business. A minimum of 9 credit hours not counted as requirements on any major or other minor, and exclusive of "problems" and "readings" courses, is required for the completion of any minor in business.

## Transfer Credit Validation Requirements

Students who plan to begin work at a community college or another four-year institution and later transfer to Missouri State should take only those lower-division courses in business numbered 1 through 299. Upper-division courses taught in the junior and senior years at Missouri State are numbered 300 or higher and should not be completed at a two-year college for transfer credit in the business core or major program area of specialization at Missouri State. If similar courses are taken at the lower-division level at a community college or a four-year institution, validation through additional course work or testing will be required. Validation by exam must be completed within the semester of admission. Validation by additional course work must be requested in the Business Advisement Center the semester of transfer and must be completed within one year. Courses taken at any level must be approved by the appropriate department as equivalent to an upper-division course in the College of Business Administration.

## Residence Requirement for Transfer Students

At least 50 percent of the College of Business Administration credit hours required for a business degree must be earned from the Missouri State University Springfield campus.

## Sequencing of Courses

The College of Business Administration has established an appropriate sequencing of courses in addition to specified course prerequisites. Additional information about course prerequisites and sequencing of classes is available in the COBA Advisement Center, Glass Hall, room 106. The sequencing of courses and course prerequisites are enforced by computerized prerequisite checks.

## High School Preparation

Students entering the College of Business Administration are expected to have computer keyboarding skills and an understanding of the accounting cycle. These skills may be acquired by taking keyboarding/typewriting and accounting. Students who enter the College of Business Administration with an understanding of computer concepts, knowledge of common software used, and BASIC programming skills may waive CIS 101 by a proficiency examination.

## Enrollment by Non-Business Students

Students seeking degrees outside the College of Business Administration, including Industrial Management Majors, cannot exceed 31 hours of business courses ( $25 \%$ of the 125 hours required for graduation) unless all admission requirements to the College of Business Administration have been met. All exceptions must have the written approval of the Dean of the College of Business Administration. Students found to be in violation of this policy will be dropped from all courses exceeding the maximum number of business course hours.

## School of Accountancy

439 Glass Hall, Phone: (417) 836-5414, Fax: (417) 836-5164
Email: Accountancy@missouristate.edu
Web Site: http://www.missouristate.edu/SOA
Director: Associate Professor John R. Williams, Sr. C.P.A., Ph.D.

## Faculty (as of March 14, 2008)

Professors: Ronald R. Bottin, Ph.D.; Radie G. Bunn, M.S. Tax, J.D.; David B. Byrd, C.P.A., Ph.D.; Sandra D. Byrd, C.P.A., Ph.D.; Sidney R. Ewer, C.I.A., C.M.A., C.P.A., Ph.D.; Olen L. Greer, C.M.A., Ph.D.; R. Stephen McDuffie, C.P.A., D.B.A.; Debra H. Oden, C.P.A. J.D., LLM, Tax; Steven K. Olson, C.P.A., C.F.E., Ph.D.; George D . Schmelzle, Ph.D.
Associate Professors: Phillip D. Harsha, C.I.A., Ph.D.; A. Craig Keller, Ph.D.; James C. Lampe, C.P.A., Ph.D.; Geanie W. Margavio, C.P.A., Ph.D.
Instructors: Anita V. Brand, M.B.A.; Michael R. Hammond, C.P.A., M.Acc.; Donald G. Smillie, C.P.A., M.Acc.
Emeritus Professors: Wilbur Bridges, C.G.F.M., M.B.A.; Kenneth W. Brown, C.P.A., C.G.F.M., Ph.D.; M. Virginia Cerullo, C.P.A., C.I.A., C.F.E., Ph.D.; Michael J. Cerullo, C.P.A., C.F.E., Ph.D.; Kurt E. Chaloupecky, C.P.A., Ph.D.; Terry L. Loveland, C.P.A., M.A.; Jon R. Nance, C.M.A.; C.P.A., Ph.D.; Richard L. Nichols, C.G.F.M., Ph.D.; India Philley, M.B.A.; Keith B. Scott, C.P.A., Ph.D.; Sarah L. Thompson, M.T.

## Accreditation

AACSB International-The Association to Advance Collegiate Schools of Business - all programs.

## Mission Statement

The School of Accountancy (SOA) cultivates a comprehensive, high quality accounting education environment, serving graduate and undergraduate accounting majors, business majors, and other interested persons. Student development is the School's top priority, and the primary responsibility of a fulltime faculty engaged with its students. Accordingly, faculty encourages interaction with students in the classroom, during office visits and through other school, college, and university programs. The faculty is also engaged in productive scholarship and meaningful service and interaction with the accounting profession, the University, and the larger community. The SOA acknowledges that teaching, research, and service are integrated, complementary activities. These scholarly endeavors advance knowledge, foster an attitude of inquiry, meet the needs of society, and contribute to student learning.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate program is available: Master of Accountancy degree. Refer to the Graduate Catalog for more information.
Accelerated Master of Accountancy degree: Eligible undergraduate students majoring in accounting may apply for preliminary acceptance into the Master of Accountancy degree program as early as the second semester of the junior year. If approved, up to six hours of 500 -level accounting courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This program allows accounting majors to obtain the Master of Accountancy degree in five years with a total of 152 semester hours rather than the normal 158 semester hours. See the Graduate Catalog or contact the School of Accountancy for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.
Accelerated Master of Business Administration degree: Eligible undergraduate students majoring in the College of Business Administration may apply for preliminary acceptance into the Master of Business Administration degree program during the second semester of their junior year after admission requirements for the accelerated masters program have been satisfied. If approved, up to six hours of 500 -level or 600 -level COBA courses taken in the senior year may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the MBA program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

University Certificate (graduate): A graduate level certificate program in Internal Auditing is available. See the Graduate Catalog for more information.

## General Information

Advisement Information: With careful selection of elective courses, students can customize their degree to target specific interests, entry-level job markets, or professional certification examinations. Students should consult with their advisor (and other faculty) concerning this opportunity.
Professional Certification: Nationally recognized professional accounting certifications include Certified Public Accountant (CPA), Certified Management Accountant (CMA), Certified Internal Auditor (CIA), Certified Government Financial Manager (CGFM), and Certified Fraud Examiner (CFE). The School of Accountancy encourages its majors to consider earning one or more of these certifications.
The State of Missouri requires those who apply to sit for the CPA examination to have at least 150 semester hours of college credit. Furthermore, the American Institute of Certified Public

Accountants (AICPA) requires at least 150 semester hours of college credit for membership. The accounting faculty highly recommends that the Master of Accountancy program be used to acquire the 150 hours required for CPAs as well as for those desiring other professional certifications.

## Major

## Accounting (Comprehensive)

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements

1. ACC 301(3), 302(3), 311(3), 321(3), 341(3), 470(1), 550(3)
2. Complete 3 courses from: ACC 504(3), 505(3), 511(3), 521(3), 522(3), 531(3), 555(3), 556(3)
Note: All accounting majors are required to complete at least 90 semester hours of required course work outside of accounting courses.
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Minor

## Accounting

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. ACC 201(3)*, 211(3)*
B. Complete nine additional hours of accounting from ACC 301(3), 302(3), 311(3), 321(3), 341(3), 421(3), 422(3), 504(3), 505(3), 511(3), 521(3), 531(3), 550(3), 555(3), and 556(3)

* ACC 206(4) may be substituted for ACC 201 and 211.


## University Certificate (undergraduate)

## Internal Auditing

The Internal Auditing undergraduate certificate program provides a 12 hour undergraduate level experience in the internal auditing field. Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approached to evaluate and improve the effectiveness of risk management, control, and governance processes. The program has gained the endorsement of the Institute of Internal Auditors (IIA). Contact the Director of the School of Accountancy for additional information.
Entrance Criteria: Student must be admitted to a COBA degree program or have courses approved by the Director of the School of Accountancy.
Requirements: (a "C" grade or better in each course is required)
A. ACC 555(3), 556(3); and ACC 341(3) or CIS 429(3)
B. Complete 3 hours from: ACC 311(3), 494(5)*, 496(1-2)*; FGB 380(3); MGT 340(3), 364(3); MKT 350(3) * if internal auditing related

## Accounting Courses

ACC 109 The Accounting Cycle 1(1-0), D
Introduction to the basic accounting concepts related to the processing of transactions and preparation of an income statement and balance sheet. A student who has received credit for ACC 201 at the time of enrollment in ACC 109 will not receive credit for ACC 109.
ACC 121 Individual Tax Return Preparation 1(1-0), D
Principles of income tax with emphasis on the preparation of returns for individual taxpayers. Attention will be given to the proper reporting of income and deduction items.
ACC 201 Introduction to Financial Accounting 3(3-0), F,S
Prerequisite: completion of 24 credit hours and the math general education requirement. Methods and procedures employed in financial accounting with emphasis on development and interpretation of financial statements. Credit by examination is available. A grade of "B" or better is required to take ACC 301, 321, or 531.
ACC 206 Accounting Choices and Methods 4(4-0), F,S
Prerequisite: UHC 110. Comprehensive and accelerated examination of alternative accounting models, including electronic spreadsheet models, and their uses. Replaces ACC 201 and 211 for Honors Students. A grade of "C" or better is required in this course in order to take ACC 301, 311 or 321. May not be taken Pass/Not Pass.
ACC 209 Accounting Applications for Microcomputers 1(1-0), D
Use of the microcomputer and electronic spreadsheets to master the basic accounting cycle.

## ACC 211 (202) Introduction to Managerial Accounting

 3(3-0), F,SPrerequisite: ACC 201 and CIS 201 (or concurrent enrollment in CIS 201). Methods and procedures employed in managerial accounting with emphasis on the use of accounting data for decision making. At least one spreadsheet project will be assigned. A grade of " C " or better is required in this course in order to take ACC 311. A grade of "B" or better is required in this course to take ACC 301. This course may not be taken Pass/Not Pass.
ACC 297 Topics in Accounting 1-3, D
A variable content course with topics that can change from semester to semester. Topics are identified by title in the schedule of classes.
ACC 301 (244) Intermediate Accounting I 3(3-0), F,S
Prerequisite: grade of "B" or better in ACC 201 and ACC 211, or ACC 206 or ACC 500; and undergraduate business majors must be admitted to COBA. Financial Accounting Theory applications to the accounting process of corporations. Review of financial statements; accounting for current and long-term assets. A grade of " C " or better is required in this course in order to take ACC 302, 341, 504 or 505. May not be taken Pass/Not Pass.
ACC 302 (245) Intermediate Accounting II 3(3-0), F,S
Prerequisite: grade of "C" or better in ACC 301; and undergraduate business majors must be admitted to COBA. Continuation of intermediate accounting. Accounting for liabilities and equity. A grade of " C " or better is required in this course in order to take ACC 550. May not be taken Pass/Not Pass.
ACC 311 (241) Managerial Cost Accounting 3(3-0), F,S
Prerequisite: grade of "C" or better in one of ACC 211 or ACC 206 or ACC 500; and undergraduate business majors must be admitted to COBA. Function of cost accounting; means and methods of its applications in specific accounting situations. A grade of "C" or better is required in this course in order to take ACC 511.

ACC 321 (443) Tax Accounting I 3(3-0), F,S
Prerequisite: grade of "B" or better in one of ACC 201 or ACC 206 or ACC 500; and undergraduate business majors must be admitted to COBA. Principles of income tax accounting; current laws and income tax problems of individuals. A grade of "C" or better is required in this course in order to take ACC 521 or 522. May not be taken Pass/Not Pass.
ACC 341 Accounting and Management Information Systems 3(3-0), F,S
Prerequisite: grade of "C" or better in ACC 301; and undergraduate business majors must be admitted to COBA. Accounting system examined as a crucial base for the desired comprehensive management information system of an organization. Impact of the computer on accounting systems controls and the auditing of EDP based accounting systems. A grade of " C " or better is required in this course in order to take ACC 550. May not be taken Pass/Not Pass.
ACC 394 (399) Cooperative Education in Accounting 1-3, D Prerequisite: permission of the School of Accountancy Director; and undergraduate business majors must be admitted to COBA. The opportunity to earn academic credit in a planned learning process that integrates academic training with a supervised work experience. This is a variable content course that may be repeated to a total of 6 semester hours in Cooperative Education. ACC 397 (300) Topics in Accounting 1-3, D
Prerequisite: undergraduate business majors must be admitted to COBA. A variable content course with topics that can change from semester to semester. Topics are identified by title in the schedule of classes. Examples are: inflation accounting, management advisory services, public utility accounting, financial reporting to regulatory agencies. May be repeated to a total of 6 hours.
ACC 421 Volunteer Income Tax Assistance (VITA) 1(0-2), S Prerequisite: grade of "C" or better in ACC 321; and undergraduate business majors must be admitted to COBA. Field work in the preparation of individual income tax return (state and federal) covering topics of gross income, deductions and credits.

## ACC 422 Advanced Volunteer Income Tax Assistance

(VITA) 1(0-2), S
Prerequisite: undergraduate business majors must be admitted to COBA. Experience in the planning and scheduling of the VITA program and provides final review of actual income tax returns prepared under field conditions.
ACC 470 Professionalism in Accountancy 1(1-0), F,S
Prerequisite: 15 semester hours of upper division accounting courses; and undergraduate business majors must be admitted to COBA. Cases (including written and oral presentations) will focus on ethical and regulatory issues in accounting. Students will focus on professional behavior appropriate for accounting professionals.

## ACC 494 (499) Internship in Accounting 5(0-10), D

Prerequisite: 20 credit hours of accounting courses and permission of the School of Accountancy Director; and undergraduate business majors must be admitted to COBA. Internship experience in an organization emphasizing public, managerial or not-for-profit accounting.

## ACC 496 (408) Readings in Business Administration- <br> Accounting 1-2, D

Prerequisite: permission of the School of Accountancy Director; and undergraduate business majors must be admitted to COBA. Planned readings designed to intensify and supplement the area of accounting.
ACC 500 (600) Financial Accounting Concepts for Managers 3(3-0), F,S
Prerequisite: permission of a director of COBA graduate program or the director of the MS in Administrative Studies program. Comprehensive study of the fundamentals of financial
accounting. Designed for graduate students who have not had an undergraduate course in financial accounting. Will not be counted in the hours required for a COBA undergraduate or graduate degree.
ACC 504 (404) Advanced Accounting 3(3-0), F, S
Prerequisite: grade of "C" or better in ACC 301; and undergraduate business majors must be admitted to COBA. Study of accounting for pensions, deferred taxes, business combinations, partnerships, and certain multicurrency accounting issues.
ACC 505 International Accounting 3(3-0), F,S
Prerequisite: grade of "C" or better in ACC 301; and undergraduate business majors must be admitted to COBA. Accounting practices in different nations; multi-national corporation and selected accounting problems.

## ACC 511 Managerial Cost Accounting II 3(3-0), S

Prerequisite: "C" grade or better in ACC 311. A continuation of the topics examined in ACC 311. Specific topics covered include activity-based costing, strategic cost management, activity- and strategic-based responsibility accounting, quality costing, measurement and control of productivity, environmental cost management, cost-volume-profit analysis, activity resource usage, relevant costing, pricing and profitability analysis, capital investment decisions, and inventory management topics such as economic order quantity, just-in-time, and the theory of constraints.
ACC 521 (444) Tax Accounting II 3(3-0), F,S
Prerequisite: grade of "C" or better in ACC 321; and undergraduate business majors must be admitted to COBA. Principles of federal tax accounting; research in income tax problems of partnerships and corporations; estate and gift tax problems of individuals.
ACC 522 Individual Income Tax Assistance 3(1-4), S
Prerequisite: grade of "C" or better in ACC 321; and undergraduate business majors must be admitted to COBA. To provide undergraduate/graduate students with an opportunity to integrate intermediate tax accounting skills, critical thinking skills, communication skills, and research skills with community service. This course provides service-learning experience in the preparation and review of actual individual income tax returns (both federal and state) as well as the social and ethical issues inherent in US tax policy.

## ACC 531 (331) Governmental and Not-For-Profit

Organizational Accounting 3(3-0), F, S
Prerequisite: 75 credit hours and a grade of "B" or better in ACC 201 or ACC 206 or ACC 500; and undergraduate business majors must be admitted to COBA. Governmental and not-forprofit organizational accounting records and funds, budgeting, budget control, analysis and interpretation of financial statements.
ACC 550 Auditing 3(3-0), F,S
Prerequisite: grades of "C" or better in ACC 301 and ACC 302 and ACC 321 and ACC 341; and undergraduate business majors must be admitted to COBA. Kinds of audits, the duties and obligations of the auditor, principles and procedures to be followed in conducting an audit. A grade of "C" or better is required in this course in order to take ACC 650. This course has a required assessment component. May not be taken Pass/Not Pass.

## ACC 555 Internal Auditing 3(3-0), F

Prerequisite: grade of "C" or better in one of ACC 341 or CIS 429 or CIS 461; and undergraduate business majors must be admitted to COBA. Functions of internal audit, financial audit, and operations audit; importance of the changing professional status of the internal auditor.

ACC 556 Operational Auditing 3(3-0), S
Prerequisite: 60 credit hours; and undergraduate business majors must be admitted to COBA. Primarily a case study approach covering nonfinancial audits of efficient and effective resource utilization, accomplishment of operational goals, adherence to laws and regulations, fraud prevention and detection, integrity and security of computer systems, and achievement of program goals.
ACC 596 Research Issues and Problems: Accounting 1-3, D Prerequisite: 60 credit hours and permission of the School of Accountancy Director; and undergraduate business majors must be admitted to COBA. Research issues and projects growing from particular needs which may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 3 hours.
ACC 603 Seminar in Accounting Theory 3(3-0), F,S
Prerequisite: grades of "C" or better in ACC 302 and in 15 credit hours of accounting courses at the 300 level or higher. Critical evaluation and interpretation of accounting theory. Completion of a significant research project.

## ACC 605 Advanced Financial Accounting Problems

## 3(3-0), F,S

Prerequisite: grade of " C " or better in ACC 302 and in ACC 504 or concurrent enrollment in ACC 504. Case studies of the application of major authoritative financial accounting pronouncements to integrated financial accounting problems; emphasis on the impact of accounting pronouncements on financial reporting, the changing trend in accounting theory and the possible future development of accounting pronouncements.

## ACC 611 Managerial Accounting 3(3-0), F,S

Prerequisite: grade of "C" or better in ACC 211 or ACC 206 or ACC 500. Role of accounting in improving the practice of business management; budgeting, accounting analysis, the behavior of costs, accounting control. This course will not be counted in the 33 semester hours required for the MAcc degree.
ACC 612 (512) Controllership and Communication 3(3-0), F Prerequisite: grade of "C" or better in ACC 311 or in ACC 611. An in-depth examination of the leadership and communication challenges associated with being a controller and/or professional accountant. The written and oral communication skills required for success as a professional accountant will be developed.
ACC 615 (546) Advanced Cost Accounting 3(3-0), S
Prerequisite: grade of "C" or better in ACC 311 or ACC 611. An in-depth study of problems and contemporary issues in cost accounting. An introduction to selected quantitative techniques used by accountants to solve cost accounting problems.
ACC 621 Advanced Tax Accounting 3(3-0), S
Prerequisite: grade of "C" or better in ACC 321 and ACC 521. Case study approach to develop tax research, analytical, and communication skills. Incorporated into the case studies are ethical and legal constraints within which tax practitioners are obligated to operate.
ACC 622 Public Service Tax Accounting 3(2-3), S
Prerequisite: permission of instructor. Students will learn theoretical foundations in public service tax accounting topics and develop skills; which will apply to practical situations that will help students be better citizens and employees. Students will assist low-income, elderly, and English as Second Language taxpayers in the community in identifying and meeting their tax rights and responsibilities.
ACC 623 Tax Considerations for Decision Makers 3(3-0), F Prerequisite: grade of "C" or better in ACC 521. Tax course with emphasis on recognizing and understanding the importance of tax considerations in the process of making decisions in business and personal matters; developing a tax institution to anticipate and understand the effect of prospective tax law changes; examining U.S. tax policy issues; and motivating students to a lifetime of learning by engaging them in independent study.

ACC 631 Control of Non-Profit Organizations 3(3-0), D
Prerequisite: grade of "C" or better in ACC 311 or ACC 611. Case study approach to financial control in non-profit organizations. Special emphasis is on governmental and health care organizations, although other non-profit organizations are also studied.

## ACC 641 Advanced Accounting and Management

 Information Systems 3(3-0), FPrerequisite: grade of "C" or better in ACC 341. Application of the concepts of systems design and implementation. Study of the attributes of accounting information systems and their relationship with management information systems. Functions of accounting information systems including data collection and transmission, internal controls, data organizations and storage, processing data, and information retrieval and display. Characteristics and applications of both manual and automated information systems.
ACC 650 (551) Advanced Auditing 3(3-0), F, S
Prerequisite: grade of "C" or better in ACC 550. External auditing procedures; implementing auditing standards; verifying adherence to generally accepted accounting principles; importance of the auditor's attest function.
ACC 651 Information Systems Auditing 3(3-0), S
Prerequisite: grade of "C" or better in ACC 550 or ACC 555. A study of information systems controls; auditing around, through, and with the computer; auditing advanced computer systems, spreadsheets and other fourth generation language applications. Hands-on computer auditing projects will be integrated into the course.
ACC 652 Fraud Examination 3(3-0), D
Prerequisite: grade of "C" or better in ACC 211 or ACC 206 or ACC 500, and permission of instructor. An in-depth study of the fraud examination process, including fraud prevention, detection, investigation, and management and employee fraud, and the legal aspects of fraud. Case studies are used extensively throughout the course.
ACC 690 Seminar in Accounting 3(3-0), D
Prerequisite: 12 graduate credit hours of accounting courses and permission of the Master of Accountancy Program Director. Critical evaluation and interpretation of the current research and professional literature in accounting. Study of ethical and institutional features of the accounting environment. Completion of a significant research project.
ACC 694 Internship: Accounting 3(3-0), D
Prerequisite: 12 graduate credit hours of accounting courses and permission of the Master of Accountancy Program Director. In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined, and evaluated during the semester.
ACC 696 Independent Study-Accounting 1-3, D
Prerequisite: permission of Master of Accountancy Program Director. In consultation with coordinating professor, student selects for intensive study of a specific area of concern related to the student's program, with emphasis on research.
ACC 697 (670) Special Topics in Accounting 1-3, D
Prerequisite: 9 graduate credit hours of accounting courses and permission of the Master of Accountancy Program Director. Indepth study of contemporary topics in accounting. Each offering concerns a single topic. May be repeated with departmental permission to a total of 9 hours.
ACC 699 (599) Thesis 1-6, D
Prerequisite: permission of the Master of Accountancy Program Director. Independent research and study connected with preparation of thesis.

## Department of Computer Information Systems

359 Glass Hall, Phone: (417) 836-4131, Fax: (417) 836-6907<br>Email: ComputerInformationSystems@missouristate.edu<br>Web Site: http://cis.missouristate.edu<br>Department Head: Professor Jerry M. Chin, D.B.A.

## Faculty (as of March 14, 2008)

Professors: Tonya Barrier, Ph.D.; Ronald Dattero, Ph.D.; Michael Hignite, Ph.D.; Richard Johnson, Ph.D.; Rajeev Kaula, Ph.D.; Thomas
M. Margavio, Ph.D.; David B. Meinert, Ph.D.; Heidi R. Perreault, Ed.D.; John W. Satzinger, Ph.D.; Randall S. Sexton, Ph.D.

Associate Professors: Sheryl Brahnam, Ph.D.; Duane Moses, Ph.D.
Instructors: Richard Burton, M.B.A.; Shanon McMurtrey, M.B.A.; Juan Meraz, M.B.A.; Glenna Vanderhoof, Ph.D.;
Cathy VanLanudyt, M.B.A.
Emeritus Professors: James T. Brown, Ed.D.; William Cornette, Ph.D.; Ken Douglas, Ph.D.; Irene A. Francka, Ed.S.; Lois M. Garrett, M.Ed.; Woodfin C. Garrett, M.T.; Neva P. Maddox Johnson, M.Ed.; Maxine W. Short, M.Ed.; Jean C. Swanson, Ph.D.; Ann L. Wilson, M.S

## Accreditation

AACSB International-The Association to Advance Collegiate Schools of Business - all programs; Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) Business Education, B.S.Ed. , Secondary Education/Business Education, M.S.Ed.

## Graduate Programs

The following graduate programs are available: Computer Information Systems (Master of Science); and Secondary Education with an option in Business (Master of Science in Education). Refer to the Graduate Catalog for more information.

Accelerated Master of Business Administration degree: Eligible undergraduate students majoring in the College of Business Administration may apply for preliminary acceptance into the Master of Business Administration degree program during the second semester of their junior year after admission requirements for the accelerated masters program have been satisfied. If approved, up to six hours of 500 -level or 600 -level COBA courses taken in the senior year may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the MBA program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

Computers for Learning Proficiency Examination: A proficiency examination to obtain waiver from completing the General Education/Computers for Learning requirement (CIS 101, CSC 101, CSC 111) is available. Credit hours are not granted for this examination. For more information, visit the web site at http://learning.missouristate.edu/.

## Majors

## Business Education (Comprehensive)

Bachelor of Science in Education
(Certifiable grades 9-12)
Note: This program also requires compliance with the Teacher Education Program requirements for admission, continuation, approval for supervised teaching, and recommendation for certification; as well as the requirements for Secondary Education. These requirements are listed in the "Academic Programs and Requirements" section of the catalog.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements (12 hours): CIS 195(3), CIS 205(3) or CIS 260(3), BSE 524(3), BSE 540(3)
D. Professional Education Courses: BSE 503(3), BSE 493(5-6), BSE 494(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
E. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog
F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all specific course requirements for all majors in COBA and all courses listed under C; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.
G. In order to meet Missouri state teacher certification requirements for business, candidates are required to meet the following work experience requirements: 2,000 hours of work experience in a business related field, or completion of an internship approved by the CIS department. Approval is determined by the nature of the employment in a business occupation. The work experience hours and internship experience are documented within the professional education portfolio.

## Computer Information Systems

(Comprehensive)

## Bachelor of Science

Admission Requirements: In addition to the College of Business Administration admission requirements, all students majoring in Computer Information Systems must also satisfy the following admission requirements in order to be admissible to the program:

- Have a combined grade point average (Missouri State plus transfer) of 2.50 or higher
- Complete the following two departmental admission courses with a GPA of 2.50 or higher and no grade below a "C": CIS 260(3) and CIS 270(3)
- Submit application for admission to degree program and receive approval of the Head of the Computer Information Systems Department prior to completing 60 credit hours (Missouri State and transfer combined). Students with 60 or more credit hours who have not been admitted to the program will not be allowed to continue as CIS majors without special permission from the College of Business Advisement Center.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program
Requirements" section of catalog (NOTE: CIS 461(3) must be taken by Computer Information Systems majors)
C. Major Requirements

1. CIS 230(3), 260(3), 270(3), 321(3), 326(3), 431(3), 528(3), 591(3)
2. Complete 6 hours from the following: CIS 316(3), 323(3), 330(3), 334(3), 350(3), 370(3), 375(3), 394(3), 397(3), 540(3)
D. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Information Technology Service Management

Bachelor of Science
A. General Education Requirements - see "General Education Program" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog (NOTE: CIS 461(3) must be taken by Information Technology Service Management majors)
C. Major Requirements: CIS 230(3); CIS 260(3) or equivalent; 281(3), 330(3), 381(3), 382(3); CIS 394 or 494(3); CIS 420(3), 525(3); MGT 565(3)
D. General Baccalaureate Degree Requirements - see "General Baccalaureate Degree Requirements" section of catalog

## Minors

## Business Education

## Bachelor of Science in Education

(Certifiable grades 9-12)
A. ACC 201(3); BSE 524(3), 540(3); CIS 195(3), 201(2); CIS 205(3) or 260(3); CIS 429(3); ECO 155(3); MGT 286(3), 340(3); MKT 350(3); RIL 231(3) (35 hours)
B. BSE 503(3) required for state teacher certification
C. In order to meet Missouri state teacher certification requirements, all candidates for the Bachelor of Science in Education degree must have at least a 2.50 GPA (Missouri

State and transfer grades combined) in the certificate subject area which includes all courses required for the minor.
D. In order to meet Missouri state teacher certification requirements for business, candidates are required to meet the following work experience requirements: 2,000 hours of work experience in a business related field, or completion of an internship approved by the CIS department. Approval is determined by the nature of the employment in a business occupation. The work experience hours and internship experience are documented within the professional education portfolio.

## Computer Information Systems

## Bachelor of Applied Science

Bachelor of Arts
Bachelor of Science
A. CIS 230(3), 260(3), 270(3), 321(3), 326(3)
B. Complete 3 additional hours from the following: CIS 323(3), 330(3), 334(3), 350(3), 370(3), 375(3), 394(3), 397(3)

## Web Application Development <br> Bachelor of Applied Science <br> Bachelor of Arts <br> Bachelor of Science <br> CIS 260(3), 321(3), 326(3), 330(3), 370(3), 375(3)

## Business Education Courses

BSE 493 Supervised Teaching (Secondary Business) 5-6, F,S Prerequisite: completion of all methods courses in Business; a grade of " $C$ " or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches business classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
BSE 494 Supervised Teaching (Secondary Business) 5-6, F,S Prerequisite: concurrent enrollment in BSE 493. Student observes then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. The course will not count toward the major GPA. Supplemental course fee.
BSE 499 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL

491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.
BSE 503 (403) Teaching of Business 3(3-0), F
Prerequisite: EDC 350, admitted to teacher education program, ACC 211 or ACC 206, and 70 hours, and approved major or minor in business; or permission of department head. Development of a philosophy for and about business education; study of relevant legislation; study of methods of teaching selected business subjects including use of research-based readings, observation, and microteaching. A grade of "C" or better is required in this course in order to take BSE 493 or BSE 494. May not be taken Pass/Not Pass.

BSE 509 (AOS) Business Education Workshop 1-5, D
Development and promotion of desirable programs in business education. Each workshop emphasizes a single topic. May be repeated for a maximum of 5 hours when topic varies.
BSE 520 (AOS) Occupational Analysis 1-2, D
Prerequisite: teacher certification or permission. Analysis and breakdown of broad occupations or specific jobs into basic elements for instructional purposes. Identical with AGV 520. May be repeated to a total of 2 hours when topic varies.
BSE 522 (AOS) Philosophy of Vocational Education 1-3, D Philosophical foundations of vocational education; philosophies of vocational education in the contemporary school. Meets Missouri Vocational Education certification requirements. Identical with AGV 520 and SEC 522. May be repeated to a total of 3 hours when topic varies.
BSE 523 (AOS) Guidance for Vocational Development 1-3, D Prerequisite: teacher certification or permission. Materials, procedures, and problems in guidance of individuals in the selection of, preparation for, and advancement in a vocation. Identical with AGV 523. May be repeated to a total of 3 hours when topic varies.
BSE 524 (624) Implementing Vocational Business Education Programs 1-3, D
Problems; procedures; and local, state and federal relationships in the implementation and administration of vocational business education in the contemporary school.

## BSE 526 (AOS) Coordination of Cooperative Education

1-2, D
Prerequisite: teacher certification or permission. Problems and procedures in organizing and operating part-time cooperative and evening occupation programs. Restricted to those who can qualify as coordinators. Identical with AGV 526 and SEC 526. May be repeated to a total of 2 hours when topic varies.
BSE 528 (AOS) Measurement and Evaluation of Vocational Education Programs 1-3, D
Prerequisite: teacher certification or permission. Assessing specific program needs as determined from occupational surveys and other demographic data; follow-up techniques to evaluate the overall effectiveness of the program on manpower needs in a given labor market area. Identical with AGV 528. May be repeated to a total of 3 hours when topic varies.

## BSE 540 (AOS) Curriculum Development for Business

Education 3(3-0), S
Prerequisite: admitted to teacher education program. Major emphasis given to curriculum development in business courses. Selected topics include teaching basic business courses; developing course objectives, content, and evaluative strategies; sponsoring youth organizations; selecting equipment.
BSE 596 (AOS) Problems in Business Education 1-3, F,S
Technical or professional problems growing from particular needs that may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 3 hours when topic varies.

## BSE 605 (AOS) Curriculum Construction in Business

## Education 1-3, D

Objectives and interrelationships of business education courses and programs. Development of curricular materials and evaluative devices. Identical with SEC 605. May be repeated to a total of 3 hours when topic varies.
BSE 610 (AOS) Improvement of Instruction in Business Education 1-3, D
Current developments and trends in teaching business subjects; new developments in resources, methods, and techniques. May be repeated to a total of 3 hours when topic varies.
BSE 630 (AOS) Research Seminar in Business Education 3(3-0), D
Critical interpretation and evaluations of research in business education. Individualized assistance provided in the development of an extensive research paper to satisfy the requirement for Research Option II.

## Computer Information Systems Courses

CIS 101 Computers for Learning 2(1-2), F,S
This course will count toward the Basic Required Courses component of General Education. Fundamental computer concepts including word processing spreadsheets, assessing information and the responsible use of information and technology. Course may be waived by proficiency exam. Identical with CSC 101. Cannot receive credit for both CIS 101 and CSC 101.
CIS 195 (AOS) Introduction to Desktop Publishing 3(3-0), F
Prerequisite: CIS 101 or CSC 101 or CSC 111 or CIS/CSC 101 waiver exam or permission. Introduction to desktop publishing concepts and applications.
CIS 197 (AOS) Topics in Computer Information Systems

## 1-3, D

Prerequisite: permission of department head. Study of topics in Computer Information Systems. May be repeated as topics change to a total of 6 hours.
CIS 201 Computer Applications for Business 2(2-0), F,S
Prerequisite: CIS 101 or CSC 101 or CSC 111 or waiver exam. A study of the use and applications of computer information systems concepts in business and public organizations. The course emphasizes the use of spreadsheet software to plan, analyze, design, develop and test business solutions.
CIS 202 Program Design and Development 3(3-0), F,S
Prerequisite: CIS 101 or CSC 101 or CSC 111 or waiver exam. A study of structured program design, concepts and techniques related to the development of computer programs with an emphasis on business applications. A high level language is used to implement the design concepts and techniques.
CIS 205 Web Site Design and Development 3(3-0), F,S
Prerequisite: CIS 101 or CSC 101 or CSC 111 or waiver exam. A study of the design and development of web sites using HTML editors (such as Microsoft FrontPage or Macromedia Dreamweaver). Graphics packages and multimedia packages. The student will learn to create and deploy professional-grade web sites.
CIS 223 Introduction to COBOL Programming 3(3-0), F,S
Prerequisite: CIS 202. Introduction to COBOL (Common Business Oriented Language) programming to process business data.

## CIS 224 Windows Programming with Development Tools

 3(3-0), F,SPrerequisite: CIS 202. An introduction to development of computer applications using rapid developmental tools such as Visual Basic. Emphasis on designing and managing graphical user interfaces, procedures, file management, debugging, and testing.

CIS 230 (324) Computer Technology I 3(3-0), F,S
Prerequisite: CIS 101 or CSC 101 or CSC 111 or waiver exam. A study of computer hardware and system software as it relates to the IT professional.

## CIS 260 Application Development I 3(3-0), F,S

Prerequisite: CIS 101 or CSC 101 or CSC 111 or waiver exam. Introduction to the key concepts of object technology and the fundamentals of the Java programming language. Projects using Java involve the development of elementary applications and applets.
CIS 270 Application Development II 3(3-0), F,S
Prerequisite: CIS 260. This course is a continuation of the study of object technology and the Java programming language. Projects using Java involve the development of standalone and web based applets. Topics include Swing, layout managers, event handling, exception handling, inheritance, arrays, graphics, and file I/O. An introduction to HTML is covered to support web server based applets.
CIS 281 Introduction to IT Service Management 3(3-0), S
Prerequisite: CIS 230 or concurrent enrollment. Introduction to the field of Information Technology (IT) Service Management. IT Service Management provides for the effective and efficient delivery of IT services in support of changing business needs. Topics include technical infrastructure, service operations, service support, and service delivery.

## CIS 290 (AOS) Advanced Microcomputer Applications

 3(3-0), F,SPrerequisite: CIS 101 or CSC 101 or equivalent. Emphasis on problem-solving activities using advanced applications such as word processing, desktop publishing, database, graphics, and multimedia.

## CIS 294 (AOS) Internship in Computer Information

## Systems 1-3, F,S

Prerequisite: permission of advisor. Work-study program with cooperating employers in appropriate office situations to include a broad range of relevant on-the-job experiences. May be repeated to a total of 3 hours.
CIS 316 (226) Computer Programming in RPG 3(3-0), F,S
Prerequisite: CIS 270 or permission; and undergraduate business majors must be admitted to COBA. Solving business-oriented problems using RPG (Report Program Generator) programming language.
CIS 320 Survey of Computer Languages 3(3-0), D
Prerequisite: CIS 223 or CIS 224 or CIS 260 or permission; and undergraduate business majors must be admitted to COBA. A survey of computer languages used for business applications with emphasis on teaching high level languages currently not being taught in other CIS courses.
CIS 321 Information Systems Analysis and Design 3(3-0), F,S Prerequisite: CIS 270 or concurrent enrollment; and undergraduate business majors must be admitted to COBA. A study of the analysis and design of computer information systems. Course includes developing a study project using CASE tools.

## CIS 323 Advanced COBOL Programming Techniques

3(3-0), F,S
Prerequisite: CIS 270 and CIS 321 and CIS 326; and undergraduate business majors must be admitted to COBA. Methods and techniques of programming for applications in the solution of business problems, using COBOL.
CIS 326 (526) Database Management Systems Concepts and Design 3(3-0), F
Prerequisite: CIS 321 or concurrent enrollment; and undergraduate business majors must be admitted to COBA. Study of database management concepts and techniques. Emphasis on data modeling using various data models such as semantic object, entity-relationship, relational, hierarchical, and network. Discussion and application of SQL to develop and
query databases. Additional topics include database administration, study of micro and mainframe DBMS such as SQL/DS (DB2), client-server database environment, and distributed databases. Completion of a major study project is required.
CIS 330 Computer Technology II 3(3-0), F,S
Prerequisite: CIS 230; and undergraduate business majors must be admitted to COBA. A continuation of CIS 230 emphasizing computer networking.

## CIS 334 Advanced Windows Applications Programming

## 3(3-0), F,S

Prerequisite: CIS 270 and 321 and 326; and undergraduate business majors must be admitted to COBA. Methods and techniques of designing and Implementing Windows software applications. Case study will provide a framework for developing working prototypes of business applications using a graphical user interface, object-oriented language.

## CIS 350 Advanced Object-Oriented Programming

## 3(3-0), F,S

Prerequisite: CIS 270 and CIS 321 and CIS 326; and undergraduate business majors must be admitted to COBA. A continuation of CIS 270 using the Java programming language. Projects will include both database concepts and analysis and design concepts.

## CIS 360 Object Technology II 3(3-0), F,S

Prerequisite: CIS 260; and undergraduate business majors must be admitted to COBA. This course is a continuation of the study of object technology and the Java programming language. Projects using Java involve the development of standalone and web based applets. Topics include abstract windows toolkit (AWT), layout managers, event handling, exception handling, inheritance, arrays, graphics, and file I/O. An introduction to HTML is covered to support web server based applets.

## CIS 370 (275) Web Application Development for Business I

 3(3-0), FPrerequisite: CIS 260 and undergraduate business majors must be admitted to COBA. Introduction to the key concepts of developing business applications for the World Wide Web, a critical element of successful e-business systems. Provides extensive hands-on experience of an introductory nature in several important web technologies such as HTML, XHTML, CSS, XML, ASP, and scripting languages (e.g., JavaScript and/or VBScript).
CIS 375 Web Application Development for Business II 3(3-0), S
Prerequisite: CIS 370 or permission of instructor; and undergraduate business majors must be admitted to COBA. Continuing coverage of the key concepts of developing intermediate to advanced business applications for the World Wide Web within the context of e-business. Provides extensive hands-on experience of an advanced nature in several important web technologies such as HTML, XHTML, CSS, XML, ASP, and scripting languages (e.g., JavaScript and/or VPScript). The student will be expected to develop a working e-business system.
CIS 381 Incident and Problem Management 3(3-0), F
Prerequisite: CIS 281; and CIS 330 or concurrent enrollment; and undergraduate business majors must be admitted to COBA. Methods for managing incidences (detecting and resolving any event which is not part of the standard operation of a service and which causes, or may cause, an interruption to, or a reduction in the quality of that service) and problems (identifying the underlying cause of actual and potential failures in the provision of a service). Techniques to provide high quality interactions with users will be stressed.
CIS 382 IT Service Level Management 3(3-0), S
Prerequisite: CIS 281; and undergraduate business majors must be admitted to COBA. Methods for developing, monitoring, and
reporting on service level agreements. Approaches to review service achievements to ensure that the required and cost-
justifiable service quality is maintained and gradually improved. Methods for pricing IT services will be surveyed.
CIS 385 (AOS) Records Storage and Retrieval Systems
3(3-0), F,S
A study of the design and use of records storage and retrieval systems to include micrographics, electronic controls, and optical disk systems.
CIS 394 (399) Cooperative Education in CIS 1-3, F,S
Prerequisite: acceptance into Cooperative Education Program and permission of department head; and undergraduate business majors must be admitted to COBA. The opportunity to earn academic credit in a planned learning process that integrates academic training with a supervised work experience. This is a variable content course that may be repeated to a total of 6 semester hours in Cooperative Education.
CIS 396 (AOS) Readings in Computer Information Systems 1-2, D
Prerequisite: permission of department head; and undergraduate business majors must be admitted to COBA. Planned readings designed to intensify and supplement an area of computer information systems or business education.

## CIS 397 (300) Topics in Computer Information Systems

1-3, F,S
Prerequisite: permission; and undergraduate business majors must be admitted to COBA. A variable content course with topics that can change from semester to semester. Topics are identified by title in the schedule of classes. May be repeated to a total of 6 hours.
CIS 420 IT Services Project Management 3(3-0), S
Prerequisite: CIS 321 or CIS 381 or CIS 382; and FGB 380 and MGT 364; and undergraduate business majors must be admitted to COBA. A study of the concepts, practices, processes, tools, techniques and resources used to manage the entire life cycle of IT service projects. The importance of financial budgeting, accounting, and reporting will be stressed. Case studies will be used extensively.

## CIS 429 Information Systems in Business 3(3-0), F,S

Prerequisite: CIS 201; and undergraduate business majors must be admitted to COBA. Computer information systems analysis, design, and utilization including information as a resource, hardware/software concepts, data communications, database concepts, systems development and general systems concepts. Explores various computer information systems applications in accounting, management, marketing, finance, and office administration. May not be taken for credit by the Computer Information Systems major.
CIS 431 Advanced Systems Analysis and Design 3(3-0), F,S
Prerequisite: CIS 321; and undergraduate business majors must be admitted to COBA. Advanced study of systems development methodologies. The course emphasizes the strategies and techniques utilized for analysis and design in the development of complex information systems.

## CIS 461 Strategic Management Information Systems

## 3(3-0), F,S

Prerequisite: CIS 321 or CIS 381 or CIS 382; and undergraduate majors must be admitted to COBA. The role of Information Technology (IT)/Information Systems (IS) as a key contributor to the success of the contemporary organization and the relationships that exist between the IT/IS function and other organization units is emphasized. The courses focuses on the effective management of the IT/IS function and related topics such as the relationship of technology use and the globalization of trade, the use of IT for competitive advantage, and how technology may affect supply and value chain management, enterprise planning, etc. Cannot receive credit for both CIS 461 and CIS 661.

## CIS 494 (AOS) Internship in Computer Information

## Systems 1-3, F,S

Prerequisite: permission of department head; and undergraduate business majors must be admitted to COBA. Work-study program with cooperating employers. Class or conference study of problems encountered by the student; on-the-job application of principles with analysis and improvement of work operations. May be repeated to a total of 3 hours.

## CIS 500 Information Systems in Business Organizations

## 3(3-0), F,S

Prerequisite: permission of a director of a COBA graduate program. Comprehensive study of the fundamentals of business information systems. Designed for graduate students who have not had undergraduate information systems courses. Will not be counted in the hours required for a COBA undergraduate or graduate degree.
CIS 510 e-Business Technology Concepts 3(3-0), F,S
Prerequisite: CIS 201 and FGB 510; and undergraduate business majors must be admitted to COBA. An introduction to eBusiness and Internet concepts and technology. The course emphasizes content driven web development using database concepts.
CIS 515 Fourth-Generation Languages 3(3-0), S
Prerequisite: CIS 321 or CIS 429 or permission; and undergraduate business majors must be admitted to COBA. An introduction to fourth-generation languages (4GL). A study of the versatility and integrated functions of popular fourth generation languages including general application development, report generation, database query, screen development and graphics.
CIS 522 Decision Support Systems Development 3(3-0), D
Prerequisite: QBA 337 and CIS 323; and undergraduate business majors must be admitted to COBA. A study of Decision Support Systems (DSS), a review of current DSS literature, and the design and development of a DSS with emphasis on the user interface.
CIS 525 Computer Security 3(3-0), D
Prerequisite: MGT 340, or permission of department head; and undergraduate business majors must be admitted to COBA. Primarily, but not exclusively, designed for MBA students, CIS undergraduates, and IT Service Management undergraduates. The course is an introduction to the basic issues in computer security. This course is managerial in its approach in that the student is not required to have an extensive background in programming or technical support.

## CIS 528 Database Management Systems Implementation

3(3-0), F,S
Prerequisite: CIS 326; and undergraduate business majors must be admitted to COBA. Application of database management principles in the implementation of a business information system. Emphasis will be on the design, construction, testing, and installation of a comprehensive database system using SQL, fourth generation languages or other data access tools.
CIS 530 (AOS) Training for End User Computing 3(3-0), F
An analysis of the training function and its application to end user computing. Emphasis on selecting appropriate methods and media.
CIS 540 Advanced Network Administration 3(3-0), F,S
Prerequisite: CIS 330 or CSC 465, or permission; and undergraduate business majors must be admitted to COBA. Application of basic networking concepts to create working network systems for organizations and to solve business problems. Installing and configuring network operating systems and Internet web servers. Planning and implementing network security schemes. Planning and implementing enterprise networking. Server-based roll-outs and maintenance of applications on multiple workstations.

CIS 550 Advanced Object-Oriented Systems 3(3-0), F,S
Prerequisite: CIS 326 and CIS 350; and undergraduate business majors must be admitted to COBA. Application of the concepts of object-oriented systems. Case study approach provides the framework for developing working prototypes of business applications using one or more graphical user interface objectoriented languages.
CIS 591 (521) Information Systems Development 3(3-0), F,S Prerequisite: 90 hours, CIS 323 or CIS 334 or CIS 350 or CIS 375; and CIS 431 and CIS 528; and undergraduate business majors must be admitted to COBA. Independent analysis, design and development of an information system in a field of the student's choice. With the instructor's approval, the system can be developed in a language and on a machine of the student's choice. These systems can be individual or group projects. May not be taken Pass/Not Pass.

## CIS 596 Problems in Business: Computer Information

## Systems 1-3, D

Prerequisite: 60 hours or permission; and undergraduate business majors must be admitted to COBA. Technical or professional problems growing from particular needs which may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 3 hours.

## CIS 607 (AOS) Practicum in Computer Information Systems

 1-3, DPrerequisite: permission of department head. Work-study program with cooperating employers. Class and/or conference discussion of successes achieved and problems encountered by the student. On-the-job application of techniques, methods, procedures, and principles dealt with in other courses.

## CIS 620 Project Management in Information Systems

3(3-0), D
A study of the concepts, practices, processes, tools, techniques and resources used by information system (IS) project managers. The entire project life cycle will be covered from inception to close-out. The course will closely follow the framework of the Project Management Body of Knowledge (PMBoK). The course will focus on how to manage the scope, schedule, budget and risk of projects, with emphasis on information systems and information technology projects.
CIS 625 Neural Networks 3(3-0), D
An introduction to the subject to solve business problems using neural network software. In addition, the student will study the theory and framework for the appropriate use of neural networks in regard to solution and data analysis.
CIS 632 Information Systems Planning 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Introduction to fundamental issues of information system (IS) planning. Current theory and specific IS planning practices are studied. Emphasis on strategic implications of information technology, IS planning vis-à-vis strategic planning, development and maintenance of IS plans, analysis of organization information requirements, and prioritizing IS projects. Implications for business and technology trends and application of planning concepts to IS planning projects are examined.
CIS 634 Staffing the Information Systems Function 3(3-0), D Prerequisite: acceptance in the M.S. in CIS program. Focus on current and emerging issues of recruitment, selection, training, motivation, retention and evaluation of IS staff. Issues include developing job descriptions, shifting demands for staffing, performance criteria, alternative approaches to training, alternative career tracks, and the role of personality types on performance. Influence of recent trends including downsizing, outsourcing, centralization and decentralization, and end-user computing will be examined. Current theory and specific practices are studied. Practical applications will be stressed.

CIS 636 Network Planning and Administration 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Computer network planning, including physical layout, resource requirements, and budgeting. Administration of computer networks, including managing user accounts; selecting and loading applications software; managing upgrades and enhancements; monitoring and optimizing system performance; ensuring physical and logical system security.
CIS 638 Information System Project Management 3(3-0), D Prerequisite: acceptance in the M.S. in CIS program. Objectives and techniques of planning, organizing, and managing complex information systems development projects. The course will include a study of resources and tools available for scheduling, tracking, and measuring system development productivity.
CIS 640 Comparative Systems Development Methodology 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Study of various systems development methodologies used to analyze, design, and implement information systems; selection criteria for a specific methodology, and how to introduce a new methodology within an existing environment. Specific tools and techniques for systems development and for business process reengineering will be explored and applied.
CIS 642 Management of End User Computing 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Planning, organizing, staffing, control, and support of end user computing. Various organizational structures used to support end user computing will be investigated. Methodology for development of end user computing systems will be identified for several forms and types of projects. A case project will involve development of an end user system using an appropriate methodology.
CIS 644 Information Systems Management 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Overview of managerial applications of information technology (IT) to increase effectiveness. Use of IT to support decision making, cooperative work, organizational competitive advantage, and inter-organizational communication. Various planning approaches will illustrate the use of IT in organizations. Case method will be used.

## CIS 646 Data Modeling and Database Administration

## 3(3-0), D

Prerequisite: acceptance in the M.S. in CIS program. Study of data modeling using tools such as Entity-Relationship and Semantic Object Models. Examination of the Database Administrator's responsibilities including monitoring and tuning of the database, establishment of database reliability, and security. A case project will include the development of a data model and a database administration plan for a client/server database system.
CIS 647 IT Legal Issues 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Focus on the legal and ethical environment relevant to advances in technology. Issues include intellectual property, jurisdiction, defamation, invasion of privacy, electronic contracts, computer crime, censorship, unsolicited E-mail, antitrust issues, and encryption. Recent developments, court decisions, federal and state statutes, treaties and international agreements, administrative rulings, and legal literature regarding Internet law, will be explored and explained.
CIS 650 Information System Resource Acquisition 3(3-0), D Prerequisite: acceptance in the M.S. in CIS program. In-depth study of key factors and issues associated with hardware/software selection, acquisition and implementation. Emphasis on problem definition and analysis, comparative methodologies for evaluation and selection, identifying and qualifying vendors, and developing/evaluating request for proposals (RFP's). Management implications of enterprise-wide
software solutions including software distribution, version and release management, and software standards and practices are discussed. Completion of an acquisition project will be included. CIS 654 Organizational Transformation 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Study of interrelated economic, social, political, and technological forces requiring organizations to transform their systems and processes to survive and succeed. Students will examine a variety of typical transformations from the perspective of a work unit member and a manager of the change process.
CIS 656 Special Topics in Information Systems 3(3-0), D
Prerequisite: acceptance in the M.S. in CIS program. Variable content with topics that can change from semester to semester. Topics are identified by title in the schedule of classes. Practical applications will be stressed. The course may be repeated for a total of six hours.
CIS 661 Management Information Systems 3(3-0), S
Prerequisite: CIS 429 or CIS 500 or equivalent. A macro application to the concept, design and implementation of management information systems. This course is designed to be useful to MBA students interested in management information systems development as well as those who plan to be involved in managing MIS projects. Cannot receive credit for both CIS 461 and CIS 661.
CIS 690 Seminar in Computer Information Systems 3(3-0), D Prerequisite: 15 graduate hours in business administration and economics and permission of the coordinator of graduate studies. Critical evaluation and interpretation of research and literature in information systems.

## CIS 694 Internship: Computer Information Systems

## 3(3-0), F,S

Prerequisite: permission of the director of the appropriate graduate program and department head. In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.

## CIS 696 Independent Study-Computer Information

## Systems 1-3, F,S

Prerequisite: permission of advisor. In consultation with the advisor, student selects, for intensive study, a specific area of concern related to the student's program, with emphasis on research.

## CIS 697 (AOS) Special Topics 1-3, D

Prerequisite: permission. Study of topics in Computer Information Systems/Business Education. May be repeated to a total of 6 hours when topic varies.

## CIS 699 Thesis 1-6, D

Prerequisite: permission of instructor. Independent research and study connected with the preparation of a thesis.

## Department of Finance and General Business

300 Glass Hall, Phone: (417) 836-5504, Fax: (417) 836-6224

Email: FinanceandGeneralBusiness@missouristate.edu
Web Site: http://www.missouristate.edu/fgb
Department Head: Professor Kent P. Ragan, Ph.D., CFA

## Faculty (as of March 14, 2008)

Distinguished Professor: Carol J. Miller, M.B.A., J.D.
Professors: Wayne L. Anderson, M.B.A., J.D.; John S. Bowdidge, Ph.D.; C. Edward Chang, Ph.D.; Kee S. Kim, Ph.D.; Robert W. Owens, Ph.D.
Associate Professors: Stanley R. Adamson, Ph.D., ARM; Susan J. Crain, Ph.D.; Walt A. Nelson, Ph.D.
Assistant Professors: K. Stephen Haggard, Ph.D.; Stanley A. Leasure, CPA (inactive), J.D.; James D. Philpot, Ph.D.; James R. Scott, Ph.D.; H. Douglas Witte, Ph.D.; Y. Jenny Zhang, Ph.D.
Instructors: Nancy J. Allen, J.D.; Karen K. Barnhart, M.S.B.A.; James M. Simmerman, M.B.A.
Emeritus Professors: John E. Adamson, M.B.A., J.D.; Vencil J. Bixler, Ph.D., CLU, ChFC; Ivan D. Calton, Ed.D.; F. Joel Chaney, D.B.A.; Frank L. Clark, Ph.D.; John K. Litvan, Ph.D.; Ralph K. Manley, M.B.A.; John E. Patton, CLU, CPIM, M.S. in Ed.; James B. Pettijohn, Ph.D.; George S. Swales, Jr., Ph.D.

## Accreditation

AACSB International-The Association to Advance Collegiate Schools of Business - all programs.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate program is available. Refer to the Graduate Catalog for more information.

Accelerated Master of Business Administration degree: Eligible undergraduate students majoring in the College of Business Administration may apply for preliminary acceptance into the Master of Business Administration degree program during the second semester of their junior year after admission requirements for the accelerated masters program have been satisfied. If approved, up to six hours of 500 -level or 600 -level COBA courses taken in the senior year may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the MBA program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

Actuarial Science: Students may pursue a career as an actuary by choosing a major and minor in related areas and selecting appropriate electives. Students interested in actuarial science typically major in mathematics and minor in insurance. Help in preparing for the early actuarial exams is available through the mathematics department. For more information, contact the Finance and General Business Department or the Mathematics Department.

## Majors

## Finance (Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements (31-33 hours)

1. FGB 384(3), FGB 485(3); QBA 337(3); RIL 211(3); RIL 335(2) or 533(3)
2. Complete one of the following options:
a. Finance:
3. FGB 386(3)*, 390(3); RIL 266(3)
4. Complete one of the following: FGB 480(3), 484(3), 487(3)
5. Complete six additional hours from the following: FGB 381(3), 480(3), 484(3), 487(3), 496(1-2), 584(3)
Recommended electives (not required): ACC 321(3), 521(3); FGB 307(2); RIL 312(3), 350(3), 367(3), 369(3), 538(3); ECO 365(3), 385(3), 586(3)

* Students who have completed both ACC 301 and 302 may waive FGB 386.
b. Financial Planning:

1. ACC 321(3)
2. FGB 381(3), 581(3); RIL 312(3), 314(3), 538(3) Recommended elective (not required): ACC 521(3), 522(3); COM 326(3); RIL 266(3), 313(3), 332(1), 350(3); FGB 487(3)
c. Real Estate:
3. RIL 266(3), 367(3), 368(3), 369(3)
4. Complete five additional hours from the following: AGB 354(2); ECO 450(3); FGB 496(1-2), 596(13); GRY 322(3); IDM 121(3), 122(3), 221(3), 320(3); PLN 271(3), 471(3); RIL 313(3), 350(3) Recommended electives (not required): AGH 333(3); HID 140(3), 241(3); MKT 352(3)
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## General Business (Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements (31-32 hours)

1. QBA 337(3); RIL 211(3); RIL 335(2) or 533(3)
2. Complete one of the following: ENG 321(3); JRN 270(3), MGT 397(3)
3. Complete a minimum of 20 hours from at least five of the following areas:
a. Accounting: ACC 301(3), 302(3), 311(3), 321(3), 521(3), 531(3)
b. Business Relationships: MGT 486(3); RIL 350(3)
c. Computer Information Systems: CIS 205(3), 260(3), 270(3), 290(3); 370(3) or 510(3)**; 375(3)
d. Finance: FGB 381(3), 384(3), 386(3), 390(3), 485(3), 510(3)**
e. International: FGB 584(3); MGT 447(3); MKT 474(3); RIL 539(3)
f. Management: IDM 359(3); MGT 345(3), 561(3); RIL 531(3)
g. Marketing: MKT 351(3), 352(3), 354(3), 355(3), 430(3), 510(3)**
h. Real Estate: RIL 266(3), 367(3), 368(3), 369(3)
i. Risk Management and Insurance: RIL 312(3), 313(3), 314(3), 341(3), 415(3), 538(3) **Students with an interest in e-commerce are encouraged to take the designated courses above. Recommended electives (not required): AGB 354(2); ECO 305(3), 586(3); FGB 303(2), 307(2); GRY 321(3); PSY 359(3), 525(3); SOC 150(3), 309(3), 359(3)
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Risk Management and Insurance (Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements (31-32 hours)

1. FGB 384(3), 485(3); QBA 337(3); RIL 211(3), 266(3), 312(3), 313(3); 335(2) or 533(3); 415(3) or 538(3)
2. Complete five additional hours from the following: RIL 314(3), 350(3), 367(3), 397(1-6), 415(3)*, 538(3)*; FGB 381(3); ACC 321(3).

* Students may apply only one of the two courses toward the five hour requirement.
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog


## Minors

## Finance

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. FGB 380(3), 384(3), 485(3)
B. Complete six additional hours from the following: FGB 381(3), 390(3), 480(3), 484(3), 487(3), 510(3), 584(3), or RIL 211(3)

## General Business

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. ACC 201(3)*, 211(3)*; FGB 135(3); RIL 231(3); CIS/CSC 101(2)**; CIS 201(2)
B. Complete six additional hours from the following: FGB 380(3); RIL 211(3), 266(3), 332(1), 335(2). 350(3), 531(3); MKT 150(3), 350(3), 355(3); MGT 286(3), 320(3), 340(3), 341(3), 486(3); QBA 237(3)

* ACC 206(4) may substitute for ACC 201 and 211.
**May be waived by proficiency exam.


## Risk Management and Insurance

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. RIL 211(3), 312(3), 313(3); FGB 135(3) or 150(3)
B. Complete six additional hours from the following: RIL 266(3), 314(3), 350(3), 397(1-6), 415(3), 538(3); FGB 381(3), 485(3); MKT 350(3); Statistics**
** Students interested in actuary programs may select six hours of mathematics and/or statistics with permission of Finance and General Business and Mathematics department heads.

## Legal Studies in Business

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. RIL 231(3), 332(1), 335(2) or 533(3), 341(3)
B. Complete 12 additional hours from the following which must include a minimum of 6 hours from Group 1 and 3 hours from Group 2:

1. Group 1 (COBA courses): RIL 211(3), 314(3), 350(3), 368(3), 531(3), 537(3), 538(3), 539(3); FGB 596(1-3); ACC 321(3), 521(3)
2. Group 2 (Non-COBA courses): PHI 340(3); PLS 419(3), 515(3), 517(3), 551(3); PSY 320(3); AGB 314(3); SFR 581(2)

## Real Estate

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. RIL 266(3), 367(3), 368(3), 369(3)
B. Complete seven additional hours from the following: AGB 354(2); AGH 333(3); ECO 450(3); FGB 496(1-2), 596(1-3); GRY 322(3); HID 140(3), 241(3); IDM 121(3), 122(3), 221(3), 320(3); MKT 352(3); PLN 271(3), 471(3); RIL 211(3) or 313(3); RIL 350(3)

## Finance and General Business Courses

## FGB 135 Introduction to Business 3(3-0), F,S

A survey of business which includes an evaluation of the social and economic environment in which it operates, followed by a look at business organization, management, finance, accounting, production, marketing, insurance, law, and data processing. Designed to serve three groups of students-those majoring in other departments who would like to develop a broad understanding of business through a single course; those who are undecided about a major and would like to explore business as a possibility; and those freshmen planning a major in some area of business who would like a broad understanding of business in order to make a specific selection of their major. A declared major in the College of Business Administration who has accumulated more than 30 semester hours of credit at the time of enrollment in the course will not receive credit for the course.
FGB 150 Personal Finance 3(3-0), F,S
A study of personal finance topics from the consumer and societal perspectives. Topics include the preparation and interpretation of personal financial statements and budgets, the time value of money, personal saving, financial market and investment fundamentals, the effective use of consumer credit, personal bankruptcy, insurance principles, automotive and housing decisions, principles of personal taxation, and retirement planning. This course will provide students with the concepts and critical thinking skills to understand the effects of financial decisions on individuals, families, and society.
FGB 200 Topics in General Business 1-3, D
A variable content course with topics that can change from semester to semester. Topics are identified by title in the class schedule. Examples are: Personal Budgeting, Residential Home Construction, Insurance for the Family, Personal Credit Management, and Business Ethics. May be repeated to a total of 6 hours.
FGB 303 History of Business 2(2-0), D
History of business; contributions of individuals and companies in evolution of modern business principles and practices.
FGB 305 Service Learning in Business 1, F,S
Prerequisite: 30 hours and concurrent registration in a Finance and General Business department course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in business to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning credit may count toward graduation.

## FGB 307 Business in the Community 2, F,S

Study and application of business within the community. Topics include: planning and management of organizations from the viewpoint of education, community, and business; development of new business; organizational structure; interpersonal skills; funding and allocation resources of private, public and nonprofit organizations. Allows for direct contact with local community leaders in education and business as well as opportunity to develop individual skills. Group dynamics and individual initiative are emphasized. May be available with FGB 305 Service Learning option and be repeated to a total of 6 hours.

FGB 310 Fundraising Principles and Practices for Nonprofit Agencies 3(3-0), D
Prerequisite: undergraduate business majors must be admitted to COBA. Comprehensive study of various funding sources for not-for-profit organizations. Explores relationships with umbrella organizations, techniques of fundraising, government funding, grantsmanship, budget control and accountability.
FGB 350 Entrepreneurial Finance 3(3-0), F
Prerequisite: ACC 201. This course introduces the non-business major to the finance function within the small business. Topics include financial statement analysis, financial planning and forecasting, asset valuation, the time value of money, capital budgeting, cost of capital, working capital, break-even, leverage, business plans, and venture capital. This course may not be used to satisfy any requirements for a COBA major. Students may not receive credit for both FGB 350 and FGB 380.
FGB 380 Financial Management 3(3-0), F,S
Prerequisite: 54 hours including ACC 201 and ACC 211 and ECO 155 and ECO 165 and QBA 237; undergraduate business majors must be admitted to COBA. An introduction to topics in corporate financial management, including financial markets, time value of money, asset valuation, risk and return, financial analysis and forecasting, capital budgeting, sources, and costs of capital.
FGB 381 Personal Financial Planning 3(3-0), F,S
Prerequisite: 54 hours or permission of the department head; undergraduate business majors must be admitted to COBA. A course designed to introduce students to most of the major personal financial planning problems that individuals and families encounter. Emphasis is placed on the financial planner's activities to assist individuals and families in creating personal financial statements and household budgets, developing effective money management practices, and addressing taxation, housing, credit, insurance, investment, estate planning and other important finance issues.

## FGB 384 (285) Financial Markets and Intermediaries

 3(3-0), F,SPrerequisite: ACC 201 and ACC 211 and ECO 155 and ECO 165; undergraduate business majors must be admitted to COBA. An overview of the organization and operation of major financial markets including money, bond, mortgage, equity, derivative, and international markets, and financial intermediaries including lenders, insurance companies, pension funds, investment banks, investment companies, and real estate investment trusts.

## FGB 386 (306) Financial Analysis 3(3-0), F,S

Prerequisite: FGB 380. An introduction to the study of financial analysis, including a critical examination of the strengths and weaknesses of current financial reporting.
FGB 390 Intermediate Financial Management 3(3-0), F,S
Prerequisite: FGB 380; undergraduate business majors must be admitted to COBA. An in-depth study of corporate financial management concepts, including risk and return, valuation, financial analysis and forecasting, capital budgeting, cost of capital, capital structure, working capital, leasing, and global finance. The course utilizes electronic spreadsheets as a tool to enhance the quality of financial decisions.

## FGB 394 (399) Cooperative Education in Finance and

## General Business 1-3, D

Prerequisite: acceptance into Cooperative Education Program and permission of department head; undergraduate business majors must be admitted to COBA. The opportunity to earn academic credit in a planned learning process that integrates academic training with a supervised work experience. This is a variable content course that may be repeated to a total of 6 semester hours in Cooperative Education.

FGB 397 (300) Topics in Business 1-3, D
Prerequisite: undergraduate business majors must be admitted to COBA. A variable content course with topics that can change from semester to semester. Topics are identified by title in the schedule of classes. Examples include: Employment Discrimination Law, Tax Planning for Real Estate Investments, and special courses in Insurance. May be repeated to a total of 6 hours.
FGB 480 (351) Financial Decision Making 3(3-0), F,S
Prerequisite: FGB 390; undergraduate business majors must be admitted to COBA. Application of the concepts and techniques of finance to solve financial management problems faced by contemporary companies. The course emphasizes the development of financial decision-making skills through indepth case analysis.
FGB 484 (385) Management of Banking 3(3-0), S
Prerequisite: FGB 380 and; either FGB 384 or ECO 305; undergraduate business majors must be admitted to COBA. A study of the management problems encountered in banking. The emphasis is upon the application of analysis and problem solving techniques to the solution of realistic problems and opportunities of individual banking institutions. The case study method is an integral learning technique.
FGB 485 (585) Investments 3(3-0), F,S
Prerequisite: FGB 380; undergraduate business majors must be admitted to COBA. A survey of investment principles, investment environments, security valuation, and financial markets.
FGB 487 (587) Security Analysis and Portfolio Management 3(3-0), F,S
Prerequisite: FGB 485; undergraduate business majors must be admitted to COBA. An in-depth study of security analysis, portfolio theory and management, investment strategy, and performance evaluation.

## FGB 494 (499) Internship in Finance 1-5, F,S

Prerequisite: 80 hours, academic preparation in the field of internship, and permission of department head; undergraduate business majors must be admitted to COBA. A variable content course. Internships which are identified by title in the schedule of classes include Banking and Financial Institutions, Insurance, and Real Estate. Opportunity to obtain practical understanding through work experience with a cooperating bank or financial institution, insurance company or real estate firm. Employment and outline of study must be company approved prior to enrollment. May be repeated to a total of 5 hours.
FGB 495 Financial Markets Study Tour 3(3-0), D
Prerequisite: FGB 384 and FGB 485; a combined (Missouri State and transfer) GPA of 3.40 or higher; recommendation of a finance faculty member; permission of department head; and undergraduate business majors must be admitted to COBA. The course consists of three parts; 1. Background research and discussion of selected companies and institutions of one or more major financial center(s) (e.g. New York, Chicago, and/or London) and the economic, political, international, historical, social, ethical, and cultural environment in which they function. 2. A visit of approximately seven days' duration to the financial center(s) to visit selected companies, financial markets, and cultural icons. 3. A final written project and group discussion of the experience. The course involves extensive research, written and oral reporting, and group interaction based upon trust, respect and integrity.
FGB 496 (408) Readings in Business Administration-
Finance 1-2, D
Prerequisite: permission of department head; undergraduate business majors must be admitted to COBA. Planned readings designed to intensify and supplement the area of finance.

FGB 500 Managerial Finance 3(3-0), F,S
Prerequisite: ACC 500 and ECO 500, or equivalent, and permission of a director of a COBA Graduate Program. Comprehensive study of the finance function in the business enterprise, including financial analysis-planning-forecasting, capital budgeting, leasing, working capital management, capital structure, dividend policy, and multinational finance. Designed for graduate students who have not had an undergraduate course in financial management in the last five years. This course will not be counted in the hours required for a COBA undergraduate or graduate degree.
FGB 510 E-Business and Online Entrepreneurship 3(3-0), F Prerequisite: 54 hours or permission of department head; undergraduate business majors must be admitted to COBA. A study of e-business and online entrepreneurship from an applied, best practices point of view. Classroom visits by online entrepreneurs provide unique, real-world insights into the advantages, disadvantages, and challenges of doing business over the Internet.
FGB 581 Professional Financial Planning 3(3-0), S
Prerequisite: ACC 321 and FGB 381 and FGB 485 and RIL 211 and RIL 231; and RIL 314 or concurrent enrollment; and RIL 538 or concurrent enrollment; and undergraduate students must be admitted to COBA. A case-oriented study of comprehensive financial planning for client families. This course integrates prior knowledge of financial planning principles and practice, investments, insurance, law, tax planning, retirement planning, and estate planning. Advanced topics in these subjects are also presented. The financial planning process, standards of professional practice, and planner ethics are emphasized.
FGB 584 International Financial Management 3(3-0), F,S
Prerequisite: FGB 380 or 500 or equivalent; undergraduate business majors must be admitted to COBA. This course is designed to survey how the key concepts of business finance can be applied in the context of a multinational firm. Topics include: the nature and functioning of the foreign exchange market, parity conditions, foreign exchange risk management, and international investment and financing decisions.
FGB 596 (500) Research Issues and Problems: Finance and General Business 1-3, D
Prerequisite: 60 hours and permission of the department head; undergraduate business majors must be admitted to COBA. Research issues and problems growing from special areas of a student's interest which may require additional depth or breadth of study. Student's proposal and outline of study must be approved prior to enrolling. May be repeated to a total of 6 hours.
FGB 599 Independent Study for CFA Level I Exam 3, S
Prerequisite: permission of the instructor. The professor and student will devise a study plan, based upon the CFA Institute's Common Body of Knowledge, that will best-prepare the student to pass the CFA Level I Exam in June of the current year.
FGB 680 (550) Advanced Financial Management 3(3-0), F
Prerequisite: ACC 611 or equivalent and a grade of " B " or better in FGB 500 or equivalent. An advanced study of the theory and practice of corporate financial management, including financial analysis and forecasting, working capital, capital budgeting, cost of capital, capital structure, mergers and acquisitions, and valuation. The course utilizes cases to emphasize both theory and technology in supporting sound financial decision-making.
FGB 683 (553) Seminar in Finance 3(3-0), D
Prerequisite: 15 graduate hours in business administration and economics including FGB 680 and permission of the coordinator of graduate studies. Critical evaluation and interpretation of research and literature in finance.

## FGB 684 (583) Management of Financial Institutions

3(3-0), F
Prerequisite: FGB 380 or FGB 500 or equivalent. A study of the theory and practice of financial management of depository and nondepository institutions with emphasis upon asset and liability management techniques. The use of money and credit market mechanisms to achieve strategic financial objectives is stressed. Management implications of current developments in the interaction between institutions and markets are discussed.
FGB 685 Investment Management 3(3-0), F,S
Prerequisite: FGB 680. A study of investment theory and practice. Topics include portfolio theory, equilibrium in capital markets, equity and fixed income security analysis, derivatives (options, futures, swaps), portfolio management and strategies.
FGB 687 Derivative Markets 3(3-0), S
Prerequisite: FGB 680. A study of the fundamentals, pricing, and trading strategies of options, and futures contracts. Emphasis is placed on topics such as commodity futures, interest rate futures, stock index futures, foreign exchange futures, and futures options, and how these can be used for hedging and speculative purposes.
FGB 688 Healthcare Financial Management 3(3-0), F
An introduction to fundamental financial management concepts and skills necessary for managers at a variety of levels in healthcare organizations. The course provides an overview of financial management and how the finance function is organized in healthcare organizations. Topics covered include: tax status, third-party payers, payment methodologies, Medicare and Medicaid, cost accounting and analysis, rate setting, working capital, accounts receivable, budgeting, and financial analysis.
FGB 694 Internship: Finance 3(3-0), F,S
Prerequisite: permission of the director of the appropriate graduate program and department head. In consultation with the coordinating professor, the student is engaged in on-the-job experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.

## FGB 696 Independent Study: Finance 1-3, F,S

Prerequisite: permission of advisor. In consultation with the advisor, student selects for intensive study a specific area of concern related to the student's program with emphasis on research.

## Real Estate, Insurance, and Law Courses

RIL 211 Insurance 3(3-0), F,S
Prerequisite: 24 hours or permission of department head. Principles and functions of property, casualty and life insurance with applications in both personal and business situations.

## RIL 231 Legal Environment of Business 3(3-0), F,S

Prerequisite: 24 hours. Ethical and legal issues in the domestic and international regulatory environment of business. Foundations of legal reasoning, case analysis, legal dispute resolution and reporting, court systems and sources of law. Substantive areas of torts, contracts, sales, products liability and consumer rights and remedies. Contemporary legal issues explored in such areas as: regulation of environmental practices, deceptive advertising, debt collection, employment, anti-trust and computer law.
RIL 266 Principles of Real Estate 3(3-0), F,S
Prerequisite: 24 hours or permission of department head. An introduction to the study of real estate. Topics covered include legal aspects of real property, real estate financing, appraisal, brokerage, land-use control, property management, and investing in real estate.
RIL 312 Life Insurance 3(3-0), S
Prerequisite: RIL 211 or permission of department head; undergraduate business majors must be admitted to COBA.

Nature and types of life insurance and annuity contracts insuring human life values for business and personal purposes; principles underlying the calculation of life insurance and annuity premiums, reserves, nonforfeiture values and dividends; introduction of group life insurance, pensions, health, social insurance, settlement options, taxation as related to life insurance programming.
RIL 313 Property and Liability Insurance 3(3-0), F
Prerequisite: RIL 211; undergraduate business majors must be admitted to COBA. Analysis and application of risk and insurance principles to direct and consequential losses in fire, marine, inland marine, multiple-line coverages, liability, workers' compensation, fidelity, surety, and crime perils.
RIL 314 Employee Benefits and Social Insurance 3(3-0), S
Prerequisite: 30 hours or permission of department head; undergraduate business majors must be admitted to COBA. The study of group life and health insurance, retirement programs, Social Security, and other social insurance programs as devices to mitigate economic losses from death, disability, medical costs, retirement, and unemployment in relation to personal and business risk problems.

## RIL 332 (232) Debtor and Creditor Rights and Remedies

 1(1-0), F,SPrerequisite: RIL 231 and undergraduate business majors must be admitted to COBA. Legal aspects of financial transactions. The rules of law governing financial transactions in today's business and personal affairs. Topical areas include commercial paper, secured transactions, and bankruptcy.

## RIL 335 (235) Business Enterprises, Rights/Liabilities

## 2(2-0), F,S

Prerequisite: RIL 231 and undergraduate business majors must be admitted to COBA. Legal alternatives in the structuring of the business enterprise and its relationship with employees. Topical areas include personal property, bailments, real property, leaseholds, intellectual property rights, franchises, sole proprietorships, partnerships, corporations, LLC's, agency and employment law. Cannot receive credit for both RIL 335 and RIL 533.
RIL 341 Legal Research and Writing 3(3-0), F
Prerequisite: RIL 231 or equivalent; undergraduate business majors must be admitted to COBA. Use of primary and secondary legal sources and indexes are examined, including state and federal statutes, government regulations, cases, Shepard's, Missouri Practice series, law reviews and legal encyclopedias; types of legal writing are introduced; research techniques are applied to case analysis and legal writing.
RIL 350 Business Applications of Alternative Dispute

## Resolution 3(3-0), D

Prerequisite: 60 hours; and RIL 231 or RIL 500; or permission of department head; and undergraduate business majors must be admitted to COBA. An in-depth study of the business manager's development of systems for the resolution of both internal and external business disputes. Topics include a study of the litigation process, and the manager's employment of alternatives to litigation, including negotiation, mediation, and arbitration.
RIL 367 Principles of Real Estate Appraisal 3(3-0), F
Prerequisite: RIL 266; undergraduate business majors must be admitted to COBA. An introduction to the study of real estate appraisal. Topics covered include data collection and analysis, neighborhood and regional analysis, land and building function and description, highest and best use analysis, land valuation and improved property valuation.

## RIL 368 Real Estate Law 3(3-0), S

Prerequisite: RIL 266 or permission of department head; and undergraduate business majors must be admitted to COBA. Rights and interests in land; evidence of title; co-ownership; contracts for sale of land; deeds; wills and descent; mortgages; liens; landlord and tenant; restrictions; zoning; brokers.

RIL 369 Real Estate Development 3(3-0), S
Prerequisite: RIL 266 or permission of department head; undergraduate business majors must be admitted to COBA. This course introduces the development process through its four major phases: concept, land acquisition, construction, and sales. Topics covered include project selection, debt and equity funding (obtainable from individual, institutional, and governmental sources), regulatory approval, environmental impact, and marketing.

## RIL 397 (301) Insurance Topics 1-3, D

Prerequisite: undergraduate business majors must be admitted to COBA. Students taking course as independent study, readings, or professional designation courses must obtain department head approval prior to enrollment. A variable content course to intensify and supplement the study of insurance, designed for students desiring to develop toward professional competence in property/casualty, risk management, life/health, employee benefits, financial services, and insurance-related areas. Course design may include independent study, readings, professional designation courses, and/or traditional classroom work. Course may be repeated for a maximum of 6 hours.

## RIL 415 Risk Management 3(3-0), S

Prerequisite: 80 hours including RIL 211; undergraduate business majors must be admitted to COBA. Identifying and analyzing the loss exposures. Developing alternative techniques for treating each exposure with emphasis on risk control and risk financing.

## RIL 500 Legal Environment for Business Managers <br> 3(3-0), F,SE

Prerequisite: permission of a director of a COBA Graduate Program. Contemporary legal and ethical issues encountered by business managers will be discussed, including issues related to torts, vicarious liability, products liability issues; formation and enforcement of contracts and sale of goods; regulatory environment affecting employment practices/discrimination, product advertising and environmental responsibility; economic development issues associated with environmental sustainability, property rights, constitutional law and city planning. Agency liabilities and fiduciary responsibilities of agents and managers in business organizations will be examined. An overview of the court system and legal dispute resolution mechanisms will be integrated. This course is primarily intended for MBA students who do not have equivalent undergraduate business law course work, and this course will not be counted in the hours required for a COBA undergraduate or graduate degree.

## RIL 531 Labor Law and Employment Discrimination 3(3-0), F

Prerequisite: RIL 231 or RIL 500 or equivalent; undergraduate business majors must be admitted to COBA. Legal, regulatory, and ethical issues related to employer-employee relationship,
including employment-at-will doctrine, discrimination and union contracts.

## RIL 533 Legal Environment of Business Organizations for Professionals 3(3-0), S

Prerequisite: RIL 231 and 90 hours; undergraduate business majors must be admitted to COBA. Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. Cannot receive credit for both RIL 533 and RIL 335.

## RIL 537 Environmental Regulation 3(3-0), SO

Prerequisite: undergraduate business majors must be admitted to COBA. Laws and government environmental regulation of air, water and soil quality, energy resources, solid and toxic waste disposal, storage tanks, toxic torts, labeling of toxic substances, recycling; ethical, public policy and international implications such regulations pose for business practices, natural resource utilization, health quality and biodiversity.
RIL 538 Introduction to Estate Planning 3(3-0), F
Prerequisite: 80 hours or permission of department head; undergraduate business majors must be admitted to COBA. Estate planning process; fundamentals of intestate distribution, wills, trusts, gifts, life insurance; taxes incidental to an estate; administration of estates and trusts; analysis and selection of devices for lifetime and testamentary transfers of property.

## RIL 539 Legal Regulation of International Commerce

 3(3-0), DPrerequisite: RIL 231 or RIL 500 or equivalent; undergraduate business majors must be admitted to COBA. Legal and ethical issues associated with doing business in a global economy. Difference in approach to contracting and merchandising; product standards, protection and liability; trade barriers and regulation of business practices.
RIL 630 Seminar: Contemporary Legal Issues 3(3-0), D
Prerequisite: RIL 231 or RIL 500 or permission of instructor. Indepth study of selected contemporary legal issues and their impact on the environment of business. Exploration of legal resources relevant to the topics.

## RIL 633 Legal Regulation of Competition and Monopoly

 3(3-0), DPrerequisite: RIL 231 and RIL 335 or permission of department head. Evolution of legal theory regarding governmental regulation of business. The judicial application of laws relating to anti-trust, price discrimination, entry regulation, rate making.

Department of Industrial Management
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Department Head: Associate Professor Shawn D. Strong, Ph.D.

## Faculty (as of March 14, 2008)

Associate Professors: R. Neal Callahan, Ph.D.; Steven W. McCrary, Ph.D.
Assistant Professors: Richard J. Gebken, Ph.D.; Rita S. Hawkins, Ph.D.; Mark A. Johnson, M.S.; Martin P. Jones, Ph.D.;
Rathel R. Smith, M.S., CPIM
Emeritus Professors: Robert B. Beach, Ed.D.; Gary O. Bennett, M.S.; Lawrence C. Drake, Ed.D.; Armin F. Gimbel, Ed.D.; Clifford L. House, Ed.D.; Keith L. Johnston, Ed.D.; Yuan H. Liu, Ph.D.; Olan C. Oatman, M.Ed.; Orin R. Robinson, Ed.D.; Jerry D. Routh, Ed.D.; Eugene G. Sherrell, Ed.D.; Houston Taylor, Ed.D.

## Accreditation

American Council for Construction Education (ACCE) Construction Management, B.S., National Association of Industrial Technology (NAIT) - Industrial Management, B.S.

## Graduate Programs

The following graduate programs are available: Administrative Studies with an option in Project Management (Master of Science); and Project Management (Master of Science). Refer to the Graduate Catalog for more information.

Accelerated Master of Science degree in Project Management: Eligible undergraduate students may apply for preliminary acceptance into the Master of Science degree in Project Management degree program during their junior year after admission requirements for the accelerated masters program have been satisfied. If approved, up to 12 hours of 500 -level or 600 -level IDM courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the Project Management Program Director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

University Certificate (graduate): Graduate level certificate programs are available in Project Management and in Technology Management. See the Graduate Catalog for more information.

## Majors

## Construction Management (Comprehensive)

## Bachelor of Science

Admission Requirement: "C" grade or better in MTH 138 or one of the following: MTH 181, 261, 287
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog, and the following specific general education requirements:

1. Culture and Society: ECO 155(3); PHI 115(3)
2. Self-Understanding: PSY 121(3)
3. Writing II: ENG 321(3) is recommended
4. Mathematics: Choose one from MTH 138(5), 261(5), 287(3). NOTE: completion of MTH 135(3) and 181(3) is equivalent to MTH 138(5)
5. Natural World: choose either PHY 123(4) or 203(5), and one additional science course with lab. GLG 110 or GRY 142 is recommended.
B. Major Requirements ( 75 hours)
6. IDM 121(3), 122(3), 221(3), 267(3), 318(3), 326(3), 320(3), 321(3), 322(3), 323(3), 324(3), 359(3), 424(3), 425(3), 426(3), 427(3), 455(3); 456(3), 453(3) or 551(3); 494(1), 499(2); ACC 201(3); QBA 237(3); RIL 231(3)
7. Complete 6 hours from: CIS 201(2); ECO 165(3); FGB 135(3), 380(3); ACC 211(3), 311(3); RIL 266(3), 332(1), 335(2), 367(3), 368(3), 369(3), 531(3), 533(3); MGT 345(3), 364(3), 367(3), 368(3), 465(3); MKT 350(3), 355(3), 430(3), 440(3), 450(3); QBA 337(3); IDM 120(3); approved IDM technical elective (3)
8. If MTH $135(3)$ and 181(3) are substituted for MTH 138(5), students must also take either QBA 337(3) or CIS 201(2)
9. No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Emerging Technologies Management <br> (Comprehensive)

## Bachelor of Science

Admission Requirement: MTH 261 or 287.
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog, and the following specific general education requirements:

1. Culture and Society: ECO 155(3); PHI 115(3)
2. Self-Understanding: PSY 121(3)
3. Writing II: ENG $321(3)$ is recommended
4. Mathematics: MTH 261(5) or MTH 287(3)
5. Natural World: choose either PHY 123(4) or 203(5); and CHM 105(5) or CHM 160(4)
B. Major Requirements ( 75 hours)
6. Management Oriented Courses (27 hours): IDM 354(3), 355(3), 359(3), 437(3), 456(3), 551(3); ACC 201(3); QBA 237(3); RIL 231(3)
7. Technical Courses (30 hours): IDM 110(3), 130(3), 267(3), 311(3), 347(3), 365(3), 380(3), 411(3), 510(3), 550(3)
8. Emerging Technology Specialization Courses (18 hours): IDM 331(3), 397(3), 438(3), 458(3), 494(1), 497(3), 499(2)
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Industrial Management (Comprehensive)

## Bachelor of Science

Admission Requirement: "C" grade or better in MTH 138 or one of the following MTH 181, 261, 287
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog, and the following specific general education requirements:

1. Culture and Society: ECO 155(3); PHI 115(3)
2. Self-Understanding: PSY 121(3)
3. Writing II: ENG 321(3) is recommended
4. Mathematics: choose one from MTH 138(5), 261(5), 287(3). NOTE: completion of MTH 135(3) and 181(3) is equivalent to MTH 138(5)
5. Natural World: choose either PHY 123(4) or 203(5), and one course from the following CHM 105(5), 106(4), 107(4), 160(4); NOTE: CHM 105 or 160 is required for Food Processing option
B. Major Requirements (75-77 hours)
6. IDM 110(3), 130(3), 267(3), 331(3), 347(3), 350(3), 354(3), 355(3), 359(3), 365(3), 380(3), 438(3), 455(3), 456(3), 494(1), 499(2), 551(3); ACC 201(3); QBA 237(3); RIL 231(3) or MKT 350(3). NOTE: Food Processing students may substitute AGB 334(3) for MKT 350(3)
7. Complete one of the following options (12-13 hours)
a. CAD Management: IDM 311(3), 411(3), CIS 260(3), 270(3)
b. Distribution: IDM 459(3), MKT 430(3), 440(3), 450(3)
c. Food Processing:
8. BIO 210(3)
9. Complete one of the following:
10. AGS 101(4) and choose 6 hours from AGS 342(3); AGS 346(3) or AGS 451(3)
11. AGA 105(3) and choose 6 hours from AGH 343(3), 393(3); FRS 401(3), 411(3)
d. Production:IDM 437(3), MGT 364(3), 367(3), 368(3)
e. Quality Control: IDM 437(3), 459(3), 550(3), QBA 337(3)
12. Complete 6-7 hours not used toward option requirements: IDM 311(3), 411(3), 437(3), 459(3), 510(3), 550(3), AGB 144(3), BIO 102(4)-recommended for Food Processing students, MKT 460(3)
13. No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Technology Management

## Bachelor of Applied Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements

1. Associate of Science or Associate of Applied Science degree from an accredited institution. Contact the department for details.
2. 37 hours of advisor approved upper-division courses, 12 hours of which must be from the Department of Industrial Management to include IDM 359(3) and IDM 458(3)
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Minors

## Industrial Management

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. IDM 120(3)
B. Complete any 12 hours from the following to bring the total to at least 15 hours (course groupings are to indicate possible areas of emphasis):

1. Construction Technology: IDM 121(3), 122(3), 211(3), 221(3), 455(3).
2. Manufacturing Systems Technology: IDM 110(3), 130(3), 311(3), 331(3), 530(3)
3. Quality: IDM 110(3), 350(3), 437(3), 550(3); QBA 237(3)
4. Technology Management: IDM 110(3), 354(3), 355(3), 359(3), 455(3), 456(3), 459(3), 530(3), 551(3)
5. Project Management: IDM 110(3), 359(3), 456(3), 545(3), 551(3)
6. Design Drafting: IDM 110(3), 130(3), 211(3), 311(3), 411(3)

## University Certificate (undergraduate)

## Manufacturing Management

The certificate in Manufacturing Management provides a 12 hour educational experience with direct application to the needs of individuals currently employed in manufacturing related fields seeking professional growth and advancement within their profession.
Entrance Criteria: To be considered for this certificate program, a student must have completed a college algebra course, a basic drafting course, and have prior manufacturing related technical education and/or experience. This requirement can be satisfied by completion of: MTH 135, IDM 110, IDM 130, and IDM 331; an appropriate technical degree/courses; or three years of related work experience. An admission interview with a program mentor is also required.
Required Courses: IDM 350(3), 354(3), 355(3), and 359(3)
GPA Requirement: Attain a grade point average of at least 2.00 on all certificate coursework at Missouri State.

## Industrial Management Courses <br> IDM 110 (TEC) Industrial Design with Computer

Applications 3(2-2), F
Introduction to software tools (computer aided design drafting, computer mathematics, word processing, spread sheets) with application to industry practice. Principles of design including basic orthographic drafting, sketching theory and conventions, auxiliaries, sections and dimensioning. A semester long group design project is an integral part of the course.

## IDM 120 (TEC) Introduction to Industrial Management

 3(3-0), DProvides students with a conceptual framework for understanding the social and economic environment of contemporary industry. Introduces the elements common to all industries including: management, finance, communication, research and development, physical environment, relationships, materials, processes, energy, purchasing, production, and marketing. Designed to serve three groups of students-those majoring in other departments who would like to develop a broad understanding of industry through a single course; those seeking an Industrial Management minor; and those who are
undecided about a major and would like to explore industrial management as a possibility.
IDM 121 (TEC) Construction Principles and Practice 3(2-2), F
An introductory course which investigates the principles and practices associated with common building structural systemsincludes foundations, wood light frame construction, heavy timber, masonry, steel, sitecast concrete, and precast concrete. Course will focus on the development of a fundamental knowledge base for managing construction projects through case study and hands-on experience. Lab activities may include job site visits, Habitat for Humanity, and concrete field testing. Supplemental course fee.

## IDM 122 (TEC) Construction Materials and Methods

3(2-2), S
An introductory course which provides an overview of the materials and methods used in building finish systems from floor to roof and from exterior cladding to interior finishes. Includes roofing, glass and glazing, cladding systems, windows and doors, interior finishes, ceilings, and floors. This course will focus on development of a fundamental knowledge base through case-study, detailed product analysis, and hands-on experience. Lab activities may include job site visits and work with Habitat for Humanity or other service agencies. Supplemental course fee.

## IDM 130 (TEC) Industrial Materials and Processes I

3(2-2), S
An introduction to the fundamental properties of materials commonly used in industry. Topics covered include metals, plastics, composites, ceramics, and the use of these materials.

## IDM 211 (TEC 310) Residential Architectural Drafting

 3(2-2), DPrerequisite: IDM 121. The study of architectural working drawings. Principles of computer aided design drafting including architectural drafting standards and building code requirements. Basic orthographic projection, sketching theory and conventions, auxiliaries, sections and dimensioning. A semester long design project is an integral part of the course.
IDM 221 (TEC 190) Construction Drawings 3(2-2), F,S
An introduction to working drawings and specifications commonly encountered in residential and commercial construction. Designed to develop the student's understanding of and ability to interpret construction drawings and specifications. Principles of building design including basic orthographic drafting, sketching theory and conventions, auxiliaries, sections and dimensioning. This course will also enhance student's ability to utilize CAD to access, modify and produce working drawings.
IDM 267 (TEC) Statics 3(3-0), F
Prerequisite: PHY 123. A study of the mechanics of forces associated with rigid bodies in equilibrium. Development of problem solving skills.
IDM 296 (TEC) Readings in Technology 1-3, F,S
Prerequisite: permission of department head. Directed readings for individuals requiring additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 6 hours.
IDM 297 (TEC 262) Topics in Technology 1-3, D
A variable content course with topics that can change from semester to semester depending on faculty and student interests. Consult the semester class schedule for the current offering under this number. May be repeated to a total of 6 hours.

## IDM 299 (TEC) Cooperative Education in Technology

1-3, F,S,Su
Prerequisite: acceptance into Cooperative Education Program and department approval. The opportunity to earn academic credit in a planned learning process that integrates supervised
work experience and education in an approved industrial setting. May be repeated to a total of 6 hours.
IDM 311 Engineering Graphics 3(2-2), S
Prerequisite: IDM 110 and IDM 130 and undergraduate industrial management majors must be admitted to program. The application of DFMA (Design for Manufacturability and Assembly) to produce part and assembly models utilizing feature-based 3D solid modeling software. Topics include: design cycle, working drawings, blueprint reading, technical presentation, fit classifications, dimensioning per ANSI Y14.5M and geometric dimensioning and tolerancing.
IDM 318 (TEC 410) Structural Design Principles 3(2-2), S Prerequisite: IDM 267 and undergraduate industrial management majors must be admitted to program. The design of simple structural members used in construction. Topics include applications in concrete, steel, soils and wood, form design and other temporary structures used in construction.
IDM 320 Construction Contracts, Specifications and Law 3(3-0), F
Prerequisite: RIL 231 and undergraduate industrial management majors must be admitted to program. An introduction to basic construction contracts, specifications, and law. Discussion of the application of contract principles to construction contracts, together with a detail summary of specifications and other documents which form an essential part of construction contracts. Legal topics of special interest to construction professionals will also be discussed.

## IDM 321 (TEC 391) Mechanical Systems for Buildings

3(3-0), F
Prerequisite: PHY 123 and undergraduate industrial management majors must be admitted to program. This course addresses the principles and practices of heating, ventilation, cooling, plumbing and fire protection systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of design, applicable codes, estimating, installation, and problem solving.

## IDM 322 (TEC 280) Electrical Systems for Buildings

3(3-0), S
Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. This course addresses the principles and practices of electrical and lighting systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of the NEC, design, estimating, and installation of various systems in the building process.
IDM 323 (TEC 393) Construction Surveying 3(2-2), S
Prerequisite: IDM 122 and MTH 138 or MTH 181, 53 hours and undergraduate industrial management majors must be admitted to program. Construction field engineering activities to include surveying, site layout and dimensional control. Interpretation of plot books, site plans, and topographic maps is also included. This course will also enhance student's ability to utilize CAD to modify and produce working drawings.
IDM 324 (TEC) Construction Cost Estimating I 3(3-0), S Prerequisite: IDM 122 and IDM 221 and undergraduate industrial management majors must be admitted to program. Estimating the cost of projects to be constructed. Topics include: development of feasibility, conceptual, lump sum and unit cost estimates. Estimates of production rates, materials, equipment and labor costs. Applications of profit, indirect and overhead cost.
IDM 326 Construction Soils and Foundations 3(3-0), D
Prerequisite: IDM 267 and undergraduate industrial management majors must be admitted to program. An overview of the nature of soil materials and their engineering properties is coupled with simple, direct examples of analysis to show how construction methods and operations may be controlled or influenced. Introduces updated information developed in
research and practices for applications to construction operations.
IDM 331 (131) Emerging Technologies in Materials and

## Processes 3(2-2), F

The study and application of new and emerging technologies and their impact on the development of innovative products and processes.
IDM 347 (TEC) Industrial Electronics 3(2-2), S
Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. Basic theory and application of electronics to controls for industrial equipment and data processing.

## IDM 350 (TEC) Management and Control of Quality

3(3-0), S
Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. Recommended: QBA 237. An introduction to quality concepts in manufacturing and service systems. Includes case studies representing measurement and assurance in a variety of industries.
IDM 354 (TEC) Plant Layout and Work Design 3(3-0), F
Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. A study of facilities design and material handling systems and their integration into a manufacturing unit to achieve the most effective, economical, and safe relationships between the movement of labor, material, and equipment as they and the product flow from receiving through fabrication to the shipment of the finished product. Computer simulation and modeling concepts for plant layout and material flow will be included.
IDM 355 (TEC) Production Planning and Control 3(3-0), S
Prerequisite: 53 hours and undergraduate industrial management department majors must be admitted to program. Production planning and control activities in the various industrial environments. Focus will be placed on the necessary prerequisites for an effective shop floor control system including computer simulation and modeling. Assemble-to-order, engineer-to-order, make-to-order, and make-to-stock are emphasized.

## IDM 359 (TEC) Principles of Project Management

3(3-0), F,S
Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. A study of project management including the planning, organizing, directing, controlling, and coordinating functions used to achieve productivity enhancements in an industrial environment. Includes project management case studies from a variety of industries.
IDM 361 (TEC) Service Learning in Technology 1, F,S
Prerequisite: 30 hours and concurrent registration in an IDM course designated as a service learning offering. This service component of an existing course incorporates community service with classroom instruction in industrial management to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of a participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. No more than one hour of service learning may count toward graduation.

## IDM 365 (TEC) Computer Integrated Manufacturing I

 3(2-2), FPrerequisite: IDM 110, IDM 347, and IDM 331 or concurrent enrollment. A study of the design, integration, and information flow, associated with automated manufacturing systems. Topics covered include CAD/CAM, robotics, and PLC applications.

IDM 380 (TEC) Fluid Power Systems 3(2-2), S
Prerequisite: PHY 123 and undergraduate industrial management majors must be admitted to program. Properties of fluids. Pump and motor efficiencies. Analysis and assembly of fluid power systems and experimental investigation of appropriate control systems.
IDM 396 (TEC) Readings in Technology 1-3, F,S
Prerequisite: 53 hours and permission of department head. Directed readings for individuals requiring additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 6 hours.
IDM 397 (TEC 360) Topics in Emerging Technology 1-3, D
A variable content course that reflects the latest developments, applications, and opportunities associated with emerging technologies. Current research at the Center for Applied Science and Engineering (CASE) is emphasized. Consult the semester class schedule for the current offering under this number. May be repeated for a total of 6 hours.

## IDM 399 (TEC 392) Cooperative Education in Industry

## 1-3, F,S,Su

Prerequisite: 60 hours, acceptance into Cooperative Education Program, and department permission. The opportunity to earn academic credit in a planned learning process that integrates supervised work experience and education in an approved industrial setting. May be repeated to a total of 6 hours.
IDM 411 (TEC) Mechanical Design and Analysis 3(2-2), D
Prerequisite: IDM 311. A study of the role of the technologist in the decision making process which design professionals use to formulate plans for the physical realization of components and systems. Topics include design phases, codes, standards, stress analysis, failure criteria, design for fatigue strength, and the design of mechanical systems.
IDM 424 Construction Cost Estimating II 3(2-2), F
Prerequisite: IDM 324, concurrent enrollment in IDM 425 is recommended. A project oriented course where a bid is developed for a local job. Includes site visits, quantity take-off, computerized estimates, development of bidding strategy and the presentation of the bid.
IDM 425 (TEC 325) Construction Planning and Scheduling 3(2-2), F
Prerequisite: IDM 324 and IDM 359 and recommend concurrent enrollment in IDM 424. Introduction to the basic principles, techniques, and practices used by contractors to plan, schedule, and control costs on building construction projects. Extensive use of commercial scheduling software.

## IDM 426 (TEC 496) Construction Project Administration

## 3(3-0), F

Prerequisite: IDM 320. A study of the legal and administrative aspects of construction projects. Includes use of documents, subcontracting, purchasing, changes, claims, payments, and closeout.

## IDM 427 (TEC) Construction Equipment Management

 3(3-0), SPrerequisite: IDM 324. Study of the basic principles, practices, and techniques used in the construction industry for selecting and managing construction equipment. Focuses on understanding the time value of money, estimating equipment ownership and operating costs, selecting the proper equipment for specific construction tasks, and estimating equipment production.
IDM 437 (TEC) Quality Control and Measurement 3(3-0), F Prerequisite: QBA 237 and undergraduate industrial management majors must be admitted to program. This course covers basic techniques of quality control and metrology. Topics covered include process capability, statistical process control, sampling, and measuring and gauging techniques.

## IDM 438 (TEC) Emerging Technologies in Systems

## Integration 3(2-2), S

Prerequisite: IDM 365. This course addresses the latest technology and developments in the control, automation, and integration of production and distribution systems.
IDM 453 (TEC 492) Construction Cost Management 3(3-0), S Prerequisite: ACC 201 and IDM 324 . Introduction to financial and cost concepts used in the construction industry. Emphasizes the analysis and use of financial statements, job cost accounting systems, and cost control.

## IDM 454 Construction Safety Management 3(3-0), D

Prerequisite: 53 semester hours and undergraduate industrial management majors must be admitted to program. Occupational safety and health standards and codes as they relate to the construction industry. Job-site safety assessment, safety program elements, accident costs and prevention, ethics and management practices. Cannot receive credit for both IDM 454 and IDM 455.

## IDM 455 (TEC 250) Industrial Safety Management

## 3(3-0), F,S

Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. Occupational safety and health standards and codes. Hazard recognition, accident costs, accident prevention, ethics and administration. Cannot receive credit for both IDM 454 and IDM 455.

## IDM 456 (TEC) Industrial Supervision 3(3-0), F,S

Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. A study of the role of the supervisor and the management concepts and techniques that may be utilized to optimize the productivity of an industrial enterprise. Leadership and teambuilding roles of the supervisor.
IDM 458 Technology Management 3(3-0), Su
Prerequisite: IDM 359. Focuses on the strategic management of technology and innovation in entrepreneurial organizations. Builds primarily on broad models of technological evolution and organizational change. Students analyze crucial organizational innovation and technology issues and identify concrete managerial actions to address innovation and technology problems and opportunities. May be taught concurrently with IDM 640. Cannot receive credit for both IDM 458 and IDM 640.

IDM 459 (TEC) Distribution Systems 3(3-0), D
Prerequisite: 53 hours and undergraduate industrial management majors must be admitted to program. A study of the design of distribution systems and their interrelationships to manufacturing and the global marketplace. Engineering, producing, and shipping the product to the marketplace will be explored. Channels of distribution, forecasting techniques, and independent demand inventory models will be central topics.

## IDM 494 (TEC) Professional Internship 1, F,S,Su

Prerequisite: 90 hours, approved internship and department permission. Recommend completion during the summer preceding the senior year. The integration of supervised work experience and education in an approved industrial setting. May also serve as the information gathering phase of the capstone project in which students demonstrate achievement of program objectives through solution of a problem provided by an industry sponsor.

## IDM 497 (TEC) Topics in Emerging Technology 1-3, D

Prerequisite: departmental permission. A variable content course that reflects the latest developments, applications and opportunities associated with emerging technologies. Current research at the Center for Applied Science and Engineering (CASE) is emphasized. Consult the semester class schedule for current offerings under this number. May be repeated to a total of 6 hours.

## IDM 499 (TEC) Senior Project 2, F,S

Prerequisite: permission of department head. A capstone project in which students demonstrate attainment of program objectives
through solution of a problem provided by an industry sponsor. Requires technical report and oral presentation. Evaluated by committee from faculty and industry. Team projects are permissible and encouraged.
IDM 510 Product Design and Development 3(3-0), D
Prerequisite: 80 hours or permission of department head; undergraduate majors in the industrial management department must be admitted to a program of study; IDM 359 or IDM 601. An overview of the product development process from concept generation to design in an entrepreneurial environment. The perspectives of marketing, design and manufacturing are blended into a single approach to product development. Provides students with an appreciation for the realities of industrial practice and for the complex and essential roles played by the various members of product development teams.

## IDM 530 (TEC) Advanced Manufacturing Technology

## 3(3-0), D

Prerequisite: 80 hours or permission of department head; undergraduate industrial management majors must be admitted to the program. A study of current manufacturing systems including product development and production methods. Emphasis is placed on production planning and processes including computer-aided manufacturing and control, inspection, and quality assurance techniques.
IDM 545 (TEC) Project Control Systems 3(3-0), Su
Prerequisite: IDM 359 and admission to an IDM program; or IDM 601; or permission of program coordinator. Advanced application of microcomputers with an emphasis on their use in project control. Topics include project control planning and objectives, change control processes, project documentation and communication, project progress/variance reports, payment requisitions, project closure activities, and project lessons learned systems.

## IDM 550 (TEC 450) Statistical Quality Control and Design

 of Experiments 3(3-0), DPrerequisite: QBA 237 or equivalent, 80 hours or permission of department head; and undergraduate industrial management majors must be admitted to the program. Topics include the practice of statistical techniques widely used in industry to improve quality, reduce costs, and optimize processes. Minimization of variability and basic approaches to statistically designed experiments are emphasized.

## IDM 551 (TEC 451) Cost Analysis for Project Management

 3(3-0), DPrerequisite: 80 hours or permission of department head; and undergraduate industrial management majors must be admitted to the program. The use of cost analysis as a decision-making tool in the context of project management. Topics include the time value of money, analysis of alternatives, decision-making under risk, estimating, cost accounting, and capital budgeting.
IDM 596 (TEC) Readings in Industrial Management 1-3, F,S Prerequisite: permission of department head. Directed readings for individuals requiring additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 6 hours.
IDM 597 (TEC 560) Topics in Industrial Management 1-3, D A variable content course with topics that depend on faculty and student interests. Consult the semester class schedule for the current offering under this number. May be repeated up to a total of 9 hours when content varies.
IDM 601 (535) Project Management 3(3-0), F
This course provides a comprehensive overview of project management. The culture, principles, and basic techniques of project management are addressed using the project lifecycle as the primary organizational guideline. The project management functions of planning, organizing, motivating and controlling with an emphasis on the application to business and technology are explained. Basic tools of project management such as work
breakdown structure, scheduling, contracting, earned value analysis, and risk management are explained and demonstrated.

## IDM 610 Project Leadership 3(3-0), D

A practical and relevant course that focuses on the people skills needed to manage a project successfully. Prepares students to handle project problems related to communication, motivation, performance, behavior, and crisis. Students analyze real life scenarios and develop solutions that are supported by the latest research to develop skills necessary for strong, effective project leadership.
IDM 626 (TEC) Seminar in Project Management 3(3-0), D Prerequisite: 9 graduate hours. Presentation and discussion of professional or technical problems in the organization and management of projects. Students are expected to demonstrate the ability to apply the knowledge and experience gained in their program of study to the critical evaluation and analysis of the theory, research and practice of project management.

## IDM 640 Management of Innovation and Technology

3(3-0), D
Focuses on the strategic management of technology and innovation in organizations. Builds primarily on broad models of technological evolution and organizational change. Students analyze crucial organizational innovation and technology issues and identify concrete managerial actions to address innovation and technology problems and opportunities. May be taught concurrently with IDM 458. Cannot receive credit for both IDM 458 and IDM 640.
IDM 650 (TEC) Advanced Project Management 3(3-0), S
Prerequisite: IDM 601 and one other IDM graduate level course. Builds upon the foundation of prerequisite courses by discussing
advanced problems encountered in the discipline of project management in a seminar format. Practical examination of projects using the criteria of project excellence and project management maturity models. Students are expected to demonstrate the ability to apply the knowledge and experience gained in their program of study to the critical evaluation and analysis of the theory, research and practice of project management.

## IDM 660 (TEC) Special Investigations 1-5, D

Prerequisite: permission of advisor. The student in consultation with the advisor selects for in-depth study an area determined by the interest and background of the students. Based on demand and timeliness of the subject a cluster study group may engage in a joint investigation. May be repeated to a total of 5 hours.
IDM 692 (TEC) Graduate Internship 3(3-0), F,S,Su
Prerequisite: permission of advisor. Educational experience in cooperation with student's full-time employer. Written, oral, and classroom assignments related to workplace improvement. May be repeated, but no more than 6 hours may be counted as credit toward a Master's degree.
IDM 698 (TEC) Research 1-3, F,S,Su
Prerequisite: permission of advisor. Supervised research in technology. May be repeated, but not more than 3 hours may be counted toward a Master's degree. Graded Pass/Not Pass only.
IDM 699 (TEC) Thesis 1-3, F,S,Su
Prerequisite: permission of advisor. Preparation of a thesis. May be repeated, but no more than 3 hours may be counted as credit toward a Master's degree. Graded Pass/Not Pass only.

## Department of Management

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Web Site: http://mgt.missouristate.edu/
Department Head: Professor Barry L. Wisdom, Ph.D.

## Faculty (as of March 14, 2008)

Professors: D. Keith Denton, Ph.D.; Corinne M. Karuppan, Ph.D.; Robert O. Lunn, Ph.D.; Peter Richardson, Ph.D.; Elizabeth Rozell, Ph.D.; Steven L. Thomas, Ph.D.
Associate Professors: Karen L. Brown, D.B.A.; Mary K. Coulter, Ph.D.; Vinay K. Garg, Ph.D.; Tami L. Knotts, D.B.A.
Assistant Professors: William J. Donoher, Ph.D.; Benjamin D. Goss, Ed.D.; Dana L. Haggard, Ph.D.; Melody LaPreze, Ph.D.; Philip Rothschild, Ph.D.; Wesley A. Scroggins, Ph.D.; A. Lawrence Summers, Ph.D., ABD.; Karen Lee Woodall, Ed.D.
Instructors: Michal Dale, M.A.; Dana J. Frederick, MBA; Patricia A. Lambert, Ed.D.; Joyce E Lopez, M.S.Ed.; Glenn R. Pace, MBA
Emeritus Professors: Yohannan T. Abraham, Ph.D.; Charles W. Boyd, Ph.D.; Mona J. Casady, Ph.D.; Lena M. Cunningham-Smith, Ed.D.; Patricia Feltes, Ph.D.; Kenneth Horn, Ed.D.; Thomas H. Inman, Ed.D.; Ernest L. Laske, M.B.A.; Arnola C. Ownby, Ed.D.; Edward Skiffington, M.S.; Robert L. Trewatha, Ph.D.; Bobby C. Vaught, Ph.D.; Lynn E. Wasson, Ed.D.; Ralph W. Williams, Ph.D.

## Accreditation

AACSB International-The Association to Advance Collegiate Schools of Business - all programs.

## Graduate Programs

The following graduate programs are available: Master of Health Administration degree. Refer to the Graduate Catalog for more information.

Accelerated Master of Business Administration degree: Eligible undergraduate students majoring in the College of Business Administration may apply for preliminary acceptance into the Master of Business Administration degree program during the second semester of their junior year after admission requirements for the accelerated masters program have been satisfied. If approved, up to six hours of 500 -level or 600 -level COBA courses taken in the senior year may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the MBA program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

Health Care Management: Health Care Management courses and a Health Care Management minor are offered through the Nursing Department. See the Nursing Department section of catalog for details.

## Majors

## Entertainment Management (Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements (33 hours)

1. MGT 310(3), 410(3), 345(3), 494(3); MKT 410(3); ACC 311(3); RIL 335(3)
2. Complete 12 hours from the following: MGT 341(3), 367(3), 368(3), 397(3), 465(3), 486(3); FGB 390(3); RIL 266(3), 415(3); THE 150(2), 250(2) or 255(2), 354(3), 495(3); HRA 215(3), 430(3); REC 320(3), 422(3); COM 439(3); GRY 308(3), 310(3), 324(3), 326(3); PLN 325(3); MUS 362 or 375 or 376 or 393; MUS 529(3)
D. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Entrepreneurship (Comprehensive)

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements (29-30 hours)

1. FGB 390(3); MGT 341(3), 345(3), 384(3), 543(3), 561(3); MKT 352(3) or 354(3) or 355(3)
2. Complete 8-9 hours from the following: ACC 311(3); FGB 510(3); IDM 458(3), 510(3); MGT 367(3), 368(3), 447(3); MKT 474(3); RIL 335(2)
D. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Management (Comprehensive)

## Bachelor of Science

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements

Complete one of the following options:

1. Administrative Management:
a. ACC 311(3); QBA 337(3); MGT 341(3), 342(3), 345(3), 368(3)
b. Complete two courses from: MGT 367(3), 384(3), 397(3), 442(3), 447(3), 465(3); RIL 335(2)
2. Human Resources Management:
a. ACC 311(3); QBA 337(3); MGT 341(3), 345(3), 450(3) or 451(3), 465(3), 546(3); RIL 314(3)
b. Complete one course from: ECO 310(3); PLS 356(3); MGT 410(3), 447(3), 466(3)
3. Operations Management:
a. ACC 311(3); QBA 337(3); MGT 341(3), 345(3), 368(3)
b. Complete three course from: MGT 367(3), 447(3), 467(3), 565(3), 567(3); ACC 556(3); IDM 359(3)
4. International Business Administration:The International Business Administration option must satisfy the following foreign language, geographic region, special international courses, and operational/cultural environment requirements.
a. Foreign Language: Choose a language for a minimum of 12 semester hours above 100 level courses. A course in conversation is required. (The foreign language requirement may be waived with demonstrated proof of competency in the oral and written skills equivalent to the foreign language requirement.)
International students whose native language is not English may be waived from the language requirement subject to the following:
5. The student is a graduate of a secondary school in his/her home country.
6. The native language is complementary to the Geographic Region of Specialization.
7. The waiver will not result in a reduction of the total credit hours required toward the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in the English language and/or complementary to the major to make up the 12 credit hours.
b. Geographic Region of specialization: Select one of the following regions associated with the language chosen, obtaining a minimum of three courses in at least two departments for a total of nine credit hours.
8. Asia (Pacific Rim Countries): ANT 335(3); GRY 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 340(3), 380(3), 381(3), 571(3), 597(13) - Asian History; LLT 215(3); MCL 303(3); PHI 314(3); PLS 545(3)
9. Latin America: GRY 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 350(3), 587(3), 597(1-3) - Latin American History; MCL 303(3); PLS 539 or 342(3), 548(3); SPN 302(3), 326(3)
10. Europe: GRY 297(1), 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 340(3), 353(3), 355(3), 361(3), 556(3), 559(3), 597(1-3) European History; LLT 225(3); MCL 303(3); PLS 205(3), 341(3), 547(3); SPN 325(3); FRN 325(3), 326(3); GRM 325(3)
c. Special International Courses: MGT 447(3); MKT 574(3) and one course from: FGB 584(3); ECO 565(3); GRY 100(3), 308(3), 321(3), 323(3); HST 328(3); PLS 205(3), 232(3); RIL 539(3)
d. Operational or Cultural Environment: This may be satisfied by a minimum of one semester of successful participation in an academic program consisting of coursework at an accredited overseas institution and/or internship at a firm in a foreign country consistent with the student's area of specialization approved by the curriculum advisor in charge of International Business Administration option. An exception to this
may be made in the case of international students coming from a country that is consistent with their Geographic Region of Specialization; however, this action will not result in a reduction of the total hours required toward the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in English language and/or complementary to the major toward the total credit hour requirement toward the degree.
e. Suggested Optional Electives: ANT 226(3), 320(3), 330(3); ACC 505(3); ECO 305(3), 561(3); HST 101(3), 102(3); MGT 397(3), 561(3); PLS 342(3); SOC 380(3)
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Minors

## Entrepreneurial Studies

## Bachelor of Science

A. ACC 201(3); MKT 350(3); MGT 340(3), 384(3); FGB 350(3)
B. Complete three courses from: MGT 341(3), 345(3); RIL 231(3); MKT 352(3) or 354(3) or 355(3); FGB 510(3)

## Entrepreneurship

Bachelor of Science
A. MGT 345(3), 384(3), 543(3); FGB 390(3)
B. Complete 6 hours from: MGT 341(3), 367(3), 447(3), 561(3); MKT 352(3) or 354(3) or 355(3); FGB 510(3)

## Human Resources Management/IndustrialRelations

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. ACC 201(3); ECO 155(3); MGT 340(3), 345(3)*
B. Complete two courses from: MGT 450(3), 451(3), 465(3), 466(3), 546(3)
*Students interested in personnel management in the public sector may substitute PLS 356(3) for MGT 345(3). Related electives but not required for a minor: ECO 310(3); RIL 531(3); MGT 341(3); PLS 356(3); PSY 529(3); SOC 309(3).

## International Management

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. ACC 201(3); ECO 155(3); MGT 340(3), MKT 350(3); MGT 447 or MKT 474(3)
B. Complete one course (not taken as part of above) from: MGT 447(3); MKT 474(3); ECO 565(3); FGB 584(3)

## Management

Bachelor of Applied Science
Bachelor of Arts
A. ACC 201(3); ECO 155(3); MGT 340(3)
B. Complete three courses from: MGT 325 or 345(3), MGT $341(3), 342(3), 364(3), 367(3), 368(3), 384(3), 560(3)$, 561(3)

## Management

Bachelor of Science
A. ACC 201(3), 211(3); ECO 155(3); MGT 340(3)
B. Complete three courses from: MGT 341(3), 342(3), 325 or 345(3), 384(3), 546(3)
C. Complete two courses from: MGT 364(3), 367(3), 368(3), 560(3), 561(3)

## Operations Management

## Bachelor of Science

A. ACC 201(3), 211(3); ECO 165(3); MGT 340(3), 364(3); QBA 237(3)
B. Complete three courses from the following (not required in any other program): MGT 367(3), 368(3), 447(3), 467(3), 565(3), 567(3); ACC 311(3), 556(3); IDM 359(3)

## University Certificate (undergraduate)

## Entrepreneuship

The Entrepreneurship undergraduate certificate program provides a 15 hour educational experience in the entrepreneurial discipline. Students will receive instruction in a variety of areas including accounting, marketing, management, finance, and business planning.
Entrance Criteria: Students must not be admited to a COBA degree program.
Required Courses: ACC 201(3); FGB 350(3); MGT 340(3), 384(3); MKT 350(3)

## Management Courses

MGT 211 Talent Management in the Entertainment
Industry 1(1-0), D
Prerequisite: 45 hours. Introduction to the roles, knowledge, and skills helpful to the development and growth of talent in the entertainment industry. While the primary focus will be on the relationship between the personal manager and the recording artist/group in the music industry, attention will also focus on strategies for expanding opportunities across the entertainment industry.
MGT 286 (AOS) Business Communications 3(3-0), F,S
Prerequisite: ENG 110. Managerial business communication theory and practice that includes speaking to large groups, interacting within small groups, improving listening skills, composing messages, writing reports based on library research, making ethical decisions, and communicating with other cultures and nationalities.

## MGT 300 Service Learning in Management 1, F,S

Prerequisite: 54 credit hours, concurrent registration in a management course designated as a service learning offering; and undergraduate business majors must be admitted to COBA. This service component for an existing course incorporates community service with classroom instruction in Management to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.

MGT 310 Introduction to the Entertainment Industry 3(3-0), F
Prerequisite: 54 credit hours; and undergraduate business majors must be admitted to COBA. An introduction to the entertainment industry including facets unique to the field such as managerial roles and organizational structures. Topics will also include an exposure to policies, legal, social, economic, and financial characteristics of this industry.
MGT 320 (240) Patterns of Management 3(3-0), D
Prerequisite: 54 credit hours. A course designed specifically for non-business majors desiring a knowledge of management and its importance and application in various fields. Topical areas include: management functions and problems, decision-making, organizational design, managerial/non-managerial relationships, and management job opportunities. May not be taken for credit by students who have previously received credit for MGT 340.

## MGT 325 Fundamentals of Personnel Administration

## 3(3-0), D

Prerequisite: 54 credit hours. This course is designed for nonbusiness majors. Topics include principles of employee supervision, recruitment, selection, training and development, compensation, labor relations, and separation. This course will be of particular value to managerial, supervisory, administrative, professional, and technical personnel in a variety of organizational settings. Does not count toward Business Administration major. May not be taken for credit by students who have previously received credit for MGT 345.

## MGT 340 Organizational Behavior and Management

 3(3-0), F,SPrerequisite: 54 credit hours, including PSY 121; and undergraduate business majors must be admitted to COBA. A study of individual, interpersonal, and group behavior within organizations and the behavioral implications of management processes. The interaction of human, technological, structural, global, ethical, and environmental factors are also discussed. A "C" grade or better is required in this course to take ACC 555. This course may not be taken Pass/Not Pass.

## MGT 341 Advanced Organization Behavior and

Development 3(3-0), F,S
Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. An in-depth study of individual and organizational behaviors and processes. Such areas as individual differences, group dynamics, organizational processes, organizational change/development, and culture and ethics will be addressed utilizing a variety of interactive teaching methods.
MGT 342 Organization Structure and Design 3(3-0), F,S
Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. A study of the macro-organization functioning with emphasis on how organization design dimensions interrelate to effect performance. Organization dimensions studied include environment, technology, size, structure, and effectiveness.
MGT 345 Human Resources Management 3(3-0), F,S
Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. A study of the personnel functions of procurement, development, compensation, integration, and the maintenance of human resources within the framework of total available resources used in the accomplishment of organizational goals.
MGT 364 Operations Management 3(3-0), F,S
Prerequisite: MGT 340; nonbusiness majors QBA 237 or equivalent; and undergraduate business majors must be admitted to COBA. Exploration of competitive priorities to improve performance in a variety of business environments. Application of analytical tools to manage processes and projects within and across business functions. Flexible content to reflect trends in the occupational marketplace.

MGT 367 (343) Purchasing and Supply Management 3(3-0), F
Prerequisite: MGT 364; and undergraduate business majors must be admitted to COBA. A study of the processes and problems involved in acquiring and controlling materials and services required for operations management in business, industry, and government. Includes source selection, quality and quantity control, value analysis, and negotiation and legal consideration.
MGT 368 (360) Management Decision Making 3(3-0), F, S
Prerequisite: MGT 364; and undergraduate business majors must be admitted to COBA. Quantitative techniques that aid the manager in making rational decisions. A study of the methods used in evaluating and selecting resources relative to achieving organizational objectives.

## MGT 384 Entrepreneurship 3(3-0), F,S

Prerequisite: ACC 201 and MGT 340 and MKT 350; and undergraduate business majors must be admitted to COBA. An exposure to the dynamics of identifying opportunities and dealing with the risks of implementing new ideas and ventures. In consultation with the instructor, students assess the viability of real business ventures. Cases are referred through the Small Business Development Center. Emphasis is placed on team preparation and presentation of a feasibility study.

## MGT 394 (399) Cooperative Education in Management

1-3, F,S
Prerequisite: acceptance into Cooperative Education Program and permission of department head; and undergraduate business majors must be admitted to COBA. The opportunity to earn academic credit in a planned learning process that integrates academic training with supervised work experience. This is a variable content course that may be repeated to a total of 6 semester hours in Cooperative Education.

## MGT 397 (AOS) Business Report Writing 3(3-0), F,S

Prerequisite: MGT 286; and undergraduate business majors must be admitted to COBA. Intensive preparation in the fundamentals of writing various types of business reports. Attention given to methods of and practice in determining the purpose, planning the investigation, collecting and organizing data, interpreting findings, and making oral and written presentations.
MGT 398 (AOS) Managerial Communication 3(3-0), S
Prerequisite: UHC 110 and COM 115 and ENG 221; and undergraduate business majors must be admitted to COBA. Accelerated study of organizational communications theory and practice. Emphasis on international communication and ethics. Individual and small group development of a variety of business documents and presentations. Replaces MGT 286 and 397.

## MGT 400 Topics in Management 1-3, D

Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. A variable content course with topics that can change from semester to semester depending upon student and faculty interests. Topics generally require previous study in management. Examples: entrepreneurship, federal regulation of personnel management, designing structure for growth organizations, computerization and human resource management, stress and time management, managing not-forprofit organizations, women in management, and management feasibility studies. May be repeated to a total of 3 hours.

## MGT 408 Sponsorships in Entertainment and Sport

## 1(1-0), D

Prerequisite: undergraduate business majors must be admitted to COBA or permission of instructor. Study of how sponsorship is a symbiotic revenue relationship between a brand and an entertainment/sport property, including reasons for the growth of sponsorship, benefits for brands, and benefits for properties. Other concepts examined include activation, cross-promotion,
sponsorship tiers, associative benefits, sponsorship sales, and evaluative techniques for sponsorships.
MGT 410 Venue Management 3(3-0), D
Prerequisite: undergraduate business majors must be admitted to COBA; Recommended: MGT 310. Study of the management of venues such as convention centers, sports arenas, theme parks, performing arts centers, etc. Topics addressed include technical, financial, legal, risk, contracting, and political implications.

## MGT 412 Managing Events in Entertainment and Sport

## 3(3-0), F,D

Prerequisite: MGT 340 and MGT 310; and undergraduate business majors must be admitted to COBA; others by permission of instructor. Study of the financing, management and marketing processes of various entertainment and sport events. Topics addressed include alignment of events with organizational values and mission; strategic planning of an event; cost/benefit analysis; operational effectiveness; factors involving promotion, audience, partnerships, environment, revenue and cost centers; management of an event's stakeholder groups; analysis of pre- and post-even activities.
MGT 413 Managing the Sport Enterprise 3(3-0), S,D
Prerequisite: MGT 340 and MGT 310; and undergraduate business majors must be admitted to COBA; others by permission of instructor. Study of the distinct nature of the sport business and the application of planning, organizing, leading, and evaluating techniques applied to the operation of sport enterprises. Topics include the unique nature of the sport product; sport financial management principles, including cost sources and revenue streams; and the impact of sport as a social institution on the marketplace.

## MGT 442 Selected Topics in Organizational Behavior

3(3-0), D
Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. This course will focus on major current and emerging issues in organizational behavior (OB). Issues include topics such as motivation and leadership, communications, stress and wellness programs, group dynamics, etc. A single or selected set of topics will be dealt with in any given offering of the course. Content, research findings, and practical application of major models and theories will be stressed through a variety of approaches intended to maximize student involvement. The course content will vary as demanded by student interest, faculty expertise, and environmental changes.

## MGT 447 International Management 3(3-0), D

Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. A study of management principles and practices as they relate to the management of international organizations. Emphasis is placed on understanding, analyzing, and integrating managerial concepts within the context of crosscultural settings. Cannot receive credit for both MGT 447 and MGT 647.
MGT 450 Human Resource Development 3(3-0), D
Prerequisite: MGT 345; and undergraduate business majors must be admitted to COBA. The design, implementation and evaluation of employee development programs. Topics covered include: training needs, analysis, learning theory, training methods, validity, and legal requirements. Specific employee development programs are discussed as they relate to executives, managers, and supervisors in organizations.
MGT 451 Human Resource Acquisition 3(3-0), D
Prerequisite: MGT 345; and undergraduate business majors must be admitted to COBA. An in-depth study of the application of Federal and state laws and regulations to HRM practices regarding the acquisition of human resources, appropriate and effective techniques of job analysis, HR planning, recruitment, and a detailed study of techniques and procedures for ensuring valid and effective selection of employees.

MGT 465 Industrial Relations 3(3-0), F,S
Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. A study of environmental and policy considerations involved between management and labor unions in the industrial relations process. Emphasis is placed on the nature, process, and types of collective bargaining relationships; the interface between parties in preserving effective industrial relations within organizations; and promoting economic stability and growth.

## MGT 466 Advanced Issues in Human Resources

Management 3(3-0), D
Prerequisite: MGT 345 and QBA 237; and undergraduate business majors must be admitted to COBA. An in-depth study of practical human resource management issues and the steps involved in the design and implementation of employee selection systems, training programs, and performance appraisal systems. Included are methods of job analysis and the design and utilization of appraisal forms useful to managers. Based on practical considerations, some experiential techniques are used. Recent developments relevant to human resources practices will also be covered.
MGT 467 Service Operations Management 3(3-0), S
Prerequisite: MGT 364 and undergraduate business majors must be admitted to COBA. The study of operational initiatives and strategic issues to improve service performance. Application of techniques to investigate and resolve problems relative to quality, productivity, and effectiveness in the service firm environment.
MGT 486 (CIS) Administrative Communication 3(3-0), S
Prerequisite: MGT 286; and undergraduate business majors must be admitted to COBA. Analysis of various business problem situations and development of appropriate communication strategies.
MGT 487 Strategic Management and Policy 3(3-0), F,S
Prerequisite: 102 credit hours including FGB 380 and MKT 350 and MGT 364 (Marketing majors may substitute MKT 450 for MGT 364); and undergraduate business majors must be admitted to COBA. Integration of specialized areas of business administration; coordination of various business functions from the standpoint of the formulation, implementation and control of business objectives, strategies and policies.
MGT 494 (499) Internship in Management 1-6, D
Prerequisite: permission of department head and for Entertainment Management majors, completion of MGT 310 or MGT 410; and undergraduate business majors must be admitted to COBA. Opportunity to obtain simultaneously the practical as well as the theoretical knowledge through internship with cooperating businesses.

## MGT 496 (408) Readings in Business Administration-

Management 1-2, D
Prerequisite: permission of department head; and undergraduate business majors must be admitted to COBA. Planned readings designed to intensify and supplement the area of management.
MGT 500 Administrative, Organizational and Operations
Concepts for Managers 3(3-0), F,S
Prerequisite: permission of a director of a COBA graduate program. Comprehensive study of the fundamentals of the management function, organizational behavior and design, and production and operations management. Designed for graduate students who have not had undergraduate courses in management or organizational behavior and operations management. This course will not be counted in the hours required for a COBA undergraduate or graduate degree.
MGT 543 New Venture Management 3(3-0), F
Prerequisite: MGT 384; and undergraduate business majors must be admitted to COBA. Students conduct extensive research and in-depth analysis in starting or expanding their own business venture. Major topics include new venture strategy, sources of
capital, and growth management. Emphasis is placed on student preparation and presentation of a complete business plan.
MGT 546 (346) Direct Compensation System Management 3(3-0), S
Prerequisite: MGT 345; and undergraduate business majors must be admitted to COBA. Development and management of job-based and individual-based pay systems using job evaluation, skill/competency analysis and certification, wage surveys, and related techniques. The development of performance appraisal systems and the creation of individualbased, team-based, and aggregate performance-based pay systems are studied with emphasis on the strategic aspects of pay, internal consistency, external competitiveness, and legal compliance.
MGT 560 History of Management Thought 3(3-0), D
Prerequisite: MGT 340; and undergraduate business majors must be admitted to COBA. Background and interrelationship of classical, behavioral science, systems and quantitative management schools of thought; works of major contributors to contemporary management concepts, practices and theory.
MGT 561 Practicum in Small Business Operations 3(3-0), S Prerequisite: MGT 384; and undergraduate business majors must be admitted to COBA. Students solve real problems within the small business environment. Students gain first-hand experience in assessing and improving the operations of existing entrepreneurial firms. Cases are referred through the Small Business Development Center.

## MGT 565 Advanced OM: Business Process Management

3(3-0), F
Prerequisite: MGT 364 or MGT 500; and undergraduate majors must be admitted to COBA. An in-depth analysis of business processes from an operations perspective. Study of specific practices and tools to design, improve, and support these processes in a variety of organizational settings. Use of professional BPM software is emphasized.
MGT 567 Practicum in Operations 3(3-0), S
Prerequisite: MGT 364 or MGT 500; and one of the following: MGT 367, MGT 368 (or equivalent), MGT 467, MGT 565 or MGT 611; and undergraduate business majors must be admitted to COBA. Real-life experience in applying operational techniques to business and non-profit organizations. Students interests are matched to needs of local organizations to create hands-on projects.

## MGT 596 Research Issues and Problems: Management

1-3, D
Prerequisite: 90 hours and permission of department head; and undergraduate business majors must be admitted to COBA. Research issues and projects growing from particular needs which may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. Undergraduates only may repeat to a total of 6 hours.
MGT 601 Health Services Organization 3(3-0), F
Introduction to the health services delivery system. Analysis of the organizing, financing, and distribution of health services. Alternate delivery systems such as hospitals, acute care facilities, long-term facilities, prepaid practices, fee-for-services group practices and others are examined. Forces shaping present and future health care are evaluated.
MGT 606 (AOS) Organizational Communication 3(3-0), F
Prerequisite: MGT 286. Intensive study of communication behavior within various types of business organizations; provides student opportunities to develop communication skills further and to apply one's capacity to use effective organizational communication concepts through written and oral presentations. Emphasis upon the study of oral communication within business.

## MGT 611 Measurement and Management of Quality in

 Health Care 3(3-0), DPrerequisite: MGT 500 and QBA 500 or equivalents. Design, implementation, and management of health quality systems. Major emphasis placed on controlling health care costs through a reduction of waste and defects. Exposure to a variety of quality tools and quantitative techniques aimed at measuring performance and fostering continuous improvement.
MGT 647 (547) International Management 3(3-0), D
Prerequisite: MGT 500 or equivalent or permission. A study of management theory and practices as related to international organizations that are multinational in nature. Emphasis is placed on analyzing, understanding, and integrating managerial concepts as they apply to cross-cultural settings. Students are required to complete a research project. Cannot receive credit for both MGT 447 and MGT 647.
MGT 660 Selected Topics in Management 3(3-0), D
Prerequisite: check class schedule for prerequisites. Variable topics course in Management. Areas studied will be announced each semester in the class schedule. Course requirements include extensive readings, a paper, and, when appropriate, field trips.

## MGT 661 Operations Management: Comparative Theory

 and Practice 3(3-0), DAdvanced study of the operations function in organizations. Emphasis is placed on operations management, planning and controlling techniques as they apply to all types of domestic and international organizations. Cost output-profit decisional techniques and productivity issues are studied as they relate to managerial goals, environmental conditions, and economic developments.
MGT 662 (666) Problems in Human Resources Management and Industrial Relations 3(3-0), D
Prerequisite: MGT 500 or equivalent. Intensive examination of the institutional, legal, and policy considerations of the parties involved in human resources management and labor relations with an emphasis on current issues.
MGT 664 Organizational Behavior 3(3-0), F,S
Prerequisite: MGT 500 or equivalent. Study of individual and group behavior viewed from a managerial perspective within the organizational setting. Attention is focused on applications by managers of theory and research about the interaction between human beings and the formal organization, with emphasis on individual differences, interpersonal relations, and small group dynamics.
MGT 665 Organization Structure and Design 3(3-0), D
An intensive macro approach to the study of the organization with emphasis on the interrelationships of organizational dimensions as they interact to effect organization design. Topics covered include environment, technology, work flows, structure, size, power, objectives, managerial philosophies, and effectiveness.

MGT 667 Organization Strategy and Policy 3(3-0), F,S
Prerequisite: 18 graduate hours in business administration and economics at the 600 level, including FGB 680 AND MKT 672. Integration of the functional areas of business via the strategic planning process. Emphasis is placed upon the formulation, implementation, and control of an organization's mission, objectives, strategies, and policies as determined by external and internal analyses.
MGT 670 Leadership Development 3(3-0), D
Prerequisite: MGT 664. Comprehensive review of the writings and theories of leadership. Focuses on building skills to inspire and organize people to achieve tangible results. Comprehensive self-assessments, experiential exercises, action learning projects, and individually tailored skill-improvement plans.
MGT 690 (669) Seminar in Management 3(3-0), D
Prerequisite: 18 graduate hours in business administration and economics. Critical evaluation and analysis of theory, research and practice in management.
MGT 693 Health Administration Internship 6(6-0), F,S
Prerequisite: permission of MHA Program Director or department head. Supervised field work in an approved health care organization. Student will work in a health care setting with an experienced health administrator serving as a preceptor. The preparation of a substantial management research project for the organization will be required which involves analyzing a major management challenge facing the organization and offering specific recommendations. This course satisfies the Graduate College's research requirement.
MGT 694 Internship: Management 3(3-0), F,S
Prerequisite: permission of the director of the appropriate graduate program and department head. In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.
MGT 696 (668) Independent Study: Business
Administration 1-3, F
Prerequisite: permission of advisor. In consultation with the advisor, student selects for intensive study a specific area of concern related to the student's program with emphasis on research.

## MGT 699 Thesis 1-6, D

Prerequisite: permission. Independent research and study connected with preparation of thesis.

## Department of Marketing

238 Glass Hall, Phone: (417) 836-5413, Fax: (417) 836-4466
Email: Marketing@missouristate.edu
Web Site: http://www.missouristate.edu/mkt
Department Head: Professor Robert H. Luke, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Melissa S. Burnett, Ph.D.; Ronald L. Coulter, Ph.D.; Nancy K. Keith, Ph.D.; John L. Kent, Jr., Ph.D.; R. Stephen Parker, D.B.A.; Dane K. Peterson, Ph.D.; Charles E. Pettijohn, D.B.A.; Linda S. Pettijohn, D.B.A.; Allen D. Schaefer, Ph.D.; Lois M. Shufeldt, Ph.D.
Associate Professors: Diana L. Haytko, Ph.D.; Charles M. Hermans, Ph.D.
Assistant Professors: Peggy S. Gilbert, M.B.A.; Carlo D. Smith, Ph.D.; Sarah M. Smith, Ph.D.; Christina S. Simmers, Ph.D.
Instructors: Mary H. Chin, M.B.A.; Sherry J.Cook, M.B.A.; Christopher H. Ellis, M.B.A.
Emeritus Professors: T. Sam Brown, Ph.D.; Janice E. Parmley, M.A.

## Accreditation

AACSB International-The Association to Advance Collegiate Schools of Business - all programs.

## Graduate Programs

The following graduate program is available. Refer to the Graduate Catalog for more information.

Accelerated Master of Business Administration degree: Eligible undergraduate students majoring in the College of Business Administration may apply for preliminary acceptance into the Master of Business Administration degree program during the second semester of their junior year after admission requirements for the accelerated masters program have been satisfied. If approved, up to six hours of 500 -level or $600-$ level COBA courses taken in the senior year may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the MBA program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## Majors

## Logistics and Supply Chain Management (Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements

1. MKT 430(3), 440(3), 450(3), 460(3)
2. Complete four courses from: MKT 351(3), 352(3), 360(3), 394(3), 464(4) or 474(3), 472(3); MGT 367(3); QBA 337(3)
D. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Marketing (Comprehensive)

Bachelor of Science
A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. COBA Admission and Program Requirements - see "College of Business Administration/Admission and Program Requirements" section of catalog
C. Major Requirements

1. MKT 351(3), 360(3); 464(3) or 474(3), 472(3); QBA 337(3)
2. Complete one of the following options:
a. Advertising and Promotion:
3. MKT 354(3); 380(3) or 390(3); 456(3)
4. Complete two of the following: MKT 352(3); $380(3)$ or 390 (3) if not taken to fulfull requirement No. 1 above; 480(3) or 510(3); ART 100(3)
b. Marketing Management:
5. MKT 352(3), 430(3), 476(3); MGT 341(3); MGT 397 or ENG 321(3)
6. Recommended electives (not required): COM 436(3); RIL 335(2); MKT 354(3), 470(3); MGT 442(3); PSY 305(3)
c. Marketing Research
7. MKT 352(3), 470:(3), 596(3); SOC 305(3); MGT 397 or ENG 321(3)
8. Recommended electives (not required): MKT 354(3); MGT 561(3)
d. Retailing/Merchandising:
9. MKT 352(3), 355(3), 455(3); MKT 394 or 596(3); CTM 187 or MKT 510(3)
10. Recommended electives (not required): MGT 341(3); MKT 354(3); ART 223(3); HID 343(3); CTM 482(2)
e. Sales/Sales Management:
11. MKT 352(3), 451(3), 452(3); MKT 485 or MGT 486(3)
12. Complete one course from: MGT 345(3); MKT 354(3), MKT 355(3)
13. Recommended electives (not required): MKT 476(3); MGT 343(3), 450(3); THE 123(3), 125(2)
D. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Minors

## Advertising and Promotion

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
A. MKT 350(3), 351(3), 354(3), 456(3)
B. Complete two courses from: ART 100(3); MKT 352(3), 380(3), 390(3); 480(3) or 510(3)

## e-Business

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
CIS 370(3) or 510(3); FGB 510(3); MKT 450(3), 510(3); MKT
596(3) or CIS 591(3) - only if senior project is e-business related

## International Marketing

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. MKT 350(3), 474(3); MGT 340(3), 447(3)
B. Complete one course from: MKT 464(3); ECO 346(3), 565(3), FGB 584(3); ACC 505(3)

## Logistics and Supply Chain Management

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. MKT 350(3), 430(3), 440(3), 450(3)
B. Complete one course from: MGT 367(3); MKT 460(3), 464(3)

## Marketing

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
A. MKT 350(3), 351(3)
B. Complete four courses from: MKT 352(3), 354(3), 355(3), 360(3), 380(3), 430(3), 451(3), 452(3), 455(3), 456(3), 470(3), 472(3), 474(3), 476(3), 480(3), 485(3)

## Retailing/Merchandising

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
MGT 320 or 340(3); MKT 350(3), 351(3), 352 or 354(3), 355(3), 455(3)

## Selling

Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science
A. MKT 350(3), 351(3), 352(3), 451(3), 452(3)
B. Complete one course from: MKT 485(3); MGT 345(3), 397(3), 486(3)
Note: Electives are offered since a minimum of nine additional hours not counted as requirements for any major or other minor and exclusive of "problems" and "reading" courses, is required for the completion of any minor in business. Students not meeting this requirement must select additional courses from the list of recommended electives.

## Marketing Courses

MKT 150 Marketing Fundamentals 3(3-0), F,S
A survey of marketing designed to serve various groups of students - those from other colleges/departments who would like to develop a broad understanding of marketing, those who are undecided about a major and would like to explore marketing as a possibility; and those who desire to take a contemporary marketing course to assist them in their present career path. May not be taken for credit by students who have previously received credit for MKT 350.
MKT 297 (200) Topics in Marketing I 1-3, D
A variable content course with topics that can change from semester to semester. Selected topics of contemporary interest are identified in the schedule of classes. Examples are: packaging, product liability, futures market, industrial marketing, and new product development. May be repeated to a total of 4 hours.
MKT 300 Service Learning in Marketing 1, F,S
Prerequisite: 30 hours and concurrent registration in a marketing course designated as a service learning offering; and undergraduate business majors must be admitted to COBA. This service component for an existing course incorporates community service with classroom instruction in Marketing to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
MKT 350 Principles of Marketing 3(3-0), F,S
Prerequisite: 54 credit hours and PSY 121; and undergraduate business majors must be admitted to COBA. Structure, functions, principles and methods employed in discovering and translating consumer needs and wants into product and service specifications and then transferring these goods and services from producers to consumers or users.
MKT 351 Consumer Market Behavior 3(3-0), F,S
Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. Influence of cultural, social, and psychological factors on consumer and customer behavior evidenced through behavioral science research.
MKT 352 Personal Selling 3(3-0), F,S
Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. Principles and methods of effective personal selling, customer analysis and methods of sales presentations, and planning and coordinating the sales function.
MKT 354 Principles of Advertising 3(3-0), F,S
Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. Advertising purposes, principles and procedures; development of appeals, media selection, layout, copy preparation; measures of advertising effectiveness.
MKT 355 Principles of Retailing 3(3-0), F
Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. The application of retailing
principles to real-world issues. Students are challenged to solve retailing scenarios using an "experience-based" format.
MKT 360 Marketing Research 3(3-0), F,S
Prerequisite: MKT 350 and QBA 337; and undergraduate business majors must be admitted to COBA. Basic research techniques designed to introduce the student to modern research procedures and the research process. Emphasis placed on research techniques to collect, analyze, and interpret research information as a basis for improved decision-making; and for the development of marketing strategies and policies.
MKT 380 Creative Advertising 3(3-0), F
Prerequisite: MKT 354; and undergraduate business majors must be admitted to COBA. An advanced course in the creation of broadcast and print advertising. Emphasizes strategic planning, developing creative concepts and assistance in writing and polishing copy and visuals within an ad, execution of finished product, and refining presentation skills.
MKT 390 Promotion Management and Implementation 3(3-0)
Prerequisite: MKT 354; and undergraduate business majors must be admitted to COBA. A study of the promotional mix. Attention is focused on sales promotion, its design and implementation; including research, planning, target market assessment, budgeting, vehicle selection, and measures of efficiency and effectiveness. Topics include the buying and selling of mix elements, both traditional and non-traditional.
MKT 394 (399) Cooperative Education in Marketing 1-3, D
Prerequisite: acceptance into Cooperative Education Program and permission of the department head; and undergraduate business majors must be admitted to COBA. The opportunity to earn academic credit in a planned learning process that integrates academic training with supervised work experience. This is a variable content course that may be repeated to a total of 6 semester hours in Cooperative Education.
MKT 410 Entertainment and Services Marketing 3(3-0), D Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. The study, observation and application of specialized principles and practices in the area of entertainment, marketing of sports, performing arts, concerts, conventions and exposition activities.
MKT 430 Introduction to Logistics 3(3-0), F,S
Prerequisite: MKT 350 and MGT 340; and undergraduate business majors must be admitted to COBA. Analysis of the activities and decisions necessary to plan, implement and control private and public physical distribution and transportation channel systems. Emphasis on physical, human, informational and organizational system components.
MKT 440 Logistics Models 3(3-0), F
Prerequisite: MKT 430; and undergraduate business majors must be admitted to COBA. This course investigates the role of information management and decision support methods in the planning and management of supply chains and related processes. The course addresses techniques and methods used in facility location; forecasting; inventory control; routing and scheduling; purchasing; warehousing and other activities.
MKT 450 Supply Chain Management 3(3-0), F,S
Prerequisite: MKT 350 or FGB 510; and undergraduate business majors must be admitted to COBA. This course emphasizes the adoption of a supply chain orientation toward business and the need for more effective inter-firm relationships and operational processes. Topics include the structure and dynamics of supply chains; finance; operations; the global supply chain environment; forecasting/demand management; process analysis; inventory; performance measurement; inter-functional and inter-organizational relationships; and the role of information systems and the internet.

MKT 451 Advanced Selling 3(3-0), S
Prerequisite: MKT 352; and undergraduate business majors must be admitted to COBA. Advanced Selling is designed for the serious sales student. Concepts discussed in MKT 352 will be applied during this course. In addition, the course will delve into issues in selling and sales management that will impact their future in these positions.
MKT 452 (372) Sales Management 3(3-0), S
Prerequisite: MKT 352; and undergraduate business majors must be admitted to COBA. Management aspects of personal selling, selection and recruiting of salesmen, sales training and sales meetings, compensation plans, incentive programs, planning of sales territories and analysis of sales data, etc.
MKT 455 Advanced Retailing Practices 3(3-0), S
Prerequisite: MKT 355; and undergraduate business majors must be admitted to COBA. An advanced study of retail buying practices, resident buying offices, domestic and foreign markets, fashion, promotion, color dynamics, display, inventory control, store location, customer services, pricing, sales projection, and research.
MKT 456 (454) Advanced Advertising 3(3-0), F
Prerequisite: MKT 354; and undergraduate business majors must be admitted to COBA. Further develops skills in advertising strategy and design. Activity includes campaign design and development, strategic planning, media buying strategy, national, global and ethical issues; recent developments in advertising will also be addressed.

## MKT 460 Logistics and Supply Chain Strategy 3(3-0), S

Prerequisite: MKT 440 and MKT 450; and undergraduate business majors must be admitted to COBA. This course requires the students to integrate concepts learned throughout their academic experience into a combined analysis of current events and the completion of a corporate project. Analysis of comprehensive cases incorporating strategic and tactical decisions throughout the entire supply chain management process is required. The students' analyses culminate in presentations to their corporate clients.

## MKT 464 International Logistics and Global Supply Chain

 Management 3(3-0), FPrerequisite: MKT 430 or MKT 450; and undergraduate business majors must be admitted to COBA. Principles of logistics activities in international business with special emphasis on transportation, global sourcing, customs issues, import-export opportunities, customs documentation, the role of government in international transactions, customer service, and global supply chain management. Special emphasis is placed on current events and their effect on the marketing and logistics activities of organizations. Cannot receive credit for both MKT 464 and MKT 664.
MKT 470 Advanced Marketing Research 3(3-0), S
Prerequisite: MKT 350 and MKT 360; and undergraduate business majors must be admitted to COBA. Modern research techniques; problems of marketing and the use of research techniques; problems of marketing and the use of research information as a basis for establishing marketing policies and strategy.

## MKT 472 Advanced Marketing 3(3-0), F,S

Prerequisite: MKT 351 and 360 (or concurrent enrollment of MKT 360 and MKT 472); and undergraduate business majors must be admitted to COBA. An analysis of the marketing concepts, functions, and principles involved in planning, implementing, and evaluating the total marketing program of various organizations.
MKT 474 International Marketing 3(3-0), F,S
Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. Management of marketing functions in a multinational context where the parameters differ from those of domestic marketing.

MKT 476 Futuristics: Business and Society 3(3-0), F
Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. This course compares and analyzes the diverging views of an "economy of abundance" versus that of an "economy of scarcity." Major emphasis is directed toward predicting future changes in and the impact on the nature of firm, consumer life-styles, and society in general.
MKT 480 Advertising Campaigns 3(3-0), S
Prerequisite: MKT 350 and MKT 354 and MKT 456 and permission; and undergraduate business majors must be admitted to COBA. Advanced advertising techniques are applied to the formation of a comprehensive advertising campaign while working in an advertising agency-like atmosphere. Presentation(s) of the campaign will be made formally to students, faculty, and advertising executives, and may culminate in participation at the annual competition of the American Advertising Federation (AAF).
MKT 485 Marketing Yourself 3(3-0), F,S
Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. A participative course designed to provide students with information regarding the skills necessary to succeed in their professional career.

## MKT 494 Executive Internship-Marketing 1-3, D

Prerequisite: permission of the department head; and undergraduate business majors must be admitted to COBA. Opportunity to obtain simultaneously the practical as well as the theoretical knowledge through internship with cooperating business executives. May be repeated to a total of 3 hours.

## MKT 496 (408) Readings in Business Administration-

Marketing 1-2, D
Prerequisite: permission of the department head; and undergraduate business majors must be admitted to COBA. Planned readings designed to intensify and supplement the study of marketing.
MKT 497 (400) Topics in Marketing II 1-3, D
Prerequisite: MKT 350 and permission of the department head; and undergraduate business majors must be admitted to COBA. A variable content course, with topics that can change from semester to semester depending upon student and faculty interests. Topics generally require previous study in marketing. Examples: marketing of professional services, marketing of not-for-profit organizations, international marketing research, industrial marketing, physical distribution, sales forecasting, and legal issues of marketing. May be repeated to a total of 3 hours.
MKT 500 Marketing Concepts for Managers 3(3-0), F,S
Prerequisite: permission of a director of a COBA Graduate Program. Comprehensive study of the fundamentals of marketing. Designed for graduate students who have not had an undergraduate course in marketing. Will not be counted in the hours required for a COBA undergraduate or graduate degree.
MKT 510 e-Marketing 3(3-0), F,S
Prerequisite: FGB 510 or MKT 355 or MKT 354; and undergraduate business majors must be admitted to COBA. An examination of the concepts, strategies, and applications involved in Electronic Marketing, including use of the web, electronic mail, and other direct response advertising media for conducting e-Business.
MKT 596 Research Issues and Problems: Marketing 1-3, D Prerequisite: MKT 360 and permission of the department head; and undergraduate business majors must be admitted to COBA. Research issues and projects growing from particular needs which may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 3 hours.
MKT 630 Logistics and Transportation 3(3-0), S
Prerequisite: MKT 500 or its equivalent or permission from a director of a COBA Graduate Program. This course introduces students to the concepts and terminology associated with the
planning and management of logistics activities. The course investigates introductory decisions in inventory management, warehousing, transportation, customer service, performance measurement, and others.
MKT 640 Supply Chain Models and Systems 3(3-0), F
Prerequisite: MKT 630. This course addresses concepts, techniques and systems used in supply chain management and decision support. Specific areas include ERP systems, manufacturing planning and management techniques and systems, inventory management, warehouse layout, distribution management, routing and scheduling, process analysis, network analysis and the application of simulation and optimization techniques.
MKT 650 Supply Chain Management Seminar 3(3-0), F
Prerequisite: MKT 630 or FGB 510 or permission from a director of a COBA Graduate Program. This course emphasizes the adoption of a supply chain orientation toward business and the need for more effective inter-firm relationships and operational processes. The course incorporates analyses of comprehensive cases involving strategic and tactical decisions throughout product and service supply chains in a domestic and global environment.
MKT 660 Logistics and Supply Chain Management 3(3-0), S Prerequisite: MKT 640 or MKT 650. This course serves as a capstone experience involving actual company projects, a comprehensive supply chain simulation exercise, and the identification and discussion of current events in logistics and supply chain management. Class sessions are augmented by discussions of current events involving logistics and supply chain management.

## MKT 664 International Logistics and Global Supply Chain

 Management 3(3-0), SPrerequisite: MKT 500 or equivalent or permission from a director of a COBA graduate program. Theory and practice of logistics activities in international business with special emphasis on transportation, global sourcing, customs issues, import-export opportunities, customs documentation, the role of government in international transactions, customer service, and global supply chain management. Special emphasis is placed on current events and their effect on the marketing and logistics activities of organizations. Cannot receive credit for both MKT

## 664 and MKT 464.

MKT 669 Seminar in Marketing 3(3-0), D
Prerequisite: 15 graduate hours in business administration and economics and permission of the coordinator of graduate studies. Critical evaluation and analysis of theory, research, and practice in marketing.
MKT 670 Seminar in Marketing Research 3(3-0), D
Prerequisite: 12 graduate hours in business administration and economics including MKT 672. Designed to enable students through first-hand experience to understand the various parts of research papers, methods of gathering data, appropriate tests of information, and interpretation of findings, including implications for further study.
MKT 672 Marketing Management 3(3-0), F,S
Prerequisite: MKT 500 or its equivalent or permission from a director of a COBA Graduate Program. Theoretical bases of marketing concepts, principles and strategies; development, acceptance and expected future direction of emerging marketing

## practices.

MKT 674 International Marketing 3(3-0), F,S
Prerequisite: MKT 500 or its equivalent or permission from a director of a COBA Graduate Program. Advanced management, theory, and analysis of marketing functions in a multinational context where the parameters differ from those of domestic marketing. Students are required to complete a research project in the course area.

MKT 676 Futuristics: Business and Society 3(3-0), F
Prerequisite: MKT 500 or its equivalent or permission from a director of a COBA Graduate Program. This course compares and analyzes the diverging views of an "economy of abundance" versus that of an "economy of scarcity." Major emphasis is directed toward predicting further changes in and the impact on the nature of firm, consumer life-styles, and society in general. Students are required to complete a research project in the course area.

## MKT 694 Internship: Marketing 3(3-0), F,S

Prerequisite: permission of the director of the appropriate graduate program and the department head. In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.
MKT 696 Independent Study: Marketing 1-3, F,S
Prerequisite: permission of the department head. In consultation with coordinating professor, student selects a specific area of emphasis (related to the degree program) for a significant, indepth study, with particular emphasis on research.

## MKT 699 Thesis 1-6, D

Prerequisite: permission of the department head. Independent research and study connected with preparation of thesis.

## Quantitative Business Analysis Courses

QBA 237 (CIS) Basic Business Statistics 3(3-0), F,S
Prerequisite: CIS 101 or CSC 101 and MTH 135 or higher (excluding MTH 130, formerly MTH 145). Collection, analysis, interpretation and presentation of data related to business, measures of central tendency and dispersion, elementary probability, probability distributions, sampling, standard error, interval estimation, hypothesis testing. Computer statistical packages will be utilized in analysis of a variety of applications problems. A student may not receive credit toward a degree for more than one of the following courses: AGR 330, ECO 308, QBA 237, MTH 340, PSY 200, REC 331, SOC 302.
QBA 328 Survey Sampling in Business Research 3(3-0), F Prerequisite: QBA 337 (or concurrent enrollment in QBA 337 and QBA 328); and undergraduate business majors must be admitted to COBA. An examination of various probabilistic and nonprobabilistic sampling techniques that are widely used in business research. Sample reliability, validity and other survey issues will be examined.
QBA 337 (CIS) Applied Business Statistics 3(3-0), F,S Prerequisite: MTH 135 or higher (excluding MTH 130-previous course number for MTH 145); and QBA 237 or equivalent; and undergraduate business majors must be admitted to COBA. Business application of hypothesis testing, tests of goodness of fit and independence, analysis of variance, simple and multiple regression and correlation, nonparametric methods, time series and forecasting, and decision theory. Computer statistical packages will be utilized in analysis of a variety of applications problems.

QBA 420 (CIS 520) Computer Management Science 3(3-0), S Prerequisite: QBA 337; and undergraduate business majors must be admitted to COBA. A study of quantitative techniques including linear programming, critical path decisions (PERT/CPM), inventory modeling, and computer simulation. Quantitative techniques computer software is used in solving business problems.
QBA 437 (CIS) Forecasting for Decision Support 3(3-0), S
Prerequisite: QBA 337; and undergraduate business majors must be admitted to COBA. A study of various forecasting methods and their application in decision support. Computer software packages will be utilized in the application of the forecasting methods.
QBA 500 (600) Statistical Methods in Business Research 3(3-0), F,S
Prerequisite: permission of a director of a COBA Graduate Program. Comprehensive study of the fundamentals of statistics. Designed for graduate students who have not had an undergraduate statistics course. This course will not be counted in the hours required for a COBA undergraduate or graduate degree.

## QBA 547 Nonparametric Statistics for Business Decisions

 3(3-0), FPrerequisite: QBA 337 or 500 ; and undergraduate business majors must be admitted to COBA. The use of nonparametric statistics in business research designs, including the one-sample, two-sample, and multiple-sample cases. Computer application of nonparametric tests will be used where appropriate.
QBA 637 (CIS) Research Design and Analysis 3(3-0), S
Prerequisite: CIS 101 or CSC 101 and either QBA 337 or 500. Advanced statistical methods for conducting research in business and economics. Discussion and application of design procedures, hypotheses formulation, data collection and data analysis. Topics include regression analysis, and analysis of variance, multivariate analysis, experimental design, nonparametric methods, etc. Computer statistical packages will be used extensively.
QBA 665 (CIS) Quantitative Methods in Business Decision Making 3(3-0), F,S
Prerequisite: QBA 500 or its equivalent or permission of a director of a COBA Graduate Program. A study of quantitative methods used to improve the decision-making process in business. Major topics include constrained optimization models, simulation models, and decision theory.

## College of Education



Hill Hall

Department of Counseling, Leadership and Special Education
Department of Childhood Education and Family Studies

## Greenwood Laboratory School

Reading, Foundations and Technology

## College of Education

Dean: Professor David L. Hough, Ph.D.
Acting Associate Dean: Professor David W. Brown, Ed.D.
Office: 304 Hill Hall
Phone: (417) 836-5254, Fax: (417) 836-4884
Web Site: http://education.missouristate.edu

## Center for Research and Service

## Institute for School Improvement (ISI)

The ISI is a research-based laboratory that examines the impact of programs, policies, and practices on teaching and learning. Operating under the slogan, "linking theory to practice," ISI also provides administrative oversight for a number of professional development programs. ISI is currently one of three support units in the College of Education and is an affiliate of the Professional Education Unit, designed to improve schooling by assisting PK-12 teachers, students, administrators, and university faculty. The following auxiliary organizations and individuals report to the Director, ISI: Accelerated Schools, Southwest Regional Professional Development Center, Select Teachers As Regional Resources, Missouri Reading Initiative, Missouri Math Initiative, Blindness Skills Specialist, Missouri Department of Elementary and Secondary Education Area Supervisor, Missouri State / Southwestern Bell Literacy Center, and the USDE Title II Ozarks Partnership Teacher Enhancement Initiative. The Institute's research includes descriptive, predictive, and applied studies that focus primarily on curricular and instructional processes as they relate to classroom practice and student outcomes, including student achievement. The Institute was established in 1998 and reports to the dean of the College of Education.

## Teacher Certification

Students who have already obtained a Bachelor's degree and are seeking Missouri state teacher certification should contact the Office of Teacher Certification Compliance, 203 Hill Hall, Phone (417) 836-8772. This office provides a program evaluation and transcript analysis service for initial certificates (\$40 fee required), advisement and assistance to gain certification and/or additional endorsements.

## Correspondence Credit

To apply correspondence credit in educational methods courses on a Bachelor of Science in Education degree, a student enrolled at Missouri State must have written permission from the Dean of the College of Education.

## Missouri State Board of Education Approved Programs

The following professional education programs have been approved by the Missouri State Board of Education for purposes of teacher preparation and certification. The approval date is from October 15, 2003, and extends through 2010.

## Communication Sciences and Disorders, Dr. Neil DiSarno, 836-5368. Approved Programs:

- Speech/Language Specialist (K-12)
- Deaf/Hearing Impaired (K-12)

Counseling, Leadership, and Special Education, Dr. C. Don Keck, 836-5449. Approved Programs:

- Special Education:

Mild/Moderate: Cross Categorical (K-12)
Mild/Moderate: Behavior Disorder (K-12)
Mild/Moderate: Learning Disability (K-12)
Mild/Moderate: Mentally Handicapped (K-12)
Blind and Partially Sighted (K-12) *
Early Childhood Special Education (K-12) *
Childhood Education and Family Studies, Dr. Rebecca
Swearingen, 836-3262. Approved Programs:

- Early Childhood Education (B-3)
- Elementary Education (1-6)

Reading, Foundations, and Technology, Dr. Fred Groves, 836-6769. Approved Programs:

- Middle School (5-9): Language Arts, Social Studies, Mathematics, Science, Agriculture*, Business*, Drama*, Speech*
Secondary Education (9-12/K-12), Dr. Jamaine Abidogun, 836-5944. Approved Programs:
- Agriculture (9-12), Dr. Anson Elliott, 836-5638
- Art (K-12), Dr. Andrew Cohen, 836-5110
- Business (9-12), Dr. Jerry Chin, 836-4131
- English (9-12), Dr. W. D. Blackmon, 836-5107

English for Speakers of Other Languages (K-12)*, Dr. W. D. Blackmon, 836-5107

- Family and Consumer Sciences (Birth-12), Dr. Jeannie Ireland, 836-5136
- Foreign Language (K-12), Dr. Madeleine Kernen, 836-5122 French, German, Latin, Spanish
- Industrial Technology (Technology Education) (9-12), Dr. Anson Elliott, 836-5638
- Mathematics (9-12), Dr. Yungchen Cheng, 836-5112
- Music (K-12), Dr. Roger Stoner, 836-5648

Instrumental
Vocal/Choral

- Physical Education (K-12), Dr. Sarah McCallister, 836-5370 Driver's Education (9-12)*, Dr. Sarah McCallister, 836-5370 Health (K-12)*, Dr. Sarah McCallister, 836-5370
- Science (9-12):

Biology-Categorical, Dr. Alicia Mathis, 836-5126
Biology-Unified Science, Dr. Alicia Mathis, 836-5126
Chemistry-Categorical, Dr. Paul Toom, 836-5506
Chemistry-Unified Science, Dr. Paul Toom, 836-5506
Earth Science-Categorical, Dr. Thomas Plymate, 836-5800
Physics-Categorical, Dr. Pawan Kahol, 836-5131

- Social Studies (History) (9-12), Dr. Michael Sheng, 8365511
- Speech/Theatre (9-12), Mr. Mark Biggs, 836-4400
*Only available as an additional area of certification. Student must be concurrently enrolled in another area of Elementary, Middle School, or Secondary Education.


## Department of Childhood Education and Family Studies

300 Hill Hall, Phone: (417) 836-3262, Fax: (417) 836-8900
Email: cefs@missouristate.edu
Web Site: http://education.missouristate.edu/cefs
Acting Department Head: Associate Professor Rebecca Swearingen, Ed.D.

## Faculty (as of March 14, 2008)

Professors: Roberta J. Aram, Ph.D.; David W. Brown, Ed.D.; Suzanne M. George, Ph.D.; John M. Hail III, Ph.D.; Dale G. Range, Ed.D.; Cynthia K. Wilson, Ph.D.
Associate Professors: Mary Beth Mann, Ph.D.; Deborah A. Powell, Ed.D.
Assistant Professors: Joanna J. Cemore, Ph.D.; Denise D. Cunningham, Ph.D.; James A. Meyer, Ph.D.; Joan Test, Ed.D.
Instructors: Kathy A. Bernet, M.S.; Donald Hanby, Ed.D.; Janice L. Hendrix, M.Ed.; Gloria Jones, M.S.; V. Jane Ward, Ed.Sp.
Emeritus Professors: Haldon D. Funk, Ed.D.; John F. Newport, Ed.D.; Linda K. Peacock, M.Ed.; Peggy S. Pearl, Ed.D.;Barbara A. Sperling, Ed.D.; Roger N. Tipling, Ed.D.

## Accreditation

Missouri Accreditation of Childhood Care and Education Programs - Child Development Center. Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) Early Childhood Education, B.S.Ed., and Elementary Education, B.S.Ed., M.S.Ed. Association for Childhood Education International (ACEI) - Elementary Educatin (B.S.Ed., M.S.Ed.).

## Graduate Programs

The following graduate programs are available: Early Childhood and Family Development (Master of Science); and Elementary Education (Master of Science in Education). Refer to the Graduate Catalog for more information.

## General Information

Child Development Center: The Missouri State University Child Development Center provides a high quality developmentally appropriate early childhood program for children 6 weeks to 5 years, and a laboratory for students. The laboratory experience allows students to link educational theory with practice by observing and working with young children. In addition to a high quality program for children of university students, faculty and staff, and the community the Child Development Center provides opportunities for research and reflects a commitment to diversity.
Learning Connection: The Learning Connection is an inservice and teacher training component of the Early Childhood and Family Development department that provides training opportunities for child care providers of infants, toddlers, preschoolers, and school-age children. The Learning Connection strives to offer educational training at convenient times for child care providers. For information, contact Kim Roam, (417) 8364151 or via email at KimRoam@missouristate.edu.
Health, Insurance and Registry Requirements: All students in any ECE, ELE, or CFD class in which a laboratory, practicum or student teaching is required that involves work with children, must maintain each of the following for each of these classes:
A. Tuberculin Skin Test (The Missouri Department of Health and Senior Services, and Child Care Bureau, requires all students working with. children to register with the Family Care Safety Registry and to have a current, negative tuberculin skin test.)
B. Students working directly with children and some practicum sites are required to obtain professional liability insurance.


#### Abstract

C. All students must have a satisfactory background check on file before going out to any field experience. Elementary students are required to have the highway patrol background check. D. ECE and CFD students must complete the Family Care Safety Registry


Fees are required for the tuberculin skin test, the registry, and pre-professional liability insurance.
For additional information, please visit our web site or contact the Department of Childhood Education and Family Studies.

## Majors

## Child and Family Development (Comprehensive) Bachelor of Science

A. General Education (see General Education section of catalog) - Specific General Education Requirements: PSY 121(3); SOC 150(3); BMS 105(4) or 110(4) or BIO 102(4)
B. Major Requirements - Students may select from an area of emphasis with approval of a CFD advisor: early childhood, school age, child life, or family studies.

1. Core Courses: CFD 150(1), 155(3), 160(3), 163(3), 563(3), 466(6)
2. Related Requirements: CFS 120(2) or PED 253(2) or PED 257(2); CFS 373(3); HRA 130(3); PSY 441(3), PSY elective (3)
3. Child and Family Development Electives: With advisor approval complete 25 hours of the following courses: CFD 250(3), 256(1), 257(3), 260(4), 300(1-3), 301(3), 303(1), 304(3), 305(2), 350(2), 354(3), 360(4-5), 361(3), 365(3), 400(1-3), 454(3), 455(4), 499(1-6), 500(1-3), 532(3), 533(4), 560(3), 562(3)
4. Support Courses: With advisor approval complete 21-24 hours of selected electives to meet the university requirements of 40 credit hours of upper division course work with a total of 125 hours to graduate
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog

## Early Childhood Education

Bachelor of Science in Education
(Certifiable Birth-Grade 3)
The curriculum for early childhood teaching leads to the degree of Bachelor of Science in Education and carries with it an initial
professional certificate (PCI) to teach in the state of Missouri. Holders of this early childhood certificate may be employed to teach from birth through grade 3.
Admission Requirements: The Early Childhood Education program has a selective admission policy. In addition to meeting all requirements for admission to the Teacher Education Program, those wishing to pursue a degree in Early Childhood Education must complete a separate application while enrolled in ELE 302. In addition to the application form, students will write a one-page essay describing their interest in a career in Early Childhood Education. More details are available on the application form itself which is available in the Education Advisement Center, Hill Hall 202, and in the department office in Hill Hall 300. Applications for the program must be submitted during the semester of enrollment in ELE 302 by October 1 for fall semesters, March 15 for spring semesters, and June 15 for summer sessions. As this is a competitive program, admission is not guaranteed.
Transfer students and post-baccalaureate students must also apply for admission to the Early Childhood Education program. Transfer students must meet with advisors in the Education Advisement Center and post-baccalaureate students must meet with staff from the Teacher Certification Office in Hill Hall 203 to determine when they are eligible to complete the application and essay. All students must adhere to the deadlines stated above.
The application and essay will be reviewed by a committee appointed by the Department Head. Criteria for selection will be based on GPA and written essay. Students will be notified of the decision in writing by November 1 for fall semesters, April 1 for spring semesters, and July 1 for summer sessions. Students who are not accepted into the program may reapply in the following semester.
Program Requirements: In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B and C; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades. Additional State Board of Education certification rules require passing scores (scores of 265 required by Missouri State) on all portions of the College Basic Academic Subject Examination (C-BASE) and successful completion of the appropriate Praxis Examination (National Teachers Examination (NTE) Specialty Area Test) with a score equal to Missouri's qualifying score. Praxis must be completed before Supervised Teaching.
All students must be admitted to the Teacher Education Program and to Supervised Teaching in order to earn this degree (see application procedures in the "Teacher Certification, Teacher Education" section of catalog.)
A. General Education (see General Education section of catalog) (43-51 hours)
Specific courses required for major and/or certification which may be used to satisfy General Education
Requirements:

1. Basic Required Courses:
a. English Composition (6 hours): ENG 110(3) and ENG 210(3)
b. Mathematics: Completion of general education requirement with a grade of "C" or better. MTH 130(3) recommended.
c. Public Speaking: COM 115(3)
2. Areas of Inquiry:
a. Natural World: PHY 101(4) and BIO 100(4)
b. Self-Understanding/Social-Behavioral Perspective: PSY 121(3)
c. Courses used to meet the Humanities and the Creativity and Vision Perspectives must have two (2) different course codes to meet state certification requirements. ART 200 or MUS 241 recommended.
3. Public Affairs/American Studies:
a. HST 121(3) or HST 122(3)
b. PLS 101(3)
B. Other courses required for degree (4 hours): GRY 135(4) or GRY 142(4) or GRY 240(4)
C. Degree Requirements for Teacher Certification ( 25 hours):
4. Child Development: CFD 160(3), CSD 312(3); PED 545(3)
5. Home-School-Community Relationships: CFD 560(3)
6. Program Management: CFD 260(4), 563(3); HRA 130(3)
7. Mathematics: MTH 320(3)
D. Professional Education (53 hours): NOTE: A grade of "C" or better in each course is required for state certification.
8. Foundations of Teaching: EDC 150(1), 350(3); ELE 302(3); SPE 310(3)
9. Teaching Methods: IMT 365(3); ECE 301(3), 302(2), 303(3), 304(1), 401(3), 402(2); CFD 455(4); ENG 334(3); RDG 318(3); 420(3), 421(2)
10. Clinical Experiences: choose 2 of the following 3 courses: ECE 490(6), 491(6), or 492(6)
E. Specific Requirements for Bachelor of Science in Education degree - see "Academic Programs and Requirements" section of catalog
F. General Baccalaureate Degree Requirements - see "Academic Programs and Requirements" section of catalog

## Elementary Education

## Bachelor of Science in Education <br> (Certifiable grades 1-6)

Admission Requirements: All students must be admitted to the Teacher Education Program and to Supervised Teaching in order to earn this degree (see application procedures in the "Teacher Certification, Teacher Education Program" section of the catalog.)
Program Requirements: In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B, C, and D; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades. Additional State Board of Education certification rules require passing scores on all portions of the College Basic Academic Subject Examination (C-BASE), and further requires a minimum score of 265, and successful completion of the appropriate Praxis II Examination Specialty Area Test prior to Supervised Teaching with a score equal to Missouri’s qualifying score.

The curriculum for elementary teaching leads to the degree of Bachelor of Science in Education and carries with it an initial professional certificate (IPC) to teach in the state of Missouri. Holders of this elementary certificate may be employed to teach in grades 1-6.

To assure an optimal pre-service teacher training experience and adhere to quality standards established by the Missouri State Department of Education and the National Council for Accreditation of Teacher Education, all students seeking the Bachelor of Science in Education - Elementary (grades 1-6
certification) are required to enroll in a 7 credit hour block of courses in the semester preceding supervised teaching. This block of courses is taken two days per week and includes ELE 500(5) and 510(2). An extensive field experience in area public school classrooms is included in this block and students must commit to two full school days that semester which equates to 7:30 a.m. to 4:00 p.m. This time commitment may fall on Monday-Wednesday or Tuesday-Thursday, depending on scheduling for that particular semester.
A. General Education (see General Education section of catalog) (43-51 hours):
Specific courses required for major and/or certification which may be used to satisfy General Education Requirements:

1. Basic Required Courses:
a. English Composition (6 hours required): ENG 110(3) and ENG 210(3)
b. Mathematics: Completion of general education requirement with a grade of "C" or better. MTH 130(3) recommended.
c. Public Speaking: COM 115(3)
2. Areas of Inquiry:
a. Natural World: PHY 101(4) and BIO 100(4)
b. Culture and Society Social Sciences Perspective: GRY 100(3)
c. Self-Understanding Social-Behavioral Perspective: PSY 121(3) or CFD 155(3)
d. Courses used to meet the Humanities and the Creativity and Vision Perspectives must have two (2) different course codes to meet state certification requirements with one (1) course from either Art or Music to meet state certification requirements. ART 200 or MUS 241 recommended.
3. Public Affairs/American Studies:
a. HST 122(3) recommended
b. PLS 101(3)
B. Degree Requirements for Teacher Certification (13 hours):
4. Mathematics: MTH 320(3) and MTH 360(3)
5. Health and Physical Education: PED 400(1)
6. Earth Science: GRY 240(4)
7. Economics: ECO 318(2)
C. Area of Concentration (minimum 21 hours): Elementary education majors are required by DESE to have a 21 hour area of concentration. The elementary education program has been structured to include an area of concentration with a minimum of 21 hours in communication arts. Therefore, no additional hours will be required to meet the area of concentration.
D. Program Emphasis or a Minor (minimum of 12 additional semester hours). Select at least one of the following program emphases or a minor:
8. In consultation with an advisor, complete a minimum of 12 semester hours additional coursework in one of the following areas: Early Childhood Education, Middle School Education, Special Education, Reading Education, Communication Arts, Science, Mathematics, Social Studies, Cultural and Linguistic Diversity, Instructional Technology, Foreign Language, Psychology, Art, Music, or Physical Education. Courses may be selected only with advisor approval. At least one course must be taken at the upper-division level. No courses utilized to satisfy other requirements on this degree may be utilized to meet this
option. This option will not necessarily meet requirements for an additional endorsement certification.
9. In consultation with an advisor, earn a minor offered under the BSED degree in Biology, English, French, General Consumer and Family Studies, Geography, German, History, Linguistics, Mathematics, Music, Political Science, Psychology, Sociology, Spanish, Teaching English to Speakers of Other Languages, or Writing. Courses taken to satisfy requirements in A and B above may also be utilized to meet a portion of this option; however, a minimum of 12 new hours additional coursework must be completed to meet the program option. At least one course must be taken at the upperdivision level. An earned minor will not necessarily meet requirements for an additional endorsement certification.
E. Professional Education (64-65 hours): Note: A grade of "C" or better in each course is required for state certification.
10. Foundations of Teaching: EDC 150(1), 350(3); ELE 302(3); PSY 385(3) or CFD 257(3); SPE 310(3)
11. Teaching Methods: ECE 501(3); ENG 334(3); ELE 410(3), 425(3), 429(3), 434(3), 438(3), 500(4-5), ELE 510(2); IMT 365(3); PED 400(1); RDG 318(3), 420(3), 421(2)
12. Supervised Teaching: ELE 495(6), 496(6)
F. Specific Requirements for Bachelor of Science in Education degree (see "Academic Programs and Requirements" section of catalog)
G. General Baccalaureate Degree Requirements (see "General Baccalaureate Degree Requirements" section of catalog)

## Minors

## Child and Family Development

## Bachelor of Arts

## Bachelor of Science

## Bachelor of Social Work

A. Select six hours from the following, with approval of a CFD advisor: CFD 155(3), 160(3), 163(3)
B. Select twelve hours from the following: CFS 373(3); HRA 130(3); and any CFD course with approval of a CFD advisor to bring total to at least 18 hours. Up to 3 credit hours of CFD 197 may be taken.

## Child and Family Development Courses CFD 150 Introduction to Child and Family Development <br> \section*{1(1-0), F,S}

The scope of this course is a study of the field of child and family development. Professional opportunities and analysis of personal proficiencies will be the focus.

## CFD 155 (CFS) Principles of Human Development

## 3(3-0), F,S

General Education Course (Self-Understanding/SocialBehavioral Perspective) Basic principles that govern human development from the prenatal period to death; developmental tasks and interrelations of family members through the life span.

## CFD 160 (CFS) Principles of Development in Early

## Childhood 3(2-2), F,S

Development of the child from conception through 8 years of age including weekly laboratory experience with preschool children.
CFD 163 (CFS) Relationships in Today's Families 3(3-0), F,S Personal and family living in the early stages of family life cycle. Concepts and methods used in initiating, building, maintaining and enriching relationships.

## CFD 197 Introductory Topics in Child and Family

## Development 1-3, D

Variable content course for introductory concepts in Child and Family Development. May be repeated to a total of 6 hours when topics change.
CFD 250 (CFS) Parenting in Contemporary Society 3(3-0), F Explores parenting and child rearing in today's society.
FD 254 Childhood Illnesses, Injuries, Diseases and Disorders 3(3-0), F,S
Provides an overview of the common childhood illnesses, injuries, diseases and disorders for non-medical professionals who work in the health care field. Topics will assist the person in developing the skills and knowledge for working with ill and hospitalized children. This course is an introduction to pediatric care in heath care settings. It is designed to educate non-medical professionals (Child Life Specialists, Social Workers, Chaplains, Patient Advocates, etc.) who will work in the health care field on medical issues.

## CFD 255 (CFS) Principles of Development in Infancy

3(2-2), D
Prerequisite: CFD 160. Child from conception through two years, including prenatal environment. Two hours laboratory experience weekly in infant-toddler child development laboratory.

## CFD 256 Supervised Experience in the Infant Toddler

Center 1(0-2), D
Experience in applying effective techniques that optimize infant toddler development with 2 -hours per week of participation in the infant toddler laboratory.

## CFD 257 (CFS) Principles of Development in Middle <br> Childhood 3(3-0), S

Development of the child from six through twelve years in cognitive, physical, social, emotional aspects. Contact with groups of children in this age range is arranged.

## CFD 260 (CFS) Supervised Experience in the Child

Development Laboratories 4(2-4), F,S
Prerequisite: CFD 160. Experience in applying the most effective techniques for maximum growth in the physical, social, emotional and mental development of the whole child. Influences of a safe and healthful environment upon the child's development.

## CFD 300 Special Topics in Child and Family Development

$1-3$, D
Prerequisite: permission of department. Selected topics of contemporary interest in Child and Family Development, offered when resources and demand allow. May be repeated to a total of 6 hours when topics change. Variable Content Course.
CFD 301 Play as Development 3(3-0), S
A study of play and its relationship to typical and atypical development in the physical, cognitive, language, moral, social, and emotional domains. Factors that influence play such as environment, adults, children, attitudes, and beliefs are discussed. The role of play for all people throughout the lifespan is examined.

## CFD 303 Service Learning Child and Family Development 1, D

Prerequisite: 30 hours and concurrent enrollment in a designated service learning offering within one of the major areas of study in Child and Family Development. A service learning course incorporates a community service experience with classroom instruction to provide an integrative learning experience which addresses the practice of citizenship and promotes awareness of and participation in public affairs/service. Requires 40 hours of service to a community organization, agency, or public service provider. The community service placement and assignment will vary, depending on the specialization area and learning objectives. A list of approved placements will be available from the instructor and the Citizenship and Service Learning Office.

Students are required to participate in a service learning training session(s) prior to beginning their service placement. May be repeated, but no more than 2 hours of service learning credit may count toward graduation.

## CFD 304 Outdoor Play 3(3-0), F,S

Provides information on the importance of outdoor play, how to choose materials and equipment, adult roles and current research on outdoor play. Students will learn how to evaluate outdoor play environments.

## CFD 305 Multicultural Studies in Child and Family Development 2(2-0), D

A study of multicultural education for young children and their families. Emphasizes communication processes, recognizes cognitive and affective development, presents effective techniques and strategies that meet the needs of young children and families with diverse backgrounds.

## CFD 306 Separation and Loss 3(3-0), D

This online course will provide a broad overview of the psychological aspects of separation and loss in our society. Topics include attitudes toward and preparation for death; the understanding of and care for terminally ill patients, burial, mourning, and grief practices, grief counseling, suicide and euthanasia. This course covers how to assist children with loss, great or small, from divorce, moving, hospitalization, trauma or death. Readings and classroom activities will be supplemented by students' self-exploration and writing on feelings, attitudes, and beliefs about separation and loss.

## CFD 350 (CFS) Seminar in Child and Family Development

 2(2-0), DReadings, discussion and analysis of trends in child and family development.
CFD 354 Working with the Hospitalized Child 3(3-0), F
Prerequisite: CFD 260. Principles, concepts, techniques, and skills in the provision of programs and services to hospitalized children. Areas of emphasis include: reactions of children to hospitalization, importance of play, planning a play program and preparing children for medical encounters.
CFD 360 Planning and Implementing Curriculum for Child Development Centers 5(2-6), F,S
Prerequisite: CFD 260. Planning and implementing curriculum to meet the cognitive, emotional, physical, creative and social development needs for young children. Using literacy techniques learned and practiced in class and at the Child Development Center, the students will also share information within the community at libraries and in low-income child care facilities. Supporting young children, their families and teachers/caregivers in their environment is the focus of this course. This enhances our mission to encourage literacy in all parts of children's lives.
CFD 361 (CFS) Principles of Family Development 3(3-0), S Prerequisite: CFD 163 or permission. Development trends occurring in family units from premarital interactions to death and/or divorce. Lectures and discussions will apply developmental principles to today's family life styles.
CFD 365 Families in Later Life 3(3-0), F
Prerequisite: CFD 155 or CFD 163 or 45 hours or permission. Examination of the structure and function of families in later life. Topics of interest include demographic trends impacting the structure of the family, marriage, sibling relations, parent-adult child relations, grandparenthood, widowhood, and retirement. The application of family theories and their relevance to later life families will be discussed. Identical with GER 365. Cannot receive credit for both CFD 365 and GER 365.
CFD 400 Problems in Child and Family Development 1-3, D Prerequisite: 90 hours and permission. Independent study for those who wish additional work in specific subject areas.

## CFD 454 Therapeutic Play Activities for Hospitalized

## Children 3(3-0), S

Prerequisite: CFD 260 and CFD 354. The focus is to develop skills needed for working with ill and hospitalized children in developmental activity programs. This course explores ways in which Child Life Specialists serve children in different developmental stages and from diverse cultural environments. Hospital tours will be required for this course. A current tuberculin skin test is required.
CFD 455 Infants and Toddlers: Development and Program Planning 4(3-3), F,S,Su
Prerequisite: CFD 260 and 60 hours. A study of the infant from conception through two years with a 3-hour weekly laboratory in an infant toddler center. Application of developmentally appropriate practice through laboratory participation, portfolios, and curriculum planning. Negative tuberculin test and completion of the Family Care Safety Registry required.
CFD 463 (CFS) Preschool Centers 3(2-2), S
Prerequisite: CFD 360. Types, purposes and administration of preschool centers.
CFD 466 Practicum in Programs for Children, Youth, Adults, and Families 6(0-12), F,S
Prerequisite: CFS 120 and CFD 163 and CFD 360 and HRA 130. Supervised active learning experiences with children, youth, or families in human service agencies; observation, discussion, and evaluation of the student's experiences plus seminar. Advance registration with course instructor required. May be repeated for up to 12 hours credit.
CFD 499 Internship in Child and Family Development 1-6, D Prerequisite: permission of subject matter professor. Offcampus, supervised experience in a cooperative program with business, government, community, or related establishments within any of the specialized areas of child and family development. In addition to the outline agency involvement, the student is (1) required to attend a beginning orientation and a follow-up seminar, and (2) complete assignments appropriate to subject matter specialization. May be repeated up to 12 hours credit.
CFD 500 Issues in Child and Family Development 1-3, D
Prerequisite: senior or graduate standing; or permission. Advanced inquiry into specialized areas of study in Child and Family Development. May be repeated to a total of 6 hours when topics change. Variable Content Course.
CFD 532 (CFS) Family Advocacy 3(3-0), D
A study of the advocacy process in both the public and private sectors for directing change to benefit families and children. The course involves field trips to locations where decisions are being made that impact families and children.
CFD 533 Principles of Family Life Education 4(4-0), D
Prerequisite: Junior/Senior standing. A study of the philosophical and methodological considerations in facilitating family life education programs. Field experiences are a part of this course.

## CFD 560 Family Involvement in Early Childhood Programs

3(2-2), F,S
Prerequisite: CFD 260 or permission of department. A study of family involvement programs including family education, volunteerism, leadership development, and advocacy. Students are involved in practicums working with families in a variety of community settings. Family Care Safety Registry required.

## CFD 562 (CFS) Prevention of Child Abuse and Neglect

3(3-0), F
The primary and secondary prevention of physical, emotional, and sexual abuse and neglect of children. Designed for professionals who work with children and families and are required by law to report suspected incidences of child abuse and neglect.

CFD 563 (CFS) Administration of Programs for Children and Families 3(2-2), S
Prerequisite: CFD 360 or permission. Types, purposes and administration of programs for children, youth and families. CFD 650 (CFS) Seminar in Child and Family Development 3(3-0), S
Prerequisite: graduate standing. Analysis of theories and trends in child and family development.

## Early Childhood Education Courses

## ECE 301 Emerging Literacy and Communication Arts

## 3(3-0), F,S

Prerequisite: ELE 302 and CFD 160; concurrent enrollment with ECE 302 and ECE 303; admitted to Teacher Education Program and Early Childhood Education Program. This course will focus on the broad areas of emerging literacy and communication arts with particular attention to the early childhood years. The development of listening, oral language, and written comprehension skills as well as an understanding of the contribution of appropriate children's literature to literacy development will be the essential components of this course. Activities, materials, and lessons in these areas will be developed with particular attention to developmentally appropriate methodology. Monthly workshops jointly taught by College of Arts and Letters and College of Education faculty covering content of creative arts will occur. Field experiences including creative arts are a part of the course.

## ECE 302 Social Studies and Sociomoral Development

2(2-0), F,S
Prerequisite: ELE 302 and CFD 160; concurrent enrollment with ECE 301 and ECE 303; admitted to Teacher Education Program and Early Childhood Education Program. This course will combine the concepts found in the sociomoral domain of Project Construct as well as concepts taught in an elementary social studies curriculum. Students will develop activities, materials, and lessons that focus on the building of relationships with adults and peers, negotiating and applying rules, demonstrating confidence and creativity. Additionally, the curriculum sequences for grades Kindergarten through third, including self, home, school community, school and family, neighborhoods, and communities will be part of this course. Monthly workshops jointly taught by College of Arts and Letters and College of Education faculty covering content of creative arts will occur. Field experiences including creative arts are a part of the course.

## ECE 303 Mathematics and Science for Young Children

## 3(3-0), F,S

Prerequisite: ELE 302 and CFD 160; concurrent enrollment with ECE 301 and ECE 302; admitted to Teacher Education Program and Early Childhood Education Program. This course will teach the student methods for the active involvement of young children in the areas of mathematics and science. Students will develop problem solving experiences and hands-on activities of these two areas. The areas of beginning mathematics concepts such as classification, seriation, and counting, as well as problem solving, applications, communication and reasoning will be part of the course. Additionally, the development of concepts in both physical, biological, and earth/space sciences and active student involvement and discovery will be included. Developmentally appropriate methodology will be presented. Monthly workshops jointly taught by College of Arts and Letters and College of Education faculty covering content of creative arts will occur. Field experiences including creative arts are a part of the course.

## ECE 304 The Early Childhood Education Professional

## 1(1-0), F,S

Professionalism in the early childhood education field; being a reflective practitioner, formatting and beginning professional materials such as their teaching portfolio, developing their
philosophy, and lesson plans; exploring the early childhood professional code of ethics.
ECE 401 (ELE 422) Curriculum For Early Childhood
Education 3(3-0), F,S
Prerequisite: ELE 302 and ECE 301 and ECE 302 and ECE 303; concurrent enrollment in ECE 402; and admitted to Teacher Education Program. Curriculum for early childhood education; underlying principles and applications; relationship to the skills of reading, writing, numbers, spelling, the creative arts, social studies, science. Field experiences are a part of the course.
ECE 402 (ELE 420) Assessing Young Children 2(2-0), F,S
Prerequisite: ELE 302, ECE 301, ECE 302, ECE 303; concurrent enrollment with ECE 401; and admitted to Teacher Education Program required. An overview and analysis of screening and diagnostic techniques and procedures for use by general classroom teachers in determining instructional programs for children from birth-grade three. Procedures for helping teachers develop programs for children from different cultural backgrounds and exceptional students integrated in general classrooms are included. Field experiences are a part of the course.

## ECE 490 Supervised Teaching (Infant/Toddler Settings)

6, F,S
Prerequisite: all program courses except CFD 560 and CFD 563 which may be taken with or at the completion of supervised teaching; a grade of "C" or better in all professional education courses. Students will observe and then teach under the supervision of cooperating teacher and university supervisor. Participation in extra-curricular activities and other duties as assigned by the cooperating teacher and supervisor will be expected. Students will be involved in the development of lessons, materials, and units for infants and toddlers. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## ECE 491 Supervised Teaching (Preschool/Kindergarten

 Settings) 6, F,SPrerequisite: all program courses except CFD 560 and CFD 563 which may be taken with or at the completion of supervised teaching; a grade of "C" or better in all professional education courses; professional liability insurance and approval for supervised teaching. Students will observe then teach under the supervision of the cooperating teacher and university supervisor. Participation in extra-curricular activities and other duties as assigned by the cooperating teacher and university supervisor. Students will be involved in the development of lessons, materials, and units appropriate for preschool and Kindergarten children. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
ECE 492 Supervised Teaching (Primary Settings) 6, F,S
Prerequisite: all program courses except CFD 560 and CFD 563 which may be taken with or at the completion of supervised teaching; a grade of "C" or better in all professional education courses; current pre-professional liability insurance and approval for supervised teaching. Students will observe then teach under the supervision of the cooperating teacher and university supervisor. Participation in extra-curricular activities and other duties as assigned by the cooperating teacher and university supervisor. Students will be involved in the development of lessons, materials, and units appropriate for children in primary settings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## ECE 499 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This
course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.

## ECE 501 Home/School/Community Relationships with

Young Children and Their Families 3(3-0), D
Prerequisite: Elementary Education undergraduate students must take ELE 500 concurrently. This course offers a transdisciplinary approach designed to enhance the student's understanding of the transactional relationship between the school, child and family. Particular emphasis is placed on family development and dynamics within a pluralistic society including the role that family functioning has on the child's total educational experience.

## ECE 605 Field Experiences in Early Childhood Education

## 1-3, D

Students participate in Field Experiences in area schools and other educational settings. This course will provide field experiences with three different age groups (birth-3; 3-5; 5-8). Course is designated for graduate students needing field experiences to meet certification requirements in Early Childhood Education. Students will attend weekly scheduled class discussion sessions on campus in addition to the required field work of 15 clock hours for every credit hour. May be repeated for a maximum of three hours of credit.

## ECE 624 Foundations of Early Childhood Education

 2(2-0), DCourse will focus on the historical, psychological, philosophical, and social foundations of early childhood education. Theories and research are integrated with practical knowledge. Students will examine philosophy, curriculum, methodology, service delivery systems, and family involvement issues.

## ECE 625 (ELE) Trends and Issues in Early Childhood

## Education 3(3-0), F

A study of current trends, issues and theories related to early childhood education. Emphasis will be given to major developmental theories and research findings related to the education of young children. Included will be the application of theory and research to current practices in early childhood education.

## ECE 626 (ELE) Advanced Curriculum Development for

 Early Childhood Education Programs 3(3-0), SAnalysis of programs, methods, materials, and activities appropriate for early childhood education programs. Emphasis will be on developing and/or selecting teaching strategies for a variety of programs such as day care centers, public school kindergartens and primary grades, Head Start Programs, private preschools, etc.
ECE 627 Children and Families in a Diverse Society 3(3-0), F Examination of diverse cultures in American society. An analysis of racism, sexism, and other diversity issues within the school and community. Discussion of child development within different cultures and identifying changing family and community structures.
ECE 628 The Educational Role of Play 3(3-0), D
A study of the social, emotional, cognitive, and language development of young children through play. Attention is given
to the use of play in the organization and development of the early childhood classroom and curriculum. Current models of early childhood curriculum and their relationship to support of play will be explored.

## ECE 629 Literacy in Early Childhood 3(3-0), D

Develops awareness of and support for children's literacy knowledge as it grown and changes in the years from birth through early elementary school. This course emphasizes the supportive nature of the adult's role in young children's literacy learning. Descriptions of relevant, meaningful literacy events and suggestions for classroom or home support will be
presented. Current research that has a bearing on methodology will be explored.
ECE 630 Family Literacy 3(3-0), D
Introduction to the philosophy and theory behind family literacy, as well as discussion on the development and implementation of a family literacy program. The four-component model of adult education, early childhood education, parent and child together (PACT), and parenting will be covered, both in theory and practical application. Explores the rationale for and characteristics of comprehensive family literacy, focusing upon the families being served, services being provided, outcomes being achieved, and the role and responsibilities of individuals, organizations, and communities involved.

## ECE 671 Proposal Development/Early Childhood and

Family Development Seminar 1(1-0), F,S
Development of proposal for seminar paper. Proposal must be approved prior to data collection. Human subjects review will also be completed.
ECE 672 Seminar in Early Childhood and Family

## Development 3(3-0), F,S

Prerequisite: all required core classes in masters degree in Early Childhood and Family Development, and permission of advisor. Guided development of research paper focused on field of Early Childhood and Family Development.

## Early Childhood and Elementary Education Courses

## EEM 305 (EAS) Field Experiences in Education

$1(0-2)$ or $2(0-4), \mathrm{F}, \mathrm{S}$
Prerequisite: admitted to Teacher Education Program. Student attends scheduled discussion sessions on campus and participates in field experiences at Greenwood Laboratory School and/or area schools. Designed for transfer students who have partially completed the field experiences requirement and students working on a certification which requires a second field experience.

## EEM 399 (EAS) Problems in Education 1-3, F,S

Prerequisite: admitted to Teacher Education Program and permission of department head. Independent research conducted on topics relevant to the field of education. The student and instructor mutually agree upon the direction and extent of the project. Credited only on the B.S. in Education degrees. May be repeated to a maximum of 3 hours credit.

## EEM 576 (EAS) Topical Issues in Education 1-5, D

Prerequisite: permission may be required, see schedule. To develop further understanding and skills in the improvement of teaching procedures, curriculum, supervision, or administration. Each course is concerned with a single topic. Number of class hours determined by semester hours of credit. A maximum of 3 hours may be used on a degree program. Variable Content Course.

Approved recurring course topic: B.E.A.R.S. Seminars. 1(1-0) F.A series of seven (7) seminars with different topics designed to enhance and develop further understanding and skills in the improvement of teaching procedures for beginning educators. Seminars are offered monthly, with the
exception of December, beginning in September and ending in April. Participation in at least six (6) of these seminars is required for credit. Participants will receive an "I" grade for the course due to the course extending through the spring semester. Grades will be changed at the end of the spring semester as requirements are met. This course is available to both beginning and veteran educators and satisfies the initial certification requirement of attending a beginning teacher assistance program with a college or university. Variable Content Course.

## EEM 596 Orientation for Intensive Language and Cultural

## Experience for Educators 1(1-0), S

Prerequisite: previous foreign language experience, participation in Hispanic Educational Access Initiative, and permission of instructor; students selected by application and interview process. Prepare for international travel and exposure to the people, cultures and primary language of the host country. Students develop an introspective case study proposal to be carried out during and/or after the experience abroad. Field trips outside class are required.
EEM 597 Intensive Language and Cultural Experience for Educators 4(3-2), Su
Prerequisite: EEM 596 and permission of instructor. Experience three weeks of exposure to the educational system, culture and language of the host country while reflecting on their own learning. Students will conducted an introspective case study, keep a journal, and create a portfolio.

## EEM 598 Post-Travel Seminar for Intensive Language and Cultural Experience for Educators 1(1-0), F

Prerequisite: EEM 596, EEM 597 and permission of instructor. Post-travel seminar deconstructs experience abroad. Students discuss strategies used as a learner and analyze effective teaching techniques. Participants compare cultural and language differences that teachers need to consider in teaching students in a new language. Introspective case study research and portfolios will be shared.
EEM 696 (EAS) Problems in Education 1-3, D
Specific problems in education related to needs and interests of the student. May be repeated to a total of 3 hours.
EEM 699 Thesis 1-6, D
Prerequisite: SFR 690. May be repeated to a maximum of 6 hours credit.

## Elementary Education Courses

ELE 300 Service Learning in Elementary Education 1, D
Prerequisite: EDC 150 and completion of 30 hours; and concurrent registration in an ELE course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Elementary Education to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of an participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. No more than 2 hours of service learning may count toward graduation.
ELE 302 Introduction to Elementary Education and Clinical/Field Experience 3(2-2), F,S
Prerequisite: initial CBASE taken, EDC 150 or concurrent enrollment if 30 hours completed and all requirements met. An overview of elementary school organization, management techniques, and personalized teaching styles for use with children including those from various cultural backgrounds and exceptional children who are mainstreamed in regular
classrooms. Students will participate in a 30 clock hour field experience at Greenwood Laboratory School and/or area elementary schools. A grade of " C " or better is required in this course to student teach.

## ELE 400 Elementary Integrated Methods and Practicum

 2-3(1-3), F,SPrerequisite: Concurrent enrollment in PED 400 required when enrolling in ELE 400 for 2 credit hours. SPE 310 and concurrent enrollment in ELE 425 and/or ELE 429 and/or ELE 434 and/or ELE 438; and admitted to Teacher Education Program. Comprehensive practicum application of techniques and
materials for promoting learning in the arts and physical education with language arts, mathematics, science, social studies, in area school classrooms where students will plan, teach, and assess integrated learning opportunities in the elementary core and integrated arts curriculum.

## ELE 410 Teaching and Learning in the Elementary

## Classroom 3(3-0), F,S

Prerequisite: admitted to Teacher Education Program. This course introduces approaches to instruction and assessment and supporting learning and motivation theories; physical, social, emotional, and cognitive characteristics of children; methods of designing instruction to meet diverse learner needs; and educator's professional code of ethical conduct. Required first portfolio checkpoint will occur in this course.

## ELE 425 Methods of Teaching Communication Arts in Elementary Schools 3(3-0), F,S

Prerequisite: ELE 302 and SPE 310 and RDG 318; 6 hours of English; admitted to Teacher Education Program; and permission of department head. A study of the development of language and communication abilities, procedures and instruments for assessing language development, and techniques and materials for promoting development in communication skills for elementary and middle school programs.

## ELE 429 Methods of Teaching of Mathematics in

Elementary Schools 3(3-0), F, S
Prerequisite: ELE 410 and ELE 425 and MTH 320 and MTH 360; admitted to Teacher Education Program; and permission of department head. Emphasis upon diagnosis of skill level development, teaching basic mathematical skills, and individualizing instruction in mathematics for elementary and middle school programs.

## ELE 434 Methods of Teaching Science in Elementary

Schools 3(3-0), F,S
Prerequisite: ELE 410 and ELE 425; 8 hours of science of science (one biology and one physical science); admitted to Teacher Education Program; and permission of department head. Recommended: concurrent enrollment in GRY 240. Current issues and approaches in teaching elementary school science to children, including exceptional children who are mainstreamed in regular classrooms.

## ELE 438 Methods of Teaching Social Studies in Elementary

 Schools 3(3-0), F,SPrerequisite: ELE 410 and ELE 425; 8 hours of history and/or social science; and admitted to Teacher Education Program. Emphasis upon teaching social studies, skills generalizations, attitudes, and values and the development and use of appropriate learning materials and evaluation instruments for elementary and middle school programs.

## ELE 440 Classroom Management and Assessment in the Elementary Classroom 2(1-2), F,S

Prerequisite: ELE 302 and SPE 310 and concurrent enrollment in ELE 425 and/or ELE 429 and/or ELE 434 and/or ELE 438 and admitted to Teacher Education Program. Planning, constructing, using, and analyzing a variety of assessment practices to support reflective decision making in the elementary classroom. Theoretical foundations of current approaches and application of best practices in classroom management including
management of time, space, transactions and activities effectively with an emphasis on approaches to prevent and/or manage disruptive behavior. A 30 hour field experience in area school classrooms is required as a part of this course.
ELE 458 Theory Into Practice 2(2-0), F,S
Prerequisite: concurrent enrollment with ELE 495. Experiences to integrate knowledge of methodology in practical teaching situations. Individual experiences designed to supplement previous coursework will be provided. Professional development plans, placement activities and sources of professional assistance will be examined.

## ELE 495 Supervised Teaching (Elementary) 6, F,S

Prerequisite: a grade of "C" or better in all professional education courses; current pre-professional liability insurance and approval for supervised teaching. Student observes then teaches under the direction of the cooperating teacher and university supervisor. Students participate in extra-curricular activities and attend both individual and group conferences. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
ELE 496 Supervised Teaching (Elementary) 5-6, F,S
Prerequisite: concurrent enrollment in ELE 495 or SEC 493 or SPE 495. Student observes then teaches under the direction of the cooperating teacher and university supervisor. Student participates in school-related activities and attends both individual and group conferences. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## ELE 499 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2 . This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.
ELE 500 Current Issues and Applications in Elementary Education 4-5, F,S
Prerequisite: ELE 425 and ELE 429 and ELE 434 and ELE 438. Application of current innovations and examination of contemporary issues facing elementary teachers including classroom management, inclusion, English language learners, integrated planning and instruction with art, music, health and physical education. A comprehensive field experience in area school classrooms is required.
ELE 510 The Reflective Practitioner 2(2-0), F,S
Prerequisite: ELE 425 and ELE 429 and ELE 434 and ELE 438. Introduces students to action research as reflection on their own teaching and learning, and their students' learning and achievement. Must be taken concurrently with ELE 500. Requires an intensive field experience in area elementary school.

## ELE 601 Communication Arts Instruction in the Elementary

 School 3(3-0), F, SPrerequisite: ELE 302 and permission of Director of Graduate Program in consultation with the Teacher Certification and Compliance Office. Study of the development of language and communication abilities, procedures and instruments for assessing language development, and techniques and materials for promoting development in communication skills for elementary and middle school programs. Critical review of current research-based practices will be required as well as application of those strategies in lesson planning. Course limited to certification students only.
ELE 602 Social Studies Instruction in the Elementary School 3(3-0), F,S
Prerequisite: ELE 302 and permission of Director of Graduate Program in consultation with the Teacher Certification and Compliance Office. Current issues and approaches in teaching elementary school social studies to children including exceptional children who are mainstreamed in the regular classroom. Critical review of current research-based practices will be required as well as application of those strategies in lesson planning and teaching. Course limited to certification students only.
ELE 603 Mathematics Instruction in Elementary Schools 3(3-0), F,S
Prerequisite: ELE 302 and permission of Director of Graduate Program in consultation with the Teacher Certification and Compliance Office. Emphasis upon diagnosis of skill level development, teaching basic mathematical skills, and individualizing instruction in mathematics for elementary and middle school programs. Critical review of current researchbased practices will be required as well as application of those strategies in lesson planning. Course limited to certification students only.

## ELE 604 Science Instruction in the Elementary School

 3(3-0), F,SPrerequisite: ELE 302; and 10 hours of science (one course in biology, one course in physical science and one course in earth science); and permission of Director of Graduate Program in consultation with Teacher Certification and Compliance Office. Current issues and approaches in teaching elementary school science to children including exceptional children who are mainstreamed in the regular classroom. Critical review of current research-based practices will be required as well as application of those strategies in lesson planning and teaching. Course limited to certification students only.

## ELE 610 Elementary School Curriculum 3(3-0), F

The purpose of this course is to analyze the philosophical and theoretical frameworks that guide elementary curriculum for the assumptions that each makes with regard to teaching and learning. Students will be introduced to the development of curriculum and curriculum materials for use in elementary educational settings. Students will examine the social, political and institutional contexts in which curriculum is developed and used, curriculum development methods and process, and various methods for the implementation, evaluation and distribution of curriculum materials.

## ELE 611 Contemporary Issues in Elementary Curriculum

 3(3-0), S,SuContemporary issues confronting the modern elementary school; current problems, innovations and proposed changes which affect the total elementary school program. Trends and issues that are developing at the national level.

ELE 613 Advanced Theory and Practice in the Teaching of Communication Arts 3(3-0), F
Materials, methods and procedures for effective classroom presentation of communication arts. Selection, organization and development of content materials; current issues and trends in the field.
ELE 614 Advanced Theory and Practice in the Teaching of Social Studies 3(3-0), S
Materials, methods and procedures for effective classroom presentation of social studies. Selection, organization and development of content materials; current issues and trends in the field.
ELE 615 Advanced Theory and Practice in the Teaching of Mathematics 3(3-0), S
Materials, methods and procedures for effective classroom presentation of elementary mathematics. Selection, organization and development of content materials; current trends and issues in the field.

## ELE 616 Advanced Theory and Practice in the Teaching of

 Science 3(3-0), FMaterials, methods and procedures for effective classroom presentation of elementary science. Emphasis is placed on teaching science as inquiry and experimentation. Selection, organization and development of content materials; current trends and issues in science education.

## ELE 617 Advanced Theory and Practice in the Teaching of

 Economic Education 3(3-0), FMaterials, methods, and procedures for effective classroom presentation of economic education. Selection, organization, and development of curriculum materials, current issues and trends in the field of economics. Presents students with a framework for proper scope and sequencing of economics concepts to develop an awareness of appropriate benchmarks for economic education instruction.

## ELE 620 Advanced Theory and Practice in Student

Assessment and Evaluation 3(3-0), S
Materials, methods, and procedures for effective assessment and evaluation of students. Planning, selection, construction, use, and analysis of a variety of assessment practices including formal and informal approaches. Application of knowledge learned throughout course will help students make judicious and reflective decisions while teaching.

## ELE 621 Standards-Based Integrated Curriculum,

Learning, and Teaching 3(3-0), F
Analysis and application of current theories and research on integrated curriculum and learning, performance assessment, and standards-based education. Develop classroom, school-wide and/or district-wide curricula based on state standards. Focus is on deciding what is essential to teach and on improving learners' math and literacy skills across the curriculum.

## ELE 622 Differentiated Instruction for Early Childhood,

Elementary, and Middle School 3(3-0), S
Materials, methods, and procedures for effective differentiation of instruction and evaluation of students. Planning, selection, construction, use and analysis of a variety of differentiate instructional practices across grade levels and disciplines, paying close attention to elementary and middle school learners. Application of knowledge learned throughout course will help students made judicious and reflective decisions while teaching.

## ELE 672 Research Seminar in Elementary Education

## 3(1-4), F,S

Prerequisite: SFR 690 and ELE 611. Guided development of a research paper or a creative project.

Department of Counseling, Leadership, and Special Education
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Web Site: http://education.missouristate.edu/counseling
Acting Department Head: Professor C. Don Keck, Ed.D.

## Faculty (as of March 14, 2008)

Professors: Paris A. DePaepe, Ph.D.; Jane E. Doelling, Ed.D.; Linda Garrison-Kane, Ph.D.; Scott B. Wegner, Ed.D.
Associate Professors: William J. Agnew, Ph.D.; A. Leslie Anderson, Ph.D.; Tamara J. Arthaud, Ph.D.; Paul Blisard, Ed.D.; Deborah Cox, Ph.D.; Joseph F. Hulgus, Ph.D.; Cynthia MacGregor, Ed.D.; Gerald H. Moseman, Ed.D.; Robert L. Watson, Ed.D.
Assistant Professors: Paul M. Ajuwon, Ph.D.; Jeffrey H.D. Cornelius-White, Psy.D.; Kristi Perryman, Ph.D.; Chien-Hui Yang, Ph.D. Instructor: Julie Anderson-Ituarte, M.A.
Emeritus Professors: Lonnie Barker, Jr., Ph.D.; Leon Bradshaw, Ed.D.; Ruth V. Burgess, Ph.D.; Harold L. Chappell, Ed.D.; Paul D. Enochs, Ph.D.; Fred F. Esser, Ed.D.; Mildred Fortner, Ed.D.; Shirley Hendricks, Ed.D.; Kenneth C. Holloway, Ed.D.; C. Don Keck, Ed.D.; Robert L. Musgrave, Ed.D.; Billy Rippee, Ed.D.; Leonila P. Rivera, Ed.D.; Hugh L. Strawn, Ph.D.; Sandra K. Wegner, Ed.D.; Gary Wilson, Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Counseling, M.S.; Educational Administration, M.S.Ed., Ed.S.

## Graduate Programs

The following graduate programs are available: Student Affairs (Master of Science); Counseling with options in Elementary School Counseling, Secondary School Counseling, and Community Agency Counseling (Master of Science); Educational Administration with options in Elementary and Secondary (Master of Science in Education); Special Education with options in Development Disabilities, Mild to Moderate Disabilities, Orientation and Mobility, Special Education Alternative Certification, and Visual Impairment (Master of Science in Education); Educational Administration with options in Elementary Principal, Secondary Principal and Superintendent (Specialist in Education); and a cooperative doctoral degree in Educational Leadership with the University of Missouri-Columbia. Refer to the Graduate Catalog for more information.

University Certificate (graduate): Graduate level certificate programs are available in Autism Spectrum Disorders and in Orientation and Mobility. Refer to the Graduate Catalog for more information.

## General Information

800-level EAD courses are open only to students admitted into the Educational Leadership (Ed.D.) doctoral program offered in cooperation with the University of Missouri-Columbia.
Supplemental Course Fee: Selected sections of Counseling courses may have supplemental course fees.

## Majors

## Special Education/Cross Categorical

## Bachelor of Science in Education

(Certifiable grades K-12)
All students must be admitted to the Teacher Education Program and to Supervised Teaching in order to earn this degree (see application procedures in the "Teacher Certification, Teacher Education Program" section of catalog).

In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B and C; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades. Additional State Board of Education certification rules require passing scores on all portions of the College Basic Academic Subject Examination (C-BASE) and successful completion of the appropriate Praxis II Examination prior to Supervised Teaching with a score equal to Missouri's qualifying score.
The curriculum for special education teaching leads to the degree of Bachelor of Science in Education and carries with it an initial professional certificate (IPC) to teach in the state of Missouri. Recipients of this special education certificate may be employed to teach in grades K-12 in Cross Categorical settings and other mild/moderate special education settings.
The School of Teacher Education reserves the right to refuse enrollment or program continuation to any student for whom the special education faculty and the Department Head of Counseling, Leadership, and Special Education feel does not possess the ability to successfully complete the required classes and/or required paractica.
All special education undergraduate students and postbaccalaureate students seeking special education certification are expected to display professional behaviors and dispositions consistent with the National Council for Exceptional Children's Code of Ethics for Educators of Persons with Exceptionalities. Periodic structured assessments of professional behaviors and dispositions will be completed on all students during selected classes and will also be completed in additional classes on an as needed basis. If a student does not display the required professional behaviors and dispositions as determined by the special education faculty and the Department Head of Counseling, Leadership, and Special Education, the student may be dismissed from the program or may be prevented from taking additional special education certification classes.
A. General Education (see General Education section of catalog) (43-51 hours)
Specific courses required for major and/or certification which may be used to satisfy General Education Requirements:

1. Basic Required Courses:
a. English Composition (6 hours required): ENG 110(3) and ENG 210(3)
b. Mathematics: Completion of general education requirement with a grade of "C" or better. MTH 130(3) recommended.
c. Public Speaking: COM 115(3)
2. Areas of Inquiry:
a. Natural World : PHY 101(4) and BIO 100(4)
b. Culture and Society/Social Sciences Perspective: ECO 155(3)
c. Self-Understanding/Social/Behavioral Perspective: PSY 121(3)
d. Courses used to meet the Humanities and the Creativity and Vision Perspectives must have two (2) different course codes to meet state certification requirements. ART 200 or MUS 241 recommended.
3. Public Affairs/American Studies:
a. HST 121(3) or HST 122(3)
b. PLS 101(3)
B. Degree Requirements for Teacher Certification (9 hours):
4. Mathematics: MTH 320(3)
5. English: ENG 334
6. Geography: GRY 100(3)
C. Professional Education (74 hours): NOTE: A grade of "C" or better in each course is required for state certification.
7. Foundations of Teaching: EDC 150(1), 350(3); PSY 360(3); SPE 310(3), 320(3), 345(4), 346(2)
8. Teaching Methods: IMT 365(3); PED 545(3); RDG 420(3), 421(2), 574(3); SPE 306(2), 515(3), 516(3), 517(5), 519(4), 521(4), 560(3); SPE 584(3) and/or CSD 312(3)
9. Clinical Experiences: SPE 520(2), 522(2), 495(5-6), 496(5-6)
D. Specific Requirements for Bachelor of Science in Education degree (see "Academic Programs and Requirements" section of catalog).
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Counseling Courses

COU 600 (GAC) Problems in Counseling 1-3, F,S
Prerequisite: permission of instructor. Individual investigation into a problem or problems of concern to the student and deemed of significance by the instructor. Written report required. May be repeated to 9 credit hours. Supplemental course fee.

## COU 601 (GAC) Tests and Measurements for Counselors

3(3-0), D
A comprehensive study of instruments for measuring psychological traits, including group devices suitable for use in elementary and secondary schools, as well as individual instruments for use in both school and community agency settings. Basic statistical concepts and common terminology related to measurement are taught as a functional part of the course.
COU 602 (GAC) School Counseling Foundations and Ethics 3(3-0), D
Philosophy, organization, and practices of a counseling program in the elementary and secondary school. The school counselor's role as counselor, consultant, and coordinator, professional identity, and legal issues are included. Includes a significant focus on ethical standards and issues.

## COU 603 (GAC) Community Agency Counseling

Foundations and Ethics 3(3-0), D
An introduction and overview of the history, philosophy, and function of the counselor in mental health and other community agency settings. Includes an examination of service population
characteristics and treatment needs, intervention modalities and approaches, professional identity, and related topics. Includes a significant focus on ethical standards and issues.
COU 605 (GAC) Orientation to Personal and Professional Development 3(3-0), D
This course is an experience in personal and group encountering and sensitivity. Its purpose is to assist students in discovering a more complete awareness, understanding, and acceptance of themselves and others as human beings. Primary emphasis will be upon students exploring self, values, needs, and personal characteristics. Graded Pass/Not Pass only.

## COU 607 (GAC) Human Development and Personality

3(3-0), D
Study of child, adolescent and adult psychological development theories, normal adjustment processes, personality structure, and abnormal behavior.
COU 608 (GAC) Child Counseling Theories and Techniques 3(3-0), D
Prerequisite: admission to the Counseling elementary program option and either COU 602 or COU 603, and COU 605, COU 610 and COU 611, or permission. A consideration of major theories of counseling as they are related to counseling with elementary school-aged children. Emphasis is placed upon the counseling process as it affects the educational, personal, and social adjustment of children.
COU 610 (GAC) The Helping Relationship 2(2-0), D
Prerequisite: admission to Counseling program and concurrent enrollment in COU 611. Two training components are integrated to provide an intensive pre-practicum experience. The didactic component introduces basic skills of effective interpersonal communication and counseling. Participation in co-requisite laboratory (COU 611) provides supervised practice in the practical application of those skills in simulated counseling interviews.
COU 611 (GAC) The Helping Relationship Lab 1(0-3), D
Prerequisite: admission to Counseling program. First enrollment must be concurrent with COU 610. Designed to accompany COU 610, this lab provides an opportunity for graduate students in counseling to practice basic counseling skills in role-played sessions with live observation, video-taped review and supervisory feedback. Repeatable to 3 credit hours. Graded Pass/Not Pass only.

## COU 614 (GAC) Diversity and Multicultural Issues in

Counseling 3(3-0), D
Prerequisite: admission to Counseling program or permission of instructor. An introduction to counseling theories, interventions and issues in working with clients from diverse, minority and ethnic cultures. Values, beliefs and norms of various cultures, including the student's, will be examined as they pertain to the counseling process.
COU 624 (GAC) Appraisal and Clinical Interviewing 3(3-0), D
Prerequisite: admission to Counseling program and COU 610 and COU 611; or permission of instructor. Study of and practice in conducting clinical interviews, appraising and assessing level of functioning and mental status, and developing diagnoses of psychoemotional disorders. Includes assessment of learning and functioning of children.
COU 633 (GAC) Couple and Family Counseling 3(2-2), D
Prerequisite: admission to Counseling program and COU 610 and COU 611, or permission of instructor. An introduction to the major theories of couple and family counseling and their associated interventions. An integrated combination of lecture, discussion, demonstration and role-lay lab sessions will be used. COU 651 (GAC) Theories and Techniques of Counseling 3(3-0), D
Prerequisite: admission to Counseling program and COU 605 and; either COU 602 or COU 603; or permission of instructor.

Examination of various theoretical approaches to counseling; significance of theories in counseling practice. Overview of interventions and techniques associated with each theory. Students make an intensive investigation of a problem to be selected in counseling theory and methods. Report of the investigation required.
COU 652 (GAC) Career Development 3(3-0), F,S
Prerequisite: admission to Counseling program and COU 610 and COU 611, or permission of instructor. A consideration of the various theories of career development and their implications in counseling for vocational career development and their implications in counseling for vocational adjustment. A study of the work ethic, the labor force, and the concept of career education. Designed to give students competence in collecting and using occupational and educational information in counseling related to career development and in developing career education programs.

## COU 653 (GAC) Analysis of Childhood Learning and

## Adjustment 3(3-0), D

Prerequisite: admission to Counseling program and COU 601, or permission of instructor. Acquaints student with various assessment and diagnostic procedures in evaluation of learning and adjustment problems.
COU 656 (GAC) Group Counseling 3(3-0), D
Prerequisite: admission to Counseling program or permission of instructor. Acquaints counselors with group counseling theories and techniques. Includes an experiential group component.
COU 665 Research Seminar in Counseling 3(3-0), D
Prerequisite: admission to Counseling program and SFR 690, or permission of instructor. The study, analysis, and discussion of special topics culminating in a substantial written report. Preparation of a Professional Portfolio. Graded Pass/Not Pass only.

## COU 680 (GAC) Secondary School Counseling Practicum

 3(0-6), F,SPrerequisite: admission to Counseling program and COU 610 and COU 651 each with grade of B or better; and COU 611 and department approval for practicum. Supervised counseling with secondary school aged students and their families; observation, discussion, and evaluation of the counseling process. Graded Pass/Not Pass only.
COU 681 (GAC) Field Experience-Secondary 3(1-10), F,S
Prerequisite: admission to Counseling program and; either COU 680 or COU 684; and department permission. Supervised experience in secondary school counseling at an approved school site. Minimum of 150 hours on-site. Students will receive individual supervision on-site, and small-group supervision from the department. Graded Pass/Not Pass only. Supplemental course fee.
COU 682 (GAC) Elementary School Counseling Practicum 3(0-6), S
Prerequisite: admission to Counseling program and COU 610 and COU 608 each with grade of B or better; and COU 611 and department approval for practicum. Supervised counseling with elementary school-aged children and their parents; observation, discussion, and evaluation of counseling sessions. Graded Pass/Not Pass only.
COU 683 (GAC) Field Experience-Elementary 3(1-10), F,S
Prerequisite: admission to Counseling program and COU 682; and department permission. Supervised experience in elementary school counseling at an approved school site. Minimum of 150 hours on-site. Students will receive individual supervision on-site, and small-group supervision from the department. Graded Pass/Not Pass only. Supplemental course fee.
COU 684 (GAC) Community Agency Counseling Practicum 3(0-6), D

Prerequisite: admission to Counseling program and COU 610 and COU 651 each with grade of B or better; and COU 611 and department approval for practicum. Supervised counseling experience of clients from the community; observation, discussion, and evaluation of counseling sessions. Graded Pass/Not Pass only.
COU 685 (GAC) Community Agency Counseling Internship 3(3-0), D
Prerequisite: admission to Counseling program and; either COU 680 or COU 684; and department permission. Supervised experiences (individual, family, group) in counseling at an approved community agency site. Minimum of 300 hours onsite. Students will receive individual supervision on-site, and small group supervision from the department. May be repeated to 9 credit hours. Graded Pass/Not Pass only.
COU 686 (GAC) School Psychological Examiner Practicum 3(3-0), D
Prerequisite: COU 601 and COU 653 and PSY 620. Supervised practicum in the administration and interpretation of individual intelligence tests, formal and informal diagnostic procedures and diagnostic interviewing techniques in an educational or clinical settings. Graded Pass/Not Pass only. Supplemental course fee.
COU 690 (GAC) Counseling Workshop 1-3, F,S
Improves skills and knowledge of counselors in specific areas. Each workshop considers a single topic in depth. 30 hours of participation equal one semester hour.
COU 695 (GAC) Topics in Counseling 1-3, D
Individual or group class designated to address specialized topics of interest to graduate students in counseling. May be repeated to 9 credit hours.
COU 699 (GAC) Thesis 1-6, F,S
Independent research and study connected with preparation of thesis.

## Educational Administration Courses

## EAD 621 Introduction to Student Affairs 3(3-0), F

An introductory course designed for the student pursuing a career in Student Affairs. This course explores the origin, history, philosophy, theory, and practice related to the Student Affairs profession.
EAD 623 Student Development Theory 3(3-0), F
Introduces the student to student development theories. A basic understanding allows the student to note application of these theories to practice. This will result in Student Affairs professional who can design approaches that work most effectively with students.
EAD 626 Higher Education in the United States 3(3-0), F
The historical development of American higher education will be presented. Political, social, economic, and intellectual issues will be examined from its inception to the present day for contemporary application. A focus will be on the matrix of trend, topics, and eras. An emphasis is placed on higher education in the post World War II era creating a solid background of higher education in the last 50 years.
EAD 629 Research in Student Affairs 3(3-0), S
Students will acquire and use research methods skills. These skills will be put to use in preparing a research proposal, reviewing empirically-based journal articles, formulating hypotheses, designing observational studies, and analyzing and interpreting data.

## EAD 632 Leadership and Administration in Higher

Education 3(3-0), S
Students will be provided with the opportunity to develop a firm working concept of leadership theories and principles. Upon completion of the course, students should be able to identify and discuss the role of leadership in student affairs, and be able to apply those leadership principles to activities in their job.

## EAD 635 Governance and Finance in Higher Education

 3(3-0), SExposure of the student to theoretical and applied concepts of governance and finance structures in higher education. Emphasis will be on organizational structures, financial operations, terminology, successful administrative/management practices, and models prevalent in higher educational settings.
EAD 638 Legal and Ethical Issues in Student Affairs 3(3-0), F Introduction to the basic and current legal and ethical concepts that face American colleges and universities today. Topics to be discussed include the basis from which higher education law is formed; current case, state, and regulatory laws; personnel issues; and risk management and liability issues for higher education.
EAD 647 Practicum in Student Affairs 3(3-0), S
Students will earn academic credit for completion of three practica working in Student Affairs departments. Knowledge accumulated in coursework will be applied to the work setting. Experiences are cooperatively planned and guided by university personnel.
EAD 649 Current Issues in Higher Education 3(3-0), S
Students are introduced to current topics facing Student Affairs on campus, and those facing higher education now and in the future. Topics will vary each semester depending on the campus environment, and issues happening in the world or in the United States.
EAD 651 Foundations of Educational Leadership 3(3-0), D
An introductory course designed for the student considering a career in educational leadership. Explores the history, basic theories, and major areas of responsibility in school leadership. EAD 651 is the first course to be taken in an administration degree program.
EAD 652 The Secondary School Principal 3(3-0), D
Prerequisite: EAD 651. An examination of the leadership responsibilities of the secondary school principal. Instructional leadership, decision-making, problem solving, effective schools correlates, the change process, school culture and school improvement concepts will be emphasized.
EAD 653 The Elementary School Principal 3(3-0), D
Prerequisite: EAD 651. An examination of the leadership responsibilities of the elementary school principal. Instructional leadership, decision-making, problem solving, effective schools correlates, the change process, school culture and school improvement concepts will be emphasized.
EAD 654 State and National School Leadership 2(2-0), D
Role and responsibilities of the local, state and federal agencies in school administration.
EAD 657 Administration of Instructional Programs 3(3-0), D An analysis of instructional programs and the role of the school administrator in developing learner-centered school cultures and supporting research-based instruction.
EAD 658 Organizational Management 3(3-0), D
Prerequisite: EAD 651. Emphasis is on basic administrative skills including fiscal management and building utilization as well as the skills and processes needed to collaboratively develop and maintain strategic plans.
EAD 659 Leadership Capstone 3(3-0), D
Prerequisite: SFR 690 or EAD 695. The culminating course in the Educational Administration Master's Degree programs. The course results in the completion of the student's research major project; preparation and presentation of the student's graduation portfolio, and; completion departmental assessments.

## EAD 660 Internship-On Site 2, D

Prerequisite: EAD 651. Problem-based field experiences encompassing building level, district level, or other specialized administrative or supervisory positions. Students spend specified periods of time working with experienced administrative or
supervisory personnel. May be repeated to a maximum of 10 hours.
EAD 663 Internship-Related Agencies 1, D
Prerequisite: EAD 651. Problem-based field experiences with various external agencies that relate to the school administrator or supervisor (i.e. juvenile court, law enforcement, community support services, etc.)

## EAD 664 Human Relations and Collaborative Processes

3(3-0), D
Designed to develop skills in effective interpersonal skills, written and oral communication within a diverse cultural community.
EAD 665 Legal and Ethical Contexts of Schooling 3(3-0), D
Explores the statutory and regulatory requirements as well as the ethical implications of policy initiatives inherent in the effective operation of a school.

## EAD 666 School Supervision and Performance

## Enhancement 3(3-0), D

Administrative functions related to human resource management and development as well as enhancing the performance of the instructional personnel. (i.e. recruitment, selection, retention, training, supervision, evaluation of staff.)
EAD 667 Administration of Special Programs 3(3-0), D
Designed to provide skills to establish, administer, and supervise special education services and other student programs. Programs in the area of special education, guidance, vocational education, early childhood as well as current state and federal programs affecting education are emphasized.

## EAD 695 Action Research in Educational Leadership

3(3-0), D
Introduction to the research designs and analysis techniques of action research. Student will engage in activities designed to examine current best practices in the school setting through a methodical, research-based orientation with the ultimate goal of assessing the effect of innovative practices on a variety of school variables.
EAD 699 Thesis 1-6, D
Prerequisite: SFR 690. Independent research and study connected with preparation of thesis. May be repeated to a maximum of 6 hours credit.
EAD 741 Advanced Issues in School Improvement 3(3-0), D Designed as an advanced level course for the study of barriers to learning, strategies to reduce or eliminate those barriers, stakeholder involvement, advanced strategic planning techniques and program development, in accordance with the goals and outcomes of the I.S.L.L.C. standards and the EAD Knowledge Base. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal of the initial administrator certificate in the state of Missouri and other I.S.L.L.C. member states. The course provides an opportunity for students to identify significant barriers to learning within an educational setting, analyze the conditions of the educational setting and take specifics steps to eliminate the barriers and support student success.

## EAD 742 Modern Trends in Educational Administration

## 3(3-0), D

Designed as an advanced level course for the study of the larger contexts of education. Students will study state, multi-state and national trends/issues, analyze their effect upon local school programming and student learning, identify appropriate outside agencies for initiating collaborative relationships as well as identify adaptive leadership behaviors to respond to various trends/issues. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal
of the initial administrator certificate in the state of Missouri and other L.S.L.L.C. member states. These goals and outcomes are ased upon I.S.L.L.C. standards as well as the EAD Knowledge Base.
EAD 743 School and Community Partnerships 3(3-0), D
Designed as an advanced level course for the study of establishing, nurturing and sustaining effective schoolcommunity partnership programs. Students will be exposed to content and will generate material that demonstrates the ability to develop partnerships with business, higher education and other community groups which supplements the learning environment and supports the overall mission of the school as outlined by goals and objectives of the I.S.L.L.C. standards as well as the EAD Knowledge Base. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal of the initial administrator certificate in the state of Missouri and other L.S.L.L.C. member states. The course provides a broad overview of the essential elements of educational partnership programs while working with social agencies and elementary grant writing.
EAD 744 Leadership in Professional Development 3(3-0), D Designed as an advanced level course for the study of enhancing professional performance through effective staff development and performance enhancement efforts. Students will demonstrate the ability to collaborate professionally with staff to enhance performance and promote successful teaching and learning in accordance with the goals and outcomes as outlined by I.S.L.L.C. standards as well as the EAD Knowledge BASE. The course provides a broad overview of advanced elements of supervision including national teaching standards, adult learning theory, effective staff development and use of data to inform professional development efforts. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal of the initial administrator certificate in the state of Missouri and other L.S.L.L.C. member states.
EAD 750 Politics of Education 3(3-0), D
Overview of the origins and the nature and impact of political forces surrounding and influencing schools. Students will study the increasingly complex political web of American education as well as research the continuing debate dealing with local control versus the expanding role of state and federal government. This course will help the student in educational administration analyze the various core constituencies of school politics, analyze the issues/demands made in the school community, and study the intervening variables associated with school issues as well as the decisions which must be made by school policy makers.
EAD 758 School Personnel 3(3-0), D
Prerequisite: 15 graduate hours. This course will provide knowledge related to areas of personnel process such as: human resource planning, recruitment, selection, placement, induction, staff development, appraisal, compensation, negotiation, employment conditions, employee data, support staff, empowerment of staff, policies and procedures, and career paths.

## EAD 760 Field Study 1-4, D

This course involves the completion of field projects conducted in cooperation with a public school district or appropriate agency. Requires a formal investigation and survey of a recognized problem within a selected institution. The nature of the investigation may also be in-depth, independent research relevant to current practice in any facet of the educational process. The subject for investigation is selected by the student with approval of the advisory committee. An oral review of the
project will be presented to a selected faculty committee. May be repeated but not to exceed a total of 6 hours. A maximum of 3 hours may be counted toward degree.
EAD 761 (661) Human Relations 3(3-0), D
Prerequisite: EAD 651 or permission. Designed to upgrade educational leaders in human relations skills. Major focus will be on effective group processing and dynamics, understanding learning styles and cultural diversity issues, and facilitating skills for school improvement.
EAD 762 The Superintendency 3(3-0), D
Prerequisite: 15 graduate hours. Analysis and discussion relating to current problems of school management involving decision making, data processing, operations, research, work and wages, unions and management, and purchasing.
EAD 763 Curriculum Design and Evaluation 3(3-0), D
Prerequisite: 15 graduate hours. A course designed to investigate and analyze current and innovative instructional programs. Special emphasis is given to national reports on educational practices and the development of a model school of the future.
EAD 764 School and Community Relations 3(3-0), D
Prerequisite: 15 graduate hours. An examination of the various strategies involved in establishing effective internal and external communications. The responsibilities of boards of education, administrative officials, staff personnel, students, and the community will be emphasized.

## EAD 765 School Law 3(3-0), D

Prerequisite: 15 graduate hours. Constitutional statutory and case law that relates to all staff personnel, students, school district and other allied governmental units is investigated, analyzed and discussed. Special emphasis is given to the study of contracts, dismissals, tenure, retirement, pupil injuries, liability of school personnel, school district and board member's legal rights and responsibilities.

## EAD 766 Public School Finance 3(3-0), D

Prerequisite: 15 graduate hours. A study of school budgeting procedures, revenue and expenditure accounting, problems related to local, state and federal financing of public school operations. The Missouri Uniform Accounting System for Public Schools is utilized in the development of a major school finance project.
EAD 767 School Plant Planning and Maintenance 3(3-0), D
Prerequisite: 15 graduate hours. Designed to familiarize students with the development of master plans and educational specifications for a school facility. Attention is given to site and building evaluations, barrier-free facilities, bond issues, remodeling, energy conservation, contractor and architectural responsibilities, and equipping and maintaining school plants.

## EAD 770 Specialized Topics in Educational Leadership

1-3, D
Designed to upgrade the school administrator or leader's knowledge and skills in specialized areas of current interest and need. May be repeated to a total of 6 hours. Variable Content Course. Supplemental course fee assessed for sections titled First Things First and Seven Habits of Highly Effective People. Supplemental course fee.
EAD 795 Research in Administrative Practice 3(3-0), D
The study of research in the field of educational administration. This course integrates research skills and professional administrative practices. Students interpret, evaluate and apply research skills enabling them to design a Field Study proposal which is required for the Specialist degree in Educational Administration.

## EAD 801 Leadership Theory and Practice 4(4-0), FO

Advanced study of leadership theories, concepts, and inquiry as applies to educational organizations. The course will explore leadership theories, power and authority in organizations, leader effectiveness, and organizational reform. Emphasis will be
placed on understanding leadership in organizations through application and extension of leadership theories in practice. EAD 802 Quantitative Methods in Educational Research I 3(3-0), SE
Prerequisite: concurrent enrollment in EAD 803. Focuses on types of regression analysis and includes the following topics: simple linear regression, multiple regression, and semi-partial correlation, regression with categorical variables, categorical and continuous variables within the same model, Multilevel analysis (Hierarchical linear modeling), and structural equations. The emphasis in this class is on conceptual and practical understanding, rather than on computation. Goals are for the students to: (a) understand the basic assumptions and models underlying regression analysis, (b) use a statistical analysis package to conduct regression analysis, (c) read and interpret the output from a statistical analysis package, and (d) use this output to write a results sections.
EAD 803 Leadership Inquiry II 1(1-0), SE
Prerequisite: concurrent enrollment in EAD 802. This course is part of the statewide collaborative doctoral program. It is intended to be the application component of the Advanced Quantitative Analysis and Application course (EAD 802). This course will emphasize a wide range of instructional methodologies, cooperative activities, problem-based learning and practical application of quantitative techniques, including computer application. The students will be able to design, conduct, and report research to address problems of practice using quantitative action research methodologies. A collaborative field study project is required.
EAD 804 Content and Context of Learning 3(3-0), D
Students will develop the knowledge and skills for examining, designing, and implementing school and classroom conditions that support quality learning experiences for all students. This course theme is about learning, and those issues that enhance and detract from quality learning for all. Throughout the course, participants and instructors will model optimum learning conditions and strategies. Students will be asked to demonstrate a thorough understanding of those conditions and competencies through study, critique, development, implementation of authentic learning experiences for their colleagues. Resources to support the learning experiences will include audio-visual materials, readings, internet, and simulations. Authentic assessment will be used to determine each student's level of competence in the course content.
EAD 805 Leadership Inquiry III 1(1-0), D
This one hour doctoral level seminar will focus on understanding key concepts and methodologies of team based management and group dynamics as well as the critical skills essential in successful implementation of collaborative team building within organizations. Through the exploration and development of the underlying principles of these concepts, course participants will examine a leadership/communication within a K-16 organization and with members of that organization, they will design a collaborative problem-solving team to address a problem of practice.
EAD 806 Leadership Inquiry IV 1(1-0), D
Focuses on understanding policies related to doctorial dissertation research as set by the University of MissouriColumbia Graduate School. In addition, the seminar will explore the use of multiple search sources for information, human subjects review requirements, and research ethics. The course will also examine the exploration and design of leadership research focused on addressing problems of practice.
EAD 807 Program Planning and Evaluation 3(3-0), D
Explores the theory and practice of evaluation of educational programs including evaluation models, research methods and design strategies to measure program outcomes, especially
student and school performance. In addition, skills in evaluating educational personnel and effective schools will be discussed.

## Special Education Courses

## SPE 300 Service Learning in Special Education 1, F,S

Prerequisite: 30 hours and concurrent registration in a Special Education course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Special Education to provide an integrated learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than 2 hours of service learning credit may count toward graduation.

## SPE 306 Integrating the Arts for Students with Disabilities

 2(2-0), F,SPrerequisite: SPE 310, SPE 320, SPE 345/346; concurrent enrollment with SPE 582 or SPE 583 required. Focuses on integration of five primary art forms (i.e., literature, music, drama, movement, and art) into the content area curriculum. Emphasis will be upon the five primary art forms, how they relate to and enhance one another, and how they facilitate children's learning within the core subject areas. Activities, materials, and lessons in these areas will be developed with particular attention to developmentally appropriate methodology and appropriate modifications/ accommodations useful in making the arts accessible to students with disabilities. A series of five workshops will explore the theory, methodology, and activities for integrating the arts into the daily routine of the classroom. Field experiences are a part of the course.
SPE 310 (330) Introduction to Special Education 3(3-0), F,S Prerequisite: EDC 150, and an initial C-Base taken. Focuses on the special education process as mandated by state and federal guidelines. Legislation, litigation, and service options pertaining to diverse populations will be stressed including those with disabilities, culturally diverse, and gifted. Emphasis will be placed on current issues in the field of special education. Students will participate in observations in appropriate school and agency settings. Required first portfolio checkpoint will occur in this course.
SPE 320 Introduction to Teaching Cross Categorical Special Education 3(3-0), F,S
Prerequisite: SPE 310 and admitted to Teacher Education Program. Focus on students served in cross categorical special education settings as well as low incidence populations. Emphasis will be placed on theoretical perspectives, etiology, characteristics, and historical aspects pertaining to individuals with mental retardation, developmental disabilities, behavior disorders/emotional disturbance, and learning disabilities.
SPE 340 (530) Educational Alternative for Exceptional Students 2(2-0), F,S
Prerequisite: admitted to Teacher Education Program. Provides an overview of characteristics and identification criteria for individuals with disabilities and gifted. Legislation and process pertaining to special education will be addressed along with a focus on teaching individuals with diversity in the elementary, middle, and secondary educational setting. May not be substituted for SPE 310 core requirement in the special education major or minor.

SPE 345 (535) Educational Evaluation of Exceptional Students 4(4-0), F,S
Prerequisite: SPE 310 and concurrent enrollment in SPE 346 and admitted to Teacher Education Program or permission. Focuses on mastery of psychometric principles as well as diagnostic and prescriptive teaching from performance based data. Federal and state process guidelines pertaining to multidisciplinary evaluation will be addressed. Emphasis will be placed on assessment of diverse individuals including those with disabilities, cultural, ethnic, and language differences. Content will address norm-referenced and curriculum-based assessment procedures, including curriculum-based measurement.
SPE 346 Educational Evaluation of Exceptional Students
Lab 2(0-4), F,S
Prerequisite: concurrent enrollment in SPE 345 or permission and admitted to Teacher Education Program. Students will apply course content presented in SPE 345 through field based and lab activities including administration and scoring of standardized assessment instruments, development of alternative assessments, data analysis, and report writing. Lab experiences will be designed to meet specific competencies in either Early Childhood Special Education or Special Education K-12. Supplemental course fee.
SPE 450 Methods of Teaching Mathematics to Exceptional Individuals 3(3-0), F,S
Prerequisite: SPE 345 and SPE 346 and MTH 320 and admitted to Teacher Education Program. The focus of the course will include accommodating individual differences and diversifying instruction in the area of mathematics. Students will develop performance based assessment procedures, conduct error analyses, and apply mathematics skills in program planning for the diverse learner.
SPE 460 Curriculum Materials for Exceptional Students 2(1-2), S
Prerequisite: SPE 310 and admitted to Teacher Education Program. This course examines curriculum materials for use with exceptional students in various remedial areas. Students will develop skills to analyze, select, utilize, and evaluate instructional guides and materials.

## SPE 480 Problems in Special Education 1-5, D

Prerequisite: permission may be required-see schedule. The student in consultation with the advisor or teacher selects a topic in special education for in-depth study and/or special investigation. Number of class hours determined by semester hours of credit. May be repeated to a maximum of 5 hours. Variable Content Course.

## SPE 491 (494) Practicum-Teaching Individuals with

Behavior Disorders/Emotional Disturbance 2(0-4), S
Prerequisite: concurrent enrollment in SPE 581 and admitted to Teacher Education Program. Students will apply skills from introductory and specialized courses in settings with students with behavior disorders/emotional disturbance. Students will be involved in individual and small group instruction, review diagnostic data, develop and implement educational programs, as well as meet with the university supervisor and other practicum students to reflect on experiences.
SPE 492 (595) Practicum-Teaching Individuals with Learning Disabilities 2(0-4), F
Prerequisite: concurrent enrollment in SPE 582 and admitted to Teacher Education Program. Students will apply skills from introductory and specialized courses in settings with students with learning disabilities. Students will be involved in individual small group instruction, develop and implement instructional lessons, and meet with the university supervisor and other practicum students to reflect on experiences.

SPE 493 (596) Practicum-Teaching Individuals with Mental Retardation/Developmental Disabilities 2(0-4), S,Su
Prerequisite: concurrent enrollment in SPE 583 and admitted to Teacher Education Program. Students will apply skills from introductory and specialized courses in settings with students with mental retardation and developmental disabilities. Students will be involved in individual and small group instruction, develop and implement educational programs, as well as meet with the university supervisor and other practicum students to reflect on experiences.

## SPE 495 (481) Supervised Teaching (Special Education)

## 5-6, F,S

Prerequisite: SPE 519 and SPE 521; grade of C or better in all professional education courses; passing score on the appropriate PRAXIS II examination; current pre-professional liability insurance; and approval for student teaching. Student observes, teaches and participates in professional activities under the direction of the cooperating teacher and the University supervisor. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final checkpoint criteria. Course will not count toward the major GPA. Supplemental course fee.
SPE 496 Supervised Teaching (Special Education) 5-6, F,S
Prerequisite: concurrent enrollment in ELE 495 or SEC 493 or SPE 495. Student observes, teaches, and participates in professional activities under the direction of the cooperating teacher and university supervisor. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final checkpoint criteria. Course will not count toward the major GPA. Supplemental course fee.

## SPE 499 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2 . This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.
SPE 502 Early Intervention for Young Children with Autism 1(1-0), D
Prerequisite: permission of department head. This course constitutes the second and last segment of the Missouri Autism Institute for educators who are, or will be, working with young children birth to age six who experience symptoms of autism.
SPE 504 In-District Autism Consultant Training 1(1-0), D
Prerequisite: current Missouri teaching certification or permission of department head. Students will study advanced educational techniques of autism in general and educational methodologies specifically used with children with autism. Instruction will be provided in consultation and collaboration techniques. Students will demonstrate competence in educational report writing and in-service instruction. Personal professional development plans will be developed by each student, as well as a rating of personal competence. Students will be provided with resources for further study.

SPE 505 Braille Reading and Writing I 3(3-0), F
Prerequisite: permission of department head. This online course has been designed to enable teachers of children and youth with visual impairments develop basic competencies in reading and writing literary Braille, prepare correctly formatted Braille material, and have an awareness and basic understanding of the Nemeth codes for math and science for students grades K-12. Students will employ the use of the Perkins Braille Writer, slate and stylus, Perky Duck, and Duxbury translation software to produce high quality Braille material. Successful completion of this course should be regarded as only one step in a series of courses leading to certification in teaching students with visual impairments. An approved certification process must be completed in order to acquire basic and necessary competencies for work with children and youth with visual impairments.
inally, the course has been designed to help teachers develop an appreciation for the Braille system and the application of this system to all aspects of life for individuals with visual impairments. Instructor and/or site based facilitators will provide monthly face to face instruction to students whenever possible. Students must complete SPE 505 and SPE 611 to achieve mastery of literary Braille code. Note: Midterm and final examinations will be proctored.
SPE 506 Principles of Orientation and Mobility 3(3-0), Su
Prerequisite: permission of department head. This online course focuses on the history, philosophy, and ethics of orientation and mobility. Participants will also consider various consumer driven approaches in orientation and mobility. The course will give the teacher of the visually impaired the ability to perform and monitor basic techniques of orientation and mobility as used by students who are blind, visually impaired, or multihandicapped. Students will be required to create a video record of their blindfold and other sensory experiences to illustrate their skill development. Note: Midterm and final examinations will be proctored.
SPE 507 Introduction to Visual Impairments, Autism and Severe/Multiple Disabilities 3(3-0), F
Prerequisite: permission of department head. An introduction to educational programs and services for students with visual impairments, autism, deaf-blindness and multiple disabilities. This course will provide teachers, paraprofessionals, social workers, psychologists, etc. with a foundation in the historical perspectives, developmental characteristics, psychosocial aspects, and legislation related to severe and multiple disabilities. An emphasis will be placed on the psychosocial effects of visual impairments, autism, deaf-blindness and multiple disabilities on the development of the individual and on adaptations that enhance functioning.

## SPE 508 Low Vision, Anatomy and Physiology of the Eye

 3(3-0), SuPrerequisite: permission of department head. This online course will introduce teachers, rehabilitation specialists and others to practical applications of low vision techniques. The students will use low vision simulators to perceive, integrate and react to different environmental stimuli. Sections of the course will involve clinical low vision examinations. Analysis and application of the fundamental principles and theory of sensory information acquisition by the visually impaired or blind as it applies to the classroom teacher will be stressed. Also, the course will address a full array of eye diseases and conditions and the educational implications. Note: Midterm and final examinations will be proctored.

## SPE 510 Physical and Health Needs of Students with

## Disabilities 3(3-0), F

Prerequisite: SPE 345 and SPE 346 and admitted to Teacher Education Program, or permission of department head. Focuses on the role of the special educator in management of health related issues such as monitoring medication and providing
services to individuals with specialized self care needs and those with chronic illness. Emphasis will be placed on collaboration with related services staff and medical personnel as well as the integration of the student with health care needs into school and community settings.
SPE 515 Foundations of Applied Behavior Analysis and Interventions for Teachers in Applied Settings 3(3-0), D
Prerequisite: admission to the special education program or permission of special education coordinator. Focuses on the foundational principles of applied behavior analysis. Emphasis will be placed on the development of positive behavior support plans that proactively assist students with challenging behavior in applied and/or school settings.

## SPE 516 Application of Applied Behavior Analysis and

Interventions for Teachers in Applied Settings 3(2-2), D
Prerequisite: SPE 515. Focuses on the application of applied behavior analysis principles within school-based settings. Students will complete functional analysis/assessment on children and youth with disabilities and employ science based instruction strategies in school settings.
SPE 517 Effective Practices in Special Education 5(5-0), D Prerequisite: SPE 310, SPE 340, SPE 615 or the equivalent. Empirically based teaching practices with emphasis on reading and mathematics foundations to support special needs learners. Students will also gain knowledge of varied theoretical perspectives and instructional approaches including validated behavioral and cognitive based methods that support diverse learners. The content of the course will also include activities to support determination of resent level of performance and placement in special and general education curricula per IDEA and other Federal mandates.

## SPE 519 Methods of Teaching Students with Learning and

 Behavioral Disorders 4(4-0), DPrerequisite: SPE 320, 345, 346, and 515, concurrent enrollment in SPE 520 and admitted to Teacher Education Program. Focuses on the application of theoretical perspectives and research-based methods of teaching students with learning disabilities or emotional and behavior disturbances. Evaluation procedures appropriate to analysis of academic achievement, social behavior, monitoring achievement, and behavioral change will be emphasized along with educational programming that promotes increasing achievement levels, improved social development, and inclusion.

## SPE 520 Practicum-Teaching Individuals with Learning and Behavioral Disorders 2(0-4), D

Prerequisite: concurrent enrollment in SPE 519 and admitted to Teacher Education Program. Students will apply skills from introductory and specialized courses in settings with students with learning disabilities and behavioral disorders. Students will be involved in individual and small group instruction, review diagnostic data, develop and implement educational programs, as well as meet with the university supervisor and other practicum students to reflect on experiences.

## SPE 521 Methods of Teaching Individuals with

## Developmental Disabilities and Other Health Impairments

 4(4-0), DPrerequisite: SPE 345, SPE 346, and SPE 515 or concurrent enrollment in SPE 515; and concurrent enrollment in SPE 522; and admitted to Teacher Education Program. Stresses application of theoretical perspectives and research-based methods for individuals with developmental disabilities (i.e., mental retardation autism, Asperger syndrome, cerebral palsy) who may have associated orthopedic and health impairments (e.g., ADHD and epilepsy). Students will conduct an analysis of assessment data, apply data in the development of diagnostic conclusions and corresponding educational plans. Emphasis will be placed on evaluation, accommodations, and programming for integration in school, community, and vocational settings.

## SPE 522 Practicum-Instruction of Students with

 Developmental Disabilities and Other Health Impairments 2(0-4), DPrerequisite: concurrent enrollment in SPE 521 and admitted to Teacher Education Program. Students will apply skills from introductory and specialized courses in settings with students with developmental disabilities (e.g., mental retardation, autism, Asperger syndrome, cerebral palsy) and orthopedic and health impairments (e.g., ADHD, epilepsy). Students will be involved in individual and small group instruction, develop and implement educational programs, as well as meet with the university supervisor and other practicum students to reflect on experiences.

## SPE 523 Curriculum and Methods in Early Childhood Special Education 4(3-2), D

Prerequisite: permission of area advisor in Special Education or Early Childhood. Focuses on major aspects in early childhood special education including legislation, litigation, and current issues in the field. Each area of development of young children with disabilities will be a part of the course with particular emphasis on adaptation of materials and curricula to meet the needs of these children. There will also be a focus on families and issues surrounding assessment and eligibility for special education programs. Reflection on current practices and services for young children with disabilities will be included. Thirty clock hours of field experience will be required.
SPE 525 Introduction to Teaching and Assessing Students
with Autism Spectrum Disorders 3(3-0), D
Prerequisite: permission from advisor or Special Education Program Coordinator. This course will support individuals across various disciplines who wish to gain knowledge of identification, assessment, and programming for individuals on the Autism Spectrum. Conditions associated with ASD will be examined along with etiology, prevalence, and assessment issues. Students will apply knowledge through review of, and practice with, various norm referenced and informal instruments and rating scales specific to ASD. Emphasis will also be placed on validated programming for ASD.
SPE 526 Applied Behavioral Analysis for Developmental
Disabilities and Autism Spectrum Disorders 3(2-2), D
Prerequisite: SPE 515; and SPE 516 or PSY 508; or permission of instructor. The evolution of science based practices for students with developmental disabilities and autism spectrum disorders are still emerging within the field of education. The purpose of this course is to train teachers and/or care providers to identify science based practices within applied behavior analysis and apply these principles to students with developmental disabilities and autism spectrum disorders within applied settings. This course will focus on the use of operant behavioral techniques with an emphasis on functional analysis and functional communication training. Students will conduct clinical and school-based assessments and interventions with school age children diagnosed with developmental disabilities and autism spectrum disorders.

## SPE 527 Seminar in Developmental and Sensory Disabilities

 3(2-2), DPrerequisite: SPE 507 or SPE 525 or equivalent. This course is designed to provide practitioners with the knowledge and skills to implement research based practices for individuals with developmental disabilities including autism spectrum disorders (ASD). The course will also address issues specific to sensory integration, visual impairments, and significant cognitive delays. Students will examine in depth, approaches and models validated to support present level of performance needs for individuals with a variety of developmental and sensory requirements. Students will complete lecture hours where theoretical perspectives and the detailed components of various treatments are examined. In a corresponding field component,
students will implement an applied project that will address the sensory, communication, learning, and social needs of a client who has been identified with multiple developmental delays. Measurement of outcomes specific to treatment plans will be a significant component of the applied activities.
SPE 550 (350) Career/Vocational Education and Transition 3(3-0), F,S
Prerequisite: admitted to Teacher Education Program. Legislation and process pertaining to transition services for individuals with disabilities will be emphasized. Students will explore vocational service delivery options and the role of the multidisciplinary team in the development and implementation of appropriate life skill programming across the age span.
SPE 556 Topical Issues in Special Education 1-5, D
Prerequisite: permission may be required (see class schedule). To develop understanding and skills in relevant areas of special education. Each offering concerns a single topic. Number of class hours determined by semester hours of credit. May be repeated to a maximum of 5 hours when topics change. Variable Content Course.
SPE 560 (360) Working with Families of Exceptional Individuals 3(3-0), F,S
Prerequisite: admitted to Teacher Education Program. The relationship between families of children with special needs and various agencies is a central theme of this course. Techniques for working with a variety of families will be explored along with the impact of many ecological factors on families of students with disabilities.
SPE 581 (484) Methods of Teaching Individuals with Behavior Disorders/Emotional Disturbance 3(3-0), S
Prerequisite: concurrent enrollment in SPE 491 and admitted to Teacher Education Program. This course will focus on application of theoretical perspectives and research-based methods of teaching students with emotional and behavior disturbances. Evaluation procedures appropriate to analysis of social behavior and monitoring behavioral change will be emphasized along with educational programming that promotes social development and inclusion.
SPE 582 (482) Methods of Teaching Individuals with Learning Disabilities 3(3-0), F
Prerequisite: SPE 345 and SPE 346 and concurrent enrollment in SPE 492 and admitted to Teacher Education Program. Students will apply theoretical perspectives and research based methods in the development of diagnostic reports and educational plans for students with Learning Disabilities. Emphasis will be placed on the educator as a collaborator and advocate for provision of services in integrated settings; and on the educator as a specialist in evaluation, curricular accommodation, and modification.
SPE 583 (483) Methods of Teaching Individuals with Mental Retardation/Developmental Disabilities 3(3-0), S,Su
Prerequisite: SPE 345 and SPE 346 and concurrent enrollment in SPE 493 and admitted to Teacher Education Program. The course will stress application of theoretical perspectives and research-based methods for individuals with mental retardation and developmental disabilities. Students will conduct an analysis of assessment data, apply data in the development of diagnostic conclusions and corresponding educational plans. Emphasis will be placed on evaluation and programming for integration in school, community, and vocational settings.

## SPE 584 Language Development of Exceptional Students

## 3(3-0), F,S

Prerequisite: SPE 345 and SPE 346 and admitted to Teacher Education Program. Language development and intervention for exceptional individuals. Language assessment and curriculum development for individuals with disabilities, as well as for individuals who are culturally and ethnically diverse, will be addressed.

## SPE 587 Introduction to the Education of Students with

 Behavior Disorders 3(3-0), FPrerequisite: SPE 310 and admitted to Teacher Education Program. Students will acquire knowledge of identification, classification, diagnostic, and educational planning procedures based on the predominant conceptual models. Required for certification as teacher of students with behavior disorders.

## SPE 590 Approaches in Mainstreaming Exceptional

Students 3(3-0), D
Prerequisite: SPE 310 or SPE 340 and admitted to Teacher Education Program. Application of methods for modifying instructional materials and curriculum to help special education and regular classroom teachers meet the demands of mainstreaming.
SPE 591 Clinical Practicum in Special Education 1-3, D
Prerequisite: completion of SPE 491 and SPE 492 and SPE 493, or previous certification; and permission of instructor. This course is open to professionals with teaching certification or students pursuing a minor requiring credit hours in addition to SPE 491, 492, or 493. Students will collect data, develop and implement individual educational programs, and submit an extensive written report. Assignments will be based on area of certification. In addition, this course is utilized for credit hours toward an Internship in Orientation and Mobility and Internship in Visual Impairment. See instructor for specific requirements.
SPE 609 Methods of Teaching Students with Visual
Impairments and Multiple Disabilities 3(3-0), S
Prerequisite: permission of department head. This online course is one of six courses offered to provide prospective teachers of children and youth with visual impairments (including those with multiple disabilities) competency-based training for work with this population in K-12 schools. Provides students with the pedagogical preparation to effectively teach Braille reading and writing, organize activities to promote literacy development, utilize assistive technology (including voice output and other computer based applications), teach compensatory skills and strategies for mathematics, development of listening skills, as well as other instructional adaptations for the curricular areas of language arts, science, and social studies. In addition, the course focuses on the teaching of social skills needed for success in education and employment. Participants will demonstrate the ability to assess, adapt, evaluate and teach academic subjects and specialized curricula for students with visual impairments, including those with multiple disabilities. Note: midterm and final examinations will be proctored.

## SPE 610 Problems in Special Education 1-3, D

Prerequisite: permission of department head. Major issues in the field of special education designed to meet individual student needs. May be repeated to a total of 3 hours.
SPE 611 Braille Reading and Writing II 3(3-0), S
Prerequisite: SPE 505 or permission of department head. This advanced, online course in Braille reading and writing will focus on competencies in reading and writing literary Braille and the Nemeth Codes for science and mathematics. Participants will also demonstrate the ability to teach basic assistive devices, and to provide instruction in tactile graphics. An introduction to the transcription in Braille code for music and foreign languages will also be presented. Instructor and/or site based facilitators will provide monthly face to face instruction to students whenever possible. Note: midterm and final examinations will be proctored.
SPE 612 Instructional Techniques and Strategies of Orientation and Mobility 6(6-0), Su
Prerequisite: SPE 506 and SPE 508. Provides participants with the techniques and strategies used by individuals who are blind or visually impaired for independent orientation and mobility. Participants will apply the strategies of orientation and mobility techniques while using blindfolds and low vision simulators.

The application of skills will be completed in indoor environments as well as residential, business, rural, and commercial areas.
SPE 614 Professional Issues and Assessment in Orientation and Mobility with Diverse Populations 3(3-0), F
Prerequisite: SPE 505 and SPE 506 and SPE 508 and SPE 612. This online course will provide participants with the overall philosophy of orientation and mobility including: the Code of Ethics and Certification standards. Current literature and issues pertinent to the profession of orientation and mobility will be discussed. This will include issues impacting programming with students with multiple disabilities, the development and administration of an effective orientation and mobility instructional program, assessment procedures, and research approaches. Note: midterm and final examinations will be proctored.
SPE 615 Foundations in Special Education 3(3-0), F,S,Su
Prerequisite: permission from advisor or department head. Focuses on legislation and litigation in the area of Education and Special Education and will include an overview of categorical disabilities including identification, etiology, and prevalence. The integration of individuals with disabilities across educational and community settings will be stressed along with an overview of programming validated to support specialized populations including those with disabilities and cultural and linguistic differences. In addition, the course will focus on strategies to support individuals identified as gifted as well as individuals identified at risk for school failure.

## SPE 679 Application of Technology in Special Education

 3(3-0), SuPrerequisite: admission to the graduate program for Special Education or permission of director. This course is designed to provide teachers with an in depth treatment of the research, theory, and application of computers and related technologies in the instruction of children and adults with learning, behavior, sensory, motor and communication disabilities. Students will incorporate the principles of reflective practice as it pertains to the assessment, selection of devices, and evaluation of assistive technologies for individuals with disabilities. The General Learning Outcomes 5, 9, and 10 presented in the Conceptual Framework of the Professional Education Unit (PEU) are the over arching tenets which guided the development and ongoing revisions to this course. Students acquire competencies related to the use of assistive devices and emerging technologies through participation in a 60 hour comprehensive field based experience in conjunction with schools and other agencies which serve individuals with disabilities.
SPE 680 Contemporary Issues in Special Education 3(3-0), D Prerequisite: admission to the graduate program for Special Education or permission of director. Analysis of trends, issues, and research in the field of special education will be reviewed and discussed. A comprehensive overview of local, state, and federal legislation and the impact on our public school special educational programs for children with disabilities will be discussed and analyzed. Historical and current litigation involving children with disabilities will be reviewed and discussed.
SPE 681 Educational Consultation 3(2-2), F
Prerequisite: admission to the graduate program for Special Education or permission of director. Seeks to develop students' skills in collaboration consultation. Emphasis will be placed on the development of innovative service delivery options, personnel training, and development of communication skills. Students will apply theory to practice in a field experience.

SPE 682 Advanced Diagnosis and Remediation of Students with Mild to Moderate Disabilities 3(1-4), D
Prerequisite: admission to the graduate program for Special Education and SPE 345 and SPE 346 or equivalent; or permission of director. Students will observe and participate in a variety of assessment and multidisciplinary team activities. Development of leadership skills will be stressed through participation in clinical field experiences involving standardized and performance evaluation of students with learning disabilities, analysis and synthesis of assessment data in clinical staffings, and development of educational programs. Students enrolled in this course should have prior knowledge of assessment including administration, scoring, and interpretation.
SPE 683 Advanced Assessment to Support Individuals with Developmental and Sensory Disabilities 3(1-4), D
Prerequisite: admission to the graduate program in Special Education. Students will observe and participate in a variety of assessment and multidisciplinary team activities. Development of leadership skills will be stressed through participation in field experiences involving norm referenced and curriculum based evaluation of individuals with various sensory and developmental disabilities. Analysis and synthesis of assessment data in clinical staffings and development of individual educational plans will be required.. Students enrolled in this course should have prior knowledge of assessment including administration, scoring, and interpretation. Supplemental course fee.

## SPE 684 Advanced Procedures in Teaching Students with

 Mild to Moderate Disabilities 3(2-2), SPrerequisite: admission to the graduate program for Special Education and SPE 345 and SPE 346 and SPE 488 and SPE 680; SPE 682 or concurrent enrollment; and a minimum of two special education methods courses prior to enrollment (SPE 581, 582, 583). The primary purpose of the course is to provide students with the knowledge and skills necessary for development and application of curricula appropriate to the needs of individuals with mild to moderate disabilities. Emphasis will be placed on the philosophical basis of curricula as well as principles of curricula design. Students will apply knowledge and skills in 60 hours of required field experiences.
SPE 685 Advanced Procedures in Developmental Disabilities 3(2-2), D
Prerequisite: admission to the graduate program for Special Education and SPE 683. The primary purpose of the course is to provide students with the knowledge and skills necessary for development and application of curricula and methods appropriate to the needs of individuals with mental retardation and other developmental disabilities. Emphasis will be placed on the empirical basis of the procedures and on life referenced programming. Students will apply knowledge and skills in field based activities supervised by the instructor.

## SPE 687 Advanced Behavioral Analysis and Intervention

 3(3-0), FPrerequisite: admission to the graduate program for Special Education and SPE 680 and SPE 682 and SPE 683 and SPE 684 and SPE 685. Study of human behavior. The goal of applied behavior analysis is to seek understanding and improvement of human behavior. The goals of this class is to prepare graduate students to be contributing professionals in the area of applied behavior analysis; specifically, to become reflective behaviorists. Students will learn to identify, measure, and record the occurrence and nonoccurrence of behavior. Students will be expected to implement applied behavioral strategies and learn
how to evaluate the success of single-subject studies as part of a 60 hour field experience.
SPE 688 (686) Research Seminar in Special Education 3(3-0), F,S
Prerequisite: admission to the graduate program for Special Education and SPE 680 and SPE 682 and SPE 683 and SPE 684 and SPE 685 and SPE 687 and SFR 690. An in-depth study of a chosen topic in special education leading to the guided development and completion of an extensive research paper or major creative work. Graduate students are expected to complete a 60 hour field experience associated with the summer project.
SPE 689 Practicum-The Exceptional Child 3(0-6), Su
Prerequisite: admission to the graduate program for Special Education and SPE 680 and SPE 682 and SPE 683 and SPE 684 and SPE 685 and SPE 687. Student observes, teaches, and/or participates in professional activities in Special Education under the direction of a cooperating supervisor and University supervisor. Students will work with individuals or groups demonstrating effective teaching and behavior management techniques, as well as expertise in instructional planning and evaluation.

## SPE 690 Educational Workshop 1-5, D

Workshop to upgrade understandings and skills concerned with the improvement of elementary or secondary teaching procedures, curriculum, supervision, administration or guidance. Each workshop will be concerned with a single topic. Number of class hours determined by length of workshop. May be repeated to a maximum of 5 hours credit. 30 clock hours equal 1 semester hour.
SPE 691 Clinical Practicum for Special Needs Populations 6(0-12), D
Prerequisite: SPE 525, SPE 683, SPE 685; and permission from Special Education Program Coordinator. This course will involve experience in a supervised, clinical setting with individuals diagnosed with various disabilities. Emphasis will be placed on developmental disabilities and challenging behaviors. Students will conduct assessment specific to their credentials and training to include learning assessment, autism specific instruments, and communication assessment. Emphasis will be placed on conducting functional behavioral assessment and utilizing data across domains to develop research based programs. Students will participate in a multidisciplinary assessment model to include families and professionals from a variety of disciplines. Preparation and submission of reports that are research based and that are of a high professional quality will be a required course outcome. Supplemental course fee.
SPE 692 Advanced Diagnosis and Remediation of Students with Disabilities Lab 2(0-4), S
Prerequisite: admission to the graduate program for Special Education; and concurrent enrollment with SPE 682 or SPE 683; and SPE 345 or SPE 346 or equivalent. Students will conduct standardized and informal assessments in the field as part of a 60 hour practicum/lab experience and develop a comprehensive case history. Emphasis will be placed on development of validated educational programs. Supplemental course fee.

## SPE 699 Thesis 1-6, D

Prerequisite: admission to the graduate program for Special Education and SFR 690 and SPE 679 and SPE 680 and SPE 682 and SPE 683 and SPE 684 and SPE 685 and SPE 687 and SPE 689. Independent research and study connected with preparation of thesis. May be repeated to a maximum of 6 hours credit.

## Greenwood Laboratory School

Laboratory School, room 4, Phone: (417) 836-5124, Fax: (417) 836-8449
Email: Greenwood@missouristate.edu
Web Site: http://education.missouristate.edu/greenwood/
Director: Professor Janice R. Duncan, Ph.D.

## Faculty (as of March 14, 2008)

Associate Professors: Connie J. Claybough, M.S.Ed.; Steven W. Hinch, Ph.D.; Cheryl K. Johnson, M.S.
Assistant Professors: Vicki L. Dunlop, M.Ed.; Candace D. Fisk, M.A.; Kathryn M. Gibson, M.A.; Ruth C. Peñaherrera-Norton, M.Ed. Instructor: Richard A. Ruhe, M.A.
Lecturers: Erin E. Baer, M.Ed.; Susan L. Baldwin, M.Ed.; Abby R. Burch, M.Ed.; David C. Davison, M.S.; Janelle A. Flanders, M.Ed.; Rhonda L. Glaser, B.S.; Travis W. Graham, B.S.; Alison J. Griswold, B.S.; Kent O. Hedgpeth, M.Ed.; Ruth Ann Johnson, M.Ed.; Jill R. Martin, M.S.Ed.; Victoria L. Sutton, Ed.S.; Darren S. Taylor, M.S.; Tonia E. Tinsley, Ph.D.
Emeritus Professors: Charles R. Baird, M.A.; M. Pauline Barker, M.Ed., M.A.; Anna Lee Dugan, M.S.; Helen Huff, M.S.; James F. Jester, Ed.D.; Richard E. Moore, M.S.; Phyllis R. Shoemaker, M.Ed.; Lillian Rosemary Williams, M.A.; Delmar D. Wipf, M.S.

## General Information

Greenwood Laboratory School was founded in 1908 to provide a comprehensive education program to students from kindergarten through senior level while also providing University students with opportunities and experiences to develop strong teaching skills. Greenwood has an enrollment of approximately 378 students and well over $95 \%$ of each graduating class enrolls in a post-secondary educational institution. The average ACT composite score for the senior class is 26.6 while the state average is 22.6 and the national average is 21.9 .

Greenwood Laboratory School believes that students should be given the opportunity to develop a wide variety of knowledge and skills, think critically, set challenging goals, respect diversity, adopt an attitude of social responsibility, and become lifelong learners. Consistent with the University's mission in public affairs, the purpose of the Greenwood Laboratory School is to develop educated persons while focusing on three themes: relative to education of youth, relative to collaboration with the Missouri State University community, and relative to collaboration with other Missouri educational and business organizations.

Greenwood Laboratory School serves as a member of the Professional Education Unit in a University-wide effort of
preparing students at all levels for the twenty-first century. Greenwood provides the opportunity for the students and faculty to engage in clinical field experiences, experimentation, innovation, research, information sharing, and staff development. Through these activities, Greenwood Laboratory School functions within the College of Education to create "a legacy of learning." In addition, the mission of the Greenwood Laboratory School is consistent with the University's mission statement of public affairs mission in that the school produces educated persons at the kindergarten through twelfth grade level in collaboration with Greenwood families, the University, the community, and other educational institutions. The school provides educational opportunities that produce individuals who are competent, confident, creating, caring and lifetime learners.

Greenwood is accredited by the North Central Association of Schools.

Admission Policy: Students are enrolled in Greenwood Laboratory School from registration lists maintained chronologically by date of registration. A maximum of 24 are enrolled in kindergarten, 26 in first grade, 28 in second grade and 30 in grades 3 through 12. At each grade level two thirds of the students are admitted from the community and one third from the faculty and staff of Missouri State University. Annual tuition is charged and is subject to change each year.

Department of Reading, Foundations, and Technology<br>207 Hill Hall, Phone: (417) 836-6769, Fax: (417) 836-6252<br>Email: RFT@missouristate.edu<br>Web Site: http://education.missouristate.edu/rft/<br>Department Head: Professor Fred H. Groves, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Donna A. Beardsley, Ph.D.; J. Deanne Camp, Ed.D.; David R. Goodwin, Ph.D.; David L. Hough, Ph.D.; Beth Hurst, Ph.D.; Steven P. Jones, Ph.D.
Associate Professors: Sarah B. Nixon, Ph.D.; Rebecca Swearingen, Ed.D.
Assistant Professors: Barbara J. Michels, Ph.D.; Cathy J. Pearman, Ph.D.; Eric C. Sheffield, Ph.D.; Randall Wallace, Ph.D.
Instructor: Annice H. McLean, M.S.Ed.
Emeritus Professors: L. Dale Allee, Ph.D.; Stefan J. Broidy, Ph.D.; N. June Brown, Ed.D.; J. Wordy Buckner, Ed.D.; Genevieve R.
Cramer, Ph.D.; Ralph G. Hawkins, Ed.D.; Everett R. Payne Jr., M.A.; James R. Pollard, Ed.D.; Donald E. Sater, Ed.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Middle School Education, B.S.Ed.; Instructional Media Technology, M.S.Ed.; Master of Arts in Teaching (MAT); and Reading, M.S.Ed.

## Graduate Programs

The following graduate programs are available: Instructional Media Technology (Master of Science in Education); Master of Arts in Teaching; and Reading (Master of Science in Education). Refer to the Graduate Catalog for more information.
University Certificate (graduate): A graduate level certificate program is available in Instructional Technology Specialist. Refer to the Graduate Catalog for more information.

## Majors

## Middle School Education

Bachelor of Science in Education
(Certifiable grades 5-9)
The curriculum for middle school teaching leads to the degree of Bachelor of Science in Education and carries with it an initial professional certificate (IPC) to teach in the state of Missouri. Holders of this middle school certificate may be employed to teach in grades 5-9.
Program Requirements: Candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B and C; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a " $C$ " in all professional education courses. All GPA requirements include both Missouri State and transfer grades. In addition, candidates are required to obtain a score of 265 on all subcategories of the College Basic Academic Subject Examination (C-BASE) and successful completion of the appropriate Praxis II Examination prior to Supervised Teaching, in their chosen middle school content subject area with a score equal to Missouri's qualifying score.
All students must be admitted to the Teacher Education Program and to Supervised Teaching in order to earn this degree (see application procedures in the "Teacher Certification, Teacher Education Program" section of catalog.)
A. General Education (see General Education section of catalog) (43-51 hours):
Specific courses required for major and/or certification which may be used to satisfy General Education Requirements:

1. Basic Required Courses:
a. English Composition (6 hours required): ENG 110(3) and ENG 210(3)
b. Mathematics: Completion of general education requirement with a grade of "C" or better. MTH 130(3) recommended.
c. Public Speaking: COM 115(3)
2. Areas of Inquiry:
a. Natural World: PHY 101 (4) and BIO 100(4)
b. Culture and Society/Social Sciences Perspective: GRY 100 (3) is required if Social Science is chosen as an area of Subject Matter Emphasis. ECO 155 cannot be double-counted if Social Science is chosen as an area of Subject Matter Emphasis.
c. Self-Understanding/Social-Behavioral Perspective: PSY 121(3)
d. Courses used to meet the Humanities and the Creativity and Vision Perspectives must have two (2) different course codes. ART 200 or MUS 241 recommended.
3. Public Affairs/American Studies:
a. HST 121(3)
b. PLS 101(3)
B. Degree Requirements for Teacher Certification (19 hours):
4. AST 115(4) or GLG 110(4) or GRY $135(4)$ or $240(4)$ or 142(4) (NOTE: GRY 240 is required if Science is chosen as an Area of Subject Matter)
5. ENG 338(3), MTH 320(3), 343(3), PED 358(3)
6. HST 122(3)
C. Area of Subject Matter Emphasis (42-48 hours): Students must complete two areas of specialization consisting of 21-24 credit hours within each subject for a total of 42-48 hours. This requirement is met by adding nine hours of general education (section A) and/or degree requirements (section B) courses in each area of emphasis to 12-15 additional hours in each area of emphasis. The areas of emphasis are: Language Arts (grades 5-9); Mathematics (grades 5-9); Science (grades 5-9); and Social Sciences (grades 5-9). Following are the lists of courses identified for Language Arts, Mathematics, Science, and Social Sciences. Note that each contains nine hours of general education and/or degree requirements (bolded courses). Underlined courses are those that cannot be doublecounted as General Education and Area of Subject Matter Emphasis.
7. Language Arts Emphasis ( 21 hours total): ENG 110(3), 210(3); ENG 338(3); 390(3), 520(3); THE 505(3); and one of the following courses: ENG 351(3), 354(3), 380(3), 533(3), 534(3), 582(3)
8. Mathematics Emphasis ( 21 hours total): MTH 130(3), 320(3), 343(3), 479(3); Choose 1 from 135(3), 138(5), 261(5), 280(5), 315(3), 575(3); choose one from 360(3), $460(3)$; choose one from 377(3), 261(5) (if not used previously)
9. Science Emphasis (24 hours total): BIO 100(4); PHY 101(4); GRY 240(4) required in degree requirements for this subject matter emphasis and also counted in 24 hours total: CHM 105(5); BIO 205(2); GRY 108(3), PHY 501(2)
10. Social Sciences Emphasis (24 hours total): HST 121(3), 122(3); PLS 101(3); HST 103(3), 104(3); ECO 155(3); GRY 100(3); one course from HST 335(3), 342(3), 350(3), 380(3), 381(3)
D. Professional Education (46 hours): NOTE: A grade of "C" or better in each course is required for state certification.
11. Foundations of Teaching: EDC 150(1), 350(3); IMT 365(3); MID 421(2); PSY 360(3); SPE 340(2)
12. Teaching Methods: MID 425(2), 439(3); RDG 318(3), 474(2)
13. Choose two of the following, per areas of Subject Matter Emphasis chosen:
a. ENG 405(3), if Language Arts Area of Emphasis
b. MTH 409(3), if Mathematics Area of Emphasis
c. SCI 414(3), if Science Area of Emphasis
d. HST 418(4), if Social Sciences Area of Emphasis
14. Clinical Experiences: SEC 302(4); MID 493(6), 494(6)
E. Specific Requirements for Bachelor of Science in Education degree (see "Academic Programs and Requirements" section of catalog)
F. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Developmental Reading

Bachelor of Science in Education
(Non-Certifiable)
The minor in reading is designed to strengthen a classroom teachers' knowledge for teaching reading and developing literacy. Minimum of 23 hours required.
A. RDG 318(3) or 474(2); RDG 420(3), 421(2), 574(3); ENG 334(3); SPE 515(3) or PSY 508(3)
B. Select additional electives from the following to bring total to 23 hours: PSY 331(3), 441(3)*; SPE 560(3)*; SPE 584(3) or CSD 312(3); or other electives approved by the department.
*Courses may be applied toward certification in Special Reading (K-12). Additional coursework will be required for the certificate.

## Education Courses

EDC 150 (SFR) Introduction to Teaching 1(1-0), F,S
An introduction to the teaching profession including an introduction to the teaching standards and the professional portfolio process, observations, projects and information designed to aid students entering the teaching profession. May be taken concurrently with SEC 302, ELE 302 or SPE 310 provided all respective prerequisites are met.

EDC 199 Clinical Experiences in Teaching 2, F,S
Prerequisite: approved application to earn academic credit for two (2) years experience as a Teacher's Aide/Assistant, as permitted by DESE Rule 5 CSR 80-805.040; previous or concurrent enrollment in professional education coursework; and permission of instructor. Conducted teaching activities by students during aiding/assisting experiences, under the direction of the cooperating teacher and permission of a designated school principal, are verified as comparable to and demonstrating similar competencies of those expected by conventional student teachers. Students also participate in professional development activities, determined to be appropriate by the instructor. This course is credited only on B.S. in Education or appropriate master's-level certification programs.
EDC 350 School and Society 3(3-0), F,S
Prerequisite: admitted to Teacher Education Program; and PSY 360 (secondary, middle school, and K-12 programs) or PSY 385 (elementary) or concurrent enrollment. This class examines the nature and history of schooling in America and the teaching profession, the purposes and goals of education, and educational philosophy. It also explores social, legal, and political issues connected with teaching and learning, diversity, racism, sexism, and the effects of social class on educational success.
EDC 686 Research Seminar in Education 1-3, F,S
Prerequisite: SFR 690. An in-depth study of chosen topic in K12 education leading to the guided development and completion of an extensive research paper or major creative work.

## Instructional Media Technology Courses

IMT 365 (SFT) Instructional Applications of Technology
and Media 3(3-0), F,S
Prerequisite: CIS 101 or CSC 101 or waiver exam, and one of the following: ELE 302, SPE 310, or SEC 302, or concurrent enrollment for teacher education majors. Principles and techniques for selection and utilization of computer and video systems as well as other basic forms of media and technology. The class combines research, instructional design, equipment operation and materials production in lecture and laboratory settings to prepare teachers to be reflective decision makers on proper methods of using technology in teaching.

## IMT 562 (SFT) Educational Applications of Computers for

## Teaching 3(2-2), D

Using microcomputers in educational settings. Includes the investigation of software in desktop publishing, record management and multimedia applications. Special emphasis will be given to selection of appropriate programs for specific classroom utilization as well as computer interfaced peripheral devices.

## IMT 563 Technology Administration and Management

 2(2-0), DThis course is designed to provide technology specialists, technology coordinators, library media specialists, school administrators and educators with a working knowledge of the administrative processes and concerns of operating a media/technology support facility. The primary focus will be toward leadership, strategic planning, and change management and writing technology plans. The content of this course is primarily structured for educational institutions but could be utilized for instructional and training systems in many types of industrial, religious, medical and corporate organizations that teach and train.
IMT 565 (SFT) Selection and Utilization of Instructional Technology 3(3-0), D
Targets principles of attention, perception, and retention regarding selection and implementation of instructional strategies. Students apply instructional design principles and
learning theories to develop professional products; develop and implement evaluation strategies for hypermedia materials; combine electronic and non-electronic media; use telecommunications tools for production purposes; and integrate a variety of instructional media tools.
IMT 597 Topical Issues in Instructional Technology 1-5, D
Prerequisite: permission of department head is required. A variable credit course with amount of credit based on the extent of the work required. Special topics related to the field of Instructional Technology which may broaden the scope of the program study. May be repeated up to a maximum of 5 hours.
IMT 663 (SFT) Administration of Instructional Technology 3(3-0), D
Emphasis is placed on management skills including budgeting; facility design; policies and procedures; selection and utilization; evaluation; assessment and other topics related to coordinating an instructional technology program at a building, district, institutional or organizational level.

## IMT 664 (SFT) Instructional Design 3(3-0), D

Emphasis on the analysis and development of instruction for large group, small group, and individual student instruction. The utilization of systems approaches and packaged instructional forms will be stressed. The course will integrate systems approaches with learning theory involving instructional media technology.
IMT 665 (SFT) Educational Media Production 3(2-2), F
Prerequisite: IMT 565. Principles and techniques of designing and producing advanced forms of media software materials in video, audio, and photography formats with emphasis on multimedia which includes computer generated graphics interfaced with video and audio editing as well as more basic production projects such as slide-tape programs.
IMT 667 (SFT) Instructional Technology Practicum 2(0-4), D
This is a field-experience based course which requires the student to spend a minimum of 60 hours in a working environment where educational media technology services and programs are being used or developed. The practicum may include: school media services: university programs; development centers in industry, government or medical programs: educational TV studios; computer facilities or other special programs.

## IMT 677 Instructional Technology Special Research Project

 3, DPrerequisite: SFR 690. An extensive multimedia production project which results in a functional product with extensive written documentation to support its use as a research or instructional tool which could provide results for extended research and publication.
IMT 697 Problems in Instructional Technology 1-3, D
Research in or in-depth examination of issues and problems in the field of Instructional Technology. May be repeated up to a maximum of 5 hours when topic varies.

## IMT 698 Research Seminar in Instructional Technology

## 3(3-0), D

Prerequisite: SFR 690. An extensive research paper focused on the field of Instructional Design and Technology.
IMT 699 Instructional Technology Thesis 3-6, D
Prerequisite: SFR 690. Independent research and study connected with preparation of a thesis in the field of Instructional Technology. The paper will consist of original or creative research accountable to committee review and defense. May be repeated for a maximum of 6 hours credit.

## Middle School Education Courses

 MID 421 (521) Philosophy and Organization of Middle School Education 2(2-0), DPrerequisite: admitted to Teacher Education Program. An overview of the philosophy, organization and curriculum of the middle school with emphasis upon teaching methods appropriate for use with students in late childhood and early adolescence. Strategies for advisory, study skills, and transition programs. MID 425 (525) Middle School Curriculum 2(2-0), F,S,Su Prerequisite: MID 421 or concurrent enrollment; and admitted to Teacher Education Program. Foundations in the development and articulation of middle school curriculum, with emphasis on the development of interdisciplinary thematic units and lessons relevant to the young adolescent learner. Integrated approaches to teaching and learning designed, implemented, and evaluated as part of a teaching team. Alternative assessments, including performance-based portfolios.

## MID 439 (539) Middle School Instructional Strategies

 3(2-2), F,SPrerequisite: MID 421 and MID 425 and admitted to Teacher Education Program. Students will be assigned to site-based middle school teaching teams at Greenwood Laboratory School and/or area middle schools and will attend weekly seminars. Instructional methods and techniques appropriate for middle school learners will be studied including: teaching subject area classes in the core curriculum and strategies for teaching exploratory and advisory classes. Includes exploration of current issues, research, and innovative approaches to teaching at-risk youth and those with diverse backgrounds.
MID 493 Supervised Teaching (Middle School) 6, F,S
Prerequisite: MID 425 and MID 439 and RDG 318 and RDG 474; and all method courses in chosen content areas; a grade of "C" or better in all professional education courses; current preprofessional liability insurance and approval for supervised teaching. Student observes then teaches under the direction of the cooperating teacher and university supervisor. Student participates in extra-curricular, co-curricular, and exploratory activities and attends both individual and group conferences. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA or in the subject matter emphasis area. Supplemental course fee.
MID 494 Supervised Teaching (Middle School) 6, F,S
Prerequisite: concurrent enrollment in MID 493. Student observes then teaches under the direction of the cooperating teacher and university supervisor. Student participates in extracurricular, co-curricular, and exploratory activities and attends both individual and group conferences. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA or in the subject matter emphasis area. Supplemental course fee.

## MID 499 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2 . This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this
course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.
MID 625 Advanced Theory and Practice in the Teaching of Early Adolescents 3(3-0), D
Materials, methods, and procedures for designing developmentally appropriate learning experiences for early adolescents; current trends and issues in the field.
MID 710 (EAS) The Middle School-The Junior High School 3(3-0), D
An examination of educational programs most appropriate for students in late childhood and early adolescence with emphasis upon the philosophy, curriculum, instruction, and organization of middle schools and junior high schools.

## Reading Courses

RDG 107 (IDS 117) Critical Reading and Study Skills in Academic Texts 2(1-2), F,S,Su
Introduction to college reading designed to help students acquire and improve critical reading comprehension skills of academic texts necessary for college-level coursework. Provides intensive reading instruction in comprehension, vocabulary development, reading rate, reading efficiency techniques, and reading study strategies. May not be used to satisfy General Education Program requirements and may not be credited on any major or minor offered by any department. May not receive credit for both RDG 107 and IDS 118.

## RDG 300 Service Learning in Reading 1, F, S

Prerequisite: 30 hours and concurrent registration in a RDG course designated as a service learning offering and admitted to Teacher Education Program. This service component for an existing course incorporates community service with classroom instruction in Reading to provide an integrated learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. This course may not be substituted for RDG 421 or any other required practicum. May be repeated but no more than 2 hours of service learning credit may count toward graduation.
RDG 318 Foundations of Reading Instruction 3(3-0), F,S Prerequisite: admitted to Teacher Education Program. The basic nature of reading, including developmental, functional, and recreational reading, with application to content areas. Basic approaches to reading instruction from readiness through middle school/junior high school, for use in the contemporary classrooms, which is assumed to contain children of diverse cultures and abilities.

## RDG 319 Practicum-Foundations of Reading Instruction

1(0-2), D
Prerequisite: admitted to Teacher Education Program or permission of department head. Practical application of developmental, functional, and recreational reading instructional practices from readiness through middle school/junior high school by the assignment of students to practicum centers where they will be required to observe, prepare, teach, and analyze reading lessons. Students enrolled in this course will be required to have a health examination, including a TB test for practicum placement.
RDG 420 Assessing and Personalizing Reading 3(3-0), F,S
Prerequisite: RDG 318 for Elementary and Early Childhood Education majors; SPE 320 for Special Education majors and
admitted to Teacher Education Program. A practical approach to personalizing elementary reading instruction, which includes assessing the needs and reading progress of children, selecting appropriate materials and procedures for the contemporary classroom, which is assumed to contain children of diverse cultures and learning abilities.
RDG 421 Practicum—Assessing and Personalizing Reading 2(1-2), F,S
Prerequisite: RDG 318 and concurrent enrollment in RDG 420 and admitted to Teacher Education Program. Practicum application of techniques in personalizing elementary reading instruction, by the assignment of students to practicum centers where they will be required to assess the reading status and progress of children and select appropriate materials and techniques for developmental and corrective reading. Students enrolled in this course will be required to have a TB test for practicum placement. Additional field experience activities required outside of class time.

## RDG 422 Techniques of Teaching Reading in the Content

Fields 2(2-0), D
Prerequisite: RDG 318 or permission of department head and admitted to Teacher Education Program. Students will learn to assess reading levels and learning styles of children and select appropriate materials in various content fields. They will learn techniques of teaching reading in various content areas, with emphasis on functional and study skills in these materials. Application will be made to the contemporary classroom, which is assumed to contain children of diverse cultures and learning abilities.

## RDG 474 Reading and Writing in the Content Fields

 2(2-0), F,SPrerequisite: admitted to Teacher Education Program. Methods and strategies for using reading and writing as tools for learning in regular middle and secondary school classrooms in which there exists a wide range of reading achievement. Includes awareness of reading approaches and problems; study skills, reading evaluation and measurement; vocabulary and comprehension development; selection of materials appropriate for each student.
RDG 480 Problems in Reading Education 1-3, D
Prerequisite: permission of department head. The student, in consultation with advisor or teacher, selects a topic in reading for in-depth, independent study. Number of hours of involvement determined by semester hours of credit. May be repeated to a total of 5 hours.

## RDG 556 Topical Issues in Reading 1-5, D

Prerequisite: permission may be required (see class schedule). To develop understanding and skills in relevant areas of reading education. Credit hours may vary depending on topic. May be repeated to a total of 5 hours when topics change. A maximum of 3 hours may be used toward degree. Variable Content Course. RDG 560 Diversity Issues in Literacy and Content Area Instruction 2(2-0), F
Designed for preservice and practicing elementary, middle, and high school teachers working on undergraduate degrees in Elementary Education or Secondary Education; as well as graduate degrees in Reading, Elementary Education, MAT, or other MS or MSED graduate degrees. Students will expand their knowledge of racial, cultural, ethnic, linguistics, and socioeconomics diversity; and learn strategics to implement diversity issues into their literacy instruction and/or content area lessons. Students will be introduced to different aspects of diversity through a wide variety of course readings, multicultural literature, videos, guest speakers, multicultural interview, and community field trips.

## RDG 574 Analysis and Correction of Reading Difficulties

3(3-0), F,S
Prerequisite: RDG 318 or both RDG 420 and RDG 421, or equivalent; and admitted to Teacher Education Program. Techniques of analysis and correction of reading difficulties for elementary, secondary, special education and reading teachers. Trends in dealing with diagnostic procedures, instructional techniques, special materials, and evaluative devices. Students concentrate study within their level of training.
RDG 578 Classroom Management for Effective Reading Instruction 3(3-0), D
Prerequisite: instructor recommendation and demonstrated proficiency in reading education; and admitted to Teacher Education Program. Students will acquire knowledge of, and demonstrate competence with, (l) techniques for matching students with materials, (2) providing activities for individual, small group, and whole group instruction, and (3) organizing independent and small group activities as a technique for aiding individualization of instruction.

## RDG 599 Literacy Projects 1-3, D

This course is designed to provide students an opportunity to informally assess and tutor adults or children exhibiting literacy difficulties. Students are expected to have an increased awareness and understanding pertaining to literacy and to recognize the importance of improving the educational process of adults and children. This course may not be substituted for any required reading course. Number of class hours determined by semester hours of credit. May be repeated to a total of 3 hours.
RDG 610 Problems in Reading Education 1-3, D
Prerequisite: permission of department head. In consultation with the advisor, major issues in the field of reading education are selected for investigation through independent study. Number of hours of involvement determined by semester hours of credit. May be repeated to a total of 3 hours.
RDG 620 Use of Multi-Media Resources in Reading 3(3-0), D Criteria, methods and tools for selection and effective utilization of books, magazines, recordings, films, computer software, television programs, and other materials enhancing and encouraging reading competency; production of materials utilizing various media. Students concentrate study within their level of training (elementary or secondary).
RDG 625 Issues and Trends in Literacy Education 3(3-0), D
Provides intensive study of significant issues and trends in literacy education. Emphasis on locating and analyzing current issues and trends and encouraging teachers and administrators to apply the information to research-based best practices in the classroom.
RDG 670 Assessment Procedures for the Reading Specialist 3(3-0), S
Prerequisite: RDG 574. Designed especially for the special reading teacher or clinician who needs an advanced course for the remedial reader. Psycho-educational testing techniques, multisensory teaching techniques, report writing, resource personnel, and clinic operations will form the basis for this course.
RDG 671 Assessment of Reading Problems 3(1-4), S
Prerequisite: RDG 670 and concurrent enrollment in RDG 672. Supervised individual practice diagnosing reading problems. Teacher works with either elementary, secondary or adult pupils. Includes 4 hours of practicum.
RDG 672 Remediation of Reading Problems 3(1-4), S
Prerequisite: RDG 670 and concurrent enrollment in RDG 671. Supervised individual practice with remedial procedures for reading problems. Teacher works with either elementary, secondary or adult pupils. Includes 4 hours of practicum.

RDG 673 Psychology of Reading 3(3-0), D
Practical contemporary learning theories and principles that are basic to learning to read. Focus on evidence-based research supporting learner-centered classrooms and issues of cognitive and metacognitive development, the affective and motivational dimensions of instruction, the developmental and social aspects of learning, and individual differences in learning associated with cultural and social backgrounds.
RDG 674 Assessment and Instruction of Less Skilled
Readers 3(2-2), F,S
Prerequisite: RDG 318 or both RDG 420 and RDG 421, or equivalent. Supervised small group practice in a clinical setting assessing and instructing students who are experiencing difficulty learning to read. Planned with and directed by a graduate faculty member. Less intensive and more generalized clinical experience for those not intending to pursue remedial reading certification. May not be substituted for any course required for special reading certification (RDG 574, 670, 671, or 672). Reading majors must enroll for 6 credit hours, other majors may enroll for 3 credit hours.
RDG 675 The Relationship of Language to Reading and Intellectual Development 3(3-0), F,S,Su
Utilizing elements of language and intellectual development which provide the basis for the development of appropriate reading skills. Helping teachers gain skill in using teaching strategies which help children develop language and intellectual competencies. To be taken during the first semester of the graduate reading program.
RDG 677 Reading in the Content Fields 3(3-0), S
Teaching subject matter in content areas in ways for utilizing and further developing fundamental reading; effective reading skills, vocabulary development in specific areas, study skills, utilization of cognitive processes.
RDG 678 (676) Curriculum Design in Reading 3(3-0), F,S
Prerequisite: RDG 675 and RDG 677 required of graduate Reading program students only. Students will research and read literature to prepare for establishing a total school reading curriculum. This capstone course is usually taken during the semester graduate Reading program students take comprehensive exams.
RDG 679 Research Seminar in Reading 3(3-0), F,S
Prerequisite: SFR 690 and RDG 675 or RDG 677. An in-depth study of a topic in reading, leading to the guided development and completion of an extensive research paper.
RDG 699 Thesis 1-6, D
Prerequisite: SFR 690 and RDG 675 and RDG 677. Independent research and study connected with preparation of thesis. May be repeated to a maximum of 6 hours credit.

## Secondary Education Courses

## SEC 300 Clinical and Field Experiences in Secondary

## Education 2(0-4), D

Prerequisite: SFR 250 and an initial C-Base exam must be taken and concurrent enrollment in SEC 301. Students enrolled attend a weekly clinical and/or discussion session on campus and participate in field experiences at the Greenwood Laboratory School and/or area secondary schools. Course may not be taken Pass/Not Pass.
SEC 301 Introduction to Teaching in the Secondary School 2(2-0), D
Prerequisite: SFR 250 and an initial C-Base exam must be taken and concurrent enrollment in SEC 300. Principles and objectives of secondary education; methods of meeting the diverse educational needs of today's secondary students; techniques of teaching; unit construction and daily planning. Course may not be taken Pass/Not Pass. Required first portfolio checkpoint will occur in this course.

SEC 302 General Methods of Instruction in the Middle and Secondary Schools 4(3-2), F,S
Prerequisite: 45 hours; 2.50 combined GPA; and "C" or better in EDC 150 or concurrent enrollment or equivalent competencies. Principles and objectives of secondary education; methods of meeting the diverse educational needs of today's middle and secondary students; techniques of teaching; unit construction and daily planning. Students participate in a 30 hour field experience at the Greenwood Laboratory School and/or area middle or secondary schools. A grade of C or better is required in this course in order to student teach. This course may not be taken Pass/Not Pass. Required first portfolio checkpoint will occur in this course. This course is a combination of previously offered SEC 300/301 and students may not receive credit for both SEC 300/301 and SEC 302. C-Base must be passed to proceed beyond this point in the professional education program.
SEC 493 Supervised Teaching (Secondary) 5-6, F,S
Prerequisite: completion of all method courses in chosen content area; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes, then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
SEC 494 Supervised Teaching (Secondary) 5-6, F, S
Prerequisite: concurrent enrollment in SEC 493 or ELE 495 or SPE 495. Student observes, then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## SEC 495 Theory into Practice: Applications Workshop

## 1-3, F,S

Prerequisite: completion of all method courses in chosen content area; a grade of C or better in all professional education courses; approval for student teaching; and concurrent enrollment in SEC 493 or other supervised teaching course. Students enroll in workshops, offered during the supervised teaching semester, that help student teachers with particularly important and difficult tasks involving such things as how to work with diverse student populations, how to apply effective reading strategies, and how to manage students in the classroom. Additional aspects of teaching unique to particular subject matter areas will also be explored.
SEC 499 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434,

HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.
SEC 522 Philosophy of Vocational Education 1-3, D
Philosophical foundations of vocational education; philosophies of vocational education in contemporary school. Identical with AGV 522 and BSE 522. May be repeated to a total of 3 hours.
SEC 526 Coordination of Cooperative Education 1-2, D
Prerequisite: teacher certification or permission of department head. Problems and procedures in organizing and operating parttime cooperative and evening occupation programs. Restricted to those who can qualify as coordinators. Identical with AGV 526 and BSE 526. May be repeated to a total of 2 hours.
SEC 527 Teaching Adults in Vocational Education 3(3-0), D
Prerequisite: teacher certification or permission of department head. Rise of the adult education movement; learning abilities, educational interests and vocational needs of adults; problems and procedures in organizing and operating adult education programs; relationship of adult education to public school education. Identical with AGV 527 and AGE 508. Cannot receive credit for SEC 527 and AGV 527 and AGE 508.
SEC 528 Measurement and Evaluation of Vocational

## Education Programs 1-3, D

Prerequisite: teacher certification or permission of department head. Assessing specific program needs as determined from occupational surveys and other demographic data; follow-up techniques to evaluate the overall effectiveness of the program on manpower needs in a given labor market area. Identical with AGV 528 and BSE 528. May be repeated to a total of 3 hours.
SEC 601 Secondary School Curriculum 3(3-0), D
Foundation course in the development and organization of the secondary school curriculum.
SEC 603 Seminar in Current Trends in Teaching English 2(2-0), D
Prerequisite: ENG 405. For experienced teachers of English in grades 9-12; research and recent developments in teaching literature and composition.

## SEC 604 Seminar in Current Trends in Teaching Social

Studies 2(2-0), D
Prerequisite: HST 418. For experienced teachers of social studies in grades $9-12$; research and recent developments in teaching various areas of social studies.
SEC 605 Curriculum Construction in Business Education

## 1-3, D

Objectives and interrelationships of business education courses and programs. Development of curricular materials and evaluative devices. Identical to BSE 605. May be repeated to a total of 3 hours.

## SEC 606 Seminar in Current Trends in Teaching Business

Education 2(2-0), D
Prerequisite: BSE 403. For experienced teachers of business education in grades 9-12; research and recent developments in teaching business education.
SEC 607 Seminar in Current Trends in Teaching
Mathematics 2(2-0), F
Prerequisite: MTH 409. For experienced teachers of mathematics in grades 9-12; research in recent trends and developments in teaching mathematics.

## SEC 608 Seminar in Current Trends in the Teaching of

 Biology 2(2-0), DPrerequisite: SCI 414. Methods of teaching biology; emphasizing modern techniques and developments in both the biological science curriculum and instructional procedures relating to that curriculum.
SEC 683 Internship in Teaching I 3(1-4), D
Prerequisite: admitted to Master of Arts in Teaching degree program. A site-based clinical experience. Students will observe the operations of a school, serve as teacher aides and administrative aides in the school; and work closely with school
and community service organizations. Students will also attend an ongoing seminar.
SEC 684 Internship in Teaching II 10(2-16), D
Prerequisite: SEC 683 and admitted to Master of Arts in Teaching degree program. A semester-long supervised teaching experience. Students teach full time, under the supervision of a cooperating teacher and a University supervisor. Students also attend an ongoing seminar and design a research project required for graduation. Supplemental course fee.
SEC 685 Internship in Teaching III 1, D
Prerequisite: SEC 683 and SEC 684 and admitted to Master of Arts in Teaching degree program. Students will complete an action research project and a professional preparation portfolio. Students will also attend an ongoing seminar, and are required to sit for an oral defense of both the research project and the portfolio.

## Secondary Education, Foundations and Educational Research Courses

SFR 250 (SFT) Foundations of American Education 3(3-0), D Prerequisite: completion of 30 semester hours. This course introduces education majors to the departments. Knowledge Base with its emphasis on teachers as reflective decisionmakers. It examines both the nature and history of the teaching profession, K-12 school orientation, and educational theories. It also explores sociocultural, political, and legal issues in American education.

## SFR 305 (SFT) Field Experiences in Education

$1(0-2)$ or $2(0-4), \mathrm{F}, \mathrm{S}$
Student attends scheduled discussion sessions on campus and participates in field experiences at Greenwood Laboratory School and/or area schools. Designed for transfer students who have partially completed the field experiences requirement and students working on a certification which requires a second field experience.
SFR 351 (SFT) Philosophical Problems of Education 2(2-0), D Prerequisite: admitted to Teacher Education Program, or permission of department head. Introduction to educational problems involving language, logic, ethics, theory of knowledge, and theory of action, as they apply to school problems of pedagogy, curriculum, and policy. Contemporary and historical treatments of the problems.
SFR 353 (SFT) History of Educational Thought 2(2-0), D
Prerequisite: admitted to Teacher Education Program, or permission of department head. The history of major educational ideas and their relationships to contemporary educational theories and practices.
SFR 354 (SFT) Social and Philosophical Foundations of American Education 2(2-0), D
Prerequisite: admitted to Teacher Education Program or permission of department head. The roles and functions of the school in the social and philosophical context of American culture. Attention to cultural diversity and its effects upon the school and the learner.
SFR 396 (SFT) Student Assessment and Evaluation 2(2-0), D Prerequisite: admitted to Teacher Education Program. Planning, constructing, using, and analyzing a variety of assessment practices to enable preservice teachers to make reflective decisions in the classroom.

## SFR 399 (SFT) Problems in Education 1-3, D

Prerequisite: permission of department head. Independent research conducted on topics relevant to the field of education. The student and instructor mutually agree upon the direction and extent of the project. Credited only on the B.S. in Education degrees. May be repeated to a maximum of 3 hours credit.

SFR 442 (SFT) Techniques of Classroom Management 2(2-0), D
Prerequisite: admitted to Teacher Education Program. Emphasis on prevention of behavior problems. The study of theoretical approaches to handling disruptive behavior in the classroom. Application of theory to simulated classroom situations. Includes assistance in teaching students with handicaps and/or from different cultural backgrounds.

## SFR 444 (SFT) Approaches to Individualizing Education

 2(2-0), DPrerequisite: admitted to Teacher Education Program. Analyzing the academic interest, levels, and learning styles of the student. Methods of developing individual programs, self-instructional packages, and learning aids. Introduction to prepared materials and other technology to enable the teacher to individualize instruction.

## SFR 482 (SFT) Teacher Relationships with the School of

 Society 2(2-0), DPrerequisite: admitted to Teacher Education Program. Professional responsibilities and roles of the teacher in relationships with students, staff, and community; job procurement and interview skills, teaching as a career and profession.
SFR 521 (SFT) Techniques for Teaching Adults 3(3-0), D
Prerequisite: admitted to Teacher Education Program or permission of department head. A survey of the principles, objectives and trends in instructional techniques for adult education.
SFR 547 (SFT) Guidance and Interpersonal Relationships in the Classroom 2(2-0), D
Prerequisite: admitted to Teacher Education Program, or valid teaching certificate; or permission of department head. Appropriate classroom communication and interpersonal skills. Emphasis on the relationship between self concept development and achievement in a diverse student population.
SFR 576 (SFT) Topical Issues in Education 1-5, D
Prerequisite: permission may be required, see schedule. To develop further understanding and skills in the improvement of teaching procedures, curriculum, supervision, or administration. Each course is concerned with a single topic. Number of class hours determined by semester hours of credit. A maximum of 3 hours may be used on a degree program. Variable Content Course.
SFR 581 (SFT) Law and the Classroom Teacher 2(2-0), D Prerequisite: admitted to Teacher Education Program, or valid teaching certificate; or permission of department head. Rights and responsibilities of classroom teachers as determined by the legal structure created by state and federal constitutions, legislative actions, and judicial decisions. Implications of legal foundations for teachers relative to ethics, relationships with students, colleagues, minority groups, professional organizations, and others.
SFR 583 (SFT) Contemporary Issues in Education 2(2-0), D
Prerequisite: admitted to Teacher Education Program, or valid teaching certificate; or permission of department head. In-depth analysis of selected issues currently generating great interest and controversy in American education. Attention to the effects of the issues on the teaching profession, curriculum, instruction, and school personnel.

## SFR 595 (SFT) Applications of Educational Measurement

## 2(2-0), D

Prerequisite: admitted to Teacher Education Program, or valid teaching certificate; or permission of department head. Using the results of testing in schools. The role, advantages, and limitations of evaluative instruments and techniques in educational decision making.
SFR 609 (SFT) Individualizing Instruction 3(3-0), D

Training in various procedures for individualizing instruction at all grade levels.

## SFR 611 (SFT) Principles and Organization of Student

 Activities 2(2-0), DAcquaints teachers and administrators with problems and procedures involved in the organizations and supervision of student activities.
SFR 623 (SFT) Organization and Administration of Adult Education 3(3-0), D
Theory and practice relating to the organization, administration, and supervision of adult education. Emphasis will be placed upon adult education programs in the public school and the junior-community college.

## SFR 624 (SFT) Organization and Administration of

Vocational Education 1-3, D
Problems, procedures and local, state and federal relationships in organization and administration of vocational education in the contemporary school. Identical with AGV 624. May be repeated to a maximum of 3 credit hours.

## SFR 630 (SFT) Curriculum Construction in the School

 2(2-0), DTraditional, humanistic, and behavioristic approaches to advanced curriculum development in the school.
SFR 650 (SFT) Philosophies of Education 3(3-0), D
Philosophical problems of education; philosophical systems in America; their effect upon educational practice.
SFR 653 (SFT) Comparative Educational Systems 2(2-0), D
Comparative analysis of major ideas and institutions of selected international systems of education. Comparisons between international systems of education and systems dominant in America.
SFR 690 (SFT) Introduction to Educational Research 3(3-0), F,S,Su
Research methods used in education; problems of interpretation and application; basic form and structure in research.
SFR 691 (SFT) Educational Workshop 1-9, D
Workshop to upgrade understandings and skills, concerned with the improvement of secondary teaching procedures, curriculum, supervision, administration or guidance. Each workshop will be concerned with a single topic. Number of class hours determined by length of workshop. May be repeated to a maximum of 9 hours. Thirty clock hours equal one semester hour.

SFR 692 (SFT) Supervision of Student Teachers 2(2-0), D
Prerequisite: valid elementary or secondary teaching certificate. For public school teachers cooperating in college studentteaching programs; organizing and directing work of the student teacher.
SFR 693 (SFT) Qualitative Research Methods 3(3-0), D
Prerequisite: SFR 690 or permission of instructor. This course is focused on qualitative methods in the social sciences and specifically in educational research, including educational action research. Depending on prior research work, students will plan, implement, or further a qualitative or action research study. Students will learn first hand about collecting and analyzing qualitative data, developing theories, and writing up the results. Students will also explore the role of educational action research in professional development, in improving classroom practices, and in developing school policy.

## SFR 694 (SFT) Research Practicum 1-3, D

Prerequisite: SFR 690. Conducting research projects with schools and other educational agencies. Students will be engaged in articulating research problems, reviewing literature, collecting and analyzing data, and presenting results.
SFR 696 (SFT) Problems in Education 1-3, D
Prerequisite: permission of department head. Specific problems in education related to needs and interests of the student. May be repeated to a total of 3 hours.

## SFR 699 (SFT) Thesis 1-6, D

Prerequisite: SFR 690. May be repeated to a maximum of 6 hours credit.
SFR 758 (SFT) Current Issues Affecting Education 1-3, D
This multi-disciplinary mini-course is composed of selected topics of current interest to all school personnel. Opportunities are provided for object examination of highly volatile controversies surrounding education. May be repeated for a total of 6 hours credit.
SFR 790 (SFT) Field Research and Evaluation 3(3-0), D
Prerequisite: SFR 690 or permission of department head. Specifically designed to give each student the prerequisite skills and competencies necessary for completion of field study research project(s) as well as preparation for conducting on-thejob institutional research.

## College of Health and Human Services



Physical Therapy Classroom

Department of Biomedical Sciences<br>Department of Communication Sciences and Disorders<br>Department of Health, Physical Education and Recreation<br>Department of Nursing<br>Department of Physical Therapy<br>Department of Physician Assistant Studies<br>Department of Psychology<br>School of Social Work<br>Department of Sports Medicine and Athletic Training

## College of Health and Human Services

Acting Dean: Professor Helen C. Reid, Ph.D.
Interim Associate Dean: Associate Professor Lyn Goldberg, Ph.D.
Office: 110 Professional Building
Phone: (417) 836-4176, Fax: (417) 836-6905
Web Site: http://www.missouristate.edu/chhs/

## Centers for Research and Service

## Center for Multidisciplinary Health Education, Research and Services (CMHERS)

The mission of the CMHERS is to provide students, faculty, and other health professionals with high quality multidisciplinary educational, research and service experiences in health care and human services through the integration of health and human services disciplines.

## Center for Research and Service

The Center for Research and Service provides academic, scientific, and methodological resources to constituents within and outside of the University to forward the public affairs mission. The Center was established in 1984.

## Southwest Missouri Area Health Education Center (SWMO AHEC)

The SWMO AHEC is a regional office of the Missouri Area Health Education Centers (MAHEC) statewide system. The SWMO AHEC is hosted by Missouri State University and provides services to a 21 county region. The mission of MAHEC is to create an educational environment in Missouri's rural and urban communities in order to improve the distribution of health care professionals to underserved populations and to improve the health of these communities. The mission is accomplished by: creating academic-community partnerships; promoting health care careers to Missouri youth; identifying and supporting potential health professionals; promoting highquality training of health profession students; providing educational resources to increase the retention of practitioners; partnering with state agencies and other organizations to promote overall improvement in community health status.

## Clinics

## Learning Diagnostic Clinic

See "Student Resources, Services and Activities" section of the catalog.

## Physical Therapy Clinic

The Clinic, located on the Missouri State University campus, provides specialty care and rehabilitation services for spine and joint injuries as well as other neuromusculoskeletal complaints. Equipped with the latest technology and staffed by a team of experienced physical therapists, the Clinic offers progressive care and gentle guidance toward recovery. Located in the heart of Springfield Missouri, at the corner of Kimbrough and Cherry, the Clinic offers convenient on-campus services, including evaluations, assessments and specialty services to students, faculty, staff, as well as area residents and businesses. Patients enjoy dedicated front-door parking and the clinic accepts Medicare and most other insurance plans.

## Speech - Language and Hearing Clinic

See "Department of Communication Sciences and Disorders" section of catalog.

## Background Security Check and Drug Screening Requirements

Some academic programs in the health related areas will require students to pass a background security check and a drug screening. These programmatic screening policies are a result of health organizations' requirements for placement at their clinical sites. Students will be financially responsible for the background security check and drug screening. Please see each academic program requirements, applications materials and admission standards for specific detailed information. Students who do not pass the appropriate screenings may not be able to complete the program or practice professionally.

## Department of Biomedical Sciences

400 Professional Building, Phone: (417) 836-5603, Fax: (417) 836-5588
Email: BiomedicalSciences@missouristate.edu
Web Site: http://www.missouristate.edu/bms
Acting Department Head: Associate Professor Colette M. Witkowski, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Michael M. Craig, Ph.D.; Harold B. Falls, Jr., Ph.D.; Christopher C. Field, Ph.D.; Cynthia J. Heiss, R.D.,Ph.D.; Helen C. Reid, R.D., Ph.D.; Benjamin F. Timson, Ph.D.
Associate Professor: Richard Garrad, Ph.D.
Assistant Professors: Scott D. Zimmerman, Ph.D.; Robert K. DeLong, Ph.D.
Instructors: Carmen Boyd, M.S., L.P.C., R.D.; Gregg T. Krumme, M.S.; Hillary Roberts, M.S., R.D.
Adjunct Professors: Jack Bagby, M.D.; Bradley Bowenshulte, M.D.; Jean E. Cooper, M.P.A., (ASCP); Jennifer Crites, M.D.; Steven Ellis, M.D.; John Esther, M.D.; Kathy Fisher, M.S., CRNA; Glenn Fromme, M.D.; Charles Halter, M.D.; J. Scott Harris, D.O.; Douglas D. Hubbard, MT(ASCP); Gregory Janeczko, M.D.; Bradley Korman, M.S., C.R.N.A.; Creig Lobdell, M.D.; Richard H. Maughan, M.D.; Stephen J. Neu, M.D.; John Schneider, M.D.; Diana Spade, M.D.; Wade Shipman, D.O.; Dawn Webster-Zablocki, M.D.; Connie Wilkens, MT(ASCP); Jay Woodring, M.D.; Joseph Yassa, M.D.; Alan Zablocki, M.D.
Emeritus Professors: Paul J. Cameron, M.A.; Albert R. Gordon, Ph.D.; Joanne M. Gordon, M.S.N., Ph.D.; L. Dennis Humphrey, Ed.D.; Wayne C. McKinney, Ph.D.; Harley E. Mortensen, Ph.D.

## Graduate Programs

The following graduate programs are available: Cell and Molecular Biology (Master of Science); and Nurse Anesthesia (Master of Science). Refer to the Graduate Catalog for more information.

Accelerated Master of Science in Cell and Molecular Biology Program: Eligible Missouri State Cell and Molecular Biology majors may apply for preliminary acceptance into the Master of Science program in Cell and Molecular Biology after admission requirements for the accelerated master's option have been satisfied. If accepted, the undergraduate program requirement of BMS 521 (Molecular Cell Biology), BMS 525 (Molecular Biology) and BMS 558 (Recombinant DNA Techniques), may be counted toward both the undergraduate and graduate degrees. This option offers an opportunity for Cell and Molecular Biology majors with significant undergraduate laboratory research experience to complete the requirements for the Master of Science degree in Cell and Molecular Biology in ten semesters and a summer with a minimum of 146 semester hours rather than the typical twelve semesters with a minimum of 157 semester hours. See the Graduate Catalog or contact the Department of Biomedical Sciences for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

Nurse Anesthesia (ANE) courses are open only to those students who have been admitted to the Nurse Anesthesia, Master of Science degree. The ANE courses are taught by adjunct faculty at St. John's Regional Health Center and will not be charged the basic per credit hour fee or the student services fees.

Medical Technology (MTC) courses are not open to regular Missouri State students. They are offered at a School of Clinical Laboratory Sciences-Medical Technology only for those students who have been admitted to such a school.

## Majors

## Cell and Molecular Biology (Comprehensive)

## Bachelor of Science

The comprehensive major in Cell and Molecular Biology (CMB), is a rigorous and selective program in the sciences that prepares academically-serious students for:
A. graduate work in cell biology or molecular biology,
B. graduate work in fields such as biotechnology, biochemistry, physiology, pharmacology, and microbiology where a strong undergraduate foundation in cell and molecular biology would be an asset,
C. professional schools of medicine, dentistry, optometry, or other health-related professions or paraprofessions, and,
D. employment in cell biology and biotechnology-based industries.
Because of sequential prerequisites, limited course offerings, and tight course scheduling, students seeking formal admission to the degree program must begin to plan their program with a Cell and Molecular Biology (CMB) advisor in the Department of Biomedical Sciences early during their freshman year.
Admission Requirements: Formal admission to the Cell and Molecular Biology (CMB) major requires completion of at least 25 hours of course work, including BMS 110, 231, and CHM 160 , and a cumulative and science GPA of 2.50 or higher. A student must achieve a grade of "C" or better in all specific general education requirements (A below), all required BMS core courses (B1 below), and all requirements from other departments (B2 below). A grade of "C" or better must be obtained in a prerequisite course prior to taking a sequential course. In the terminal semester each CMB major is required to take a comprehensive assessment examination in Cell and Molecular biology.
A. General Education (see General Education section of catalog)
Specific General Education Requirements: CHM 160(4); PHY 123(4) or 203(5); MTH 287(3) or 261(5)
B. Major Requirements (54-57 hours)

1. Biomedical Sciences Courses Required: BMS 110(4), 231(4), 321(4), 494(1), 521(4), 525(4)
2. Requirements From Other Departments: CHM 170(3), 175(2), 310(5), 311(5) or 312(3); PHY 124(4) or 204(5)
3. Other requirements: At least 16 hours of appropriate electives, selected in consultation with the student's
advisor, numbered 300 or above. At least 10 of these elective hours must carry a BMS prefix. Recommended Electives: BMS 308(4), 497(1-3), 498(1-3), 514(2), 516(4), 524(3), 529(3), 540(2), 558(3), 569(3), 582(4), 584(3), 585(4); BIO 310(5), 511(4); CHM 505(4), 550(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Dietetics (Comprehensive)

## Bachelor of Science

The Dietetics program is accredited by the Commission on Accreditation for Dietetics Education (CADE) of the American Dietetic Association, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, (800) 877-1600 ext. 5400. Graduates who meet the requirements for a Verification Statement are eligible to apply for a CADE-accredited Dietetics Internship and, following its successful completion, to take the national registration examination to become credentialed as a Registered Dietitian (RD).
Requirements for ADA Verification Statement of Completion of Didactic Program in Dietetics: A cumulative GPA of at least 2.90 with a grade of "C" or higher in all courses required for the major.
Admission Requirements: Completion of at least 45 hours, including BMS 240, BMS 308; CHM 105 or CHM 160; CHM 170 and CHM 175 with grades of " C " or better in each of the courses; a Missouri State GPA of at least 2.90; and a combined (Missouri State and transfer) GPA of at least 2.90. Exception to the minimum GPA may be made in unusual cases, but exceptions will be limited to no more than 5 percent of the total number of students admitted to the program.
A. General Education (see General Education section of catalog)
The following program requirements may be used to fulfill general education requirements: BMS 110(4); CHM 105(5) or 160(4); CIS 101(2) or CSC 101(2); PSY 121(3). Other recommended general education courses include: PHI 105(3), PHI 115(3), and SOC 150(3) or ECO 155(3).
B. Major Requirements

1. Biomedical Science Courses: BMS 110(4), 240(3), 305(1), 307(4), 308(4), 330(3), 331(4), 332(3), 333(3), 335(3), 340(2), 430(3), 432(3), 436(4), 438(5), 439(1), 440(2), 445(3), 446(4), 495(1)
2. Related Requirements: ACC 109(1); BIO 210(3); CHM 105(5) or 160(4) and 170(3) and 175(2); CHM 200(5) or CHM 201(3); CHM 350(3); CIS 101(2) or CSC 101(2); ENG 321(3); MGT 320(3) or 340(3); MTH 340(3) or 545(3) or PSY 200(3) or QBA 237(3) or SOC 302(3); PSY 121(3). Recommended electives: CHM 351(2); MKT 350(3)
C. General Baccalaureate Degree Requirement (see "Academic Programs and Requirements" section of catalog)

## Clinical Laboratory Sciences-Medical Technology (Comprehensive)

## Bachelor of Science

Students desiring to enter clinical laboratory sciences-medical technology may secure preparatory training at Missouri State University. All the requirements for the Bachelor of Science must be met with a minimum of 95 credit hours, including the capstone course, completed prior to entry into the clinical phase of the program. For the major, the University will grant 30-39 hours of upper division credit upon completion of the work given in a NAACLS approved school of clinical laboratory sciences-medical technology. The actual number of hours granted depends on which school of clinical laboratory sciences-
medical technology the student attends. Before a student matriculates to an approved school, he/she must secure a letter from the Degree Check Office which indicates the completion of all requirements for the degree other than the training at the school of clinical laboratory sciences-medical technology.
Missouri State University has entered into agreements with the school of clinical laboratory sciences-medical technology at St. John's Medical Center (Joplin), Cox Medical Center (Springfield), and North Kansas City Hospital (Kansas City) whereby a clinical laboratory sciences-medical technology major may complete his/her work at one of those schools. Under these agreements, the student must meet the requirements for admission at the school of his/her choice as outlined above. Courses taken at one of the above schools will be entered directly on the Missouri State academic record and the grades earned in those courses will be calculated into the cumulative Missouri State grade point average. This combined averaging of grades applies only to clinical laboratory sciences-medical technology students attending one of the affiliated schools. MTC courses may not be used toward satisfying the University's residence requirements for graduation. Those requirements must be met before entering a school of clinical laboratory sciencesmedical technology. The descriptions of the courses to be taken at the school of clinical laboratory sciences-medical technology are listed under the MTC prefix.
Neither admission to the Missouri State program of preparatory training nor completion of that program will insure admission to a school of clinical laboratory sciences-medical technology. The student may apply for admission at the beginning of the third year at Missouri State, but acceptance by the clinical laboratory sciences-medical technology school is at the discretion of that school. Recent graduates of other majors who have met the prerequisites may also apply to these schools.
A. General Education (see General Education section of catalog)
Specific General Education Requirements: BIO 121(4) or BMS 110(4); and CHM 160(4)
B. Major Requirements:

1. Additional Science Courses Required: BMS 231(4) or BIO 235(4); and BMS 307(4) and BMS 308(4); and BIO 310(5) and BIO 511(3); CHM 170(3) and CHM 175(2); and CHM 200(5) or CHM 310(5); and BMS 321(4) or CHM 350(3) and CHM 351(2); and statistics (BIO 550 or ECO 308 or MTH 340 or PSY 200 or QBA 237 or SOC 302 or equivalent).
2. Required Emphasis: Select one of the following emphases:
a. Microbiology Emphasis: BIO 520(3) and BMS 524(3)
b. Molecular Diagnostics Emphasis: BMS 321(4) and BMS 521(4) and BMS 525(4). Note: BMS 321 may also count as one of the required science courses.
c. Management Emphasis: MGT 286(3) and MGT 340(3)
3. Additional electives. With advisor approval, choose at least one additional course from the following that is not taken in the required courses or emphasis: BMS 321(4) or BIO 520(3) or BMS 521(4) or BMS 524(3) or CHM 330(5) or CHM 350(3) and CHM 351(2) or MGT 286(3) or MGT 340 (3)
4. Clinical Course Requirements: MTC 401(10-12), 402(13), 403(4-6), 404(3-4), 405(7), 406(3-5), 407(2)
C. General Baccalaureate Degree Requirements (see "Academic

Programs and Requirements" section of catalog)

## Minors

## Biomedical Sciences

Bachelor of Arts
Required Courses: BMS 110(4), 230(3), 307(4), 308(4). BIO 101 or 102 do not count toward the minor

## Biomedical Sciences

## Bachelor of Science

A. Required Courses: BMS 110(4), 230(3), 307(4), 308(4)
B. Choose Biomedical Sciences electives to bring total hours in the minor to at least 20 hours. BIO 101 or 102 will not count toward the minor.

## Exercise Biology

Bachelor of Science
A. Required Courses: BMS 430(3), 432(3), 467(3), BMS 520(3) or CHM 350(3), BMS 567(4)
B. Choose electives from the following to bring total hours in the minor to at least 21 hours: BMS 230(3), 260(4), 335(3), 563(3), 570(4); PED 369(3); PSY 508(3)

## Molecular Biology

Bachelor of Science
Required Courses: BMS 521(4), 524(3), 525(4), 529(3), 558(3);
BIO 310(5)

## Nutrition

## Bachelor of Arts

## Bachelor of Science

A. Required Courses: BMS 240(3), 333(3)
B. Choose electives from the following to bring total hours in the minor to at least 20 hours: BMS 300(1), 330(3), 331(4), 332(3), 335(3), 340(2), 432(3), 430(3), 497(1-3). No more than 3 hours of BMS 497 credit may be applied to the minor.

## Nurse Anesthesia Courses

ANE 500 Clinical Conference I 1(1-0), F,S
Review of significant cases involving complex anesthesia considerations.
ANE 505 Orientation to Clinical Anesthesia 1(1-0), F,S
Prerequisite: permission from program director. Introduction to anesthesia equipment, monitoring equipment, positioning, intravenous considerations, records, departmental management, ethics, departmental organization and function, legal and professional aspects.
ANE 510 Physics and Chemistry of Anesthesia 1(1-0), F,S
A presentation of the principles and laws of physics and chemistry applicable to the field of anesthesia.
ANE 530 Application of Anatomy and Physiology to
Anesthesia I 1(1-0), F,S
An in-depth analysis of structure and function of the cardiac, respiratory, endocrine, lymphatic, and circulatory systems emphasizing the relationships to anesthesia management.
ANE 540 Application of Anatomy and Physiology to Anesthesia II 1(1-0), F,S
An in-depth analysis of the special relationships between anesthesiology and the endocrine, heptatic, renal, neurologic, autonomic, and central nervous systems.

ANE 560 Introduction to Clinical Anesthesia 2(2-0), F,S
Preoperative evaluation of patients, airway management, inhalation techniques, common complications of induction and emergence.

## ANE 600 Clinical Conference II 1(1-0), F,S

Prerequisite: ANE 500. A review of significant cases involving complex anesthesia considerations.
ANE 601 Clinical Conference III 1(1-0), F,S
Prerequisite: ANE 600. Continuing review of significant cases involving complex anesthesia considerations.
ANE 602 Clinical Conference IV 1(1-0), F,S
Prerequisite: ANE 601. Continuing review of significant cases involving complex anesthesia considerations.
ANE 605 Principles of Clinical Anesthesia I 2(2-0), F
Prerequisite: ANE 560. A study of the requirements for specialized anesthesia care; regional anesthesia, chronic pain, cardiac, and vascular anesthesia.
ANE 610 Pharmacology of Anesthesia I 1(1-0), F
Prerequisite: ANE 505. Introductory course in pharmacology that summarizes basic pharmacologic concepts related to anesthesia.
ANE 618 (BMS) Clinical Practicum 1-4, F,S,Su
Prerequisite: permission of instructor. Clinical experience in the anesthesiology department at St. John's Regional Health Center. Specialty content may be included as part of the practicum experience. Section 4 taken in the fourth clinical semester includes specialty content related to professional/legal aspects of nurse anesthesia and cardiovascular anesthesia. May be repeated to a total of 26 hours. Graded Pass/Not Pass only.
ANE 625 Special Considerations of Anesthesia Care I 2(2-0), F
Prerequisite: ANE 560. A review of subjects essential to the practice of anesthesia; emphasis on pediatrics, neonatal, critical care anesthesia, trauma and burns, organ transplants and organ retrieval, and obesity and GI disorders.
ANE 630 Pharmacology of Anesthesia II 1(1-0), F
Prerequisite: ANE 505. An in-depth review of all drugs commonly used to provide the state of anesthesia.
ANE 635 Principles of Clinical Anesthesia II 2(2-0), S
Prerequisite: ANE 560. Continuation of specialized care; anesthesia delivery systems, pre-operative evaluation, monitoring, professional liability, rare and coexisting diseases, hemotherapy and hemostatism post-anesthesia recovery, minimally invasive procedures, orthopedic, geriatric, and outpatient anesthesia.
ANE 640 Pharmacology of Anesthesia III 1(1-0), S
Prerequisite: ANE 560. Review of the effects of drugs required by medical patients whose drugs must continue intraoperatively.

## ANE 655 Special Considerations of Anesthesia Care II

 2(2-0), SPrerequisite: ANE 560. A review of the anesthetic implications for airway management, respiratory physiology and function, thoracic surgery, neuro surgery, patients with liver and kidney disease, acid-base disturbances, and patients undergoing urologic, opthalmic, and otolaryngologic surgery.
ANE 660 Pharmacology of Anesthesia IV 1(1-0), S
Prerequisite: ANE 560. A continuation of the review of the effects of drugs required by patients with preexisting medical conditions during the perioperative period.

## Biomedical Sciences Courses

BMS 100 Concepts and Issues in the Life Sciences 4(4-0), F,S This course will count toward the Natural World component of General Education. A non-laboratory course that partially fulfills the general education requirement in the natural sciences. A foundation of knowledge and concepts in science and human
biology. The nature of science, applications, and relationships of knowledge leading to an understanding of the biological individual and biomedical issues are stressed. Students will receive credit for only one of the following: BMS 100, 105, or 110.

## BMS 105 Concepts and Laboratory in the Life Sciences

 4(3-2), F,SThis course will count toward the Natural World component of General Education. A laboratory course that partially fulfills the general education requirement in the natural sciences. A foundation of knowledge and concepts in science and human biology with laboratory experiences. The nature of science, applications, and relationships of knowledge leading to an understanding of the biological individual, biomedical issues, and human relationships to the environment are stressed. This course is not designed for students who plan more advanced laboratory work in the life sciences. Students will receive credit for only one of the following: BMS 100,105 , or 110.
BMS 110 Concepts in the Biomedical Sciences 4(3-2), F,S
This course will count toward the Natural World component of General Education. An introductory course that focuses on examples in human biology and prepares students for further study in the biomedical sciences or cell/molecular biology. Partially fulfills the general education requirement for a laboratory course in the natural sciences. Designed for students planning further laboratory or course work in the biomedical sciences, such as departmental majors, minors, and others preparing for courses in human genetics, human anatomy and human physiology. Recommended for other science majors, students in pre-nursing and those preparing for various allied health professions, most preprofessional students, students in the social sciences, and others who require an understanding of the biological human. Students will receive credit for only one of the following: BMS 100 or 105 or 110. Supplemental course fee.
BMS 111 Introductory Laboratory in the Biomedical
Sciences 1(0-2), F,S
Prerequisite: BMS 100 or BMS 105 or permission of instructor. This course is identical to the laboratory portion of BMS 110 and is designed for students who require intensive introductory laboratory experience to prepare for future laboratory work in the biomedical sciences. Cannot receive credit for both BMS 110 and BMS 111.

## BMS 113 (HLH 113) Introduction to Medical Technology

 1(0-2), SDesigned to acquaint students with the field of medical technology through performance of simple procedures and explanation of test principles and diagnostic interpretation of results. Also designed to provide adequate exposure to the medical laboratory so that the student will be able to make a rational decision concerning a career in laboratory medicine.
BMS 195 Introduction to the Health Professions 1(0-2), F,S
Designed to familiarize students with a variety of health career opportunities, and to provide guidance in early curriculum planning and alternative career options. Identical with HLH 195. Cannot receive credit for both BMS 195 and HLH 195.

## BMS 230 Human Genetics 3(3-0), F,S

Prerequisite: BMS 110 or BIO 121. A survey of genetic principles in humans with emphasis on molecular genetics and human genetic abnormalities causing diseases and behavioral changes. A portion of the course requires students to research, report on, and discuss current topics in human genetics. Cannot receive credit for both BMS 230 and BMS 231.
BMS 231 Human Genetics with Laboratory 4(3-2), F,S
Prerequisite: "C" grade or better in BMS 110 or BIO 121; and major in Cell and Molecular Biology or Clinical Laboratory Sciences-Medical Technology or permission. A survey of genetic principles in humans with emphasis on molecular genetics and human genetic abnormalities causing diseases and
behavioral changes. A portion of the course requires students to research, report on, and discuss current topics in human genetics. The laboratory emphasis is on techniques and skills that expand the understanding of genetic concepts. Cannot receive credit for both BMS 230 and BMS 231. Supplemental course fee.
BMS 232 Human Genetics Laboratory 1(0-2), F,S
Prerequisite: BMS 230 or permission of instructor. This course is identical to the laboratory portion of BMS 231 and is designed for students who require laboratory experience in genetics to prepare for future laboratory work in the biomedical sciences. Cannot receive credit for both BMS 231 and 232.
BMS 240 Introduction to Nutrition 3(3-0), F,S
Prerequisite: CHM 105 or CHM 160, or concurrent enrollment. Study of nutrients with emphasis on their sources and functions in human growth and health. Discussion of current nutrition issues. A grade of " C " or better is required in this course in order to take any nutrition courses numbered 300 and above or BMS 567. Course may not be taken Pass/Not Pass.

BMS 260 (360) Biology of Aging 4(4-0), F
Prerequisite: BMS 105 or BMS 110 or BIO 121; and either CHM 105 or CHM 106 or CHM 160. The physiology and biology of aging in humans. Designed for gerontology majors.
BMS 300 Service Learning in Biomedical Sciences 1, F,S
Prerequisite: 30 hours and concurrent enrollment in a Biomedical Sciences course designated as service learning offering. This service component for an existing course incorporates community service with classroom instruction in one of the subdisciplines of Biomedical Sciences to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
BMS 305 Introduction to Nutrition and Dietetics 1(0-2), F,S
Prerequisite: BMS 240 or concurrent enrollment. Examination of the role of dietetics in the health care system, exploration of the responsibilities of nutrition and dietetics professionals, legal and ethical considerations, educational requirements and career opportunities.
BMS 307 Human Anatomy 4(3-2), F,S
Prerequisite: "C" grade or better in BMS 105 or BMS 110 or BIO 102 or BIO 121. Lecture and laboratory study of selected human cells, tissues, organs and organ systems. Mammalian examples of various systems studied in laboratory. Credit will only be awarded once for BMS 267, 307 or BMW 267 (West Plains course). Supplemental course fee.
BMS 308 Human Physiology 4(3-2), F,S
Prerequisite: "C" grade or better in BMS 307 or BIO 380; and "C" or better in CHM 105 or CHM 160. A study of mechanisms for maintaining homeostasis in the human organism. Topics covered include cellular structure and function, neurophysiology, metabolism, endocrinology, cardiovascular, pulmonary, renal, and gastrointestinal physiology. Emphasis is on cellular and molecular mechanisms of physiology. A grade of "C" or better is required in this course in order to take BMS 567. Credit will only be awarded once for BMS 268, 308 or BMW 268 (West Plains course). Course cannot be taken Pass/Not Pass. BMS 310 Nutrition and Physical Activity in Aging 3(3-0), S Prerequisite: BMS 260 or BMS 308. Study of the nutritional requirements and physical activity needs of the elderly with emphasis on cardiorespiratory, musculoskeletal, and metabolic
health and disease. Designed for gerontology majors, gerontology minors, and others interested in aging.
BMS 320 Molecular Biology and Metabolism 3(3-0), F,S
Prerequisite: BMS 230 or BMS 231. Recommended: past or concurrent enrollment in CHM 200 or CHM 310. An
introduction to the types and consequences of small and large molecular interactions in the living cell with an emphasis on the integrated metabolic exchanges of information, energy, and materials among cellular compartments. Cannot receive credit for both BMS 320 and BMS 321.
BMS 321 Biomolecular Interactions 4(3-2), F,S
Prerequisite: "C" grade or better in BMS 231. Recommended: concurrent enrollment in CHM 310. An introduction to the types of small and large molecular interactions important in cell and molecular biology. The course emphasizes the use of interactive computer software in order to visualize and manipulate the structures of molecules and molecular combinations. Emphasis on laboratory skills and techniques used in the biomedical sciences. Cannot receive credit for both BMS 320 and BMS 321.

## BMS 322 Laboratory Methods in the Biomedical Sciences

 1(0-2), DPrerequisite: BMS 230 or BMS 231 or BIO 235. This laboratory course familiarizes students with the instrumentation, proper laboratory techniques, and analytical procedures that are used in the biomedical sciences. Cannot receive credit for both BMS 321 and BMS 322.
BMS 330 Food Selection and Preparation for Health 3(2-2), F,S
Prerequisite: BMS 240 or concurrent enrollment. Selection and preparation of food that supports optimum health. Food and nutrition information on grocery shopping, dining out, preparation of meals, snacks, and special occasion foods. Supplemental course fee.
BMS 331 Food Science 4(2-4), S
Prerequisite: BMS 240 and BMS 330; and CHM 200 or CHM 201. Experimental approach to the study of physical and chemical factors influencing food quality during processing, preparation and storage. Supplemental course fee.
BMS 332 Food and Culture 3(3-0), F,S
Prerequisite: BMS 240 or concurrent enrollment. Exploration of ethnic, religious and regional influences on nutrition and health status, including the role of diet in traditional health beliefs.
BMS 333 (433) Nutrition Throughout the Life Span 3(3-0), F Prerequisite: BMS 240. Factors that influence nutrient requirements during pregnancy, lactation, infancy, childhood, adolescence and aging. Recommendations for food intake based upon assessment of case studies.
BMS 335 Nutritional Assessment 3(2-2), F
Prerequisite: BMS 240. Methods used to assess the nutritional status of individuals and populations. Interpretation of anthropometric, biochemical, clinical and dietary data as a basis for recommending nutritional care.
BMS 340 Nutrition Education and Communications 2(1-2), F Prerequisite: BMS 240; and BMS 330 or concurrent enrollment; and PSY 121. Application of educational theories and techniques to nutrition education. Emphasis on subject matter and skills necessary to develop, implement, evaluate and document nutrition education sessions for individuals and groups utilizing a variety of communication methods. Development of nutrition educational materials.

## BMS 380 Cooperative Education in Biomedical Sciences

1-3, D
Prerequisite: permission of department head. Provides the opportunity to earn academic credit by participation in supervised work experience. A variable content course that may be repeated to a maximum of 6 semester hours. Graded Pass/Not Pass only.

BMS 405 Clinical Practicum: Preventive and Rehabilitative Exercise 1-3, F,S
Prerequisite: BMS 567 or PED 369 and permission of department head. Field experience in a comprehensive health enhancement organization under the supervision of a certified preventive and rehabilitative program director. Students are assigned to Hammons Heart Institute. May be repeated for credit to a maximum of 6 hours. Enrollment is limited. Students planning to participate in the clinical practicum must contact the Biomedical Sciences Department Head during the first two weeks of registration. Graded Pass/Not Pass only.
BMS 430 Sports Nutrition and Exercise Physiology 3(3-0), F Prerequisite: BMS 240 and BMS 308. Nutrition and exercise physiology as related to athletic performance and other areas of physical activity, including training and competition nutrition, fluids and hydration, weight management, supplements and ergogenic aids, the child athlete, and eating disorders.
BMS 432 Human Nutrition and Metabolism 3(3-0), S
Prerequisite: BMS 240 and BMS 308; and CHM 200 or CHM 201 or concurrent enrollment in CHM 200 or CHM 201. Food nutrients, their digestion, absorption and metabolism. Methods of determining requirements and interrelationships of nutrients.
BMS 436 Medical Nutrition Therapy I 4(3-2), F
Prerequisite: BMS 335; and BMS 432 and CHM 350 (or concurrent enrollment in CHM 350 and BMS 432) and admission to the B.S. in dietetics program. Principles and application of medical nutrition therapy as related to disease and stress. Transportation required.
BMS 438 Administrative Dietetics 5(3-4), F
Prerequisite: BMS 240 and BMS 330 and BIO 210 and ACC 109 and MGT 340. Application of managerial processes to the delivery of food to people in a variety of settings. Menu planning; recipe development; food procurement; receiving and storage; food production; quality assurance; personnel selection, training, supervision and evaluation; management of financial resources; equipment selection and layout; computer-assisted management and distribution. Transportation required.
BMS 439 Senior Seminar in Dietetics 1(1-0), F
Prerequisite: Dietetics major and admitted to degree program and 90 hours. Procedures and application process for obtaining professional status through dietetic registration and licensure. Professional ethics and legal responsibilities. Strategies for integration of current issues into dietetic practice.
BMS 440 Nutrition Counseling 2(1-2), F
Prerequisite: BMS 436 or concurrent enrollment. Interviewing techniques, counseling theory and methods applied to nutrition counseling. Emphasis on development of skills necessary to plan, implement, evaluate and document culturally sensitive nutritional care for individuals and groups. Includes simulated techniques and work with clients in selected settings.
BMS 445 Community Nutrition 3(2-2), S
Prerequisite: BMS 335 and PLS 101. Recommended: BMS 333 and MGT 340. Factors affecting the nutritional status of the community; nutritional assessment and surveillance methodologies; governmental nutrition policies and legislation; community resources. The role of the community dietitian in nutrition program planning, implementation and evaluation. Transportation required.
BMS 446 Medical Nutrition Therapy II 4(3-2), S
Prerequisite: BMS 436. Principles and application of medical nutrition therapy as related to complex disease states. Transportation required.

## BMS 450 (150) Introduction to Biomedical Biomechanics

3(3-0), S
Prerequisite: BMS 308. Biomechanical fundamentals and principles as they apply to the human organism; description of normal motion emphasizing orthopedic biomechanics and neuromuscular control.

BMS 455 Astrobiology 1(1-0), D
Prerequisite: introductory course in BMS or BIO; and introductory course in AST, PHY, CHM or GLG; or permission of the instructor. Scientific, technological, and philosophical foundations of astrobiology with emphasis on origins of life, life beyond Earth, and searches for extraterrestrial intelligence (SETI). Content stresses scientific evidence and knowledge, not science fiction.
BMS 460 Understanding AIDS 1(1-0), S
Prerequisite: BMS 100 or BMS 105 or BMS 110 or BIO 100 or BIO 102 or BIO 121. Biological aspects of infection by HIV (human immunodeficiency virus) and the disease syndrome known as AIDS (acquired human immunodeficiency syndrome). Recommended for health care workers or students planning to enter the health and service professions, individuals who work with or counsel populations that include HIV-infected or AIDS patients, and others seeking knowledge for personal assurance against infection. (Students previously enrolled in BMS 497 under the Understanding AIDS special topic will not receive credit for BMS 460.)
BMS 467 Anatomy and Mechanics of Human Motion 3(3-0), F
Prerequisite: BMS 308 or permission of department head. Biological analysis of normal articulation and body segment motions, emphasizing neuromuscular control. Biomechanical fundamentals and principles that relate to anatomy of human motion.

## BMS 494 Senior Seminar in Cell and Molecular Biology

1(1-0), F,S
Prerequisite: Cell and Molecular Biology major and BMS 521; and 90 hours or permission. Discussion of emerging topics and issues in the fields of cell and molecular biology. Opportunity for students to gain skill in oral and written scientific communication, and explore and prepare for employment opportunities, graduate school, and professional programs. Completion of a subject assessment examination and seminar attendance is required. Graded Pass/Not Pass only.
BMS 495 Introduction to Research in Dietetics 1(0-2), F,S
Prerequisite: completion of 90 hours of coursework, including BMS 335, BMS 432, and statistics; or permission of instructor. Fundamentals of research in nutrition including research design, methodology, data collection and analysis, and presentation. Grant writing and funding process for research. Class discussions to include critiques of published research. Class projects to include research proposal/project and presentation.
BMS 497 (400) Topics in Biomedical Sciences I 1-3, F,S
Prerequisite: permission of department head. Selected topics which will vary from semester to semester. Course may be repeated to a maximum of 6 hours by a student provided topics are different. Variable Credit, Variable Content Course. Supplemental course fee (variable by section).

## BMS 498 Undergraduate Research 1-3, F,S

Prerequisite: permission of instructor. Individualized and directed research. May be repeated to a maximum of 8 hours.
BMS 499 Projects in the Biomedical Sciences 1-3, F,S
Prerequisite: permission of instructor. Supervised experience in an area of the Biomedical Sciences. Course may be taken by students majoring or minoring in an area of the biomedical sciences.

## BMS 500 Special Topics in Biomedical Sciences II 1-4, D

Prerequisite: permission of department head. Selected topics of an advanced nature which will vary from semester to semester. May be repeated by a student for a maximum of 8 hours of credit provided topics are different.
BMS 514 Scanning Electron Microscopy 2(1-2), F
Prerequisite: 60 credit hours or permission of instructor. An introduction to microsurface analysis using scanning electron microscopy and X-ray microanalysis. Theoretical considerations
and laboratory procedures involve both techniques but the major emphasis will be on generation of secondary electron images. Some attention is devoted to backscattered electron imaging, Xray mapping, stereo pair imaging, and related image processing techniques.
BMS 516 Transmission Electron Microscopy 4(2-4), S
Prerequisite: 20 credit hours in BMS or BIO. Demonstration of basic transmission electron microscopy techniques and microscope use. Emphasis is on ultrathin sectioning techniques; additional techniques include support film preparation, negative staining, immunogold localization procedures, and digital processing of photographic prints and negatives.
BMS 520 Medical Cell Biology 3(3-0), F,S
Prerequisite: admission to the MS in Nurse Anesthesia program or permission of instructor. Focus on the molecular aspects of cell biology for students in the Nurse Anesthesia program. Content identical to the lecture part of BMS 521. Cannot receive credit for both BMS 520 and 521.
BMS 521 Molecular Cell Biology 4(3-3), F,S
Prerequisite: C grade or better in BMS 321; CHM 200 or CHM 310 or permission of instructor. Origins, structure and function of cells and basic life processes from a molecular perspective. Major topics focus on the energy, chemical, and information exchanges within and among cells and their environment. Cannot receive credit for both BMS 520 and 521.
BMS 524 Virology 3(2-2), S
Prerequisite: C grade or better in BIO 310 or BMS 521. The molecular biology and pathogenicity of animal viruses; basic techniques of tissue culture and virology will be performed in the laboratory.

## BMS 525 (358) Molecular Biology 4(3-3), F, S

Prerequisite: C grade or better in BMS 521. In-depth examination of nucleic acid structure, function, regulation, repair, and mutagenesis; principles of genetic engineering. Laboratory provides experience in the techniques used to isolate, separate, quantitate, characterize, and modify nucleic acids. The course also includes an introduction to the GenBank and EMBL nucleic acid and protein sequence databases.
BMS 528 Molecular Mechanisms of Bacterial Pathogenesis 2(2-0), S
Prerequisite: BMS 525 or permission of instructor. An in-depth study of the methods of genetic control and production of pathogenic factors employed by disease causing bacteria. The course will use both reference material and primary literature to illustrate the topics under discussion.
BMS 529 (519) Molecular Genetics 3(2-2), F
Prerequisite: C grade or better in BMS 525. Recent advances in the molecular aspects of genetics; mammalian DNA will be characterized and manipulated using modern molecular techniques.
BMS 530 Cell Biology of Cancer 2(2-0), S
Prerequisite: C grade or better in BMS 321 or BIO 310 or BIO 320. Discussion of the initiation, cellular and genetic events which lead to cancer as well as its prevention, treatment, and personal consequences. An extensive paper and presentation are required.

## BMS 535 (621) Signal Transduction 2(2-0), D

Prerequisite: BMS 521 or permission of instructor. This course will examine the molecular mechanisms of various ligand/receptor interactions. The dynamics involved in ligand/receptor binding will be studied and examples of receptor-mediated signal transduction will be introduced. Signaling pathways within the cell will be discussed. Primary literature and reference materials will be utilized to illustrate specific examples under discourse.

BMS 540 Biotechnology 2(2-0), S
Prerequisite: C grade or better in BMS 321. The applications of the methodologies of cell and molecular biology in the rapidlyevolving biotechnology and biopharmaceutical industries with an emphasis on the major sectors involving human therapeutics, human diagnostics, and genomics. Cell and molecular biology technologies adapted to mass production techniques to produce the products of biotechnology are surveyed. Typical pathways of product development from original basic research, product inception, clinical trials, regulatory approval, and commercialization are covered. Students will examine the current programs of the research and development of selected biotechnology and big pharmaco corporations.
BMS 558 Recombinant DNA Techniques 3(1-4), F,S
Prerequisite: C grade or better in BMS 525. Basic principles and techniques of gene cloning using major types of cloning vectors.

## BMS 561 Medical and Pathologic Physiology 4(4-0), F,S

Prerequisite: BMS 308. A study of physiological dysfunction in human disease with consideration of disease etiology, diagnosis, clinical interpretation, and treatment. Designed for students and professionals in the health sciences.

## BMS 562 Medical and Pathologic Physiology Laboratory

## 1(0-2), F,S

Prerequisite: BMS 561 or concurrent enrollment. Experience using laboratory techniques and case studies to enhance knowledge of pathophysiology.
BMS 563 Advanced Work Physiology 3(3-0), S
Prerequisite: "C" grade or better in BMS 567 or PED 362 or permission of instructor. Review of cellular metabolism, energy transfer, and oxygen transport during work; excitationcontraction coupling in skeletal muscle; physiological mechanisms of fatigue; neuroendocrine regulation of metabolism and other responses to work; environmental factors in work performance. Emphasis on molecular and cellular mechanisms and contemporary research.
BMS 564 Molecular Endocrinology and Reproductive Physiology 3(3-0), D
Prerequisite: BMS 308 and either BMS 321 or CHM 350. A detailed examination of the physiological, cellular and molecular aspects of human reproduction with particular emphasis on the endocrine aspects of reproduction.
BMS 565 Human Cardiopulmonary Physiology 3(3-0), F,S
Prerequisite: BMS 308 and either BMS 321 or CHM 350. A cellular and molecular study of human cardiovascular and respiratory physiology and related human diseases. Emphasis will be on the molecular mechanisms for normal and abnormal functions of the blood, the blood vessels, the heart, the respiratory tract, and the lung. Current research topics and results will be introduced and discussed.
BMS 567 (363) Physiology of Exercise Metabolism
4(3-2), F,S
Prerequisite: "C" grade or better in BMS 240 and " C " grade or better in BMS 308. Introduction to the study of human metabolic and work physiology. Digestion, absorption, and metabolism of biologically important nutrients as they affect cellular energy transfer; mechanisms of energy transfer in cells during various forms of work; oxygen transport and utilization at the cellular and system level; factors modifying the efficiency of human work performance. May not be taken Pass/Not Pass.
BMS 568 Physiology of the Human Gastrointestinal and
Urinary Systems 3(3-0), D
Prerequisite: BMS 308 and either BMS 321 or CHM 350. Structure and function of the gastrointestinal and urinary systems including pathophysiology of common clinical conditions.

BMS 569 Neurobiology 3(3-0), S
Prerequisite: C grade or better in BMS 308. Study of the mammalian nervous system including anatomy and principles of function.
BMS 570 Principles of Pharmacology 3(3-0), F,S
Prerequisite: BMS 308. Principles of pharmacology, including pharmacokinetics and pharmacodynamics of major drug classifications, and the application of pharmacology to the biomedical sciences.
BMS 582 (382) Embryology 4(2-4), S
Prerequisite: BMS 110 or BIO 121; and either BMS 307 or BIO 380. A study of anatomical changes during early animal development with emphasis on vertebrates. Lecture emphasis is on the cellular and subcellular mechanisms that may explain normal development, especially with regard to fertilization and morphogenesis. Laboratory emphasis on the normal development of live and preserved vertebrate embryos. Meets the embryology requirements for students in pre-professional medical, dental, and allied health curricula, as well as any student requiring a background in embryology.
BMS 584 Molecular Mechanisms in Animal Development 3(3-0), S
Prerequisite: BMS 521 or BIO 320. An overview of the relationship between the anatomy of developing embryos and fundamental molecular mechanisms that generate this morphology, with an emphasis on vertebrates. Some invertebrate systems will be presented. Selected topics will include cell signaling during fertilization, gene activity in early development, cytoskeleton dynamics during morphogenesis, cell-cell adhesion, master pattern genes, and regulated cell death.
BMS 585 Histology 4(2-4), F
Prerequisite: BMS 307 or BIO 380. Microscopic structure of cells, tissues, and organ systems, with special emphasis on human tissues. Extensive laboratory experience with interpretation of structures in stained tissues mounted on microslides. Recommended for students in medical, dental, optometric, and other preprofessional curricula, medical technology, cell and molecular biology, and zoology.

## BMS 593 Bioinformatics and Biomedical Resources

## 2(2-0), F,S

Use of biomedical source materials and methods of data access, selection, organization, and evaluation.
BMS 600 Introduction to Graduate Studies in the Biomedical Sciences 3(3-0), F,S
Study of the researcher role, the research process, and research ethics relating to the biomedical sciences.
BMS 601 Research in the Biomedical Sciences 3(3-0), F,S
Prerequisite: statistics or concurrent enrollment. Focus on research skills, scientific writing, and professional development.
BMS 607 (507) Medical Human Anatomy 6(3-10), F
Prerequisite: admission to the MPT program or permission of department head. This course offers an in-depth coverage of basic, applied, and clinical aspects of gross anatomy. Students observe, discuss, teach, learn, and dissect all body systems in detail. This course incorporates traditional didactic lectures, discussions, laboratory dissection, students teaching students in laboratory teaching sessions, and assignments that rely on critical thinking. Students make oral presentations and use the library and other sources of information (such as the internet and our Computer Laboratory) to learn and teach applied gross anatomy. Identical with PTE 607. Cannot receive credit for both BMS 607 and PTE 607.
BMS 611 Microbial Genetics 2(1-2), S
Prerequisite: BMS 321 or BIO 310. Course is designed to investigate various aspects of microbial genetics using advanced laboratory techniques. Experiments may include DNA and
plasmid isolation and characterization, mutagenesis, transformation, transduction and conjugation of bacteria.
BMS 617 Medical Human Anatomy and Radiology 6(3-11), S Prerequisite: admission to the PAS program or permission of department head. Regional study of the human body. Course will include lecture and laboratory activities including cadaver dissection, study of anatomic models, computer images, x-ray, CAT scan and MRI, and ultrasound imaging. Identical with PAS 617. Cannot receive credit for both BMS 617 and PAS 617.

BMS 626 Advanced Topics in Cell and Molecular Biology 1-4, F,S
Focused or detailed consideration of advanced or timely topics in cell and molecular biology. May involve group discussion from another institution or represent individual study. Credit for BMS 626 may be given for electronic and distance learning courses available via the Internet with the approval of the cell and molecular biology faculty who will determine the credit hours and topic title. Variable Content Course. May be repeated up to 6 hours when topic varies.
BMS 627 Human Gross Anatomy 2(1-3), F
Prerequisite: admission to the MS in Nurse Anesthesia program or permission of instructor. In-depth study of the gross anatomy of the human body in areas of interest relating to administration of anesthesia.
BMS 630 Current Literature Topics 1(1-0), F,S
A weekly forum of faculty and graduate students to discuss reports in the current literature from cell, molecular, and developmental biology. Participants are assigned to report on developments in their specialty or area of interest and provide background for understanding the basis and significance of the report to others in the group. May be repeated. Required each regular semester for full time students.
BMS 632 Clinical Preventive Medicine 3(3-0), S
Prerequisite: permission of department head. A review of current scientific evidence regarding effective screening tests and interventions to improve health status.
BMS 652 Medical Physiology 3(3-0), S
Prerequisite: admission to the PAS or the MPT program, or permission of department head. The study of biological function of the human organism. Emphasis will be placed on mechanisms and regulation using examples focusing on the field of medicine. Topics covered will include general cell function, neural, endocrine, cardiovascular, respiratory, gastrointestinal and renal physiology and regulation of acid-base balance. The course stresses the interrelated functions of the body systems in homeostasis and builds on this knowledge to introduce how disease alters the homeostatic controls.
BMS 684 Developmental Genetics 2(2-0), D
Prerequisite: BMS 525. A study of developmental gene families, their expressions as related to the normal and abnormal development of form and structure, and their intrinsic and extrinsic regulation in various animal model systems, including humans. Specific gene-programmed and gene regulated mechanisms such as those regulating pattern formation, triggering cell differentiation, initiating regeneration (as it applies to specific tissues and organs), controlling apoptosis, and determining rates of cellular and organismal aging are included.

BMS 685 Histology and Tissue Biology 2(1-2), S
Prerequisite: admission to the MPT program or admission to the MS in Nurse Anesthesia program. This course emphasizes the structure and basic function of all the major tissues and cell types in the human body. It includes normal cell and tissue morphology and the adaptations that occur as a result of various stimuli both normal and abnormal. Identical with PTE 685. Cannot receive credit for both BMS 685 and PTE 685.

## BMS 697 Non-Thesis Project 2, F,S

Prerequisite: permission of instructor. In-depth study in an area of interest, culminating in a presentation of an extensive scholarly paper. Graded Pass/Not Pass Only.

## BMS 698 Research 1-6, F,S

Prerequisite: permission of instructor. Application of the research process in the supervised study of a selected problem. May be repeated for a maximum of 6 hours. Graded Pass/Not Pass only.

## BMS 699 Thesis 1-6, F,S

Prerequisite: permission of instructor. Demonstration of the capacity for research and independent thought culminating in a thesis. May be repeated for a maximum of 6 hours. Graded Pass/Not Pass only.

## Medical Technology Courses

## MTC 401 Clinical Chemistry 9-12, D

Analytical and theoretical aspects of the clinical biochemistry of body fluid constituents, utilizing both manual and instrumental techniques including automation and special procedures.
MTC 402 Clinical Microscopy-Urinalysis 1-3, D
Principles and techniques of the physical, chemical and microscopic examination of urine and other excreta as related to disease processes.

## MTC 403 Hematology-Coagulation 4-6, D

A study of the cellular element of blood and bone marrow; theory of cell production, release and survival; morphological characteristics of normal and abnormal cells; quantitative and qualitative abnormalities. Principles and techniques involved in the study of hemostasis, blood coagulation and hemorrhagic disorders.

## MTC 404 Serology-Immunology 3-4, D

The science of immunity including antibody development, principles of antigen-antibody interactions, and techniques of serological testing for various disease states.

## MTC 405 Clinical Microbiology 7, D

Sterile technique, methods of handling and inoculating specimens containing pathogenic microorganisms, isolation and identification of pathogenic microorganisms, laboratory test in chemotherapy, and diagnostic bacteriology, mycology, and parasitology.
MTC 406 Blood Bank-Immunohematology 3-5, D
A study of blood group systems and the immune response. Methods of cross-matching, antibody screening, and phenotyping. Administrative safeguards and legal aspects of blood banking. Proper clinical utilization of blood components.
MTC 407 Special Topics in Medical Technology-Education and Management 2, D
Instruction will include lecture and/or clinical practice in the areas of In-Service Education, Management and Supervision, Research and Development, and Principles and Techniques of the Instructional Process.

## Department of Communication Sciences and Disorders

237 Professional Building, Phone: (417) 836-5368, Fax: (417) 836-4242
Email: CommunicationSciencesandDisorders@missouristate.edu
Web Site: http://www.missouristate.edu/CSD/
Department Head: Professor Neil J. DiSarno, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Julie J. Masterson, Ph.D.; Ronald W. Netsell, Ph.D.; Lisa A. Proctor, Ph.D.
Associate Professors: Klaas Bakker, Ph.D.; Thomas C. Franklin, Ph.D.; Lynette Goldberg, Ph.D.
Assistant Professors: Jason L. Box, Au.D.; Clifford A. Franklin, Ph.D.; Wafaa A. Kaf, Ph.D.; Letitia Black, Ph.D.
Instructor: Jaime Lanois, AuD.
Clinical Faculty: Elisabeth C. Bell, M.A.; Deborah Cron, M.Ed.; Karen Engler, M.A.; Jennifer Franklin, AuD.; Tara Oetting, M.S.; Patricia Pike, M.A.
Clinical Director: Mary Jill Oswalt, M.A.
Emeritus Professors: Herbert J. Arkebauer, Ph.D.; Harold W. Meyers, Ph.D.

## Accreditation

American Speech-Language-Hearing Association (ASHA) Communication Sciences and Disorders options in SpeechLanguage Pathology, M.S., and Audiology, Au.D.; Council on Education of the Deaf (CED) - Communication Sciences and Disorders option in Education of Deaf and Hard of Hearing, M.S.

## Graduate Programs

The following graduate programs are available: Communication Sciences and Disorders with areas of concentrations in Education of the Deaf and Hard of Hearing, and SpeechLanguage Pathology (Master of Science); Doctor of Audiology; and a Masters to Doctor of Audiology completion program. Refer to the Graduate Catalog for more information.
700 and 800 level CSD courses are open only to the students in the Doctor of Audiology program.

## General Information

The Speech-Language and Hearing Clinic: The Clinic provides diagnostic evaluations and therapy for persons with speech, language and hearing disabilities. A program for preschool aged deaf/hard of hearing children is offered. Certified/licensed personnel supervise student therapy and learning activities.
Personalized Minor: There is an opportunity for a personalized minor in Communication Sciences and Disorders. Contact the department head or department academic advisor for further information.

## Majors

## Communication Sciences and Disorders (Comprehensive)

## Bachelor of Science

Admission Requirements: Admission to the Bachelor of Science degree program in the Department of Communication Sciences and Disorders will be granted to students, including transfer students, when the requirements indicated below have been met.
A. Attainment of at least a 2.50 grade point average (based on a 4.0 scale) on all coursework attempted at Missouri State. For those students with transfer credit, a combined grade point average of at least a 2.50 must be achieved for all coursework being transferred plus all coursework attempted at Missouri State.
B. The completion of a minimum of 50 semester hours including the following courses with a grade of "C" or higher in each CSD course*:

1. Four hours of Biological Science
2. Four hours of Physical Science
3. Three hours of Mathematics (comparable to MTH 135)
4. Three hours of Psychology (comparable to PSY 121)
5. Three hours of the General Education Culture and Society Area of Inquiry
6. Six hours of the General Education Self-Understanding Area of Inquiry
7. Linguistics (comparable to ENG 296)
8. Phonetics (comparable to CSD 210)

Please check with your advisor concerning any options for any of the above courses.
C. Special Procedures: After completing 30 semester hours, students indicating CSD as a major, are notified to prepare a degree program. The preparation of the degree program establishes the admission requirements and graduation requirements which must eventually be met within a given specialization. The degree program is not finalized until all admission requirements have been met.

## Program Requirements:

A. General Education (see General Education section of catalog)
B. Major Requirements

1. Core: ENG 296(3), CSD 210(3), 216(3), 312(3), 360(3), 362(3), 370(3), 495(2), 496(2), 572(3)
2. Area of Concentration (select one):
a. Audiology: CSD 260(3), 315(3), 316(3), 321(3), 482(3), 484(3), 562(3)
b. Education of Deaf and Hard of Hearing: CSD 260(3), 321(3), 322(3), 562(3); SPE 345(3), 346(2)
c. Speech-Language Pathology: CSD 315(3), 316(3), 321(3), 400(3), 482(3), 484(3), 522(3), 580(3)
C. General Baccalaureate Degree Requirements - see
"Academic Programs and Requirements" section of catalog
NOTE: CSD majors may not take any CSD course on a
Pass/Not Pass basis.
Certification Requirements for Deaf and Hard of Hearing Emphasis: Contact your advisor or the Department Head for the requirements and coursework necessary to meet state and national certification requirements. Education of Deaf and Hard of Hearing students must take certain coursework through the Teacher Education Program and are required to collect and assemble materials for completion of a teaching portfolio. In order to be recommended for state certification, each student must:
A. Be admitted to the Teacher Education Program - see "Teacher Certification, Teacher Education Program" section of catalog
B. Successfully complete all Practicum requirements with a grade of "B" or better.
C. Successfully complete the graduate degree in Communication Sciences and Disorders in the Deaf and Hard of Hearing emphasis.
D. Successfully complete the state approved exit assessment.
E. Complete all state certification requirements in effect at the time a recommendation is made.

## Communication Sciences and Disorders

 Courses
## CSD 201 Introduction to Communication Disorders

3(3-0), F,S
Provides a general understanding of normal and deviant speech, language and hearing in adults and children. Considers the normal development of communication behavior, and the nature of communication disorders.
CSD 209 Basics of Linguistics for the Communication Sciences 2(2-0), F,S
General coverage of linguistic theories, relationships between cognitive and linguistic abilities, and cultural influences upon language. Also definition of the specific components of language (phonology, syntax-morphology, semantics, and pragmatics), with emphasis on procedures for description and analysis commonly used in the communication sciences.

## CSD 210 Phonetics 3(2-2), F,S

Instructional and laboratory application of international phonetic alphabet in transcribing normal/disordered American English.
CSD 216 Anatomy and Physiology of Speech 3(3-0), F
Particular structure and functions of human anatomy related to the processes of speech.
CSD 260 (560) Survey of Interests in Deaf and Hard of
Hearing 3(3-0), F
A survey course on the effects of hearing impairments as they relate to development, learning, education, and social interaction across the lifespan. Resources and agencies that assist persons who are deaf and hard of hearing at the local, state, and national levels will be discussed.

## CSD 312 Normal Language Acquisition 3(3-0), F,S,Su

Theories and sequence of normal language development, emphasizing phonological, morphological, syntactic, semantic, and pragmatic abilities. Emphasis on first six years.

## CSD 315 Speech and Language Disorders in Children

3(3-0), S
Prerequisite: CSD 216 and CSD 312. Nature, evaluation and treatment of speech and language disorders in children. Study of current theories and recent experimental work.
CSD 316 Speech and Language Disorders in Adults 3(3-0), S Prerequisite: CSD 216 and CSD 312. Nature, evaluation and treatment of speech and language disorders in adults. Study of current theories and recent experimental work.
CSD 321 (461) Sign Language I 3(3-0), F
Prerequisite: permission. Gain beginner level skill in sign language and fingerspelling through Manually Coded English. Development of a general knowledge base including the history of sign language and the spectrum of sign options available. May be taught concurrently with CSD 721. Cannot receive credit for both CSD 321 and CSD 721.
CSD 322 (462) Sign Language II 3(3-0), S
Prerequisite: CSD 321 and permission. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. May be taught concurrently with CSD 722. Cannot receive credit for both CSD 322 and CSD 722.

## CSD 330 Introduction to American Sign Language (ASL)

## 3(3-0), F

Prerequisite: permission of instructor. A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 730. Cannot receive credit for both CSD 330 and CSD 730.
CSD 360 Hearing Science 3(3-0), F
Elementary acoustical theory and application to the study of speech production, reception and perception; emphasis on anatomy of auditory system, decibel notation and traditional psychophysical methods.
CSD 362 Speech Science 3(3-0), S
Prerequisite: CSD 216. Analysis of research on the acoustic parameters, the perceptual and productive processes of normal speech.
CSD 370 Audiology 3(3-0), S
Prerequisite: CSD 360. Principles of hearing measurement: test methods, screening methods, test interpretation.

## CSD 400 Introduction to Research in Communication

Sciences and Disorders 3(3-0), F
An introduction to the philosophy and methods of research, critical reading of the literature, and scientific writing in communication sciences and disorders. Contains prerequisite knowledge needed for the graduate course in research that is required of all majors. There are no prerequisites for this course. CSD 482 Introduction to Clinical Methods 3(3-0), S
A study of assessment and treatment principles, methods and procedures relating to speech, language and hearing disorders.

## CSD 484 Introduction to Practice Settings on

Communication Sciences and Disorders 3(3-0), F
A course focusing on the varied settings in which audiologists and speech-language pathologists work. Seniors majoring in audiology or speech-language pathology who complete this course may accrue up to 8 hours of the ASHA-required 25 hours of observation in their field of study. There are no prerequisites for this course.

## CSD 492 Issues in Communication Sciences and Disorders

## 1-3, F,S

Prerequisite: permission of department head. Supervised independent study exploring in-depth selected areas. Selected readings, controlled by conferences, progress reports and term paper. May be repeated to a total of 6 hours.
CSD 495 Observation Clinical Practicum I 2(1-2), F
Prerequisite: permission. Students will make observations and complete assignments relating to service delivery in their respective disciplines. A minimum of 12 hours will be direct observation. Course content will emphasize assessment practices, professional code of ethics, skills in reflective decision-making, and technical writing.
CSD 496 Observation Clinical Practicum II 2(1-2), S
Prerequisite: permission. Students will make observations and complete assignments relating to service delivery in their respective disciplines. A minimum of 13 hours will be direct observation and/or participation. Emphasis will be on professional competencies, technical writing, and implementation of discipline-specific practices. May be repeated to total of 4 hours.

## CSD 522 (622) Neural Bases of Human Communication

 3(3-0), FStudy of the nervous system and its role in normal and abnormal speech and language processing.
CSD 562 Psycho-Social Implications of Being Deaf or Hard of Hearing 3(3-0), S
Prerequisite: permission. Characteristics and problems of persons who are D/HH as they affect interaction with general
society. Emphasis on interpersonal relationships through the lifespan.
CSD 572 Aural Rehabilitation 3(3-0), S
Prerequisite: CSD 360. Principles of habilitation/rehabilitation of communication disorders related to hearing impairment.
CSD 580 (680) Technical Solutions in Communication

## Disorders 3(3-0), F,S

Review and demonstration of current hard- and software systems for the evaluation, treatment, and research of communication disorders.

## CSD 600 Research Methods in Communication Disorders

## 3(3-0), F

Prerequisite: permission of advisor. Nature of qualitative and quantitative research methodology, experimental design, scientific writing, and the exploration of efficacy and effectiveness in evidence-based practice. Examination of research literature through critical reviews of articles. The design of research pertaining to speech, language and hearing functions, and the analysis of data.
CSD 601 Research: Deaf and Hard of Hearing 1(1-0), Su
Prerequisite: permission of instructor. Foundation for research study in the education of individuals who are deaf and hard of hearing. Emphasis will be placed on evaluation of research and professional writing as it pertains to education of individuals who are deaf and hard of hearing.
CSD 610 Developmental Psycholinguistics 3(3-0), F
Prerequisite: permission. Presentation of current theories associated with psycholinguistic development. Focus will be on auditory perception, individual differences, cognitive hypotheses, and stage transition.

## CSD 612 Child Language I 3(3-0), F

Prerequisite: permission of advisor. Issues related to the area of language development and disorders in children age birth to five will be presented. The course will focus on best practices for the assessment and treatment of children age birth to five with language disorders.

## CSD 613 Child Language II 3(3-0), S

Prerequisite: permission of advisor. Current issues within the area of oral and written language development and disorders in school-age children and adolescents will be discussed. Methods for critically evaluating research and applying this research to clinical practice with children and adolescents with language disorders will be covered. Focus of course is on optimal methods for assessment and treatment of language disorders in children and adolescents.
CSD 614 Language Disorders: Rehabilitation 3(3-0), D
Prerequisite: permission. Diagnostic and therapeutic strategies for language disorders in adults associated with auditory discrimination, perception, short and long-term memory, semantic and syntactical concept formation, and retrieval of auditory information.
CSD 615 Infants and Toddlers: Communication Assessment and Treatment 2(2-0), Su
Prerequisite: permission. Issues regarding communication assessment and intervention for infants and toddlers will be discussed. Course content will include a study of at-risk factors and established risks for developmental disabilities. Service delivery models for the assessment and treatment of communication disorders for infants and toddlers will be presented. Play-based assessment and intervention strategies will be included in course content.
CSD 616 Craniofacial Anomalies 3(3-0), F
Prerequisite: permission. The study of communication and associated problems related to congenital and acquired craniofacial anomalies. Emphasis on interdisciplinary procedures relative to amelioration of communication deficits manifest in these anomalies.

CSD 618 Fluency Disorders 2(2-0), F,Su
Prerequisite: permission of advisor. Theoretical, clinical, and experimental approaches to the study and treatment of fluency disorders.
CSD 620 Voice Disorders 2(2-0), F,Su
Prerequisite: permission of advisor. The study of the human voice and its disorders. Emphasis on 1) evaluation and treatment of neurogenic, psychogenic, and ideopathic voice disorders, and 2) respiratory, laryngeal and velopharyngeal dysfunction.

CSD 624 Aphasia 3(3-0), F,S
Prerequisite: permission of advisor. Emphasis on language impairment as a result of brain dysfunction. A theoretical and clinical analysis of the neurolinguistic basis for describing, diagnosing, remediating, and/or providing means for alternative communication for individuals who suffer from aphasia.
CSD 625 Motor Speech Disorders 3(3-0), F
Prerequisite: permission. Study of neurogenic speech disorders. Emphasis on the evaluation and treatment of (1) the dysarthrias and dyspraxias, and (2) underlying neurologic and vocal tract dysfunction.
CSD 626 Diagnostics: Speech and Language Assessment

## 3(2-2), D

Prerequisite: permission. Principles and procedures for tests of language and speech dysfunctions. Interpretation of diagnostic findings leading to clinical decision-making, rehabilitative planning and reporting. Students obtain clinical experience in diagnostic procedures at the University Speech and Hearing Clinic.
CSD 628 Advanced Study of Phonological (Sound System) Disorders in Children 3(3-0), F
Prerequisite: permission of advisor. Discussion of processes involved in phonological production and how breakdowns in these processes, including hearing loss or deafness, lead to specific problems. Methods for critically evaluating research and applying this research to the study of phonological disorders will be covered. Focus of course is on optimal methods for assessment and treatment of phonological disorders in children.
CSD 629 Cognitively-Based Communication Disorders 3(3-0), S
Prerequisite: permission of advisor. Exploration of the pathophysiology, nature, appraisal, prevention, and management of a variety of neurogenic communication disorders, excluding the aphasias, that affect human cognition. These disorders include right hemisphere syndrome, and traumatic brain injury, in both children and adults, and the dementias.

## CSD 630 Introduction to Augmentative and Alternative

Communication 2(2-0), S,Su
Prerequisite: permission of advisor or instructor. This course will cover the basic components of AAC as well as assessment and intervention strategies. In addition, the operation, evaluation, and application of the technology associated with AAC will be presented. AAC assessment and intervention will be discussed in regards to the following populations: children and adults with developmental disabilities and individuals with acquired disabilities.
CSD 632 Speech and Language Assessment and Treatment for Special Populations 3(3-0), D
Prerequisite: permission of advisor. Information on the speech and language disabilities associated with children with special needs. Target populations will include children with cognitive disabilities, dual sensory disabilities, autism spectrum disorders, behavioral disabilities and/or physical disabilities, and children who are deaf and hard of hearing. Communication development and prevention, assessment, and intervention for each of these populations will be addressed.

## CSD 640 Dysphagia 3(3-0), F

Prerequisite: permission. Comprehensive study of normal and disordered swallowing. Special emphasis will be placed on the evaluation and treatment of disordered swallowing processes.

## SD 642 Speech-Language Services in Medical Settings

2(2-0), Su
Prerequisite: permission. This course is designed to provide a guide to the concepts, policies, and procedures encountered in the medical setting. It is hoped that at the end of this course, students will feel more comfortable entering the medical setting in various practicum settings that are required in our graduate program.

## CSD 649 (570) Basic Audiometry 3(3-0), F

Prerequisite: CSD 360 and CSD 370 or permission of instructor. This course describes aspects of basic diagnostic testing in clinical audiology. Students learn about basic diagnostic test procedures including air-conduction and bone-conduction threshold testing, speech audiometric test procedures and clinical masking procedures.
CSD 650 Pediatric Audiology 3(3-0), F
Prerequisite: permission of instructor. Overview of auditory development. Presentation of auditory disorders, audiological assessment, and treatment needs specific to infants and children. Emphasis on parent-child interactions and family dynamics in habilitating hearing-impaired children. Relevant calibration and instrumentation issues.

## CSD 652 Advanced Hearing Science 3(3-0), F

Prerequisite: permission. Acoustics and physical measures involving the properties of sound as well as psychoacoustics and sound perception.

## CSD 658 Assessment: Deaf and Hard of Hearing

2(2-0), F,S,Su
Prerequisite: permission of instructor. Methods and techniques for working with families as well as in the educational environment of infants and children who are deaf or hard-ofhearing from birth through the beginning elementary school years. Emphasis on methods and procedures for assessment.
CSD 659 Early Intervention: Deaf and Hard of Hearing 2(2-0), F
Prerequisite: permission of instructor. Methods and techniques for working with families as well as in the educational environment of infants, toddlers and young children who are deaf or hard of hearing from birth to the beginning elementary school years. Emphasis on methods and procedures for intervention.

## CSD 660 Language Development: Deaf and Hard of Hearing I

 3(3-0), FPrerequisite: permission of the instructor. Theories and research into language development in individuals with hearing and those with losses of hearing are explored with implications for assessment and intervention. Problems and issues related to language development are presented for reflection and discussion.

## CSD 661 Language Development: Deaf and Hard of Hearing II

3(3-0), S
Prerequisite: CSD 660 or the equivalent. Methods, strategies, and techniques of language development that may be applied in assessing and instructing students with hearing losses.
CSD 662 Speech Development: Deaf and Hard of Hearing I 3(3-0), F
Prerequisite: CSD 660 and permission. Theories of speech development as they apply to persons who are deaf or hard of hearing. Techniques for analyzing speech will be stressed. Two semester sequence, CSD 663 to follow.
CSD 663 Speech Development: Deaf and Hard of Hearing II 3(3-0), S
Prerequisite: CSD 662 and permission. Application of information learned in CSD 662 is emphasized. Students
collaborate with Speech-Language Pathology students assigned to clients who are $\mathrm{D} / \mathrm{HH}$. Assessment, planning, intervention, and record keeping are the focus of course activity. Regular interaction with family members of clients is also incorporated into the course schedule.

## CSD 664 Instructional Strategies: Deaf and Hard of Hearing

 3(3-0), FPrerequisite: permission of instructor. Formal and informal assessment, the concept of curriculum, instructional placement and programming for students who are deaf or hard of hearing from the upper elementary through the secondary school levels. Development of instructional strategies with an emphasis on individualized instruction.
CSD 665 Reading: Deaf and Hard of Hearing 3(3-0), S
Prerequisite: permission. Theories of reading with an emphasis on adaptations for assessment and intervention for students who are deaf or hard of hearing. Introduction to available resources.
CSD 666 Counseling: Deaf and Hard of Hearing 3(3-0), Su
Prerequisite: permission of instructor. Theoretical bases of counseling and the role of the educator in the counseling process. Emphasis on the counseling process as it affects the educational, personal, social, and familial adjustment of individuals who are deaf or hard of hearing.
CSD 667 Amplification Systems in the Educational Setting

## 3(3-0), F

Prerequisite: permission of instructor. The different types of amplification and assistive listening devices used in classrooms will be discussed in detail. Students will be able to discuss issues of acoustics and amplification devices in educational settings. They will learn vocabulary needed for communication with other professionals, and they will obtain hands-on experience with hearing aids and assistive devices found in classrooms.
CSD 668 Amplification Systems I 3(2-2), S
Prerequisite: CSD 572 and permission. Current concepts in amplification and assistive listening devices. Evaluation, selection, and fitting of prosthetic devices for the hearing impaired. Relevant calibration and instrumentation issues.
CSD 670 Clinical Audiology II 4(3-2), S
Prerequisite: CSD 570 and permission. Theory and practice of electrophysiological testing for the auditory and vestibular systems. Relevant calibration and instrumentation issues.
CSD 672 Advanced Amplification Systems 3(3-0), F
Prerequisite: CSD 650 and permission. Coverage of recent developments in remediation of communication disorders related to hearing loss in adults and children.
CSD 674 Clinical Audiology III 3(3-0), D
Prerequisite: CSD 570 and permission. Discussion of recent advances in audiology and hearing science research which have potential clinical application.
CSD 675 Medical Audiology 3(3-0), Su
Prerequisite: CSD 670 (or concurrent with CSD 670) and permission of instructor. Detailed analysis of the etiology and assessment of common pathologies of the auditory system. Medical intervention and audiologic test battery interpretation discussed.

## CSD 676 Hearing Conservation and Instrumentation

## 3(2-2), D

Prerequisite: CSD 570 and permission. Theory and practice of noise assessment, including the physiological effects of noise, and the development of hearing conservation and industrial measures. Includes the use of instrumentation for in-depth sound analysis as well as calibration in relation to accepted standards, and use of various types of instrumentation. Bioelectrical hazards, physical characteristics and measurements of acoustic, electric, and other non-acoustic stimuli-determination of calibration will also be covered.

## CSD 682 Acoustic Phonetics 3(2-2), D

Prerequisite: permission. Investigation of the acoustic characteristics of normal and pathological speech and voice production.
CSD 683 Physiological Phonetics 3(2-2), D
Prerequisite: permission. Analyses of the physiological features underlying voice, speech and language processes; theories of encoding, and encoding control mechanisms.
CSD 684 Non-Thesis Project 1-2, F,S,Su
Prerequisite: permission. In-depth study in an area of communication science and disorders, culminating in a presentation of an extensive scholarly paper. Must be repeated for a minimum of 3 credit hours; may be repeated to a maximum of 6 hours.
CSD 688 Professional Issues I: Education Settings 3(3-0), F Prerequisite: permission of advisor. This class will be taught in conjunction with student's school practicum experiences and will focus on professional issues in school settings. Topics will include overview of service delivery systems, business aspects of service delivery, scope of practice, quality assurance/assessment, legal and ethical responsibilities, professional organizations, and career development issues.
CSD 689 Professional Issues 3(3-0), S
Prerequisite: permission of advisor. This functionally-oriented course is designed to complement students' concurrent clinical externships in educational and healthcare settings. Issues include, but are not limited to, in-depth discussion and analysis of relevant local, state, and national policies and procedures for ethical and effective evidence-based service delivery; models of collaborative team assessment and treatment applications to a variety of speech-language pathology settings; professional organizations; and recognition of potential external influences that may impact treatment objectives and length of intervention.
CSD 690 Workshop in Communication Disorders 1-6, D
A concentration of work to improve the skill and knowledge in specific areas. Each workshop will be concerned with a single topic. Number of class hours determined by length of workshop. Thirty clock hours equal 1 semester hour. May be repeated to a maximum of 6 hours credit.

## CSD 691 Professional Issues in Speech-Language Pathology

 3(3-0), SPrerequisite: permission of advisor. Functionally-oriented course designed to complement students' concurrent clinical externships in educational and healthcare settings. Issues include, but are not limited to, in-depth discussion and analysis of relevant local, state, and national policies and procedures for ethical and effective evidence-based service delivery; models of collaborative team assessment and treatment applicable to a variety of practice settings; and recognition of potential external influences that may impact treatment objectives and length of intervention.

## CSD 692 Independent Study 1-3, D

Prerequisite: permission of advisor. May be taken to maximum of 4 hours. Study may be a reading project or a practical application of theories.

## CSD 694 Orientation to Clinic Speech Pathology

## 1(1-0), F,S,Su

Prerequisite: permission of advisor. Preparation for practicum work in speech pathology. Clinic procedures, observation guidelines, documentation requirements, shadowing of practicing clinicians, development of integration of knowledge and skills in speech pathology.
CSD 695 Advanced Clinical Practice 1-6, F,S,Su
Prerequisite: permission of advisor. Training in audiology, speech and language disorders, and education of the deaf and hard of hearing in clinical, hospital, school, and/or other settings. May be repeated. Supplemental course fee.

CSD 696 Supervised Teaching 3-6, S
Prerequisite: permission. The assumption of teaching responsibilities at an approved practicum site under the direction of a University CED certified supervisor and practicum site instructor. Students enrolled in this course may be required to have a physical examination, including a TB test before placement in the practicum setting.
CSD 697 Speech-Language Pathology Externship 1-4, F,S,Su Prerequisite: permission of advisor. Professionally supervised practice in speech-language assessment and intervention in clinical, hospital, school, and/or other settings. Students enrolled in this class may be required to have a TB test, immunizations, and malpractice insurance. May be repeated.
CSD 699 Master's Thesis 1-6, D
Thesis research and writing.
CSD 700 Research Methods in Audiology 3(3-0), S
This course will outline the research process in audiology beginning from proposing a research question to drawing and disseminating conclusions. Special emphasis will be place on conducting clinical research and evaluating published research findings in audiology.

## CSD 707 Auditory System: Physiology/Neurophysiology

3(3-0), D
This course describes in depth aspects of the peripheral and central auditory system as it pertains to anatomy and physiology. Students learn about the functional development of the human auditory system as well as comparative anatomy. The peripheral anatomy will include external (pinna, canal, and tympamic membrane), middle (ossicular mechanism, eustachian tube, facial nerve) and cochlear structures (microanatomy, ultrastructures, sensory epithelium, cochlear fluids, vascular system). The central anatomy will include the cochlear nerve, neural transmission, afferent and efferent pathways (brainstem and midbrain) and cortical function.
CSD 721 Sign Language I 3(3-0), F
Prerequisite: permission. Gain beginner level skill in sign language and finger-spelling through Manually coded English. Develop a general knowledge base including the history of sign language and the spectrum of sign options available. May be taught concurrently with CSD 321. Cannot receive credit for both CSD 321 and CSD 721. Students will be required to complete a project in an area related to their professional course of study.
CSD 722 Sign Language II 3(3-0), S
Prerequisite: CSD 721, permission. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. May be taught concurrently with CSD 322. Students cannot receive credit for both CSD 322 and CSD 722. Students will be required to complete a project in an area related to their professional course of study.
CSD 730 Introduction to American Sign Language 3(3-0), F
Prerequisite: permission of instructor. A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 330. Students cannot receive credit for both CSD 330 and CSD 730. Students in this course will be required to complete additional assignments compared to those students in CSD 330.
CSD 734 Diagnostic Audiology I 3(3-0), F
A comprehensive study of a variety of site of lesion tests. The course will cover acoustic immittance and reflectance measures including tympanometry and acoustic reflex measures for detection of middle ear disorders and site of lesions in the auditory pathway. Other site of lesion tests include threshold and suprathreshold tone decay, loudness recruitment, loudness
balance. Short Increment Sensitivity Index, Bekesy tests and brief tone audiometry. Tests for detection of nonorganic hearing loss will also be discussed.

## CSD 740 Speech Pathology for the Audiologist 3(3-0), D

Prerequisite: permission. In-depth discussion of normal and disordered speech and language development, with emphasis on hearing loss and its effect on speech and language. Central auditory processing disorders, adult communication disorders, and proper evaluation and referral processes for speech and language also discussed.
CSD 745 Central Auditory Processing Disorders 3(3-0), F
Prerequisite: CSD 570 and CSD 652 and permission of advisor. This course describes various aspects of central auditory processing and disorders. Students learn about the underlying processes of auditory processing in the central nervous system. They are provided with a review of several evaluation and remediation approaches used in the management of individuals with central auditory disorders.

## CSD 770 Educational Audiology 3(3-0), D

Prerequisite: permission of advisor. This course includes information and strategies students need to work in today's inclusive school environment, functioning as part of a collaborative team, helping develop IFSPs, IEPs and ITPs, supervising audiological screening and conservation programs. It will prepare students to perform the various roles of the educational audiologist, clinician, community liaison service coordinator, supervisor, and advocate. Issues that affect learners with hearing impairment across the lifespan (infant toddlers, elementary and high school students, and college and adult learners) and various regulations related to the delivery of effective educational services (e.g., ADA, IDEA) will be discussed. This course will also include information on the evaluation of, and referral process for, speech and language disorders related to hearing loss.
CSD 835 Diagnostic Audiology II 3(3-0), F
In the first part of the course, the different types of otoacoustic emissions will be discussed in detail. Students will learn to record, analyze and interpret otoacoustic emissions. They will learn screening and diagnostic applications of otoacoustic emissions in a variety of auditory pathologies. In the second part of the course, research methodology will be applied to demonstrate efficacy in clinical service delivery in all areas of audiologic practice. Outcome measures for various diagnostic test will be discussed.
CSD 842 Vestibular Assessment and Rehabilitation 4(4-0), S Prerequisite: permission. An examination of the physiological aspects of the vestibular system, chemical effects on the vestibular system, medical and chemical treatment methods, balance system assessment, assessment of the efficacy of intervention, and anatomy, neuroanatomy, and physiology of the pertinent sections of the auditory system (peripheral and central) will be covered.

## CSD 844 Electrophysiology 4(4-0), S

Prerequisite: permission. A look at various techniques and theories behind electrodiagnostic testing procedures. Advanced study of auditory evoked responses applied in audiology. Anatomy, neuroanatomy, and physiology of the pertinent sections of the auditory system (peripheral and central) will be covered.

## CSD 846 Instrumentation and Calibration 3(2-2), D

Prerequisite: permission, CSD 570. Detailed investigation into instrumentation and calibration and its importance in the field of Audiology. Emphasis on bioelectrical hazards, physical characteristics and measurement of acoustic, electric, and other non-acoustic stimuli, determination of calibration in relation to accepted standards, and use of various types of instrumentation according to manufacturer's specifications and recommendations.

## CSD 848 Cochlear Implants and Other Assistive Listening

 Devices 3(2-2), DPrerequisite: permission. This course provides an investigation into the various types of cochlear implants and an understanding of the anatomical and psychological aspects, including controversies surrounding implantation of children. Emphasis will include intervention and therapy techniques for children and adults with cochlear implants and other alternative listening devices.
CSD 866 Counseling in Audiology 3(3-0), Su
Various counseling strategies used in clinical audiology practice will be discussed. Counseling needs of adults with hearing loss and families of children with hearing loss will be reviewed.
CSD 872 Aural Rehabilitation II 3(2-2), D
Prerequisite: permission, CSD 572. Detailed investigation into clinical assessment, treatment techniques, and evaluation of aural rehabilitation. Emphasis on aural rehabilitation in children and adults with cochlear implants. Also emphasizes use of assistive auditory devices in other members of the Deaf and Hard of Hearing populations.

## CSD 878 Professional Issues and Practice Management

## 4(4-0), D

Prerequisite: permission of instructor. Investigation into the current professional issues and ethics in the field of audiology, as well as legal aspects of audiology practice management. Emphasis is placed on private and clinical practice. Laws, ethics, current issues, regulations, policies, management practices, and record maintenance will also be covered.
CSD 880 Grand Rounds in Audiology 3(3-0), F,S
Prerequisite: permission. Describes in-depth aspects of audiological evaluation, diagnosis and management of routine and complex cases. The course will review cases in which behavioral, electrophysiologic, central, and vestibular testing are necessary to allow differential diagnosis. Each case study will involve the progression of the disorder and audiological/medical manifestations that occur during this period. Discussion involving strategies for (re)habilitation, remediation and management of each auditory disorder will be examined. The latter may include amplification, central auditory processing, counseling and tinnitus management. Case presentations will be obtained from audiology, otology, and neurology journals, text and personal cases. In addition, with respect to aural (re)habilitation, presentations will be made on current trends in amplification management regarding manufacturers' products and their applicability to specific cases.

## CSD 884 Doctoral Project 1-6, F,S,Su

Prerequisite: permission of instructor. In-depth study in an area of Audiology, culminating in a presentation of an extensive scholarly paper. Must be repeated for a minimum of 6 credit hours.

## CSD 896 Audiology Externship 1-9, F,S,Su

Prerequisite: permission. Professionally supervised practice in auditory assessment and intervention in clinical, hospital, school, and/or other settings. Students enrolled in this class may be required to have a TB test, immunizations, and malpractice insurance. May be repeated.

## CSD 899 Doctoral Thesis 1-6, F,S,Su

Prerequisite: permission of instructor. In-depth research in an area of Audiology, culminating in a presentation and defense of the thesis. Must be repeated for a minimum of 6 credit hours.

# Department of Health, Physical Education, and Recreation <br> Office: 103 McDonald Hall, Phone: (417) 836-5370, Fax: (417) 836-5371 <br> Email: HealthPEandRecreation@missouristate.edu <br> Web Site: http://www.missouristate.edu/hper <br> Department Head: Associate Professor Sarah G. McCallister, Ed.D. 

## Faculty (as of March 14, 2008)

Professors: Thomas H. Burnett, Ph.D.; Barbara A. Bushman, Ph.D.; Steve Illum, Ph.D.; Gerald L. Masterson, Ph.D.; David Oatman, Ed.D.; Rhonda R. Ridinger, Ph.D.; Rebecca J. Woodard, Ph.D.
Associate Professors: Thomas S. Altena, Ed.D.; John Downing, Ph.D.; Janice Nelsen, Ed.D.; William O’Neill, Ed.D.; Daniel Wilson, Ph.D.
Assistant Professors: Hugh M. Gibson, Ed.D.; Yating Liang, Ph.D.;William Rowe, M.Ed.; Gayle Runke, M.S.
Instructors: Brenda S. Goodwin, M.Ed.; Kirsten A. Hatz, M.Ed.; Michael W. Keltner, Ed.S.; Larry W. Mays, Ed.S.
Recreation and Leisure Studies Program Director: Professor Keith D. Ernce, Ph.D., Office: 101 Kings Street Annex, Phone: 836-5411, FAX: 836-4200
Emeritus Professors: A. Duane Addleman, Ph.D.; Larry R. Atwood, M.S.; Wesley Bair, Ed.D.; Nancy Curry, Ph.D.; Kay Hunter, M.Ed.; Gloria Johnson, M.S.; Jay Kinser, M.Ed.; Michael McCarty, Ph.D.; James Mentis, M.S.; Perry Miller, Ed.D.; Gary Shoemaker, Ed.D.; George Simpson, Ed.D.; Reba Sims, M.S.; Peggy Thomas, Ed.D.; William Thomas, M.Ed.; Gary Thompson, M.S.; Alex D. Trombetta, H.S.D.; Dale Williams, M.S.; Tillman Williams, Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Association for Sport and Physical Education (NAPSE) and National Council for Accreditation of Teacher Education (NCATE) - Physical Education, B.S.Ed., Secondary Education/Physical Education, M.S.Ed., National Recreation and Park Association (NRPA) - Recreation and Leisure Studies, B.S.

## Fine Arts Course

Fine Arts course is available. Refer to the Bachelor of Arts degree requirements in the Specific Degrees and Requirements section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate programs are available: Health Promotion and Wellness Management (Master of Science); Administrative Studies with an option in Sports Management (Master of Science); and Secondary Education with an emphasis in Physical Education (Master of Science in Education). Refer to the Graduate Catalog for more information.

University Certificate (graduate): A graduate level certificate program is available in Sports Management. Refer to the Graduate Catalog for more information.

## General Information

Military Credit: Students who successfully completed Basic Training in any of the United States military branches after December 31, 1997, will be exempt from the PED 100 General Education requirement. See the "Transfer Credit Policy-Credit for Military Education" section of catalog for procedures.

PED 100 Requirement for Physically Impaired Students.:Students with medical disabilities may meet the health and well-being requirement by enrolling in a PED 100 lecture section concurrently with a special laboratory section of PED 100 designed to meet the needs of students with disabilities.

PED 100 Transfer Credit: Students who transfer from accredited colleges with at least two hours of credit in health and
well-being coursework may have completed the Health and Well-Being requirement upon approval from the Department Head of Health, Physical Education, and Recreation.

Physical Education/Service Courses: PED 101-149 are available as electives for students for the purpose of providing a means to maintain and/or improve physical well-being.

Radiography (RAD) Courses: are specifically designed to provide the basis for professional training in Radiography. They are taught by the staff of the School of Radiologic Technology of Cox Health Systems or St. John's Regional Health Center as part of their degree program. Enrollment in any of these courses is contingent on acceptance of the student by the School of Radiologic Technology. The emphasis in all cases is towards applicability to Radiography. These courses are credited only on the Bachelor of Science degree in Radiography.

Respiratory Therapy (RTH) courses: are not offered at Missouri State University and are treated as transfer courses.

## Majors

## Exercise and Movement Science <br> (Comprehensive)

## Bachelor of Science

Admission Requirements: Satisfaction of the following minimum criteria is required for admission to the program:
A. A valid ACT score on file if required by the University for admission purposes
B. A combined (Missouri State and transfer) GPA of 2.50 or above
C. Completion of COM 115 with a grade of "C" or above, or concurrent enrollment in COM 115
D. Completion of at least 30 credit hours

## Degree Requirements

A. General Education (see "Academic Programs and Requirements/General Education" section of the catalog) Specific General Education Requirements for this major: BIO 102(4) or 121(4) or BMS 110(4); CHM 105(5) or 160(4); PSY 121(3)

## B. Major Requirements

Note: Students must pass a drug test and a background check to participate in required field experiences in clinical settings, in the workplace, and/or in schools. Note: Student certification in first aid and CPR must be documented and maintained throughout the program. Note: Transfer credit courses must have grade of "C" or better and be from a regionally accredited college or university

1. Core Requirements (52-55 hours): BIO 102(4) or $121(4)$ or BMS 110(4); CHM 105(5) or 160(4); PSY 121(3); PED 250(3) or BMS 307(4); PED 252(3) or BMS 308(4); PED 212(1), 350(3), 360(4), 361(2), 362(4), 465(2); ATC 222(2); BMS 240(3); PSY200(3) or SOC 302(3) or MTH 340(3) or ECO 308(3) or QBA 237(3) or AGR 330(3) or PSY 527(3); PED 500(3) or 491(3).
2. Select one of the following options:
a. Health Studies (21-22 hours): PED 256(2) or 358(3); PED 257(2), 485(2), 567(3); BMS 335(3); 430(3); PSY 508(3); SWK 330(3)
b. Pre-Professional (26-31 hours): MTH 138(5) or 181(3) or 261(5); PHY 123(4); CHM 170(3) and 175(2) or CHM 350(3) and 351(2); CHM 200(5) or $310(5)$; BIO $210(3)$ or $310(5)$; BMS 230(3) or BIO 235(4) or PHY 124(4); PSY 304(3) Majors selecting this option should meet with an advisor to determine the most appropriate course selection. Those preparing for possible selection into a physician assistant program should also take CHM 170(3), 175(2), 350(3) and 351(2). Students preparing for clinical science should take BMS 307(4) and 308(4) for the anatomy and physiology requirement
3. Majors must pass the ACSM Health Fitness Instructors Exam, or the NSCA Certified Strength and Conditioning Specialist Exam, or score at least at the 70th percentile on a major field achievement exam
4. A combined (Missouri State and transfer) GPA of 2.50 or above is required for graduation
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Physical Education

Bachelor of Science in Education
(Certifiable K-12)
Missouri State University is approved by the Missouri State Board of Education to offer basic and advanced professional education programs for purposes of professional certification. Admission to the University does not automatically qualify a student to participate in the professional component of the teacher education program. That participation is granted upon demonstration of a high level of academic and professional competence. Successful participation should result in the student's achieving certification to teach in Missouri public schools.
All students desiring Missouri certification are required to submit a professional portfolio. This portfolio will be assessed, evaluated, and monitored throughout the teacher education program with the assistance and guidance from faculty. There are three distinct checkpoints for the portfolio: 1) at admission to the teacher education program (culmination of the introductory course-PED 200, 2) at the designated methods course(s), and 3) at the culmination of supervised teaching. Completion of certification requirements is a four-step process. Students who receive a certification recommendation must meet the standards for certification eligibility as outlined below:
A. Requirements for Eligibility to Enroll in PED 200. Before a student can enroll in PED 200 the following eligibility requirements must be met:

1. A valid ACT score on file if required by the University for admission purposes and/or Missouri Department of Elementary and Secondary Education
2. A combined (Missouri State and transfer) GPA of 2.50 or above
3. Completed COM 115 with a minimum grade of "C" or concurrent enrollment in COM 115
4. Completed at least 30 semester hours
5. A highway patrol background check prior to any clinical experience placement (fee required) Note: The Missouri Department of Elementary and Secondary Education will require an FBI background check prior to issuing a certificate.
B. Requirements for Admission to Physical Education Teacher Education (PETE) Program. Students who plan to complete teacher certification requirements must be admitted to the PETE Program. Application is automatically made when enrolling in PED 200. Admission to the PETE Program is required before students are allowed to begin additional courses in the Physical Education Teacher Education component. Student applications for admission to the PETE Program is complete when the requirements listed below are satisfied.
6. A combined (both Missouri State and Transfer) GPA of 2.50 or above
7. Passed all sections of the Missouri State Board of Education entry examination (CBASE) with a score of 265 or higher on each section and attained a minimum grade of "C" in COM 115. A student who fails to meet this criterion and who wishes to appeal may do so in writing. Such appeals shall be filed with the chairperson of the Professional Education Exceptions Committee.
8. Completed PED 200 with minimum grade of "C"
9. Passed portfolio first checkpoint
10. A satisfactory background check on file
11. Complete at least 45 semester hours Note: All of these requirements must be met before students are permitted to enroll in Physical Education Professional Education courses (PED 411, 431, 440, 468, and 575)
C. Requirements for Continuance in the PETE Program. In
order to progress through the PETE program a student must:
12. Maintain a combined (Missouri State and transfer) GPA or 2.50 or above
13. Maintain a combined (Missouri State and transfer) GPA of 2.50 or above in the major
14. Pass portfolio checkpoints
15. Complete Physical Education Professional Education courses with a minimum grade of "C"
16. Been admitted to the degree program
D. Requirements for Assignment to Supervised Teaching*. (Attend Student Teachers meeting the semester prior to Supervised Teaching) The criteria used to determine eligibility for Supervised Teaching are outlined below. The student must have:
17. Been admitted to the PETE Program
18. A combined GPA of 2.50 or above for all college level course work completed
19. A statement from the Director of Taylor Health and Wellness Center that a tuberculin test or chest x-ray has been completed and that the student has not been identified as infected with a communicable disease
20. Completed at least 15 hours at Missouri State, with a GPA of 2.50 or above for all work at Missouri State
21. A combined (Missouri State and Transfer) GPA of 2.50 or above in major
22. Passed portfolio second checkpoint
23. Student advisor recommendation
24. Recommended by the Department of Health, Physical Education, and Recreation
*Additional fee of \$200 per 8-week placement for supervised teaching outside of service area.
E. Requirements for Certification Recommendation: To be recommended for an initial Missouri teaching certification the student must have:
25. Successfully completed Supervised Teaching.
26. Met all Missouri teacher certification requirements which are in effect at time of certification
27. A combined (both Missouri State and transfer) GPA of 2.50 or above
28. Met the criteria established by the Missouri State Board of Education exit evaluation procedures. (Praxis II: Subject Assessments Specialty Area Tests)
29. Completed professional education courses with a GPA (Missouri State and transfer combined) of 2.50 or above and no grade lower than " C ".
30. A combined (Missouri State and transfer) GPA of 2.50 or above in the certificate subject area (major)
31. Passed final portfolio requirement. Note: The Missouri Department of Elementary \& Secondary Education will require in FBI background check prior to issuing a certificate.
Students majoring in Physical Education are encouraged to participate in athletics, recreational sports, and/or engage in personal physical fitness programs.
Students who complete the degree requirements for the Bachelor of Science in Education in Physical Education are certified to teach physical education and professionally qualified to coach.

## Degree Requirements

A. General Education (see "Academic Programs and Requirements/General Education" section of catalog) Specific General Education Requirements: BIO 102(4) or 121(4); CHM 105(5) or 106(4) or 160(4)
B. Major Requirements

1. ATC 222(2); PED 100(2)*, 200(3), 240(2), 250(3), 252(3), 257(2), 260(2), 264(2), 270(1), 273(1), 277(2), 335(2), 358(3), 360(4), 361(2), 362(4), 386(2), 411(3), 430(2), 431(3), 440(3), 468(4), 485(2), 545(3), 575(3)
2. Select two courses form: PED 300(1), 301(1), 302(1), 303(1), 304(1), 305(1)

* PED 100 may be used to meet General Education Requirements.
C. Professional Education Courses. A grade of " C " or better is required in each of the following courses.

1. PSY 360(3); RDG 474(2), PED 493(5-6); PED 496(5-6)
2. The following major core requirements will meet the Professional Education competencies as required for certification: PED 200(3), 411(3), 431(3), 440(3), 468(4), 575(3)
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Missouri State Teacher Certifications

## Driver Education

Bachelor of Science in Education
(Certifiable grades 9-12, additional endorsement only)
Students who complete the Bachelor of Science in Education degree with a major in Secondary Education may receive Missouri state certification in Driver Education grades 9-12 by completing the following courses: ATC 222(2) or PED 253(2); PED 370(3), 371(4), 372(3); PSY 390(3) or 441(3); electives from PED 373(2), 499(1-5); CRM 210(3); IMT 365(3) or 565(2); SFR 442(2) or 547(2) or PSY 535(3); IDM 455(3) to bring total to no fewer than 21 hours. In order to meet Missouri State teacher certification requirements, all candidates for the

Bachelor of Science in Education degree must have at least a 2.50 GPA (Missouri State and transfer grades combined) in the certificate subject area which includes all courses listed above.

## Health Education

(Certifiable grades K-9, K-12, 9-12)
Students who complete the Bachelor of Science in Education degree with a major in Physical Education may receive Missouri state certification in Health Education grades K-9, K-12, or 9-12 by completing the following courses: BMS 307(4) or PED 250(3), BMS 308(4) or PED 252(3), or equivalents; CFD 163(3); HRA 130(3) or BMS 240(3); PED 253(2), 256(2), 257(2), 358(3); PSY 101(3); SWK 330(3); 9-12 certification student must select additional hours of electives in health-related courses, in consultation with their advisor, to bring total to 30 hours; K-12 certification student must select additional hours of electives in health-related courses, in consultation with their advisor, to bring total to 32 hours. In order to meet Missouri state teacher certification requirements, student must have at least a 2.50 (Missouri State and transfer grades combined) GPA in the certificate subject area which includes all courses listed above.

## Radiography (Comprehensive)

## Bachelor of Science

The Department of Health, Physical Education and Recreation, in cooperation with the CoxHealth and the St. John's Regional Health Center School of Radiologic Technology, offer a baccalaureate degree in Radiography. This program contains professional training that is accredited by the Joint Review Committee on Education in Radiologic Technology sponsored by the American Medical Association. The curriculum includes both university course work that can be completed in 5 semesters and a 24 month sequence of professional courses. Each student must have at least a 2.00 GPA in both the coursework at Missouri State and in the School of Radiologic Technology at CoxHealth or St. John's Regional Health Center. To be a registered radiologic technologist, the student, after having completed the professional block of coursework, must pass a Registry Examination and obtain a letter of good standing from the American Registry of Radiologic Technologists.
A student may pursue this program by completing prerequisite courses at Missouri State and by seeking admission to the School of Radiologic Technology, CoxHealth or St. John's Regional Health Center. Application deadlines are March 1 and February 1 respectively, of each year. Notifications will be sent to successful applicants and classes start in September (CoxHealth) or July (St. John's Regional Health Center). Radiography courses completed at CoxHealth and the St. John's Regional Health Center School of Radiologic Technology will carry the RAD prefix and be entered directly on the Missouri State transcript and the grades earned in those courses will be calculated into the cumulative Missouri State GPA.
In some cases a student may transfer all or part of the professional block of courses from another accredited program in Radiography. Such courses are treated as transfer credit, carry a P (pass) grade only, and are evaluated as two blocks of 21 credit hours each, not as individual courses.
The Radiography courses are credited only on the Bachelor of Science degree with a major in Radiography.
A. General Education (see "Academic Programs and Requirements/General Education" section of catalog) Specific General Education Requirements: BMS 110(4); CHM 105(5) or 160(4)*; ECO 155(3); MTH 135(3); PSY 121(3)
B. Major Requirements

1. BIO 210(3) or 310(5); BMS 307(4), 308(4); CHM 200(5); CSC 121(3) or CIS 101(2) or CSC 101(2)
2. Courses to be taken in the professional curriculum from the School of Radiologic Technology at CoxHealth or St. John's Regional Health Center: RAD 110(1), 120(2), 130(2) 140(1), 150(3), 160(2), 170(1), 180(3), 190(7), 310(3), 315(2), 320(2), 330(1), 340(1), 350(2), 360(2), 370(1), 380(8)
3. Specialty Requirements (choose one option):
a. Education: PSY 360(2); SEC 301(2); IMT 565(2); SFR 396(2); plus two courses from PSY 200(3), 306(3) or 502(3), 508(3), 529(3); SFR 547(2)
b. Management: ACC 201(3); MGT 340(3), 341(3); plus two courses from ACC 211(3); MGT 345(3), 367(3), 368(3); QBA 237(3)
c. Science: Select 14 hours in science courses from Biology, Biomedical Sciences, or Physics with approval of advisor
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog) *CHM 160 should be selected if the science option is chosen.

## Recreation and Leisure Studies (Comprehensive)

## Bachelor of Science

A. General Education Requirements (see "Academic Programs and Requirements/General Education" section of catalog)
B. Major Requirements (74-78 hours)

1. Core Requirements (47-51 hours)
a. Complete the following courses: REC 152(3), 190 (3), 205(3); REC 211(3) or 311(3) or 411(3); REC 330(3), 335(3), 390(3), 410(3), 422(3), 423(3), 490(1), 491(8 or 12)
b. Complete one of the following statistics courses: AGR 330(3), ECO 308(3), MTH 340(3), PSY 200(3), QBA 237(3), REC 331(3), SOC 302(3)
c. Complete at least five (5) hours, with advisor approval, from the areas below with a maximum of four (4) hours from any one area
2. Arts and Crafts: ART 100, 115, 212, 223, 225, 242, 253, 255
3. Dance and Rhythms: DAN 116, 125, 130,145, 321, 370; PED 125, 126, 128, 136, 240, 270; MUS 100, 112, 133, 135, 137, 321
4. Drama and Theater: ENG 334; THE 101, 224, 255, 506
5. Outdoor Education Activities: AGS 161,162; MIL 101, 102, 211; PED 101 or 102, 104, 105, 106 or 107, 109, 110, 114, 124, 138
6. Sports: PED 103, 111, 112, 113, 118, 120 or 121 , 122 or $123,127,130,133,135,143$ or 144,145 or 146,147 or $148,149,234,260,264,273$
7. Complete 27 hours, with advisor approval, from one of the following options
a. Community Recreation: Prepares students for careers in municipal and youth serving agencies, Armed Forces, churches, and other similar public or semi-public providers of leisure services. Select from: ACC 109; COM 331; MGT 286, 340; MGT 345 or PLS 356; MKT 150 or 350, 352, 354; PED 386, 485; PLN 271, 372, 574; PLS 351; PSY 441; REC 304, 325; SOC 336, 351
b. Health and Wellness Promotions: Prepares students for various opportunities in the fitness industry, health-related services, and wellness management and promotion. Select from: BMS 240 or HRA 130, BMS 333, 335, 563, 567; CFD 155; MGT 286; MKT 150 or

350; MKT 352; PED 257, 281, 282, 350, 360, 362, 485, 569
c. Outdoor Recreation: Prepares students for careers in outdoor recreation and outdoor education within the public or private sector in adventure recreation, outdoor recreation/education facilities, or government natural resource management agencies. Select from: AGS 162; AGW 143; BIO 373; COM 205, 325; GLG 171, 350; GRY 108, 300, 301, 351; MIL 102; PED 106, 110, 114, 124; PSY 379; REC 160, 211, 311, 325, 411, 451
d. Private/Commercial Recreation: Prepares students for employment in sports industries; country clubs; visitor/tourism, lodging and convention industries; fairs/expositions, recreation equipment retail outlets; managing meetings and special events; and similar providers of leisure goods and services. Select from: ACC 201, 211; FGB 135; MGT 340; MGT 345 or PSY 305; MKT 350, 351, 352, 354, 355, 485; REC 301, 302, 315, 320, 406; RIL 211, 231
e. Therapeutic Recreation: Therapeutic Recreation/Recreation Therapy is an allied health profession involved in the care of patients/clients with a variety of diagnoses and functional limitations. Recreation Therapy uses a continuum of care service models which provide responses to diagnoses treatment and rehabilitation, remediation, leisure education, recreation participation, and promotion. Select from: (Required NCTRC certification standards) REC 325, REC 400, REC 401, REC 420; CFD 155; PED 250 or BMS 307; PED 252 or BMS 308; PSY 304; BMS 195; CRM 210, 330; COM 505; CSD 321; GER 302, 350; LLT 102; PED 350, 466, 468, 545; PSY 303, 331, 441, 487; REC 495, 499; SOC 341; SPE 310; SWK 330 Admission Requirements for the Therapeutic Recreation option: Programmatic screening policies are a result of health organizations' requirements for placement at clinical internships. Therefore, prospective therapeutic recreation students must initiate and pass a background security check and drug screening to be officially admitted to the therapeutic recreation option. Depending on the agency, a second check may be required just prior to internship placement. Students who do not pass any of the screenings may not be able to complete the program or practice professionally. This is the financial responsibility of the student. Application materials are available from the Recreation and Leisure Studies office in the Kings Street Annex, room 100.
3. First Aid Proficiency:

Each major must show proficiency in First Aid and Cardio Pulmonary Resuscitation (CPR). Students must provide copies of their current First Aid and CPR cards/certifications to the internship coordinator prior to enrolling in REC 491 and maintain current certifications throughout the internship. Certifications can be completed by the following:
a. Complete PED 253 with a grade of "C" or better (First Aid and CPR certification cards must be obtained as part of successful completion of this course)
b. Complete the American Red Cross First Aid course and CPR course and obtain certification (see www.redcross.org for information)
c. Complete the American Heart Association First Aid course and CPR course and obtain certification (see www.americanheart.org for information)
d. Emergency Medical Technician (EMT) certification
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Recreation and Leisure Studies (Non-

## Comprehensive)

## Bachelor of Science

A. General Education Requirements (see "Academic Programs and Requirements/General Education" section of catalog)
B. Major Requirements (53-57 hours)

1. Core Requirements (47-51 hours)
a. Complete the following courses: REC 152(3), 190 (3), 205(3); REC 211(3) or 311(3) or 411(3); REC 330(3), 335(3), 390(3), 410(3), 422(3), 423(3), 490(1), 491(8 or 12)
b. Complete one of the following statistics courses: AGR 330(3), ECO 308(3), MTH 340(3), PSY 200(3), QBA 237(3), REC 331(3), SOC 302(3)
c. Complete at least five hours, with advisor approval, from the areas below with a maximum of four hours from any one area
2. Arts and Crafts: ART 100, 115, 212, 223, 225, 242, 253, 255
3. Dance and Rhythms: DAN $116,125,130,145,321$, 370; PED 125, 126, 128, 136, 240, 270; MUS 100, 112, 133, 135, 137, 321
4. Drama and Theater: ENG 334; THE 101, 224, 255, 506
5. Outdoor Education Activities: AGS 161,162; MIL 101, 102, 211; PED 101 or 102, 104, 105, 106 or 107, 109, 110, 114, 124, 138
6. Sports: PED 103, 111, 112, 113, 118, 120 or 121 , 122 or $123,127,130,133,135,143$ or 144,145 or 146,147 or $148,149,234,260,264,273$
7. Complete, with advisor approval, six hours from one of the following options:
a. Community Recreation: Prepares students for careers in municipal and youth-serving agencies, Armed Forces, churches, and other similar public or semi-public providers of leisure services. Select from: MGT 286(3), MGT 340(3); MGT 345(3) or PLS 356(3); MKT 150(3) or MKT 350(3)
b. Private/Commercial Recreation: Prepares students for employment in sports industries; country clubs; visitor/tourism, lodging and convention industries; fairs/expositions, recreation equipment retail outlets; managing meetings and special events; and similar providers of leisure goods and services. Select from: REC 315(3), 320(3), 406(3); MGT 340(3); and MKT 350(3)
8. First Aid Proficiency:

Each major must show proficiency in First Aid and Cardio Pulmonary Resuscitation (CPR). Students must provide copies of their current First Aid and CPR cards/certifications to the internship coordinator prior to enrolling in REC 491 and maintain current certifications throughout the internship. Certifications can be completed by the following:
a. Complete PED 253 with a grade of "C" or better (First Aid and CPR certification cards must be obtained as part of successful completion of this course)
b. Complete the American Red Cross First Aid course and CPR course and obtain certification (see www.redcross.org for information)
c. Complete the American Heart Association First Aid course and CPR course and obtain certification (see www.americanheart.org for information)
d. Emergency Medical Technician (EMT) certification
C. Minor required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Respiratory Therapy (Comprehensive)

## Bachelor of Science

Eligibility for admission to the B.S. degree program is limited to those persons who have completed a registry level program in Respiratory Therapy. There are within the B.S. degree program three options. The B.S. degree program is intended for those who are seeking career enhancement in the field of Respiratory Therapy.
A. General Education (see "Academic Programs and Requirements/General Education" section of catalog) Specific General Education Requirements: BIO 121(4) or BMS 110(4); CHM 105(5) or 160(4); PSY 121(3)
B. Major Requirements

1. BMS 307(4), 308(4), BIO 210(3); ACC 201(3) or ECO 155(3)*; PHY 123(4)*

* May be used in General Education Requirements

2. Completion of a registry level program in Respiratory Therapy ( 12 hours credited as lower division, 23 hours upper division)
3. Specialty Requirements (choose one option):
a. Education: PSY 390(3); SEC 300(2), 301(2); IMT 565(2); SFR 396(2); plus two courses from PSY 441(3); SFR 250(3) or 353(2) or 354(2); SFR 547(2)
b. Management: ECO 155(3); MGT 340(3), 341(3); plus two courses from ACC 211(3); MGT 345(3), 367(3), 368(3); QBA 237(3)
c. Science: MTH $340(3)$; plus 11 hours of electives selected with approval of advisor.
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Coaching (for Non-Physical Education Majors)

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
A. ATC 222(2); PED 250(3), 335(2), 360(4), 366(3), 392(1), 485(2)
B. Select two courses from: PED 300(1), 301(1), 302(1), 303(1), 304(1), 305(1)

## Recreation and Leisure Studies

Bachelor of Arts
Bachelor of Science
A. Complete the following six courses: REC 152(3), 190(3), 205(3), 390(3), 422(3), 423(3)
B. Complete one of the following courses: REC 211(3), 311(3), 411(3)

## Health Courses

HLH 195 Introduction to the Health Professions 1(0-2), F,S
Designed to familiarize students with a variety of health career opportunities, and to provide guidance in early curriculum planning and alternative career options. Identical with BMS 195. Cannot receive credit for both HLH 195 and BMS 195.

## HLH 399 Cooperative Education in the Health Sciences

## 1-6, F,S

Prerequisite: acceptance into the Cooperative Education Program and permission of Director of Health Arts and Sciences. A supervised learning experience that integrates on-the-job training with academic credit. The student will be required to complete assigned academic work related to the area of practical experience.

## HLH 600 (PED) Research Methods in Health, Physical

 Education and Recreation 3(3-0), FNature of research methodology, experimental design and scientific writing. Opportunity to explore research literature and to conduct research.

## HLH 650 (PED) Programming Approaches in

Wellness/Health Promotion 3(3-0), S
Organizational and administrative approaches utilized in the conduct of wellness/health promotion programs will be studied. Emphasis will be placed upon the selection, development, promotion, conduct, and evaluation of the various components of wellness/health promotion programs.
HLH 652 (PED) Health Risk Identification and Management 3(3-0), S
Procedures and instrumentation utilized in the identification and assessment of risk factors associated with cardiovascular and other major life-style generated diseases and conditions will be studied. Emphasis will be placed upon the utilization of risk factor data in the conduct of a wellness/health promotion program.
HLH 660 Health Promotion Planning 3(3-0), S
A culminating course in the M.S. in Health Promotion and Wellness Management degree program. This course will focus on the development of health promotion in the workplace: Topics discussed will include effects of health promotion, the compression of morbidity, developing awareness strategies, health assessments, theories of health behavior (self-efficacy, social learning theory, health belief model, theory of planned behavior, stages of change theory), and evaluating existing workplace health promotion programs (physical activity in the workplace, worksite nutrition programs, worksite weight management, tobacco control and cessation, and stress management). The current professional literature related to health promotion will also be reviewed.
HLH 670 (PED) Seminar in Health Promotion and Wellness Management 3(3-0), S
Prerequisite: HLH 600 or permission of instructor. Review of the professional literature relating to current issues in health promotion and wellness. Topics researched and discussed include health care ethics, diversity, cultural aspects, long-range planning, public relations, legal considerations, and grantwriting. Includes guided development and completion of an extensive research paper.

## HLH 691 (PED) Wellness Internship 1-6, F

Prerequisite: permission of Health Internship Coordinator. Supervised field experience in a health promotion or health care setting. Directly involves the student in the application of organizational skills and wellness manager skills. Student must complete a minimum number of clinical hours. May be repeated.

## Physical Education Courses

## PED 100 Fitness for Living 2(1-2), F,S

This course will count toward the Basic Required Courses component of General Education. The values of health-related physical fitness; ramifications of a negative health life-style presented for individuals living in an automated, sedentary society, encouraging students to make intelligent decisions concerning a positive health life-style to enhance wellness now and in the future. Laboratory helps the individual discover his or
her needs for achieving and maintaining high level wellness. Supplemental course fee.
PED 101 Beginning Swimming 1(0-2), D
Designed to teach novice swimmer basic swimming skills.
PED 102 Intermediate Swimming 1(0-2), Su
Prerequisite: PED 101 or demonstrate swimming skill first day of class. Review of basic strokes. Instruction in competitive strokes. Basic diving instruction. May be taken twice for credit.

## PED 103 Lifesaving 1(0-2), D

Prerequisite: PED 102 or demonstrate swimming skill first day of class, first aid and CPR certification or permission of instructor. Development of personal safety skills and techniques of aquatic rescue for lifeguarding; certification in American Red Cross Life Guard Training may be obtained.
PED 104 Water Safety Instruction 1(0-2), S
Prerequisite: PED 103 and permission of instructor. Prepares the student for complete American Red Cross Water Safety Instruction Certificate.
PED 105 Alpine Skiing 1(0-2), F
Prerequisite: permission of instructor. Fundamental skills of alpine skiing; required Student Union ski trip for the purpose of instruction and practice on snow.
PED 106 Sailing 1(0-2), F,S
Prerequisite: demonstrate swimming skill first day of class. Development of skills and knowledge of sailing. Supplemental course fee.
PED 107 Intermediate Sailing 1(0-2), F,S
Prerequisite: PED 106 or comparable skill and swimming skills. The course includes a refinement of basic skills and discussion of sailing theory and sailboat racing tactics. May be repeated to a maximum of 2 hours credit. Supplemental course fee.
PED 109 Cycling 1(0-2), D
Cycling as a means of transportation, leisure activity, and fitness medium. Emphasis placed on safety, bikepacking, and cycle maintenance. Student must furnish a bicycle (ten-speed recommended). Field trips required.
PED 110 Backpacking 1(0-2), D
Backpacking as a lifetime leisure activity. Emphasis on equipment, safety, techniques, and trip planning. Field trips required.
PED 111 Beginning Badminton 1(0-2), F,S
Fundamentals of grip, stance, footwork and badminton strokes.
PED 112 Beginning Handball 1(0-2), F,S
Rules, techniques and strategy of four wall handball.
PED 113 Beginning Racquetball 1(0-2), F,S
Fundamental skills, rules, techniques and strategy of racquetball.
PED 114 Canoeing 1(0-2), D
Prerequisite: demonstrate swimming skill first day of class. River canoeing as a lifetime leisure activity. Emphasis on safety, techniques, trip planning, and equipment. Field trips required.
PED 118 Bowling 1(0-2), F,S
History, fundamental skills, techniques, terminology, rules, strategy and safety skills of bowling. Supplemental course fee.
PED 120 Beginning Gymnastics 1(0-2), F,S
Emphasis on skill progressions in tumbling and vaulting with an introduction to apparatus and balance work. Principles of training, conditioning, and spotting included.
PED 121 Intermediate-Advanced Gymnastics 1(0-2), F,S
Prerequisite: PED 120. Emphasis on skill progressions for the Olympic events. Principles of training, conditioning, and spotting are included. May be repeated for a maximum of 3 hours.
PED 122 Fencing $1(0-2)$, F,S
History, fundamental skills, techniques, terminology, nomenclature, rules, strategy and safety skills of fencing.

PED 123 Intermediate Fencing 1(0-2), F,S
Prerequisite: PED 122. Advanced compound offenses and defenses; detailed work on competitive techniques. May be taken twice for credit.

## PED 124 Techniques and Principles of Hunting and Fishing

 1(0-2), F,SSkills and safety factors of hunting and fishing; Missouri hunting, fishing, and conservation laws and principles upon which these laws are founded.
PED 125 Aerobic Dance 1(0-2), F,S
Aerobic Dance is an exercise program of choreographed routines involving continuous rhythmic activity. The combination of motor skills, jogging, dancing, and vigorous exercise are set to music in a motivational manner. The routines are designed to be simple enough for all individuals to be successful as they move toward cardiovascular fitness.
PED 126 Folk and Square Dance 1(0-2), F,S
Understanding folk and square dance skills, directional patterns, structure.
PED 127 Weight Training $1(0-2)$, F,S
Scientifically founded isotonic and isometric weight training programs; development of cardiovascular and muscular endurance, strength and flexibility.
PED 128 Western Square Dance 1(0-2), D
Review of the 50 basics and introduction to the 25 extended basic skills and patterns of Western Square Dance.
PED 130 Adapted Physical Activity 1(0-2), F, S
Prerequisite: physician's approval. Adapted physical activity to meet the needs of students with disabilities and other physical limitations. May be repeated for credit.
PED 133 Volleyball 1(0-2), D
Basic skills of power volleyball.
PED 135 Selected Activities 1(0-2), D
A variable content course designed to develop lifetime skills in sports, fitness, and/or leisure activities. Activities selected will vary according to demand. Course may be repeated any number of times provided the same activity is not retaken. Supplemental course fee (variable by section).
PED 136 Ballroom Dance 1(0-2), F,S
Ballroom dances; technique, lead and style.
PED 138 Archery 1(0-2), F,S
Cultural aspects of archery throughout history; target archery, field archery, bowhunting and bowfishing.
PED 143 Beginning Tennis $1(0-2)$, F,S
Fundamental tennis skills and mechanical principles. Rules, courtesies and etiquette.
PED 144 Intermediate Tennis 1(0-2), F,S
Prerequisite: PED 143. Instruction in intermediate and advanced elements of strokes and strategy used in singles and doubles. May be taken twice for credit.
PED 145 Beginning Golf $1(0-2), F, S$
Choice and use of clubs, form to be used, rules and courtesies of golf.
PED 146 Intermediate Golf 1(0-2), F,S
Prerequisite: PED 145. Correction of errors in basic strokes with all clubs. Application of mechanical principles. Instruction concerning strategy used on different golf courses in variable weather. May be taken twice for credit.

## PED 147 Beginning Judo 1(0-2), F,S

Fundamental falling (ukemi), holding techniques (Katamewaza), basic mat and free exercises (mat randori), and history of judo.
PED 148 Intermediate Judo 1(0-2), S
Prerequisite: PED 147 or Brown or Black Belt Ranking. Basic throwing techniques of judo; all mat techniques required for third degree brown belt status (sankyu). May be taken twice for credit.

PED 149 Self-Defense 1(0-2), F,S
Prerequisite: PED 147 or permission of instructor. Introduction to self-defense techniques including combative and defensive stances and position, taisabaki movement, parries, counterattack movement, hold releases, attack techniques, and ground defense. PED 200 Foundations of Education and Physical Education 3(2-2), F,S
Prerequisite: PED 100. This course introduces the physical education major to the profession of education while focusing on the discipline of health and physical education in American education. It provides the prospective teacher/coach a knowledge base in the theoretical aspects of PK-12 education. Additionally, this course examines both the nature and history of the teaching profession, PK-12 school orientation, educational theories, and legal issues pertaining to the American educational institution. It also explores the nature of physical movement, as well as the breadth, scope, and significance of physical education and its role and relationship to the overall curriculum of the American public schools. Emphasis will be placed on professional competencies required for certification and professional development. This course also requires a twenty (20) hour observational experience, utilizing the Systematic Supervision Model, designed to explore professional teaching qualifications, cultural diversity, student needs, and school orientation with emphasis on training educators as reflectivedecision makers. This observational experience will include both on-campus and approved PK-12 off-campus placement sites. As a portion of the course grade students will be required to satisfy the first checkpoint of the artifact development as required for the Professional Preparation Portfolio. A grade of "C" or better is required in this course. The C-Base exam must be taken during enrollment in this course.
PED 201 Introduction to Biomechanics 2(2-0), D
Prerequisite: 30 credit hours. Mechanics of sports; principles of motion related to individual and team sports. Techniques to analyze individual sport skills.
PED 212 Introduction to Exercise Science 1(1-0), F
Orientation for students interested in exercise science. Various professional options will be discussed and research methodology in the field will be explored through applied examples.

## PED 218 Organization and Administration of Intramurals

 2(2-0), DPrerequisite: 30 credit hours. Organization and administration of an effective program of intramural activities for secondary and college levels.
PED 234 Sports Officiating 2(2-1), F,S
Procedures and requirements for registration as a Missouri State High School Activities Association (MSHSAA) Sports Official. Ethical standards and development of a philosophy for an official. Knowledge, rules and basic skills for officiating basketball, football, baseball, softball, track and field, volleyball, and wrestling. Students select a practicum experience in at least one sport.

## PED 240 Creative Dance and Exploratory Activities for

Children 2(1-2), F,S
Creative activities for movement and dance necessary for the physical development of elementary school students.
PED 250 Applied Human Anatomy 3(2-2), F,S
Prerequisite: BIO 102 or BMS 110. Study of the structure of the human body with emphasis on the organ systems operational in effecting human movement. Integrating structural and biomechanical aspects of movement; focusing on functional anatomy using a systematic approach.
PED 252 Applied Human Physiology 3(2-2), F,S
Prerequisite: CHM 105 or CHM 160; PED 250 or BMS 307. Study of the function and responses of each organ system in the body. Emphasis is directed toward a process of examining
functional concepts requisite to critical assessment and description of human movement, exercise, sport and wellness. PED 253 (153) First Aid 2(2-0), F,S
First aid and civil defense knowledge; procedures in times of emergency, sickness, wounds, shock, poisoning, fractures, unconsciousness, stoppage of breathing.
PED 256 Community Health 2(2-0), F,S
School, community, state, national and international health programs; their relationship to the student; major communicable and non-communicable diseases and community health.
PED 257 Personal Health 2(2-0), F,S
Health problems; factors that contribute to development and maintenance of health for the individual living in a contemporary, automated society.
PED 260 Outdoor Leisure Education 2(1-2), F,S
Introduction to outdoor leisure ski11s. Selected outdoor education activities, e.g. orienteering, hiking, etc. Field trips required.
PED 261 Wrestling Techniques 1(0-2), F
Fundamental wrestling skills necessary for demonstration purposes in teaching-coaching situations. Recommended for men only.

## PED 264 Team Sports 2(0-4), F,S

Fundamental skills and techniques of basketball, field hockey, soccer/speedball, softball and volleyball; emphasis on demonstration in teaching-coaching situations.
PED 270 Recreational and Aerobic Dance Techniques 1(0-2), F,S
Fundamental skills in folk, square, social, and aerobic dance necessary for demonstration purposes in teaching situations.
PED 273 Aquatics 1(0-2), F,S
Prerequisite: PED 101 or demonstrate swimming skill first day of classes. Emphasis on stroke mechanics for swimming and basic diving. Development of the skills necessary to demonstrate in teaching-coaching situations.
PED 277 Individual and Dual Sports 2(0-4), F,S
Fundamental skills and techniques of golf, racket sports, track and field, and tumbling/apparatus; emphasis on demonstration in teaching-coaching situations.
PED 281 The Athlete's Diet 1(1-0), S
Instruction on the current research and concepts on diet and exercise performance, body weight and composition, fluid and electrolyte balance during exercise, and selected topics on proposed dietary ergogenic aids.
PED 282 Sports Conditioning 1(1-0), S
Instruction on the theory and practical aspects of designing and evaluating training and conditioning programs for competitive athletes.
PED 297 Special Topics 1-2, D
Variable content and variable credit course. Special study of physical education or leisure skills. May be repeated for credit to a maximum of 4 credit hours. Same topic may be repeated once for credit.
PED 300 Teaching and Coaching Volleyball 1(0-2), S
Prerequisite: 60 credit hours. Analysis of volleyball skills. Strengths and weaknesses of various offensive and defensive systems. Development of coaching and game plays, discussion of strategies, screening and selection of player personnel.
PED 301 Teaching and Coaching Football 1(0-2), S
Prerequisite: 60 credit hours. Analysis of football skills. Offensive and defensive systems applicable to varying skill levels. Analysis of game strategy, scouting, yearly organization. Training, recruiting and organization of coaching personnel and daily coaching plans.
PED 302 Teaching and Coaching Basketball 1(0-2), F
Prerequisite: 60 credit hours. Analysis of basketball Skills. Factors which compose the game of basketball; analysis of
varying offenses and defenses used in competition. Team selection, development and organization.
PED 303 Teaching and Coaching Track and Field 1(0-2), F,S Prerequisite: 60 credit hours. Analysis of track and field skills. Organization and development of a track and field team. Preparation and selection of athletes for competition. Practical application of meet management techniques.
PED 304 Teaching and Coaching Baseball 1(0-2), F
Prerequisite: 60 credit hours. Analysis of baseball skills. Development of a baseball team, selection of players by position, team drills, offensive and defensive strategies, scouting, management of players.
PED 305 Teaching and Coaching Softball 1(0-2), F
Prerequisite: 60 credit hours. Analysis of softball skills. Development of competitive softball team, player selection by position, team drills, offensive and defensive strategies, scouting and player management.
PED 310 Writing II: Philosophical and Historical Issues in Physical Education, Recreation and Sport 3(3-0), F,S
Prerequisite: ENG 110 and PED 200 or REC 152; and 45 credit hours. This course will count toward the Basic Required Courses component of General Education. A writing intensive course focusing on the synthesis or philosophical and historically relevant material emanating from contemporary problems in physical education, recreation and sport. Writing tasks will involve the use of extensive research and critical analysis of major issues in the fields of physical education and recreation to bridge the gap between theory and practice. Areas of coverage will vary with the instructor. Meets Writing II requirement for a major in Physical Education or Recreation and Leisure Studies.

## PED 335 Organization and Administration of Physical

Education and Sport 2(1-2), F,S
Prerequisite: 60 credit hours. Organizational procedures and management principles of sport and physical education programs. Directed coaching experience on campus and in the middle/secondary school setting is required.

## PED 341 Physical Education for Elementary Teachers

2(2-0), F,S
Prerequisite: PED 100. Games, rhythms, material and methods utilized by elementary school classroom teachers to teach physical education.
PED 350 Health and Wellness Promotion 3(3-0), F
Prerequisite: PED 257. Principles and objectives of health and wellness promotions. Critical issues in health and wellness. The structure, function, and contribution of public, private, and voluntary agencies involved in health and wellness promotion. Individual and group factors related to the promotion, maintenance, and restoration of health.
PED 358 Health Education Methods 3(3-0), F,S
Methods, materials and resources for preparation, development and implementation of an effective school Health Education program.
PED 360 Kinesiology 4(3-2), F,S
Prerequisite: PED 250 or BMS 307. Mechanics of sports and related activities; principles of motion, body movements, muscle action and joint mechanics in relation to human movement. Principles of anatomic and biomechanical analysis. A maximum of 4 credit hours will be granted for PED 201 and PED 360.

## PED 361 Principles of Motor Learning in Physical

## Education 2(2-0), F,S

Prerequisite: PED 250 or BMS 307; and PED 252 or BMS 308. Process by which motor skills are learned; individual variables which affect acquisition of motor skills; techniques of improving motor performance.
PED 362 Exercise Physiology 4(3-2), F,S
Prerequisite: CHM 105 or CHM 160; and PED 252 or BMS 308. Physiologic effects of muscular activity under different intensities, durations and environments on the human organism.

A grade of "C" or better is required in this course in order to take BMS 563. This course may not be taken Pass/Not Pass. Student may not receive credit for both PED 362 and 366.
PED 366 Exercise Physiology 3(3-0), F,S
Prerequisite: PED 250 or BMS 307. Same course as PED 362 except it does not include a laboratory component. This course credited on a coaching minor only. (PED 366 will not count toward a physical education major). Students may not receive credit for both PED 362 and 366.

## PED 370 Content and Materials in Safety Education

## 3(3-0), D

General safety education in the instruction program of elementary and secondary schools; accident causes and remedial action.
PED 371 Driver Education 4(3-2), D
Prerequisite: valid operator's license and 60 credit hours. Prepares student to teach driver education in secondary school. Methods, lesson planning, psychophysical testing and driver education materials presented. Each student instructs one individual to operate an automobile.
PED 372 Problems in Driver Education and Traffic Safety 3(3-0), D
Prerequisite: PED 371. Acquaints the prospective driver education teacher with problems of automotive and traffic safety.
PED 373 Multiple Car Driving Ranges-Simulation 2(2-0), D
Prerequisite: PED 371. Design and use of multiple car driving ranges. Simulation involving electro-mechanical devices and programmed films to reproduce situations which occur in the actual driving environment.

## PED 386 Social Basis of Physical Activity 2(2-0), F,S

Prerequisite: 60 credit hours. Study of the growth and development of physical education, athletics and sports organization and their effect on participants and spectators in America since 1875.
PED 392 Coaching Practicum 1(0-2) or 2(0-4), F,S
Prerequisite: permission of instructor. Students should have completed coursework or concentrated experience in an area selected for practicum. A practical experience which students can relate to coaching theory. The students are assigned to participate in coaching related activities on or off campus in the secondary schools for exposure to coaching philosophies, organization, methods and procedures for preparing athletes and athletic teams for competition. May be taken twice for credit.
PED 400 Movement to Enhance Cognition: Elementary
Physical Education for Elementary Teachers 1(1-0), F,S,Su
Prerequisite: concurrent enrollment in ELE 400 for 2 credit hours. Games, rhythms, materials, and methods utilized by elementary school classroom teachers to teach physical education and integrate kinesthetic movement into classroom instruction.

## PED 402 Women In Sport 3(3-0), S

Prerequisite: 60 credit hours or permission of instructor. A survey of the role of women in sport and how they have developed to present status. Topics to be covered include women in the history of sport: athletic injury specific to women, care and prevention: physiology of the woman athlete and sport psychology for the woman athlete.
PED 405 Gender and Sport 1(1-0), D
An examination of sport as a major institutional locus for the historical and contemporary construction of gender relations.
PED 411 (SEC) Teaching of Secondary Physical Education 3(2-2), F,S
Prerequisite: PED 264, 270, 273, 277, 360, 431 and 440; and admitted to teacher education program. Exploration of various teaching methods and selection of activities as they apply to secondary physical education. Unit planning, lesson planning and micro teaching of physical education activities. Second
portfolio checkpoint. Participation in clinical/field experiences in area secondary schools is required. A grade of "C" or better required in this course in order to take PED 493 or PED 496. May not be taken Pass/Not Pass.

## PED 430 History and Philosophy of Physical Education

2(2-0), F,S
Prerequisite: PED 200 and 75 credit hours. Synthesis of historically relevant material emanating from contemporary problems in physical education. Use of critical analysis of physical education concepts to bridge the gap between theory and practice.
PED 431 Teaching K-4 Physical Education 3(2-2), F,S
Prerequisite: PED 240 and PED 264 and PED 270. Emphasis on current teaching methods, management skills, and curriculum development for teaching physical education to K-4 students. An on-campus lecture/lab and participation in clinical/field experiences in the area elementary schools.
PED 440 Middle School (5-9) Physical Education 3(2-2), F,S
Prerequisite: PED 240 and PED 264 and PED 270 and PED 360. Emphasis on current teaching methods, management skills, and curriculum development for teaching physical education in the middle school (5-9). An on campus lecture/lab and clinical/field experiences in area middle schools.
PED 445 Teaching of Middle and Secondary Physical

## Education 4(2-4), F,S

Prerequisite: PED 200, 240, 250, 252, 261, 264, 270, 273, 277, 360 and 2.50 GPA and pass all sections of the C-Base exam with a score of 265 or higher on each section, and completion of 70 hours. Course will include exploration of Mosston and Ashworth's teaching spectrum, teaching methods, and selection of activities. Emphasis will be placed on current teaching methodology, program content inclusive to MOSTEP and NASPE standards, scope and sequencing of physical activities, development of unit and lesson plans, and classroom management for middle and secondary school physical education. Also included will be discussions regarding legal issues and the attitudes and values surrounding middle and secondary education. Additional focus will be placed on curriculum development, implementation, and assessment of the curriculum process. To promote critical thinking and reflective decision making, a comprehensive field experience in both middle and secondary physical education settings is required. This course is credited only on the BS in Education degree. Students will be required to generate selected artifacts as required for completion of the Professional Preparation Portfolio. A grade of " C " or better is required in this course in order to enroll in PED 493 or 496. May not be taken Pass/Not

## Pass.

PED 466 Physical Education for the Mentally Handicapped 3(2-2), S
Prerequisite: SPE 310 or permission of instructor. Identification and program development of physical activities for the severely retarded, trainable retarded, and educable retarded. Laboratory is off campus.
PED 468 Adapted Physical Education 4(2-4), F,S
Prerequisite: PED 360 and PED 362. Emphasizes nature and scope of physical, cognitive, and emotional disabilities; referral, placement, and programming in physical education; federal and state laws that pertain to the education and physical education of special populations; and instruction in the modification of motor and fitness activities, and therapeutic exercise. Three hours of directed practicum per week.

## PED 485 (314) Psychology of Sport and Physical Activity

 2(2-0), F,SPrerequisite: PSY 121. Inquiry into the psychological implications of sport and physical activity participation in relation to motivation and behavior of the participant.

PED 490 Sports Practicum 1-4, Su
Prerequisite: senior or graduate standing. Short-term course updates physical educators in new developments within selected sport areas. Techniques of coaching and conditioning. May be repeated for credit.
PED 491 Field Experience 3 or 6 or 12, F,S,Su
Supervised experience or internship in a cooperative program with business, government, community, clinical, or related establishments in exercise science, health, or heal promotion. Credit will be bassed on the length and scope of the field experience/internship. May be repeated for credit but no more than 12 hours will be credited toward a degree.

## PED 493 Supervised Teaching (Secondary Physical

 Education) 5-6, F,SPrerequisite: completion of all method courses in physical education; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and
approval for supervised teaching. Student observes then teaches physical education classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## PED 496 Supervised Teaching (Elementary Physical

Education) 5-6, F,S
Prerequisite: concurrent enrollment in PED 493. Student observes, then teaches physical education classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. The course will not count toward the major GPA. Supplemental course fee.

## PED 498 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, SCI 499, SPE 499, THE 493.

## PED 499 Special Problems 1-5, F, S

Prerequisite: permission of department head. Investigation of a problem within physical education, leisure services, dance, safety education, or coaching as assigned by members of the departmental faculty. This course may be repeated up to a maximum of 5 hours of credit.
PED 500 Seminar in Physical Education 1-3, D
Prerequisite: 60 credit hours and permission of department head. Directed reading and special investigation of selected subjects in physical education, health, and safety; research projects under faculty supervision. May be repeated for a maximum of 9 hours of credit. Variable Content Course.

PED 545 Perceptual and Motor Development 3(2-2), F,S
Prerequisite: PSY 380 or PSY 385 or PSY 390 and 90 credit hours or permission of instructor. Perceptual and motor development from prenatal life to adolescence; relationships of growth factors that influence motor abilities; difficulties that may arise when the normal course of development is interrupted. Includes a laboratory and a practicum experience.
PED 567 (467) Physical and Leisure Activities for the Aging Adult 3(3-0), S
Prerequisite: PED 250 or BMS 307; and PED 252 or BMS 308; or permission of instructor. The effects of aging and common degenerative diseases of the aged on physical performance and leisure. Included are units on assessment of physical working capacity, flexibility, body composition, strength maintenance. Also, units on selection of recreational and performance activities commensurate with functioning capacity.

## PED 569 (369) Health Appraisal and Exercise Testing

## Techniques 4(3-2), F

Prerequisite: PED 360 and PED 362. Introduction to appropriate health appraisal and exercise tests for the purpose of exercise programming and prescription. Supplemental course fee.

## PED 575 Measurement and Evaluation Applied to Physical

 Education 3(3-0), F,SPrerequisite: 90 credit hours. Use of authentic and traditional assessment techniques in assessing student performance and informing curricular change. Includes basic statistics, use of statistical software packages, evaluation of test validity and bias, and written test construction.
PED 605 Applied Statistics in Health, Physical Education, and Recreation 3(3-0), F,S
Prerequisite: HLH 600 or SFR 690 or permission of instructor. Applications of descriptive and inferential statistics to research problems in Health, Physical Education, and Recreation.

## PED 633 Current Problems in Sports Administration

3(3-0), F
Identification, analysis, and evaluation of current problems, research and trends in sports administration.

## PED 635 Administration of School Physical Education and

## Athletic Programs 3(3-0), D

Financial and legal aspects, personnel management, program development, public relations, and evaluation as they apply to physical education and athletics.

## PED 637 Curriculum Designs in Physical Education

 3(3-0), F,SA comprehensive inquiry of the principles underlying the curriculum of physical education in grades K-12. An in-depth analysis will be given to the problems in development and evaluation of physical education curriculum.
PED 639 Principles of Sports Management 3(3-0), F
Introduction to theories and principles of sports management as applied to all segments of the sports industry from high school, collegiate, professional and international sports, to health, fitness and recreational settings.
PED 655 Fitness as Preventive Medicine 3(3-0), D
Prerequisite: PED 362 or permission of instructor. Development and implementation of scientifically-based fitness programs as vehicles of preventative medicine.
PED 659 Contemporary Health Problems 3(3-0), D
In-depth consideration of relevant pertinent health issues, trends, controversy, and current research in Health Education.

## PED 660 Applied Biomechanics of Human Movement

 3(2-2), DPrerequisite: PED 360 or equivalent. Biomechanical principles applied to the analysis of human motion and performance. Techniques of cinematography, computerized motion analysis and other methods of analysis will be used.

PED 662 Applied Exercise Physiology 3(2-2), D
Prerequisite: PED 362 or equivalent. A study of the mechanisms underlying the body's physiological responses and adaptations to exercise and training. Application is made to health-related concerns, environmental stress, exercise practices, and the aging process.
PED 680 Legal Aspects in Sports, Physical Education, and Wellness Programs 3(3-0), F
The legal aspects in sports, physical education, recreation and wellness programs as related to personnel, facilities, participants, spectators and contracts. Includes a review of legal concepts, necessary for in-depth study of the law, as it relates to sports, or other programmed activities.

## PED 681 Contemporary Issues in Physical Education

3(3-0), F,S
Exploration of basic issues and trends in physical education using a philosophical approach to contemporary American education. Individual problem solving will assist the student in identifying, analyzing and evaluating recent developments and basic issues in physical education and sport.
PED 695 Research Project 3(3-0), D
Prerequisite: HLH 600 or SFR 690; a statistics course; and permission of graduate coordinator. Original research supervised by the departmental staff. Designed to enable students through first hand experience to understand the various parts of research papers, methods of gathering data, appropriate statistical tests, interpretation of findings and implications for further study.
PED 697 (690) Graduate Seminar 1-3, D
Prerequisite: 12 hours of graduate credit or permission of instructor. Selected topics in health, physical education, and recreation. Topics may vary from semester to semester. May be repeated for credit when topic varies. A total of 6 hours may be applied to a degree program.
PED 698 Field Experience in Sports Management 6, D
Prerequisite: completion of the application process for the field experience and 12 credits in the certificate program. The Field Experience is the culminating experience for all students in the certificate program. The field experience provides students the opportunity to become directly involved in the application of organizational and sport management skills in sport related venues. Possible sites include: professional or club sports teams, university athletic departments, sports sales, sports agencies, professional and university sports facilities. Selection is dependent on the students' background and career expectations. All required courses must be completed in order to be eligible. The field experience can be completed during the fall, spring, or summer and requires at least 400 hours. All field experiences must be approved by the internship coordinator.
PED 699 Thesis 1-6, D
Prerequisite: HLH 600 or SFR 690, a statistics course and permission of graduate coordinator. Independent research and study connected with the preparation of a thesis. May be repeated but no more than 6 hours may be counted toward degree.

## Radiography Courses

RAD 110 Introduction to Radiologic Technology 1(1-0), D
An introduction to the field, orientation to hospital and school policies, history, and fundamentals of radiography, basic radiation protection, professional ethics, patient care, nursing procedures, and basic cardiac life support (CPR).
RAD 120 Radiographic Anatomy 2(2-0), D
An introduction to human anatomy with a detailed study of the structure of the human skeletal system with special emphasis on radiographic landmarks.

RAD 130 Radiographic Procedures I 2(1-3), D
Fundamentals of radiographic procedures and terminology. This course includes all routine positions and a discussion of the resulting radiographic projections. Includes image analysis, lab demonstrations, practice, and lab evaluations.
RAD 140 Medical Terminology 1(1-0), D
A structural analysis of word roots, suffixes, and prefixes for terms pertinent to the medical field with an emphasis on radiologic technology.
RAD 150 Radiologic Science I 3(2-2), D
A study of the fundamentals of atomic theory, basic electricity and $x$-ray circuitry, construction of $x$-ray tubes, the production of $x$-radiation, and interactions of $x$-radiation with matter.
RAD 160 Radiographic Procedures II 2(1-2), D
Advanced procedures and positioning techniques with emphasis on trauma and special views of bony anatomy. Includes image analysis, lab demonstrations, practice, and lab evaluations.
RAD 170 Image Processing 1(1-0), D
A study of the equipment, materials, and procedures used to produce radiographic images to include quality control procedures and image analysis.
RAD 180 Radiographic Imaging I 3(2-2), D
A study of the formation of radiographic images to include a discussion of the image devices, exposure factors, and the geometric properties of the x-ray beam. Methods of improving image quality, reducing patient exposure to ionizing radiation, and image analysis are also included.
RAD 190 Practicum I 7(1-12), D
First-year student clinical training. Duties begin under the direct supervision of the Registered Technologists. This will involve duties performed by a practicing technologist including the following: routine radiography, tomography, fluoroscopy, digital imaging, portable radiography, trauma radiography, and surgical radiography. Also included is an extensive clinical competency and performance evaluation system.
RAD 310 Radiologic Physiology 3(3-0), D
Normal structure and function of human systems with emphasis on related radiographic examinations.

## RAD 315 Radiologic Pathology 2(2-0), D

The study of human disease to include disease etiology, diagnosis, clinical interpretation and treatment.
RAD 320 Radiographic Procedures III 2(1-2), D
A comprehensive study of examinations utilizing contrast media to visualize various aspects of the digestive and urinary systems. Includes image analysis, lab demonstrations, practice, and lab evaluations.
RAD 330 Radiographic Procedures IV 1(1-0), D
A general overview of the examinations requiring special techniques and/or contrast agents. Special emphasis is placed on new modalities or procedures that may have replaced these examinations.
RAD 340 Contrast Agents 1(1-0), D
A general study of contrast agents and pharmacology, including types, uses, patient reactions, and emergency treatment for reactions. The basic techniques of venipuncture are included.
RAD 350 Radiographic Science II 2(1-2), D
An in-depth study of radiation biology to include the effects of ionizing radiation on living tissues, organs, and systems. Advanced study of radiation protection principles and regulations.
RAD 360 Radiographic Imaging II 2(1-2), D
A study of specialized imaging technologies to include fluoroscopy, digital imaging, tomography, and other modalities.

## RAD 370 Radiographic Procedures V 1(1-0), D

An introduction to advanced procedures to include: interventional technology, computerized tomography, diagnostic medical sonography, nuclear medicine, radiation therapy, and
magnetic resonance imaging. Includes resume and cover letter writing and the job interview process.
RAD 380 Practicum II 8(1-14), D
Second-year clinical training includes a continuation of firstyear duties with increased responsibilities under supervision of Registered Technologists. Rotations will include but may not be limited to: interventional technology, cardiac cath lab, computed tomography, nuclear medicine, diagnostic medical sonography, radiation therapy, and magnetic resonance imaging.

## Recreation and Leisure Studies Courses

REC 152 Introduction to Leisure Services 3(3-0), F, S
Implications of leisure values in society and the role that organizations, agencies, institutions and municipalities have played in the recreation movement. Theories, concepts, and philosophies of leisure in society. A survey of the career opportunities in the leisure service field.
REC 160 Outdoor Initiatives 1(1-0), D
Prerequisite: permission of instructor. This course is designed to give the student an experiential exposure to the processes of facilitating individual and group outdoor initiatives. Students will be actively involved in a weekend course experience which includes individual and group activities, initiative games, trust building activities and low and high ropes activities. Concepts of dynamic group leadership, facilitation skills, group decision making and problem solving as well as personal development will be incorporated in the weekend experience.
REC 161 Basic Camping Skills 1(1-0), D
Prerequisite: permission of instructor. This course is designed to provide the students with practical skills in camping. Basic campcraft skills such as toolcraft, firecraft, ropecraft, outdoor cooking, map and compass will be included with a minimum impact camping orientation. Skills will be taught with an emphasis on appropriately leading others in outdoor settings and with safety and risk management considered.
REC 190 Applied Social Recreation 3(2-2), F,S
Applied approach to developing leadership skills in games, activities, contests and social recreation activities. Activity analysis as applied to expected outcomes, instructional techniques, age appropriateness, and activity leadership skills is emphasized. Supplemental course fee.
REC 205 Concepts in Therapeutic Recreation 3(3-0), F,S
Prerequisite: declared RLS major. Recommended: REC 152. Orientation to the broad applications of clinical and community based therapeutic recreation approaches to programs and services for individuals with disabilities. Specific considerations given to mental retardation, developmental disabilities, mental illness, physical disabilities, aging, juvenile and adult corrections.
REC 210 Camp Counseling 2(2-0), D
Prerequisite: Recommended: REC 152. Overview of the camping movement in America, the role of the counselor, and the personal development of the camper.
REC 211 (411) Principles of Outdoor Recreation 3(3-0), FE
Prerequisite: REC 152 and REC 205 and 60 credit hours. An analysis of the history, nature, and importance of the outdoor recreation field. An overall view of outdoor recreation philosophy based on legislation, theory, geographic factors, land use, and open space factors. Field trips may be required.
REC 235 Adaptive Recreation Techniques/Equipment

## 1(1-0), D

Prerequisite: permission of instructor. The identification of techniques associated with the utilization of adapted and modified recreational and personal aids, appliances, and equipment utilized in leisure pursuits by individuals with physical impairments.

REC 301 The Role of Animals in Recreation 1(1-0), D
In rural or urban, public or private settings, humans are attracted to domestic or wild animals as a recreation activity...keeping, observing, showing, breeding, harvesting, capturing, fighting, training, and riding. This is a seminar course that will offer the student an opportunity to make a critical survey of the "recreational role of animals" in society (for persons with or without disability) as well as its surrounding commercial recreation industry and technology.
REC 302 Ecotourism and Recreation 2(2-0), D
Students will gain an appreciation for ecotourism as a recreation experience. They will gain an appreciation for ecotourism development and ecotourism attractions as important components of a tourism destination, as well as the concept of community tourism. The course will also connect ecotourism with the concept of sustainability.

## REC 303 Recreational Tourism Frontiers 2(2-0), D

This is a seminar course that will offer the student an opportunity to make a critical survey of current trends and issues (some controversial) in the field of recreational tourism. Recreational trends such as health, sport, festivals, gambling, genealogy/reunions, incentive travel, adventure, contests/shows/meetings, heritage/nostalgia, tourism for the disabled, nature, arts, farm/home visits and more...seem to be on the cusp of popularity. Students will examine practices, resources, delivery systems, ethics, career development issues, literature, and research.

## REC 304 Community Recreation and Tourism 3(3-0), F

This course focuses on inventory, survey, assessment, and promotion of products/services of community recreation resources for visitors and residents. Students will learn how tourism is an important component of community recreation programming.
REC 305 Meeting Planning 1(1-0), S
This course presents concepts necessary for the meeting planner to successfully solicit/develop and manage conventions and special events, commonly participated in during leisure time. Techniques of delivery, planning, managing and assessing economic impact, as well as highlighting the role of the convention and visitors bureau as a catalyst for regional leisure economic development of business travel will be included. As an elective, this course is for students in recreation, communications, marketing, and other fields. Though the course makes reference to the hotel industry, it is taught from the perspective of the meeting planner.

## REC 311 Outdoor Education 3(3-0), F

Prerequisite: REC 152. The scope, methods, and importance of using the outdoors as a teaching tool for both individual and group education settings. Field trip(s) required.

## REC 315 Introduction to Private/Commercial Recreation

 3(3-0), SPrerequisite: REC 152. Overview of the spectrum of private planning, delivery and assessment of goods and services in the private and commercial sector.
REC 320 Fundamentals of Tourism 3(3-0), S
Prerequisite: 30 credit hours. Geographical and recreational elements of tourism and travel including social, economic, environmental and political factors. Career options will be identified. Students participate in tourism research projects. One field trip may be required. Team taught by Geography and Recreation and Leisure Studies faculty. Identical with GRY 310. Cannot receive credit for both REC 320 and GRY 310.

## REC 325 Leisure Education 3(3-0), S

Prerequisite: REC 205. This course is designed to identify and experientially implement the concept of leisure education and examine individual interview techniques, group process approaches, techniques, and strategies, and other appropriate materials facilitating the leisure education process.

REC 330 Leisure Research Applications 3(3-0), F, S
Prerequisite: REC 152, one REC course in degree program option area, permission of program coordinator, a statistics course, and 30 credit hours. An overview of the purpose, basic procedures, research designs, and computer applications in leisure research. Familiarization with and interpretation of research literature in the field of leisure services.
REC 331 Statistical Applications in Leisure Service 3(3-0), S Prerequisite: REC 152 and REC 205 and 30 credit hours. Introduction to statistical applications most commonly used in leisure services research; analysis, interpretation and presentation of data related to leisure services; particularly measures of central tendency and dispersion, elementary probability, probability distributions, sampling, standard error, interval estimation, and hypothesis testing. This course cannot be credited toward a degree if a student has passed any of the following: AGR 330, ECO 308, MTH 340, PSY 200, QBA 237, SOC 302.
REC 335 (225) Practicum in Leisure Services 3(0-6), F,S,Su Prerequisite: REC 152 and REC 190 and REC 205, and permission of practicum coordinator. A practical experience which the student can relate to classroom theory. Students are assigned to leisure-oriented agencies for exposure to structure, programming, and philosophy of the cooperating agency. Practicum experience must be a minimum of 100 hours. Students should report to the RLS office at least six (6) months prior to the semester the practicum is desired. May be repeated once for credit but each practicum must be in a different leisure service agency.
REC 390 Recreation Programming 3(3-0), F,S
Prerequisite: REC 152 and REC 190 and REC 205 and 60 credit hours. Students will examine various program areas and various approaches to program determination; development process for program planning, and gain experience in brochure and survey development.
REC 400 Therapeutic Recreation Foundations 3(3-0), F
Prerequisite: REC 205, PED 250 or BMS 307 or concurrent enrollment. Acquaint students with history, philosophy, theories, principles, concepts, techniques, and skills in the provision of therapeutic recreation programs and services.

## REC 401 Therapeutic Recreation Assessment/Evaluation, Intervention Techniques and Modalities 3(3-0), S

Prerequisite: REC 400. Focuses on use of assessment, evaluation, and facilitation technique in the delivery of treatment program modalities commonly found in therapeutic recreation practice.
REC 405 Camp Administration 2(2-0), D
Prerequisite: REC 152. A study of the techniques and principles involved in the administration of modern camps.
REC 406 Promoting Leisure Services 3(3-0), S
Prerequisite: REC 152 and REC 390, or permission of the instructor. To provide the Recreation and Leisure Studies students with degree options in Community (primarily municipal), Health and Wellness Promotion and Private/Commercial Recreation with an overview of low-cost strategies of planning and executing promotion for non-profit, government and profit making leisure services. Emphasis will be made on working with non-profit organizations.
REC 410 Recreation Leadership/Supervision 3(3-0), F,S
Prerequisite: REC 152 and REC 190 and REC 205 and 60 credit hours; or permission of instructor. A study of the processes, methods, and characteristics of leadership and supervision in the delivery of leisure services.
REC 411 (211) Outdoor Pursuits 3(2-2), S
Prerequisite: permission of instructor. To acquaint the student with a variety of outdoor pursuit activities. Skill development, environmental values and impact considerations of outdoor
experiences will be emphasized. Field trips and a weekend educational outing required. Supplemental course fee.
REC 420 Trends and Issues in Therapeutic Recreation 3(3-0), F
Prerequisite: REC 401; and either PED 252 or BMS 308 or concurrent enrollment. Designed to focus on contemporary issues, trends, practices, and professional literature, media resources, and research related to the delivery of therapeutic recreation services.

## REC 422 Recreation Facility and Area Management

## 3(3-0), F,S

Prerequisite: admission to program and 90 credit hours and REC 390, or permission of program coordinator. Elements of locating, planning, developing, maintaining, and financing various recreation facilities and areas management. Study of management principles and responsibilities applicable to leisure settings.

## REC 423 Organization and Administration of Leisure

Services 3(3-0), F,S
Prerequisite: admission to program and 90 credit hours and REC 390, or permission of program coordinator. This course is usually taken with REC 422. Presentation of administrative principles of leisure oriented agencies. Specific approaches to financing, personnel budgets, facility operation, policy development, departmental structure, public relations, legal aspects, and evaluation procedures are presented.
REC 451 Outdoor Stewardship 3(1-4), D
Prerequisite: permission of instructor. This course emphasizes experiential teaching/learning using the Wilderness Education Association curriculum under field conditions which builds upon the student's prior outdoor study and experience. The result is a practical group experience in the outdoors spent enjoyably and safely with minimum harm to the environment. This environmental stewardship course stresses leadership, decision making, low impact camping, sound expedition behavior and environmental ethics. Field trips will be required. May be repeated once. Supplemental course fee.
REC 490 Orientation to Internship 1(1-0), F,S
Prerequisite: permission of instructor. Orientation to the internship experience, including the student application process, the agency application and contractual agreement, the expectations of the University, the responsibilities of the student and the agency, appropriate completion of logs, planned experiences, time summaries and assigned problems. Students planning to intern in the Spring semester must enroll in this course during the preceding Fall semester, and students planning to intern in the Summer or Fall semesters must enroll in this course during the preceding Spring semester.

## REC 491 Leisure Service Internship 8 or 12, F,S,Su

Prerequisite: all RLS required coursework and cumulative Missouri State GPA of at least 2.20 and first-aid and CPR competency met and maintained current throughout internship, and permission of internship coordinator. Supervised field experience which provides the student with an opportunity to make the transition from the classroom to actual involvement in a leisure service agency. In addition to the 10 week (optional 15 week) involvement, students are required to (l) meet with the RLS intern coordinator during the preceding semester to secure an internship site and clarify internship responsibilities, (2) complete a notebook during the internship, and (3) attend a oneday seminar on campus during the final examination of the internship semester. Credit will be based on the length of the internship period.
REC 495 Seminar in Leisure Services 1-3, D
Prerequisite: permission of instructor. Study of various leisure services topics from contemporary and/or technical points of view. Students should check the current registration schedule to
determine the topic. The course may be repeated, provided the topic is different, to a maximum of 6 hours.

## REC 499 Special Problems 1-5, F,S

Prerequisite: permission of program coordinator. Directed reading or special investigation of a particular problem within the field of leisure services and research projects under faculty supervision. The course may be repeated up to a maximum of 5 hours of credit.

## Respiratory Therapy Courses

RTH 111 Fundamentals of Respiratory Therapy I 4, D
Topics in medical terminology, function of the respiratory system including: ventilatory mechanisms, gas transport in the blood and regulation of ventilation. Medical gas delivery devices will be considered with classroom knowledge being used to develop skills in the clinical setting.
RTH 112 Fundamentals of Respiratory Therapy II 4, D
A continuation of fundamentals with major emphasis and topics of aerosols, humidity, equipment maintenance, IPPB therapy and asepsis techniques.
RTH 113 Fundamentals of Respiratory Therapy III 4, D
Ventilatory insufficiency and failure, mechanical ventilation, and chest physio-therapy. Skills and techniques are developed in the clinical setting.

## RTH 311 Pulmonary Functions 2, D

Application of specialized diagnostic facilities including pulmonary function and blood gas analysis. Approach and application of fundamental skills are extended to primary intensive care facilities of the participating institution.
RTH 313 Clinical Application of Acid-Base Balance 3, D
Prerequisite: RTH 311. Acid-Base Homeostasis is related to clinical therapeutics. Topics include expired gas analysis, hemodynamics, biomedical instrumentation of biostatistical analysis.

## RTH 350 Respiratory Therapy Pharmacology 2, D

Provides the student with the skills and knowledge for the safe usage of therapeutic drugs. An introduction to the general principles and mechanisms of drug actions, interactions, and toxicity of the use of therapeutic drugs.

## RTH 352 Pathology and Chest Disease 2, D

Physio-pathology of respiratory disease states as they relate to normal structure.
RTH 360 Respiratory Therapy Practicum 3, D
Departmental responsibilities including principles and practices of planning, directing and evaluating a respiratory therapy department.

RTH 361 Respiratory Physiology 2, D
In-depth study and analysis of ventilation, the response to chemical and gaseous agents and manifestation and diagnosis and treatment of pulmonary disease.

## RTH 370 Advanced Clinical Techniques 4, D

Prerequisite: permission of instructor. Selected topics in the use of biomedical electronic and health related equipment as applied to Respiratory Therapy.

## RTH 371 Cardiovascular Physiology 3, D

A course describing detailed anatomy and physiology of the cardiovascular system. Topics included are: neurogenic and histogenic homeostasis, shock, disease processes and diagnostic testing.
RTH 380 Special Studies in Respiratory Therapy 4, D
Provides the student with the opportunity for advanced work in a specialty area on an individual basis.
RTH 381 Clinical Practicum in Respiratory Care 3, D
Supervised practical application of various respiratory care procedures performed in clinical settings.
RTH 382 Clinical Practicum in Respiratory Care 3, D Prerequisite: RTH 381. Supervised practical application of various respiratory care procedures performed in clinical settings.
RTH 383 Clinical Practicum in Respiratory Care 3, D Prerequisite: RTH 382. Continuation of RTH 382.

## Department of Nursing

300 Professional Building, Phone: (417) 836-5310, Fax: (417) 836-5484
Email: Nursing@missouristate.edu
Web Site: http://www.missouristate.edu/nursing
Department Head: Associate Professor Kathryn L. Hope, Ph.D.
Faculty (as of March 14, 2008)
Professor: Dalen M. Duitsman, H.S.D.
Associate Professors: Susan Sims-Giddens, Ed.D.; Rose A. Utley, Ph.D.
Assistant Professors: Alan J. Becker, Ph.D.; Susan L. Berg, M.S.N.
Instructors: Elizabeth M. Fahey, M.S.N.; Caroline A. Helton, M.S.; Patricia L. Webb, M.S.N.; M. Sue Yarbrough, M.S.
Clinical Faculty: Debra L. Savinske, M.N.
Clinical Instructor: Rachel M. Christy, M.S.N.
Lecturer: Jan Atwell, M.S.N.

## Accreditation

Commission on Collegiate Nursing Education (CCNE) - all programs.

## Graduate Programs

The following graduate programs are available: Master of Science in Nursing and Master of Public Health. Refer to the Graduate Catalog for more information.

Accelerated Master of Science in Nursing: The Accelerated RN to Masters in Nursing Option is designed to enable academically outstanding registered nurses who have an associate degree or diploma in nursing to receive a baccalaureate and masters degree in nursing in less time than it would take to complete both degrees separately. If accepted to the accelerated option, students may earn graduate credit for up to 12 hours of specified 500-600 level courses and count these hours toward both degrees.

Students must apply to the Accelerated RN to MSN option when they first apply for admission to the BSN completion program and prior to enrolling in nursing or supporting courses required in the BSN. Students may not enter the RN-MSN option after they begin taking courses for the BSN completion program. Upon acceptance to the RN-MSN option, students will be granted 30 hours of undergraduate credit from previous associate or diploma nursing courses. Students may then begin taking nursing courses, including courses that will count toward both degrees. Upon successful completion of the courses required for the BSN, all students will receive the BSN. Students who have met criteria for graduate study may be granted full admission to the graduate college and may complete the MSN. See Graduate Catalog for more information.
For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period of the semester.

University Certificates (graduate): Graduate level certificate programs are available in Post-Master's Family Nurse Practitioner, and in Post-Master's Nurse Educator. See the Graduate Catalog for more information.

## General Information

Clinical Hours: Clinical and laboratory hours represent the number of hours per week the course will meet in clinical and
laboratory experiences outside the classroom. In nursing, three clinical hours are required for one credit hour. For example, a four credit hour clinical course with two hours of lecture will have six hours of clinical experiences. Two laboratory hours are required for one credit hour. For example, a four credit hour laboratory course with two hours of lecture will have four hours of laboratory experience.

Health Administration: Health Administration courses and a Master of Health Administration degree are offered in the Management Department. See the Management Department section of this catalog and the Graduate Catalog for details.

Nursing Electives for Non-BSN Majors: NUR 199, 326, 327, $360,420,472,490,492,500,501,502,503,510,515$, and 565 may be taken by students in other departments and as continuing education courses by non-degree seeking students.

## Majors

## Nursing (Comprehensive)

## (Generic, 4-year Program)

Bachelor of Science in Nursing
The Department of Nursing offers a generic, 4-year nursing program that leads to a Bachelor of Science in Nursing degree (BSN). Admission to this program is by application and selection as stated in the admission policies.
A. General Education (see General Education section of catalog) Specific General Education Requirements: CHM 105(5) or 160(4) preferred; PSY 121(3); SOC 150(3)
B. Major Requirements

1. The following prerequisites must be completed before beginning the first nursing course: BIO 210(3); BMS 240(3) or HRA 130(3); BMS 307(4) or PED 250(3); BMS 308(4) or PED 252(3)
2. Upper Division Nursing: NUR 302(4), 303(3), 304(5), 311(2), 312(6), 322(8), 331(4), 342(4), 360(3), 416(2), 442(6), 472(3), 478(2), 482(6), 565(3)
3. Select one or more courses from the following to equal three(3) credit hours: HCM 301(3), HCM 303(3), HCM 504(3), NUR 420(3), 490(3), NUR 499(1-6), NUR 500(3), NUR 501(3), NUR 502(3), NUR 503(3), NUR 515(3)
4. Select one course in statistics from the following: SOC 302(3), PSY 200(3), MTH 340(3), ECO 308(3), QBA 237(3), AGR 330(3), REC 331(3) or PSY 527(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Admission to the Bachelor of Science in Nursing Program

Admission to the Bachelor of Science in Nursing Program (BSN) is competitive and selective, and not all who apply can be accommodated. Students will be admitted to the nursing program once a year for full-time study. Applications for admission to the program will be reviewed beginning February 1 in the year prior to Summer admission, and continue until the class is full.
Students are encouraged to meet with an advisor in the Department of Nursing prior to or upon entering the University to ensure the proper selection and sequencing of prerequisites for the BSN program. The decision to admit a student to the BSN program will be based on a holistic picture of the completed course work and values that are consistent with the conduct of the profession and the ANA Code of Ethics for Nurses (ANA, 2001).

## Admission Policies

A. Admission to Missouri State University.
B. Completion of application to the BSN program to the Department of Nursing.
C. Submission of official transcripts of all college course work.
D. Completion of a minimum of 43 credit hours.
E. Completion of the Basic Required Courses for General Education, except Writing II (IDS/UHC 110; CSC/CIS 101 or CSC 111; COM 115; ENG 110; MTH 130 or higher; PED 100).
F. Completion of the specific General Education requirements listed in A above.
G. A minimum cumulative GPA of 2.75 in all attempted college course work.
H. Meet technical standards of the program in order to successfully undertake the course of study. These standards are available upon request from the program.
I. Submit evidence of current immunizations (MMR, tetanus, and a complete Hepatitis B series, and a PPD (or evidence of appropriate medical follow-up for PPD positive individuals).
J. Current infant, child, and adult CPR certification
K. All students must carry health insurance throughout the entire program. A comprehensive student group health and accident insurance policy is available through Missouri State.
L. Applicants who have previously attended a nursing school or another school of a health- related profession must have a letter submitted from the Dean or Head of that school that includes a statement regarding the student's standing at the previous school. Applicants who have been previously dismissed from a program or were not in good standing at the time of dismissal will not be considered for admission.
M. Applicants must demonstrate academic potential to successfully complete the program.

## Additional Requirements of the Program

A. Students are expected to purchase uniforms and initial equipment before beginning nursing courses. A list of the items and their prices can be obtained from the Department.
B. Students are expected to provide their own transportation to clinical sites.
C. Students are required to pay course fees for each semester they are enrolled in clinical nursing courses. These fees are used to pay for student liability insurance, student evaluation throughout the program, NCLEX preparation, and laboratory and clinical supplies and equipment.
D. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies, for application to take the NCLEX, and when applying for licensure with a State Board of Nursing.
E. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to

Section 660.317 RSMo or other disqualifications that would prohibit licensure as a registered nurse.

## Retention, Progression, and Graduation Policies

A. After admission into the Nursing major, the students must achieve the following for retention in the major.

1. Achieve a grade of "C" or better in all nursing and supporting courses.
2. Receive a "pass" in all clinical evaluations.
3. Maintain a University cumulative GPA of 2.50 or higher.
4. Maintain a cumulative GPA of 2.50 or higher in all nursing and supportive courses.
5. Courses in the nursing major may not be taken more than twice.
6. Credit for upper division nursing courses taken more than 8 years before the student's date of graduation may be disallowed by the Nursing Department.
7. Demonstrate acceptable levels of maturity, integrity, and behaviors and attitudes normally expected of professional nurses.
8. Maintain current CPR certification, immunizations, annual PPD or appropriate medical follow-up for PPD positive individuals, and health insurance requirements.
9. Maintain ability to meet technical standards of the program.
10. Once admitted to the nursing major, students must maintain continuous enrollment in nursing courses and progression through the program.
B. Students who fail to meet the retention criteria may be (a) placed on academic or clinical probation in the nursing major, or (b) dismissed from the nursing program. Students on academic probation must achieve a grade of " B " or higher in the next 9 hours of course work in nursing or supporting courses attempted. Students on clinical probation must receive a "Pass" in all remaining nursing clinical courses. Students who fail to meet the probationary criteria or are dismissed from the program are not eligible for readmission to the nursing major.
C. A student's graduation from the Missouri State Bachelor of Science in Nursing program does not guarantee eligibility to take the NCLEX RN licensure exam. Eligibility requirements to take the RN licensure exam are determined by each State Board of Nursing. The Department encourages students to contact the Board of Nursing in the state they plan to apply for licensure prior to admission to the nursing program to determine that state's eligibility requirements for licensure. (See Chapter 335 RSMo, regulation 335.066 of the Missouri Nurse Practice Act, available at http://pr.mo.gov.)

## Readmission Policy

Students who have interrupted their progression in the nursing courses for one semester or more must apply for readmission to the Department of Nursing Admission, Promotion, and Graduation Committee. Applications for readmission will be reviewed on an individual basis and be based on prior success in the program, and potential for successful graduation from the program.

## Transfer Policy

Transfer students with prior nursing courses will be reviewed on an individual basis by evaluating course content and objectives.

## Nursing (Comprehensive) (Completion Program for Registered Nurses)

## Bachelor of Science in Nursing

The Department of Nursing offers a Junior-Senior level nursing program leading to a Bachelor of Science in Nursing degree
(BSN). Degree candidates must be registered nurse graduates of associate degree or diploma nursing programs. Admission to this program is by application and selection as stated in the admission policies.
A. General Education (see General Education section of catalog) Specific General Education Requirements: SOC 150(3) and PSY 121(3)
B. Major Requirements

1. Lower Division Nursing: Thirty hours lower division transfer credit will be awarded toward the major requirements after successful completion of NUR 306 with grade of "C" or better. These hours will be credited only toward the BSN degree.
2. Upper Division Nursing Requirements: NUR 306(3), 341(6), 342(4), 442(6), 472(3), 482(6), 565(3)
3. Select one or more courses from the following to equal three (3) credit hours: HCM 301(3), HCM 303(3), HCM 504(3); MGT 341(3); NUR 420(3), NUR 490(3), NUR 499(1-6), NUR 500(3), NUR 501(3), NUR 502(3), NUR 503(3), NUR 515(3), and others approved by the Department Head.
4. Select one course in statistics from the following: SOC 302(3), PSY 200(3), MTH 340(3), ECO 308(3), QBA 237(3), AGR 330(3), REC 331(3) or PSY 527(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog) A maximum of six hours in NUR 499 may be credited toward the degree.

## Admission Policies

A. Acceptance of application to the University by the Office of Admissions. (Note: Admission to the University does NOT automatically constitute acceptance for the professional program in nursing. The Department of Nursing's Admissions, Promotion and Graduation Committee will make recommendations on each application.)
B. Current licensure as a registered nurse in the State of Missouri or in the state where they practice.
C. Provide evidence of current health insurance.
D. Provide evidence of current malpractice liability insurance.
E. GPA of 2.50 or higher on a 4.00 scale, based on at least 30 hours of college work. Students with GPAs between 2.00 and 2.50 will be considered on an individual basis.
F. Provide evidence of current infant, child and adult CPR certification.
G. Provide evidence of immunization or vaccination for vaccine-preventable diseases and show documentation of current tuberculosis status.
H. An admission conference with a member of the Department of Nursing Faculty is recommended for direction in sequencing courses.

## Additional Requirements of the Program

A. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies.
B. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMo or other disqualifications that would prohibit licensure as a registered nurse.
C. Students are expected to purchase community uniforms and initial equipment before beginning nursing courses. A list of the items and their prices can be obtained from the Department of Nursing.
D. Students are expected to provide their own transportation to clinical sites.
E. Students are required to pay course fees for each semester they ar enrolled in clinical nursing courses.

## Readmission Policy

Continuing enrollment in Missouri State must be maintained to be considered a student in the BSN program. Students who interrupt their education for a year or more must follow University readmission policies and petition the Department of Nursing to be reinstated in the nursing program at which time the previous course work will be reevaluated.

## Retention, Progression and Graduation Policies

A. After admission into the Nursing major, the students must achieve the following for retention in the major.

1. Achieve a grade of "C" or better in all nursing and supporting courses.
2. Receive a "pass" in all clinical evaluations.
3. Maintain a University cumulative GPA of 2.50 or higher.
4. Maintain a cumulative GPA of 2.50 or higher in all nursing and supportive courses.
5. Courses in the nursing major may not be taken more than twice.
6. Credit for upper division nursing courses taken more than 8 years before the student's date of graduation may be disallowed by the Nursing Department.
7. Demonstrate acceptable levels of maturity, integrity, and behaviors and attitudes normally expected of professional nurses.
8. Maintain current CPR certification, immunizations, annual PPD or appropriate medical follow-up for PPD positive individuals, and health insurance requirements.
B. Students who fail to meet the retention criteria may be (a) placed on academic or clinical probation in the nursing major, or (b) dismissed from the nursing program. Students on academic probation must achieve a grade of " B " or higher in the next 9 hours of coursework in nursing or supporting courses attempted. Students on clinical probation must receive a "Pass" in all remaining nursing clinical courses. Students who fail to meet the probationary criteria or are dismissed from the program are not eligible for readmission to the nursing major.
Students should refer to the BSN Student Handbook for additional information on the policies and procedures in the Department of Nursing.

## Minors

## Health Care Management

## Bachelor of Arts

## Bachelor of Science

Bachelor of Science in Nursing
A. HCM 301(3), 303(3); HCM 504(3) or ECO 504(3); ECO 165(3) or AGB 144(4); MGT 345(3) or PLS 356(3)
B. Six hours from ACC 201(3); MGT 341(3); MKT 350(3); SOC 341(3); NUR 515(3) for a total of no fewer than 21 hours.

## Health Care Management Courses

## HCM 301 Health Care Organization 3(3-0), D

Analysis of organizational structure, the nature of health and health care delivery. Emphasizes the interrelatedness of cultural, economic, political, and social aspects of health care delivery along with its services and management.
HCM 303 Health Care Legal Issues 3(3-0), D
Introduction to the legal system as it relates to health care. Legal responsibilities and issues related to health care institutions, health provider/patient relationships, medical records, malpractice insurance, licensure of health professionals, and ethical problems/questions in health care.

HCM 497 Special Topics in Health Care Management 1-3, D Prerequisite: administrative experience in health care system and/or permission. Variable content course to increase understanding and skills in relevant areas of health care systems administration. Topics to be chosen from current areas of interest. May be repeated up to 6 hours with different topic.
HCM 504 Health Care Economics 3(3-0), F
Prerequisite: ECO 165 or AGB 144. A basic study of the major economic issues facing the health care industry. Emphasis will be placed on the major elements of economic theory from a micro-economic perspective and how these theories are applied in the area of health care. Identical with ECO 504. May not receive credit for both HCM 504 and ECO 504.

## Nursing Courses

NUR 199 Health Topics 1-3, F,S
Topics of general interest in health care system, and the health professions. Topics may vary each semester; the course may be taken to a maximum of 10 hours provided the same topic is not repeated. Variable Content Course.

## NUR 300 Nursing Transition 2(1-2), F

Prerequisite: graduate of a practical nurse program approved by a U.S. state board of nursing. Content relevant to the transition from the practical nurse role to the professional registered nurse role.
NUR 302 Concepts in Nursing 4(4-0), Su
Prerequisite: admission to the Nursing major or departmental permission. Introduction to nursing process, theory, and concepts relevant to professional nursing.

## NUR 303 Art and Science of Nursing I 3(2-3), Su

Prerequisite: NUR 302 or concurrent enrollment and departmental permission. Introduction to basic skills and technology used in professional nursing. Includes clinical experience of not less than 48 hours. Supplemental course fee.
NUR 304 Art and Science of Nursing II 5(3-6), F
Prerequisite: NUR 302 and NUR 303. Introduction to complex skills, technology, and nursing care of the adult client in professional nursing. Includes clinical experience of not less than 96 hours. Supplemental course fee.
NUR 306 Professional Emergence 3(3-0), F,S
Prerequisite: registered nurse. Enhancement of nurses' ability to function as professionals. Survey of past, current, and developing trends in nursing and health care delivery, including historical, socio-cultural, legal and ethical dimensions in nursing practice.
NUR 311 Introduction to Family Health Nursing 2(2-0), F
Prerequisite: admission to Bachelor of Science in Nursing for non-RN's. A study of family across the life span as the basis of health care in nursing. Focus on how the family impacts health care of individuals and how illness of individuals impact family. Provides an introduction to theoretical foundations of nursing of family, family assessment, planning nursing interventions for family and the use of health promotion and disease prevention measures for families.

## NUR 312 Nursing: The Adult Client 6(4-6), F,S

Prerequisite: NUR 304 and NUR 311 and NUR 342 and NUR 360 and NUR 565. Professional nursing care of adult clients experiencing acute and chronic illness. Includes clinical experience of not less than 96 hours. Supplemental course fee.
NUR 322 Nursing: The Childbearing and Childrearing

## Family 8(6-6), F,S

Prerequisite: NUR 312 and NUR 331 and NUR 416; and NUR 472 or concurrent enrollment. Professional nursing care of childbearing and childrearing families in diverse settings. Includes clinical experience of not less than 96 hours. Supplemental course fee.
NUR 326 Current Issues in Children's Health and Safety 1(1-0), D
Variable content course dealing with issues relative to the health and safety of children. Methods to reduce morbidity and mortality rates are included. Content appropriate for non-nursing majors. This course may not be used to meet the nursing elective requirement.
NUR 327 Issues in Women's Health 1(1-0), D
Variable course content dealing with issues concerning women's health. Content is appropriate for non-nursing majors. This
course may not be used to meet the nursing elective requirement.
NUR 331 Nursing: The Mental Health Client 4(3-3), F,S
Prerequisite: NUR 304 and NUR 311 and NUR 342 and NUR 360 and NUR 565. Professional nursing care of mental health clients in diverse settings. Includes clinical experience of not less than 48 hours. Supplemental course fee.
NUR 341 Nursing: Individuals and Families 6(4-6), F,S
Prerequisite: RN, admission to the nursing program, NUR 306 and 342 or concurrent enrollments and permission. Application of nursing theory and nursing process in the health care of individuals and families. Includes clinical experiences of not less than 96 hours.

## NUR 342 Nursing: Health Assessment 4(3-2), F,S

Prerequisite: NUR 302 and NUR 303 for generic four-year BSN students only. Acquisition and utilization of skills in health history interviewing and physical assessment of clients throughout the life span. Supplemental course fee.
NUR 360 Introduction to Pharmacology 3(3-0), F,S
Prerequisite: BMS 307 and BMS 308; or PED 250 and PED 252 or equivalent, and departmental permission. Introduction to basic pharmacology, pharmacokinetics and pharmacodynamics of major drug classifications.
NUR 416 Nursing: The Older Adult Client 2(2-0), F,S
Prerequisite: NUR 304 and NUR 311 and NUR 342 and NUR 360 and NUR 565; and NUR 312 or concurrent enrollment. Professional nursing care of older adults in diverse settings.
NUR 420 Integrative Healthcare Concepts 3(3-0), D
Exploration of integrative health care concepts and interventions used to promote health and well being of individuals, families and groups from diverse backgrounds. Provides an introduction to theories and research which underlie patient education, family assessment and intervention, and selected noninvasive therapies. NUR 420 and NUR 620 may be taught concurrently. Cannot receive credit for both NUR 420 and NUR 620.
NUR 442 (342) Nursing: Community Health 6(4-6), F,S
Prerequisite: NUR 312 and NUR 331 and NUR 416; and NUR 472 or concurrent enrollment for generic 4 -year BSN students. NUR 341 and NUR 342 and NUR 565; and NUR 472 or concurrent enrollment for BSN completion students. Theory and clinical experience in nursing practice to aggregates and communities. Focus on nursing knowledge and skills in community health nursing and nursing research to promote health and prevent disease. Includes clinical experiences of not less than 96 hours. Supplemental course fee.

## NUR 472 Writing II: Nursing Research and Scholarly

Writing 3(3-0), F,S
Prerequisite: ENG 110 or satisfactory score on the writing diagnostic exam; statistics (AGR 330, ECO 308, MTH 340, PSY 200, PSY 527, PSY 611, QBA 237, REC 331, SOC 302 or equivalent) or concurrent enrollment; and 45 hours. This course will count toward the Basic Required Courses component of General Education. This course will prepare the student to write in a variety of styles, in addition to reading, interpreting, and evaluating nursing research. The student will acquire an understanding of the research process, apply relevant research to health and human service disciplines, and demonstrate the accurate dissemination of research results in verbal and written format. This course will assist students to develop an attitude of inquiry, expand logical thinking, and enhance analytical skills.
NUR 475 Nursing Internship 3-6, F,S,Su
Prerequisite: department permission. This clinical course fosters the development of nursing roles, clinical nursing skills, communication, therapeutic nursing interventions, and critical thinking in approved health care agencies in the community. This nursing elective course is for variable credit and may be repeated. Graded Pass/Not Pass only.
NUR 478 Nursing: Senior Seminar 2(2-0), F,S
Prerequisite: NUR 322 and NUR 442 and NUR 472; and NUR 482 or concurrent enrollment; and departmental permission. Exploration of issues and policies affecting nursing as a profession. Also includes preparation for licensure.
NUR 482 Nursing: Leadership and Management 6(4-6), F,S Prerequisite: NUR 332 and NUR 442 and NUR 472 for generic 4 -year BSN students. NUR 442; and NUR 472 or concurrent enrollment; and departmental permission for BSN completion students. Development of the nurse as a leader and manager in
diverse settings. Includes clinical experience of not less than 96 hours. Supplemental course fee.
NUR 490 Emergency Care 3(3-0), F,S
Prerequisite: anatomy, physiology, and permission of instructor. An overview of physiological, psychological, social, cultural, legal and ethical factors that influence the health of persons with emergency health care needs. Emphasis will be placed on (a) roles and responsibilities for emergency care providers, (b) principles of emergency and mass casualty care, (c) emergency assessment of persons experiencing medical or traumatic emergencies, (d) prioritizing health care needs and interventions, and (e) evaluating effectiveness of interventions for clients throughout the lifespan. Content appropriate for nurses and other health care providers.

## NUR 492 Basic EKG Interpretation 1(1-0), Su

Prerequisite: anatomy, physiology, and permission of instructor. This course introduces a systematic method of assessing single lead EKG's. The course includes analysis and treatment of sinus rhythms, conduction blocks, atrial, junctional and ventricular dysrhythmias. Content appropriate for nurses and other health care professions.
NUR 499 (399) Special Topics in Nursing 1-6, F,S
Prerequisite: permission. Independent study in area of special interest. May be taken up to maximum of 6 hours.

## NUR 500 (HCM) The Professional Role: Case Management

 3(3-0), F,SPrerequisite: junior standing and permission of instructor. This course is designed to aid the student in understanding and knowing how to work within the changing health care systems. The course will examine the complex factors that impact health care and its clients through a case management perspective. Models within this perspective will be explored. This course has a community experience component.
NUR 501 (HCM) Gerontological Health Care 3(3-0), F,S
Prerequisite: junior standing and permission of instructor. This course will address health issues of older adults, including the normal biological and psychosocial aging process, common health problems, and access to and use of health services. It includes international models of aging and geriatric care. The focus is on healthy aging and adaptation to chronic health conditions. This course has a community experience component. NUR 502 (HCM) Rural Health 3(3-0), F,S
Prerequisite: junior standing and permission of instructor. This course offers a study of health care delivery in rural communities. It includes theoretical foundations, cultural considerations, and specific characteristics of rural environments and people. Local and international perspectives will be explored. This course has a community experience component. Identical with SWK 502. Cannot receive credit for both NUR 502 and SWK 502.
NUR 503 Transcultural Healthcare 3(3-0), S
Prerequisite: permission of instructor. Exploration of health beliefs, values, and practices of other cultures. This is a shortterm study away course and counts as an elective toward the Bachelor of Science in Nursing degree.
NUR 515 Healthcare Informatics 3(3-0), F,S,Su
Integration of health, computer and information sciences in managing information to support healthcare and research. Development of skill in managing information and using information systems relevant to health care.

## NUR 565 (465) Advanced Human Pathophysiology

3(3-0), F,S
Prerequisite: introductory biology course and physiology course, or concurrent enrollment. Exploration of pathophysiology with focus on health care problems relevant to nursing.
NUR 596 Independent Study in Nursing 1-6(1-6), F,S,Su
Prerequisite: permission of instructor. Special topics for individual students may be offered as specific topics of interest or as needs arise which are not covered by courses or content in the program. May be repeated for credit for a maximum of 6 credit hours as topics change.
NUR 597 Special Topics in Nursing 1-3(1-3), F,S,Su
Prerequisite: permission of instructor. Special topics for groups of students may be offered as specific topics of interest or as needs arise which are not covered by courses or content in the program. May be repeated for credit for a maximum of 6 credit hours as topics change.

NUR 600 Epidemiology 3(3-0), F,S
This course is an introduction to the epidemiological methods and procedures utilized in the study of the origin, distribution, and control of disease. It will include the study of infectious and non-infectious disease etiology, including vector control, host defenses and resistance, and investigation of disease outbreaks. Students will learn to use basic epidemiological concepts and methods for program planning, evaluation, and research. Basic statistical measures used in the analysis of clinical and epidemiological evaluations, including measures of disease frequency and measures of absolute and relative effects, will be covered. Identical with PBH 620. Cannot receive credit for both NUR 600 and PBH 620.
NUR 601 Nursing Science 3(3-0), F
Prerequisite: NUR 515 or concurrent enrollment; and departmental permission. This course is designed to address how nursing science has evolved and the state of the art of nursing science. Emphasis will be placed on analysis and critique of existing nursing models and theories.

## NUR 607 Advanced Health Assessment and Health

## Promotion 5(3-6), F,Su

Prerequisite: departmental permission. Exploration of advanced health assessment and health promotion strategies. Includes clinical and laboratory experiences of not less than 96 hours.

## NUR 611 Advanced Roles and Leadership in Nursing

## 2(2-0), F

Prerequisite: departmental permission. Examination of advanced nursing roles with emphasis on role theory, leadership, and advanced competencies.
NUR 615 Primary Care of the Adult 6(4-6), S
Prerequisite: admission to the Family Nurse Practitioner program; NUR 607, NUR 611, NUR 661; NUR 665 or concurrent enrollment or departmental permission. Emphasis on primary, secondary and tertiary prevention as well as on diagnosis and management of health problems. Includes clinical experiences of not less than 96 hours.
NUR 620 Integrative Healthcare Concepts 3(3-0), D
Exploration of integrative health care concepts and interventions used to promote health and well being of individuals, families and groups from diverse backgrounds. Emphasis is placed on analysis and evaluation of theories and research which underlie patient education, family assessment and intervention, and selected noninvasive therapies. NUR 620 and NUR 420 may be taught concurrently. Cannot receive credit for both NUR 620 and NUR 420.
NUR 621 Integrative Healthcare Practicum 1(0-3), D
Prerequisite: concurrent enrollment in NUR 620. Application of integrative health care concepts and interventions used to promote health and well being of individuals, families and groups in a clinical experience of a minimum of 48 hours.
NUR 625 Primary Care of Women 4(2-6), F
Prerequisite: admission to the Family Nurse Practitioner program, NUR 607, NUR 661 or concurrent enrollment, and departmental permission. Development of the family nurse practitioner's knowledge and skills with emphasis on women's health. Includes clinical experiences of not less than 96 hours.

## NUR 628 Primary Care of Children and Adolescents

## 4(2-6), S,Su

Prerequisite: admission to the Family Nurse Practitioner program, NUR 607, NUR 661 or concurrent enrollment, and departmental permission. Content and practicum in primary care of children and adolescents. Includes clinical experiences of not less than 96 hours.
NUR 661 Advanced Pharmacotherapeutics 3(3-0), F
Prerequisite: completion of PAS 680, or RN or permission. An in-depth analysis of pharmacotherapeutics and clinical pharmacotherapeutics for nurses in advances practice including regulatory consideration in drug management. Identical to PAS 681. Cannot receive credit for both NUR 661 and PAS 681.

NUR 665 Applications of Advanced Pathophysiology
1(0-2), F,S
Prerequisite: NUR 565 or concurrent enrollment or departmental permission. Clinical application of advanced pathophysiology for advanced nursing roles.
NUR 672 Advanced Research Methods in Nursing 3(3-0), S
Prerequisite: graduate statistics, and NUR 601. Critical analysis of the researcher role, the research process, and research ethics
within a nursing framework. Application of learned principles will result in the development of the research proposal.
NUR 680 Teaching/Learning for Health Care Educators
3(3-0), F,S
Prerequisite: admission to the graduate program in nursing or departmental permission. Designed to examine works of major learning theorists and investigate research related to teaching methods and learning. Identification of teaching/learning strategies used in health care education and practice.
NUR 681 Nursing Education Practicum 2(0-6), F,S
Prerequisite: admission to the Nurse Educator program; NUR 680 or concurrent enrollment. Clinical experience in a nurse educator role in a basic education program. Application of educational theories and principles in a clinical teaching setting. Includes clinical experiences of not less than 96 hours.

## NUR 682 Curriculum Design and Program Development

 3(3-0), F,SPrerequisite: NUR 680 or departmental permission. Basic components and processes of curriculum development. Various perspectives of curriculum design will be discussed. Curriculums for formal educational programs, staff development, and continuing education will be compared.

## NUR 683 Nursing Education Practicum II 2(0-6), F,S

Prerequisite: NUR 682 or concurrent enrollment or departmental permission. Clinical experience in a nurse educator role in a healthcare or community setting with emphasis on application of educational theories and principles. Includes clinical experiences of not less than 96 hours.
NUR 686 Issues in Healthcare Education 2(2-0), D
Prerequisite: departmental permission. Exploration of current issues in academic and healthcare education. Issues occurring in the university, community college, acute care, and community education settings will be included.
NUR 688 Health Policies and Issues 3(3-0), F,S
Prerequisite: NUR 672 or departmental permission. Exploration of current issues in health care, such as access to health care, reimbursement, health care reform, case management, and health policy development. Health care trends related to special populations and ethical issues will be emphasized.

## NUR 690 Family Nurse Practitioner Advanced Practicum

 5(0-15), F,S,SuPrerequisite: NUR 672 and all Family Nurse Practitioner role specialization courses or departmental permission. Development of the role of a family nurse practitioner in a supervised setting. Included clinical experiences of not less than 240 hours.
NUR 697 Non-thesis Project 1-3, F,S,Su
Prerequisite: NUR 672 or concurrent enrollment and permission of project advisor. Active participation in the on-going research and/or nursing evaluation activities of nursing faculty. Culminates in a presentation of an extensive scholarly paper. Must be repeated for a minimum of 3 credit hours.
NUR 698 Research 1-6, F,S
Prerequisite: permission or research advisor. Application of the research process in the supervised study of a selected problem. May be repeated for a maximum of 6 hours.
NUR 699 Thesis 1-6, F,S,Su
Prerequisite: NUR 672 or concurrent enrollment and permission of research advisor. Demonstration of the capacity for research and independent thought culminating in a thesis. Must be repeated for a minimum of 6 credit hours.

## Public Health Courses

PBH 620 (HLH) Epidemiology. 3(3-0) F,S.
An introduction to the epidemiological methods and procedures utilized in the study of the origin, distribution, and control of disease. It will include the study of infectious and non-infectious disease etiology, including vector control, host defenses and resistance, and investigation of disease outbreaks. Students will learn to use basic epidemiological concepts and methods for program planning, evaluation, and research. Basic statistical measures used in the analysis of clinical and epidemiologic evaluations, including measures of disease frequency and measures of absolute and relative effects, will be covered. Identical with NUR 600. Cannot receive credit for PBH 620 and NUR 600.

PBH 645 (HLH) Environmental Health. 3(3-0) F,S.
This course will investigate and examine the relationships of environmental health problems to human health. Students will survey the major environmental issues facing developed and developing countries. Topics include water supply, air and noise pollution, sewage treatment and waste disposal, pest and pesticides, toxic waste, energy alternatives, food and drug quality assurance, population control, and environmental disease control.
PBH 656 (HLH) Issues in Public Health. 3(3-0) F,S.
This course will provide a general introduction to public health. It will discuss the history of public health; international, federal, state, and local agencies; voluntary health agencies; professional health organizations; the legislative process as it relates to public health, environmental health, health promotion, basic public health statistics and an introduction to epidemiology. PBH 658 (HLH) Contemporary Issues in Public Health.
3(3-0) F.
In-depth consideration of pertinent issues, trends, controversy, and current research in public health. PBH 672 Toxicology and Hazardous Materials. 3(3-0) F.
A study of toxic substances and their effects in the environment and in living organisms. This course also includes a study of safety methods for identifying, monitoring, handling, processing, containing, storing, and disposing hazardous and toxic substances in the environment and workplace. Students are encouraged to have had courses in physiology, biochemistry and/or pharmacology.

## PBH 675 (HLH) Principles and Skills of Public Health

## Administration. 3(3-0) S.

This course is designed to provide a comprehensive overview of the administrative, managerial and organizational practices of health professionals in a variety of settings. Opportunities for the development and application of administrative competencies in health education/health care settings will be provided. PBH 678 (HLH) Chronic Disease Epidemiology. 3(3-0) S.
This course examines problems and methods used in studying chronic diseases. Focus will be on the collection and interpretation of chronic disease data, and application of epidemiological and statistical principles pertaining to cancer, cardiovascular diseases, cerebrovascular diseases, chronic lung diseases, diabetes, musculoskeletal diseases, neurologic disorders and other chronic diseases.
PBH 685 (HLH) Seminar in Public Health. 1-3 D.
Prerequisite: permission of Graduate Coordinator. Variable topics course. The study, analysis, and discussion of timely issues in public health. May be repeated for credit if topic is different.
PBH 688 (HLH) Public Health Practicum. 1 D.
The Public Health Practicum is required of all students enrolled in the Professional Option of the MPH program. It will involve developing, implementing and establishing a public health intervention that includes, reflects, and integrates public health principles, theory, and practice as identified in the Masters in Public Health curriculum. All required courses must be completed in order to be eligible. Project selection must be approved by the course instructor.
PBH 690 (HLH) Independent Study in Public Health. 1-3 D.
Prerequisite: permission of instructor and department head. The Independent Study in Public Health is a carefully planned experience which allows the advanced student to investigate a clearly defined problem that will enhance their academic preparation. May be repeated for credit.
PBH 698 (HLH) Public Health Field Experience. 1-6 D.
Prerequisite: completion of 36 credit hours in the degree program. The final culminating experience for all students is the field experience. The required field experience provides experience in program development, community relations, public education, and research. Possible sites include: official health agencies, voluntary health agencies, or community social agencies. Selection is dependent on the students' backgrounds and career expectations. Students may choose to spend their entire time in one agency, or, for shorter periods, in 2 or more agencies. All required courses must be completed in order to be eligible. The field experience can be done during the fall, spring, or summer and can be no less than 400 hours. All field experiences must be approved by the internship coordinator to ensure the site acceptability. May be repeated.

# Department of Physical Therapy 

204 Physical Therapy Building, Phone: (417) 836-6179, Fax: (417) 836-6229<br>Email: PhysicalTherapy@missouristate.edu<br>Web Site: http://www.missouristate.edu/physicaltherapy/<br>Department Head: Professor Akinniran Oladehin, Ph.D.

## Faculty (as of March 14, 2008)

Associate Professors: Sean C. Newton, Ph.D., PT; Barbara S. Robinson, DPT
Assistant Professors: Patricia A. Cahoj, PT, DPT; James M. Hackney, Ph.D.; Elizabeth M. Williamson, Ph.D., PT
Director of Admissions: Associate Professor Scott W. Wallentine, PT, DPT
Director of Clinical Education: Assistant Professor Jeanne L. Cook, MSPT
Director of Physical Therapy Clinic: Michael V. Halliday, MSPT

## Accreditation

Commission on Accreditation in Physical Therapy Education (CAPTE) - Physical Therapy, D.P.T.

## Graduate Program

The following graduate program is available: Doctor of Physical Therapy degree. Refer to the Graduate Catalog for more information.

## Physical Therapy Courses

PTE 607 Medical Human Anatomy 6(3-10), F
Prerequisite: admission to the program or permission. This course offers an in-depth coverage of basic, applied, and clinical aspects of gross anatomy. Students observe, discuss, teach, learn, and dissect all body systems in detail. This course incorporates traditional didactic lectures, discussions, laboratory dissection, students teaching students in laboratory teaching sessions, and assignments that rely on critical thinking. Students make oral presentations and use the library and other sources of information (such as the Internet and our computer laboratory) to learn and teach applied gross anatomy. Identical with BMS 607. Cannot receive credit for both PTE 607 and BMS 607.

PTE 610 Introduction to Physical Therapy 3(2-4), F
Prerequisite: admission to the program. This course is closely integrated with Professional Issues I. It provides an overview of physical therapy, including the history of physical therapy and the APTA, and the physical therapist's professional responsibilities. This information is combined with the acquisition of skills and knowledge necessary to be successful in managing patients. The topics that are discussed in Professional Issues I, e.g., Standards of Practice for Physical Therapy, Guidelines for Physical Therapy Documentation, and Guidelines for Professional Conduct, are "transformed" into practical skills that are necessary to professionally interact with patients. Hence this course combines these concepts with the skills necessary to provide patient care. These skills include the assessment of vital signs, basic measurement techniques, examination of the body, ensuring patient safety, infection control, using proper body mechanics, using appropriate transfers, gait training, and basic documentation, and patient and family education.
PTE 611 Professional Issues I 2(1-3), F
Prerequisite: admission to the program. This course provides an overview of physical therapy and the physical therapist's professional responsibilities. Information regarding the Standards of Practice for Physical Therapy, the Guidelines for Physical Therapy Documentation, and the Guide for Professional Conduct are essential components of this course. This course focuses on the psychological and social aspects of communication in health care and providing care and services to
patients. This includes patients' rights, the psychological impact of illness, social considerations such as gender, race, culture and ethnicity. These concepts are integrated using case studies of various patient-therapist situations.
PTE 612 Biomechanics and Kinesiology 5(4-3), F
Prerequisite: admission to the program. This course provides the basis for understanding human movement. This encompasses functional anatomy, forces applied to, and by, the body, and the mechanics of human movement, including its quantitative assessment. Angular and linear kinetics and kinematics are studied and applied to patient management. Interactions among the skeletal, muscular, and neural systems of the body are emphasized as they relate to understanding normal and abnormal human movement.
PTE 613 Human Development and the Life Cycle 1(1-0), F
Prerequisite: admission to the program or permission. This course describes the major features of embryology, maturation of the fetus, changes that occur during pregnancy, childbirth, the neonatal period, childhood, adolescence, adulthood and aging. The course stresses an integrated approach to understanding all of these periods of life as a cycle of events, each with its unique challenges to the health care professional.

## PTE 614 Imaging Analysis in Physical Therapy Practice

 2(2-1), FPrerequisite: enrollment in the program and successful completion of all prior course work therein. This course emphasizes the analysis and interpretation of diagnostic images of patients with a variety of impairments or dysfunctions of the musculoskeletal, cardiopulmonary, nervous, and circulatory systems as they apply to contemporary physical therapy practice. Various imaging techniques will be incorporated into case studies which will be used to emphasize incorporation of image findings into the process of patient management.
PTE 620 Neuroanatomy - Neuroscience 4(3-1), S
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course describes the gross anatomy and applied function of the central and peripheral nervous systems. Normal anatomy and function is compared and contrasted with abnormal anatomy and function due to disease or injury.
PTE 621 Professional Issues II 2(0-4), S
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on employment settings, legal issues regarding Physical Therapist Assistants, the structure of the American Physical Therapy Association, regulations, policies, practice acts, federal legislation, and direct access to patients. Additionally, this course focuses on the legal aspects of professional life including basic elements of contract law, criminal law, educational law, employment law, insurance law, and business law. Students
continue to develop an individual Clinical Internship Plan with specific goals and objectives and select clinical sites for Clinical Internship I - IV.
PTE 622 Physical Agent and Mechanical Modalities 2(2-2), S Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course describes thermal modalities (diathermy, therapeutic heat and cold, therapeutic ultrasound, low-power lasers, ultraviolet therapy) and mechanical modalities (spinal traction, intermittent compression devices, continuous passive movement devices, therapeutic soft tissue mobilization, and massage). In addition, the underlying scientific principles and clinical uses of physical agents and mechanical modalities are described.
PTE 623 Patient Management: Musculoskeletal I 4(2-6), S
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course emphasizes the management of patients suffering from musculoskeletal dysfunctions of the appendicular skeleton. Case studies are used to emphasize the process of patient management, i.e., examination, assessment, diagnosis, prognosis, treatment, analysis of functional outcomes, and reassessment. The joints of the limbs are the central themes around which the cases are built. General and specific examination and treatment techniques are included, stressing the integration of knowledge and skills. Treatment techniques include (but are not limited to) the use of soft tissue mobilization, myofascial release, therapeutic exercise, and basic joint mobilization.
PTE 630 Motor Control/Motor Learning 3(2-2), Su
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course builds on, and extends, the information covered in Neuroanatomy Neuroscience. It focuses on motor control systems and on the structure and function of the major components of the brain. The content is presented so that neurological lesions are understood based on an understanding of anatomical location and function. Case studies are used to introduce clinical reasoning based on fundamental knowledge in neuroanatomy and neuroscience.
PTE 631 (675) Pathophysiology/Differential Diagnosis I
3(2-2), Su
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course covers pathological conditions and their implications for Physical Therapists. All major systems of the body are studied. The pathophysiological portion of the course integrates the knowledge acquired in physiology with abnormal physiology caused by pathology. Case studies are used to integrate concepts in patient management related to pathology and pathophysiology.

## PTE 632 Electrotherapeutic Modalities and Clinical

Electrophysiology 2(2-5), Su
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course describes electrotherapeutic modalities and clinical electrophysiologic testing. In addition, the underlying scientific principles and clinical uses and application of electrotherapeutic modalities and clinical electrophysiologic testing are incorporated. Major topics in this course include: electrical stimulation of muscle, electrical stimulation to control posture and movement (FES/NMES), electrical stimulation to control pain, electrical stimulation to promote tissue healing, iontophoresis, electroneuromyography, EMG, NCV, and biofeedback.
PTE 633 Patient Management: Musculoskeletal II 4(3-6), Su Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course builds on the knowledge and skills acquired in Patient Management: Musculoskeletal I. It focuses on management of the axial
skeleton and all of the joints associated therewith. Sophisticated examination and manual mobilization techniques are covered in detail.
PTE 637 Clinical Internship I 4, Su
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course provides an introduction to the clinical education component of the curriculum, as well as a four week, full-time clinical internship. Learning styles will be discussed, as well as how clinically-based learning may differ from classroom or laboratory experiences. Students will continue to develop their clinical internship plan and specific goals and objectives for this Clinical Internship. Students will complete a case study or present an "in-service" while on the four week internship write a short, reflective paper, and meet the requirements established by the program and the clinical facility.

## PTE 640 Research Methods and Design 2(1-2), S

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course examines the importance of research, the methods used to conduct research of various types, and the models that are available for designing appropriate research projects. Quantitative and qualitative research is covered in detail, as well as the use of functional outcome measurements to improve patient care and document treatment efficiency and effectiveness.

## PTE 641 (651) Pathophysiology/Differential Diagnosis II

## 3(2-3), F

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on Internal Medicine from the perspective of implications for physical therapists. A significant component of the course will focus on signs and symptoms, disease recognition, associated surgical procedures, and on the affects of disease with regard to producing functional limitations and disabilities. This course covers muscular, skeletal, neurological, cardiovascular, pulmonary, hematologic, gastrointestinal, renal, urological, hepatic, and endocrine diseases. Case students are incorporated to emphasize patient management. Common medical instrumentation used in skilled patient management, the basic medical procedures associated with this instrumentation, and the application of this information to patient management in physical therapy is integrated where appropriate.
PTE 643 Patient Management: Neurological I 4(2-6), F
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course covers neurological disabilities that primarily affect infants, children, and adolescents. Case studies and laboratory experiences are used to emphasize the process of patient management, i.e., examination, assessment, diagnosis, prognosis, treatment, analysis of functional outcomes, and re-assessment. General and specific examination and treatment techniques are included stressing the integration of knowledge and skills. Treatment approaches include theoretical models, and task-oriented models. Therapeutic exercise, modalities, and other treatment skills are presented and included in case studies. Functional outcome measures are incorporated, as well as patient management in the home.

## PTE 644 Patient Management: Cardiovascular and

## Pulmonary Problems 3(2-3), S

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course presents an overview of cardiac, vascular, and pulmonary physical therapy. It integrates foundational information such as anatomy, physiology, exercise physiology, embryology, histology, pharmacology, pathology, and pathophysiology into a meaningful basis on which patient management strategies are based. This course introduces the student to cardiovascular and
pulmonary assessments, interventions, and outcome analyses. The course includes information specific to pediatric, adolescent, adult, and geriatric patients.

## PTE 647 Clinical Internship II 6, F

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course provides for continuing development of clinical skills in the form of a six week, full-time clinical internship. Students will continue to develop their clinical internship plan and specific goals and objectives for Clinical Internship II. Students will complete a case study or present an "in- service" while on the six week internship write a short, reflective paper, and meet the requirements established by the program and the clinical facility.

## PTE 650 Research and Outcome Analysis 2(2-0), F

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on the management of data generated by research and outcome analyses. It will fully integrate the use of statistical methods, understanding the results of applying these methods, and making inferences or conclusions based upon the data analysis. It also addresses the larger scope of disseminating this information, professional responsibility to the public to generate meaningful data, and methods of critically analyzing results and conclusions drawn by others. In the latter portion of the course, students identify their research interests, choose or are assigned a research advisor and write a research project proposal.
PTE 653 Patient Management: Neurological II 4(3-3), S
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course covers neurological disabilities across the life span, but emphasizes adult neurological disabilities. Case studies and laboratory experiences are used to emphasize the process of patient management, i.e., examination, assessment, diagnosis, prognosis, treatment, analysis of functional outcomes, and reassessment. General and specific examination and treatment techniques are included stressing the integration of knowledge and skills. Treatment approaches include theoretical models, and task-oriented models. Therapeutic exercise, modalities, and other treatment methods are presented and included in case studies. Functional outcome measures are incorporated, as well as patient management in the home.

## PTE 654 Patient Management: Special Considerations

## Across the Life Span 2(1-3), D

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on pediatric and geriatric physical therapy and on the unique considerations that arise in these patients. The processes involved in development are compared and contrasted with the degenerative processes that occur during aging. The specific assessment and treatment methods unique to each population are studied. Additional correlations are presented in cognitive abilities, communication, dependence on others, etc. Familycentered interventions and family education in the home are compared and contrasted in both populations.

## PTE 656 Patient Management: Integumentary 1(1-0), S

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course builds on the basic information provided in Histology and Tissue Biology, and is correlated with information provided in Pathology-Pathophysiology, Neuroanatomy-Neuroscience I and II, and in Physical Agents, Mechanical Modalities, and Electrotherapeutic Modalities. Specific topics that are discussed include (but are not limited to) the prevention of skin disorders, management of burns and other open wounds, and the use of specific modalities to facilitate wound repair.

PTE 657 Clinical Internship III 6, S
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course provides for clinical practice of developing skills in the form of a six week, full-time clinical internship. Students will continue to develop their clinical internship plan and specific goals and objectives for Clinical Internship III. Students will complete a case study or present an "in-service" while on the six week internship, write a short, reflective paper, and meet the requirements established by the program and the clinical facility.
PTE 660 Management of Research Projects 2(1-3), Su
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course builds upon all prior research courses in the curriculum and focuses on each student's project. Students secure Institutional Review Board approval, begin their research project, and move quickly into data collection and analysis. Important issues in research are reinforced. Students work closely with their advisor(s) during this course.

## PTE 661 Contemporary Issues in Professional Practice:

## 2(1-3), Su

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on some of the more specialized areas of physical therapy. This includes diseases, conditions, or practice areas such as women's health, osteoporosis, pelvic floor dysfunction, pregnancy, sports medicine, chronic pain, management of persons with AIDS and HIV infection, lymphedema, selected problems in human behavior, ergonomics, and industrial health and physical therapy. Alternative and holistic therapies are discussed, as well as their relationship and integration with patient rehabilitation.
PTE 662 Medical Pharmacology 2(1-3), F
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on medical pharmacology, particularly those aspects that significantly impact the practice of Physical Therapy. Specific topics include drugs that affect the autonomic nervous system, the cardiovascular system, the central nervous system, and the endocrine system. In addition, anti-inflammatory, antiviral, antibacterial, and chemotherapeutic drugs are discussed. Case studies augment clinical information and emphasize patient management.

## PTE 664 Patient Management: Exercise Physiology,

Nutrition, and Wellness 3(2-3), F
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course describes the effects of physical activity on human performance across the life span. The effects of exercise (or lack thereof) are considered for each system in the body. Strategies for improving physical performance in a variety of settings are considered, as well as fundamental principles of good health in relation to exercise.
PTE 665 The Physical Therapist as Educator 1(1-0), Su Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on educational theories and methodology relevant to the physical therapist in a variety of physical therapy settings. These topics are discussed in the context of promoting optimal health, preventing injury and illness, and promoting wellness. Upon completion of this course, the student will be able to utilize educational concepts and theories in the design, implementation, and evaluation of learning experiences used in the education of the community, industry, patients, families, students, colleagues, and self.

## PTE 667 Health Care Systems and the Physical Therapist

 1(1-0), SuPrerequisite: enrollment in the program and successful completion of all prior course work therein. This course is an introduction to the various health care delivery systems in the United States, and provides a synopsis of the health care systems found in countries other than the United States. This course allows students to explore the provision of physical therapy services within the constraints of the existing health care systems, and to identify community needs, and resources.
PTE 685 Histology and Tissue Biology 2(1-2), S
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course emphasizes the structure and basic function of all the major tissues and cell types in the human body. It includes normal cell and tissue morphology and the adaptations that occur as a result of various stimuli both normal and abnormal. Identical with BMS 685. Cannot receive credit for both PTE 685 and BMS 685.

## PTE 700 Advanced Topics in Geriatrics 1-2, D

Prerequisite: enrollment in the program and successful completion of all prior course work therein. In this course students gain insight into physical therapy related to the elderly population, their special needs and physiological changes, living environments, resources, etc. For an additional credit hour of this course, students are encouraged to develop further knowledge, skills, etc., with the elderly population. Based upon student interest and instructor approval, students may pursue additional in-depth study in areas such as (but not limited to): education, skill development, service-learning, investigation, psychomotor skills, psychosocial issues, healthcare system, reimbursement, etc., related to geriatrics.

## PTE 701 Vestibular Rehabilitation 1-2, D

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course describes the anatomy and physiology of the vestibular system and an overview of various pathologies associated with patient complaints of vertigo, dizziness, and balance disorders. Principles of examination, evaluation, assessment, and rehabilitation of the patient with impairment of the vestibular system and/or impaired balance are described and performed.
PTE 702 Advanced Regional Anatomy 1-2, D
Prerequisite: admission to the program and successful completion of all prior course work therein including PTE 607, PTE 613, and PTE 685 and/or permission. This course offers indepth coverage of basic, applied, and clinical aspects of gross anatomy. The student selects from the following regions that include head and neck, upper extremity, trunk, lower extremity. Students observe, discuss, teach, learn and dissect selected body systems in detail. This course may incorporate traditional didactic lectures, problem based discussions, laboratory dissection with assignments that rely on critical thinking. Students relate anatomical structure to functional relations and correlate structure with clinical assessments and treatments. Students make oral presentations and use the library and other sources of information (such as the Internet and our computer laboratory) to learn.

## PTE 703 Advanced Topics in Musculoskeletal Physical

## Therapy 1-2, D

Prerequisite: admission to the program and successful completion of all prior course work therein. This course emphasizes the management of patients suffering from musculoskeletal dysfunction focusing on differential diagnosis and advanced manual examination and treatment techniques. Case studies are used to emphasize the process of patient management, i.e., examination, assessment, diagnosis, prognosis treatment, analysis of functional outcomes, and re-assessment. Students will choose to focus on pt management of
musculoskeletal dysfunction relation to any one of the following regions during their course of study: the upper extremity, the pelvis and lower extremity, or the spine and sacroiliac joint. Specific, focused examination and treatment techniques are included stressing the integration of knowledge, skills and evidence based practice. Treatment techniques include the use of advanced methods of soft tissue mobilization, neural flossing, myofascial release, prescription and dosage of therapeutic exercise, and joint mobilization.

## PTE 704 Advanced Topics in Pediatrics 1-2, D

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course is designed to allow a student to select a focus area to develop either their knowledge (cognitive), performance (psychomotor) or behavior and communication (affective) skills at an advanced level in the area of physical therapy for children. Selection of a primary area does not restrict complementing that area with a second or third area. Focus on knowledge (cognitive) acquisition implies the student will develop advanced knowledge about one or more health conditions. Health conditions will generally fall in one of the four Practice Patterns (Musculoskeletal, Cardiopulmonary, Neuromuscular, or Integumentary) as defined by the Guide to Physical Therapist Practice. Focus on performance (psychomotor) implies the student will develop advanced clinical skills via working with one or more clients and families in a supervised arrangement. Clinical performance will include patient documentation and didactic evidence of acting as a "scientific practitioner." Focus on behavior and communication (affective) implies the student will explore intrinsic or extrinsic factors (e.g., intrinsic psycho-social factors or extrinsic family, community or other environment factors), which prevent or facilitate achievement of a positive outcome for the client and family. This will be accomplished through library or field work. The course will involve readings and projects individually contracted between the faculty and the student.
PTE 771 Physical Therapy Management and Administration 3(2-2), F
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course covers theory and practical applications in managing yourself, other people, groups of people, subdivisions of organizations, and businesses. Within this framework, administration is discussed and examined as it pertains to a variety of settings in physical therapy. Health care economics is covered, as well as the economics of starting and managing a business in physical therapy. Marketing is discussed from several perspectives.

## PTE 772 Orthotics, Prosthetics, and Assistive Technologies

## 3(2-3), Su

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course covers limb amputations, orthotic and prosthetic devices, and splints. The use of orthoses, prostheses, and splints is fully integrated into principles of patient management. Advanced wheelchair prescriptions are discussed, as well as advanced technologies (computer technologies, etc.) that are useful in rehabilitation including occupational and industrial therapies and devices.

## PTE 773 Patient Management: Advanced Differential

## Diagnosis 4(2-6), F

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course focuses on managing patients using a "life-long" conceptual basis. It stresses the importance of being proactive in resolving complex issues, particularly those that impact patients for a lifetime. Critical thinking is an integral part of this course. Cost effectiveness, efficiency, long-term planning, and using the best adaptive equipment for the long-term are emphasized. The
elements of patient/client management as described in The Guide to Physical Therapist Practice are used to guide the clinical decision making process. Integral to this course will be the use of case-based learning modules.

## PTE 777 Clinical Internship IV 8, F

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course provides continued clinical practice of skills in the form of an eight-week, full-time clinical internship. Students will continue to develop their global clinical internship plan, while writing specific goals and objectives for Clinical Internship IV. Students will complete a case study or present an "in-service" while on the eight-week internship, write a short, reflective paper, and meet the requirements established by the Program and the clinical facility. Graded Pass/Not Pass only.

## PTE 780 Research and Outcome Analysis: Completion and

 Presentations 2(0-4), FPrerequisite: enrollment in the program and successful completion of all prior course work therein. This course is the culmination of the student's research work during the physical therapy program. Each student will present a research project to the faculty and peers for evaluation. The student's advisor and/or advisory committee will evaluate the student's research or outcome analysis paper. The paper must be written using the guidelines for publication described in the Physical Therapy Journal. The paper's quality must be similar to those that are published in the Physical Therapy Journal.

## PTE 783 Patient Management: Critical Integration and

 Analysis II 1(1-0), SPrerequisite: enrollment in the program and successful completion of all prior course work therein. This course follows PTE 773 that stressed the use of case-based learning modules. This course focuses on managing patients using a "life-long"
conceptual basis. It stresses the importance of being proactive in resolving complex issues, particularly those that impact patients for a lifetime. Critical thinking is an integral part of this course. Cost effectiveness, efficiency, long-term planning, and using the best adaptive equipment for the long-term are emphasized. The elements of patient/client management as described in The Guide to Physical Therapist Practice are used to guide the clinical decision making process. The course will culminate with student teaching seminars that students have prepared while on Clinical Internship IV and V. These seminars are complex case studies presented to student peers and faculty.
PTE 787 Clinical Internship V 8, S
Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course provides clinical practice in the form of an eight-week, full-time clinical internship. Students will continue to develop their global clinical internship plan, while writing specific goals and objectives for Clinical Internship V. Students will complete a case study or present an "in-service" while on the eight-week internship, write a short reflective paper, and meet the requirements established by the program and the clinical facility. May be repeated to a total of 8 hours.

## PTE 788 Clinical Internship VI 6, S

Prerequisite: enrollment in the program and successful completion of all prior course work therein. This course provides clinical practice in the form of a six-week, full-time clinical internship. Students must meet the requirements established by the Program and the clinical faculty. After completion of Clinical Internship VI and upon their return to campus, students will enter a period of in-depth self-analysis and reflection concerning Clinical Internship VI and the entire clinical education experience.

# Department of Physician Assistant Studies 

112 Physical Therapy Building, Phone: (417) 836-6151, Fax: (417) 836-6406<br>Email: PhysicianAsstStudies@missouristate.edu<br>Web Site: http://www.missouristate.edu/pas/<br>Department Head: Assistant Professor Steven T. Dodge, M.D.

## Faculty (as of March 14, 2008)

Assistant Professor: Robert Canales, M.S., P.A.-C.
Instructors: John V. Cook, M.P.A.S., P.A.-C.; Nancy M. Dion, M.S., P.A.-C.
Adjunct Faculty: Karl McFarland, Pharm.D.

## Accreditation

Accreditation Review Commission on Education for the Physician Assistant (ARC-PA)

## Graduate Program

The following graduate program is available: Physician Assistant Studies (Master of Science). Refer to the Graduate Catalog for more information.

## Physician Assistant Studies Courses

PAS 617 Medical Human Anatomy and Radiology 6(3-11), S Prerequisite: admission to the MS in PAS or permission. Regional study of the human body. Course will include lecture and laboratory activities including cadaver dissection, study of anatomic models, computer images, X-ray, CAT scan, and MRI and ultrasound imaging. Identical with BMS 617. Cannot receive credit for both PAS 617 and BMS 617. Supplemental course fee.
PAS 653 Molecular Pathophysiology 1(0-2), S
Prerequisite: admission to the MS in PAS. Introduction to the genetic, immunologic, and microbiologic mechanisms of health and disease.
PAS 665 Clinical Assessment I 3(2-2), S
Prerequisite: admission to the M.S. in PAS. The first of a 2 semester course sequence. Introduction to effective communication and interviewing skills, techniques of physical examination utilizing a systematic anatomical approach and the recording and presentation of clinical information. Format will include lecture, hands-on laboratory exercises, small group presentations, limited patient contact and written and practical examinations.

## PAS 666 Clinical Assessment II 3(2-2), Su

Prerequisite: admission to the MS in PAS. A continuation of Clinical Assessment I. Emphasis will be on continued development of interviewing and physical examination skills, recognizing and interpreting abnormal physical findings, developing problem lists and differential diagnoses, and refining the recording and presenting of patient evaluation data. In addition, students will learn advanced assessment techniques and perform written and practical skills examinations that incorporate the objective structured clinical exam (OSCE).

## PAS 669 Behavioral Medicine 1(0-2), S

Prerequisite: admission to the MS in PAS. A biopsychosocial systems approach to the individual, family and community within the health care delivery system that includes issues germane to public health and rural medicine. A variety of topics such as growth and development, human sexuality, health promotion and disease prevention, health education, patient compliance, cultural diversity, substance abuse, family violence, child abuse and rural health issues are examined.

PAS 670 Professional Issues Seminar 1(0-2), Su
Prerequisite: admission to the MS in PAS. Seminar format for discussion of professional and legal issues relevant to the physician assistant profession. Includes topics such as the history of the profession, health care systems, professional organizations, national certification, Missouri licensure, prescriptive privileges, and clinical ethics.
PAS 675 Principles of Clinical Problem Solving 1(0-2), S
Prerequisite: admission to the MS in PAS or permission. Introduction to critical thinking skills and problem solving techniques. Incorporates problem based learning format where small groups of students under the supervision of a group leader explore the various facets of "real-life" clinical case scenarios.
PAS 676 Clinical Problem Solving Seminar 1(0-2), F
Prerequisite: admission to the MS in PAS. Advanced exercises in clinical problem solving in a small group format. Commonly presenting clinical problems are utilized as a means to refine students' ability to choose appropriate steps to determine a definitive diagnosis/outcome.
PAS 677 Introduction to Research and Clinical
Epidemiology 3(3-0), F
Prerequisite: admission to the MS in PAS. Foundations of quantitative and qualitative research methodology related to the study of disease in populations. Includes issues related to study design, data collection, and methods of statistical analysis with a focus on application of these principles in the clinical setting. Will serve as the foundation for development of the clinical year research project.
PAS 680 Pharmacotherapeutics I 1(1-0), Su
Prerequisite: admission to the MS in PAS. The first in a twocourse sequence to introduce the principles of pharmacology and pharmacotherapeutics for the diagnosis, prevention and treatment of disease. Emphasis will be placed on the pharmacological, pharmacokinetic and pharmacodynamic properties of drugs and drug classes used in medical practice.
PAS 681 Advanced Pharmacotherapeutics 3(3-0), F
Prerequisite: completion of PAS 680, or RN, or permission. Indepth analysis of pharmacotherapeutics and the application of drugs for the diagnosis, treatment and prevention of disease. Emphasis will be placed on the rational use of drugs in the care and treatment of pediatric, adult and geriatric patients in primary care settings. Will include discussion of treatment guidelines, indications, contraindications, prescription writing, drug law, drug information resources and case studies. Identical with NUR 661. Cannot receive credit for both PAS 681 and NUR 661.

PAS 683 Clinical Practicum I 1(0-4), Su
Prerequisite: admission to the MS in PAS and successful completion of didactic course work. A two week clinical experience with a minimum of 64 hours patient care under the supervision of a physician preceptor. Emphasis will be on refining interviewing, physical examination, recording and written/oral presentation skills. Supplemental course fee.

PAS 684 Clinical Practicum II 1(0-4), F
Prerequisite: admission to the MS in PAS. Clinical practicum for students to gain additional experiences in evaluating medical patients. Students will be under the supervision of a physician preceptor one afternoon per week (for a minimum of 32 hours during the semester) to further refine their interview and physical exam skills, including formulation of a differential diagnosis and patient management plans and presentation skills. Didactic classroom experience will also be required.

## PAS 685 Clinical Medicine I 4(4-2), Su

Prerequisite: admission to the MS in PAS. The first in a twosemester course sequence. Introduction to clinical medicine through an organs systems approach that examines the pertinent anatomy, pathophysiology, diagnosis, treatment, follow-up, patient education, and prevention strategies for the various disease entities. Emphasis will be on problems frequently encountered in primary care settings. Includes lecture and discussion.

## PAS 686 Clinical Medicine II 6(6-2), F

Prerequisite: admission to the MS in PAS. A continuation of Clinical Medicine I that emphasizes the organs systems approach to examine the pertinent anatomy, pathophysiology, diagnosis, treatment, follow-up, patient education, and prevention strategies for the various disease entities. Emphasis will be on problems frequently encountered in primary care settings. Includes lecture and discussion. Supplemental course fee.

## PAS 687 Laboratory Medicine and Clinical Procedures

 1(0-3), FPrerequisite: admission to the MS in PAS. "Hands-on" laboratory format class that introduces the student to skills needed to perform diagnostic and therapeutic procedures such as performing/interpreting basic laboratory tests, phlebotomy, casting and splinting, knot tying, suturing, intravenous line
insertion, aseptic technique, catheterization, and other clinical skills. Supplemental course fee.
PAS 688 EKG and ACLS 2(0-4), F
Prerequisite: admission to the MS in PAS. A study of the principles and practical applications of electro-cardiography for the physician assistant, followed by an Advanced Cardiac Life Support course. Lecture, lab, interactive CD, and "mock code" skills training.
PAS 690 Clinical Preceptorship 4-5(0-40), F,S,Su
Prerequisite: admission to the MS in PAS and promotion from the didactic year. Consists of a six-week structured clinical experience under the supervision of a qualified preceptor that will introduce the student to the evaluation, diagnosis, treatment, monitoring, patient education, and referral of patients for the various clinical presentations within a specific discipline. The emphasis will be on problems encountered in primary care settings. Specific cognitive, skill, and attitudinal objectives are defined for each core clinical area, including family practice/primary care, general surgery, psychiatry/behavioral medicine, internal medicine, emergency medicine, women's health, and pediatrics. May be repeated.
PAS 697 Clinical Practice Issues Seminar 1(0-2), F,S,Su
Prerequisite: clinical year standing in the MS in PAS. Provides a forum for topics germane to the clinical practice setting and transition to professional practice. Topics of interest will cover areas such as managed health care, ethical decision-making, pharmacological management, resume preparation, job negotiation skills, the national certification examination, etc. May be repeated for a maximum of 3 hours. Graded Pass/Not Pass only. Supplemental course fee.

## PAS 698 Research Project 2, F

Prerequisite: clinical year standing in the MS in PAS. In-depth study of a clinical problem of interest that culminates in a scholarly paper and formal presentation. Supplemental course fee.

## Department of Psychology

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Web Site: http://psychology.missouristate.edu/
Department Head: Professor Robert G. Jones, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Timothy A. Bender, Ph.D.; Russell N. Carney, Ph.D.; David Dixon, Ph.D.; Donald L. Fischer, Ph.D.; Bradley J. Fisher, Ph.D.; Harry L. Hom, Jr., Ph.D.; Robert G. Jones, Ph.D.; Thomas D. Kane, Ph.D.; David J. Lutz, Ph.D.; Arden T. Miller, Ph.D.; Michael T. Nietzel, Ph.D.; Jeanne A. Phelps, Ph.D.; Carol F. Shoptaugh, Ph.D.
Associate Professors: Matthew N. Fanetti, Carol A. Gosselink, Ph.D.; Ph.D.; Donn L. Kaiser, Ph.D.; Chantal Levesque, Ph.D.; Elissa M. Lewis, Ph.D.; J. D. Wayne Mitchell, Ph.D.; Mary C. Newman, Ph.D.; Annette H. Parkerson, Ph.D.; John S. Rosenkoetter, Ph.D.; Michelle E. Visio, Ph.D.; Brooke L. Whisenhunt, Ph.D.

Assistant Professors: Ann D. Branstetter, Ph.D.; Steven C. Capps, Ph.D.; Danae L. Hudson, Ph.D.; Barbara S. Turpin, Ph.D.
Instructors: Candida Arvizu, M.S.; Tanya L. Whipple, Psy.D.; A. Michele Williams Ph.D.
Emeritus Professors: Chris T. Bersted, Ph.D.; Sylvia T. Buse, Ph.D.; Paul J. Companik, Ph.D.; James O. Davis, Ph.D.; Susan L. Hom, M.S.; F. LaMorris Hyde, Ph.D.; Jeff Maloney, Ph.D.; Frederick R. Maxwell, Jr., Ph.D.; B. Richard Quinn, Ed.D.; David W. Stockburger, Ph.D.; Clifford I. Whipple, Ph.D.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Program

The following graduate program is available: Psychology with options in Clinical, Experimental, and Industrial/Organizational (Master of Science). Refer to the Graduate Catalog for more information.

## Majors

## Gerontology (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog) The following prerequisite courses will meet General Education requirements: COM 115(3); PLS 101(3); PSY 121(3); BIO 102(4) or BMS 110(4); CHM 105(5) or 106(4) or 160(4)
B. Major Requirements

1. Prerequisite for required courses for Gerontology major: PSY 304(3) or 350(3)
2. Core courses for Gerontology major:
a. Substantive Aging Courses: BMS 260(4); GER 310(3), 380(3), 470(3); PSY 365(3)
b. Research Methods Course: PSY 203(3)-or PSY 302 or SOC 301(3) or another course approved by advisor
c. Communication Skills Course: COM 390(3) or 326(3) or 332(3) or 405(3) or another course approved by advisor
d. Statistics Course: AGR 330(3) or ECO 308(3) or MTH 340(3) or PSY 200(3) or QBA 237(3) or REC 331(3) or SOC 302(3) or another course approved by advisor
e. Health Sciences Course: BMS 240(3) or BMS 310(3) or HRA 130 (3) or another course focusing on physical health and wellness selected by the student with advisor approval
3. Other required courses: GER 498(6-12), Supervised Practicum in Gerontology and GER 499(3), Seminar in Gerontology
4. Electives to complete comprehensive major: 6 hours of GER courses with another 3 hours selected by the student with advisor approval
C. Electives to complete 125 hours. Students are encouraged to use these hours to complete another major or minor
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Psychology (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see General Education section of catalog)
B. Major Requirements (34 hours)

1. Required Core (13 hours): PSY 121, 200, 302, 315, 495
2. Foundation Coursework ( 9 hours) Choose at least one course from each of the following areas:
a. Developmental: PSY 331, 350, 365, 441
b. Basic Processes: PSY 336, 422, 502, 506, 521, 525
c. Applied: PSY 304, 359, 512, 529
3. Additional 12 hours of psychology electives, at least 6 hours of which must be numbered 300 or above.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Psychology (Non-Comprehensive)

Bachelor of Science
A. General Education (see General Education section of catalog)
B. Major Requirements ( 34 hours)

1. Required Core (13 hours): PSY 121, 200, 302, 315, 495
2. Foundation Coursework ( 9 hours) Choose at least one course from each of the following areas:
a. Developmental: PSY 331, 350, 365, 441
b. Basic Processes: PSY 336, 422, 502, 506, 521, 525
c. Applied: PSY 304, 359, 512, 529
3. Additional 12 hours of psychology electives, at least 6 hours of which must be numbered 300 or above.
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Gerontology

Bachelor of Arts
Bachelor of Science

## Bachelor of Social Work

A. Required Core Courses: GER 380(3); and two of the following courses: BMS 260(4); PSY 365(3); GER 310(3)
B. Complete an additional 9 hours of elective courses chosen from the following with approval of the program coordinator or delegate (6 hours must be courses with a GER designation) to bring total hours in minor to at least 18 hours: GER 310(3)*, 320(3), 330(3), 350(3), 365(3), 396(1-3), 397(1-3); BMS 260(4)*; COM 390(3); PED 567(3); PSY 365(3)*; or another approved course. *Counts in elective hours if not taken as a "required" core course.

## Psychology

Bachelor of Arts
Bachelor of Science

## Bachelor of Social Work

A. Required Courses (6-9 hours) - complete one of the following groups:

1. PSY 121(3) and PSY 203(3)
2. PSY 121(3) and PSY 200(3) and PSY 302(3)
B. Elective Courses (9-12 hours) - complete additional PSY courses, with at least 6 hours numbered 300 or above, to total at least 18 hours

## Psychology

## Bachelor of Science in Education

## (Non-Certifiable)

No certificate to teach is issued on a psychology minor. However, those teaching psychology in high school will find this program valuable, as will those planning graduate work in educational psychology, counseling and guidance, etc.
A. Required Courses (9-12 hours) - complete one of the following groups:

1. PSY 121(3) and PSY 203(3) and PSY 331(3)
2. PSY 121(3) and PSY 200(3) and PSY 302(3) and PSY 331(3)
B. Elective Courses (12-15 hours) - complete additional PSY courses, numbered 300 or above, to total at least 24 hours.
NOTE: PSY 380, 385, 390 may not be used toward this requirement.

## Gerontology Courses

## GER 300 Service Learning Curricular Component 1, F,S

Prerequisite: 30 hours and concurrent registration in a gerontology course designated as service learning offering. An integrative learning experience which addresses the practice of citizenship and promotes an awareness of and participation in public affairs by incorporating community service with classroom instruction. Includes 40 hours on-task service to a community organization, agency or public service provider. The community service placement agency and service assignment will vary, dependent on the course topic and learning objectives. May be repeated but no more than 2 hours of service learning credit may count toward graduation.

## GER 301 The Elderly and the Media: Confronting Popular

 Stereotypes 1(1-0), DPrerequisite: completion of 30 hours or permission. Students will be introduced to common stereotypes held about the elderly within our society and statistics and information which prove
these stereotypes to be false. Public perceptions of the elderly will be studied through the use of five commercial motion pictures and a review of four articles covering topics related to the theme of each of the films. The class will focus on how stereotypes about the elderly are both reinforced and challenged in commercial motion pictures, how stereotypes affect an older person's self-concept, and how popular ageist stereotypes shape our own views on growing older.

## GER 302 Successful Aging and Identity Issues in Later Life

 1(1-0), DPrerequisite: completion of 30 hours or permission. This course introduces students to the idea of successful aging in later life and the necessary ingredients to maximize one's chances for a satisfying old age. Society's views of older people and life situations confronted in later life will be explored through the use of five commercial motion pictures. A review of three articles (through quizzes and class discussion) will give students a basic understanding of successful aging and identity issues in later life.
GER 310 Social Forces and Aging 3(3-0), F
Prerequisite: completion of 45 hours or permission. Examines the aging process, demographic trends, and the social, economic, and social-psychological aspects of aging in the United States. Students will be introduced to current theories on aging in social gerontology and their application to the everyday lives of older people. Topics of interest include social attitudes toward aging, family and social bonds, work and retirement, gender issues, ethnicity and aging, living environments, and approaches to aging well. Students will learn about the role of federal, state and local agencies in meeting the needs of the elderly. Identical with SOC 375. Cannot receive credit for both GER 310 and SOC 375.
GER 320 Gender Issues in Later Life 3(3-0), S
Prerequisite: completion of 45 hours or GST 170 or permission. A comparison of the aging experiences of men and women in later life. The relevance of gender and gender roles to the aging process will be considered. Specific topics of analysis will include the gender gap in longevity, psychological and physical health, minority status, socioeconomic status, family relationships, and public policy issues.
GER 330 Ethnic Diversity and Aging 3(3-0), D
Prerequisite: completion of 45 hours or permission. This course investigates ethnic/racial diversity and cultural differences in relation to the experience of aging. Both a national and an international perspective will be emphasized in the focus on aging experiences across different ethnic/racial groups. Students will be exposed to fundamental concepts relative to ethnicity, racial discrimination, and cultural differences and how these impact upon the aging process and experiences in later life.
GER 350 Death, Bereavement, and the Elderly 3(3-0), F
Prerequisite: completion of 45 hours or permission. This course examines issues related to death and bereavement within the context of later life. Students will examine the social construction of death within American culture, and the physiology of death; they will be encouraged to consider personal thoughts and beliefs surrounding this event. Students will be investigating and discussing issues such as elder suicide, euthanasia, living wills, hospice, widowhood, AIDS and the elderly, death in skilled care facilities, clustered loss, grieving, and attitudes toward death.
GER 365 Families in Later Life 3(3-0), F
Prerequisite: completion of CFD 155 or CFD 163 or 45 hours or permission. Examination of the structure and function of families in later life. Topics of interest include demographic trends impacting the structure of the family, marriage, sibling relations, parent-adult child relations, grandparenthood, widowhood, and retirement. The application of family theories and their relevance to later life families will be discussed.

Identical with CFD 365. Cannot receive credit for both GER 365 and CFD 365.
GER 380 (340) Senior Citizens: Policies and Politics 3(3-0), S Prerequisite: completion of 9 hours of gerontology or permission. Students will be introduced to the development and practice of social policy, on the state and federal level, and how it affects services to the older adult population. Political organizations that influence the lives of the elderly (e.g., the American Association of Retired Persons, Gray Panthers, Older Women's League) will be examined as well as government and social welfare programs (i.e., Social Security, Medicaid and Medicare). What constitutes "citizenship" and the role of a "senior citizen" will also be explored.

## GER 396 Directed Readings in Gerontology 1-3, D

Prerequisite: 6 hours of gerontology and permission. Readings designed to supplement material introduced in previous Gerontology courses. Includes a wide selection of literature in the field. May be repeated to a total of 6 hours.
GER 397 Special Topics in Gerontology 1-3, D
Prerequisite: completion of 6 hours of designated courses in the gerontology major or permission of instructor. In-depth inquiry into selected interdisciplinary topics of contemporary interest in gerontology. May be repeated to a total of 6 hours when topic changes. Variable Content Course.
GER 470 Community Resources for Older Adults 4(4-0), F
Prerequisite: GER 380 or permission. Covers the services, programs and institutions involved in providing services to older adults in the United States, with a focus on community-based services. Typical needs, issues, concerns and desires of older persons are identified and corresponding community-based services to address these needs are discussed. Emerging issues and developments in the field of gerontology will also be discussed as they relate to community services and resources. Site visits to agencies and organizations serving older adults will enhance students' familiarity with resources to improve the quality of life and well-being of aging members in our society.
GER 498 Supervised Practicum in Gerontology 3-12, F,S
Prerequisite: completion of the gerontology core courses with a grade of " C " or better in each and permission of the program coordinator. On-site contacts with elderly individuals through an internship at a residential or community placement approved by the coordinator. Direct supervision will be provided by qualified professionals in the field of gerontology. Students will serve 45 clock hours for each credit hour awarded. May be repeated to a total of 12 hours.

## GER 499 Seminar in Gerontology 3(3-0), F,S

Prerequisite: completion of the gerontology core courses with a grade of " C " or better in each and permission of the program coordinator. Weekly meetings to allow students to correlate experiences in GER 498 with academic knowledge, share experiences, and broaden contacts in the field of aging. Survey of current literature in gerontology from various disciplines will be included.

## GER 597 Special Topics in Gerontology 1-3, D

Prerequisite: completion of 90 hours and 12 hours of gerontology or permission of instructor. In-depth inquiry into selected interdisciplinary topics of contemporary interest in gerontology. May be repeated to a total of 6 hours when topic changes. Variable Content Course.

## Psychology Courses

PSY 101 Psychology for Personal Growth 3(3-0), F,S
General Education Course (Self-Understanding/SocialBehavioral Perspective) A study of the emotional, intellectual, and interpersonal experiences of self and others in order to enhance self-understanding, to make informed choices, and to
promote adjustment. Will not count toward the major or minor in psychology.
PSY 121 Introductory Psychology 3(3-0), F,S
General Education Course (Self-Understanding/SocialBehavioral Perspective) An examination of how psychology enhances our understanding of human behavior; a survey of basic biological, experiential, cognitive, emotional, and sociocultural influences on behavior and self-understanding. Students must choose either to be research participants or fulfill an alternative library assignment as part of the course requirements.
PSY 150 An Introduction to the Psychology Major

## 1(1-0), F,S

A course designed to acquaint new or prospective majors with careers available and to encourage an analysis of the student's personal and professional goals. Should be taken no later than the semester after a student declares the psychology major.
PSY 160 The Pursuit of Happiness: A Psychological
Perspective 1(1-0), D
Explore the sources of our moods with an emphasis on skills for achieving healthy, happy, and productive feelings.
PSY 197 (100) Topics in Psychology 1(1-0), F,S
Selected topics especially appropriate for lower division students (examples: meaning of death, preparation for marriage, and child rearing practices). May be repeated for a maximum of 4 hours.
PSY 200 Psychological Statistical Methods 3(3-0), F
Prerequisite: PSY 121; completion of math general education requirements. Principles and methods of statistics used in psychology; understanding and interpreting psychological data.
This course cannot be credited toward a degree if the student has taken any of the following: AGR 330, ECO 308, MTH 340, QBA 237, REC 331, SOC 302.
PSY 203 Introduction to Research 3(3-0), S
Prerequisite: PSY 121, any General Education MTH course. This course will provide an integrated approach to elementary research design and statistical methods. Students will review current research and develop small projects for which statistical methods will be selected and applied. This course cannot be substituted for PSY 200 and/or PSY 201 on the psychology major and will not count toward the Psychology major. This course is designed for psychology minors and will not prepare students for graduate work in Psychology.
PSY 250 Analysis of Interpersonal Behavior 3(0-6), D
Prerequisite: PSY 121 and permission of the instructor. Ongoing processes of interpersonal behavior. Observation and experience as participant of a self-analytic group in the human relations laboratory.
PSY 300 Naturalistic Methods in Social Psychology 3(3-0), D Prerequisite: PSY 121, and 6 additional hours of Psychology or permission of instructor. An alternative approach to social psychological processes. Involves text analysis, materials analysis, interviewing, and participant observation in naturally occurring, non-laboratory field settings. Focus will be on small group behavior.
PSY 302 (201) Experimental Psychology 3(2-2), F,S
Prerequisite: PSY 121 and PSY 200. Psychological methodology; major emphasis on experimentation.
PSY 303 Stress and Tension Control 3(2-2), D
Prerequisite: PSY 121. An examination of the nature and treatment of the stress response. Laboratory experience with several forms of relaxation training including biofeedback.
PSY 304 Abnormal Psychology 3(3-0), F,S
Prerequisite: PSY 121. Psychopathology and the maladjustment of the organism.

## PSY 305 Introduction to Industrial and Organizational

## Psychology 3(3-0), F,S

Prerequisite: PSY 121. A survey of the major topics that are studied and the methods that are used in I/O psychology. The topics and methods will be viewed from a psychological perspective and will include psychological testing and personnel selection; training and development; job analysis, employee evaluation and performance appraisal; human motivation and job satisfaction; leadership, communication and group processes; organization theory and development.
PSY 306 (401) Learning Processes 3(2-2), D
Prerequisite: PSY 121 plus 3 additional hours of psychology. A survey of the methods of classical and instrumental conditioning with a laboratory introduction to basic operant conditioning techniques.
PSY 307 Human Sexuality 3(3-0), D
Prerequisite: PSY 121. A balanced and comprehensive perspective of the field of human sexuality. Content includes the psychological, physiological, and interpersonal variables of human sexuality.
PSY 309 Identity and Aging in Literature and Film 3(3-0), S Prerequisite: PSY 121 and 3 additional hours of Psychology. Emphasizes the experience of aging as perceived from the older person's point of view and that of society. Situations in later life will be explore through the use of short stories, selected articles, and videos. The topics covered will include health, friendship and relationships, widowhood, family and intergenerational relations, perceptions of death and dying, and finding purpose and meaning in life. Students will acquire a basic understanding of identity issued and factors that contribute to well-being in later life.
PSY 310 Applied Psychology 3(3-0), D
Prerequisite: PSY 121. Practical areas of application of psychology. Limited enrollment; field trips required.
PSY 311 Service Learning in Psychology 1, F,S
Prerequisite: 30 hours, concurrent registration in a Psychology course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in psychology to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of, and participation, in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning credit may count toward graduation.
PSY 315 History and Systems of Psychology 3(3-0), F,S
Prerequisite: PSY 121 and 6 additional hours of psychology. Present psychological systems in the light of their historical development from ancient Greek and medieval thought.

## PSY 320 Psychology and the Law 3(3-0), F,S

Prerequisite: PSY 121. This course is a survey of psychology applied to the legal system. The course includes topics in mental health law, such as competency and insanity, as well as the psychology of law enforcement, crime, juries, eyewitness testimony, and legal socialization.
PSY 325 Psychology of Music 3(3-0), F
Prerequisite: PSY 121. The study of music from a psychological perspective, with emphasis on music perception and cognition. Topics include perception of musical attributes such as pitch, musical illusions, cognitive organization of music, and music and emotion. Previous musical knowledge is not required.
PSY 331 (231) Psychology of Childhood 3(3-0), F,S
Prerequisite: PSY 121. This course examines major psychological issues, theories and research concerning child
development. Influences on cognitive, personality and social development are analyzed.
PSY 336 Ethology 3(3-0), F,S
Prerequisite: PSY 121. The study of the behavior of animals in a natural setting will be emphasized. The viewpoints of ethology, comparative psychology, behavioral ecology, and sociobiology will be used to study the behavior of animals, including humans. This course cannot be credited toward a degree if the student has taken PSY 497: Animal Behavior.
PSY 339 Introduction to Clinical Psychology 3(3-0), F,S
Prerequisite: PSY 121 and PSY 304. A survey of the field of clinical psychology from a broad conceptual and historic perspective. The course examines professional issues such as various mental health delivery systems, ethics, and graduate training. The course also presents an overview of different approaches to psychotherapy along with assessment methods commonly used in evaluation of therapy, research, and decision making in a clinical setting.

## PSY 350 Psychology of Adulthood 3(3-0), F,S

Prerequisite: PSY 121. Principles and practical applications in development of the adult. Includes psychological effects of personality and intellect. Both normal and abnormal phenomena are considered.
PSY 355 The Psychology of Women 3(3-0), D
Prerequisite: PSY 121. An in-depth examination of the myths of women's nature, the predominant theories of women's psychology, and a review of the research on women's behavior.
PSY 356 The Psychology of Men 3(3-0), D
Prerequisite: PSY 121. A survey of the psychological development of men, including a review of the sources of gender identity and gender role identity; evaluation of the research on men and gender differences; and examination of the myth of masculinity and of the effects of feminism on men's identity and relationships.
PSY 359 Theories of Social Psychology 3(3-0), F
Prerequisite: PSY 121 or SOC 150. A survey of research strategies in social psychology; social perception; interpersonal attraction; attitudes and persuasion; sex differences in social behavior.
PSY 360 Educational Psychology 3(3-0), F,S
Prerequisite: PSY 121. Introduction to theory and research in educational psychology. Topics include cognitive and social development, learning, memory, cognition, intelligence, motivation, measurement, and individual differences.
PSY 363 Death and Human Behavior 3(3-0), D
Prerequisite: PSY 121. An introduction to the varied aspects of death and dying. The course will focus on attitudes toward death, fears of death and dying, special needs of those who have a life threatening illness, means of helping the survivors and techniques for prolonging life.
PSY 365 Aging and Adjustment 3(3-0), F
Prerequisite: PSY 121, and PSY 304. Personality adjustment in old age, with emphasis both on adequate and maladjusted development. Factors influencing adjustment are considered. Both functional and organic sources of maladjustment are surveyed.

## PSY 379 Environmental Psychology 3(3-0), S

Prerequisite: PSY 121. Study of the effects which specific physical environments have on the social behavior of individuals and groups.

## PSY 380 Development of the Student 4(4-0), F,S

Prerequisite: PSY 121 and either ELE 302 or SEC 300 and 301. Life-span development, with a strong emphasis on grades K-12. Includes cognitive, physical, social, and emotional development. Coverage of developmental issues, such as divorce, child abuse, substance abuse, sexuality, and peer pressure. Also includes learning and motivation theory. Required for students seeking special education, K-9, or K-12 certification. Also will count
toward any certification. May substitute for PSY 385 or PSY 390. Will NOT count towards the major or minor in psychology. Credit will be awarded for only one of the following: PSY 380, PSY 385, PSY 390.
PSY 385 Development of the Early Childhood and Elementary School Student 3(3-0), F,S
Prerequisite: PSY 121 and ELE 302. Life-span development, with a strong emphasis on preschool through sixth grade.
Coverage of developmental issues, such as divorce, child abuse, substance abuse, and peer pressure. Also includes learning and motivation theory. Required for students seeking early childhood, early childhood-special education, or elementary education certification. PSY 380 may be taken instead of PSY 385. Will NOT count towards special education, K-9, K-12, middle school or secondary education certification. Will not count towards the major or minor in psychology. Credit will be awarded for only one of the following: PSY 380, PSY 385, PSY 390.

PSY 390 Development of the Adolescent Student 3(3-0), F,S
Prerequisite: PSY 121 and SEC 300 and SEC 301. Life-span development, with a strong emphasis on the middle school and secondary education years. Includes cognitive, physical, social, and emotional development. Coverage of developmental issues, such as substances abuse, sexuality, divorce, and peer pressure. Also includes learning and motivation theory. Required for students seeking middle school or secondary education certification. PSY 380 may be taken instead of PSY 390. Will NOT count towards special education, K-9, K-12, early childhood, early childhood-special education or elementary education certification. Will not count towards the major or minor in psychology. Credit will be awarded for only one of the following: PSY 380, PSY 385, PSY 390.
PSY 405 Exercise Psychology 1(1-0), D
Prerequisite: PSY 121. An examination of the research, theory, and practical applications of the field of exercise psychology. Content includes exercise adherence, psychological effects of exercise, and motivation to continue programs. Intersession course only.
PSY 410 Research in Psychology 4(3-2), F
Prerequisite: PSY 121, PSY 200 or equivalent, PSY 302. Advanced course in research methodology for psychology. The course focuses on individual research projects.
PSY 422 (322) Memory and Cognition 3(2-2), S
Prerequisite: PSY 121 and 6 additional hours of psychology. Theoretical, empirical, and practical consideration of human memory and cognition. Laboratory will focus on investigation and demonstration of various cognitive phenomena.
PSY 441 Psychology of Adolescence 3(3-0), F,S
Prerequisite: PSY 121 and one additional psychology course, and junior level standing. This course examines major psychological issues, theories, and research concerning adolescent development. Influences on cognitive, personality, and social development are analyzed.
PSY 481 (381) Human Engineering 3(3-0), F
Prerequisite: PSY 121 or 60 hours. Focuses on systematic attempts to develop principles and data to be applied in adapting equipment, machines, work space, and environments for human use.
PSY 487 Behavior Problems of Childhood 3(3-0), D
Prerequisite: PSY 121 or PSY 331. Survey of the patterns of maladjustment in childhood from infancy through early adolescence. Introduction to the concepts related to the origin, manifestation, and treatment of childhood psychopathology emphasizing a developmental approach.
PSY 490 Preparation for Graduate School 1(1-0), F
Primarily for senior students considering graduate study in psychology and related fields. Emphasis is on career awareness and the practical activities involved in the application process.

PSY 493 Directed Readings in Educational Psychology 1, F,S Prerequisite: PSY 121, and permission of the instructor. This course is designed for transfer students who are seeking teacher certification and who need to complete a limited number of MOSTEP standards. The course will involve inquiry into selected topics of educational psychology.
PSY 495 Senior Seminar 1(1-0), F,S
Prerequisite: senior standing ( 90 hours) and 27 hours of psychology or permission. Activities to help students identify and explore postgraduate career opportunities. A major field achievement test and program evaluation will be administered.
PSY 496 (480) Directed Readings in Psychology 1-4, F,S
Prerequisite: 10 hours of psychology and permission of department head. Outstanding students who wish to undertake directed readings must consult with a professor of the department who specializes in the area selected, and with his or her consent present a written proposal to the head of the department for approval. Such proposals must be presented and approved before final registration for the course. Credited only on B.A. and B.S. degrees. May be repeated for a maximum of 6 hours.
PSY 497 (460) Advanced Topics in Psychology 1-3, F,S
Prerequisite: 9 hours psychology. In depth inquiry into selected topics of psychology. May be repeated to a maximum of 9 hours if topic is different.

Approved recurring course topic: Ethical Issues and Concepts. 1(1-0) D. Exploration of the ethical principles and standards that guide the practice of psychology.
Approved recurring course topic: Psychological Disorders in the Movies. 1(1-0) D. Exploration and examination of psychological disorders in film.
PSY 498 Directed Research 1-4, F,S
Prerequisite: PSY 121 and permission of sponsoring faculty member and department head. Allows students to gain research experience by working with an individual faculty member either as a research assistant or as a primary researcher working under faculty supervision. May be repeated for a maximum of 6 hours. PSY 499 (470) Practicum in Psychology 1-4, F,S
Prerequisite: PSY 121 and 14 additional hours of psychology and permission of department head. Offers an opportunity for the student to obtain experience through field work. Such experience need not be confined to the campus. May be repeated for a maximum of six hours.
PSY 502 (402) Learning Theories 3(3-0), F,S
Prerequisite: PSY 121 and 3 additional hours of psychology. An introduction to contemporary theories about learning and behavior, emphasizing the experimental basis of these phenomena.
PSY 505 Forensic Child Psychology 3(3-0), D
Prerequisite: PSY 121. Explores the basics of forensic psychology with emphasis on factors that affect children, how these factors are assessed and how communities intervene to reduce both child crime and child victimization. The class will involve text analysis as well as analysis of primary source readings.
PSY 506 Perception 3(3-0), S
Prerequisite: PSY 121 and 3 additional hours of psychology. Nature of perception, concept formation and role of language.
PSY 508 Behavior Management and Change 3(3-0), F
Prerequisite: PSY 121. To investigate methods and theory for effecting desirable behavior change in schools, homes and personal lives.
PSY 512 Personality Theory and Systems 3(3-0), S
Prerequisite: PSY 121 and PSY 304. Current theories of personality, research background and historical development.
PSY 519 Cognitive Development 3(3-0), D
Prerequisite: PSY 121 and PSY 331 and 3 additional hours of psychology. Study of cognitive development in children and
adolescents. Topics to be included: perception, memory, visual imagery, problem solving, language development, cognitive style, social learning theory, information processing theory, and Piaget's theory. Applications in education, child rearing, and behavior management.
PSY 521 Physiological Psychology 3(3-0), F
Prerequisite: PSY 121 and 3 additional hours of psychology. Physiological correlates underlying behavior, including sensory and response mechanisms, central nervous system.
PSY 525 Motivation and Emotions 3(3-0), F
Prerequisite: PSY 121 and 3 additional hours of psychology. Psychological and physiological motives, needs, drives and instinctual mechanisms; emotional effects of these upon the organism.
PSY 527 Multivariate Statistical Methods for the Behavioral Sciences 3(3-0), S
Prerequisite: Introductory Statistics (PSY 200, 611; AGR 330; ECO 308; MTH 340; QBA 237; REC 331; SOC 302 or equivalent). A review of introductory statistics and investigation of research methods in behavioral sciences that require multivariate statistical models. This course takes an applied orientation and emphasizes the use of statistical packages. Topics include: linear models, principal components analysis, discriminant analysis, multiple regression analysis, multiple regression with categorical variables, and multi-factor ANOVA. PSY 529 Psychological Tests and Measurements 3(3-0), F,S Prerequisite: PSY 121 and PSY 200 or equivalent. Theory and techniques underlying measurement of human traits and abilities. Critical analysis of intellectual, achievement, interest and personality tests, including their development, application and potential abuses.
PSY 533 Psychological Issues in Religion 3(3-0), F
Prerequisite: PSY 121 and REL 100. Comprehensive overview of historical background, research methods, and contemporary issues involving behavior and religious beliefs. Psychological research in the areas of religious development and cognition will be included.
PSY 534 Psychology of Infancy 3(3-0), D
Prerequisite: PSY 121 and PSY 331. Theory and research on the maturation and cognition of the human infant in the first two years, from a developmental psychometric perspective. General principles of the mental and motor assessment of the infant and interpretation will be emphasized through class demonstrations so that the student may understand the use of these procedures in interpreting development and research.

## PSY 535 (435) Discipline and Social Behavior in the

Classroom 3(3-0), D
Prerequisite: PSY 121 and either PSY 360, 380, 385, or 390; or permission. Provides a psychological perspective of individual and social factors necessary to develop an effective eclectic approach to discipline and an understanding of social behavior in the classroom. Includes an emphasis on personal, social, and motivational development.
PSY 550 Psychological Testing in Remedial Reading 3(2-2), D Prerequisite: permission of department head. Techniques and skills in utilizing psychological tests as they pertain to diagnosing reading disabilities and prediction of success in remedial programs. Students receive supervised practice in administration.

## PSY 555 Development Sport Team Leaders 1(1-0), D

This e-course delivers leadership, team processes, and motivation principles to help coaches develop the leadership skills of sport team athletes. This course aligns sport program goals with educational goals by utilizing athletic settings to promote skills that student-athletes can apply on sport teams and in other group settings. Coaches will learn how to set specific leadership goals with team leader-athletes and will learn concrete and constructive ways to mentor leader-athletes.

Coaches will use course principles to construct a plan for developing sport team leaders and for making "team leadership" a core team value.
PSY 556 Developing Sport Team Leaders Practicum 2(2-0), D Prerequisite: PSY 555 or concurrent enrollment in PSY 555 and PSY 556; and permission of instructor. Complementing PSY 555 Developing Sport Team Leadership, this course provides a 2-credit option for students to document the application of a leadership development plan on a sport team. This course reinforces the value of leadership and leadership development on sport teams by helping to make "team leadership" a core team value. Advancing this objective, students learn to align the values of sport teams with the broader values of educational institutions. Students taking this course must provide evidence that they have permission to implement a leadership development program on an organized sport team prior to enrolling in the class (hours the student spends with the team must exceed 90 hours).

## PSY 565 Psychological Effects of Dementia 4(2-4), D

Prerequisite: PSY 121, PSY 365, or permission of department head. Description of dementias, with particular references to Alzheimer's Disease and with emphasis on behavioral consequences for both patient and caregiver. Directed practicum.

## PSY 597 Specialized Topics in Psychology 3(3-0), D

Prerequisite: 9 hours of Psychology or graduate status. Specialized investigation into selected topics in psychology. Graduate students will be required to complete an extra project to be determined by the instructor. May be repeated to a maximum of 9 hours if topic is different. Variable content

## course.

PSY 600 Problems of Psychology 1-3, D
Prerequisite: permission of instructor. Individual investigation into a problem or problems of concern to the student and deemed of significance by the instructor. Written report required.
PSY 601 Symposium in Psychology 1-3, D
Prerequisite: permission of instructor. Specific topics selected to introduce graduate students to research and theory. May be repeated for a maximum of 6 hours.
PSY 603 Human Growth and Development 3(3-0), D
Depth investigation of growth and development during elementary school years. Experimental evidence and clinical evaluations used to supplement consideration of major theories of development.
PSY 605 Psychology of Adolescence 3(3-0), D
Depth investigation of growth and development during the adolescent period. Experimental evidence and clinical evaluation used to supplement consideration of major theories of adolescence.
PSY 607 Psychology of the Adult 3(3-0), D
Development of intellectual functions, personality, and social psychological processes across the adult life span will be emphasized. Normal as well as abnormal phenomena unique to young, middle-aged, and elderly adults will also be considered.
PSY 608 Learning, Memory, and Cognition 3(3-0), D
Prerequisite: graduate student status. Provides in-depth analyses of historical and current theories and associated research in higher mental cognition processing. Primary emphasis is on normal human adult functioning, although associated topics such as cognitive development, learning dysfunctions and skill enhancement will be considered.

## PSY 609 Psychological Evaluation of Pre-School Children

 3(3-0), DPrerequisite: PSY 529 or COU 601, PSY 620, or permission of instructor. Program involving both theory and practice in psychological evaluation of pre-school children.

## PSY 610 Psychology of Education 3(3-0), F

Orientation to the use of psychology in education.
PSY 611 Introductory Statistics for Education and
Psychology 3(3-0), D
Statistical techniques used in education and psychology; overview of scaling techniques, sampling, descriptive techniques, inferential techniques (to include t and x 2 ), reliability and validity.
PSY 616 (540) Personnel Psychology 3(3-0), D
Prerequisite: graduate standing or permission. A survey of the psychological principles, theory, and research related to personnel practices in organizations. Topics include job
analysis, performance appraisal and criterion development, individual differences measurement, personnel selection, and reliability, validity, and utility analysis.
PSY 618 (515) Organizational Psychology 3(3-0), D
Prerequisite: PSY 121 and PSY 305 or permission. A survey of the psychological principles, theory, and research related to behavior in organizations. Topics include work motivation, job satisfaction and performance, leadership and group processes, organizational design and development.

## PSY 620 Individual Intelligence Testing 3(2-2), F,S

Prerequisite: PSY 529 or COU 601. Analysis of individual tests of intelligence; Wechsler Scales and the Revised Stanford Binet. Students receive supervised practice in administration, scoring and interpretation of individual tests.
PSY 621 Individual Intelligence Testing II 3(2-2), D
Prerequisite: PSY 529 or COU 601. Analysis of individual tests of intelligence; Stanford-Binet Fourth Edition and Kaufman Assessment Battery for Children. Students will receive supervised practice in administration, scoring, and interpretation.
PSY 630 Projective Techniques 3(3-0), D
Prerequisite: PSY 529 or COU 601; and PSY 620. Introduction to theory of and basic underlying projective methods.
PSY 640 Psychological Assessment 3(3-0), S
Prerequisite: graduate status in psychology. Students of clinical psychology will be introduced to the process of psychological diagnosis. They will be expected to master the administration, scoring, and interpretation of individual instruments and become acquainted with the foundations and theory and research on which they rest. In addition the course will emphasize the differential applicability of tests and assessment techniques to a wide range of referral problems and the principles of clinical inference that may be used to interpret, integrate, and communicate their diagnostic findings.
PSY 642 Practicum in Psychological Assessment 3(1-4), D
Prerequisite: PSY 640, PSY 650 and permission of the instructor. Supervised experience in assessment, diagnoses and report-writing with clients at a community mental health facility. Site arrangements must be made by the Practicum Coordinator during the preceding semester. Consists of a one-hour seminar on campus and 4 hours at the practicum site each week. May be repeated and a minimum grade of "B" must be maintained.
PSY 645 Statistics and Research Design 3(3-0), F
Prerequisite: Introductory Statistics (PSY 200, 611; AGR 330; ECO 308; MTH 340; QBA 237; REC 331; SOC 302 or equivalent). Use of the Analysis of Variance (ANOVA) Models and Multivariate Analysis in the design and analysis of psychological experiments.
PSY 650 Advanced Survey of Psychology 3(3-0), F
Reinforce breadth of knowledge of psychology in the areas of Biological bases of behavior, Sensation and Perception, Memory, Cognition, Motivation, Development and Social Psychology.
PSY 651 Seminar in Methods of Research 3(3-0), D
Prerequisite: PSY 610 and PSY 611. Investigation of research methods employed in education and psychology.

PSY 652 Research Methods 3(3-0), S
Prerequisite: PSY 645. Provides an understanding of the research methods employed in experimental and applied settings. Includes ethical considerations.
PSY 653 Program Evaluation 3(3-0), D
Prerequisite: PSY 645 or equivalent. The application of research methods to the evaluation of programs and planned change interventions in organizations.
PSY 659 Teaching of Psychology 1(1-0), D
Prerequisite: acceptance into the graduate program. Must be taken prior to or concurrent with first teaching of any regular or laboratory section of any course. Preparation for teaching college courses, includes development of personal philosophies of teaching; suggestions for active student learning; maintaining student motivation; preparing assignments, in-class presentations, and exams; grading; and classroom management. Designed to help graduate students prepare for their first independent college teaching experiences.
PSY 660 Clinical Communication Skills 3(3-0), F
Prerequisite: admission to psychology M.S. program or permission. Introduction to the nature of the helping process with emphasis on strategies of behavior change, interpersonal communication, and development of basic helping skills.
PSY 661 Ethical and Professional Issues 3(3-0), F
Prerequisite: admission to psychology M.S. program or permission of instructor. An exploration of ethical issues, including values, professional responsibilities, and professional ethics codes. Issues are explored both from ethical and legal perspectives. Current professional issues, such as changing modes of assessment and intervention, are examined.
PSY 664 (670) Group Psychotherapy 3(3-0), D
Prerequisite: graduate standing and permission of the instructor. An extensive analysis of the factors contributing to the development and maintenance of therapeutic groups in a variety of settings. The prevention and education uses of small groups and small group processes will be included.
PSY 665 Techniques of Individual Psychotherapy 3(3-0), S
Prerequisite: graduate status in psychology. An in-depth investigation of major strategies of psychotherapy and their efficacy. Emphasis on theoretical bases and critical analysis of comparative research.
PSY 666 Psychopathology 3(3-0), F
Prerequisite: graduate standing or permission of the instructor. Focus is on the differential diagnosis of behavior disorders, the appropriate use of the multi-axial approach of DSM-IV, and current research.
PSY 667 Behavior Disorders of Childhood 3(3-0), S
Prerequisite: PSY 666 or permission of instructor. Course focuses on assessment and treatment of common childhood behavior disorders. The course emphasizes 1) the study of biological, behavioral, cognitive, and systemic variables in the development of childhood behavior disorders; 2) training in multiaxial diagnostic assessment; and 3 ) interventions.
PSY 668 Personality and Social Development 3(3-0), D
Prerequisite: graduate standing. A survey of the major theoretical and practical issues in the study of personality and social development. The course will focus on application of personality to universal human concerns.
PSY 671 Organizational Health Psychology 3(3-0), S
Prerequisite: PSY 618 or permission of the instructor. An indepth consideration of the psychological principles, theory, research, applications and problems associated with occupational stress, safety and health. Topics include personal, organizational, work-related and social antecedents to stress, as well as the short-term and long-term responses to stress.
PSY 672 Performance Assessment 3(3-0), D
Prerequisite: PSY 616 and PSY 645, or permission. An in-depth consideration of theory, research, applications and problems of
performance assessment in organizations. Topics include criterion development and validation, models of effectiveness, performance appraisal, methods and sources of evaluation, performance feedback, team performance measurement, and biases in assessment.
PSY 673 (667) Human Factors 3(3-0), D
Prerequisite: PSY 651. Provides an introduction to human factors engineering (ergonomics) primarily in the workplace. Involves emphasis on analyzing job requirements, human capabilities, human-machine interactions, and safety.
PSY 674 Training and Development 3(3-0), D
Prerequisite: PSY 616 and PSY 618, or permission of instructor. An in-depth consideration of theory, research, applications, and problems in the design, conduct and evaluation of training programs in organizational settings. Topics include needs assessment, theories of learning and motivation, transfer of training, and evaluation of training processes and outcomes.
PSY 676 Personnel Selection, Placement and Classification 3(3-0), D
Prerequisite: PSY 616 and PSY 645, or permission of instructor. An in-depth consideration of the theory, research, applications, and problems in matching of individual needs, preferences, skills and abilities with the needs and preferences of organizations. Topics include job analysis, theories of human performance, test development and use, alternative selection techniques, EEO law, criterion development, and validation of selection decisions.

## PSY 678 Group Processes 3(3-0), D

Prerequisite: PSY 618 or permission. An in-depth consideration of theory, research, applications, and problems in group processes in organizations. Topics include models and typologies of group performance, group decision making, group
social influence and ecology, leadership, and team staffing and development.

## PSY 679 (615) Topics in Industrial/Organizational

## Psychology 3(3-0), D

Prerequisite: PSY 616 and PSY 618, or permission. Advanced study of selected topics in I/O psychology. Course requirements include extensive readings and a paper. May be repeated if different topics for a maximum of 9 hours.
PSY 680 Social Psychology 3(3-0), S
Advanced study of interactions and social cognition, including attitude change, person perception, and group dynamics.

## PSY 696 Practicum 1-6, F,S

Prerequisite: acceptance into the graduate program and permission of the department head. Offers an opportunity for the graduate student to gain additional training through field experiences in research, clinical or organizational settings. Such experience need not be confined to the campus. Section titles will vary. May be repeated for a maximum of 6 hours. Variable Content Course.
PSY 697 Directed Research 1-6, F,S
Prerequisite: acceptance into the graduate program and permission of the department head. Offers an opportunity for the graduate student to gain additional training through guided research. Such research need not be confined to the campus. May be repeated for a maximum of 6 hours.
PSY 698 Internship 1-6, F,S
Prerequisite: PSY 696 and permission. Supervised fieldwork in a professional psychology setting. Includes a seminar paper as a requirement.
PSY 699 Thesis 1-6, D
Prerequisite: permission of coordinator of psychology graduate program. Independent research and study leading to the completion of the thesis.

School of Social Work<br>200 Professional Building, Phone: (417) 836-6953, Fax: (417) 836-7688<br>Email: SocialWork@missouristate.edu<br>Web Site: http://www.missouristate.edu/swk<br>Director: Associate Professor Susan C. Dollar, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Etta M. Madden, Ph.D.; Joan McClennen, Ph.D.; Gregory Skibinski, Ph.D.
Associate Professors: Susan Dollar, Ph.D.; Mary Ann Jennings, Ph.D.; Anne B. Summers, Ph.D.
Assistant Professors: Diane Elliott, L.C.S.W.; Frank Kauffman, Ph.D.
Coordinator of Field Education and MSW Program, Joplin: Renee White, M.S.W., L.C.S.W.
Coordinator of Field Education, Springfield: Catherine Boling, M.S.W., L.C.S.W.
Supervisor of Clinical Experiences: Lisa Langston, M.S.W., L.C.S.W.

## Accreditation

Council on Social Work Education (CSWE) - Social Work, B.S.W., M.S.W.

## Graduate Program

The following graduate program is available: Master of Social Work degree Refer to the Graduate Catalog for more information.

## Majors

## Social Work (Comprehensive)

## Bachelor of Social Work

The Social Work major prepares graduates for beginning generalist social work practice.

Admission Requirements: The admission procedure to the Bachelor of Social Work (BSW) program consists of a two-tier process (Initial Progression and Advanced Progression). To comply with the requirements of the criteria and procedures, students are expected to meet with their advisor at least once a semester and are encouraged to apply to the program as soon as possible. Students may contact their advisor with any questions related to the admissions process. The decision to admit a student to the Social Work Program will be based on a holistic picture of the completed course work and values that are consistent with the conduct of the profession and the National Association of Social Workers' Code of Ethics.

Initial Progression: Students are eligible to apply for Initial Progression into the BSW program when the following conditions are met:
A. Completion of a minimum of 45 credit hours;
B. Completion of the Basic Required Courses for General Education except Writing II (i.e., IDS 110, CSC/CIS 101 or CSC 111, COM 115, ENG 110, MTH 130 or higher, PED 100);
C. Completion of Introduction to Social Work (SWK 212) with a minimum of a "C" grade;
D. Completion of Citizenship and Service Learning (CASL) one-credit course attached to one of three courses: Interviewing Skills in Generalist Social Work Practice (SWK 205), Introduction to Social Work (SWK 212), Human Diversity (SWK 219), OR a 40 hour volunteer experience in a human service agency completed within three years prior to application for admission. Although SWK 300 is not required for admission, it is highly recommended. Those who take

SWK 300 will be looked upon favorably in the BSW admissions process. If students elect to make arrangements for their own volunteer experience, or plan to use an already completed experience, they must meet with their advisor to discuss the requirements of the volunteer program. Completion of 30 credit hours is a prerequisite of SWK 300.
E. A minimum combined (Missouri State and transfer) GPA of 2.30; however, students must have a combined GPA of 2.50 prior to applying for Advanced Progression. Only students with a minimum combined GPA of 2.50 at the time of Initial Progression can be "Admitted." Students with a combined GPA between 2.30 and 2.50 can be "Admitted Conditionally" or "Denied."

Advanced Progression: Students not "Admitted" during the Initial Progression must apply for Advanced Progression before being formally "Admitted." Students are eligible to apply under the following conditions:
A. A minimum combined GPA of 2.50
B. Completion of SWK Practice With Individuals (SWK 305)
C. A copy of the "Individual Student Plan for Conditional Admission" with evidence that the conditions specified on the plan have been met.
Students not fully "Admitted" will be ineligible to enroll in Social Work Practice in Communities and Organizations (SWK 430), the Practicum in Social Work (SWK 490) and its accompanying Social Work Integrative Seminar (SWK 480).
Students must understand that if they fail to meet the conditions described above by the time they have completed 75 credit hours, the amount of time required to complete their program may be extended to beyond the normal amount of time required for graduation.
Academic credit for life experience and previous work experience will not be given, in whole or in part, in lieu of the field practicum or any other social work course.
All social work students admitted to the Social Work Program under these conditions must attain a combined 2.50 GPA or higher at the time of graduation for all coursework completed at Missouri State. This program is accredited by the Council on Social Work Education. Additional information regarding the Social Work Program may be found in the Social Work Student Handbook available from the School of Social Work.
A. General Education (see General Education section of catalog) Specific General Education Requirements: BIO 102(4) or BIO 121(4) or BMS 100(4) or 105(4) or 110(4); ECO 155(3) (or ECO 165 may be taken although it is not a general education course); PSY 121(3); SOC 150(3)
B. Major Requirements

1. SWK 205(3), 212(3), 219(3), 222(3), 305(3), 308(3), 309(3), 318(3), 322(3), 409(3), 420(3), 430(3), 480(3), 490(9) and two SWK electives (6).
2. ECO 155(3) or 165(3); PSY 304(3); PSY 200 (3) or SOC 302(3) or AGR 330(3) or ECO 308(3) or MTH 340(3) QBA 237(3) or REC 331(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Social Work Courses

SWK 205 Interviewing Skills in Generalist Social Work
Practice 3(3-0), F,S
Prerequisite: SWK 212, 222 or concurrent enrollment. An introduction to basic interviewing skills based upon the purpose of and plan for the interview in the context of generalist social work practice. SWK 300 may be taken concurrently.
SWK 212 Introduction to Social Work 3(3-0), F,S
This course is an introduction to the values, knowledge, and skills that guide the profession of social work. Examines practice interventions at the individual, family, group, organization and community levels. The fields and settings for social work practice are discussed. SWK 300 may be taken concurrently.
SWK 219 (319) Human Diversity 3(3-0), F,S
Prerequisite: COM 115. Content and skill development pertinent to working with diverse racial, cultural, ethnic, and other populations such as persons with physical disabilities and mental illnesses. This course is designed primarily to inform and sensitize individuals for effective interventions within a heterogeneous society. SWK 300 may be taken concurrently.
SWK 222 Human Behavior and the Social Environment I 3(3-0), F,S
Prerequisite: SOC 150; PSY 121; and one of the following: BIO 102, BIO 121, BMS 100, BMS 105 or BMS 110. An introduction to the dynamics of human behavior and the effects of the social environment on the development of individuals and families. SWK 212 may be taken concurrently.
SWK 300 Service Learning in Social Work 1(0-2), F,S
Prerequisite: 30 hours, concurrent registration in a social work course designated as a service learning offering (SWK 205, SWK 212, SWK 219). This service component for an existing course incorporates community service with classroom instruction to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization or human/social service agency. Approved settings will focus on populations-at-risk, diverse populations and groups that have experienced social and economic injustice. A list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation. Graded Pass/Not Pass only.

## SWK 305 (410) Social Work Practice with Individuals

 3(3-0), F,SPrerequisite: SWK 205 and SWK 212 and SWK 219 and SWK 222 and SWK 300 and PSY 304; and Writing II or concurrent enrollment. Basic principles, practice theories and skill for beginning generalist practice with individuals. Integrates practice theory and intervention skills within the context of the Generalist Intervention/Problem-Solving model. The class emphasizes personal awareness, professional growth, critical thinking and skills practice.
SWK 308 Social Justice 3(3-0), F,S
Prerequisite: SWK 212 and SWK 219 and SWK 222; and ECO 155 or ECO 165 or equivalent; and PLS 101; and Writing II or
concurrent enrollment. The primary subject matter of this course is social and economic inequality in United States society. Students are introduced to the patterns and processes of social and economic inequality in its major forms: class, race/ethnicity, gender, and sexual and political orientation.
SWK 309 Social Welfare Policy and Services I 3(3-0), F,S Prerequisite: SWK 212 and SWK 219 and PLS 101; and ECO 155 or ECO 165; and Writing II or concurrent enrollment. This course examines the historical development and philosophical orientation of social welfare policy and services in the United States as well as introduces students to the development of social work as a profession. The course focuses on selected major social welfare policies and programs and the philosophical, economic, social and political forces that shape their development.

## SWK 310 Children's Rights 3(3-0), F,S

A study of the role of the child in American society, and the value placed on children as evidenced by the rights accorded them. Children's rights to be studied include moral, legal, constitutional, civil, and human.

## SWK 318 Methods of Social Research in Social Work

## Practice 3(3-0), F,S

Prerequisite: SWK 212; and SWK 219 or concurrent enrollment; and SWK 222; and Writing II or concurrent enrollment; and one of the following statistics courses: SOC 302, PSY 200, AGR 330, ECO 308, MTH 340, QBA 237, REC 331, or concurrent enrollment in statistics course. The application and use of the social scientific method for conducting research and applying research to social work practice including, but not limited to, single subject research design, treatment intervention evaluation, and program evaluation.
SWK 320 Services for Women 3(3-0), D
Examination of the multiple problems women experience, and needed community resources. Areas of study broadly include women and health, violence against women, women and socioeconomic status.

## SWK 322 Human Behavior and the Social Environment II

 3(3-0), F,SPrerequisite: SWK 212 and SWK 219 and SWK 222; and Writing II or concurrent enrollment. Exploration of a broad systems' approach to the generalist practice of social work. Focuses on the theories that support social work practice with groups, organizations, and communities.
SWK 330 Substance Abuse Interventions 3(3-0), F,S
Examinations of the problems of alcohol and chemical dependence. Areas of study broadly include definitions, prevalence, etiology, policies, effects on family and society, and prevention and treatment approaches.
SWK 370 Child Welfare Services 3(3-0), F,S
Develop beginning competence in assessing types and benefits of different child welfare services, (i.e., foster care, adoptions, institutionalization); examination of the impact of public policies and social work practice on children and families.
SWK 397 (300) Special Topics 1-3, D
Prerequisite: permission of instructor. Selected topics of contemporary interest in social work such as changing social welfare policy, specialized fields of social work, models of practice and future trends in social work. May be repeated to a total of 6 hours as topics change. Variable Content Course.
SWK 409 Social Welfare Policy and Services II 3(3-0), F,S
Prerequisite: SWK 219 and SWK 308 and SWK 309 and SWK 318 and SWK 322 and Writing II; and Final Progression (fully "Admitted") status into the BSW program. An introduction to the analytic, interactional, value clarification and political strategies necessary for policy analysis and implementation.

## SWK 420 Social Work Practice with Groups and Families

 3(3-0), F,SPrerequisite: SWK 219 and SWK 222 and SWK 305 and SWK 308 and SWK 322 and Writing II; and Final Progression (fully "Admitted") status into the BSW program. Offers basic principles of group and family (G/F) interventions with a generalist practice foundation. Contrasts $\mathrm{G} / \mathrm{F}$ with other forms of social work practice. Reviews skills required to conduct clinical and task groups. Overviews skills needed to work with families. Emphasizes cultural diversity and ethical parameters when offering G/F services.
SWK 430 Social Work Practice in Communities and Organizations 3(3-0), F,S
Prerequisite: SWK 219 and SWK 305; and SWK 409 or concurrent enrollment; and Writing II; and Final Progression (fully "Admitted") status into the BSW program. Problem assessment and practice interventions with macrosystems. Examines strategies and techniques for social work practice with organizations and communities.

## SWK 480 Social Work Integrative Seminar 3(3-0), F,S

Prerequisite: SWK 212 and SWK 219 and SWK 222 and SWK 305 and SWK 308 and SWK 318 and SWK 322 and SWK 409 and SWK 420 and SWK 430; and Final Progression (fully "Admitted") status into the BSW program; and concurrent enrollment in SWK 490. Examines student experiences, problems, and questions related to the practicum. Integrates theory, knowledge, social work values and skills from previous social work courses to prepare generalist social work practitioners. Failure to pass this course will result in failure to pass SWK 490.

## SWK 490 Practicum in Social Work 9(0-32), F,S

Prerequisite: SWK 212 and SWK 219 and SWK 222 and SWK 305 and SWK 308 and SWK 318 and SWK 322 and SWK 409 and SWK 420 and SWK 430; and Final Progression (fully "Admitted") status into the BSW program; and concurrent enrollment in SWK 480. An educationally directed social work practice experience with individuals, groups, families, communities and organizations in a social service agency. Students are required to work a minimum of 450 hours. A student who receives a not pass grade may repeat the course only with Field Education Committee approval. Failure to pass this course will result in failure to pass SWK 480. A student must perform at the "C" level or above in order to graduate with the BSW. Supplemental course fee. Graded Pass/Not Pass only.
SWK 496 (492) Directed Readings in Social Work 1-3, D
Prerequisite: 6 hours of social work and permission. Readings designed to supplement material introduced in previous social work courses. Includes a wide selection from literature in the field. May be repeated to a total of 9 hours.

## SWK 502 Rural Health 3(3-0), F,S

Prerequisite: junior standing and permission of instructor. This course offers a study of health care delivery in rural communities. It includes theoretical foundations, cultural considerations and specific characteristics of rural environments and people. Local and international perspectives will be explored. This course has a community experience component. Identical with NUR 502. Cannot receive credit for both SWK 502 and NUR 502.

## SWK 597 Special Topics 1-3, D

Prerequisite: permission of the instructor. Selected topic of advanced content in social work, relevant to fields of practice or practice methodologies. May be repeated to a total of 6 hours as topics change.
SWK 598 Ethical Dimensions of Social Work 3(3-0), D
Examines the ethical dimensions of social work in the context of ethical issues related to practice; including tensions intrinsic to the mission of social work, and examination of various philosophical frameworks and codes of ethics, analysis of larger
systems that create and sanction specific values and ethics, legal issues, and decision-making strategies.
SWK 605 Human Behavior and Social Environment 3(3-0), F Prerequisite: sequence schedules*. Content on life span development and the influence of various systems on the individual. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 610 Social Work Practice I 3(3-0), F
Prerequisite: sequence schedules*. Within a generalist framework, course provides an ethically-based, theory-driven, culturally competent approach to delivering professional social work services to individuals with varied issues and practice settings. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 615 Social Welfare Policy and Services 3(3-0), F
Prerequisite: sequence schedules*. Covers the historical development, philosophical orientation, and analysis of social welfare policy and services in the United States. Examines social welfare policy in multiple areas. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 620 Introduction to Social Work Research 3(3-0), S
Prerequisite: sequence schedules*. Understanding of social research methods and application of research to social work practice. Incorporates content on evaluation of practice and program evaluation. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 625 Social Work Practice II 3(3-0), F
Prerequisite: see sequence schedules*. Within a generalist framework, this course focuses primarily on groups and families, the basic skills required to facilitate group process and tasks, contrast between designed groups and family groups, and strategies for working with families. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 626 Social Work Practice III 3(3-0), S
Prerequisite: sequence schedules*. Uses social work methods to focus on the dynamics associated with organizational and community generalist practice. This course provides a knowledge base (i.e., theory, research, and practice wisdom), values, and practice skills for the generalist social work profession. Concentration will be on social work practice occurring with organizations and communities. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 630 Human Diversity and Societal Systems 3(3-0), F
Prerequisite: sequence schedules*. Theoretical perspectives and research findings on various populations at risk and the role of societal institutions in perpetuating social and economic injustice. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 635 Field Instruction I 3-9, S,Su
Prerequisite: concurrent enrollment in SWK 640 during the spring semester; and sequence schedules*. Supervised social work experience in a social agency in the community. Students must complete 450 hours. Students may enroll in all 9 hours in the spring semester or they may enroll in 6 hours in the spring and 3 hours in the summer. Supplemental course fee. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 640 Practicum Seminar I 1(1-0), S
Prerequisite: concurrent enrollment in SWK 635 during the spring semester; and sequence schedules*. Examines student experiences and problems in Field Instruction I. Designed to enhance the student's integration of theory, knowledge, and skills from previous courses. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.

SWK 641 Family Health and Family Violence 3(3-0), D
Prerequisite: graduate standing. Enhances students' understanding of the theories, policies, practices, and interventions related to family violence.
SWK 642 Family Health and Substance Abuse 3(3-0), D
Prerequisite: graduate standing. This course provides an opportunity for the students to understand the problems of alcohol and drug use and dependence, and their impact on family health.

## SWK 643 Management and Program Development in

Human Service 3(3-0), D
Prerequisite: graduate standing and consent of instructor. Develop knowledge and skills for effective supervisors and administrators in human service organizations. Students will also learn grant proposal writing and develop an understanding of their management style and philosophy.
SWK 646 Foundations of Family Health Research 3(3-0), Su Prerequisite: sequence schedules*. This course builds on the knowledge base acquired in the BSW research course by reviewing social work research methods, as necessary, for the purpose of developing a research proposal from a family health perspective. The course includes research concepts and tools most frequently encountered by the family health social work practitioner. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 650 Human Behavior and Family Systems 3(3-0), F,Su Prerequisite: sequence schedules*. Provides a framework for understanding family systems and family health. The family is examined within an ecosystem context. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.

## SWK 654 Perspectives on Individual and Family Health

 Assessment 3(3-0), FPrerequisite: sequence schedules*. Advanced overview to help the student transition from individually-focused assessment (e.g., DSM-IV) to family focused assessment (e.g., FAD).*Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 655 Family Health Social Work Practice I 3(3-0), F
Prerequisite: sequence schedules*. Knowledge and skills for advanced practice. Social work roles within different settings will be covered. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.

SWK 656 Family Health Social Work Practice II 3(3-0), S
Prerequisite: sequence schedules*. Advanced assessment and family centered practice interventions that are related to the family health perspective. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 660 Family Health Policy 3(3-0), F
Prerequisite: sequence schedules*. Assists students in understanding how policies affecting family health are designed. Provides an analysis of the family health care delivery systems in the United States and other countries. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 680 Field Instruction II 3-9, S,Su
Prerequisite: concurrent enrollment in SWK 685 during the spring semester and sequence schedules*. Supervised social work experience in a social agency in the community. Students must complete 525 hours. Students may enroll in all 9 hours in the spring semester or they may enroll in 6 hours in the spring and 3 hours in the summer. Supplemental course fee. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.
SWK 685 Practicum Seminar II 1(1-0), S
Prerequisite: concurrent enrollment in SWK 680 during the spring semester and sequence schedules*. Examines student experiences and problems in Field Instruction II. Enhances the student's integration of theory, knowledge, and skills from previous courses. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.

## SWK 697 Research Project in Family Health Services

3(3-0), F
Prerequisite: sequence schedules*. Advanced research project focused on student's area of family health interest. Student will be responsible for completing a publishable quality research document. This course meets the graduate college research requirement. *Refer to sequence schedule under Degree Requirements in the Graduate Catalog.

## Department of Sports Medicine and Athletic Training

160 Professional Building, Phone: (417) 836-8553, Fax: (417) 836-8554
Email: SportsMedicine@missouristate.edu
Web Site: http://sportsmed.missouristate.edu/
Department Head: Associate Professor Tona Hetzler, Ph.D., ATC

## Faculty (as of March 14, 2008)

Assistant Professors: Michael B. Hudson, Ph.D.; Gary L. Ward, M.S.
Academic Affiliates: Jeffrey S. Brinkman, M.S.; Allan J. Liggett, M.S.;
Medical Director: Richard A. Seagrave, M.D.
Medical Advisors: Bernard A. Griesemer, M.D.; Brian J. Mahaffey, M.D.

## Accreditation

Commission on Accreditation of Athletic Training Education (CAATE) - Sports Medicine and Athletic Training (BS)

## Majors

## Sports Medicine and Athletic Training (Comprehensive)

## Bachelor of Science

Admission to the Sports Medicine and Athletic Training Major is competitive and not all who apply can be accommodated. Admission requires each applicant to complete an initial process of application and selection forthe first year and meet retention standards prior to final acceptance into the Sports Medicine and Athletic Training Major. The application process for the major in Sports Medicine and Athletic Training is separate from the application process for admission to the University. Both application processes must be followed by students interested in the major. The program is accredited by the Commission on Accreditation of Athletic Training Education (CAATE).
A. Application Requirements:

1. Before a student can be considered for the first year, the following application requirements must be met:
a. Admission to Missouri State University
b. Completed application for Sports Medicine and Athletic Training Curriculum
c. Written narrative response to application questions
d. Submission of official transcripts of high school and college courses
e. Three recommendations
2. Application deadline is April 1 for consideration for each fall semester. Applicants will be notified of the selection committee's decision on or before May 1. New students are admitted beginning in the Fall semester each year.
3. Application materials may be procured by contacting the Department of Sports Medicine and Athletic Training; Missouri State University; Professional Building 160; 901 S. National Ave; Springfield, MO 65897 or by downloading them from the department's web site. All completed materials must be returned to the Department Office on or before the April 1 deadline for fall enrollment consideration.
B. Preliminary Selection Process for the First Year :
4. All applicants will be ranked using a numerical scale on the following criteria:
a. Cumulative high school or college GPA (4.00 point scale)
b. GPA in sciences and sports medicine related course work (4.00 point scale)
c. Rank in class
d. ACT score
e. Previous athletic training/sports medicine experience
f. Strength of applicant's knowledge of AT profession and career goals reflected in narrative.
g. Extra curricular and leadership activities
h. Strength of support from others as shown in recommendations
5. Students receiving the highest scores in the rating process and a positive recommendation from the selection committee will be invited to enter the first year of the major. These same students will be granted permission to enroll in the ATC 220 "Introduction to Athletic Training" course for the Fall semester.
6. Applicants not invited to enter the first year may reapply the following year. All applicants who re-apply must meet all requirements in effect at the time of application. Students are encouraged to contact the department for current admission requirements.
7. All students selected for the first year of the program must provide evidence of being able to meet the technical standards of the program. Only those students who verify that they can meet those technical standards, with or without reasonable accommodations, will be allowed to enter the first year of the program. The technical standards for the program are available upon written request or may be viewed at the department's web site.
8. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies. First year students must initiate a criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMo or other disqualifications that would prohibit licensure as an athletic trainer.
9. All students are expected to provide their own transportation to clinical sites.
10. All students will be required to purchase student professional liability insurance.
C. Final Selection Process Following the First Year:
11. Following the second semester of the first year students will be selected to continue in the Sports Medicine and Athletic Training major. Final selection will be determined based on following criteria:
a. Academic Performance
12. Cumulative university GPA of 2.80
13. A grade of "B" or better in ATC 220 and 221 and a grade of "C" or better in BMS 307
b. Clinical Evaluations
14. Students are required to complete a series of clinical rotations during the first year of the program. In doing so they are formally evaluated by the Clinical Instructors (CI's) at each rotation.

Clinical performance is critiqued on areas involving both "Skills/Abilities" and "Personal Attributes."
2. Recommendation of department faculty.
2. The total number of students who will be retained in the program following the first year will be determined by the number of clinical placement sites available to the program.
D. Retention Requirements:

1. After students are selected into the Sports Medicine and Athletic Training Major, retention in the program will be based on the following criteria:
a. Clinical evaluation score of at least 3.0 on each clinical assignment. Clinical performance is critiqued by the ACI's on areas involving both "Skills/Abilities" and "Personal Attributes."
b. Maintain a major coursework GPA of 3.00 on all ATC courses.
c. Semester GPA of 2.80 or higher and a cumulative University GPA of 2.80 or higher.
2. Students who fail to meet all of the retention requirements will be placed on probation in the Sports Medicine and Athletic Training major for one semester. If standards are not met by the end of the probationary period, the student may be dismissed from the major. Students who receive a grade of "D" or "F" in an ATC course must repeat that course and receive a grade of " C " or higher to progress in the program and remain in the major. Students who do not meet the retention criteria for required clinical work may follow the program appeal process. Failure to follow the appeal process may result in dismissal from the program.

## Sports Medicine and Athletic Training Program

Requirements: Students selected for the program must
complete all required coursework and clinical requirements.
Those requirements include the following:
A. General Education (see General Education section of catalog)
Specific General Education Requirements BIO 121(4) or BMS 110(4); CHM 105(5) or 160(4); MTH 135(3) or higher; PSY 121(3)
B. Major Requirements

1. Related Requirements: BMS 240(3), 307(4), 308(4), 430(3); PED 360(4), 362(4); PSY 200(3)
2. Athletic Training Requirements: ATC 220(4), 221(3), 232(4), 240(2), 241(2), 320(3), 324(4), 326(3), 328(3), 329(3), 330(3), 340(2), 341(2), 420(3), 421(4), 425(2), 440(2), 441(2)
3. Upon acceptance into the major, students will be required to fulfill six (6) semesters of clinical experiences Students must receive a clinical evaluation score of 3.0 or higher for each experience. All students will be required to complete the following clinical experiences:
a. One fall season of interscholastic or intercollegiate football
b. Two semesters assigned to University intercollegiate team experiences
c. One semester at an affiliated sports medicine clinic
d. Two semesters at an affiliated high school
e. One semester of "General Medical" clinical experiences.
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of the catalog)

## Athletic Training Courses

ATC 220 Introduction to Athletic Training 4(3-2), F
Prerequisite: acceptance to Athletic Training Education Program. Orientation for students considering a career in Athletic Training. Various aspects of the Athletic Training profession and the Athletic Training program at Missouri State are discussed. Supplemental course fee.
ATC 221 Clinical Skills in Athletic Training 3(0-6), S
Prerequisite: ATC 220 and permission of program director. Students are introduced to many of the clinical skills required by athletic trainers in a variety of clinical settings. Skills are designed to meet current accreditation competencies and standards. Supplemental course fee.
ATC 222 Athletic Injuries 2(2-1), F,S
Prerequisite: PED 250 or equivalent. Techniques, principles and theory underlying prevention and care of athletic injuries. Supplemental course fee.
ATC 232 Basic Evaluation Techniques 4(3-2), F
Prerequisite: ATC 221 and BMS 307. Techniques, principles and theory underlining assessment procedures commonly used in athletic training. Supplemental course fee.
ATC 240 Clinical Practicum I 2(1-2), F
Prerequisite: ATC 221 and permission of program director. Supervised clinical experiences in athletic training. Emphasis on developing clinical skills required by athletic trainers. Students may be required to be in attendance during periods when regular university classes are not in session. Supplemental course fee.

## ATC 241 Clinical Practicum II 2(1-2), S

Prerequisite: ATC 221 and ATC 240 and permission of program director. Continuation of supervised clinical experiences in athletic training. Emphasis on developing and refining clinical skills required by athletic trainers. Students may be required to be in attendance during periods when regular university classes are not in session. Supplemental course fee.
ATC 297 Special Topics 1-2, D
Prerequisite: permission of program director. Variable content and variable credit course. Special study of Sports Medicine and Athletic Training. May be repeated for credit to a maximum of 4 credit hours. Same topic may be repeated once for credit.
ATC 320 Athletic Training Administration 3(3-0), F
Prerequisite: ATC 326 and permission of program director. Development and administration of various procedures, records, forms, budgets, and professional contacts needed to successfully manage an athletic training program.
ATC 324 Therapeutic Modalities 4(3-2), S
Prerequisite: BMS 308 with a " C " grade or better and permission of program director. A study of the theory and application of various therapeutic modalities used in the treatment of many injuries, including ultrasound, diathermy, electrical stimulation, hydrotherapy, cryotherapy, and thermotherapy. Supplemental course fee.

## ATC 326 Therapeutic Interventions in Athletic Training

 3(3-0), SPrerequisite: ATC 328 and BMS 308 and PSY 121. Theoretical and practical synthesis of area often requiring instruction on the part of an athletic trainer to enhance performance opportunities for athletes and other areas of physical activity. Emphasis on subject matter and skills necessary to recognize potential problems, help in understanding the interventions, and develop techniques for referral.
ATC 328 Lower Body Assessment 3(2-2), F
Prerequisite: ATC 232 and ATC 329 and BMS 308 and PED 360 with grades of "C" or better. Content addresses observation and evaluation techniques for injuries to the lower body. Students must integrate anatomical structures to provide a basis for critical decision making in an injury management environment. Supplemental course fee.

ATC 329 Upper Body Assessment 3(2-2), S
Prerequisite: ATC 232 and BMS 308. Content addresses observation and evaluation techniques for injuries to the upper body. Students must integrate anatomical structures to provide a basis for critical decision making in an injury management environment. Supplemental course fee.
ATC 330 Surgical Pathology in Sports Medicine 3(3-0), F
Prerequisite: ATC 326 and BMS 308 with grades of "C" or better. An overview of orthopedic surgical procedures common in athletic training with a focus primarily on joint and musculoskeletal structures. Tissue pathology for each protocol, healing constraints, and implications for return to activity will be presented.

## ATC 340 Clinical Practicum III 2(1-2), F

Prerequisite: ATC 241 and permission of program director. Continuation of supervised clinical experiences in athletic training. Emphasis on developing clinical decision making skills used by athletic trainers. Students may be required to be in attendance during periods when regular university classes are not in session. Supplemental course fee.
ATC 341 Clinical Practicum IV 2(1-2), S
Prerequisite: ATC 340 and permission of program director. Continuation of supervised clinical experiences in athletic training. Emphasis is on refining clinical decision making skills used by athletic trainers. Students may be required to be in attendance during periods when regular university classes are not in session. Supplemental course fee.
ATC 397 Special Topics 1-2, D
Prerequisite: permission of program director. Variable content and variable credit course. Special study of Sports Medicine and Athletic Training. May be repeated for credit to a maximum of 4 credit hours. Same topic may be repeated once for credit.
ATC 420 Medical Aspects of Athletic Training 3(3-0), S
Prerequisite: ATC 324 and ATC 421 and permission of program director. Students are exposed to various medical specialties which contribute to an understanding of comprehensive health care programs. Topics stressed include injury and illness prevention, definitive medical treatment, indications for referral, and injury rehabilitation from the perspective of health care specialists in the community.

## ATC 421 Therapeutic Exercise 4(3-2), S

Prerequisite: ATC 324 and ATC 329 and ATC 330 and PED 360 and PED 362 with grades of "C" or better; and permission of program director. A study of the ways therapeutic exercise can be applied to the treatment of various injuries, including modes of strength and flexibility improvement, facilitation
techniques, and postoperative exercises. Supplemental course fee.
ATC 425 Contemporary Topics in Athletic Training 2(2-0), S Prerequisite: ATC 421 and PSY 200; and permission of program director. Discussion of current issues and problems facing the athletic training profession. Supplemental course fee.

## ATC 440 Clinical Practicum V 2(1-2), F

Prerequisite: ATC 341 and permission of program director. Continuation of supervised clinical experiences in athletic training. Emphasis on developing critical thinking skills associated with injury rehabilitation used by athletic trainers. Students may be required to be in attendance during periods when regular university classes are not in session. Supplemental course fee.

## ATC 441 Clinical Practicum VI 2(1-2), S

Prerequisite: ATC 440 and permission of program director. Continuation of supervised clinical experiences in athletic training. Emphasis is on refining critical thinking skills associated with injury assessment, management, and rehabilitation. Students may be required to be in attendance during periods when regular university classes are not in session. Supplemental course fee.
ATC 497 Athletic Training Seminar 1-3, F, S
Prerequisite: ATC 221 and ATC 222; a 2.75 cumulative GPA; and permission of program director. This course offers a concentration in subject matter to improve skill and knowledge in specific areas. Each workshop or seminar will be concerned with a single topic. Number of class hours is determined by length and specificity of workshop/seminar. Thirty clock hours equal one semester hour. May be repeated for a maximum of 3 credit hours.
ATC 498 Research Projects in Athletic Training 1-3, F,S Prerequisite: ATC 328 and ATC 329 and PSY 200; a 3.00 cumulative GPA; and permission of program director. This course provides an opportunity to enhance research skills within a specific topic area of athletic training. The student would conduct a research project under faculty supervision. May be repeated for a maximum of 3 credit hours.
ATC 499 Independent Study in Athletic Training 1-3, F,S,Su Prerequisite: ATC 221 and ATC 222; a 2.75 cumulative GPA; and permission of program director. This course provides opportunities to pursue specific subject areas in Athletic Training. The independent study may be a reading project or a practical application of theories under faculty supervision. May be repeated for a maximum of 3 hours of credit.

## College of Humanities and Public Affairs



Area Studies Programs
Department of Defense and Strategic Studies
Department of Economics
Department of History
Department of Military Science
Department of Philosophy
Department of Political Science
Department of Religious Studies

## College of Humanities and Public Affairs

Dean: Professor Lorene H. Stone, Ph.D.
Associate Dean: Professor Victor H. Matthews, Ph.D.
Office: 251 Strong Hall
Phone: (417) 836-5529, Fax: (417) 836-8472
Web Site: http://www.missouristate.edu/chpa

## Centers for Research and Service

## Bureau of Economic Research

The Bureau serves as a depository of economic data relevant to the Ozarks region. It distributes that information to interested parties to encourage economic research and to stimulate interest in special projects. The Bureau was established in 1971.

## Center for Archaeological Research

The Center is designed to study, record, and share knowledge of past cultures, as well as conduct research studies for various private and public agencies. The information gained from archaeological research is then disseminated through a variety of scholarly outlets and educational programs. The Center was established in 1975 and is within the College of Humanities and Public Affairs.

## Center for Social Sciences and Public Policy Research (CSSPPR)

The Center is an interdisciplinary center where faculty and students conduct both applied and theoretical research in the social sciences and humanities. The Center conducts research sponsored by public and private organizations on a variety of issues of local, state, and national concern. The Center's research efforts foster an understanding of what constitutes effective public policy and how it is created. The Center was established in 1986 (as the Center for Social Research) and is within the College of Humanities and Public Affairs.

## Area Studies Programs

207 Strong Hall, Phone 836-5529, Phone: (417) 836-5529, Fax: (417) 836-8472
Email: chpa@missouristate.edu
Web Site: http://www.missouristate.edu/chpa
Administrator: Professor Victor H. Matthews, Ph.D.

## General Information

A variety of interdisciplinary programs and courses are offered outside of the standard academic departments and they are administered through the Associate Dean of the College of Humanities and Public Affairs. Each program is governed by a faculty committee that is responsible for course and program content.

The following programs are offered: African American Studies, Asian Studies, Gender Studies, Latin American Studies, Law and Society, Middle Eastern Studies, and Native American Studies. Courses are offered in African American Studies (AAS) and in Gender Studies (GST).

## Minors

## African American Studies

## Bachelor of Arts

Bachelor of Science
Bachelor of Social Work
Administration of the program. Courses must be approved by the faculty of the African American Studies Committee for inclusion in the minor. The administrator of the program must approve the course of study for each student who wishes to complete an African American Studies minor.

The minor includes AAS 100, plus at least 15 hours of additional course work for a total of at least 18 hours with a minimum grade point average of 2.50 in all courses counted toward the minor. At least three hours in each of the following four areas must be completed as part of the minor. It is recommended that AAS 100 be taken prior to undertaking all other courses included as options in the African American Studies minor.

A student cannot take more than six hours in a particular discipline to complete the minor; exceptions must have the permission of the Administrator. A student can petition to apply a variable content/special topics course to the minor, with the approval of the Administrator. Such variable content/special topics courses might include: AAS 397, 497; ANT 330; or REL 397.
A. AAS 100(3)
B. Complete three hours in each area:

1. Historical Foundations: HST 331(3), 332(3)
2. Pan-African Background and Perspectives: ENG 363(3); GRY 507(3); HST 323(3), 335(3); PLS 550(3)
3. Arts and Humanities: ART 273(3); ENG 355(3), 455(3); REL 365(3)
4. Politics and Society: CRM 415(3); HST 531(3); REL 345(3); SOC 336(3); SWK 219(3)

## Asian Studies

Bachelor of Arts
Bachelor of Science
Administration of the program. Courses must be approved by the faculty of the Asian Studies Committee for inclusion in the minor. The administrator of the program must approve the course of study for each student who wishes to complete an Asian Studies Minor.
A. Six hours of an Asian language, the University currently offers Chinese (CHI 101(3), 102(3), 201(3), 202(3)) and Japanese (JPN 101(3), 102(3), 201(3), 202(3))
B. Complete 12 hours from the following areas, with no more than six hours from any one category:

1. HST 380(3), 381(3), 571(3)
2. REL 210(3), 355(3), 360(3)
3. ART 274(3), 374(3); ENG 362(3)*; LLT 215(3); MUS 239(3)*; PHI 314(3)
4. GRY 305(3)*; PLS 545(3)
*when applicable

## Gender Studies

## Bachelor of Arts

Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
Bachelor of Science in Nursing
Bachelor of Social Work
Administration of the program. Courses must be approved by the faculty of the Gender Studies Committee for inclusion in the minor. The administrator of the program must approve the course of study for each student who wishes to complete a Gender Studies minor.
The minor in Gender Studies requires a total of at least 18 hours with a minimum grade point average of 2.50 in all courses counted toward the minor.
A. GST 170(3) or PSY 355(3) or PSY 356(3) or SOC 290(3)
B. Complete 15 hours from the following areas with at least three hours from each area and no more than six hours from each discipline (course prefix):

1. Arts and Letters: ART 378(3); COM 307(3); ENG 380(3), 580(3)
2. Humanities and Public Affairs: CRM 410(3); ECO 315(3) or GST 315(3); GST 326(3), 400(3); HST 319(3), 320(3), 321(3), 323(3); PHI 319(3); PLS 319(3), 517(3); REL 370(3); SOC 290(3), 326(3)
3. Health and Human Services: CFS 300(3); GER 320(3); NUR 327(3); PED 402(3), 405(3); PSY 307(3), 355(3), 356(3); SWK 320(3)

## Latin American Studies

Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science

## Bachelor of Social Work

Administration of the program. Courses must be approved by the faculty of the Latin American Studies Committee for inclusion in the minor. The administrator must approve the course of study for each student who wishes to complete the Latin American Studies minor.
The Latin American Studies program provides a minor course of study that offers the opportunity to study the Latin American nations from an interdisciplinary perspective, which emphasizes critical approaches to the study of history, political systems, social structures, economic development, and literary and artistic expression of the region. In addition, the increasing importance of the Hispanic migration into the United States makes this program very relevant to modern American culture and political institutions. Students who earn this minor will be better prepared for careers in international business, public service, human resources, and graduate studies in history, political science, and public administration.
A student cannot take more than six hours in a particular discipline to complete the minor; exceptions must have permission of the Administrator.
A. Complete six hours of a Latin American language: Portuguese (PTG 101(3), 102(3), 201(3), 202(3)) or Spanish (SPN 101(3), 102(3), 201(3), 202(3))
B. Complete 12 hours from the following areas including at least three hours from at least three of the following areas, and no more than six hours from any one category:

1. Historical Studies: HST 350(3), 397(3)*, 492(3)*, 587(3), 588(3)
2. Geography and Politics: GRY 305(3)*; PLS 338(3)*, 548(3)
3. Art, Culture, Religion, and Society: ANT 330(3)*, 331(3); ART 273(3), 385(3), 485(3), 496(3)*, 598(3)*; REL 397(3)*; SOC 336(3)
4. Language and Literature: ENG 354(3)*, 362(3)*; LLT 197(3)*, 296(3)*; PTG 297(3)*; SPN 297(3)*,315(3), 320(3), 325(3), 326(3), 360(3)
*when applicable - A student can petition to apply a variable content/special topic course to the minor, upon approval of the Administrator a maximum of three hours of these variable content/special courses may be used.

## Law and Society

## Bachelor of Arts

## Bachelor of Science

Administration of the program. Courses must be approved by the faculty of the Law and Society Committee for inclusion in the minor. The Administrator must approve the course of study for each student who wishes to complete the Law and Society minor.
The Law and Society Minor is a 21 -hour program of study with nine credit hours required in the core and an additional 12 credit hours of designated electives. No more than two courses with the same course prefix will count toward the minor.
A. Core Courses ( 9 hours): SOC 380(3); PHI 340(3); and PLS 515(3) or 517(3) or 519(3) or HST 565(3)
B. Complete 12 hours from: AGB 314(3); ECO 435(3); JRN 407(3); PHI 345(3); PLN 570(3); PLS 551(3); RIL 231(3), 537(3); SWK 310(3); CRM 210(3) or PLS 451(3) or PSY 320(3)

## Middle Eastern Studies

## Bachelor of Arts

## Bachelor of Science

Administration of the program. Courses must be approved by the faculty of the Middle Eastern Studies Committee for inclusion in the minor. The administrator of the program must approve the course of study for each student who wishes to complete a Middle Eastern Studies minor.
The Middle Eastern Studies Program provides a minor course of study allowing students to concentrate their efforts in the study of the peoples, cultures, history, geography, languages, and religions of the modern Middle East. With the increased emphasis being placed on International Studies, world markets, and diversity awareness, the College of Humanities and Public Affairs has created a minor in Middle Eastern Studies. Students who earn this minor will be better prepared for careers in international business, public service, human resources, and graduate studies in history, political science, public administration, and religious studies.
A. HST 370(3) and HST 371; or PLS 544(3)
B. Complete 12 hours from the following areas, with no more than six hours from any one category:

1. HST 372(3), HST 543(3)
2. REL 330(3), REL 350(3), REL 397(3)*, ART 382(3)
3. ARB 101(3), 102(3), 201(3), 202(3); HBW 101(3), HBW 102(3), HBW 201(3), HBW 202(3); LLT 197(3)*
4. GRY 305(3)*, PLS 546(3), ANT 335(3), SOC 397(3)* *when applicable

## Native American Studies

## Bachelor of Arts

## Bachelor of Fine Arts

## Bachelor of Science

Administration of the program. Courses must be approved by the faculty of the Native American Studies Committee for inclusion in the minor. The administrator of the program must approve the course of study for each student who wishes to complete a Native American Studies minor.
The Native American Studies Program is an interdisciplinary minor course of study allowing students to concentrate on the history, arts, and cultures of native peoples of the Americas. The minor in Native American Studies offers a multidisciplinary exploration of the history, arts, and cultures of the first Americans, past and present. It can be an excellent complement to many majors, including art, history, and anthropology. The knowledge provided will be valuable if not essential in any career that involves working with Native Americans in business, social services, public administration, or health and medicine. The minor will also stimulate awareness and appreciation of the ethnic and cultural diversity of the United States, which is an increasing concern in the workforce and society today, as well as the importance of cultural heritage.
A. Complete 18 hours from the following courses and from at least three disciplines (course prefix), with no more than nine hours from any one discipline: ANT 325(3), ANT 330(3)*, ANT 360(3), ANT 425(3), ANT 451(3)*, ANT 453(3)*, ANT 454(3)*, ANT 490(3)*, ART 273(3), ART 385(3), ART 485(3), ART 496(3)*, ENG 354(3)*, GRY 305(3)*, GRY 597(3)*, HST 397(3)*, HST 509(3), HST 510(3), REL 315(3).
B. Other courses (e.g., special topics, transfer) may be applied with the approval of the Administrator.
*when applicable

## African American Studies Courses <br> AAS 100 Introduction to African American Studies

## 3(3-0), F,S

This course will count toward the Culture and Society/Humanities Perspective component of General Education. The course provides a multidisciplinary introduction of the many dimensions of the African American experience, including the African heritage and diaspora, slavery and freedom, African American artistic and literary expression, and the problem of racism in American society.
AAS 397 Topics in African American Studies 1-3, D
Prerequisite: AAS 100 or permission of instructor. Topics of general interest in the area of African American Studies. Examples: African Independence, Negritude, Harlem Renaissance, 1960s Civil Rights Movement, the Black Panther Party, Nation of Islam in the U.S., Afrocentricism, and African/African American Destiny. May be repeated, as topics change, to a maximum of 6 hours. Variable Content Course.

## AAS 497 Directed Reading 1-3, D

Prerequisite: 6 hours in African American Studies or permission. Analysis of various topics in African American Studies not covered in regular courses. May be repeated for a maximum of 6 hours, provided that the topic is different.

## Gender Studies Courses

GST 170 Sex, Gender, and Self 3(3-0), F,S
This course will count toward the Self-Understanding/SocialBehavioral Perspective component of General Education. An introduction to Gender Studies that explores the influence that ideas about sex, gender, and gender roles have on women and men, both as individuals and as social beings. Using new research on gender in many disciplines, it examines representations of male and female experiences, and historical and social constructions of women's and men's roles.
GST 315 The Economics of Gender 3(3-0), D
Prerequisite: ECO 165 or permission of instructor. This course teaches students to analyze the economic decisions made by
both males and females in two main areas: the labor market and the household. Specific areas of inquiry include the following: the family as an economic unit, gender differences in labor force participation, occupational gender segregation, explanations for gender earnings differentials and efforts to reduce such differentials, gender earnings discrimination, and international gender issues. Identical with ECO 315. Cannot receive credit for both GST 315 and ECO 315.
GST 326 Feminist Theories of Social Order 3(3-0), S
Prerequisite: SOC 150 or GST 170. This course offers an introductory survey of feminist theories within a sociological framework. We will read and discuss significant classical and contemporary feminist writings on how social life is organized, maintained or changed. The feminist literature has led to the emergence of diverse theoretical frameworks analyzing historical and contemporary, macro and micro, public and private, local and global issues and concerns. The feminist paradigm, like many other paradigms, is inclusive of many disciplines. The sociological writings within this paradigm provide a wealth of materials on alternative views of social organization, order and conflict. Identical with SOC 326. Cannot receive credit for both GST 326 and SOC 326.

## GST 400 Gender in Global Community 3(3-0), F

Prerequisite: SOC 150 or GST 170 or permission. This course will explore the effects of an integrated global community on gender; how global trends are gender-based in terms of labor market participation, resource allocation, family regulations, health care, crime, war and regional politics. We will discuss how events and policies in one part of the globe affect gender relations in another region. May be taught concurrently with SOC 600. Cannot receive credit for both GST 400 and SOC 600. GST 497 (IDS) Special Topics in Gender Studies 1-3, F,S Prerequisite: GST 170 and admission to the Gender Studies program or permission. In-depth inquiry into selected topics of Gender Studies. May be repeated to a maximum of 6 hours if the topic is different.

## Department of Defense and Strategic Studies

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Email: DSS1@missouristate.edu
Web Site: http://www.missouristate.edu/dss
Department Head: Professor Keith B. Payne, Ph.D.

## Faculty (as of March 14, 2008)

Professor: Robert G. Joseph, Ph.D.
Associate Professor: Bradley A. Thayer, Ph.D.
Emeritus Professor: William R. Van Cleave, Ph.D.

## Graduate Programs

The following graduate program is available: Defense and Strategic Studies (Master of Science). Refer to the Graduate Catalog for more information.

University Certificate (graduate): A graduate level certificate program is available in Defense and Strategic Studies. Refer to the Graduate Catalog for more information.

## Defense and Strategic Studies Courses

DSS 501 Seminar on Nuclear Strategy and Arms Control 3(3-0), F,S
Prerequisite: permission of instructor. This seminar examines contemporary U.S. and Soviet/Russian strategic nuclear arms and arms control policies and their interaction. The seminar will review the U.S.-Soviet nuclear relationship and extend this to an examination of post-USSR Russian and American nuclear strategy and policy. The seminar will study the strategic nuclear balance, including specific problems and programs, and the strategic doctrine, concepts, and objectives of the nuclear powers. Nuclear arms control, including the processes of decision making and negotiating, will be examined, with an emphasis on comparing theory and practice. Supplemental course fee.
DSS 502 Seminar on International Security Affairs 3(3-0), F,S Prerequisite: permission of instructor. Examines international and regional security problems and policies from both a regional and global perspective. It treats strategies and security problems from a broader viewpoint than the Seminar on Strategy and Arms Control, covering national interests, alliance relationships, intervention, regional threats, and the security problems of other states, particularly China and Russia. Supplemental Course Fee.
DSS 503 Analysis of International Security Politics 3(3-0), D
Prerequisite: permission of instructor. This course deals with the methods and techniques of collecting and assessing information for use in the study of international security politics, problems, and policies. It explores the measures of relative power among nations and the manner in which such power or lack of it shapes the capability of a nation effectively to act in the international sphere. Supplemental course fee.
DSS 504 The Geopolitics of Conflict and Accommodation 3(3-0), F
Prerequisite: permission of instructor. The application of the techniques and understanding lent by the geography to the illumination of the physical and social environment in which politics, strategy, and war take place. The relationship among geography, strategy, and politics is studied through the examination of both historical and contemporary circumstances where geography has intruded on politics or politics on geography. Students will be introduced to the geopolitical concepts of sea power, land power and air power, and these concepts will be critiqued in light of recent technological changes in warfare. Supplemental Course Fee.

DSS 600 Strategy and U.S. Defense Policy 3(3-0), F,S
Prerequisite: permission of instructor. This course provides an examination of the basic concepts and issues of strategy, deterrence, defense, and arms control, and an overview of American defense policies, programs, and problems since World War II. Comparative Soviet/Russian strategic concepts, policies, and objectives are covered. The U.S.-USSR strategic balance and relationships, including arms control are examined on an introductory basis. Supplemental course fee.
DSS 602 Seminar on Regional Security Problems 3(3-0), D Prerequisite: DSS 501, and DSS 502, and DSS 600; or their equivalents as approved by the instructor. This seminar provides an advanced and in-depth analysis of selected contemporary regional security problems outside of Western Europe. It focuses on a few critical conflict situations, analyzes threats to regional and to U.S. interests, and examines alternative strategic policies and actions, including military force requirements, for the states involved. Supplemental course fee.
DSS 603 Science, Technology, and Defense Policy 3(3-0)
Prerequisite: permission of instructor. This course, which will be taught jointly with a qualified physical scientist, will cover four broad topics important to advanced work in DSS: basic principles and applications of defense science and technology; such as nuclear weapons effects, ballistic missiles, and strategic defenses; the influence of science and technology on defense programs and policies; the role of the scientific and technical community in defense policy; and current issues of defense science and technology. Supplemental course fee.
DSS 604 Arms Control: Theory and Practice 3(3-0)
Prerequisite: permission of instructor. An examination of contending arms control theories and concepts as tested by postwar and contemporary experience, bilateral and multilateral. There will be in-depth analysis of American and Soviet approaches to arms control, as well as consideration of the arms control policies of other states. The course will study scientific and technical problems in arms control, including those of R and D , testing, production, and deployment; arms negotiations, and issues in verification and compliance. Supplemental course fee.
DSS 605 NATO Security Issues 3(3-0)
Prerequisite: permission of instructor. After an examination of the history of NATO policies, defense policies, and security issues, emphasis will be placed on analysis of current NATO security problems and options, including specific military defense alternatives. The individual security policies of the U.S., UK, FRG, and France will be studied, along with problems on the northern and southern flanks, and policies for outside-NATO-area security problems. Literature on the future of NATO would be included. Supplemental course fee.
DSS 606 Soviet and Russian Military Strategy 3(3-0), F,S Prerequisite: DSS 600 and either DSS 501 or DSS 502; or their equivalents as approved by the instructor. The first part of this seminar will review and study Soviet military policy, doctrine, strategy, and programs from the 1950s through the 1980s. It will consider problems of identifying, interpreting, and analyzing
soviet strategic policies and programs - in essence, problems of U.S. intelligence and threat assessment. The second part of the seminar will extend this study to Post-USSR Russia and current directions of Russian strategic policy both for territories of the former USSR and beyond. Particular emphasis will be placed on military reform, continuity and change in military policy, and the status and role of the Russian military forces. Supplemental course fee.
DSS 607 Seminar on Defense Policy Analysis 3(3-0)
Prerequisite: DSS 501 or DSS 502 or DSS 600 and permission of instructor. Advanced research, study, and analysis of defense programs, policies, and the policy and budget processes, both within the Department of Defense and in Congress. Included also will be the comparative analysis of various studies, analyses, and critiques of U.S. defense programs and plans, and of regional and global military balances. Department of Defense administration and organization will also be studied. Supplemental course fee.
DSS 608 Seminar on Contemporary Security Issues in the

## Former USSR 3(3-0), D

Prerequisite: DSS 600 and either DSS 501 or DSS 502; or their equivalents as approved by the instructor. This seminar addresses on an advanced level current developments in Russia and other states of the former Soviet Union as they bear on issues of national and international security and on U.S. security policy-making. The approach will combine analysis of internal developments related to military power and policy, and of evolving international policies, with strategic and geopolitical analysis. Supplemental course fee.
DSS 609 Seminar on Space and Information Warfare 3(3-0), D Prerequisite: permission of instructor. This seminar will explore the role that space and information warfare play in the national security policies and programs, and military doctrines, of the United States and other great powers. The seminar will be divided into three parts. Part one will focus on the role of space in national security, including background on U.S. and Soviet/Russian space programs, the nature of space technologies and systems, the environment of space as a theater of military operations, the impact of international law and treaties on space warfare, the development of space threats to the United States and its allies, the historical and future role of space assets in terrestrial warfare, and the nexus between civilian and military space programs. Part two will examine the burgeoning field of information warfare by seeking to define and understand what is meant by the concept, what benefits and risks it offers to American national security, in what ways the pursuit of I-War capabilities is shaping the development of American military doctrine and force structure, and how and to what extent I-War capabilities are replacements for more traditional military capabilities such as conventional and nuclear forces. Part three will then examine the relationship between space warfare and information warfare, including how the two are conceptually supportive and how civilian and military applications of information and space technology will be increasingly blurred in the future. Supplemental course fee.

## DSS 610 Seminar on International Terrorism and Security

 3(3-0), DPrerequisite: permission of instructor. This seminar will attempt to define and examine security issues related to terrorism and lowintensity conflict today. The origins of modern terrorism will be explored and terrorism will be put in the context of a strategy to achieve political ends. Case studies of terrorism in various regions, e.g., the Middle East, Europe and the United States, will show some of the current empirical evidence of global terrorist activities. The impact terrorism has on liberal societies and their ability to defend themselves will be examined in the context of counterterrorism strategies. Supplemental course fee.
DSS 611 The Rise of the United States to Preeminence 3(3-0), D Prerequisite: DSS 600 and permission of instructor. This course will discuss the political development of the United States and its rise to great power, and then superpower status. Students will study
a number of major U.S. wars and the political circumstances surrounding those conflicts. The course will address why the United States successfully developed into a world power and how its grand strategy changed over time. It will ask what lessons today's strategists can draw from the experiences of their predecessors. Supplemental course fee.
DSS 612 American National Security Policy 3(3-0), D
Prerequisite: permission of instructor. This course evaluates the major actors and components of American national security policy. America's traditional national interests are studiedaccenting World War II, the Cold War, and the present day. The course also addresses the circumstances of major foreign policy crises, such as the Cuban Missile Crisis, and the causes of successful and unsuccessful American interventions during the Cold War and after. Additionally, it considers America's foreign and defense policy in the post-Cold War world, and particular emphasis is placed on American policies toward other great powers such as China, Japan, and Russia, as well as in contemporary foreign and defense policy crises such as the war on terrorism. Supplemental course fee.

## DSS 613 Intelligence, Counterintelligence, and Covert

## Action 3(3-0), D

Prerequisite: permission of instructor. This course examines the role of intelligence and counterintelligence in the formulation and execution of state national security policies in democratic governments, and the impact of intelligence operations on international relations. The intelligence process is examined including the problems and opportunities associated with targeting or the tasking of intelligence agencies, the media of intelligence collection, the difficulties of analysis and evaluation, and counterintelligence. Additionally, covert action and paramilitary activities are studied with emphasis on the manner by which successes and failures have influenced military and foreign policy outcomes. Supplemental course fee.
DSS 614 Seminar on Strategic Thought 3(3-0), D
Prerequisite: permission of instructor. There is a rich literature on strategy and warfare, and even the oldest surviving works on strategy are arguably relevant to contemporary political leaders. This course will examine the ideas of strategic thinkers who lived in historical periods ranging from the ancient world to the present. Students will read works by (and in some cases, about) such figures as Sun Tzu, Niccolo Machiavelli, Napoleon Bonaparte, Baron Antoine Henri de Jomini, Carl von Clausewitz, Thucydides, and Colin S. Gray. Students will discuss how these thinkers have influenced strategic studies, and how military-strategic thought has developed over time. Supplemental course fee.

## DSS 615 Grand Strategy 3(3-0), D

Prerequisite: permission of instructor. This seminar examines the role of grand strategy in international security. Emphasis is placed on the nature and role of grand strategy, and the major systemic and domestic factors that influence grand strategy. The nature of grand strategy will be introduced historically, and the grand strategies of the major world powers prior to and during World Wars I and II, the Cold War, and post-Cold War period, will be studied. Supplemental course fee.
DSS 616 Understanding Military Operations 3(3-0), D
Prerequisite: permission of instructor. This seminar delineates selected past, current, and future sea, air, space, and land conflicts into their constituent parts in order to examine the interaction of political objectives and military doctrine. It will specifically seek to explore how the political objectives and military doctrine influence technological development and military innovation. To meet these objectives, the seminar will examine a variety of international political and doctrinal problems that have had a major impact on American national security policy. Supplemental course fee.

## DSS 617 Small Wars, Imperial Conflicts, and Guerrilla

## Warfare 3(3-0), D

Prerequisite: permission of instructor. This seminar examines some of the many forms of warfare that differ from "symmetrical" conflicts between great powers, with special attention to how great powers fight such wars and why they succeed or fail in bringing them to a satisfactory conclusion. Students will read a variety of literature written by authors such as C. E. Calwell, Victor Davis Hanson, and Colin Gray, as well as insurgents such as Che Guevara. The class will include a number of historical case studies, with an emphasis on the nineteenth, twentieth, and twenty-first centuries. Supplemental course fee.

## DSS 618 Causes of War 3(3-0), D

Prerequisite: permission of instructor. This seminar explores the causes of warfare through the lens of human evolution, psychological approaches, economic system, ideology, and the international system, with the intention of understanding the strengths and limitations of each level of analysis. From that foundation, the seminar applies each level of analysis to the study of the origins of particularly significant wars: the Peloponnesian, Crimean, Seven Years', Korean, and Vietnam Wars, as well as World War I and World War II. Supplemental course fee.
DSS 619 Strategic Culture 3(3-0), D
Prerequisite: permission of instructor. Provides an introduction to using strategic culture as an analytical approach to understanding the cultural, religious, historical, and leadership sources of state and non-state actor behavior, with special reference to issues related to weapons of mass destruction. The concept of strategic culture captures domestic sources of state behavior, and offers an alternative or supplemental explanatory framework to the prevailing realist and constructionist theories of international relations. Examines the cultural context for applying theories of deterrence and dissuasion, and will involve a survey of thinking and analysis on strategic culture. from both theoretical and policy perspectives, as well as an exposure to the framework and methodology of strategic cultural analysis. Several key strategic cultures will serve as case studies. Supplemental course fee.
DSS 620 Internship Training in DSS Policy 1-3, D
Prerequisite: at least three DSS 500-600 level courses, permission of department head, and acceptance by employer. Internship experience and training in defense and arms control policy making with a U.S. Government department or agency, a Washington, D.C., based defense policy research institute, or institution of comparable professional experience, including preparation of a written report or research paper based upon the internship. May be repeated for credit to a maximum of 6 credit hours toward degree. Supplemental course fee.

## DSS 621 Missile Defense Policy 3(3-0), D

Prerequisite: permission of instructor. Examines the role of missile defense in the national security policies, programs, and military doctrines of the United States. Emphasis on exploring the evolution of missile defense within the broader context of contemporary American deterrence and defense policy. Supplemental course fee.
DSS 622 Emerging Strategic Challenges 3(3-0), D
Prerequisite: permission of instructor. For the purpose of this seminar, strategic challenges are defined as those emerging trends or security threats-political, economic, or military-that could fundamentally alter the present pattern of interstate relations or the core principles of U.S. foreign and defense policy. Examples include a possible cascade of proliferation resulting in 20 or 30 nuclear-armed states, a single terrorist with a nuclear weapon, or a resurgent Russia or ascendant China rising to a level of a peer competitor of the United States. Seminar reading and discussions will focus on: 1) Examining the causes, effects, and responses to these potential strategic challenges, especially the spread of
weapons of mass destruction to state and non-state actors, both terrorists and enablers such as the A.Q. Kahn network; 2) Assessing assumptions, policies and capabilities for dealing with these challenges and how the concept of dissuasion, deterrence, and defense must adapt to the new security environment; and 3) Exploring how best to hedge against strategic uncertainties and how best to shape the future of the nuclear enterprise to promote the expansion of nuclear energy globally while reducing the risks of proliferation. Supplemental course fee.

## DSS 623 Counterproliferation 3(3-0), D

Prerequisite: permission of instructor. Explores the challenges posed by nuclear and biological weapons in the hands of state and non-state actors. Students will investigate why various actors pursue these weapons, why some give them up, why others refuse to give them up, and the assorted instruments of national power that may be employed in the development of a national strategy to combat these weapons. Students will consider both the national security and homeland security aspects of these challenges. The subject matter will provide a vehicle for refining critical analytical skills; both verbal and written. The course will stress the refinement of each student's analytical and problem solving abilities as part of their development as national security strategists. Supplemental course fee.
DSS 624 Leadership in National Security Policy 3(3-0), D
Prerequisite: permission of instructor. Addresses the issue of national security policy leadership. Students will investigate the critical topics, including the components of good leadership, and the consequences of leadership failures. Speakers from the national security community will participate in order to explain the leadership challenges they faced in their careers. The subject matter will provide a vehicle for refining student leadership skills as part of their development as national security strategists. Supplemental course fee.

## DSS 696 (615) Directed Reading and Research in Defense and Strategic Studies 1-3, F,S

Prerequisite: permission of instructor. Individually tailored directed readings or research for bibliographical purposes; for improvement of research skills; for the purposes of a broader background of knowledge (e.g., in areas not covered by seminars, such as classical writings on strategy, and on the art of warfare historically or in the American experience); for more depth in selected areas of specialization; and/or to help meet the non-thesis M.S. research requirement. May be repeated for credit to a maximum of 3 credit hours toward degree. Supplemental course fee.
DSS 697 (690) Special Topics 1-3, F,S
Prerequisite: permission of instructor and department head. Special topics may be offered as specific important issues, which are not adequately covered by regular seminars, arise; when Distinguished Guest seminars and work-shops can be planned ahead of time; or when visiting faculty wish to offer specialized courses not in the curriculum. May be repeated to a maximum of 6 hours, as topics change. Supplemental course fee. DSS 698 Seminar on Contemporary Defense Issues 3(3-0), D Prerequisite: permission of instructor. This seminar will address important contemporary defense and international security issues and may be offered to develop areas of study that are insufficiently covered by regular seminars, or when distinguished guest faculty or speakers wish to offer a specialized seminar not provided by the curriculum. May be repeated to a maximum of 6 hours, as topics change. Supplemental course fee.
DSS 699 Thesis 1-6, D
Prerequisite: completion of DSS course requirements for MS degree ( 30 hours minimum) and permission of department head. Independent research and study connected with preparation of thesis. Supplemental course fee.

## Department of Economics

351 Strong Hall, Phone: (417) 836-5516, Fax: (417) 836-4236
Email: Economics@missouristate.edu
Web Site: http://www.missouristate.edu/econ
Acting Department Head: Associate Professor Pamela R. Sailors, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Mahua Mitra, Ph.D; John Hoftyzer, Ph.D.; Reed N. Olsen, Ph.D.; Thomas L. Wyrick, Ph.D.
Associate Professor: Terrel A. Galloway, Ph.D.
Assistant Professors: Vernon Cooper, M.S. (West Plains); David M. Mitchell, Ph.D; Sharmistha Self, Ph.D.
Emeritus Professors: Joe A. Bell, Ph.D.; Larry G. Cox, M.A.; R. Brad Hoppes, Ph.D.; Doris Sheets, Ph.D.; Allan D. Stone, Ph.D.; Elizabeth E. Topping, Ph.D.; E. Dale Wasson, Ph.D.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Majors

## Economics (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see General Education section of catalog)
B. Major Requirements

1. ECO 155(3), 165(3), 308(3) or equivalent, 365(3), 385(3), 409(3), 490(3)
2. Minimum of nine additional credit hours in Economics
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Economics (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements

1. ECO 155(3), 165(3), 308(3) or equivalent, 365(3), 385(3), 409(3), 490(3)
2. Minimum of 15 additional credit hours in Economics
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Economics (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements

1. ECO 155(3), 165(3), 308(3) or equivalent, 365(3), 385(3), 409(3), 490(3)
2. Minimum of 15 additional credit hours in Economics
3. Minimum of 18 hours in satisfaction of Plan A or B
a. Concentration of at least 18 hours in any discipline in which a major is offered
b. Concentration of at least nine hours in each of two disciplines in which a major is offered
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

All majors wishing to pursue careers in either Business or Public Administration/Government, or wishing to pursue Graduate Study in Economics are encouraged (but not required) to choose electives from the following relevant set of courses:
Business Orientation Track. Courses are: ECO 305(3), 310(3), 325(3), 450(3), 475(3), 565(3); ACC 201(3); CIS 201(2) or 290(3); FGB 135(3), 380(3); MGT 286(3), 320(3) or 340(3); MKT 150(3) or 350(3); RIL 231(3)
Public Administration/Government Orientation Track. Courses are: ECO 310(3), 325(3), 450(3), 504(3), 515(3), 540(3); PLS 255(3), 354(3), 573(3), 576(3); PLN 271(3)
Graduate School Orientation Track. Courses are: ECO 305(3), 310(3), 325(3), 515(3), 565(3); MTH 261(5), 280(5), 302(3), 315(3)

## Minors

## Economics

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
A. Minor must include ECO 155(3), 165(3)
B. Additional hours in economics to total at least 18 hours. One of the following statistics courses may be used toward this minor: AGR 330(3), ECO 308(3), MTH 340(3), PSY 200(3), QBA 237(3), REC 331(3), or SOC 302(3)

## Economics Courses

ECO 155 Principles of Macroeconomics 3(3-0), F,S
This course will count toward the Culture and Society/Social Sciences Perspective component of General Education. This course prepares the student to understand the economic structure of the United States and its place in the world economy, to interpret common economic measures, to understand the processes of governmental fiscal and monetary policies, and to evaluate individual decision-making from an economic perspective.
ECO 165 Principles of Microeconomics 3(3-0), F,S
Basic principles of economics with a particular emphasis on the nature and application of those bearing on decision making within a household, firm or industry; including consideration of problems respecting the composition and pricing of the national output, distribution of income, pricing and output of factors of production and foreign trade.

## ECO 197 (170) Topics in Economics 1-3, D

A variable content course designed to explore one or more current issues in the field of economics. Students should consult the class schedule to determine the topic(s) to be covered in any
given semester. The course can be repeated to a maximum of 6 credit hours, as course topics change.
ECO 200 Consumer Economics 3(3-0), D
Economic problems of concern to the individual and the household and practice in the use of consumer aids.
ECO 300 Service Learning In Economics 1, D
Prerequisite: 30 hours, concurrent registration in an Economics course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Economics to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
ECO 302 Economic Analysis for Investors 3(3-0), F,S
Prerequisite: 3 hours of ECO or permission. This course examines economic principles used by investors and financial reporters. Concepts are drawn from several fields of economics including microeconomics, macroeconomics, money and banking, labor economics, and international economics. Students will participate in a stock market game, make in-class presentations and conduct internet research.

## ECO 305 Money and Banking 3(3-0), F,S

Prerequisite: ECO 155. Nature and functions of money, a survey of the operation and development of the banking system in the U.S.; introduction to monetary theory and policy.

ECO 308 Basic Statistics for Economists 3(3-0), D
Prerequisite: ECO 155 and ECO 165; completion of mathematics general education requirement. Descriptive statistics, probability theory, sampling distributions, estimation theory, tests of hypotheses. Emphasis is placed on problems encountered in economic research. This course cannot be credited toward a degree if the student has taken any of the following: AGR 330, MTH 340, PSY 200, QBA 237, REC 331, SOC 302.
ECO 310 Labor Economics 3(3-0), D
Prerequisite: ECO 155 and ECO 165. Factors determining the market for labor; examination of the economic effects of trade unions; recent trends in the labor force and the labor share of national income.
ECO 315 The Economics of Gender 3(3-0), D
Prerequisite: ECO 165 or permission. This course teaches students to analyze the economic decisions made by both males and females in two main areas: the labor market and the household. Specific areas of inquiry include the following: the family as an economic unit, gender differences in labor force participation, occupational gender segregation, explanations for gender earnings differentials and efforts to reduce such differentials, gender earnings discrimination, and international gender issues. Identical with GST 315. Cannot receive credit for both ECO 315 and GST 315.
ECO 316 Sports and Entertainment Economics 3(3-0), D
Prerequisite: ECO 165. Microeconomic tools used to examine a wide variety of topics pertaining to the sports and entertainment industry such as monopoly and monopsony market structure, labor market issues including free agency and salary caps, and public policy concerns involving the impacts of sports and entertainment on the economy. Also includes is an examination of the economics of various forms of media and entertainment including movies, cable, music, amusement parks, and casinos.

ECO 318 Economics for Educators 2(2-0), F,S
This course covers the basic economics concepts that elementary and middle school teachers are required to master in order to teach effectively the economic concepts and tools outlines in Standard 4 (Economics Concepts and Principles) of the Social Studies area of the Show Me Knowledge Standards of the Missouri Assessment Program. This knowledge content includes many of the basic economic principles covered in Marcroeconomics. This course cannot be taken as a substitute for either ECO 155 or ECO 165, and will not count towards an Economics major or the BSED in Secondary Education.
ECO 320 American Economic History 3(3-0), D
Prerequisite: ECO 155 or ECO 165; HST 121 or HST 122. An examination of economic conditions and policies in America's past. Selected events are analyzed using principles drawn from economic theory, including: U.S. economic development, the origins of antitrust policy, and the New Deal.
ECO 325 Government and Business 3(3-0), S
Prerequisite: ECO 165. Theory and public policy concerning the structure, conduct and performance of U.S. industries. Primary emphasis is on oligopolies and monopolies.
ECO 346 International Economic Development 3(3-0), F
Prerequisite: ECO 155 and ECO 165. Theory of economic growth and development, with emphasis on developing economies and the techniques for understanding and promoting development.
ECO 365 Intermediate Microeconomics 3(3-0), F
Prerequisite: ECO 165. Maximizing behavior of households and firms; theory of price and output determination under various market structures; distribution theory; introduction to general equilibrium analysis.
ECO 385 Intermediate Macroeconomics 3(3-0), F,S
Prerequisite: ECO 155. The study of macroeconomic theory and policy. Models are developed which provide a framework for the discussion of macroeconomic issues and the policy choices decision makers face.
ECO 396 (400) Directed Readings in Economics 1-3, D
Prerequisite: ECO 308 and ECO 365 and ECO 385; and 75 hours; or permission. Readings and written reports in the area of particular interest to the student with the consent and guidance of the instructor.
ECO 397 (300) Studies in Economics 1-3, D
Specific subject matter will change from semester to semester, depending on the interests of professors and students. May be repeated as topics change to a maximum of 6 credit hours. Variable content course.
ECO 399 Cooperative Education in Economics 1-3, D
Prerequisite: acceptance into the Cooperative Education Program, 12 hours of economics and permission of the department head. To enable qualified students to apply theoretical constructs and analytical techniques in a supervised work environment. This course cannot be credited toward a major in economics if the student has completed a total of three or more credits in either ECO 396, or cooperative education in another discipline.
ECO 409 (309) Applied Econometrics 3(3-0), F
Prerequisite: ECO 308, or its equivalent, or instructor permission. Students will learn simple regression and multiple regression analysis. Additional topics include model building, cross sectional and time series analysis, as well as related topics. May be taught concurrently with ECO 609. Students cannot receive credit for both ECO 409 and ECO 609.

## ECO 435 The Economic Analysis of Law 3(3-0), D

Prerequisite: ECO 165. Microeconomic theory is used to analyze the law and legal procedures. Although one purpose of the law is to resolve disputes between individuals, this course will focus on analyzing the incentives that the law gives rational
individuals. Economic models are applied to four basic areas of law: property, contract, tort (accident), and criminal law. In addition, economic models are applied to the formation of the law and to legal institutions.
ECO 450 Location of Economic Activity 3(3-0), F
Prerequisite: ECO 155 and ECO 165. Study of economic forces determining the location of businesses and consumers, and the size, shape, and changes in market areas/cities/land use. Also application of techniques of economic impact analysis of location decisions.
ECO 456 Comparative Economic Systems 3(3-0), F,S
Prerequisite: ECO 155 or permission of instructor. Study of the basic principles and institutions of national economies with an emphasis on capitalist, socialist, and mixed economic systems. A comparison of economic systems in various nations and of economies in transition to an increasingly globalized environment.
ECO 473 Mathematical Economics 3(3-0), D
Prerequisite: ECO 155 and ECO 165; and MTH 285 or equivalent. Development and application of mathematical techniques to economics.

## ECO 475 Managerial Economics 3(3-0), F

Prerequisite: ECO 155 and ECO 165. Application of economic analysis to decision making in business management.
ECO 490 (499) Senior Research Seminar 3(3-0), S
Prerequisite: ECO 409 and ECO 365 and ECO 385, and 90 credit hours; or permission of department head. A seminar course requiring the completion of assignments which develop and refine economic research skills. A combination of papers and class presentations will be used to assess student achievement. Primarily for economics students in their final year of study. Graduating seniors are given enrollment priority. May be taught concurrently with ECO 690. Students cannot receive credit for both ECO 490 and ECO 690.
ECO 500 (600) Fundamentals of Economics 3(3-0), D
Prerequisite: COBA majors and minors must receive permission from a director of a COBA graduate program. An accelerated course dealing with the fundamentals of micro- and macroeconomic theory, designed for graduate students who have not completed undergraduate principles of economics. This course will not be counted in the hours required for a COBA undergraduate or graduate degree. This course will not be counted in the hours required for an Economics undergraduate major or minor.

## ECO 504 (404) Health Care Economics 3(3-0), F

Prerequisite: ECO 165. A basic study of the economics of the health care market. Microeconomic theory is applied to the analysis of health care issues. Attention will be given to empirical studies of health care economics. Identical with HCM 504. Cannot receive credit for both ECO 504 and HCM 504.

ECO 508 Intermediate Econometrics 3(3-0), D
Prerequisite: ECO 409 or permission. Examination of the principles of economic model construction and the econometric techniques used in estimation of behavioral relationships.
ECO 515 Public Finance 3(3-0), D
Prerequisite: ECO 155 and ECO 165. Allocation and distribution functions of the public sector of the economy; theories of taxation and public expenditure; shifting and incidences of taxes, local-state federal finance.
ECO 520 History of Economic Thought 3(3-0), D
Prerequisite: ECO 155 and ECO 165. Development of economic theory.

ECO 540 Economics of the Environment 3(3-0), F
Prerequisite: ECO 165 or permission. The course applies economic concepts and analysis to environmental issues such as pollution and natural resource management. Economic concepts and analysis used in the course will include supply and demand, cost benefit analysis, and the role of incentives.
ECO 565 International Economics 3(3-0), S
Prerequisite: ECO 155 and ECO 165. Theory, institutions and problems respecting international economic relations.
ECO 585 Advanced Economic Analysis 3(3-0), D
Prerequisite: ECO 365 and ECO 385; 60 hours or permission. Advanced study of the theories of production, distribution and exchange; emphasizing the theory of games, linear programming and input-output analysis.
ECO 586 Business Cycles and Forecasting 3(3-0), D
Prerequisite: ECO 385 or permission. Fluctuations in the level of economic activity; an examination of the basic principles and techniques of economic forecasting.
ECO 599 Directed Research in Economics 1-3, D
Prerequisite: ECO 365 and ECO 385 (or ECO 610), and ECO 409, or permission. The student is expected to conduct research in a selected topic in economics and to produce a written report.
ECO 605 Economic Studies 3(3-0), D
Survey course; problems of government finance, fiscal policy, and resource structures; economic pressure groups.
ECO 608 Topics in Economic Education 1-3, D
Instruction for teachers in a limited number of economic concepts. Subject matter will change depending upon grade levels and goals involved. Attention will be given to ways concepts can be incorporated into the curricula. May be repeated as topics change, to a maximum of 6 credit hours. Variable Content Course.
ECO 609 Applied Econometrics 3(3-0), F
Prerequisite: QBA 500, or its equivalent, or instructor permission. Students will learn simple regression and multiple regression analysis. Additional topics include model building, cross sectional and time series analysis, as well as related topics. May be taught concurrently with ECO 409. Students cannot receive credit for both ECO 609 and ECO 409.
ECO 610 Micro- and Macroeconomic Analysis 3(3-0), F,S
Prerequisite: ECO 500 or both ECO 155 and ECO 165. An intermediate to advanced study of selected topics in microeconomic and macroeconomic analysis.
ECO 621 International Political Economy 3(3-0), S
A general introduction to the politics of international economic relations, with a special emphasis on the extent, causes, and consequences of globalization. Covers such topics as trade, investment, aid, global warming, international institutions, and the political roots of economic development. May be taught concurrently with PLS 621. Students may not receive credit for both ECO 621 and PLS 621.
ECO 630 Money and Credit Markets 3(3-0), D
Prerequisite: ECO 305 or permission. Role performed by the Federal Reserve System, financial intermediaries, non-financial businesses, the public, and the foreign sector in developing and maintaining money and credit flows.
ECO 690 Seminar in Economics 3(3-0), D
Prerequisite: ECO 609, ECO 610, or permission of the instructor. A seminar course requiring the completion of assignments which develop and refine economic research skills. A combination of papers and class presentations will be used to assess student achievement. Primarily for graduate students in their final year of study. May be taught concurrently with ECO 490. Students cannot receive credit for both ECO 690 and ECO 490.

## Department of History

410 Strong Hall, Phone: (417) 836-5511, Fax: (417) 836-5523
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Web Site: http://history.missouristate.edu
Department Head: Professor Michael M. Sheng, Ph.D.

## Faculty (as of March 14, 2008)

Distinguished Professor: Dominic J. Capeci, Jr. Ph.D.
Professors: Marc Cooper, Ph.D.; David W. Gutzke, Ph.D.; P. George Hummasti, Ph.D.; Andrew W. Lewis, Ph.D.; F. Thornton Miller, Ph.D.; Worth R. Miller, Ph.D.; William G. Piston, Ph.D.
Associate Professors: Jamaine M. Abidogun, Ph.D.; Holly A. Baggett, Ph.D.; Larry W. Burt, Ph.D.; John F. Chuchiak IV, Ph.D.; Thomas S. Dicke, Ph.D.; Stephen L. McIntyre, Ph.D.
Assistant Professors: Eric Nelson, Ph.D.; Carol Silvey, M.Ed. (West Plains)
Emeritus Professors: David B. Adams, Ph.D.; Meredith Adams, Ph.D.; Wayne C. Bartee, Ph.D.; Robert Flanders, Ph.D.;
James N. Giglio, Ph.D.; William E. Hammond, Ph.D.; B.B. Lightfoot, Ph.D.; Duane G. Meyer, Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - History, B.S.Ed., Secondary Education/History and Secondary Education/Social Studies, M.S.Ed.; National Council for Social Studies (NCSS).

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate programs are available: History (Master of Arts); and Secondary Education with options in History and Social Sciences. Refer to the Graduate Catalog for more information.

## Majors

## History (Non-Comprehensive)

Bachelor of Arts
A. General Education (see General Education section of catalog)
B. Major Requirements (36 hours):

1. HST 103(3), 104(3), 121(3), 122(3), 390(3)
2. Select six hours of Third World and non-Western History: HST 323(3), 335(3), 350(3), 370(3), 371(3), 380(3), 381(3), 541(3), 543(3), 571(3), 587(3), 588(3), and variable topics courses when they cover Third World topics
3. Select six hours of U.S. History: HST 315(3), 319(3), 320(3), 328(3), 329(3), 330(3), 331(3), 332(3), 337(3), 340(3), 375(3), 509(3), 510(3), 515(3), 517(3), 518(3), 519(3), 521(3), 523(3), 524(3), 525(3), 527(3), 528(3), 531(3), 536(3), 537(3), 538(3), and variable topics courses when they cover U.S. History
4. Select six hours of Ancient, Asian, European, Latin American, or Middle East history: HST 321(3), 340(3), 341(3), 343(3), 353(3), 355(3), 360(3), 361(3), 370(3), 371(3), 380(3), 381(3), 541(3), 542(3), 543(3), 545(3), 548(3), 549(3), 551(3), 553(3), 556(3), 559(3), 561(3), 565(3), 566(3), 571(3), 587(3), 588(3), and variable topics courses in the relevant field
5. One undergraduate seminar: HST 491(3) or 492(3)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## History

Bachelor of Science in Education
(Certifiable grades 9-12)
A. General Education (see General Education section of catalog)
B. Major Requirements ( 56 hours):

1. HST 103(3), 104(3), 121(3), 122(3), 390(3)
2. Select six hours of survey courses in African, Asian, Latin American and Middle East civilization: HST 323(3), 335(3), 350(3), 370(3), 371(3), 380(3), 381(3)
3. Select six hours of U.S. History: HST 315(3), 319(3), 320(3), 328(3), 329(3), 330(3), 331(3), 332(3), 337(3), 340(3), 375(3), 509(3), 510(3), 515(3), 517(3), 518(3), 519(3), 521(3), 523(3), 524(3), 525(3), 527(3), 528(3), 531(3), 536(3), 537(3), 538(3), and variable topics courses when they cover U.S. History
4. Select six hours of Ancient and European history: HST 321(3), 340(3), 341(3), 343(3), 353(3), 355(3), 360(3), 361(3), 541(3), 542(3), 545(3), 548(3), 549(3), 551(3), 553(3), 556(3), 559(3), 561(3), 565(3), 566(3), and variable topics courses in the relevant field
5. In addition, a major in history to be certifiable must complete PLS 101(3), 102(3); GRY 100(3); SOC 150(3); PSY 121(3); and ECO 155(3)
6. Five additional hours selected from ANT, ECO, GRY, PLS, PSY, and SOC (may not use PSY 380, 385, or 390)
C. Professional Education Courses: HST 418(4), 422(6-10), 423(2); meet History program requirement of a minimum GPA of 2.75 in the Social Sciences as a part of approval for supervised teaching; and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. At least a 2.75 combined GPA (Missouri State and transfer) in the social science area (major field of study) which includes all courses listed under B
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)
F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Minors

## History

Bachelor of Arts
Bachelor of Science
Bachelor of Social Work
A. HST 103(3) or 104(3); HST 121(3) or 122(3)
B. Select one of the following courses: HST 323(3), 335(3), 350(3), 370(3), 371(3), 380(3), 381(3), 541(3), 542(3), 543(3), 571(3), 587(3)
C. Select nine additional hours in history for a total of 18 .

## History

## Bachelor of Science in Education

## (Non-Certifiable)

## A. HST 103(3), 104(3), 121(3), 122(3)

B. Select one survey course in African, Asian, Latin American or Middle East civilization: HST 335(3), 350(3), 370(3), 371(3), 380(3), 381(3)
C. Select one course in U.S. History: HST 315(3), 319(3), $320(3), 328(3), 329(3), 330(3), 331(3), 332(3), 337(3)$, $340(3), 375(3), 509(3), 510(3), 515(3), 517(3), 518(3)$, 519(3), 521(3), 523(3), 524(3), 525(3), 527(3), 528(3), 531(3), 536(3), 537(3), 538(3), and variable topics courses when they cover U.S. History
D. Select one course in European History: HST 321(3), 340(3), 341(3), 343(3), 353(3), 355(3), 360(3), 361(3), 541(3), 542(3), 543(3), 545(3), 548(3), 549(3), 551(3), 553(3), 556(3), 559(3), 561(3), 565(3), 566(3), and variable topics courses in the relevant field
E. Select three hours of upper division electives in history
F. In addition, the student must also complete PLS 101(3), ECO 155(3); GRY 100(3); and SOC 150(3)

## History Courses

HST 103 World History to Circa 1600 C.E 3(3-0), F,S
General Education Course (Culture and Society/Humanities Perspective) This course examines the formation and development of the world's major societies and systematically explores cross-cultural interactions and exchanges that have been some of the most effective agents of change in all of world history from Pre-History to circa 1600 C.E. Students cannot receive credit for both HST 101 and HST 103.
HST 104 World History Since 1600 C.E 3(3-0), F,S
General Education Course (Culture and Society/Humanities Perspective) This course examines the formation and development of the world's major societies and systematically explores cross-cultural interactions and exchanges that have been some of the most effective agents of change in all of world history since 1600 C.E. Students cannot receive credit for both HST 102 and HST 104.

HST 121 Survey of the History of the United States to 1877 3(3-0), F,S
(General Education Course (Public Affairs/American Studies) Formation of the United States and its civilization from the Age of Discovery through the Reconstruction Era, with emphasis on the influence of the Frontier and the Native American, European and African heritages; the constitutional development of the federal government; the evolution of the nation's economic system, social fabric and diplomatic experiences.
HST 122 Survey of the History of the United States Since 1877 3(3-0), F,S
(General Education Course (Public Affairs/American Studies) Modernization of the United States and its role in world affairs from the late 19th Century to the present, with emphasis on industrialization and urbanization and their impact on socioeconomic and international developments.

## HST 200 The Twentieth Century World: An International History 3(3-0), F,S

From the height of Western Imperialism in 1900 to the post Cold War years, this course surveys twentieth-century world history, examining the transformation of international, political, economic, and cultural relations.
HST 210 Writing II: Historical Inquiry 3(3-0), F,S
Prerequisite: ENG 110 or placement and 30 hours. This course will count toward the Basic Required Courses component of General Education. Introduction to historical research and writing. Meets Writing II requirement for a major in history. This course emphasizes the techniques of conducting a thorough literature search, the analysis of primary and secondary materials, and instruction and practice in historical writing. May not be applied toward history major.
HST 300 Service Learning in History 1, F,S
Prerequisite: 30 hours, concurrent registration in a History course designated as a service learning offering and permission of department head. This service component for an existing course incorporates community service with classroom instruction in History to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
HST 315 Military History of the United States 3(3-0), F,S
Prerequisite: Recommended: HST 121 or 122. American Military History from the colonial period to the present; its relation to the national development in war and peace.
HST 319 Women in American History to 1870 3(3-0), D
Prerequisite: Recommended: HST 121. Examines the history of American women from precolonial to 1870. Topics include women's historical roles in relation to the family, work, sexuality, politics, and culture.
HST 320 Women in American History Since 1870 3(3-0), D
Prerequisite: Recommended: HST 122. Examines the history of American women from the late 19th century to the present. Topics include women's historical roles in relation to the family, work, sexuality, politics, and culture.
HST 321 Women In Western Civilization 3(3-0), D
Prerequisite: Recommended: HST 101 or 102. A survey of ideas about women from Aristotle and the Bible to the women's movement, and also of the conditions and events which have most influenced women and the family.

HST 323 Women in Africa 3(3-0), D
Prerequisite: Recommended: HST 101 or 102 or 121 or 122 or AAS 100. This course will introduce students to women's participation in Africa's history and contemporary issues. The readings cover a broad geographical range of North, West,
Central and Southern Africa. The course will include five topics: Women and the Family; Women, Politics, and Economics; Religious Women; Women in Colonial Rebellion; and Women and National Revolutions.

## HST 328 The American Approach to Foreign Policy

3(3-0), D
Prerequisite: Recommended: HST 121 or 122. Characteristics and uniqueness of U.S. foreign policy; evolution of the United States as a Great Power; critical periods from the Revolution to the present.

## HST 329 The Automobile in American Life 3(3-0), D

Prerequisite: Recommended: HST 122. Examines the impact of the automobile on American society during the twentieth century. Topics include the manufacture, marketing and maintenance of automobiles, the transformation of rural and urban life, the decline of transit and the impact of the automobile on social life.

## HST 330 Business and Society, Colonial Times to Present

 3(3-0), DPrerequisite: Recommended: HST 121 or 122. The main focus of this course is the development of the firm and its relationship to the economic, social, and legal environment within which businesses have operated. Special emphasis is placed on how the firm shaped and was shaped by American society.
HST 331 African American History I 3(3-0), D
Prerequisite: Recommended: HST 121 or AAS 100. Survey of the experiences of Americans of African descent to 1865. Emphasis on African heritage; African-American contributions and institutions; slavery and quasi-freedom.
HST 332 African American History II 3(3-0), D
Prerequisite: Recommended: HST 122 or AAS 100. Continuation of HST 331, 1865-present. Emphasis on the struggles for racial justice; protest organizations, philosophies and tactics.
HST 335 African Civilization 3(3-0), D
Prerequisite: Recommended: HST 101 or 102 or 121 or 122. Historical developments in Africa from antiquity to the present. Emphasis on south Saharan Africa for the period before European contact. Topics in modern nationalism and independence. Africa in the context of world history.
HST 337 Recent American History, 1929 to Present 3(3-0), S Prerequisite: Recommended: HST 121 or 122. Great Depression, Age of Franklin D. Roosevelt; World War II; the Cold War; the Eisenhower years; Kennedy; Johnson; Nixon; Carter; postwar domestic development and its concomitant domestic problems. May be taught concurrently with HST 527. Cannot receive credit for both HST 337 and 527.
HST 340 Business and Society, U.S., Britain, and Japan 3(3-0), D
Prerequisite: Recommended: HST 122. This class examines the process of industrialization and the development of the firm across three cultures. It looks at business and its relationship with society as each country moved from a traditional culture to a modern industrial society.

## HST 341 Ancient Greece 3(3-0), D

Prerequisite: Recommended: HST 101. Ancient Greece from the Minoans and the Mycenaeans to the Roman conquest. Broad social, economic, scientific, technological, and cultural developments. The problem of the decline of Classical Greek Civilization.
HST 343 Ancient Rome 3(3-0), D
Prerequisite: Recommended: HST 101. Roman civilization to the downfall of the Empire. Broad social, economic,
technological and cultural developments. The problems of the decline of ancient civilization.
HST 350 Latin American Civilization 3(3-0), D
Prerequisite: Recommended: HST 101 and 102. Foundations of Ibero-American civilization including the Amer-indian, Iberian and African background; Emphasis on the origins of institutions and problems which affect the region as a whole.
HST 353 History of Europe in the 19th Century, 1815-1918 3(3-0), D
Prerequisite: Recommended: HST 101. Forces unleashed by the French Revolution and other movements, including liberalism, reaction, nationalism, industrialization and imperialism. May be taught concurrently with HST 553. Cannot receive credit for both HST 353 and 553.

## HST 355 Contemporary Europe: 1918 to the Present

3(3-0), D
Prerequisite: Recommended: HST 102. Europe between the wars, the coming of World War II, European problems since 1945.

HST 360 Britain, 55 B.C.- 1688 3(3-0), D
Prerequisite: Recommended: HST 101. Impact of European invasions on social structure, social cohesion and demography; feudalism and its decline; emergence of early modern England in Tudor and Stuart periods; Civil War and the Glorious Revolution.
HST 361 Britain, 1688-Present 3(3-0), D
Prerequisite: Recommended: HST 101 or 102. Transition from pre-industrial to industrial society; tenacity of aristocratic power and influence; growth of the welfare state; economic and international decline.
HST 370 History of the Middle East from 600-1914 3(3-0), D
A survey of political, social, and economic trends in the Middle East since the rise of Islam to 1914. Topics include the rise and spread of Islam, the age of the imperial caliphate, and the rise and fall of Islamic regional empires.
HST 371 History of the Middle East Since 1914 3(3-0), D
A survey of political, social, and economic trends in the Middle East since 1914. Topics include the Middle East and Western military, economic, and ideological encroachment after World War I, regional conflicts, revolutions, politics and religion, and the emergence of the modern nation-states of the Middle East.
HST 372 From Hollywood to the Middle East: In Search of Arab Identity 1(1-0), D
Explores the mosaic nature of Arab culture; to assess the fact that Arabs derive their identity from shared social patterns and culture, rather than artificially imposed polity or religion; and shows that Arab identity is shaped by where Arabs stand in time and space, by their history, by their memory, and by the places in which they have lived and died.
HST 375 The Ozarks in American History 3(3-0), D
Prerequisite: Recommended: HST 121 or 122. The Ozarks as an historic American region. Historical geography of the Ozarks. The Old Ozarks Frontier; the Modern Ozarks; the Cosmopolitan Ozarks; the New Ozarks Frontier. Relation of the Ozarks to major themes in U.S. History.
HST 380 East Asian Civilization I 3(3-0), F
A comparative historical treatment of China and Japan from earliest times to 1600 .
HST 381 East Asian Civilization II 3(3-0), S
A comparative historical treatment of China and Japan from 1600 to the present.
HST 390 Introduction to Historiography 3(3-0), S
Prerequisite: Writing II or permission of department head. The study of the philosophy, methods, and practice of history as a field of scholarly inquiry. Students are also required to take the Major Field Achievement Test.

HST 397 Special Topics in History 1-3, D
Prerequisite: Recommended: 3 hours of history. A variable content, variable credit course. Specific subject matter will change from term to term, depending upon the interests of professor and student. May be repeated, as topics change, to a maximum of 6 credit hours. Variable Content Course.

## HST 418 Teaching of Secondary School Social Studies

4(3-2), F,S
Prerequisite: 12 hours history and SEC 302, EDU 350, SPE 340, current preprofessional liability insurance, and admission to Teacher Education Program. Resources for teaching the social sciences; methods of evaluation; unit and daily lesson planning appropriate for multicultural settings; reflective decision-making in the application of teaching methods and techniques. Completion of a 30 hour practicum assigned at Greenwood or Springfield area secondary school is required. Checkpoint 2 completion is required during this course. A grade of "C" or better is required to take HST 420 or HST 421. May not be taken Pass/Not Pass.

## HST 420 Supervised Teaching (Secondary Social Studies)

## 6, F,S

Prerequisite: HST 418; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches social studies classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## HST 421 Supervised Teaching (Secondary Social Studies)

## 6, F,S

Prerequisite: concurrent enrollment in HST 420. Student observes then teaches under the direction of the cooperation teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## HST 422 Supervised Teaching (Secondary Social Studies)

## 6-10, F,S

Prerequisite: HST 418; a grade of "C" or better in all professional education courses; minimum GPA of 2.75 in Social Sciences; current pre-professional liability insurance; and approval for supervised teaching; and concurrent enrollment in HST 423. Student observes then teaches social studies classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. Only students seeking secondary social studies certification may enroll in this course.In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## HST 423 Seminar in Supervised Teaching 2(2-0), F,S

Prerequisite: HST 418; a grade of "C" or better in all professional education courses; minimum GPA of 2.75 in Social Sciences; approval for supervised teaching; and concurrent enrollment in HST 422. A seminar designed for the purpose of discussion and analysis of field experiences during the supervised teaching semester. Topics include: Theory Into Practice, Diversity in the Classroom, Classroom Management, Classroom Assessment, Job Search and Professional Development. Students will attend workshops throughout the semester. Only students seeking secondary social studies certification may enroll in this course.

HST 491 Senior Seminar in U.S. History 3(3-0), D
Prerequisite: HST 390, Writing II, and 90 hours or permission of department head. Concentrated study of a sharply focused topic and the preparation of a bachelor's paper based on primary research. Course content varies each semester. Either HST 491 or HST 492 is required for the BA in History. This course is strongly recommended for anyone considering graduate school. Graduating seniors are given enrollment priority.
HST 492 Senior Seminar in Non U.S. History 3(3-0), D
Prerequisite: HST 390, Writing II, and 90 hours or permission of department head. Concentrated study of a sharply focused topic and the preparation of a bachelor's paper based on primary research. Course content varies each semester. Either HST 491 or HST 492 is required for the BA in History. This course is strongly recommended for anyone considering graduate school. Graduating seniors are given enrollment priority.
HST 496 Independent Readings in History 1-3, D
Prerequisite: permission of instructor and department head; completion of upper level course (or acceptable equivalent) dealing with the subject or period of the proposed reading. Students should consult with a professor of the department who specializes in the subject; with professor's consent present a written proposal to the department head for his approval before final registration for the term in which the reading is to be done. Only one approved Reading Program may be taken in any semester. A maximum of 6 semester hours may be taken in HST 496. Areas offered for independent readings: United States, Latin American, Ancient, Medieval, European, Asian and African history.
HST 499 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; admission to the Teacher Education Program; a grade of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students who receive credit for this course will not receive credit for AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SPE 499, THE 493.
HST 509 Indian History 3(3-0), F
Prerequisite: 50 hours or permission of department head. History of Indian/White relations, federal Indian policy, and Indian accommodation to European introductions and eventual American dominance from the beginning of contact with Europeans to the present.
HST 510 The Plains Indians 3(3-0), S
Prerequisite: 50 hours or permission of department head. History and culture of Plains Indians from the pre-Columbian period to the end of the frontier era near the turn of the last century, including the impact of the European invasion.
HST 515 American Environmental History 3(3-0), D
Prerequisite: 50 hours or permission of department head. Survey of humankind's relationship with nature and the environment in what is now the United States from pre-Columbian times to the present. Will especially focus on the impact of American development on the environment, the impact of the environment on the development of the United States, and the significance of the many different ideas and images concerning nature and the environment throughout American history.

## HST 517 Legal and Constitutional History of the United

## States 3(3-0), D

Prerequisite: 50 hours or permission of department head. The origins of American constitutionalism, The Philadelphia Convention, the historical context of the changes in the law, in the Constitution, and in the courts since 1789, and the development of the law profession and legal education.
HST 518 Colonial America 3(3-0), D
Prerequisite: 50 hours or permission of department head. Character, development and modification of the English Empire in North America.
HST 519 The American Revolution 3(3-0), D
Prerequisite: 50 hours or permission of department head. Origins of the Revolution, War of Independence, and the society, government, and economy of the Revolutionary and Confederation eras.

## HST 521 Early American Republic 3(3-0), D

Prerequisite: 50 hours or permission of department head. Study of America, 1780s-1840s. Topics will include the development of constitutional government and federalism, mix of republican ideology and capitalism, causes and results of the War of 1812, first and second political party systems, social reform, and economic development.
HST 523 Nineteenth Century America 3(3-0), D
Prerequisite: 50 hours or permission of department head. Emphasis upon how the ideas and values that constituted the original meaning of America (namely, the republicanism of the American Revolution) were transformed in response to the Commercial and Industrial Revolutions of nineteenth century America, producing two major crises of the century: the Civil War and Populist Revolt. Included is the transition of the United States from an agrarian society of economically and politically independent farmers to a depersonalized industrial nation of largely dependent salaried employees and wage earners.
HST 524 Civil War and Reconstruction 3(3-0), D
Prerequisite: 50 hours or permission of department head. The sectional conflict, the Civil War, and Reconstruction examined from political, military, social, and economic perspectives, with emphasis on differing historical interpretations of the causes of the war, the South's defeat, and the limits of Reconstruction.
HST 525 Gilded Age/Progressive Era America, 1865-1920 3(3-0), D
Prerequisite: 50 hours or permission of department head. Political, economic, social and intellectual development of the United States from the end of the Civil War through World War I and its aftermath.
HST 527 Recent American History, 1929-Present 3(3-0), D
Prerequisite: 50 hours or permission of department head. Great Depression, Age of Franklin D. Roosevelt; World War II; the Eisenhower years; Kennedy; Johnson; Nixon; Carter; America reluctantly assumes the mantle of global leadership. Domestic development and its concomitant domestic problems. May be taught concurrently with HST 337. Cannot receive credit for both HST 537 and 327.

## HST 528 U.S. History Since 1945 3(3-0), D

Prerequisite: 50 hours or permission of department head. The Cold War, politics from Truman through the Reagan presidency; the social conflict of the 1960s; the civil rights movement; the Great Society; Vietnam; and the Reagan revolution.

## HST 531 African American Leaders and Movements

## 3(3-0), D

Prerequisite: 50 hours or permission of department head. Study of African American leaders and movements in the United States, with emphasis on the period since World War II.

HST 536 History of Missouri 3(3-0), D
Prerequisite: 50 hours or permission of department head. Economic, social, political and constitutional history of the state; role played by Missouri in national affairs.
HST 537 History of the American West 3(3-0), D
Prerequisite: 50 hours or permission of department head. Westward movement in America as history and myth; influence of the West on American society and character.
HST 538 History of the American South, 1607-Present 3(3-0), D
Prerequisite: 50 hours or permission of department head. Development of the South's social, economic and intellectual distinctiveness, with an emphasis on slavery, the plantation system, sectional conflict, modernization, Populism, disfranchisement, segregation, Dixie Demagogues and the Civil Rights Movement.
HST 541 The Ancient Near East to 1200 BCE 3(3-0), F
Prerequisite: 50 hours or permission of department head. Sumerians, Babylonians, Egyptians and Hittites; special reference to Hebrew scripture. Interrelationships among ancient civilizations; readings from original sources in English translation.
HST 542 Ancient Israel 3(3-0), S
Prerequisite: 50 hours or permission of department head. History of Israel to the end of the Persian period with special reference to the Canaanites, Mycenaeans, Philistines, Phoenicians, Assyrians, Chaldaeans, and Persians.
HST 543 History of the Arab-Israeli Conflict 3(3-0), D
Prerequisite: 50 hours or permission of department head. The Arab-Israeli conflict in its historical and contemporary terms. The course covers three periods: The first period examines the roots of Arab and Jewish historical/biblical claims to Palestine before 1939. The second period from 1939 to 1982 analyzes the causes and effects of the Arab-Israeli wars. The third period from 1982 to 1991 covers the Israeli invasion of Lebanon, the Palestinian uprising (Intifada), and the peace process.
HST 545 Medieval Europe 3(3-0), F
Prerequisite: 50 hours or permission of department head. History of Medieval France, Germany, and the Papacy from the 5th Century to the 16th Century.
HST 548 The Renaissance 3(3-0), D
Prerequisite: 50 hours or permission of department head. Europe from about 1320 to about 1550, in the transition period from Medieval civilization to Modern Civilization; history of ideas and culture.
HST 549 The Reformation 3(3-0), D
Prerequisite: 50 hours or permission of department head. Early modern period of European history, 1500-1648. Religious controversy, religious wars, growth of the secular state.
HST 551 The French Revolution and the Napoleonic Era 3(3-0), D
Prerequisite: 50 hours or permission of department head. Causes and phases of the Revolution in France; the expansion of the Revolution; rise and downfall of Napoleon.

## HST 553 History of Europe in the 19th Century, 1815-1918

 3(3-0), DPrerequisite: 50 hours or permission of department head. Forces unleashed by the French Revolution and other movements, including liberalism, reaction, nationalism, industrialization, and imperialism. May be taught concurrently with HST 353. Cannot receive credit for both HST 553 and HST 353.
HST 556 France Since 1815 3(3-0), D
Prerequisite: 50 hours or permission of department head. A survey of French political, economic, social and intellectual developments. Special emphasis on the search for a stable political and economic system through the Fifth Republic and into the new multinational Europe.

HST 559 Germany, 1815-Present 3(3-0), D
Prerequisite: 50 hours or permission of department head. The unification process, the German Empire, Weimar Republic, Third Reich, Germany as a European Great Power.

## HST 561 Russia Since 1801 3(3-0), D

Prerequisite: 50 hours or permission of department head. Emphasis on the modernization of Russia, the rise of dissent, Russia's interaction with Europe, change and continuity between Imperial and Soviet Russia.
HST 565 English Constitution, Courts and Common Law 3(3-0), F
Prerequisite: 50 hours or permission of department head. The development of the English constitution from the late Middle Ages to 1688 with special emphasis on the development of the Common Law and the courts.

## HST 566 Victorian and Edwardian England 3(3-0), D

Prerequisite: 50 hours or permission of department head. This course will examine the impact of industrialization; wealth, poverty and the rise of class; reform movements; origins of the welfare state; emergence of the Labour party, and the slow eclipse of aristocratic power and influence.
HST 571 China in the Twentieth Century 3(3-0), D
Prerequisite: 50 hours or permission of department head. An intensive study of the transformation of China from a Confucian, Feudal state to a Communist world power.
HST 587 Mexico from Colony to Nation 3(3-0), D
Prerequisite: 50 hours or permission of department head. Mexican history from the colonial period to the Revolution of 1910.

HST 588 Twentieth-Century Mexico 3(3-0), D
Prerequisite: 50 hours or permission of department head. Mexico from the Revolution of 1910 to the present, emphasizing Mexico's influence upon the Cuban Nicaraguan and other revolutions; its role as a member of the Middle American Community and of Latin America at large.

## HST 597 Topics in History 1-3, D

Prerequisite: 50 hours or permission of department head. The topics studied will change from term to term depending on the interests of professors and students. May be repeated as topics change. Variable Content Course.
HST 599 Internship in Public History 1-3, D
Prerequisite: 60 hours and permission of the department head and host institution. Supervised and approved work in a public or private agency which manages a museum, archive, or historic sites. May be repeated for credit but only 3 hours may be counted towards the B.A., B.S.Ed., or M.A. major in History. One credit hour for each 40 hours of service.
HST 601 Historiography and Historical Method 3(3-0), F
Various philosophies of history and theories concerning method, purpose and meaning of history; problems of research.
HST 602 Secondary School Curriculum for the Social
Studies 3(3-0), D
Foundation course in the development and organization of the secondary school curriculum with an emphasis toward issues within social studies curriculum. This course meets the MSED degree requirements for social studies or history majors only.

## HST 610 Seminar in Ancient History 3(3-0), D

Prerequisite: HST 601 or permission. A seminar in ancient history, providing a study in depth of a chosen topic as well as the historiography of the topic for the graduate student. May be repeated once for credit.
HST 620 Proseminar in American History 3(3-0), D
Prerequisite: HST 601 or permission. Readings in chosen periods and topics in American History for the graduate student. May be repeated once for credit.

HST 630 Seminar in American History 3(3-0), D
Prerequisite: HST 601 or permission. In-depth study of a chosen topic as well as the historiography of the topic for graduate students.
HST 640 Proseminar in European History 3(3-0), D
Prerequisite: HST 601 or permission. Readings in chosen periods and topics in European history for the graduate student. May be repeated once for credit.
HST 650 Seminar in European History 3(3-0), D
Prerequisite: HST 601 or permission. In-depth study of a chosen topic as well as the historiography of the topic for the graduate student. May be repeated for credit with department consent.
HST 660 Proseminar in Latin American History 3(3-0), D
Prerequisite: HST 601 or permission. Readings in chosen periods and topics in Iberian and Latin American history for the graduate student. May be repeated once for credit.
HST 670 Proseminar in Ancient Near East History 3(3-0), D
Prerequisite: HST 601 or permission. Readings in chosen periods and topics in Ancient Near East history for graduate student. May be repeated once for credit.
HST 680 Seminar in World History 3(3-0), S
Prerequisite: HST 601 or permission of department head. Indepth study, in African, East Asian, Latin American, or Middle Eastern history, of a chosen topic as well as the historiography of the topic for the graduate student. May be repeated up to 6 hours for credit with departmental consent.
HST 683 Women's History: The Use and Understanding of Sources 3(3-0), D
Prerequisite: HST 601 or permission of department head. Students will study seminal primary and secondary sources relating to women's history, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.
HST 684 The American Revolution: The Use and
Understanding of Sources 3(3-0), D
Prerequisite: HST 601 or permission of department head. Students will study seminal primary and secondary sources relating to the American Revolution, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.
HST 685 The Civil War in Missouri: The Use and
Understanding of Sources 3(3-0), D
Prerequisite: HST 601 or permission of department head. Students will study seminal primary and secondary sources relating to the Civil War in Missouri, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.
HST 686 American Social History: The Use and
Understanding of Sources 3(3-0), D
Prerequisite: HST 601 or permission of department head. Students will study seminal primary and secondary sources relating to American social history, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.
HST 687 American Education: The Use and Understanding of Sources 3(3-0), D
Prerequisite: HST 601 or permission of department head. Students will study seminal primary and secondary sources relating to American education, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.
HST 690 Proseminar in World History 3(3-0), D
Prerequisite: HST 601 of permission of graduate program director. Readings in chosen periods and topics in world history, comparative history, or a study involving at least two global areas such as diaspora studies. May be repeated up to 9 hours.
HST 696 (604) Readings in History 1-3, D
Prerequisite: recommendation of the student's Graduate Advisory Committee and permission of supervising professor and permission of department head. Arranged program of readings for the individual student directed by a professor of the graduate faculty. May be repeated once for credit.
HST 699 Thesis 1-6, D
Prerequisite: permission of Director of History graduate program.

## Department of Military Science

30 Freudenberger House, Phone: (417) 836-5791, Fax: (417) 836-5792<br>Email: MilitaryScience@missouristate.edu<br>Web Site: http://www.missouristate.edu/milsci<br>Department Head: Professor LTC Brendan McKiernan, M.B.A.

## Faculty (as of March 14, 2008)

Associate Professor: CPT Craig Halsey, B.S.
Assistant Professor: CPT Andrew Love, M.A.
Instructors: SFC Robert Hodapp, SFC Robert Lewis

## General Information

Since 1952 the Military Science program (Army ROTC) has prepared college men and women for commissions as Second Lieutenants in the United States Army, the Army National Guard, and the Army Reserves. The ROTC program is divided into two elective courses; the Basic Course and the Advanced Course. Enrollment in all Basic Course classes is limited to full time freshmen and sophomore students. Students who enroll in Basic Course classes receive leadership, management, and confidence-building instruction which will be of great value in any career field they enter. Enrollment in the Advanced Course classes is restricted to students who meet departmental criteria and who willingly accept a commission as an Army officer with a military service obligation. All non-US citizens must have department permission prior to enrolling in any Military Science class.

Basic Course: The Basic Course encompasses two freshman and two sophomore Military Science classes. There are prerequisites for some of the classes, please check Basic Course class descriptions (below) for specifics. There is no military service obligation for enrolling in any of the Basic Course classes. The primary objective of the Basic Course is to provide college students with an understanding of the United States Army in general and Army ROTC in particular. Additionally, students who complete three Basic Course classes and meet departmental criteria, qualify for enrollment in the Advanced Courses, if they decide to continue in the Military Science program and earn an officer's commission in the U.S. Army.
Advanced Course: The Advanced Course consists of two 300level and two 400-level Military Science classes (see class descriptions below). Enrollment in all Advanced Course classes is by departmental permission. The primary objective of the Advanced Course is to prepare qualified college students for military service as Second Lieutenants in the United States Army, the Army National Guard, and the Army Reserves. Students who are accepted into this program receive $\$ 300-\$ 500$ per month (tax-free) for 10 months of both their Junior and Senior years. Additionally, Advanced Course students attend a six-week summer training, normally between their Junior and Senior year. Students receive a salary while at training, have meals and housing provided by the Army, and receive reimbursement for travel to and from the training. Upon completion of the four Advanced Course classes, summer training, and a bachelors degree, students are commissioned as Second Lieutenants in the U.S. Army. Students may elect to complete their military service either full time in the U.S. Army or part-time in the Army National Guard or Army Reserves.
All students in the Advanced Courses, prior to graduation, are required to take at least one course in each of the following four fields of study: Written Communications, Computer Literacy, Math Reasoning and Military History. The Written

Communications and Math Reasoning requirements are satisfied by meeting the University's General Education requirements. The Computer Literacy requirement is satisfied by completing one of the following courses; CIS 101, CSC 101 or CSC 121. The Military History requirement is satisfied by HST 315. Advanced Course students are also encouraged (but not required) to take a course in the fields of national security affairs and management, if their degree programs allow. Additionally, all Advanced Course students and ROTC Scholarship students must participate in a regularly scheduled physical fitness program.
Scholarships: The Army ROTC Scholarship program is open to all full time University students. 2-year and 3-year scholarships are awarded each year on a best qualified basis and students need not be enrolled in Military Science classes to compete. Army ROTC Scholarships provide full tuition, pay lab fees, educational fees and book costs, plus a monthly tax free allowance of $\$ 300-\$ 500$ for 10 months of each school year of the scholarship. Students who receive an Army ROTC Scholarship incur a military service obligation which is completed after graduation either full time in the U.S. Army or part-time in the Army National Guard or Army Reserves.
Leader's Training Course: Students who decide they want an Army officer's commission but have never taken a Military Science class, nor had any previous military training can still qualify for entry into the Advanced Course, provided they have at least two academic years remaining in their degree program. Attendance at a four week summer camp, called the Leader's Training Course (LTC), qualifies students for the Advanced Course and eventually, a commission. Students who elect to attend LTC also receive a salary while at camp, have meals and housing provided by the Army, and receive reimbursement for travel to and from the camp. As a special incentive, students can compete for 2 -year Army ROTC Scholarships while at LTC. These scholarships are awarded on the basis of college academic record, leadership potential, and performance at the camp. Additionally, students can receive 5 credit hours for attending LTC (See MIL 225).
Veterans: Students who are veterans of honorable military service (all branches of the Armed Forces, active and reserves) may be eligible for enrollment in the Advanced Course by virtue of their previous military training and experience. This option (called advanced placement) allows military veterans to complete the ROTC program in just two years, rather than four. Veterans who elect this option do not lose any of their GI Bill entitlements and still receive the monthly $\$ 300-\$ 500$ tax free allowance from ROTC.

Uniforms and Texts: Textbooks are supplied for all ROTC courses. Uniforms are provided when required. Freshman and Sophomore students are furnished uniforms if required. Advanced Course students are furnished uniforms and accessory items.

MIL 225 and MIL 325 fees: Students enrolling in MIL 225 and MIL 325 will be charged a fee of $\$ 150$. This fee is instead of the Basic Fees, not in addition to those fees.

## Minors

Military Science
Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
A. MIL 301(3), 302(3), 411(3), 412(3); HST 315(3)
B. Complete one course in each of the following fields of study:

1. Communication Skills: ENG 310(3), 321(3), GLG 358(3), or COM 115(3)
2. Computer Literacy: CIS 101(2), CSC 101(2), or CSC 121(3)

## Military Science Courses

MIL 101 Introduction to Military Science 2(2-0), F,S
This course will focus on basic pistol and rifle marksmanship. Students will get the opportunity to handle, learn the maintenance and proper way to fire, real US Army small arms weapons (M16A2 automatic rifle, M60 machine gun, M9 9mm Pistol). Students will have the option to exempt the final exam by attending a one day field trip to Camp Crowder to shoot on a real Army M16 qualification range. Additionally, students will get exposure to classes on basic military customs and courtesy.
MIL 102 Introduction to Basic Military Skills 2(2-0), F,S
This course will focus solely on the basic survival skills; land navigation, First Aid, acquiring food and water, firecraft, building survival shelters, mountaineering (rappelling, rock climbing, one rope bridge, knot tying). Students have the opportunity to exempt the final exam by attending a one day, one night survival field training exercise.
MIL 125 Leadership Fitness 1(0-3), D
Prerequisite: permission of the instructor. Development of individual fitness and acquire the skills necessary to lead group fitness training. May be repeated for a total of 3 hours, but only one credit hour may be used to satisfy the Physical Well-Being requirement in General Education for students completing general education requirements in effect prior to fall 1997.
MIL 211 Basic Military Skills and Techniques 2(2-1), F
Prerequisite: MIL 101 or 102, and less than 50 semester hours or permission. Introduction to techniques of survival in various situations and climates, and pistol marksmanship.
MIL 212 Military Fundamentals Practicum 2(2-1), S
Prerequisite: two semesters of Military Science or permission. The class is designed for the military science students who desire accelerated instruction on rifle marksmanship, communications, map reading (to include the compass), and patrolling. The student will be required to wear a military uniform and meet Army appearance standards.
MIL 220 Basic Military Science Fundamentals 2-5, Su
Prerequisite: permission. Organization and mission of ROTC; the role of the U.S. Army in American history and the application of the principles of war; leadership theory and practice; introduction to military operations and basic tactics; instruction in marksmanship, land navigation and communication.

MIL 225 Basic Military Science Practicum 5, F,Su
Prerequisite: permission. A 6-week course conducted at Fort Knox, KY. The training is rugged and intensive with emphasis placed on leadership application, practical work and physical conditioning. Training will be conducted six days a week out-ofdoors and requires active participation by all students. Enrolled students receive compensation for travel, lodging and food.
MIL 301 Military Leadership and Operations 3(3-1), F
Prerequisite: permission. Introduction to small unit tactics; principles of military leadership, to include theory, responsibilities, techniques, and practice; branches of the U.S. Army, oral presentation techniques and practice. One field trip is required. This course may not be taken Pass/Not Pass.
MIL 302 Military Skill Building 3(3-1), S
Prerequisite: permission. Small unit tactics; applied military leadership (builds on knowledge gained in MIL 301) with special emphasis on the junior leader's duties and responsibilities. Two field trips are required. This course may not be taken Pass/Not Pass.
MIL 325 Advanced Military Science Practicum 5(5-0), F, Su
A prerequisite to receive a commission in the U.S. Army through R.O.T.C. and for MIL Science 411 and 412. The 5week course is conducted at Fort Lewis, Washington. The instruction, training and evaluation focuses on the professional development issues required to become an Army Officer. The primary focus is on evaluating the student's leadership potential through this mentally and physically demanding camp. The training and evaluation is conducted seven days a week for five weeks and requires active participation by all students. The student is placed in leadership positions which require him/her to lead up to 120 fellow students for extended periods of time. Enrolled students receive compensation for travel, lodging and food.
MIL 411 Military Qualification Skills for the Advanced Cadet 3(3-1), F
Prerequisite: permission. Ethics and professionalism of the military officer; Army command staff functions; oral presentation techniques and practice; military leadership at junior officer level; world change and military obligations. One field trip is required. This course may not be taken Pass/Not

## Pass.

MIL 412 Transition from Cadet to Lieutenant 3(3-1), S
Prerequisite: permission. Military justice system; army supply and logistics procedures and responsibilities; officer management system; obligations and responsibilities of a military officer; military leadership at junior officer level. Two field trips are required. This course may not be taken Pass/Not Pass.

## MIL 496 (414) Readings/Research in Military Science

## 1-3, F,S

Prerequisite: permission. Planned readings and research on subjects in or related to Military Science. May be repeated for a total of 3 hours. This course may not be taken Pass/Not Pass.

## Department of Philosophy

231 Strong Hall, Phone: (417) 836-5650, Fax: (417) 836-4775
Email: Philosophy@missouristate.edu
Web Site: http://www.missouristate.edu/phi
Department Head: Associate Professor Pamela R. Sailors, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Jack Knight, Ph.D.; Joseph Martire, Ph.D.; Johnny Washington, Ph.D.
Associate Professor: Daniel A. Kaufman, Ph.D.
Assistant Professor: Andrew B. Johnson, Ph.D.
Emeritus Professors: William R. Brown, Ph.D.; Bertrand P. Helm, Ph.D.; Jon S. Moran, Ph.D.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Majors

## Philosophy (Non-Comprehensive)

Bachelor of Arts
A. General Education (see General Education section of catalog)
B. Major Requirements*

1. Logic and Analytical Reasoning: PHI 305(3)
2. Ethics and Social Thought. Select three hours from Moral Theory: PHI 340(3), 341(3), 345(3) and three hours from Applied Ethics: PHI 302(3), 343(3), 513(3)
3. History of Philosophy: PHI 306(3) and 310(3)
4. Theory of Knowledge and Metaphysics. Select three hours from: PHI 318(3), 325(3), 335(3)
5. Philosophical Perspectives and Area Studies. Select three hours from: PHI 300(3), 312(3), 314(3), 315(3), 319(3), 320(3); PHI 330(3) or PLS 330(3)
6. Complete an additional 12 hours of Philosophy courses. Major requires a minimum of 33 hours including at least 24 hours of upper division credit in the discipline. *PHI 197, PHI 397, and PHI 496 may satisfy a distribution requirement for the major or minor when their topics are deemed suitable by the department.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree(see
"Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog.)

## Philosophy (Non-Comprehensive)

Bachelor of Science
A. General Education (see General Education section of catalog)
B. Major Requirements*

1. Logic and Analytical Reasoning: PHI 305(3)
2. Ethics and Social Thought. Select three hours from Moral Theory: PHI 340(3), 341(3), 345(3) and three hours from Applied Ethics: PHI 302(3), 343(3), 513(3)
3. History of Philosophy: PHI 306(3) and 310(3)
4. Theory of Knowledge and Metaphysics. Select three hours from: PHI 318(3), 325(3), 335(3)
5. Philosophical Perspectives and Area Studies. Select three hours from: PHI 300(3), 312(3), 314(3), 315(3), 319(3), 320(3); PHI 330(3) or PLS 330(3)
6. Complete an additional 12 hours of Philosophy courses. Major requires a minimum of 33 hours including at least 24 hours of upper division credit in the discipline. *PHI 197, PHI 397, and PHI 496 may satisfy a distribution requirement for the major or minor when their topics are deemed suitable by the department.
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog.)

## Minors

## Ethics and Social Policy

Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
Bachelor of Social Work
A. PHI 115(3), 340(3), 341(3), 345(3)
B. Complete at least two courses from among the following courses in Applied Ethics: PHI 302(3), 343(3), 513(3)

## Philosophy

Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
Bachelor of Social Work
A. Select either PHI 105 or PHI 305. Select one course from each of the following two disciplinary areas listed under the requirements for the Philosophy major: Ethics and Social Thought and History of Philosophy. PHI 197, 397, and 496 may satisfy a distribution requirement for the major or minor when their topics are deemed suitable by the department.
B. Complete an additional nine hours of Philosophy courses. Minor requires a minimum of 18 hours including at least 12 hours of upper division credit.

## Philosophy Courses

PHI 105 Critical Thinking 3(3-0), F,S
General Education Course(Self-Understanding/Humanities Perspective) This course develops intellectual self-awareness by teaching the canons and skills of critical reasoning. Deductive and inductive reasoning, the application of logic to a variety of significant issues, and the relation between language and argumentation will be studied.

## PHI 110 Introduction to Philosophy 3(3-0), F,S

General Education Course (Self-Understanding/Humanities Perspective) This course explores various ways of understanding the human self and its relation to the world. Through a consideration of what can be known, what is worth valuing, what reality is, and how human communities should be composed and regulated, the course deals with central themes that arise from the human quest for deeper self-understanding.
PHI 115 Ethics and Contemporary Issues 3(3-0), F,S
General Education Course (Culture and Society/Humanities Perspective) This course examines ethical principles and theories in relation to contemporary moral issues (e.g. euthanasia, capital punishment, economic justice, environmental issues, world hunger). Through a consideration of ideals of justice and human dignity, as well as concepts of rights and responsibilities, it also explores the moral requirements for community and justified political order.

## PHI 197 (180) Perspectives in Philosophy 1-3, D

A variable content course designed to explore the philosophical significance of issues of cultural, social or individual importance. Students should consult the registration schedule to determine the topic to be covered in a given semester. The course may be repeated to a maximum of 6 hours as topics change.
PHI 300 (220) Philosophical Ideas in Literature 3(3-0), D
Prerequisite: 3 hours of philosophy or literature or permission of instructor. Selected works of Western literature in light of their relation to historical trends in philosophy and philosophical speculation in the areas of metaphysics, epistemology, value theory, social and political philosophy.
PHI 302 Environmental Ethics 3(3-0), D
This course critically examines various philosophical viewpoints that bear upon ethical issues concerning the environment. Among the questions examined are the following: Must concern for the environment revolve around human concerns? Do animals have rights? Does nature have intrinsic value that must be respected regardless of effects upon humans? What is the relative importance of aesthetic or economic values to environmental questions? Do we have obligations to protect resources for future generations?
PHI 305 (206) Elements of Symbolic Logic 3(3-0), S
An introduction to the use of symbolic techniques to represent and evaluate arguments from everyday usage. There is an emphasis upon the student's development of an understanding of the methods and concepts of present day logic.
PHI 306 History of Western Philosophy: Ancient 3(3-0), F
Prerequisite: 3 hours of philosophy or permission of instructor. Historical study of ancient philosophy based on the reading of representative writings of major philosophers.
PHI 310 History of Western Philosophy: Modern 3(3-0), D
Prerequisite: 3 hours of philosophy or permission of instructor. A survey of the major philosophies of the modern period in the Western World, 1550 to 1850, including the work of philosophers who stand in the traditions of Continental rationalism, British empiricism, and German idealism.
PHI 312 Contemporary Philosophy 3(3-0), D
Prerequisite: 3 hours of philosophy or permission of instructor. Contemporary philosophical thought including Philosophical Analysis, Phenomenalism, Existentialism, Vitalism, and
important individual philosophers. Major writings of the period studied from both the historical and critical standpoints; influences on contemporary philosophy; major tendencies in contemporary thinking on traditional philosophical problems.
PHI 314 Asian Philosophy 3(3-0), D
Prerequisite: 3 hours of philosophy or permission of instructor. This course compares and evaluates the major philosophies of the Eastern world. It treats selected topics from Indian, Chinese, and Japanese philosophies and examines the basic ideas that underlie the religious and moral viewpoints of these traditions.
PHI 315 Philosophy of Religion 3(3-0), F
Prerequisite: 3 hours of philosophy or permission of instructor. Religious experience and the problem of man's knowledge of God; currently-held views concerning such issues as the relation between religion and other aspects of human culture.
PHI 318 Knowledge and Reality 3(3-0), D
Prerequisite: 3 hours of philosophy or permission of instructor. Examination of some leading accounts of different ways of knowing, and of some of the different theories about the nature of reality. An additional goal is to clarify the interrelations between knowing and reality.
PHI 319 Feminist Philosophy 3(3-0), D
Prerequisite: 3 hours of philosophy or GST 170 or permission of instructor. This course examines the major strands of feminist philosophy. It focuses in particular on how issues of gender affect ethical theories and theories of knowledge.
PHI 320 Aesthetics 3(3-0), F
Prerequisite: 3 hours of philosophy or permission of instructor. Representative philosophical theories concerning the nature of aesthetic value; the bases of judgments in the arts and literature. Primarily intended for upper division students concentrating in the fine arts, literature or philosophy.
PHI 325 Philosophy of Science 3(3-0), D
Prerequisite: 3 hours of philosophy or permission of instructor. This course investigates the nature and scope of scientific inquiry. It explores the aims and methods of both natural and social sciences as well as the place of science and scientists in society.
PHI 330 Introduction to Political Theory 3(3-0), F
Prerequisite: PLS 101. An introduction to the study of political theory by examining the central questions that animate our attempt to understand and secure the "good life." These concerns include: the nature and significance of politics; the origin and character of legitimate authority; and the meaning of freedom, the value of citizenship, and the education in virtue and in rights that are necessary to both individual liberty and civic greatness. Bringing insights from classical and modern texts to bear on these fundamental questions of public life, we aim to articulate and defend our own understanding of the ethical obligations and responsibilities that citizens owe to one another. Identical with PLS 330. Cannot receive credit for both PHI 330 and PLS 330.
PHI 335 Philosophy of Mind 3(3-0), D
Prerequisite: 3 hours of philosophy or permission of instructor. The course examines representative philosophical views about the nature of mind, with special attention to the issues of the self, consciousness, personal identity and the relation between mind and body.
PHI 340 Philosophy of Law 3(3-0), D
Prerequisite: 3 hours in philosophy or permission of instructor. A critical introduction to classical philosophical positions concerning the nature and functions of law, followed by a more detailed study of their contemporary successors. Analysis of rival positions will focus both on questions of theoretical justification and on implications for current legal controversies.
PHI 341 Social Philosophy 3(3-0), D
This course examines foundational social, political and economic issues under the guidance of contemporary ethical and social theories and against the background of evolving
constitutionally-governed democratic culture. It addresses both (i) theoretical issues concerning aims, scope and justification for political frameworks and social institutions, and (ii) substantive issues in relation to ideals of equality, liberty and justice raised by competing policy alternatives. Readings will include works from influential contemporary philosophers, and principled arguments from landmark USSC rulings.
PHI 343 Business Ethics 3(3-0), D
The course investigates fundamental ethical issues that arise within a business environment. The responsibilities of business to consumers, employees and society are examined. Special attention is given to the tensions between moral ideals and business pressures.
PHI 345 Theories of Ethics 3(3-0), D
Prerequisite: 3 hours of philosophy or permission of instructor. This course examines the nature of ethics and the principles of moral actions and decisions.
PHI 397 (480) Seminar in Philosophy 1-4, D
Prerequisite: 3 hours of philosophy or permission of instructor. Research in selected topics in philosophy. May focus on ideas of one or more thinkers, a philosophic issue or a branch of philosophy. May be repeated for credit.

PHI 496 (490) Philosophy Tutorial 2-4, D
Prerequisite: permission of department head. Individual conference course for students with specialized interests in particular areas of philosophy not covered in regular courses. Includes independent research, progress reports and term papers. Enrollment requires advance agreement on topic.

## PHI 513 Bioethics 3(3-0), D

Prerequisite: 60 hours or permission of instructor. An introduction to central ethical questions that arise in the area of bioethics, and to the resources various ethical theories offer for resolving those questions. In addition to a brief overview of contemporary moral theory, the course will discuss issues such as euthanasia, informed consent, proxy decision making, experimental research on humans and health care allocation. Specific cases will be discussed and analyzed throughout the semester.
PHI 596 Selected Topics in Philosophy 2-4, D
Prerequisite: permission of department head. Individual conference course for graduate students with specialized interests in particular areas of philosophy not covered in regular courses. May include independent research, progress reports and term papers. Enrollment requires advance agreement on topic.

## Department of Political Science

307 Strong Hall, Phone: (417) 836-5630, Fax: (417) 836-6655
Email: PoliticalScience@missouristate.edu
Web Site: http://polsci.missouristate.edu
Department Head: Professor George E. Connor, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Mark C. Ellickson, Ph.D.; Dennis V. Hickey, Ph.D.; Beat Kernen, Ph.D.; Joel W. Paddock, Ph.D.; Kant B. Patel, Ph.D.; Mark E. Rushefsky, Ph.D.; Patrick G. Scott, Ph.D.
Associate Professors: James B. Kaatz, Ph.D.; Kevin Pybas, Ph.D.; Yuhua Qiao, Ph.D; Ken R. Rutherford, Ph.D.
Assistant Professors: Brian R. Calfano, Ph.D.; Denise E. Dutton, Ph.D.; Gabriel Ondetti, Ph.D.
Emeritus Professors: Gordon D. Friedman, Ph.D.; Robert Peace, M.G.A.; Denny E. Pilant, Ph.D.; Stanley A. Vining, M.A.

## Accreditation

National Association of Schools of Public Affairs and Administration (NASPAA) - Public Administration, M.P.A.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate programs are available: Master of Public Administration degree; and Master of International Affairs and Administration degree. Refer to the Graduate Catalog for more information.

## Accelerated Master of Public Administration degree:

Exceptional undergraduate political science or public administration majors may apply to participate in the Accelerated Master of Public Administration program. If accepted, up to twelve hours of 500- and 600-level PLS courses may be counted toward both the undergraduate and graduate degrees. Students who participate in this program will be given the opportunity to complete their bachelor and master degrees in ten semesters and a summer, rather than the twelve semesters normally required. Applications are made to the Department Head and are subject to the approval of the Graduate College. Applicants must have Junior standing, a 3.50 grade point average in political science or public administration, and a 3.00 overall grade point average.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester. See the Graduate Catalog for more information.

University Certificate (graduate): A graduate level certificate program is available in Public Management. Refer to the Graduate Catalog for more information.

## General Information

Missouri Constitution Study Requirement (Senate Bill No. 4): Students with credit for PLS 101 that did not include a study of the Missouri constitution must complete PLS 103(1) to meet this requirement. See "Academic Programs and Requirements Baccalaureate Requirements" section of catalog for information.

## Majors

## Political Science (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see General Education section of catalog)
B. Major Requirements ( 36 hours)

1. PLS 102(3); PLS 205(3)* or 232(3)**; PLS 492(0)
2. Complete one course in each of the following seven political science fields***:
a. American Government and Politics: PLS 315(3), 316(3), 317(3), 319(3), 413(3), 414(3), 419(3)
b. Empirical Political Science: PLS 475(3), 573(3), 576(3)
c. International Politics: PLS 232(3), 437(3), 535(3), 547(3), 555(3)
d. Comparative Governments and Politics: PLS 205(3), 338(3), 341(3), 343(3), 544(3), 545(3), 546(3),547(3), 548(3), 550(3)
e. Public Administration: PLS 255(3), 315(3), 351(3), 354(3), 356(3), 498(3), 551(3), 555(3), 573(3)
f. Political Theory: PLS 330(3) or PHI 330(3), PLS 561(3), 563(3), 565(3), 567(3)
g. Public Law: PLS 419(3), 437(3), 451(3), 515(3), 517(3), 519(3)
3. Complete an additional 9 hours of Political Science electives to total at least 36 hours. *PLS 205 may not double-count toward this requirement and the Comparative Governments and Politics requirement.
** PLS 232 may not double-count toward this requirement and the International Politics requirement. ***PLS 397, 399, 493, 494, 495, 496, 497, 598 will be assigned to fields according to topic. PLS 576 is strongly recommended for students planning to pursue graduate study in political science and/or public administration. No more than six hours of credit will be counted toward the major from PLS 399, 493, 494, 498.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Political Science (Non-Comprehensive)

Bachelor of Science
A. General Education (see General Education section of catalog)
B. Major Requirements ( 45 hours)

1. PLS 102(3); PLS 205(3)* or 232(3)**; PLS 492(0), 576(3); SOC 302 or equivalent
2. Complete one course in each of the following seven political science fields***:
a. American Government and Politics: PLS 315(3), 316(3), 317(3), 319(3), 413(3), 414(3), 419(3)
b. Empirical Political Science: PLS 475(3), 573(3), 576(3)
c. International Politics: PLS 232(3), 437(3), 535(3), 547(3), 555(3)
d. Comparative Governments and Politics: PLS 205(3), 338(3), 341(3), 343(3), 544(3), 545(3), 546(3), 547(3), 548(3), 550(3)
e. Public Administration: PLS 255(3), 315(3), 351(3), 354(3), 356(3), 498(3), 551(3), 555(3), 573(3)
f. Political Theory: PLS 330(3) or PHI 330(3), PLS 561(3), 563(3), 565(3), 567(3)
g. Public Law: PLS 419(3), 437(3), 451(3), 515(3), 517(3), 519(3)
3. Complete an additional 12 hours of Political Science electives to total at least 45 hours. It is highly advisable to supplement this major with MTH 285.
*PLS 205 may not double-count toward this requirement and the Comparative Governments and Politics requirement.
**PLS 232 may not double-count toward this requirement and the International Politics requirement. ***PLS 397, 399, 493, 494, 495, 496, 497, 598 will be assigned to fields according to topic. No more than six hours of credit will be counted toward the major from PLS 399, 493, 494, 498.
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Political Science (Comprehensive)

Bachelor of Science
A. General Education (see General Education section of catalog)
B. Major Requirements (63 hours)

1. PLS 102(3), 205(3)*, 492(0), 576(3); SOC 302 or equivalent
2. Complete one course in each of the following seven political science fields**:
a. American Government and Politics: PLS 315(3), 316(3), 317(3), 319(3), 413(3), 414(3), 419(3)
b. Empirical Political Science: PLS 475(3), 573(3), 576(3)
c. International Politics: PLS 232(3), 437(3), 535(3), 547(3), 555(3)
d. Comparative Governments and Politics: PLS 205(3), 338(3), 341(3), 343(3), 544(3), 545(3), 546(3), 547(3), 548(3), 550(3)
e. Public Administration: PLS 255(3), 315(3), 351(3), 354(3), 356(3), 498(3), 551(3), 555(3), 573(3)
f. Political Theory: PLS 330(3) or PHI 330(3), PLS 561(3), 563(3), 565(3), 567(3)
g. Public Law: PLS 419(3), 437(3), 451(3), 515(3), 517(3), 519(3)
3. Complete a block of 30 additional hours selected in consultation with the advisor and approved by the department head. Of the 30 hour block, 12 must be from political science and 12 must be from other disciplines. It is highly advisable to supplement this major with MTH 285.
*PLS 205 may not double-count toward this requirement and the Comparative Governments and Politics Requirement.
**PLS 397, 399, 493, 494, 495, 496, 497, 598 will be assigned to fields according to topic. No more than six hours of credit will be counted toward the major from PLS 399, 493, 494, 498.
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Public Administration (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see General Education section of catalog)
B. Major Requirements ( 45 hours)

1. PLS 102(3), 255(3), 351(3), 354(3), 356(3), 492(0), 576(3); SOC 302(3) or equivalent
2. Complete 24 hours of electives chosen from the following courses: PLS 205(3), 312(3), 315(3), 330(3), 399(1-3)*, 413(3), 414(3), 419(3), 451(3), 475(3), 495(1-6), 498(3)*, 551(3), 555(3), 563(3), 565(3), 573(3) *No more than six credit hours will be counted toward the major from PLS 399 and 498.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Public Administration (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements ( 45 hours)

1. PLS 102(3), 255(3), 351(3), 354(3), 356(3), 492(0), 576(3); SOC 302(3) or equivalent
2. Complete 24 hours of electives chosen from the following courses: PLS 205(3), 312(3), 315(3); 330(3) or PHI 330(3); PLS 399(1-3), 413(3), 414(3), 419(3), 451(3), 475(3), 495(1-6), 498(3), 551(3), 555(3), 563(3), 565(3), 573(3)
No more than six credit hours will be counted toward the major from PLS 399 and 498.
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## International Relations

Bachelor of Arts
Bachelor of Science
A. PLS 205(3), 232(3), 535(3)
B. Complete nine additional hours from the following list to total a minimum of 18 hours, two of these courses must be PLS courses: PLS 330(3) or PHI 330(3); PLS 338(3), 341(3), 343(3), 437(3), 544(3), 545(3), 546(3), 547(3), 548(3), 555(3), 565(3); ECO 565(3); GRY 323(3), 507(3)
Students majoring in political science may only count PLS
205 for both the major and minor in International Relations.

## Political Science

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
Bachelor of Social Work
A. PLS 101(3)
B. Complete courses from at least two of the following seven political science fields to bring total to a minimum of 18 hours:

1. American Government and Politics: PLS 315(3), 316(3), 317(3), 319(3), 413(3), 414(3), 419(3)
2. Empirical Political Science: PLS 475(3), 573(3), 576(3)
3. International Politics: PLS 232(3), 437(3), 535(3), 547(3), 555(3)
4. Comparative Governments and Politics: PLS 205(3), 338(3), 341(3), 343(3), 544(3), 545(3), 546(3), 547(3), 548(3), 550(3)
5. Public Administration: PLS 255(3), 315(3), 351(3), 354(3), 356(3), 498(3), 551(3), 555(3), 573(3)
6. Political Theory: PLS 330(3) or PHI 330(3), PLS 561(3), 563(3), 565(3), 567(3)
7. Public Law: PLS 419(3), 437(3), 451(3), 515(3), 517(3), 519(3)

## Public Administration

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
Bachelor of Social Work
A. PLS 101(3), 102(3), 255(3), 354(3)
B. PLS 351(3) or 356(3); and PLS 563(3) or 565(3)

## Public Law

Bachelor of Arts
Bachelor of Science
Bachelor of Social Work
A. PLS 419(3), 515(3), 517(3), 519(3)
B. Complete six hours from the following list to total 18 hours: CRM 210(3); PHI 340(3); PLS 451(3), 493(1-3), 551(3), 567(3); PSY 320(3); RIL 231(3), 531(3); SOC 380(3)
No more than three credit hours of courses taken for the B.A. and B.S. Political Science major may be counted on the Public Law minor.

## Political Science Courses

PLS 101 American Democracy and Citizenship 3(3-0), F,S
(General Education Course (Public Affairs/American Studies) The course familiarizes students with the institutions and constitutional framework of the United States and Missouri. The course emphasis is on the values, rights, and responsibilities that shape the public decision making of active and informed citizens and influence contemporary public affairs in a democratic society.
PLS 102 Introduction to American Public Policy 3(3-0), F,S
Prerequisite: PLS 101. This course deals with the process of policy formulation and with the historical development of specific public policies in such fields as economics, foreign affairs, education, business and labor, social welfare, criminal justice, health and environment.

PLS 103 Missouri Government and Politics 1(1-0), F,S
The course familiarizes students with the institutions and constitutional framework in Missouri. This course will partially fulfill Senate Bill 4 requirements with respect to the Missouri Constitution and institutions. Students who have met the Missouri Constitution Study Requirement (Senate Bill \# 4) either through completion of PLS 101 at Missouri State or completion of a transfer course that fulfills the requirement, are precluded from taking PLS 103.
PLS 169 Introduction to Political Science 3(3-0), D
An introduction to the contemporary concerns and historical development of political science as a social science and as a mode of critical thinking about politics and society. Emphasis is upon acquainting students with the scope of intellectual inquiry and the specialized sub-fields of study of modern political science rather than with the particular characteristics of American government and politics.

## PLS 205 Introduction to Comparative Government

3(3-0), F,S
Prerequisite: PLS 101. An introductory comparative study of the principles, techniques, and policy issues of government in constitutional democracies and authoritarian regimes. The course focuses on selected West European (Britain, France, Germany) and non-West European (Japan, Mexico, Russia) countries, and the evolution of the European Community.
PLS 232 International Relations 3(3-0), F,S
Prerequisite: PLS 101. Conflict and cooperation in the nationstate system. Theories on international organization, power politics, regional integration, nationalism, war. Problems of developing areas such as Africa, Latin America and Southeast Asia.
PLS 255 Public Administration 3(3-0), F,S
Prerequisite: PLS 101. American administrative organization and activities; centralization, decentralization and relation between the administration and other branches of government.
PLS 300 Service Learning in Political Science 1, F,S
Prerequisite: 30 hours and concurrent registration in a Political Science course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Political Science to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
PLS 301 U.S. National Security 3(3-0), S
This class examines American national security from the cultural, institutional and policy perspectives. It will pay close attention to those enduring factors that shape American defense policies as well as exploring developments that have modified America's approach to security. Moreover, in addition to studying the structure and operation of today's policymaking process, the course will investigate the way the process has evolved in the past fifty years and will analyze the way key policies are produced and implemented by the U.S. government. Finally, reflecting changes in the world and in the field of national security studies, the course will cover not only the traditional concerns of national security (e.g., creation and use of military force for physical security of the territorial-state), but also the definition and achievement of individual and global security in the face of non-military problems.

PLS 312 The Aged: Policies and Politics 3(3-0), D
Prerequisite: PLS 101. Survey of public policies and their impact upon groups, elite and non-elite participation, historical development of policy, administrative structure and politics.
PLS 315 Federalism and Intergovernmental Relations
3(3-0), F
Prerequisite: PLS 101. Nature of American Federalism and the dynamics of intergovernmental relationships; the course examines the role of the national and the state governments in intergovernmental relations as well as the state, local, interstate and interlocal relations. Issues of federal grants, fiscal outlook of cities, problems of inner cities, and metropolitan governments are also discussed.

## PLS 316 Political Parties, Elections and Interest Groups

 3(3-0), FPrerequisite: PLS 101. A survey of the nature, evolution and functions of parties, elections and interest groups in the United States. An emphasis will be placed on the role played by these institutions in linking citizens to the public policy process.
PLS 317 American Political Behavior 3(3-0), FE
Prerequisite: PLS 101. An examination of various approaches to analyzing mass and elite political behavior in the United States. An emphasis will be placed on survey research, public opinion, political socialization, political psychology and voting behavior. PLS 319 Women in Politics 3(3-0), SE
Prerequisite: PLS 101. A survey of various aspects of the role of women in politics. The course will include an examination of the place of women in political history, women as political leaders, the ways in which women impact government, and public policies relating to women and families.
PLS 330 Introduction to Political Theory 3(3-0), F
Prerequisite: PLS 101. An introduction to the study of political theory by examining the central questions that animate our attempt to understand and secure the "good life." These concerns include: the nature and significance of politics; the origin and character of legitimate authority; and the meaning of freedom, the value of citizenship, and the education in virtue and in rights that are necessary to both individual liberty and civic greatness. Bringing insights from classical and modern texts to bear on these fundamental questions of public life, we aim to articulate and defend our own understanding of the ethical obligations and responsibilities that citizens owe to one another. Identical with PHI 330. Cannot receive credit for both PLS 330 and PHI 330.

## PLS 333 Model United Nations 1(1-0), F

Prerequisite: member of the Missouri State University World Affairs Council; and permission of instructor. This course is designed to provide an opportunity for in-depth role playing that leads to a better understanding of the United Nations, the study of current events, important international disagreements, key international conventions, and the protocol and procedures of UN diplomacy. In the fall, the students will participate as a UN Officer at the Missouri State University Mid-American Model UN conference, and prepare for their role as a distinguished diplomat at the American Model United Nations conference held in Chicago. In addition, the student will help prepare MidAmerican Model UN briefs. This course can be repeated for a maximum of three credit hours.
PLS 338 Politics of Less Developed Countries 3(3-0), SO
This course offers a road introduction to the politics of poorer, or "less developed" countries, a category that includes about three-quarters of the world's sovereign states and the vast majority of the global population. It will focus on two major themes: the quest for rapid economic development and the challenge of establishing a democratic political system. Students will also learn about the politics of a number of individual countries in Africa, Asia and Latin America.

PLS 341 Anglo-American Political Systems 3(3-0), S
Prerequisite: PLS 101. Political cultures and government institutions of nations possessing an Anglo-American political heritage. Political systems of the United Kingdom, the United States, Canada, Australia and India; role and influence of those systems upon the governments of emerging nations in Africa and Asia.
PLS 343 Post-Soviet Politics 3(3-0), SO
Prerequisite: PLS 101. The politics and governments of the former Soviet Union, its Marxist-Leninist ideology, and the dominant role of the Communist Party will be used to illustrate the dramatic changes having taken place since 1991. Political and economic reforms introduced by Gorbachev will be highlighted, and reasons for the Soviet Union's subsequent collapse and the establishment of Russia and other Independent States of the former Soviet Union will be discussed.

## PLS 351 Municipal Government and Administration

## 3(3-0), F

Prerequisite: PLS 101. A study of the structures and functions of city governments with emphasis on their relations to the state, their legal positions as municipal corporations and the management of municipal services.
PLS 354 Budget Administration 3(3-0), F
Prerequisite: PLS 101. Methods, principles, devices, and problems of making and controlling budgets in governmental institutions.
PLS 356 Public Personnel Administration 3(3-0), S
Prerequisite: PLS 101. Governmental personnel practices; recruitment, classification, morale and other personnel management problems.
PLS 397 Mini Course in Political Issues 1(1-0), D
Prerequisite: permission of instructor. A course upon a single topic of current interest; subject will vary from semester to semester and from section to section depending upon student interest and faculty availability. May be repeated for credit to a maximum of 3 hours. Variable Content Course.
PLS 399 Cooperative Education in Political Science 1-3, D
Prerequisite: acceptance into the Cooperative Education Program, 9 hours of political science beyond PLS 101; and a 2.50 GPA; and advance permission of the department head. To enable qualified students to apply theoretical constructs and analytical techniques in a supervised work environment. This course cannot be credited toward a major in political science if the student has completed a total of three or more credits in any combination of the following; PLS 493, PLS 494, PLS 498, or cooperative education in another discipline. Graded Pass/Not Pass only.
PLS 413 The American Executive 3(3-0), S
Prerequisite: PLS 101. Changing powers and functions of the executive branches of the national and state governments of the United States in the 20th Century; constitutional, administrative and political problems involved.
PLS 414 The Legislative Process 3(3-0), D
Prerequisite: PLS 101. Theory, principles, procedures and problems of the legislative process in democratic societies; operation of American state and national legislatures.
PLS 419 The Judicial Process 3(3-0), F
Prerequisite: PLS 101. Sources and nature of law; historical, sociological and philosophical approaches to legal theory. Role of the judiciary as an aspect of the study of political behavior; policy significance and consequences of what judges do and how they do it. Illustrated by case study in selected areas of American constitutional law.
PLS 437 International Organizations and Law 3(3-0), S
Prerequisite: PLS 101. A study of the role of international organizations, both governmental and non-governmental, in regional and global international politics. A comparison of international organizations and other political institutions. A
casebook and lecture examination of the principal elements of international law. A topical approach to governing principle will introduce current problems and define probable trends.
PLS 451 Criminal Law and Its Enforcement 3(3-0), F,S
An exploration of criminal law and how it is administered by law enforcement agencies.
PLS 475 Approaches to Political Analysis 3(3-0), F,S
Prerequisite: PLS 101. The course will examine various quantitative and qualitative approaches to political analysis. It will examine scientific concept formation, generalizations, explanations and predictions, and the place of theory in Political Science. The course will also deal with the use of systems theory, decision-making theory, role theory, group theory, personality theory, game theory and others, in the conduct of political inquiry.
PLS 492 Program Assessment 0, F,S
Prerequisite: senior status and permission of department head. Required assessment of undergraduate political science and public administration programs in the department. All students majoring in political science and public administration are required to enroll in this course during their senior year and pass a Major Field Achievement Test (MFAT). The focus is on program assessment and development rather than on individual student evaluation. Graded Pass/Not Pass only.

## PLS 493 Practicum in Political Science 1-3, D

Prerequisite: 9 hours of Political Science beyond PLS 101 and; 2.50 GPA and; junior-senior status, and advance permission of the department head and advisor. Supervised and departmentally approved part-time work experience related to Political Science in public or private sector. May be repeated to a total of 12 hours, but only 6 hours will be counted toward the major and 3 hours toward the minor. Approximately 5 on-the-job hours per week required for 1 hour credit, in addition to fulfillment of academic requirements. Normally restricted to Political Science/Public Administration majors, minors. Students minoring in Paralegal Studies must take PLS 493 for 3 credit hours. Graded Pass/Not Pass only.

## PLS 494 Professional Internship 3-6, D

Prerequisite: a 2.50 GPA, junior or senior status and; advance permission. Supervised and departmentally approved full-time work experience related to Political Science in public or private sector. May be repeated to a total of 12 hours, but only 6 hours will be counted toward the major. Approximately eight weeks of 40 on-the-job hours per week required for 3 hours credit, in addition to fulfillment of academic requirements. Normally restricted to Political Science/ Public Administration majors. Graded Pass/Not Pass only.
PLS 495 Senior Honors Project in Political Science 1-6, D
Prerequisite: PLS honors major and; junior-senior standing and; permission of instructor. An individualized research project in a selected field of political science or public administration. The project will involve the preparation of a project proposal in cooperation with an appropriate faculty member serving as project advisor who will approve it along with the Head of the Political Science Department and the Honors College dean. Variable Content Course. May be repeated to maximum of 6 hours total credit.

## PLS 496 Independent Study in Political Science 1-3, D

Prerequisite: permission of instructor and department head and; junior or senior class standing and; 2.50 GPA and; completion of an upper-level course (or acceptable equivalent) in selected area of political science. Students should consult with a professor of the department who specializes in the subject and with the professor's consent present a written proposal to the department head for final approval. Proposals should be presented for approval before final registration for the term in which the independent study is to be done. Only one approved independent study program may be taken in any semester. A
maximum of 6 semester hours of credit in PLS 496 may be counted on a major in political science or public administration and 3 semester hours of credit on a minor in the two fields. Written work will be required in PLS 496 in addition to reading assignments and/or research activities.
PLS 497 Special Topics 3(3-0), D
A course designed to provide a means of study for topics not addressed elsewhere in the curriculum. May be repeated up to a maximum of 6 hours. Variable Content Course.

## PLS 498 In-Service Training in Public Administration

## 3(3-0), F,S

Prerequisite: 9 hours of Public Administration beyond PLS 255 and; a 2.50 GPA and advance permission of department head and advisor. Supervised field work in an approved local, state, or national government agency including preparation of an acceptable formal report. Graded Pass/Not Pass only.
PLS 515 Constitutional Law and Politics 3(3-0), F
Prerequisite: PLS 101 and 50 hours, or permission of instructor. The primary purpose of this course is to consider the role and significance of the judicial branch within the American constitutional system, with particular attention given to: the power of judicial review; modes of judicial interpretation; the relative powers of the Court, Congress, and the Executive branch; separation of powers; federalism; the electoral process; and economic rights. This will occur through a careful study of the constitution and a close analysis of Supreme Court decisions, illuminating their political, moral, and social impact on life in America.

## PLS 517 Civil Rights and Liberties in the American

## Constitutional System 3(3-0), S

Prerequisite: PLS 101 and 50 hours, or permission of instructor. A casebook examination of the constitutional rights of individuals, with emphasis given to the development and current constitutional interpretation of the Due Process and Equal Protection Clauses of the Fourteenth Amendment, and the process of identifying the fundamental rights of race, gender, other protected classes, and privacy.
PLS 519 Individual Liberties in the American Constitutional System 3(3-0), S
Prerequisite: PLS 101 and 50 hours, or permission of instructor. A casebook examination of the First Amendment liberties of individuals, with emphasis given to the development and current judicial interpretation of the Establishment and Free Exercise of Religion Clauses, and the limitations imposed by the Supreme Court upon the Freedom of Speech and Press.
PLS 535 American Foreign Policy 3(3-0), F
Prerequisite: PLS 101. An analysis of American foreign policy. The course explores the various governmental institutions and societal forces which shape American foreign policy. The major emphasis is on American foreign policy since World War Two. Current issues in American foreign policy are discussed in light of contemporary theoretical and methodological approaches.
PLS 544 (344) Government and Politics of the Middle East 3(3-0), FO
Prerequisite: PLS 101. Political systems, processes and problems of the Middle East, considered both regionally and in the perspective of separate nation-states, from the beginning of the modern period about 1800 to the present.
PLS 545 Asian Politics 3(3-0), S
Prerequisite: PLS 101. A comparative study of the political and economic systems of contemporary Asia with emphasis on Japan, Korea, mainland China and Taiwan. Ideologies and strategies pursued by selected Asian governments are covered. Includes an assessment of contemporary economic, political and security issues in the region. America's economic, political and strategic ties with the region are also explored.

PLS 546 (346) Political Violence and Terrorism 3(3-0), D
Prerequisite: PLS 101. The systematic study of political violence in its different forms. The course content is structured along a continuum, ranging from small scale violence to mass violenceassassinations, terrorism by sub-national and transnational organizations, state terror and genocide.
PLS 547 (445) Politics of the European Union and Its
Members 3(3-0), SE
Prerequisite: PLS 101. This course will focus on the historical evolution of the European Union (EU) since the 1950s, the ongoing integration process within the organization (vertical integration), and its enlargement beyond the present members (horizontal integration). It will also address the EU's position in global and regional politics, its links to the United States, and the development of international governmental organizations.

## PLS 548 (348) Latin American Politics 3(3-0), F

Prerequisite: PLS 101. Broad introduction to the politics of Latin America. Although it will offer substantial historical background, the emphasis of the course will be on recent decades. To familiarize the student with some of the major general issues facing Latin America while also giving them a taste of its tremendous diversity. The course is structured around four basic topics: economic development, democratization, guerrilla movements and revolution, and drug trafficking. In the process of discussing these topics, various countries will be explored such as Brazil, Chile, Colombia, Cuba, Guatemala, and Mexico. A recurring theme will be the relationship between the United States and Latin America.

## PLS 550 Modern African Politics 3(3-0), FO

Prerequisite: PLS 101. A comparative study of the political and economic systems of contemporary Africa with emphasis on sub-Saharan Africa. Ideologies and strategies pursued by selected African governments are covered, including an assessment of contemporary economic, political, and strategic ties within the region and internationally. The class will emphasize such areas as Mauritania, Senegal, Kenya, Somalia, Nigeria, and South Africa.
PLS 551 Administrative Law 3(3-0), D
Prerequisite: PLS 101. A study of administrative agencies in their rule making and adjudicatory functions; administrative procedures including hearings and the judicial review thereof; legislative committee operations and their relation to the agencies. After several lecture type presentations by the instructor on the above topics, each student will be expected to present an oral and written review of some area of administrative law which requires further development through agency regulation and/or judicial review.
PLS 555 Public Policy for a Global Environment 3(3-0), D
Prerequisite: PLS 101. Course examines how environmental policy is made in the United States and the international community. The course covers the institutions and groups that participate in making environmental policy and the process by which it is made. Domestic and international issues and problems explored include clean air, clean water, pesticides, risk assessment and management, toxic and hazardous substances, public lands, the greenhouse effect, and stratospheric ozone depletion.
PLS 561 Ancient Political Thought 3(3-0), FO
Prerequisite: PLS 101 and 50 hours, or permission of instructor. An introduction to the study of political theory by examining the contributions of classical political theorists and their successors up to the age of the Renaissance. Includes Socrates, Thucydides, Plato, Aristotle, the Epicureans, Cynics and Stoics, Cicero and the Roman Lawyers, early Hebrew and Christian political thought, Augustine and Aquinas.

## PLS 563 Modern Political Theory 3(3-0), SO

Prerequisite: PLS 101 and 50 hours, or permission of instructor. The revolution in ideals brought by the nation-state, modern
science, and the industrial revolution. Includes Machiavelli, More, Luther, Calvin, Hobbes, Locke, Rousseau, Bentham, J.S. Mill, Weber, Kant and Hegel.
PLS 565 Contemporary Political Ideologies 3(3-0), SE
Prerequisite: PLS 101 and 50 hours, or permission of instructor. A systematic study of the major competing ideologies of the 19th and 20th Centuries, including conservatism, liberalism, nationalism, Marxism, democratic socialism, fascism and national socialism, and others. Special emphasis is placed on the historical sources philosophical foundations and argumentative structure of these influential ideologies.
PLS 567 American Political Thought 3(3-0), D
Prerequisite: PLS 101. Political ideas in American institutional and historical development. An examination of the relations between American thought and political structures and processes.
PLS 573 Policy Analysis 3(3-0), S
Prerequisite: PLS 102. A study of the major qualitative and quantitative techniques in public policy analysis. The course will examine diverse processes of public policy formulation, and analyze various public policy alternatives. Each student will complete an empirical research project.
PLS 576 Quantitative Methods of Political Science and
Public Policy 3(3-0), F,S
Prerequisite: 50 credit hours including PLS 101, and SOC 302 or equivalent; or permission of instructor. Introduction to the use of standard computer programs (especially SPSS) for the analysis and interpretation of political and social data. Covers analysis of nominal and ordinal data, descriptive and inferential statistics, hypothesis testing, correlation, linear and multiple regression. There will be a critical review of the applications of these techniques to the analysis of political science and public policy research questions, including ethical issues associated with quantitative research.
PLS 598 (549) Seminar in Political Science 1-3, D
Prerequisite: PLS 101 and 90 hours, and permission of instructor and department head. A research oriented course in selected problems in political science. May be repeated for credit. Variable Content Course.
PLS 605 Seminar in Comparative Politics 3(3-0), F
An examination of the principal approaches to comparative politics including the comparative study of political systems, types of government, elites, legislatures, political cultures and political parties. Students in the M.I.A.A. program will be required to write an extensive bibliographic or substantive research paper on one of these principal elements in the study of comparative politics.
PLS 612 Seminar in American Politics 3(3-0), F
The goal of the course is to develop the student's analytical and critical skills by discussing and critiquing a variety of readings over the following topics: political values and ideologies, political participation, political parties, presidency, congress, judiciary, bureaucracy, public policy, and political economy. Each student will complete a major research paper related to one of these topics.
PLS 613 Seminar in Foreign Policy Decisionmaking 3(3-0), S An examination of the factors that shape foreign policy decisionmaking, especially as they have evolved in the 20th century in the United States. In addition to an examination of the governmental institutions and societal forces that influence policy, students will critically analyze decisionmaking models that have been developed to explain how and why foreign policy decisions are made.
PLS 615 Comparative Public Administration 3(3-0), F
The course will review the literature on the study of comparative public administration. The body of the course will focus on substantive public management issues in a variety of countries. Students will be expected to understand the rationale for the
subfield, its development, and develop the skills needed to conduct scientific analysis.

## PLS 617 Multidisciplinary Approaches to Homeland

Security 3(3-0), D
Examines the full spectrum of both homeland security and defense activities, the diverse responsibilities of the primary stakeholders, and current policies and practical efforts to develop and integrate homeland security and defense efforts nationwide.
PLS 619 Strategic Planning and Organizational Imperatives in Homeland Security 3(3-0), D
The attainment of homeland security goals is dependent on comprehensive planning and organization to integrate and mobilize all levels of government and private sector responses. This course critically analyzes these efforts.
PLS 621 International Political Economy 3(3-0), S
A general introduction to the politics of international economic relations, with a special emphasis on the extent, causes, and consequences of globalization. Covers such topics as trade, investment, aid, global warming, international institutions, and the political roots of economic development. May be taught concurrently with ECO 621. Students cannot receive credit for both PLS 621 and ECO 621.

## PLS 632 International Relations in Theory and Practice

3(3-0), F
An examination of the principal paradigms and approaches in the study of international relations as they have evolved, particularly in the 20th century, and their usefulness for understanding the practice of global affairs. Students will familiarize themselves with both theoretical and substantive aspects of international relations and global affairs. Completion of a major research project focusing on an issue or region and analyzing it from a theoretical perspective is required.
PLS 637 Seminar in International Organizations and
Administration 3(3-0), S
A study of the historical development and theoretical foundations of international organizations and administration. Readings and research will emphasize recent issues and developments in both regional and global aspects in the organization and administration of the international system.
PLS 652 Public Personnel Management 3(3-0), F
Intensive examination of the management of personnel focused directly on the public sector at the federal, state, and local levels. The course will explore the development, structure, and procedures of the public service. Issues of public personnel management to be examined include: perspectives on the public service, merit and patronage systems, labor relations, civil service reform, anti-discriminatory policies, and productivity and accountability.

## PLS 653 Management Techniques and Organizational <br> Behavior 3(3-0), S

A core lecture course designed to familiarize the student with the development of managerial skills through MBO, decision making theory, strategy implementation, change theory and development administration, problem solving, coordination within the organization, communication techniques and effecting productivity. Emphasis will be placed upon the applicability of management and organizational theory to the public sector.
PLS 654 Seminar in Health Policy 3(3-0), D
Politics of health policy formulation and planning. A study of participants in policy formulation, role of the different levels of government, issues and problems in health care planning, interrelationship of agencies involved, Medicare, Medicaid, national health insurance.
PLS 655 Seminar in Public Management 3(3-0), S
Designed to convey knowledge of management systems and processes, information systems, personnel administration, finance and budgeting and program evaluation and control.

## PLS 656 Financial Management for State and Local

 Government 3(3-0), FA course dealing with intergovernmental financial relations, revenue sources, tax strategies, bond requirements, and issuance procedures, sinking funds, budget techniques and basic categories of state and local expenditures.
PLS 657 Topics Seminar in Public Policy and
Administration 3(3-0), D
The specific topics will change from semester to semester, and will include such subjects as education, welfare, health, poverty, administration of affirmative action laws, and energy policy; may be repeated as topics change. Variable Content Course.
PLS 658 Seminar in Health Care Organization 3(3-0), D
Intensive analysis of institutions and organizations involved in providing public health care at different levels of government, as well as the role of the private sector.

## PLS 659 Seminar in Administrative Management and

Organizational Theory 3(3-0), D
Prerequisite: PLS 653. A topics seminar in which each student will be responsible for an individual research project. Research will include both a review of applicable literature and a case study of an actual management or organizational problemsituation within a government office. This project will be preceded by a concise review of basic management principles and organizational theory.

## PLS 660 Management of Intergovernmental Relations

## 3(3-0), D

The course is designed to familiarize students with the nature and scope of intergovernmental relations and how they impact issues such as fiscal management, grantsmanship, public policy formulation, public program monitoring and administration.
PLS 662 Public Policy and Program Evaluation 3(3-0), D
The course is designed to familiarize students with the nature and role of evaluation in the policy process. Topics will include but not be limited to: the various types of evaluation, evaluation methods, evaluability assessment, program monitoring, impact assessment, process assessment, utilization of evaluation findings, and the politics of evaluation.
PLS 663 The Policy Process 3(3-0), D
This course is designed to explore how public policy is made at all levels of government in the United States. Approximately two-thirds of the course will focus on the policy process; the remainder will concentrate on two or three major policy issues. Students will do an extended paper on a policy issue applying the concepts from the first part of the course.
PLS 670 Seminar in Political Science 3(3-0), D
Prerequisite: 24 credit hours undergraduate work in social sciences. Advanced research in selected political science topics. May be repeated once for credit.
PLS 671 Seminar in Public Administration 3(3-0), F
This course is designed as the foundation course for the Master of Public Administration program. Topics covered include the development of public administration, political, social, economic, and legal processes and institutions, the policy process, and values and ethics. All students will complete a major research paper related to one of these topics.
PLS 680 Independent Study in Political Science 1-4, F,S
Prerequisite: permission of instructor and department head. Carefully planned independent study designed on an individual basis for the advanced student who wishes to investigate a well defined problem not dealt with adequately by standard courses. May be repeated for credit.
PLS 681 (581) In-Service Training in Public Administration 3(3-0), F,S
Prerequisite: permission of department head. Supervised field work in an approved local, state, or national governmental agency including preparation of an acceptable formal report. Students with prior credit for PLS 581 cannot take PLS 681.
PLS 697 Special Topics in Global Affairs 3(3-0), D
The specific topics will change from semester to semester, and will include subjects such as international humanitarian law, comparative foreign policy, global Islamic movements, and globalization. May be repeated as topics change. Variable Content Course.
PLS 699 Thesis 1-6
Prerequisite: permission of department head. Independent research and study connected with preparation of thesis.

## Department of Religious Studies

251 Strong Hall, Phone: (417) 836-5514, Fax: (417) 836-4757
Email: ReligiousStudies@missouristate.edu
Web Site: http://www.missouristate.edu/relst
Department Head: Professor J. E. Llewellyn, Ph.D.

## Faculty (as of March 14, 2008)

Blanche Gorman Strong Endowed Chair in Protestant Studies: Associate Professor John Schmalzbauer, Ph.D.
Professors: Victor H. Matthews, Ph.D.; James C. Moyer, Ph.D.; Kathy J. Pulley, Ph.D.
Associate Professors: Stephen C. Berkwitz, Ph.D.; Martha L. Finch, Ph.D.; Mark D. Given, Ph.D.; John T. Strong, Ph.D.
Assistant Professors: Leslie A. Baynes, Ph.D.; Julia Watts Belser, Ph.D.; Austra Reinis, Ph.D.
Instructors: Lora J. Hobbs, M.A.; Micki A. Pulleyking, Ph.D.
Emeritus Professors: Stanley M. Burgess, Ph.D.; LaMoine F. DeVries, Ph.D.; Charles W. Hedrick, Ph.D.; Karl W. Luckert, Ph.D.; J. Ramsey Michaels, Th.D.

## Program Requirements and Restrictions

General Education Course Restriction: Students majoring in Religious Studies may not use REL 100, 101, 102, 131, or 210 toward the General Education requirements.

## Graduate Programs

The following graduate programs are available: Religious Studies (Master of Arts). Refer to the Graduate Catalog for more information.

Accelerated Master of Arts degree in Religious Studies: Eligible undergraduate students majoring in Religious Studies, or an equivalent department from a cooperating institution, may apply for preliminary acceptance into the Master of Arts degree in Religious Studies after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the Department of Religious Studies for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

University Certificate (graduate): A graduate level certificate program is available in Religious Studies for the Professions. Refer to the Graduate Catalog for more information.

## Majors

## Religious Studies (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see General Education section of catalog)
B. Major Requirements

1. REL 100(3), 101(3), 102(3), 131(3), 210(3), 580(3)
2. Complete 15 hours from the following four areas, distributed so that there will be at least six hours in one area and three hours in each of the other three areas. Courses must be chosen to include at least one 500-level course and another course at the 300-level or above*:
a. History of Religions: REL 315(3), 350(3), 355(3), 360(3), 540(3)
b. Biblical Studies: REL 312(3), 320(3), 321(3), 362(3), 510(3), 520(3), 570(3), 571(3)
c. History of Judaism and Christianity: REL 103(1), 330(3), 340(3), 550(1-3)
d. Religion, Self, and Society: REL 200(1), 332(3), 344(3), 345(3), 365(3), 370(3), 530(3); SOC 390(3) or PSY 533(3)
*Variable content courses (REL 197, 397, 399) may be counted where appropriate with the approval of the advisor and department head.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Religious Studies

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
Bachelor of Social Work
A. REL 100(3); 101(3) or 102(3); 210(3)
B. Plus nine hours of Religious Studies electives to include at least six hours of courses at the 300 -level or above to total 18 hours.

## Religion Courses

REL 100 Introduction to Religion 3(3-0), F,S
General Education Course (Self-Understanding/Humanities Perspective) Investigates what religion is and does, compares religious ideas and practices, and explores how religion influences the relationship between individual and community.
REL 101 Literature and World of the Old
Testament/Hebrew Bible 3(3-0), F,S
General Education Course (Culture and Society/Humanities Perspective) Explores the religion, life experiences, cultures, thoughts, and history of the ancient Israelites as found in their literature and artifacts.
REL 102 Literature and World of the New Testament 3(3-0), F,S
General Education Course (Culture and Society/Humanities Perspective). An introduction to early Christian literature and the persons and movements that produced it in their Jewish and Greco-Roman contexts.

REL 103 History of the English Bible 1(1-0), D
The ancient manuscripts of the Bible; early versions; the English Bible; evaluation of recent translations.

## REL 131 Religion in America 3(3-0), F,S

Generla Education Course (Culture and Society/Humanities Perspective) A historical survey of different religious groups in America and their contributions to American identity and values. Includes the connections between religious affiliation and race, ethnicity, gender, politics, the media, and other aspects of U.S. society and culture.

## REL 197 (199) Topics in Religious Studies 1-3, D

Topics of general interest in the area of religious studies such as Humor in the Bible, Religion and Literature, Religion and Film. May be repeated, as topics change, to a maximum of 6 hours. Variable Content Course.
REL 200 Religion in the News 1(1-0), D
Increases students' awareness of the presence and relevance of religion in current events and examines the influence of the news media on shaping public awareness and opinion of religion-related issues.
REL 210 Paths of World Religions 3(3-0), F,S
This course will count toward the SelfUnderstanding/Humanities Perspective component of General Education. A global survey of religious movements, including Hinduism, Buddhism, Taoism, Confucianism, Judaism, Christianity, and Islam. Students will learn how these religions have affected individual and cultural identities in history and in the contemporary world.

## REL 312 The Hebrew Prophets 3(3-0), D

Prerequisite: REL 101 or permission. A survey of the prophetic literature of ancient Israel in its social and historical contexts.
REL 315 Native American Religions 3(3-0), D
Prerequisite: REL 131 or permission. A survey of historical and contemporary Native American cultures and spiritualities, including Native responses to European contact and colonization.

## REL 319 The Bible and Film 3(3-0), D

This movie-viewing course enables students to compare and to contrast films reflecting on biblical stories and themes. Films are viewed and grouped according to biblical stories, books, and themes and change each semester.

## REL 320 Jesus of Nazareth 3(3-0), F

Prerequisite: REL 102 or permission. Jesus as presented in the canonical gospels and other early sources with attention given to literary and historical issues.
REL 321 Paul 3(3-0), S
Prerequisite: REL 102 or permission. An introduction to the historical Paul and scholarly interpretation of his writings.
REL 323 Apocalypses 3(3-0), D
Prerequisite: REL 101 or REL 102 or permission. A historical and socio-rhetorical analysis of ancient Jewish and Christian apocalyptic movements and literature with some attention to modern examples. Canonical texts such as Daniel and Revelation will be examined in the context of numerous extracanonical Jewish and Christian apocalypses.
REL 330 Judaism 3(3-0), D
A survey of the history and religion of the Jewish peoples, including the Holocaust, the State of Israel, and modern Jewish movements.

## REL 332 Modern Religious Thought 3(3-0), D

Examines ways modernity impacted philosophy of religion in Europe and North America in the twentieth century. Major movements studied may include: Existentialism (Nietzsche, Kierkegaard, Tillich); Process Thought (Whitehead); Feminism (Ruether, Daly); Deconstruction (Derrida, Caputo); and African American thought (King, Cone).

REL 340 Christianity 3(3-0), D
Surveys Christian history from the second century to the present, exploring how past events have led to the development of contemporary churches, denominations, beliefs, and practices. Major topics: Eastern Christianity, Medieval Christendom, the Protestant Reformation, the Enlightenment, and global Christianity in the twenty-first century.
REL 344 (244) New Religious Movements 3(3-0), D
Prerequisite: REL 100 or 131 or permission. Often negatively designated by outsiders as "cults," New Religious Movements continue to emerge at a rapid rate. This course examines the histories, structures, beliefs, and impacts of such groups as the Church of Jesus Christ of Latter-day Saints, Nation of Islam, Scientology, Raelians, and others.
REL 345 African American Religious Experience 3(3-0), D
Prerequisite: REL 131 or permission. Explores the establishment and maintenance of African American religious institutions, particularly the Black Churches and their future development.

## REL 350 Islam 3(3-0), D

Origin, expansion, and continuity of Islam, including preIslamic influences, Muhammad, Qur'an and Tradition (hadith), sects, ritual and law, community and worldview, prayer and mysticism.
REL 355 Buddhism 3(3-0), D
Prerequisite: 3 hours in Religious Studies or permission. A broad survey of the diverse patterns and expressions of Buddhist life throughout history. Studies will examine the beliefs, practices, and values that have existed among adherents of Theravada, Mahayana, and Vajrayana Buddhism. Course materials will be drawn from Asian and Western cultures.
REL 360 Hinduism 3(3-0), D
Prerequisite: 3 hours in Religious Studies or permission. An historical and thematic survey of the religions of India from the Vedic period to the present day.
REL 362 Jesus and the Parable Tradition 3(3-0), D
A survey of extant parables in Greek, Jewish, Gnostic, Synoptic and Patristic traditions, and an examination of the history of methods in the interpretation of the Parables of Jesus. In the light of this study the student will read and interpret selected parables of Jesus.

## REL 365 The Life and Thought of Martin Luther King, Jr

 3(3-0), SPrerequisite: 6 hours of Religious Studies or permission. Studies the cultural roots, intellectual odyssey, social thought and action of Martin Luther King, Jr. Investigates his role in the Civil Rights Movement and compares him with other prominent leaders of this century.

## REL 370 Women and Religion 3(3-0), F,S

Exploration of women's roles in Christianity and other religions. Alienation from places of power has had profound implications for the personal, social, political, economic, and religious aspects of women's existence. Course will examine patterns of religious domination of women and explore possibilities for transformation.
REL 385 Religious Studies Service Learning 1(0-2), D
Prerequisite: 30 hours, concurrent registration in a Religious Studies course designated as a service learning offering. Designed to provide a learning environment for research and reflection on the meaning of public and community service, this course is intended to strengthen human communities by modeling an ethos of service and integrating service into the Religious Studies curriculum. May be repeated but no more than two hours of service learning credit may count toward graduation.
REL 397 (390) Religious Studies Topics 1-3, D
Prerequisite: 3 hours in Religious Studies or permission. Selected topics of general interest in Religious Studies. Examples: Introduction to Archaeology and the Bible, Women
in the Bible, Dead Sea Scrolls, the Holocaust, C. S. Lewis, Food and American Religion. May be repeated, as topics change, to a maximum of 6 hours. Variable Content Course.

## REL 399 Independent Study 1-3, F,S

Prerequisite: 9 hours in Religious Studies and permission of instructor. Independent study of a Religious Studies topic related to student's major or special interest. Before registering for the course, student and instructor must sign an agreement that details the course requirements. May be repeated to a total of 6 hours. Variable content course.

## REL 510 Topics in Old Testament Studies 3(3-0), D

Prerequisite: REL 101, 50 hours, or permission. Advanced introduction and/or exegesis of primary documents from the Old Testament period, canonical and non-canonical, usually in the original language. Examples: Genesis, Jeremiah, The Hittites and the Old Testament, Daily Life in Old Testament Times. May be repeated, as topics change, to a maximum of 9 hours. Variable Content Course.
REL 520 Topics in New Testament Studies 3(3-0), D
Prerequisite: REL 102, 50 hours, or permission. Advanced introduction and/or exegesis of primary documents from the New Testament period, canonical and non-canonical, usually in the original language. Examples: Johannine literature, Revelation and Apocalyptic literature, Luke and Acts, Romans. May be repeated, as topics change, to a maximum of 9 hours. Variable Content Course.
REL 530 Topics in Religion, Self, and Society 3(3-0), D
Prerequisite: 50 hours including REL 100 and REL 131 or permission. Explores advanced issues in the study of religion as a component of cultural life including issues of gender, race, and ethnicity. Examples of topics: Religion and Politics; Religion, Media, and Popular Culture; Religion and Visual Culture; American Religious Communities; Lived Religion; Bible Belt Religion; Food and Religion; Women and Religion. Variable Content Course. May be repeated, as topics change, to a maximum of 9 hours.
REL 540 Topics in the History of Religions 3(3-0), D
Prerequisite: 50 hours including REL 210 or permission. Studies of advanced topics in comparative religions or in the history of a particular region or religious tradition. Topics may include material ranging from ancient history to the present day. Examples; Mysticism, Colonialism, Religion and Culture, Yoga, Fundamentalism. Variable Content Course. May be repeated, as topics change, to a maximum of 9 hours.

## REL 550 Topics in the History of Judaism and Christianity

1-3, D
Prerequisite: 50 hours including REL 330 or REL 340 or permission. Selected topics of advanced content in Christianity and Judaism. Examples: Death and Dying in the Christian Tradition; Spirituality in Christianity; Women in the History of Christianity; Reformation of the Sixteenth Century; Thought of Martin Luther; Eastern Christianity; Ritual in Orthodoxy, Catholicism and Protestantism. Variable Content Course. May be repeated up to 9 hours as topics change.

## REL 570 Archaeology and the Old Testament/Hebrew Bible

 3(3-0), DPrerequisite: 50 hours including REL 101 or permission. Archaeological discoveries in their relation to the literary, cultural, and religious background of the Old Testament/Hebrew Bible. Methods and objectives of archaeological research, including a brief history of Near Eastern archaeology.
REL 571 Archaeology and the New Testament 3(3-0), D
Prerequisite: 50 hours including REL 102 or permission. Archaeological discoveries in their relation to the literary, cultural, and religious background of the New Testament. Includes methods and objectives of archaeological research.

REL 580 Seminar in Religious Studies 3(3-0), F
Prerequisite: 60 hours and permission. Required capstone course for Religious Studies majors.
REL 610 Basic Issues in South Asian Religions 3(3-0), D
Prerequisite: REL 210 or equivalent. A survey of major ideas and practices associated with the religions of South Asia from early history to the present. Important theories and critical issues related to such concepts as colonialism, gender, nationalism, and text will be examined to orient students in the study of South Asian religions. Material from the Hindu, Buddhist, Jain, Sikh, and Muslim traditions of South Asia may be considered.
REL 611 Seminar in South Asian Religions 3(3-0), D Prerequisite: REL 610 or permission. This seminar will examine a specific topic or tradition within South Asian religions. Students can expect to do focused reading, discussion, and research on a particular subject related to the Hindu, Buddhist, Jain, Sikh, and/or Muslim traditions of South Asia. Historical and contemporary material, along with critiques of scholarship in the field may be considered. May be repeated once if topic is different.
REL 630 Basic Issues in Biblical Studies 3(3-0), D
Prerequisite: REL 101 and 102 or their equivalent. A survey of the history of research on biblical and related literatures with an emphasis on the period from the Enlightenment to the present. The course will cover classic and contemporary historical and literary problems including the theories and methods devised to address them.
REL 631 Seminar in Biblical Studies 3(3-0), D
Prerequisite: REL 630 or permission. This seminar examines a specific topic within the history and literature of the Hebrew Bible/Old Testament and/or New Testament. Students can expect to do focused reading, discussion, and research on a particular historical, literary, and/or methodological issue pertaining to the topic. Variable content course. May be repeated once if the topic is different.

## REL 650 Basic Issues in the History of Judaism and

Christianity 3(3-0), D
Prerequisite: REL 131 or REL 340 or equivalent. A critical survey of historiographies, evaluative principles and periodizations, their underlying assumptions and results.
REL 651 Seminar in the History of Judaism and

## Christianity 3(3-0), D

Prerequisite: REL 650 or permission. Detailed study of selected persons, authors, movements, and eras in the history of Judaism and Christianity. Variable content course. May be repeated once if topic is different.
REL 670 Basic Issues in Religion, Self, and Society 3(3-0), D Prerequisite: REL 100 and REL 131 or equivalent. A critical survey of religion as a cultural, social, and personal phenomenon with attention to theory and methodology from related disciplines.
REL 671 Seminar in Religion, Self, and Society 3(3-0), D
Prerequisite: REL 670 or permission. A seminar applying various perspectives to individual religious practice and religious institutions in selected Western and non-Western societies. May be repeated once if topic is different.

## REL 696 Readings in Religious Studies 1-3, F,S

Prerequisite: recommendation of the Religious Studies general graduate advisor and permission of instructor. Arranged program of readings for the individual student directed by a member of the graduate faculty. Before enrolling in the course, student and instructor must sign an agreement that details the course requirements. Variable content course. May be repeated to a maximum of 9 credits when topic varies.

## REL 699 Thesis 1-6, F,S

Prerequisite: recommendation of the Religious Studies general graduate advisor and permission of student's thesis advisor. The student will prepare an in-depth thesis on a clearly-defined topic within his or her area of specialization. Before enrolling in the course, student and thesis advisor must sign an agreement that details the course requirement. May be repeated to a maximum of 6 hours.

Department of Sociology, Anthropology, and Criminology
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Department Head: Professor Karl R. Kunkel, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Gary D. Brinker, Ph.D.; Margaret L. Buckner, Ph.D.; Michael K. Carlie, Ph.D.; John B. Harms, Ph.D.; Tim D. Knapp, Ph.D.; Belinda McCarthy, Ph.D.; Bernard J. McCarthy, Ph.D.; Marvin T. Prosono, Ph.D.; Lorene H. Stone, Ph.D.; William A. Wedenoja, Ph.D.
Associate Professors: Patrick R. Gartin, Ph.D.; William C. Meadows, Ph.D.; Suzanne E. Walker, Ph.D.
Assistant Professors: Brett E. Garland, Ph.D.; Aida Y. Hass, Ph.D.; Elizabeth A. Sobel, Ph.D.; Michael D. Stout, M.A.
Instructor: Diane M. Leamy, M.S.
Emeritus Professors: Doris W. Ewing, Ph.D.; Shahin Gerami, Ph.D.; Donald D. Landon, Ph.D.; William E. Larkin, Ph.D.; Melodye G. Lehnerer, Ph.D.; Jeffrey E. Nash, Ph.D.; Burton L. Purrington, Ph.D.; Martha F. Wilkerson, Ph.D; Lloyd R. Young, Ph.D.; Juris Zarins, Ph.D.

## Mission Statement

The Department of Sociology, Anthropology, and Criminology exists to educate students in the principles, methods, and contents of sociology, anthropology, and criminology/criminal justice; to conduct scholarly endeavors in these fields; and to provide service activities for the Department, College of Humanities and Public Affairs, Missouri State University, the State of Missouri, the human community, and discipline-based organizations. We carry out these endeavors within the context of the public affairs mission of the University.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate programs are available: Criminology (Master of Science) and Applied Anthropology (Master of Science). Courses are offered toward the option in Criminal Justice within the Master of Science degree in Administrative Studies. Refer to the Graduate Catalog for more information.

## Majors

## Anthropology (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see "General Education" section of catalog)
B. Major Requirements (30 hours)

1. Required Core (15 hours): ANT 226(3), 227(3), 240(3) or 250(3), 280(3), 595(3)
2. Choose one course from each of the following categories (15 hours):
a. Archaeology: ANT 340(3), 350(3), 360(3), 397(3)*, 451(3-6), 540(3), 598(3)*
b. Biological Anthropology: ANT 365(3), 370(3), 375(3), 397(3)*, 598(3)*
c. Cultural Anthropology: ANT 301(3), 302(3), 320(3), 397(3)*, 510(3), 598(3)*
d. Linguistic Anthropology: ANT 380(3), 598(3)*; ENG 494(3), 592(3)
e. Peoples and Cultures: ANT 325(3), 330(3), 331(3),

335(3), 525(3)
*When applicable
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Anthropology (Non-Comprehensive)

## Bachelor of Science

A. General Education (see "General Education" section of catalog)
B. Major Requirements (39 hours)

1. Required Core (18 hours): ANT 226(3), 227(3), 240(3) or 250(3), 280(3), 595(3); SOC 302 or equivalent (3)
2. Choose one course from each of the following categories (15 hours):
a. Archaeology: ANT 340(3), 350(3), 360(3), 397(3)*, 451(3-6), 540(3), 598(3)*
b. Biological Anthropology: ANT 365(3), 370(3), 375(3), 397(3)*, 598(3)*
c. Cultural Anthropology: ANT 301(3), 302(3), 320(3), 397(3)*, 510(3), 598(3)*
d. Linguistic Anthropology: ANT 380(3), 598(3)*; ENG 494(3), 592(3)
e. Peoples and Cultures: ANT 325(3), 330(3), 331(3), 335(3), 525(3)
3. Complete 6 hours of upper-division electives in ANT. *When applicable
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Criminology (Non-Comprehensive)

Bachelor of Arts
A. General Education Requirements (see "General Education" section of catalog)
B. Major Requirements ( 34 hours)

1. Required Core (22 hours): CRM 210(3), 215(1), 320(3), 340(3), 350(3), 360(3), 370(3), 498(3)
2. Complete 12 additional hours in CRM courses below the 500 level
3. A minimum GPA of 2.50 in the courses counted toward the major
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Criminology (Non-Comprehensive)

## Bachelor of Science

A. General Education Requirements (see "General Education" section of catalog)
B. Major Requirements ( 34 hours)

1. Required Core (22 hours): CRM 210(3), 215(1), 320(3), 340(3), 350(3), 360(3), 370(3), 498(3)
2. Complete 12 additional hours in CRM courses below the 500 level
3. A minimum GPA of 2.50 in the courses counted toward the major
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Sociology (Non-Comprehensive)

## Bachelor of Arts

Admission Requirement: A grade of " C " or better in SOC 150 is required for admission to the Sociology major.
A. General Education (see "General Education" section of catalog)
B. Major Requirements

1. SOC 150(3), 301(3), 302(3), 325(3), 498(3)
2. Complete 21 additional hours, 9 of which may come from ANT or CRM courses
3. A minimum GPA of 2.50 in the courses counted toward the major
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Sociology (Non-Comprehensive)

## Bachelor of Science

Admission Requirement: A grade of " C " or better in SOC 150 is required for admission to the Sociology major.
A. General Education (see "General Education" section of catalog)
B. Major Requirements

1. SOC $150(3), 301(3), 302(3), 325(3), 498(3)$
2. Complete 21 additional hours, 9 of which may come from ANT or CRM courses
3. A minimum GPA of 2.50 in the courses counted toward the major
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Anthropology

## Bachelor of Arts

## Bachelor of Science

Bachelor of Social Work
A. Complete 3 of the following courses: ANT 226(3), 227(3); 240(3) or 250(3); 280(3)
B. Complete 9 additional hours of ANT electives, at least 6 of which are numbered 300 or above

## Applied Social Research

Bachelor of Science
Bachelor of Social Work
A. SOC 301(3), 302(3), 325(3); SOC 470(3) or 499(3)
B. Complete electives from the following to total 21 hours: SOC 305(3); PLS 576(3); PSY 529(3); or courses approved by the advisor which ties the major and minor fields of study together.

## Criminology

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
Bachelor of Social Work
A. CRM 210(3), 320(3)
B. One of the following: CRM 350(3), 360(3), 370(3)
C. Complete 12 additional hours in CRM courses below the 500 level. CRM 350, 360, and 370 will count toward this 12 hour requirement only if not taken to satisfy item $B$ above.

## Sociology

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
Bachelor of Social Work
A. SOC 150(3), 301(3), 325(3)
B. Complete 9 additional hours in Sociology.

## Anthropology Courses

ANT 100 World Cultures 3(3-0), F,S
This course will count toward the Culture and Society/Social Sciences Perspective component of General Education. An exploration of cultural differences throughout the world, with emphasis on nonwestern societies, from the perspective of cultural anthropology.
ANT 125 Exploring Our Human Ancestry 3(3-0), F,S
This course will count toward the Self-Understanding/SocialBehavioral Perspective component of General Education. This course explores what it means to be human by tracing our biological and cultural roots. Topics include the evolutionary process; our place among the living primates; fossil and archaeological evidence of human ancestors; and the origins of language, society, and culture.
ANT 226 Cultural Anthropology 3(3-0), S
The comparative study of human society and culture, focusing on theories of culture and cultural institutions and ethnographic and cross-cultural methods of research.
ANT 227 Biological Anthropology 3(3-0), S
An examination of biological aspects of humanity from comparative and evolutionary perspectives. Topics include evolutionary theory, the origin and evolution of nonhuman primates and humans, primate behavior, biological variation among human populations, and anatomical and physiological influences on behavior.
ANT 240 Introduction to Archaeology 3(3-0), F,S
An introduction to the goals, methods, theories, issues, and ethics of archaeology - the study of cultures in the past from the remains they left behind. Topics will include archaeological survey, excavation, dating techniques, artifact analysis, conservation, and cultural adaptation and change.
ANT 250 World Prehistory 3(3-0), F
A survey of cultural developments around the world, from the Stone Age through the appearance of early civilizations, as
revealed by archaeology, with an emphasis on major changes, general trends, and processes of change.
ANT 280 Linguistic Anthropology 3(3-0), F
This course is an introduction to the field of linguistic anthropology, with special emphasis on language as a basic component of human culture. Subjects include the humanness of language, the study of linguistic structure, description and analysis of languages, origins of human speech, the history of languages and writing, the use of language in social relations, and the relationship among language, thought, and culture.
ANT 301 Anthropology of Religion 3(3-0), D
Prerequisite: ANT 226 or REL 210. Anthropological theory and cross-cultural comparison of religious belief and behavior, such as magic, sorcery, witchcraft, mythology, ritual, totemism, shamanism, cults and movements.

## ANT 302 Psychological Anthropology 3(3-0), D

Prerequisite: ANT 226 or permission of instructor. Crosscultural and evolutionary perspectives on socialization, the self, personality, gender, normality, deviance, mental disorders, cognition, and emotion.
ANT 309 Service Learning in Anthropology 1, F, S
Prerequisite: 30 hours and concurrent registration in an anthropology course designated as a service learning offering. An integrative learning experience which addresses the practice of citizenship and promotes an awareness of and participation in public affairs by incorporating community service with classroom instruction. Includes 40 hours on-task service to a community organization, agency or public sector provider. The community service placement agency and service assignment will vary, dependent on the disciplinary course topic and learning objectives. May be repeated but no more than 2 hours of service learning may count toward graduation.
ANT 320 Ethnography 3(3-0), D
Prerequisite: ANT 100 or ANT 226. In this course students will read, critique, and compare selected ethnographic accounts of societies around the world and explore ways in which anthropologists have written about and interpreted cultures.
ANT 325 North American Indian Cultures 3(3-0), D
Prerequisite: ANT 100 or ANT 226 or permission of instructor. A survey and comparison of Native American societies and cultures in North America (north of Mexico), including their ecology, subsistence, technology, social organization, politics, and religion.
ANT 330 Peoples and Cultures 1-3, D
Anthropological study of a cultural region of the world (such as the Caribbean, Latin America, or Southeastern Indians), including environment, subsistence, technology, economy, social and political organization, and religion. May be repeated when topic changes. Variable Content Course.
ANT 331 Peoples and Cultures of the Caribbean 3(3-0), D
An introduction to the peoples, societies, and cultures of the Caribbean region, which includes the islands of the West Indies and portions of Central and South America. We will study the development of the region from prehistoric times to the present and examine the effects of the Atlantic slave trade, the African diaspora, sugar plantations, and Spanish, British, French, Dutch, and American colonialism on the region today.
ANT 335 Peoples and Cultures of the Middle East 3(3-0), D
Prerequisite: 30 hours or permission of instructor. A survey presentation of key themes and problems to be found in the Middle East, ranging from the re-establishment of Israel to modernity and tradition in the greater Arab Near East. In addition, topics ranging from the individual to state formation will be discussed. Traditional society, customs, and historical patterns will be examined.

ANT 340 Old World Archaeology 3(3-0), D
Prerequisite: ANT 250 or permission of instructor. A detailed survey of prehistory in selected areas of Europe, Africa, the Middle East, the Far East, Australia and Oceania. Emphasis on the latest theoretical considerations and outstanding archaeological problems of each region.
ANT 350 Archaeological Method and Theory 3(3-0), S
Prerequisite: ANT 250 or permission of instructor. How material evidence of the past is preserved, recorded, and analyzed: history of archaeological research, concepts and methods for the study of prehistoric and historic cultures, public archaeology. Optional field and laboratory assignments.
ANT 360 North American Archaeology 3(3-0), D
Prerequisite: ANT 250 or permission of instructor. The prehistoric record of American Indian cultures is reconstructed from archaeological evidence and methodology. Topics include peopling of the New World, hunting and gathering societies, the development of agriculture, and the formation of political states. ANT 363 Survey of Forensic Anthropology 3(3-0), D
A survey of the scope of forensic anthropology, which deals with identification and interpretation of human skeletal remains in medico-legal contexts. Included in this course are both theoretical and practical components. Topics to be discussed include the history and ethics of forensic anthropology, forensic investigation, influence of activity and disease on bone, and human rights applications. Practical aspects cover identification of bones and features of the human skeleton; techniques for determining age, sex, stature and race, and distinguishing human from nonhuman skeletal remains.
ANT 365 Human Variation 3(3-0), D
Prerequisite: ANT 227 or BIO 102 or BIO 121 or BMS 100 or BMS 105 or BMS 110. An examination of ways in which humans have adapted both genetically and physiologically to a wide variety of environments and how these adaptations have produced the biological variation seen in contemporary human populations. Major topics will include historical and current approaches to classifying human groups, human growth and development, adaptation and acclimatization to specialized environments, genetic disease, and tracing lineages through DNA analysis. It will also explore recent studies relating human biology to social constructs such as gender, race, ethnicity, and intelligence.
ANT 370 The Living Primates 3(3-0), D
Prerequisite: ANT 227 or BIO 122 or PSY 336 or permission of instructor. An introduction to the human species' closest relatives, the nonhuman primates (prosimians, monkeys, and apes); their taxonomy, distribution, morphology, ecology, evolution, behavior, and conservation.
ANT 375 Human Evolution 3(3-0), D
Prerequisite: ANT 227 or BIO 122 or permission of instructor. An exploration into the evolution of the human species, through examination of fossil and molecular evidence.
ANT 380 Language and Culture 3(3-0), S
Prerequisite: ANT 280 or ENG 296. Advanced study in linguistic anthropology on topics such as ethnographies of speaking, ethnolinguistics, language change and historical linguistics. Variable Content Course. May be repeated when topic changes.

## ANT 397 (300) Special Topics 1-3, D

Selected topics such as primitive technology, cultural ecology and behavioral evolution. May be repeated to a total of 9 hours when topic changes. Variable Content Course.

## ANT 451 Field Archaeology 3-6, D

Prerequisite: ANT 250 or ANT 350; and permission. Field experience in the techniques, methods and theories of reconnaissance and excavation of archaeological sites. May be repeated to a total of 9 hours. Supplemental course fee.

ANT 453 Archaeological Laboratory Methods 1-3, Su
Prerequisite: ANT 250 or ANT 350; and permission. Techniques of preparation, preservation, restoration, interpretation, and cataloging of archaeological material recovered in the field. May be repeated to a total of 9 hours.

## ANT 454 Archaeological Research and Report Preparation

 1-3, DPrerequisite: ANT 451; and permission. The planning, funding, and logistics of an archaeological research project, including data analysis and storage, documents search, recording and report writing. May be repeated to a total of 9 hours.
ANT 490 Field Experience in Anthropology 1-6, D
Prerequisite: permission of department head. Supervised group study and/or research in an off campus setting. A fee may be charged to cover travel expenses. May be repeated when subject changes.
ANT 499 Internship in Anthropology 1-6, D
Prerequisite: 18 hours of ANT and permission. This independent study course provides an opportunity to earn academic credit for supervised work experience related to anthropology with an approved business, industry, organization, or government agency. May be repeated to a total of six hours.
ANT 510 (310) Ethnographic Field Methods 3(3-0), S
Prerequisite: ANT 226 and 80 hours; or permission of instructor. Ethnographic methods and techniques in the study of culture, with emphasis on participant-observation, interviewing, notetaking and management, data analysis, and ethics.
ANT 525 (425) North American Indians Today 3(3-0), D
Prerequisite: ANT 325 or permission of instructor. Focuses on major developments in North American Indian life in the 20th and 21st centuries, including cultural, social, economic, political, environmental, and legal issues that affect Native Americans today.

## ANT 540 Topics and Problems in Near Eastern Archaeology

 3(3-0), DPrerequisite: ANT 250 or ANT 340 or graduate status and permission of instructor. A detailed analysis of major themes which define human behavior in the Near East; the origins of anatomically modern man, the agricultural and pastoral revolutions, the origins of civilization, the introduction of metallurgy, and problems bearing on selected ethnic origins.
ANT 550 Advanced Methods in Archaeology 3(3-0), S
Prerequisite: ANT 240 and 80 hours; or permission of instructor. Practice in a variety of methods and techniques employed in cultural resources archaeology. Includes in-depth analysis of archaeological remains in the laboratory and hands-on field experience with cutting-edge technologies such as remote sensing.
ANT 595 (495) History of Anthropological Theory 3(3-0), S Prerequisite: ANT 226 and 80 hours or permission of instructor. Senior culminating course for Anthropology majors. This course traces the development of anthropology and anthropological theory, with emphasis on the major theorists and schools of thought in the twentieth century.
ANT 596 (593) Directed Readings in Anthropology 1-3, F,S Prerequisite: 6 hours of anthropology and permission of instructor. Readings designed to supplement material introduced in previous anthropology courses. Includes a wide selection of literature in the field. May be repeated to a total of 6 hours.
ANT 598 Seminar in Anthropology 3(3-0), D
Prerequisite: 60 hours and permission of instructor. A detailed investigation and analysis of a specialized or advanced topic of interest to anthropology (e.g., Upper Paleolithic art, the evolution of human behavior, ethnographies of religion). May be repeated when topic changes. Variable Content Course.
ANT 599 (594) Directed Research in Anthropology 1-3, F,S Prerequisite: 9 hours in Anthropology and permission of instructor. Individual or group research involving supervised
collection and analysis of cultural data. May be repeated to a total of 9 hours.
ANT 600 Applying Anthropology 3(3-0), F
An introduction to the field of applied anthropology, surveying the professional opportunities for applied anthropologists and the variety of ways in which anthropology is applied to the needs and problems of society.
ANT 610 Cultural Resource Management 3(3-0), F
An examination of laws and regulations pertaining to the preservation of American history and culture and the professional management and preservation of ethnic, historic, and prehistoric cultural resources.
ANT 620 Quantitative Methods in Anthropology 3(3-0), S Prerequisite: SOC 302 or an equivalent introductory course in statistics. Uses of quantitative methods and databases in the field of anthropology, with particular emphasis on applied research.
ANT 625 Computer Applications in Anthropology 3(3-0), F
A survey of computer applications in applied anthropology. Includes experience with database programs, digital imagery, mapping software, and Geographic Information Systems (GIS).
ANT 670 Research Design and Writing in Anthropology

## 3(3-0), F

Prerequisite: ANT 600. How to plan and conduct a research project in applied anthropology and prepare grant proposals, contract reports, journal publications, and other professional documents in anthropology.
ANT 690 Internship in Applied Anthropology 3(0-6), Su
Prerequisite: ANT 600 and permission of the program director. A minimum of 200 hours of work experience as an applied anthropologist with an approved business, organization, program, or agency. Requires a written report and a public presentation.
ANT 697 Practicum in Applied Anthropology 3-6, D
Prerequisite: ANT 670 and permission of the program director. The student will conduct an applied research project from start to finish, culminating in a professional report.
ANT 699 Thesis 3-6, D
Prerequisite: ANT 670 and permission of the program director. Research and writing of a Masters thesis under the direction of a faculty advisor.

## Criminology Courses

CRM 210 (CAS) Introduction to the American Criminal Justice System 3(3-0), F,S
An introduction to the American criminal justice system from a sociological point of view.
CRM 215 An Introduction to Criminology and the
Profession 1(1-0), F,S
Prerequisite: CRM 210 or permission of instructor. A course designed to acquaint students interested in Criminology about the requirements of the major and the minors which are applicable in pursuing a career in the field of Criminology. Students will be exposed to career opportunities, graduate school opportunities and the job search process.
CRM 300 (CAS) Service Learning in Criminology 1, D
Prerequisite: 30 hours and concurrent registration in a Criminology course designated as service learning offering. An integrative learning experience which addresses the practice of citizenship and promotes an awareness of and participation in public affairs by incorporating community service with classroom instruction. Includes 40 hours on-task service to a community organization, agency or public service provider. The community service placement agency and service assignment will vary, dependent on the disciplinary course topic and learning objectives. May be repeated but no more than 2 hours of service learning credit may count toward graduation.

## CRM 301 (CAS) Crime and the Media 1(1-0), D

A sociologically-based exploration of the relationship between various forms of mass media as they impact public attitudes and social policies regarding crime and the justice system.
CRM 302 (CAS) Reforming America's Prisons 1(1-0), D
This course explores the nature of confinement used by the American criminal justice system and includes a study of prisons and jails. Both the humanitarian and rehabilitative conditions of these facilities are reviewed in a critical context with attention paid to ways in which existing problems may be corrected. Prison reform is studied from a system-wide perspective recognizing the role of legislatures, courts, and the public in bringing about effective reform.
CRM 303 (CAS) Capital Punishment 1(1-0), D
Students explore the history of the death penalty as well as its current use in the United States. Methods of execution and their impact upon executioners, death penalty jurors, and the families of both the executed and their victim's family members are analyzed.
CRM 304 Sex Crimes 1(1-0), D
This course highlights sex offenses, sex offenders, victims of sex offenses and a variety of responses to sexual offending patterns. Definition of different sex crimes will be discussed, along with an examination of the violence involved and policies geared towards these types of offenses.

## CRM 320 (CAS) The Causes of Delinquency and Crime

 3(3-0), F,SPrerequisite: CRM 210 or permission of instructor. Examines the nature and dimensions of juvenile delinquency and adult criminality. Historical and contemporary theories of crime and delinquency are reviewed.

## CRM 330 (CAS) Delinquency and the Juvenile Justice

System 3(3-0), S
Prerequisite: CRM 210 or permission of instructor. This course introduces students to the topic of juvenile delinquency. It reviews the history, extent, and significance of delinquency and traces the emergence and effectiveness of the juvenile justice system as a societal response to juvenile offenders.
CRM 335 Criminal Typologies 3(3-0), D
Prerequisite: CRM 210 and CRM 320, or permission of instructor. This course is designed to examine the nature and extent of criminal behavior. Students will explore patterns of offender behavior including crimes against the person, interpersonal violence, property crimes, white collar and organized crime, public order crimes and political crimes.
CRM 340 Research Methods in Criminology and Criminal Justice 3(3-0), F,S
An overview of research design and data interpretation as applied to research on crime and justice. Topics include hypothesis formulation, sampling techniques, survey construction, field observation, and evaluation research. Cannot receive credit for both CRM 340 and SOC 301.
CRM 350 (CAS) The Police in American Society 3(3-0), F,S Prerequisite: CRM 210 or permission of instructor. A sociological examination of the structure, role, and function of police in American Society.
CRM 360 (CAS) Criminal Law and the Courts 3(3-0), F,S
Prerequisite: CRM 210 or permission of instructor. This course examines the nature and development of criminal law along with the principles, processes, and structures found in adult criminal courts. Studies of courtroom personnel as well as contemporary criminological issues involving the courts are also examined.
CRM 370 (CAS) Institutional and Community-Based
Corrections 3(3-0), F,S
Prerequisite: CRM 210 or permission of instructor. A course designed to critically examine the various social control responses to delinquent and criminal behavior. Includes the history, philosophies, and practices of American corrections and
an evaluation of the advantages and disadvantages of each societal/correctional response.
CRM 396 (CAS) Directed Readings in Criminology 1-3, D
Prerequisite: permission of instructor. Readings designed to introduce students to new material or to supplement material introduced in previous departmental courses. May be repeated to total of 6 hours if topic changes.
CRM 397 (CAS) Special Topics in Criminology 1-3, D
A variable topic course offering an overview of one or more issues related to criminology. May be repeated to a total of 6 hours when topic changes.
CRM 410 (CAS) Crime, Justice, and Gender 3(3-0), F
Prerequisite: CRM 210 and CRM 320, or permission of instructor. A sociological examination of the impact of gender on crime and justice issues. The course format relates the impact of gender to the differential treatment of women and men as offenders, victims, and professionals in the system.
CRM 415 (CAS) Crime, Class, Race, and Justice 3(3-0), S Prerequisite: CRM 210 and CRM 320, or permission of instructor. A sociological examination of race and class issues in crime, victimization, the origins of law, and the operation of the American criminal justice system. Implications for social policy are explored.
CRM 420 (CAS) Comparative Criminal Justice Systems 3(3-0), D
Prerequisite: CRM 210 and CRM 320, or permission of instructor. A comparative and historical study of the origins of law, crime rates, and the structure and operation of the criminal justice system in the United States as compared to other western and eastern nations. Included is the study of criminal and juvenile law, police, courts and the corrections system.
CRM 430 (CAS) Victimless Crime 3(3-0), F,S
Prerequisite: CRM 210 and CRM 320, or permission of instructor. A sociological examination of attempts to legally control private behavior covering both historical and contemporary examples such as prostitution, drug use, homosexuality, and abortion.

## CRM 440 Foundations of Homeland Defense and Security

 3(3-0), DThis course provides an overview of homeland security and defense undertaken in the United States since September 11, 2001. The course provides students with the generally accepted knowledge required of homeland security professionals.
CRM 480 (CAS) The Gang Phenomenon 3(3-0), F
Prerequisite: CRM 210 and CRM 320, or permission of instructor. A sociologically based analysis of street gangs in the United States including their history, why they form, and the societal response to gangs.
CRM 485 Drugs in Society 3(3-0), D
Prerequisite: CRM 210 and CRM 320, or permission of instructor. An important social problem facing our society today is that of drug use/abuse. This problem cuts across all cultures, as well as across social class, sex, and racial groups. It affects the economy of the country as well as the image we, as a nation, project to other peoples. It is a political issue of not just national, but also international proportions. In order to understand this problem better, this course attempts to place "drugs" in a sociological perspective and through using the sociological imagination.

## CRM 490 (CAS) Internship in Criminology 3, F,S

Prerequisite: Criminology major, completion of 24 hours in the major program, 2.00 GPA in major courses, and permission of instructor. Faculty supervised experience in an agency related to issues of crime and justice. Students are expected to work 50 hours in the agency for each credit hour. Students must submit applications for CRM 490 no later than April 15 for subsequent summer (when offered) and fall enrollment, and November 1 for subsequent spring enrollment.

## CRM 497 (CAS) Special Issues in Criminology 1-3, D

Prerequisite: permission of the instructor. A variable topic course offering an in-depth analysis of one or more issues related to Criminology. May be repeated to a total of 6 hours when topic changes.
CRM 498 (CAS) Senior Seminar in Criminology 3(3-0), F, S Prerequisite: Criminology major, senior standing, and completion of 30 hours in the major program. Examination of contemporary issues involving crime and justice in society. The seminar integrates coursework taken for the Criminology major. Preparation for both academic and non-academic careers in criminology-related fields is covered.

## CRM 597 (CAS) Special Topics and Issues in Criminal Justice 1-3, D

Prerequisite: permission of the instructor. A variable topic course examining issues of crime, its causes, as well as social and political responses to crime by various institutions including government, media, law enforcement, the courts, and corrections. May be repeated for a total of 6 credit hours if the topic changes.
CRM 606 Advanced Research Methods in Criminology and Criminal Justice 3(3-0), F
This course is an in-depth examination of issues and methods involved with gathering data for research in crime and justice. Topics include research design, measurement, sampling, and analysis techniques.
CRM 607 (CAS 502) Quantitative Methods in Criminology and Criminal Justice $3(3-0)$, S
Prerequisite: CRM 606 or permission of instructor. This course provides an introduction to statistical analysis and examines the many applications of statistics to research on crime and justice. Special attention is given to organizing and interpreting data through appropriate statistical software.
CRM 610 (CAS) Justice Administration 3(3-0), SO
This course analyzes the criminal justice system in the United States emphasizing the role of criminal law, police, courts, and corrections as parts of the societal response to crime. Significant attention is given to contemporary issues facing each component of the system and implications for agency administration.
CRM 620 (CAS 520) Crime Theory and Policy 3(3-0), F
Prerequisite: CRM 320 or equivalent, or admission to the M.S. in Criminology, or permission of the instructor. The course surveys various classical and contemporary theories of lawbreaking from a community-level sociological perspective. The relationship between criminological theory and justice system policy is emphasized.
CRM 625 Evaluating Criminal Justice Policy and Practice 3(3-0), D
Prerequisite: CRM 606 or permission of instructor. Covers methodological and technical approaches used to evaluate programs in criminal justice. Included are ethnographic techniques, unobtrusive research, secondary data sources, survey methods, and field experiments. Students acquire proficiency in understanding questions being posed about programs and developing appropriate research designs and strategies for providing answers to these questions. Emphasis is placed on graphic, text and oral presentation of reports.

## CRM 635 Historical and Cross-Cultural Comparative Criminology 3(3-0), D

Provides an overview of crime and punishment with emphasis on the origin and evaluation of basic theories of crime-causation and community response as they arose in the 19th and 20th centuries. Coupled with this emphasis is a cross-cultural comparative view involving the systematic study of crime, law, and social control outside the United States.

## CRM 640 Foundations of Homeland Defense and Security

 3(3-0), DThis course provides an overview of homeland security and defense undertaken in the United States since September 11, 2001. The course provides students with the generally accepted knowledge required of homeland security professionals.
CRM 645 Topics in Homeland Defense and Security

## 3(3-0), D

Prerequisite: CRM 640 or permission of instructor. A comprehensive and integrated homeland security and defense strategy must also include the full range of elected officials, first responders, the human, animal and plant health communities, business and our citizens. In this course we will examine the application, progress and problems of the development and implementation of a homeland security/defense strategy.

## CRM 650 (CAS) Law Enforcement and Community

3(3-0), FO
Using a sociological perspective, this course addresses concerns and issues facing law enforcement agencies within a community context. Administrative implications of these subjects also will be addressed.

## CRM 670 (CAS) Correctional Theory and Practice

3(3-0), FO
This course examines social control responses to lawbreakers including the exploration of classical and contemporary theories and philosophies that have guided American correctional policy, both institutional and community based. Management implications related to policy are addressed.
CRM 690 Graduate Practicum in Criminology 1-6, D
Prerequisite: completion of 24 hours toward the M.S. in Criminology. Faculty supervised experience in a criminologyrelated agency. Students are expected to work 45 hours in the agency for each credit hour. The practicum includes academic reflection on work experience at the agency. May be repeated for up to 6 hours.
CRM 696 Directed Readings in Criminology 1-6, D
Prerequisite: admission to the M.S. in Criminology and permission of instructor. Faculty supervised arranged program of readings for the individual student directed by a member of the department graduate faculty. May be repeated to a maximum of six hours when the topic varies.
CRM 699 (CAS) Thesis 1-6, D
Independent research and study connected with preparation of a thesis. May be repeated to a maximum of 6 hours.

## Sociology Courses

SOC 150 Introduction to Society 3(3-0), F,S
General Education Course (Culture and Society/Social Sciences Perspective) The study of society including its structure and operation from the perspective of sociology. The course focuses on ways society is constructed by people and, in turn, on the ways society shapes people. This general education course supplies students with a community as well as global, multicultural understanding of society.
SOC 152 Social Problems 3(3-0), F, S
Sociological perspectives on contemporary social issues and problems in American society.
SOC 284 Social Movements 3(3-0), S
The study of collective attempts to implement social change in society. Specific groups studied will vary, but may include the civil rights, feminist, political, religious, environmental and health movements.
SOC 290 Sociology of Gender Roles 3(3-0), F
A study of gender roles, focusing on the effects of socialization, role stereotyping, and rapid social change on adult gender role identity, life choices and family patterns.

SOC 297 (200) Special Topics 1-3, D
Prerequisite: permission. Selected topics of contemporary interest in sociology, offered when resources and demand allow. May be repeated to a total of 6 hours when topic changes. Variable Content Course.
SOC 300 Service Learning Curricular Component 1, D
Prerequisite: 30 hours and concurrent registration in a Sociology course designated as service learning offering. An integrative learning experience which addresses the practice of citizenship and promotes an awareness of and participation in public affairs by incorporating community service with classroom instruction. Includes 40 hours on-task service to a community organization, agency or public service provider. The community service placement agency and service assignment will vary, dependent on the disciplinary course topic and learning objectives. May be repeated but no more than 2 hours of service learning credit may count toward graduation.
SOC 301 (201) Research Methodology 3(3-0), F,S
Prerequisite: SOC 150. Methods of collecting and analyzing data including interviewing and observation techniques, scaling and sampling designs. Cannot receive credit for both SOC 301 and CRM 340.
SOC 302 Statistics for Social Research 3(3-0), F,S
Prerequisite: 30 college hours and completion of math requirement. Introduction to statistics with special emphasis on those techniques most commonly used in social research. This course cannot be credited toward a degree if a student has taken any of the following: AGR 330, ECO 308, MTH 340, PSY 200, QBA 237, REC 331.
SOC 305 (505) Population Analysis 3(3-0), S
Comparative analysis of population size, distribution, and composition; population processes of fertility, mortality and migration; impact of population change on society; issues of population policy.
SOC 306 Introduction to the Sociology of Education 3(3-0), D Structure and functions of the school in American society; impact of recent social and technological changes upon the education system.
SOC 309 Work, Industry and Society 3(3-0), S
The industrialization of society and its impact on formal and informal organization, management philosophies, worker attitudes and labor relations. Current trends affecting the work place are examined.
SOC 310 Social Deviance 3(3-0), F,S
An historical survey of the explanations of deviant behavior. Emphasis will focus on the structure of norms and rules, their diversity, and their role in identifying deviance.
SOC 314 Rural Sociology 3(3-0), D
An analysis of social organization, development, and change in rural cultures, lifestyles, and environments; includes comparisons of industrialized and developing countries.
SOC 315 (414) The Family 3(3-0), D
The family as a social institution; its adjustment to modern social conditions; personality adjustments in marriage.
SOC 316 Urban Sociology 3(3-0), F
The rise and development of urban settlements (cities), their ecology, problems, and an examination of urbanism as a way of life generated in cities.
SOC 325 Introduction to Sociological Theory 3(3-0), F,S
Prerequisite: SOC 150. A survey of the development of sociological theory with emphasis upon the social and historical influences shaping the thought of classical theorists.
SOC 326 Feminist Theories of Social Order 3(3-0), S
Prerequisite: SOC 150 or GST 170. This course offers an introductory survey of feminist theories within a sociological framework. We will read and discuss significant classical and contemporary feminist writings on how social life is organized, maintained or changed. The feminist literature has led to the
emergence of diverse theoretical frameworks analyzing historical and contemporary, macro and micro, public and private, local and global issues and concerns. The feminist paradigm, like many other paradigms, is inclusive of many disciplines. The sociological writings within this paradigm provide a wealth of materials on alternative views of social organization, order and conflict. Identical with GST 326. Cannot receive credit for both SOC 326 and GST 326.
SOC 336 Race and Ethnic Group Relations 3(3-0), S
Selected racial and ethnic minorities, their relationships with each other and the larger society. Social policy affecting minority relations analyzed as well as trends and prospects for intergroup relationships in the U.S. and the world.
SOC 341 Medical Sociology 3(3-0), S
An analysis of the ecological, sociopsychological and cultural aspects of health and illness, both physical and mental, and of the social organization of health care services and of health professions.

## SOC 351 Sociology of Childhood 3(3-0), D

Situational factors in the development of personality with special emphasis on the family, peer groups and the school.
SOC 357 Sociology of Sport 3(3-0), D
Investigation and analysis of the relationship between sport and society; the development and changing nature of sport as an institution; role of sport in modern society.
SOC 360 (160) The Individual in Society 3(3-0), D
This course explores how self understanding emerges in a social context and is inseparable from that context. It examines the symbolic basis of communication, traces the interdependency of self and other awareness, and probes the social organization of human experience.
SOC 375 Social Forces and Aging 3(3-0), D
Prerequisite: 45 hours or permission of instructor. This course examines the aging process, demographic trends, and the social, economic, and social-psychological aspects of aging in the United States. Students will be introduced to current theories on aging in social gerontology and their application to the everyday lives of older people. Topics of interest include social attitudes toward aging, family and social bonds, work and retirement, gender issues, ethnicity and aging, living environments, and approaches to aging well. Students will learn about the role of federal, state and local agencies in meeting the needs of the elderly. Identical with GER 310. Cannot receive credit for both SOC 375 and GER 310.
SOC 380 Sociology of Law 3(3-0), F
The interaction of law and society from a sociological perspective with emphasis upon legal institutions as instruments of social control. The impact of social values on the development of the legal order and the reciprocal influence of the law on social behavior.
SOC 390 (560) Religion in Society 3(3-0), S
This course examines the relationship between religion and its social context. Students will explore the social nature of individual religious institutions. The interrelationship between religion and the problems created by modernity will be studied. Taught concurrently with SOC 690. Cannot receive credit for both SOC 390 and SOC 690.

## SOC 397 Special Topics 1-3, D

Selected topics of contemporary interest in Sociology. May be repeated to a total of 6 hours when the topic changes. Variable Content Course.
SOC 420 Social Inequality 3(3-0), S
Prerequisite: SOC 150. An analysis of the structure, sources, and consequences of social inequality and the dimensions along which it may be observed.
SOC 425 Advanced Sociological Theory 3(3-0), D
Prerequisite: SOC 325 or permission of instructor. This course provides an in-depth analysis of a particular theorist, e.g. Karl

Marx, Emile Durkheim, W.E.B. DuBois, Jane Addams; or theoretical orientation, e.g. symbolic interactionism, critical theory, dependency theory.

## SOC 470 Practicum in Applied Sociological Research <br> 3(2-4), D

Prerequisite: SOC 301 and SOC 302 and SOC 325, or permission. Group experience in designing and carrying out an applied community research project. Variable Content Course.
SOC 485 Society and the Future 3(3-0), F
A critical analysis of post-industrial societies. Specific attention will be given to changes in institutional spheres and what these trends may indicate for post-industrial societies like the United States.

## SOC 497 (400) Special Topics 1-3, D

Prerequisite: 9 hours sociology or permission. Selected topics in substantive areas in sociology such as theory, methodology, social organization, social psychology, demography, criminology and family. Offered when resources and demand allow. May be repeated to a total of 6 hours when topic changes. Variable Content Course.
SOC 498 (495) Senior Seminar 3(3-0), F,S
Prerequisite: SOC 301, SOC 302, SOC 325. A cumulative and integrative seminar experience for the Sociology major during which the student will prepare and submit a bachelor's paper. This course is normally taken in the semester a student graduates.
SOC 499 (489) Internship in Applied Sociology 1-6, D
Prerequisite: 18 hours in Sociology with 2.50 GPA and permission. Supervised work experience in business, industry, governmental, institutional and/or agency settings where sociological skills are utilized. One credit hour for each 45 clock hours on the job. No more than 3 hours internship credit may be applied to the Sociology major.
SOC 596 (591) Directed Readings in Sociology 1-3, D
Prerequisite: 10 hours in sociology and permission. Readings designed to supplement material introduced in previous Sociology courses. Includes a wide selection from literature in the field. May be repeated to a total of 9 hours, but no more than 6 hours may be applied to the sociology major.

SOC 599 Sociological Research 1-3, D
Prerequisite: SOC 150 and SOC 301 and SOC 302 and SOC 325 , or permission. Independent and/or group work in research methodology, data manipulation and presentation in selected fields of sociology. May be repeated to total of 9 hours.
SOC 600 Gender in Global Community 3(3-0), D
Prerequisite: admission to the Graduate College and SOC 150 or GST 170 or permission. This course will explore the effects of an integrated global community on gender; how global trends are gender-based in terms of labor market participation, resource allocation, family regulations, health care, crime, war and regional politics. We will discuss how events and policies in one part of the globe affect gender relations in another region. Cannot be taken for credit if GST 400 was taken for credit.
SOC 606 Advanced Social Research Methodolgy 3(3-0), F Prerequisite: SOC 302 or the equivalent, or admission to the M.S. in Criminology, or permission of instructor. Introduces research methodology in the context of understanding community social life. Covers surveys, enthnographic accounts, community indicators, comparative studies, and evaluation studies. Also instructs students in advanced skills of data analysis and presentation, report and grant writing.
SOC 685 Community Change 3(3-0), D
Prerequisite: permission of instructor. Focus on the complexities in the sociological understanding associated with social change and the long-term trends impacting local communities. Students will conduct data research and develop strategies for implementing planned social change projects.
SOC 690 Religion in Society 3(3-0), S
This course examines the relationship between religion and its social context. Students will explore the social nature of individual religious institutions. The interrelationship between religion and the problems created by modernity will be studied. Taught concurrently with SOC 390. Cannot receive credit for both SOC 390 and SOC 690.

## SOC 699 Thesis 1-6, D

Independent research and study connected with preparation of thesis.

## College of Natural and Applied Sciences



Scanning Electron Microscope

Department of Agriculture
Department of Biology
Department of Chemistry

## Department of Computer Science

Environmental Sciences and Policy Program
Department of Fashion and Interior Design
Department Geography, Geology and Planning
Department of Hospitality and Restaurant Administration
Department of Mathematics

## College of Natural and Applied Sciences

Dean: Professor Tamera S. Jahnke, Ph.D.<br>Associate Dean: Professor Innocent Onwueme, Ph.D.<br>Office: 142 Temple Hall<br>Phone: (417) 836-5249, Fax: (417) 836-6934<br>Email: cnas@missouristate.edu<br>Web Site: http://www.cnas.missouristate.edu

## Centers for Research and Service

## Center for Grapevine Biotechnology

The Center explores genetic resources and identifies healthpromoting compounds in diverse grapevine species for securing the profitability and sustainability of the grape and wine industry and for improving human health.

## Center for Resource Planning and Management

The Center provides educational training, applied research and community outreach services in the field of urban planning and community development. Services provided to local governments, state and federal agencies and civic organizations include small town planning, comprehensive planning, grant writing, economic development planning, digital cartographic services and specialty planning services. The Center is an affiliate census data center of the Missouri State Library and is the administrative agent of the Southwest Missouri Advisory Council of Governments.

## Center for Scientific Research and Education

The Center promotes scientific research, service, and educational activities by matching the professional expertise and physical facilities of the College of Natural and Applied Sciences with the needs of external constituents.

## Darr Agricultural Center

Missouri State's William H. Darr Agricultural Center, located on a 100 -acre site in southwest Springfield, is a unique asset that supports the Department of Agriculture's diverse programs.

Agriculture is a key economic component of the region. The food, fiber, and renewable resources that traditional agriculture provides are basics required for life. Missouri State's metropolitan location and the Darr Agricultural Center provide a unique opportunity to demonstrate the interactions between traditional agriculture's rural origin and the more urban setting of modern America. Springfield is home to significant agricultural businesses and government agencies that provide trade and service centers for producers, manufacturers, and consumers. These businesses and agencies are valuable educational assets that allow Missouri State University students to participate in off-campus education activities such as field trips and internships.

The Darr Agricultural Center serves as a laboratory and field experience classroom for the study of livestock management, equine studies, horticulture, agronomy, animal science, and wildlife conservation and management. An additional benefit of the Center is that it provides agricultural/green space within the rapidly expanding Springfield metropolitan area.

The University is improving the Center through renovation of existing facilities and development of new facilities. The grand opening of Pinegar Arena took place in 2007. The Universtiy plans to build a learning/service building at the Center that will help serve educational, technical assistance an customer service needs for the following compenents of the community: agriculture, continuing education, community development, business and industry, human-environmental sciences, horticulture, consumer studies, and youth development.

## Ozarks Environmental and Water Resources Insitute (OEWRI)

The Institute supports efforts to protect and restore water quality and supply in the Ozarks Region of southern Missouri and northern Arkansas. Its mission is to provide a hub for sciencebased monitoring and assessment of water and sediment quality trends, watershed function and disturbance, and land use/land cover change in the Ozarks. In addition, it will initiate and support research programs aimed at solving environmental problems by working in partnership and cooperation with university researchers, environmental groups, and governmental agencies.

## Graduate Program

A Master of Natural and Applied Science degree is administered by the College of Natural and Applied Sciences. Additional graduate programs are offered through the academic departments in the College of Natural and Applied Sciences. See the department sections of this catalog and the Graduate Catalog for details.

Accelerated Master of Natural and Applied Science degree: Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## Engineering Program

Collaborative Programs in Civil and Electrical Engineering with Missouri University of Science and Technology (formerly University of Missouri - Rolla)
Missouri State University and Missouri University of Science and Technology are proud to offer two engineering programs on the Missouri State campus - Civil and Electrical Engineering. Missouri State will continue to offer a strong pre-engineering program to all students who wish to transfer to Missouri University of Science and Technology and major in other areas of engineering.

Year 1 of the Civil and Electrical engineering collaborative programs will be offered during the 2008-2009 academic year on the Missouri State campus. The curriculum for years 2-4 are currently under review by the faculty and will be posted on the website at http://www.cnas.missouristate.edu/Engineering.htm as they are approved. No advanced engineering courses will be offered during the 2008-2009 academic year. The engineering programs at Missouri University of Science and Technology are fully accredited by the Accreditation Board for Engineering and Technology, Inc. (ABET) and the collaborative programs are being developed to meet all ABET accreditation standards.

All entering students into the Civil or Electrical Engineering programs must apply for admission and be accepted as undergraduate degree seeking students at Missouri State. Students must also apply for admission and be accepted at Missouri University of Science and Technology, in consultation with Missouri State, according to the admission criteria described in the Missouri University of Science and Technology catalog. Students must satisfy all degree requirements at Missouri University of Science and Technology

Degrees will be awarded by Missouri University of Science and Technology. Diplomas will read "in cooperation with Missouri State University." Student support services will be provided by Missouri State, and Missouri University of Science and Technology will provide as necessary an on-site director of advising and coordination for those students who have been formally admitted into the programs. The tuition of the preengineering and elective courses currently offered by Missouri State will be set at the Missouri State rates. The list of major courses for the degrees will be determined by Missouri University of Science and Technology and the tuition rates for these courses will be set at the Missouri University of Science and Technology rates.

## Civil Engineering - Year 1 curriculum ( $\mathbf{3 5}$ hours)

A. IDS 110 (Fall) 1 hour
B. CSC 111 (Fall) 3 hours
C. MTH 261, 280* (Fall/Spring) 10 hours
D. ENG 110 (Fall/Spring) 3 hours
E. CHM 160** (Fall/Spring) 4 hours
F. PHY 203*** (Fall/Spring) 5 hours
G. EGR 110 (Fall/Spring) 1 hour
H. IDM 110 (Fall only) 3 hours
I. ECO 155 (Fall/Spring) 3 hours
J. PED 100 (Fall/Spring) 2 hours
*See prerequisites for MTH 261in the Department of Mathematics section of the catalog.
**CHM 170 (3 hours) and CHM 175 (2 hours) must also be taken and may be taken during the first year.
***See prerequisites for PHY 203 in the Department of Physics, Astronomy and Materials Science section of the catalog.

## Electrical Engineering - Year 1 Curriculum (35 hours)

A. IDS 110 (Fall) 1 hour
B. CSC 111 (Fall) 3 hours
C. MTH 261, 280* (Fall/Spring) 10 hours
D. ENG 110 (Fall/Spring) 3 hours
E. CHM $160^{* *}$ (Fall/Spring) 4 hours
F. PHY 203*** (Fall/Spring) 5 hours
G. EGR 110 (Fall/Spring) 1 hour
H. IDM 110 (Fall only) 3 hours
I. ECO 155 (Fall/Spring) 3 hours
J. PED 100 (Fall/Spring) 2 hours
*See prerequisites for MTH 261in the Department of Mathematics section of the catalog.
**CHM 170 (3 hours) and CHM 175 (2 hours) must also be taken and may be taken during the first year.
***See prerequisites for PHY 203 in the Department of Physics, Astronomy and Materials Science section of the catalog.

## Environmental Sciences and Policy Minor

## Administrator: Professor Innocent C. Onwueme, Ph.D.

Administration of the minor: The Environmental Sciences and Policy minor is administered by the College of Natural and Applied Sciences with the Dean, or his/her designate, serving as program coordinator. Courses must be approved by the faculty on the Environmental Focus Committee for inclusion in the minor. The coordinator must approve the course of study for each student who wishes to complete the minor.
The minor in Environmental Sciences and Policy consists of 1820 credit hours. It is interdisciplinary and will permit students in various fields to complement their academic major with a minor emphasizing Environmental Sciences and Policy.
A. Natural Science Courses: Select 3 of the following. (9-11 hours)

1. BIO 369 General Ecology (4)
2. CHM 225 Principles of Environmental Chemistry (3) or CHM 425 Environmental Chemistry (3)
3. GLG 171 Environmental Geology (4)* or GRY 108 Ecology and Society (3)**
4. GRY 351 Conservation or Natural Resources (3)
B. Policy: Select 3 of the following courses ( 9 hours)
5. ECO 540 Economics of the Environment (3)
6. PHI 302 Environmental Ethics (3)
7. PLS 555 Public Policy for a Global Environment (3)
8. RIL 537 Environmental Regulation (3)

Recommended: At least one statistic course.
*GLG 171 partially fulfills the Natural World general education requirement
${ }^{* *}$ GRY 108 partially fulfills the Culture and Society general education requirement

## Engineering Courses

EGR 110 Study and Careers in Engineering 1(1-0), F
Examination of fields of engineering and career opportunities in engineering. Professional expectations of engineers. Introduction to resources for assisting student success.

## Science Education Courses

SCI 214 Introduction to Science Teaching in the 21st
Century 2(1-2), F
Prerequisite: CIS 101 or CSC 101 or CSC 111; and completion of eight hours of science courses or permission of instructor. The course is an orientation to the teaching profession in general and to the teacher education program. Students will explore the
roles and responsibilities of science teachers. The course is also an introduction to utilizing computer and media resources in science teaching.

## SCI 314 Techniques and Technology in Science Laboratory

 Teaching 3(2-2), SPrerequisite: SCI 214 and SEC 302 and one laboratory course in each science discipline: BIO, CHM, PHY, GLG or GRY; or permission of instructor. Instruction will focus on safe and effective uses of laboratory techniques and technology to teach science. The course will emphasize the potential of the science laboratory as a vehicle to promote student understanding of science and scientific inquiry. Pre-service teachers will have opportunities to familiarize themselves with laboratory equipment and techniques they will use to teach science in middle or high schools. Field trips to local schools will be required.
SCI 404 Teaching of Middle School Natural Science 3(2-2), S Prerequisite: BIO 205 and CHM 105 and PHY 101 and GRY 240; EDC 350 or concurrent enrollment; and admission to Teacher Education Program; RDG 318 and MID 421 are recommended. Integration of current science learning theories and standards into practical classroom experiences for students of diverse backgrounds and abilities. Students will learn to design and teach science through various inquiry pedagogical approaches. A 15 hour practicum is required. Field trips are required. Portfolio checkpoint 2 is partially addressed through assignments in this course. Credited only on B.S. in Education degree. A grade of " C " or better is required in this course in order to take MID 493 or MID 494. May not be taken Pass/Not Pass.

## SCI 414 (SEC) Teaching of Secondary School Natural

Science 3(2-2), F
Prerequisite: admission to teacher education program; SCI 214 and SCI 314; completion of 20 hours in the primary science field; minimum of one required course in BIO, CHM, PHY, GLG or GRY; EDC 350 or concurrent enrollment; RDG 474 is recommended. Integration of current science learning theories and standards into practical classroom experiences for students of diverse backgrounds and abilities. Students will learn to design and teach science through various inquiry pedagogical approaches. Students will learn to assess content knowledge achievement through formal and informal techniques. Practical classroom management will be emphasized. A 15 hour practicum is required. Field trips are required. Portfolio checkpoint 2 is partially addressed through assignments in this courses. Credited only on B.S. in Education. A grade of "C" or better is required in this class in order to take SCI 493 and SCI 494. May not be taken Pass/Not Pass.

SCI 493 Supervised Teaching (Secondary Science) 6, F,S
Prerequisite: SCI 414; a grade of "C: or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes, then teaches science under the direction of the cooperating teacher and the university supervisor. Student participates in schoolrelated activities appropriate to the assignment and attends all
required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## SCI 494 Supervised Teaching (Secondary Science) 6, F,S

Prerequisite: concurrent enrollment in SCI 493. Student observes, then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
SCI 499 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.

## SCI 505 (PHY) Intellectual Foundations of Science and

## Technology 3(3-0), S

Prerequisite: 70 hours including 8 hours of natural science. An historical and philosophical examination of the origins and the development of science and technology. The differences between science and technology, their interrelationships in modern times, and the impact of each of these on society will be considered.
SCI 580 Topics in Science Education 1-4, D
Prerequisite: senior level or graduate standing; or permission of instructor. A variable content course for offering selected topics of interest to science teachers in the elementary, middle, or secondary schools; or in college classrooms. May be repeated up to 6 hours when the topic varies. No more than 6 hours may be counted toward a degree.
SCI 680 Advanced Topics in Science Education 1-4, D
Prerequisite: graduate standing and 12 hours of graduate coursework completed; or permission of instructor. A variable content course for offering selected topics of interest to science teachers in the elementary, middle, or secondary schools; or in college classrooms. May be repeated up to 6 hours when the topic varies. Maximum of 6 hours may be counted toward degree.

## Department of Agriculture

201 Karls Hall, Phone: (417) 836-5638, Fax: (417) 836-6979
Email: Agriculture@missouristate.edu
Web Site: http://ag.missouristate.edu
Department Head: Professor W. Anson Elliott, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Ben D. Fuqua, Ph.D.; Lyndon N. Irwin, Ph.D.; R. Bruce Johnson, Ph.D.; Lazslo G. Kovacs, Ph.D.; Thomas Perkins, Ph.D.; Michael P. Roling, Ph.D.; Dennis Schmitt, Ph.D., D.V.M.; Pamela Trewatha, Ph.D.; Jon H. Wiggins, Ed.D.
Research Professor: Martin L. Kaps, Ph.D.
Associate Professors: Clydette M. Alsup, Ph.D.; James B. Hutter, Ph.D.; Arbindra Rimal, Ph.D.; Gary W. Webb, Ph.D.
Associate Research Professors: Wenping Qiu, Ph.D.; Karl L. Wilker, Ph.D.
Assistant Professor: Elizabeth L. Walker, Ph.D.
Assistant Research Professor: Maciej A. Pszczolkowski, Ph.D.
Instructor: Susan Webb, M.S.
Emeritus Professors: W. Gayle Ashley, M.S.; Robert F. Glenn, Ph.D.; Harry R. James, Ph.D.; Vernon E. Renner, Ph.D.; John D. Schatz, M.S.; C. E. Stufflebeam, Ph.D.
Emeritus Research Professors: James F. Moore, Jr., Ph.D.; Howard G. Townsend, Jr., Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Agriculture Education, B.S.Ed., Technology Education, B.S.Ed., Secondary Education with option in Agriculture, M.S.Ed.

## Graduate Programs

The following graduate programs are available: Plant Science (Master of Science); Secondary Education with option in Agriculture; and a Master of Natural and Applied Science degree with an area of emphases in Agricutlure and Plant Science. Refer to the Graduate Catalog for more information.

## Accelerated Master of Natural and Applied Science degree:

 Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

Accelerated Master of Science degree in Plant Science: Missouri State University majors in Agriculture, Biology, and Chemistry have the option to apply for preliminary acceptance into the Master of Science in Plant Science degree program if they meet the requirements of the accelerated Master's option. This option is tailored to those undergraduates who have
acquired considerable plant science-related experience in a laboratory through the departments of Agriculture, Biology, or Chemistry at Missouri State. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. The courses must be in the areas of economic botany, plant physiology, plant genetics, crop management systems, plant nutrition, soils, chemistry, ecology, fruit production, viticulture, enology, ornamental plants and landscaping. Courses to be counted on both degrees must be identified jointly and in agreement with the undergraduate advisor, the student's research mentor, and the Plant Science Program Director. This option will enable Agriculture, Biology, and Chemistry majors to meet the requirements of the Master of Science degree in Plant Science within two semesters following receiving the undergraduate degree. See the Graduate Catalog or contact the Plant Science Program Director for further information.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

## State Fruit Experiment Station

Missouri State Mountain Grove Research Campus
9740 Red Spring Road
Mountain Grove, MO 65711
Phone: (417) 926-4105, Fax: (417) 926-6656
The State Fruit Experiment Station, operated on the Mountain Grove Research Campus, has a statewide mandate by law to generate knowledge through research, and to disseminate this knowledge for the economic development of the Missouri fruit industry. In addition to carrying out research, conducting advisory education programs, and teaching courses, the faculty are available to guide graduate students in their thesis research. Research is carried on in pomology, enology, viticulture, plant pathology, entomology, molecular genetics, and plant physiology. The fruit crops under investigation include apples, grapes, blueberries, peaches, strawberries, blackberries, and raspberries, as well as species of lesser economic importance.

Information derived from the Station's research is disseminated through advisory programs to fruit growers and processors throughout Missouri.

The Station is the site of extensive testing of new fruit varieties and selections for their adaptability to Missouri soil and climate and resistance to diseases. Research on the culture of fruit crops is carried out on nutrient and water requirements, pruning and training systems, growth regulators, and rootstocks. Plant pathogens and insect pests are studied for clues which may help in reducing their damage to fruit crops. A program in genetic engineering has the improvement of fruit varieties as the major goal.

Pre-Professional Curriculum in Veterinary Medicine: Students considering this program should consult with the PreVeterinary advisor in the Department of Agriculture.
Option I: To be eligible to apply to the College of Veterinary Medicine at the University of Missouri, a minimum of 64 hours must be completed including the following courses: CHM 160(4), 170(3), 175(2), 200(5), and 350(3); COM 115(3); ENG 110(3); MTH 138(5), or 135(3) and 181(3); PHY 123(4) and 124(4); 10 hours of biological sciences -BIO 210(3) or 310(5), and 380(5) are recommended; plus 10 hours of courses in the social sciences and humanities.
Option II: By completing this option of approximately 100 hours, a student may apply for a B.S. degree in Animal Science from Missouri State University after successfully completing the first two years in the College of Veterinary Medicine at the University of Missouri.
A. General Education Requirements (46-54 hours)
B. Science and Mathematics Requirements (38-47 hours): BIO 210(3) or 310(5), 380(5); CHM 160(4),* 170(3), 175(2), 200(5) and 350(3); MTH 138(5)* or 135(3)* and 181(3); and PHY 123(4)* and 124(4)
C. Agriculture Requirements (32 hours): AGS 101(4), 301(3), 302(3) or 306(3), 311(3), 316(3) and 511(3); AGA 105(3), 215(3); AGB 144(4); AGR 330
*May be included in general education requirements.

## Majors

## Agricultural Business (Comprehensive)

## Bachelor of Science

A. General Education Requirements (see "Academic Programs and Requirements" section of catalog) Specific General Education courses: CHM 105(5); MTH 135(3) or MTH 138(5); PSY 121(3)
B. Major Requirements (58-65 hours)

1. AGA 105(3), 215(3); AGB 144(4), AGB 314(3) or RIL 231(3); AGB 334(3), 354(2), 364(2), 374(3), 394(1), 494(1); AGB 514(3) or ECO 565(3) or MKT 474(3); AGB 524(3); AGB 444(2) or AGR 499(2); AGR 330(3) or QBA 237(3); AGR 490(1); ACC 201(3)
2. Complete one course from: COM 315(3); MGT 286 (3); AGB 384(2)
3. Complete one of the following options:
a. Agricultural Enterprise Management (18 hours):
4. AGB 344(3) or 584(3); MGT 384(3)
5. Complete 12 hours from one of the following groups:
6. Animal Science: AGS 101(4), 161(3), 301(3), 302(3), 306(3), 311(3), 316(3), 342(2), 346(2), 361(3), 402(2), 432(2), 442(2), 446(3), 451(3), 452(3), 461(3), 511(3); AGA 365(3) or 375(3)
7. Agronomy: AGA 335(3), 365(3), 375(3), 405(3), 425(2), 455(2), 485(3), 545(3), 555(3), 575(2)
8. Horticulture: AGH 243(2), 303(3), 323(2), 333(3), 343(3), 353(3), 363(3), 393(3), 403(3), 443(3), 483(3), 573(3)
b. Agricultural Finance and Management (22 hours):
9. ACC 211(3); AGB 344(3), 584(3); AGS 101(4)
10. Complete two courses from: ACC 311(3); ECO 305(3); FGB 380(3), 485(3); MGT 340(3), 345(3); RIL 211(3), 266(3), 415(3)
11. Complete one course from: AGS 311(3); AGH 303(3), 353(3), 483(3); AGA 335(3), 365(3), 375(3), 485(3); AGR 383(3)
c. Agricultural Marketing and Sales (16 hours):
12. AGB 344(3) or 584(3); AGS 101(4)
13. Complete two courses from: MKT 351(3), 354(3), 355(3), 360(3); MGT 340(3) or 345(3)
14. Complete one course from: AGS 311(3); AGH 303(3), 353(3), 483(3); AGA 335(3), 365(3), 375(3), 485(3); AGR 383(3
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Agriculture Education

## Bachelor of Science in Education

(Certifiable grades 9-12)
A. General Education (see General Education section of catalog)
Specific General Education Requirements: BIO 102(4);
CHM 105(5) or 160(4); MTH 135(3) or 138(5); PSY 121(3)
B. Major Requirements

1. AGS 101(4); AGA 105(3), 215(3); AGB 144(4), 334 (3); AGH 303(3); AGE 337(3); AGW 143(3)
2. AGE 318(2), 568(3), 578(2), 588(2)
3. Area of Specialization: Students must select a minimum of 20 hours of Agriculture courses to complete 45 hours of Technical Agriculture required by the State Department of Education.
C. Professional Education courses: AGE 558(3), 493(5-6), 494(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under C; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Agronomy (Comprehensive)

Bachelor of Science
A. General Education (see General Education section of catalog)
Specific General Education Requirements: BIO 102(4) or 121(4); CHM 105(5) or 160(4); MTH 135(3) or MTH 138(5)
B. Major Requirements

1. AGA 105(3), 215(3), 335(3), 365(3), 405(3), 425(2), 485(3), 490(1); AGB 144(4), 334(3) or 364(2); AGH 483; AGR 157(3), 300(3), 383(3); AGS 101(4), 311(3)
2. Select one course from: AGA 353(3); AGH 375(3)
3. Select one course from: AGA 345(2), 455(2), 495(2), 499(3)
4. Select one course from: AGA 545(3), 555(3), 575(2)
5. Select one course from: AGB 344(3), 354(2), 394(1), AGR 444(2)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Animal Science (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
Specific General Education Requirements: BIO 102(4); CHM 105(5) or 160(4); MTH 135(3) or MTH 138(5)
B. Major Requirements

1. AGS 101(4), 301(3), 302(3), 311(3), 316(3), 491(1); AGA 105(3), 215(3), 365(3) or 375(3); AGB 144(4); AGR 300(3), 330(3); BIO 210(3).
2. Select a minimum of 24 hours from the following two groups of courses including at least eight hours from each group:
a. Group A courses: AGS 161(3), 191(2), 196(2), 306(3), 342(2), 346(2), 361(3), 402(3), 432(2), 442(2), 446(3), 451(3), 452(3), 461(3), 511(3)
b. Group B courses: AGR 250(2), 377(3), 383(3), 499(3); AGB 314(3), 334(3), 344(3), 364(2), 394(1), 584(3); AGA 335(3), 405(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## General Agriculture

## Bachelor of Applied Science

A. General Education (see "Academic Programs and Requirements/General Education" section of catalog)
B. Major Requirements

1. Associate of Science or Associate of Applied Science degree from an accredited institution. Contact the department for details.
2. AGA 105(3), 215(3); AGB 144(4); AGR 157(3); AGS 101(4)
3. Thirty-five credit hours of upper-division courses in agriculture
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## General Agriculture (Comprehensive)

Bachelor of Science
A. General Education (see General Education section of catalog)
Specific General Education Requirements: AGR 100(3), BIO 102(4) or 121(4), CHM 105(5), MTH 135(3) or 138(5), PSY 121(3).
B. Major Requirements

1. AGS 101(4); AGA 105(3), 215(3); AGB 144(4); AGR 157(3); AGR 300(3) or CHM 200(5)
2. Select 3 additional hours from each area: Agricultural Business, Animal Science, Horticulture
3. Select one of the following options:
a. Agricultural Communications (27-29 hours) 1. COM 209(3) or MED 120(3), JRN 270(3), AGR 250(2) or 499 (3-5); or AGB 394(1)
4. Select an additional 16 hours of courses with ENG, MED, COM, or JRN prefixes in consultation with your advisor.
b. Agriculture (27-29 hours)
5. AGB 314(3) or AGR 250(2) or AGR 499(3-5)
6. Select 6 additional hours of Agriculture courses from each of the following areas: Agricultural Business, Agronomy, Animal Science, Horticulture
c. Food Plant Management (27-29 hours)
7. ACC 201(3), BIO 210(3), MGT 340(3) or 345(3), AGB 394(1) or AGR 499(3-5)
8. Select an additional 15 hours from the following: AGS 342(2) or 346(2); BMS 331(3); HRA 321(3); RIL 231(3), 531(3); ENG 321 or MGT 286(3); MTH 340(3) or QBA 237(3); IDM 355(3), 455(3), 456(3), 550(3); AGS 491(1).
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Horticulture (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
Specific General Education Requirements: BIO 102(4) or 121(4); CHM 105(5); PSY 121(3)
B. Major Requirements

1. AGH 343(3), 353(3); AGH 393(3) or FRS 401(3); 483(3)
2. Select a minimum of 11 hours from: AGH 243(2), 323(2), 333(3), 363(3), 403(3), 443(3), 573(3); AGA 575(2); AGW 143(3)
3. Other Agriculture Requirements: AGA 105(3), 215(3), 405(3), 485(3); AGA 335(3) or AGR 357(3); AGB 144(4), 364(2); AGR 383(3), 490(1), 499(3); AGR 300(3) or any AGS class for 3 credit hours
4. BIO 334(3) or 339(2); ACC 201(3)
5. Select two courses from: MGT 320(3), 345(3), 384(3); MKT 350(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Technology Education

## Bachelor of Science in Education

(Certifiable grades 9-12)
A. General Education Requirements (see "Academic Programs and Requirements/General Education" section of catalog) Specific General Education courses: BIO 102(4); PSY 121(3); ENG 110(3) and ENG 310(3) or ENG 321(3) or AGR 320(3); Recommend MTH 135(3) or MTH 138(5)
B. Major Requirements (45 hours)

1. Technical Core (36 hours)
a. Courses to be taken at Ozarks Technical College:
2. Communications: PRT 101(4), DDT 100(4)
3. Energy/Power: IMT 130(4) or ELT 102(4); and

AUM 110(4) or AUM 121(4)
3. Materials/Processes: DDT 115(4), MMT 125(4)
b. Courses to be taken at Missouri State University: 1. Energy/Power: AGR 357(3)
2. Materials/Processes: AGE 337(3), AGR 377(3)
3. Safety: IDM 455(3)
2. Technical Education (9 hours): AGT 416(3), AGT 420(3); AGT 521(3) or AGV 521(3)
C. Professional Education Courses: SEC 495(2); AGT 493(6); AGT 494(6)); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements - see "General Baccalaureate Degree Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Wildlife Conservation and Management (Comprehensive)

## Bachelor of Science

This major is offered in cooperation with the Biology Department.
A. General Education (see General Education section of catalog)
Specific General Education Requirements: BIO 121(4); CHM 105(5) or 160(4); GLG 110(4); GRY 100(3); MTH 135(3) or 138(5)
B. Major Requirements

1. Agriculture Requirements:
a. AGA 105(3), 215(3), 335(3), 365(3) or 375(3); AGR 383(3); AGW 143(3), 496(1)
b. Select two courses (4-6 hours) from: AGA 485(3); AGB 354(2); AGH 333(3), 483(3); AGW 351(2)
2. Biology Requirements:
a. BIO 121(4)*, 122(4)*, 334(3), 339(2) or 545(2), 373(3)
b. Select one course from: BIO 369(4), 436(4), 562(4)
c. Select two courses from: BIO 573(3), 575(3), 577(3) *Students who have prior credit for BIO 134 and 167 combination are not required to take BIO 121 and 122; BIO 121 and 122 cannot count as degree credit if BIO 134 and 167 are counted as credit.
3. Select ten additional hours in Agriculture and/or Biology
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Agriculture

Bachelor of Science in Education
(Non-Certifiable)
A. Select at least one course from each of the following areas: Agriculture Economics, Animal Husbandry, Soils, and Field Crops
B. Select at least one course from each of the following areas: Dairy Husbandry, Horticulture, and Poultry Husbandry
C. Select additional courses to complete 24 hours or more of agriculture. Students desiring to minor in agriculture on the Bachelor of Science in Education should confer with a member of the agriculture staff before scheduling to receive advice of desirable courses which meet their special needs.

## Agricultural Business

## Bachelor of Science

A. AGB 144(4), 394(1)
B. additional hours from the following courses to total at least 20 hours in agricultural economics: AGB 334(3), 344(3), 354(2), 374(2), 524(3), 584(3)

## Agronomy

Bachelor of Science
A. AGA 105(3)
B. additional hours from the following courses to total at least 20 hours: AGA 215(3), 335(3), 365(3), 375(3), 405(3), 455(3), 485(3), 545(3), 575(2); AGH 483(3); AGR 300(3); AGW 143(3)

## Animal Science

Bachelor of Science
A. AGS 101(4), 311(3)
B. additional hours from other courses in animal science to total at least 20 hours.

## Equine Studies

Bachelor of Arts
Bachelor of Science
A. AGS 101(4), 161(3), 191(2), 311(3), 461(3)
B. 6 additional hours from courses in Equine Studies to be determined by consultation with advisor.

## General Agriculture

Bachelor of Science
A. AGA 105(3), AGB 144(4), AGS 101(4)
B. additional hours in agriculture to total at least 20 hours.

## Horticulture

Bachelor of Science
A. AGA 105(3)
B. additional hours from the following courses to total at least 20 hours: AGH 243(2), 323(2), 333(3), 343(3), 353(2), 363(3), 393(3), 443(3), 483(3), 573(3); AGR 383(3)

## Agriculture (General) Courses

AGR 100 Technology's Impact on Society 3(3-0), F,S
This course will count toward the Culture and Society/Social Sciences Perspective component of General Education. Technological progress of agriculture and industry and its socioeconomic impact in a global environment.

## AGR 108 Topics in Agriculture 1(1-0), F,S

A course designed to treat specific areas of agriculture to meet specialized student needs. Treatment of the subject will include consideration of historical, theoretical, scientific, and application aspects. May be repeated up to a total of 4 hours provided the same topic is not repeated. Variable Content Course.
AGR 110 Agriculture Orientation 1(1-0), F,S
Introduction to the educational opportunities, facilities, services, and activities with specific emphasis toward the Department of

Agriculture. Course designed for students interested in Agriculture.
AGR 118 Leadership 1(1-0), F
A course for entering freshmen students to examine leadership through the observation and analysis of leaders in various career paths. To demonstrate leadership through class projects.

## GR 157 Principles of Agricultural Mechanization

3(3-0), F,S
Engineering and mechanical principles; their application to agriculture equipment, systems and concepts.
AGR 200 Mini Agriculture 1(1-0), F,S
A course designed to treat specific areas of agriculture to meet specialized student needs. Treatment of the subject will include consideration of historical, theoretical, scientific and application aspects. May be repeated up to a total of 4 hours provided the same topic is not repeated. A course fee may be charged for selected sections. Variable Content Course.

Approved recurring course topic: Floral Design I.
1(1-0) D.Basic concepts and elements of floral design. Specific emphasis on aesthetics, color, shape, space and texture. Supplemental course Fee.
Approved recurring course topic: Floral Design II.
$1(1-0)$ D. Assist student to develop his or her unique individual style of advanced floral design. Expansion on basic concepts and elements. Specific emphasis placed on aesthetics, color, shape, space and texture. Supplemental course Fee.
Approved recurring course topic: Home and Garden Insects. 1(1-0) D. Basic concepts of pest control appropriate for residences and businesses.
Approved recurring course topic: Rodeo Techniques.
1(1-0) D. Provide students with an appreciation for and general knowledge of rodeo history, events, organizations, economic impact on today's society and future direction.
AGR 250 (350) Agricultural Communications 2(2-0), S
Prerequisite: Recommended: ENG 110 and COM 115. Introduces the scope and applications of communications and journalism as they relate to agriculture.
AGR 299 Special Topics 1-5, D
Prerequisite: permission of instructor. Special study of agricultural topics not treated in other courses. Course may be repeated to a total of 5 hours provided the same topic is not duplicated. Variable Content Course.
AGR 300 Food and Agricultural Chemistry 3(3-0), F,S
Prerequisite: CHM 105 or CHM 160. Chemistry, sources and importance of biological materials used for food, fiber, and feed for man and domestic animals.
AGR 313 Beekeeping 2(1-2), D
Prerequisite: permission of instructor. Fundamentals needed for the amateur to establish and maintain honey bees and produce a surplus honey crop.

## AGR 320 Writing II: Writing in the Applied Sciences

3(3-0), F,S
Prerequisite: ENG 110 and 45 credit hours. This course will count toward the Basic Required Courses component of General Education. Strategies for accessing information. Writing proposals, progress reports, final reports, manuals, and online documents for the Applied Sciences.
AGR 330 Statistical Applications in Agriculture 3(2-2), F,S
Prerequisite: Recommended: either MTH 130 or higher and either CIS/CSC 101 or CSC 111. Collection, display, analysis and application of agricultural data, including measurement of location and dispersion, probability, normal distribution, sampling, sampling distributions, hypothesis testing, analysis of variance, correlation and regression analysis. Computer statistical packages will be used for simulation study and agricultural data analysis. Applications are specific to Agriculture. A student may not receive credit toward a degree
for more than one of the following courses: AGR 330, ECO 308, MTH 340, PSY 200, QBA 237, REC 331, SOC 302.
AGR 357 Agricultural Power 3(2-2), F
Prerequisite: Recommended: MTH 130 or higher. Principles of operation, construction and utilization of power units.
AGR 367 Agricultural Machinery 3(2-2), S
Prerequisite: Recommended: MTH 130 or higher. Principles of construction, operation, selection and utilization of farm field equipment.
AGR 377 Agricultural Structures and Systems 3(2-2), S
Prerequisite: Recommended: MTH 130 or higher. Functional and structural design of unified structures and systems for agricultural enterprises.
AGR 383 Applied Entomology 3(2-2), F,S
Principles of insect life; careful study of a number of common insect pests, their identification and control.
AGR 399 Special Topics 1-5, D
Special study of agricultural topics not treated in other courses. Course may be repeated to a total of 5 hours provided the same topic is not duplicated. Variable Content Course. Supplemental course fee (variable by section).
Approved recurring course topic: Agriculture and Water Quality. 1(1-0) D. Issues related to agriculture and its impact on water quality-both surface and ground water. Common practices that have a negative impact will be studied along with practices that can have positive and/or minimal impact on water quality.
Approved recurring course topic: Events Management. 1(1-
0 ) D. Specific tasks of organization, marketing, and managing resources for special events.
Approved recurring course topic: Principles of Horseshoeing. 1(1-0) D. Horseshoeing techniques including safe use of tools and handling of horses. Supplemental Course Fee.
Approved recurring course topic: Therapeutic Riding. 3(06) S. Recommended: AGS 162 or AGS 262. Introduction to therapeutic riding and the role of the horse in equine assisted therapy programs. Development of horses and volunteers for use in a therapeutic riding program.
AGR 490 Agronomy/Horticulture Senior Seminar 1(1-0), F,S Prerequisite: 90 credit hours. Presentation, discussions and analysis of professional and technical topics in Agronomy and Horticulture.
AGR 499 Internship in Agriculture 1-8, D
Prerequisite: permission of instructor. Supervised agricultural work experience. A paper describing and analyzing the experience required. May be repeated for a total of 10 credit hours.

Approved recurring course topic: Internship-Equine.
$1-8$, D. An academic program to integrate class experience with actual practice and to provide students with hands-on experience in businesses or agencies which employ agriculture majors.
Approved recurring course topic: Internship-Horticulture. 1-8, D. An academic program to integrate class experience with actual practice and to provide students with hands-on experience in businesses or agencies which employ agriculture majors.

## AGR 690 Introduction to Agricultural Research Methods

 3(3-0), DPrerequisite: permission of instructor. This course is designed to provide an introduction to the process of research. The course will address planning, conducting, and reporting research; and development of good consumers of research.
AGR 697 Seminar 1(1-0), D
Prerequisite: permission of advisor. In-depth study in an area of agriculture, culminating in an extensive scholarly presentation. May be repeated to a total of three hours.

AGR 698 (AGH) Research 1-6, F,S,Su
Prerequisite: permission of instructor. Supervised research in agriculture. May be repeated, but not more than 6 hours may be counted toward the 32 hour degree.
AGR 699 Thesis 1-6, F,S,Su
Prerequisite: permission of instructor. Demonstration of the capacity for research and independent thought culminating in a thesis. May be repeated. A minimum of 6 hours will be applied toward a master's degree.

## Agricultural Business Courses

AGB 144 (AGR) Agricultural Economics I 4(3-2), F,S
Characteristics of our economic system and basic economic concepts with applications to agriculture. Effects on agriculture by money and banking systems, monetary and fiscal policies, government policies, and international trade.
AGB 314 (AGR) Legal Aspects of Agriculture 3(3-0), F
Prerequisite: Recommended: 30 credit hours. Legal framework impinging upon decision making of farm business including farm ownership and transfer, taxation, business organization, losses, and regulations of land and water use.

## AGB 334 (AGR) Marketing Agricultural Products

3(2-2), F,S
Prerequisite: AGB 144 or ECO 165. Marketing functions and agencies involved in the movement of farm products from producers to consumers. Explains how the economic behaviors of the farmers, marketing agents and consumers affect the organization and performance of the food markets.
AGB 344 (AGR) Financing Agriculture 3(2-2), F,S
Prerequisite: Recommended: AGB 144. Capital requirements and sources and uses of each type of credit.

## AGB 354 (AGR) Land Economics 2(2-0), F,S

Prerequisite: Recommended: AGB 144. Principles and institutions affecting the allocation of land resources among uses and users.
AGB 364 (AGR) Agricultural Commodity Futures and
Options 2(2-0), Su
Prerequisite: AGB 334. Introduction to the economic theory, organization, and operating principles of agricultural commodity futures markets. Emphasis is placed on speculating, hedging, and investing in agricultural commodity futures contracts.
AGB 374 (AGR) Agricultural Business Management
3(2-2), F
Prerequisite: Recommended: AGB 144. A study of agricultural firm management including planning, organizing, directing, controlling and coordinating functions used to attain business goals. The role of finance and type of business organization including agricultural cooperatives.
AGB 384 (AGR) Agricultural Selling 2(2-0), F
Prerequisite: AGB 334. Principles of selling with application to agricultural inputs and products. Attitudes, value systems, and behavioral patterns that relate to agricultural sales. Relationship of sales to marketing, selling strategies, preparing for sales calls, making sales presentations, handling objections, and closing sales. Analysis of the buying or purchasing process. Evaluation of agri-selling as a possible career choice.
AGB 394 (AGR) Agricultural Industry Study 1(0-2), S
Prerequisite: concurrent enrollment in AGB 494 for 1 credit hour, completion of 60 credit hours including 6 hours in agricultural business and permission of instructor. A five-day study alternating between St. Louis and Kansas City to examine the management process of a variety of agricultural businesses. May be repeated for a total of 2 credit hours. Supplemental course fee.
AGB 444 (AGR) American Agricultural Policy 2(2-0), S
Prerequisite: AGB 144. Description and analysis of economic problems of U.S. Agriculture. History and significance of
government programs to support farm prices and incomes, conserve land resources, encourage adequate food supplies and expand U.S. agricultural trade.
AGB 494 (AGR) Problems in Agricultural Business 1-3, F,S
Prerequisite: permission of instructor. A student selects a specific topic, prepares an outline, makes an investigation and presentation under the supervision of an agricultural business staff member.
AGB 514 International Agricultural Trade 3(2-2), D
Prerequisite: AGB 334 or MKT 350. Gains from trade, agricultural trade policies of exporters and importers, exchange rates, multilateral trade negotiations, preferential trade agreements, technical barriers and environmental regulations and trade.
AGB 524 (AGR) Agricultural Prices 3(2-2), F,S
Prerequisite: AGB 334. Factors influencing the level and movement of agricultural commodity prices and prices of agricultural inputs.
AGB 584 (AGR) Farm Business Management 3(2-2), F,S
Prerequisite: AGB 144. Economic principles applied to the organization and operation of agricultural units; tools of decision-making; and factor allocation.

## Agricultural Education Courses

AGE 318 (AGR) Introduction to Agricultural Education 2(2-0), F
Prerequisite: 30 credit hours. Building an acquaintance with the aims, philosophy, functions, opportunities and demands of agricultural education programs.
AGE 337 (AGR) Agricultural Mechanics Practices 3(1-4), F
Shop processes and techniques required for the construction, repair, and maintenance of agricultural facilities and equipment. Supplemental course fee.

## AGE 493 Supervised Teaching (Secondary Agriculture)

5-6, S
Prerequisite: completion of all methods courses in Agriculture; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches agriculture classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## AGE 494 Supervised Teaching (Secondary Agriculture)

5-6, S
Prerequisite: concurrent enrollment in AGE 493. Student observes, then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
AGE 498 (AGR) Problems in Agricultural Education 1-3, D
Prerequisite: permission of instructor. May be repeated with permission.
AGE 499 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of " C " or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including:
seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.

## AGE 508 (AGR) Teaching Adults in Vocational Education

 3(3-0), DRise of the adult education movement; learning abilities, educational interests and vocational needs of adults; problems and procedures in organizing and operating adult education programs; relationship of adult education to public school education. Identical with AGV 527 and SEC 527. Cannot receive credit for AGV 527 and SEC 527 and AGE 508.

## AGE 518 (AGR) Agriculture Education-Special Topics

1-3, D
Prerequisite: permission of instructor. Special study of agricultural education topics not covered in other courses. Course may be repeated to a total of 5 hours provided the same topic is not duplicated.

## AGE 548 Agriculture in the Classroom 1(1-0), Su

Course is designed to help elementary teachers better appreciate the importance of agriculture in their student's lives and to better understand Missouri agriculture. Course stresses integration of resources available from the agricultural industry across the curriculum.

## AGE 558 (404) Teaching of Agriculture 3(3-0), S

Prerequisite: SEC 302 and EDC 350 and 20 hours in agriculture and admission to the teacher education program. Establishing objectives and organizing the course, selecting textbooks and equipment, securing and using teaching aids; using workbooks and notebooks, planning field trips, selecting and supervising projects. Credited only on B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take AGE 493 or AGE 494. May not be taken Pass/Not Pass.

## AGE 568 (468) Course and Program Building in

Agricultural Education 3(3-0), S
Prerequisite: AGE 318 and AGE 558 and 60 credit hours. Organization and analysis of agricultural instruction courses and programs; including the adoption of resource materials to meet individual student needs.

## AGE 578 (478) Methods of Teaching Agricultural

 Management 2(2-0), SPrerequisite: AGE 318 and AGE 558 and 60 credit hours. Identification, development, and utilization of supervised agriculture experience programs in Agricultural Education that includes methods of teaching program management, record keeping, and appropriate methodologies.

## AGE 588 (488) Methods of Teaching Agricultural

Laboratory Management 2(1-2), S
Prerequisite: AGE 318 and AGE 558 and 60 credit hours. Prepare prospective agricultural science teachers to determine subject matter, methods of teaching, and organization of equipment and facilities as applied to agricultural laboratories in high schools.

## AGE 618 (AGR) Topics in Agricultural Education 1-3, D

Prerequisite: permission of instructor. Current developments and trends in teaching agricultural education as well as new developments in resources and techniques. Students may repeat course, however, only 9 hours will count towards the student's graduate program of study.
AGE 628 Induction Year Teaching I 2(2-0), F,S
Prerequisite: permission of instructor. Course for the professional development of first-year teachers of agriculture.

The course focuses on the pedagogical knowledge, skills, and attitudes and managerial skills needed by beginning teachers of agriculture.
AGE 638 Induction Year Teaching II 2(2-0), F,S
Prerequisite: AGE 628. Course for the professional development of second-year teachers of agriculture. The course is a continuation of AGE 628 and focuses on the pedagogical knowledge, skills, and attitudes and managerial skills needed by beginning teachers of agriculture.

## Agricultural Vocational Courses

AGV 520 Occupational Analysis 1-2, D
Analysis and breakdown of broad occupations or specific jobs into basic elements for instructional purposes. Identical with BSE 520. May be repeated to a total of 2 hours when topic varies.
AGV 521 Selection and Organization of Industrial
Education 3(3-0), D
Selection and arrangement of units to teach; preparation of informational and job assignments; selection, purchase and arrangement of laboratory equipment; dispensing of supplies and keeping of adequate records. Course typically taken in same semester as AGT 416. Identical with AGT 521. Cannot receive credit for both AGV 521 and AGT 521.
AGV 522 Philosophy of Vocational Education 1-3, D
Philosophical foundations of vocational education; philosophies of vocational education in the contemporary school. Identical with SEC 522 and BSE 522. May be repeated to a maximum of 3 credit hours when topic varies.
AGV 523 Guidance for Vocational Development 1-3, D
Materials, procedures, and problems involved in the guidance of individuals in the selection of, preparation for, and advancement in a vocation. Identical with BSE 523. May be repeated to a total of 3 hours when topics varies.

## AGV 525 Organization and Management in Vocational

 Education 3(3-0), DA systematic approach to defining and measuring occupational knowledge, skills and attitudes based upon an occupational analysis, instructional methodology, evaluation, and program standards.
AGV 526 Coordination of Cooperative Education 1-2, D
Problems and procedures in organizing and operating part-time cooperative and evening occupation programs. Identical with BSE 526 and SEC 526. May be repeated to a total of 2 hours when topic varies.
AGV 527 Teaching Adults in Vocational Education 3(3-0), D Rise of the adult education movement, learning abilities, educational interests, and vocational needs of adults; problems and procedures in organizing and operating adult education programs; relationship of adult education to public school education. Identical with AGE 508 and SEC 527. Cannot receive credit for AGV 527 and AGE 508 and SEC 527.

## AGV 528 Measurement and Evaluation of Vocational

## Education Programs 1-3, D

Means for assessing specific program needs as determined from occupational surveys and other demographic data; follow-up techniques to evaluate the overall effectiveness of the program to the manpower needs in a given labor market area. Identical with BSE 528 and SEC 528. May be repeated to a total of 3 hours with departmental approval when topic varies.

## AGV 576 Teaching of Industrial/Vocational Subjects

 3(3-0), DInstructional methods and techniques of teaching industrial/vocational education subjects; attaining objectives of career and technical education, design and evaluation of instructional units; classroom and laboratory management; and development of evaluative instruments.

AGV 624 Organization and Administration of Vocational Education 1-3, D
Problems, procedures and local, state and federal relationships in the organization and administration of vocational education in the contemporary school. Identical with SFR 624. May be repeated to a total of 3 hours when topic varies.
AGV 626 Seminar in Industrial Education 3(3-0), D
Presentation and discussion of professional or technical problems in the organization and management of programs and facilities in industrial education.

## AGV 660 Special Investigations 1-5, D

The student, in consultation with the advisor, selects for in-depth study an area determined by the interest/career objectives of the student. Based on demand and timeliness of the subject, a cluster study group may engage in a joint investigation.

## Agronomy Courses

AGA 105 (AGR) Soils and Crop Science 3(3-0), F,S
Soils as influenced by geography, geology, temperature, rainfall, and other natural factors. Crop origin, adaptation, function and management principles are investigated.
AGA 215 (AGR) Soils 3(2-2), F,S
Prerequisite: Recommended: CHM 105 or CHM 160. Physical, chemical and biological activities within the soil as related to moisture, temperature, drainage, and tillage.
AGA 335 (AGR) Soil Conservation and Water Management 3(3-0), F,S
Prerequisite: Recommended: AGA 215. Conservation of soil by integrating the various mechanical and agronomic management practices needed for effective erosion control. Design and layout of water management practices on the land.
AGA 345 (AGR) Soil Judging 2(1-2), F,S
Prerequisite: Recommended: AGA 215. Introduction to soil morphology, interpretation of water relationships, site characteristics, classification, and land use. A soil judging team will be selected from this class. May be repeated up to a total of 6 hours.
AGA 365 (AGR) Grain Crops 3(3-0), F
Prerequisite: Recommended: AGA 105. Adaptation, production, and utilization of the major grain crops.
AGA 375 (AGR) Forage Crops 3(3-0), S
Prerequisite: Recommended: AGA 105. Culture, preservation and management of crops useful for pasture, hay and silage.
AGA 405 (AGR) Soil Fertility and Plant Nutrition 3(2-2), S
Prerequisite: Recommended: AGA 215. Principles of soil fertility and fertilizer applications affecting nutrient availability and plant growth.
AGA 425 (AGR) Soil and Crop Management 2(2-0), F
Prerequisite: Recommended: AGA 215 and either AGA 365 or AGA 375. Integration of soil and crop management techniques necessary to enhance crop production and improve soil productivity.

## AGA 455 (AGR) Soil Genesis, Morphology and

 Classification 2(2-0), FPrerequisite: Recommended: AGA 215. Pedogenetic processes that are responsible for genesis, morphology, and classification of the eleven orders of soil taxonomy.
AGA 485 (AGR) Weed Management 3(2-2), F
Prerequisite: Recommended: either AGA 105 or AGA 375 and either BIO 102 or BIO 121 and either CHM 105 or 160 . Identification, physiology and growth habits of weeds and their management in crop production and ecological systems.
AGA 495 (AGR) Problems in Plant and Soil Science 1-3, F,S Prerequisite: permission of instructor. Assigned investigations, dealing with current problems in plant and soil science supervised by an agricultural staff member. Student prepares outline, investigates sources of information concerning the
subject, and summarizes his findings in a written report. May be repeated with permission.
AGA 505 (AGR) Advanced Soil Fertility 3(2-2), D
Prerequisite: Recommended: AGA 405. Theoretical and Applied aspects of soil fertility emphasizing ion transport, nutrient availability, and root absorption in soils-plant environments.
AGA 545 (AGR) Soil Survey and Land Appraisal 3(2-2), F
Prerequisite: Recommended: 6 credit hours in soils. Soil as a natural body, its morphological and chemical properties, and methods used to distinguish among different soils; description and identification of soil profiles; techniques in soil mapping; and interpretation of soil survey data.
AGA 555 (AGR) Soil Genesis, Morphology, and
Classification II 3(2-2), D
Prerequisite: Recommended: AGA 345 and AGA 455. Pedogenetic processes, macromorphology, micromorphology, redoximorphic features, and classification as related to soil taxonomy.
AGA 575 (AGR) Plant Improvement 2(2-0), S
Prerequisite: Recommended: AGA 105. Application of genetic principles to the improvement of crop plants. Includes selfpollinated, cross-pollinated, and asexually-propagated crops.
AGA 625 (AGR) Advanced Soils Interpretations 3(2-3), D Prerequisite: Recommended: AGA 345 and AGA 455. Field interpretation of physical and chemical properties, water relationships, and soil landscape relationships.

## Animal Science Courses

AGS 101 (AGR) Animal Science 4(4-0), F,S
Introduction to farm animal industries, breeds, numbers, distribution, nutrition, heredity, reproduction, health and products.
AGS 161 (AGR) Introduction to Horses 3(2-2), F
Scope and role of the horse industry. Responsibilities of ownership; selection, breeds-development and uses; basic carenutrition, health care, conditioning; and facilities.
AGS 162 (AGR) Introduction to Riding 1(0-2), F,S,Su
This is an introductory course with a focus on safe and effective techniques for both English and Western riding. Students are responsible for transportation and payment of a horse care fee. The course may be repeated for a total of 3 hours. Supplemental course fee.

## AGS 191 (AGR) Evaluation and Performance Appraisal of

Horses 2(0-4), D
Detailed evaluation of athletic performance of horses; influence of training and other environmental effects, heredity, and conformation; use of racing and performance records, visual appraisal, and industry trends; oral and written defense of judgments.

## AGS 196 (AGR) Dairy and Meat Animal Evaluation

2(0-4), F
Comparative judging including selection, grading, and classification of dairy cattle, or beef cattle, swine and sheep. May be repeated with permission for up to 4 semester hours. Variable Content Course.
AGS 262 (AGR) Riding for Horse Training 2(0-4), F,S
Prerequisite: AGS 162 or permission of instructor. This is an intermediate-level riding course with a focus on developing skills necessary for training horses. Students may ride hunt seat, stock seat, or both seats during the semester. Students are responsible for transportation and payment of horse care fee. Supplemental course fee.
AGS 301 (AGR) Physiology of Farm Animals 3(3-0), S
Prerequisite: AGS 101 and B10 102 and CHM 105. Basic physiology of farm animals with special emphasis on systems related to the economic importance of domestic animals such as the mammary, reproductive, endocrine, and other systems.

AGS 302 (AGR) Reproductive Physiology 3(2-2), S
Prerequisite: Recommended: AGS 101 and BIO 102. Physiological principles of reproductive processes in domestic animals (production and companion) including sperm and ova production, estrus, fertilization, gestation, and parturition. Supplemental course fee.
AGS 306 (AGR) Veterinary Science 3(3-0), F
Prerequisite: Recommended: AGS 101. Functional anatomy, diseases and parasites of farm animals; sanitation; disease prevention and control.

## AGS 311 (AGR) Feeds and Feeding 3(3-0), F,S

Prerequisite: Recommended: AGS 101 and MTH 135 or higher. Feed composition and formulation of livestock rations.
AGS 316 (AGR) Animal Breeding 3(2-2), F
Prerequisite: Recommended: AGS 101 and either MTH 102 or higher. Principles of heredity applied to the improvement of farm animals; variation, selection, inbreeding and crossbreeding.
AGS 342 (AGR) Meat Science and Products 2(1-2), F
Prerequisite: Recommended: AGS 101 and either CHM 105 or CHM 160. Processing, inspection, grading, preservation and nutritive value of meats and meat products.
AGS 346 (AGR) Dairy Products 2(1-2), S
Prerequisite: Recommended: AGS 101 and either CHM 105 or CHM 160. Processing, inspection, grading, preservation and nutritional value of dairy products.

## AGS 361 (AGR) Horse Management and Training

 3(2-2), S,SuPrerequisite: permission of instructor. Survey of management and basic training of horses. Structural anatomy, care of feet, unsoundness, and equipment and facilities are emphasized. Instruction in fitting for show or sale, practical horse psychology and training for basic performance is given. Sections available for secure riders and non-riders available.
AGS 362 (AGR) Riding Instruction 2(0-4), S
Prerequisite: AGS 162 or permission of instructor. This is an advanced-level riding course with a focus on developing skills necessary for basic riding instruction. Students may ride hunt seat, stock seat, or both seats during the semester. Students are responsible for transportation and payment of horse care fee. Supplemental course fee.

## AGS 396 (AGR) Advanced Dairy and Meat Animal

Evaluation 2(0-4), S
Prerequisite: Recommended: AGS 196. Continuation of AGS 196 with special emphasis on comparative judging and giving of oral reasons. A variable content course; may be repeated for up to 4 semester hours.
AGS 402 Applied Reproductive Techniques 2(1-2), F,S
Prerequisite: Recommended: AGS 302. Techniques of artificial insemination, pregnancy determination, semen processing and collecting, and embryo transfer. Planning and management for successful artificial breeding programs. Additional Saturday field trips may be required. Supplemental course fee.
AGS 432 (AGR) Sheep and Goat Science 2(2-0), D
Prerequisite: Recommended: AGS 311. Applications of the principles of nutrition, physiology and genetics to sheep and goat management. Wool and mohair production.
AGS 442 (AGR) Swine Science 2(2-0), F
Prerequisite: Recommended: AGS 311. Applications of the principals of nutrition, physiology and genetics of swine management.
AGS 446 (AGR) Dairy Production 3(2-2), FE
Prerequisite: Recommended: AGS 311. Efficient dairy farm enterprise organization, feed supplies, economical rations, breeding record analysis, labor-saving buildings and equipment, herd replacements, health and other management problems.

AGS 451 (AGR) Poultry Science 3(3-0), F
Prerequisite: Recommended: AGS 101. Broiler production, market turkey production, egg production and processing of poultry products.
AGS 452 (AGR) Beef Cattle Production 3(2-2), S
Prerequisite: Recommended: AGS 101. Production and management of purebred and commercial beef cattle. Supplemental course fee.
AGS 461 (AGR) Light Horse Production 3(3-0), S
Prerequisite: Recommended: AGS 101 and BIO 102. Breeding; housing; management of horses for pleasure and for profit.
AGS 491 (AGR) Animal Science Senior Seminar 1(1-0), F,S
Prerequisite: 90 hours and animal science major. Discussion and analysis of trends and developments in animal agriculture.
AGS 492 (AGR) Problems in Animal Science 1-3, F,S
Prerequisite: permission of instructor. Assigned investigations dealing with current problems in animal science supervised by an agricultural staff member. Student prepares outline, investigates the sources of information concerning the subject, and summarizes his findings in a written report. May be repeated with permission.
AGS 511 (AGR) Animal Nutrition and Metabolism 3(3-0), S Prerequisite: Recommended: AGR 300 or CHM 200 or CHM 310. Utilization and metabolism of nutrients by domestic animals; role of vitamins and minerals.
AGS 612 (AGR) Special Topics in Animal Science 1-3, D
Prerequisite: permission of instructor. Special study in an identified area of animal science not treated in other courses. Recent advances and new research techniques will be discussed. May be repeated when topic varies up to 6 hours.

## AGS 616 (AGR) Mammalian Reproductive Physiology

3(3-0), S
Prerequisite: Recommended: AGS 302. Comparative anatomy and physiological processes of reproduction with an emphasis on domestic and laboratory animals. Fertilization through embryonic development, pregnancy, and growth to sexual maturity, reproductive efficiency and application of reproductive technology.

## Fruit Science Courses

## AGF 121 Introduction to Wine 2(2-0), S

An introduction to wine in the modern world. History, classification, production and the geography of wine. The basics of wine appreciation will also be examined.
AGF 193 Internship in Plant Science 1-3, D
Prerequisite: permission of department head. Supervised work experience at the State Fruit Experiment Station involving selected research and/or advisory projects. A written report and an oral examination are required.
AGF 401 Pomology 3(3-0), S
The course will emphasize the production and management of perennial fruit crops which are adapted to a temperate zone climate. The crops include apple, peach, grape, blueberry, blackberry, raspberry, and strawberry. The physiology of plants as a response to production practices, and recent technology as it applies to fruit production will be addressed. May be taught concurrently with AGF 601. Students cannot receive credit for both AGF 401 and AGF 601.
AGF 411 Vitaculture 3(3-0), S
The course will emphasize the production and management of Vitis species which are adapted to a temperate zone climate. The physiology of grapevines as a response to production practices, and recent technology as it applies to vineyard production will also be addressed. May be taught concurrently with AGF 611. Students cannot receive credit for both AGF 411 and AGF 611.

## AGF 493 Internship in Fruit Science 1-5, D

Prerequisite: permission of department head. Supervised work experience either at the Fruit Experiment Station or in the commercial fruit production and/or processing industry. A paper analyzing some major aspect or aspects of the work experience as related to fruit production and/or processing is required.
AGF 496 Independent Study in Fruit Science 1-3, D
The student, with the approval of the instructor, conducts an indepth literature review and writes a paper on a subject within the area of fruit production, fruit processing, or fruit marketing. May be repeated for a total of 3 credit hours.
AGF 497 Selected Topics in Fruit Science 1-4, D
Prerequisite: open to agriculture, biology, chemistry and related majors with at least 60 credit hours. Study of highly specialized topics related to fruit production or fruit processing. A variable content course which may be repeated for up to 6 credit hours when topic varies.
AGF 499 Undergraduate Research 1-3, D
Prerequisite: 60 or more credit hours and permission of the instructor. Individually conducted field and/or laboratory research under faculty supervision resulting in a research paper. May be repeated for a maximum of 9 credit hours.

## AGF 600 Plant Science Colloquium 1(1-0), F,S,Su

Prerequisite: permission of graduate coordinator. A series of oral presentations on new developments in plant science. Presentations to be made by faculty members, students, and guest speakers from industry and academe. May be repeated, but not more than 2 hours may be counted toward the M.S. Degree.
AGF 601 Advanced Pomology 3(3-0), S
Prerequisite: BIO 544 or permission of instructor. The culture and management of perennial fruit crops adapted to temperate climates. Physiology, technology, and research as it applies to modern production practices will be emphasized. May be taught concurrently with AGF 401. Students cannot receive credit for both AGF 401 and AGF 601.
AGF 611 Vitaculture 3(3-0), S
Prerequisite: BIO 544 or permission of instructor. Principles of growing grapes based upon the genetics, physiology, development and morphology of the genus Vitis; the environments in which grapes are grown; and the uses of grapes. May be taught concurrently with FRS 411. Students cannot receive credit for both FRS 411 and FRS 611.
AGF 621 Enology 3(3-0), S
Prerequisite: BIO 310 or permission of instructor. The course will study the chemistry, microbiology, and technology of modern wine production.
AGF 622 Enology Lab 2(0-4), F
Prerequisite: AGF 621. Laboratory techniques in assessing wine production methods and quality.
AGF 630 Advanced Topics in Plant Science 3(3-0), F
Prerequisite: permission of the instructor. An advanced topic in plant science will be addressed via faculty lectures and student projects. Examples of proposed topics include: Improved Disease Resistance in Viticulture, Application of Field Collected Data to Computer Analysis. Identical with AGH 630. May be repeated to a total of 6 hours with differing topics. Variable Content Course.

## AGF 631 Plant Genetic Engineering 3(3-0), S

Prerequisite: BIO 235 or CHM 200 or CHM 310. Principles, methodology, and commercial applications of plant biotechnology. Includes brief introduction to nucleic acid structure, gene regulation, and genome organization in eukaryotic and prokaryotic organisms.
AGF 698 Research 1-6, F,S,Su
Prerequisite: permission of instructor. Supervised research in areas of emphasis within the discipline of plant science. May be repeated, but not more than 6 hours may be counted toward the M.S. degree.

AGF 699 Thesis 1-6, F,S,Su
Prerequisite: permission of instructor. Demonstration of the capacity for research and independent thought culminating in a thesis. May be repeated, but no more than 6 hours will be applied to the master's degree.

## Horticulture/Plant Science Courses

AGH 243 (AGR) Indoor Plants 2(2-0), S
Identification, cultural requirements and growth habits of ornamental foliage and flowering plants for indoor use.
AGH 303 (AGR) Suburban Horticulture 3(3-0), F
Prerequisite: Recommended: AGA 105 or BIO 102 or BIO 121. Horticultural concepts and their application to the growth and maintenance of fruit, vegetables and ornamentals common to most homes. Will not count toward Horticulture major or minor.

## AGH 323 (AGR) Floriculture 2(2-0), S

Prerequisite: Recommended: AGA 105 or BIO 102 or BIO 121. Production and management of greenhouse floriculture crops and herbaceous landscape plants.
AGH 325 Herbaceous Plants 2(1-2), F
Prerequisite: Recommended: AGA 105 or BIO 102 or BIO 121. Nomenclature, identification and characteristics of herbaceous ornamental plants.
AGH 333 (AGR) Landscape Design 3(2-2), F,S
Theory and practice of landscaping including elementary design. AGH 343 (AGR) Vegetable Production 3(3-0), S
Prerequisite: Recommended: AGA 105 or BIO 102 or BIO 121. Methods and practices of home and commercial vegetable production.
AGH 353 (AGR) Turf Management 3(3-0), S
Prerequisite: Recommended: AGA 105 or BIO 102 or BIO 121. The establishment, cultural maintenance, selection of cultivars and pest control relevant to lawn and turf grass.

## AGH 363 (AGR) Landscape Plants I 3(2-2), F

Prerequisite: Recommended: AGA 105 or BIO 102 or BIO 121. Identification, classification and adaptation of common trees, shrubs and groundcovers used for landscape purposes.
AGH 393 (AGR) Fruit Culture 3(3-0), S
Prerequisite: Recommended: AGA 105 or BIO 102 or BIO 121. The culture and management of tree fruit, grapes, strawberries and other small fruit.
AGH 403 (AGR) Nursery Management 3(2-2), S
Prerequisite: Recommended: AGH 363 or BIO 334 or BIO 339. General principles and practices involved in the commercial production, management, and marketing of landscape plants. Field trips required.
AGH 443 (AGR) Greenhouse Management 3(2-2), S
Prerequisite: Recommended: AGH 323. Factors involved in site selection, construction, and management of greenhouses for the production of horticulture crops. Supplemental course fee.
AGH 483 (AGR) Diseases of Economic Plants 3(2-2), F
Prerequisite: Recommended: 9 hours of plant science. Plant diseases and physiological disorders of economic plants as seen in the environment.

## AGH 493 (AGR) Problems in Horticulture 1-3, F,S

Prerequisite: permission of instructor. Assigned investigations dealing with current problems in horticulture supervised by an agricultural staff member. Student prepares outline, investigates sources of information concerning the subject, and summarizes his findings in a written report. May be repeated with permission.
AGH 573 (AGR) Plant Propagation 3(2-2), F
Prerequisite: Recommended: either AGA 105 or BIO 121 and either CHM 105 or CHM 160. Practices employed by fruit and ornamental plant producers in propagation of plants, including seeds, cuttings, layerings, grafting and micropropagation. Supplemental course fee.

AGH 630 (AGR) Advanced Topics in Plant Science 3(3-0), F Prerequisite: permission of instructor. An advanced topic in plant science will be addressed via faculty lectures and student projects. Examples of proposed topics include: Improved Disease Resistance in Viticulture, and Application of Field Collected Data to Computer Analysis. Identical with FRS 630. May be repeated to a total of 6 hours with differing topics. Variable Content Course.
AGH 653 (AGR) Plant Stress Physiology 3(3-0), D
Prerequisite: permission of instructor. The effects of environmental stresses on plant physiological functions and plant growth, plus cultural methods to help plants adapt to stress. AGH 673 (AGR) Plant Growth Regulation 3(3-0), D
Prerequisite: permission of instructor. The role of natural and synthetic plant hormones and related compounds in the growth, reproduction and cultivation of plants.

## Technology Education Courses

## AGT 416 Principles of Teaching Industrial Education

 3(3-0), FPrerequisite: EDC 150 and SEC 302 and 60 credit hours; and admitted to teacher education program or teacher certification. Instructional methods of attaining the objectives of technology education and vocational industrial technical education; design of individualized instruction and classroom and laboratory management; techniques of problem solving and applied critical thinking/decision-making; construction of tests; student evaluation; and use of visual aids. Credited only on B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take AGT 493 or AGT 494. May not be taken Pass/Not Pass.
AGT 420 Technology Education for the Classroom 2(1-2), F Prerequisite: AGT 416 or concurrent enrollment; EDC 150 and SEC 302 and 60 credit hours; and admitted to teacher education program or teacher certification. Techniques, constructional activities, instructional materials and critical thinking/problem solving activities used in teaching technology education in elementary and secondary schools. Credited only on B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take AGT 493 or AGT 494. May not be taken Pass/Not Pass.
AGT 493 Supervised Teaching (Secondary Technology) 6, S
Prerequisite: completion of all method courses in Technology; a grade of " C " or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches industrial technology classes under the direction of the cooperating teacher and the university supervisor. Student participates in schoolrelated activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

AGT 494 Supervised Teaching (Secondary Technology) 6, S Prerequisite: concurrent enrollment in AGT 493. Student observes then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. The course will not count toward the major GPA. Supplemental course fee.
AGT 499 Clinical Experiences in Teaching II 4, F,S
Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Students can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.

## AGT 521 Selection and Organization of Industrial

Education 3(3-0), F
Prerequisite: AGT 416 or concurrent enrollment, AGT 420 or concurrent enrollment, or permission. Selection and arrangement of units to teach; preparation of informational and job assignments; selection, purchase and arrangement of laboratory equipment; dispensing of supplies and keeping of adequate records. Course typically taken in same semester as AGT 416 and AGT 420. Cannot receive credit for both AGT 521 and AGV 521.

## Wildlife Conservation and Management Courses

AGW 143 (AGR) Introductory Forestry 3(3-0), F,S
Introduction to field of forestry.
AGW 351 (AGR) Game Bird Production 2(1-2), F
Captive management of quail, pheasants and other gamebirds. Gamebirds will be raised in laboratory. Supplemental course fee. AGW 496 (AGR) Wildlife Conservation Senior Seminar 1(1-0), F,S
Prerequisite: 90 credit hours and Wildlife Conservation Major. Presentation, discussions and analysis of professional topics in Wildlife Conservation.

## AGW 513 (AGR) Insects Affecting Horticultural and

Forestry Crops 3(1-4), F
Prerequisite: permission of instructor. Identification, life histories and control methods of insects affecting gardens, ornamental plants, orchards and forests.

## Department of Biology

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Email: Biology@missouristate.edu
Web Site: http://biology.missouristate.edu
Department Head: Professor S. Alicia Mathis, Ph.D.

## Faculty (as of March 14, 2008)

Professors: M. Christopher Barnhart, Ph.D.; Daniel W. Beckman, Ph.D.; Paul L. Durham, Ph.D.; Janice S. Greene, Ph.D.; John E. Havel, Ph.D.; John Heywood, Ph.D.; Don L. Moll, Ph.D.; Lynn W. Robbins, Ph.D.; John G. Steiert, Ph.D.; Thomas E. Tomasi, Ph.D.
Associate Professors: Brian D. Greene, Ph.D.; Georgiana Saunders, Ph.D.; D. Alexander Wait, Ph.D.
Assistant Professors: L. Michelle Bowe, Ph.D.; Kyoungtae Kim Ph.D.; Mark L. McKnight, Ph.D., Brian K. Weaver, Ph.D.
Adjunct Faculty: Wendy B. Anderson, Ph.D.; David E. Bowles, Ph.D.; Michael D. Debacker, M.S.; Hope Dodd, M.S.;
Hsiu-Ping Liu, Ph.D.; Sami Khoshyomn, M.D.; Lloyd W. Morrison, Ph.D.; David G. Peitz, M.S.; Gareth A. Rowell, Ph.D.; Michael H. Williams, M.S.; Craig C. Young, M.S.
Emeritus Professors: Jerry D. Berlin, Ph.D.; Loren L. Denney, Ed.D.; Steven L. Jensen, Ph.D.; Richard L. Myers, Ph.D.; Barbara K. Newman, M.S.Ed.; Robert L. Philibert, Ph.D.; Grant L. Pyrah, Ph.D.; Paul L. Redfearn, Jr., Ph.D.; Russell G. Rhodes, Ph.D.; Robert F. Wilkinson, Jr., Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Biology Education, B.S.Ed., Secondary Education/Biology, M.S.Ed.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

Students with prior credit for BIO 134 and 167 are not required to take BIO 121 and 122; BIO 121 and 122 cannot count as degree credit if BIO 134 and 167 are counted as credit.

## Graduate Programs

The following graduate programs are available: Biology (Master of Science); Plant Science (Master of Science); Secondary Education with an option in Biology (Master of Science in Education; and Master of Natural and Applied Science degree with an area of emphasis in Biology. Refer to the Graduate Catalog for more information.

Accelerated Master of Natural and Applied Science degree: Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.

Accelerated Master of Science degree in Biology: Eligible undergraduate students majoring in biology may apply for preliminary acceptance into the Master of Science degree in Biology after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum
of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This offers an opportunity for biology majors with undergraduate laboratory research experience to complete the course requirements for the Master of Science degree in Biology in two semesters and a summer after attaining the Bachelor’s degree. See the Graduate Catalog or contact the Department of Biology for further information and guidelines.

Accelerated Master of Science degree in Plant Science: Missouri State University majors in Agriculture, Biology, and Chemistry have the option to apply for preliminary acceptance into the Master of Science in Plant Science degree program if they meet the requirements of the accelerated Master's option. This option is tailored to those undergraduates who have acquired considerable plant science-related experience in a laboratory through the departments of Agriculture, Biology, or Chemistry at Missouri State. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. The courses must be in the areas of economic botany, plant physiology, plant genetics, crop management systems, plant nutrition, soils, chemistry, ecology, fruit production, viticulture, enology, ornamental plants and landscaping. Courses to be counted on both degrees must be identified jointly and in agreement with the undergraduate advisor, the student's research mentor, and the Plant Science Program Director. This option will enable Agriculture, Biology, and Chemistry majors to meet the requirements of the Master of Science degree in Plant Science within two semesters following receiving the undergraduate degree. See the Graduate Catalog or contact the Plant Science Program Director for further information.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

Marine Biology Courses at Gulf Coast Research Laboratory: Under a contract between Missouri State University and Gulf Coast Research Laboratory at Ocean

Springs, Mississippi, students can enroll for summer courses in marine biology taught at the Gulf Coast Research Laboratory. See Biology department head or your advisor for information on these courses: BIO 277, 278, 521, 522, 534, 535, 537, 538, 555, $556,557,558,565,566,587$, and 588 :

## Majors

## Biology (Non-Comprehensive)

Bachelor of Arts
A. General Education (see General Education section of catalog)
B. Major Requirements

1. BIO 121(4), 122(4), 235(4), 310(5) or 320(4), 369(4), 494(1), 550(3)
2. Select elective courses in biology to total a minimum of 32 hours and include at least 12 hours of 300 level or above courses. Electives may be selected from one of the following emphases.
a. Botany: BIO 334(3), 436(4), 544(4). Suggested electives: BIO 339(2), 499(1-3), 531(2), 539(2), 545(2)
b. Cellular Biology: BIO 310(5), 511(3); BMS 514(2), 516(4), 524(3), 529(3), 585(4)
c. Environmental Studies: BIO 339(2), 370(4), 562(4)
d. Microbiology: BIO 310(5), 508(3), 511(3), 517(4), 520(3); BMS 524(3), 529(3)
e. Wildlife Biology: BIO 562(4) and 575(3); or BIO 573(3) and 577(3). BIO 334(2), 339(2), 373(3), 589(3). Students interested in certification requirements as set by the Wildlife Society and the American Fisheries Society should consult with their academic advisor.
f. Zoology: BIO 371(3), 539(2), 562(4), 563(3), 571(4), 574(2), 575(3), 576(3), 577(3), 589(3); BMS 582(4), 585(4)
3. Related Requirements: CHM 200(5) or 310(5) and 311(5) or 312(3); PHY 123(4) and 124(4) or PHY 203(5) and 204(5); MTH 261(5) or 287(3)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Biology (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements (37-46 hours)

1. BIO 121(4), 122(4), 235(4), 550(3), 494(1)
2. PHY 123(4) and 124(4); or PHY 203(5) and 204(5)
3. MTH 138(5) or 181(3), or eligibility for MTH 261 on mathematics placement test
4. BIO 310(5) or 320(4) or 361(4) or 544(4); consult options below before selecting course
5. CHM 105(5) or 160(4); consult options below before selecting course
6. CHM 200(5) or 310(5) or 330(5); consult options below before selecting course
7. Complete requirements in one of the following options*: Note: With approval of advisor, up to 3 hours of the following can be substituted for one of the BIO courses listed in any option: BIO 300, 399, 499, or 597.
a. General Biology (37-40 hours)
8. Required courses: BIO 310(5) or 320(4), 369(4)
9. Complete courses in structural and functional biology totaling at least 6 hours from the following: BIO 355(4), 361(4), 380(5), 511(4), 515(3), 517(4), 520(3), 540(4), 544(4), 546(4), 560(3), 567(4), 571(4)
10. Complete courses in biodiversity totaling at least 6 hours from the following: BIO 334(3), 339(2), 370(4), 371(3), 530(3), 531(2), 545(2), 573(3), 574(2), 575(3), 576(3), 577(3); the following courses taught during the summer at the Gulf Coast Research Laboratory in Ocean Springs, Mississippi: BIO 534 (2), 535 (1), 555 (3), 556 (3), 587 (3), 588 (3)
11. Complete courses in ecology totaling at least 6 hours from the following: BIO 373(3), 436(4), 485(1-3), 508(3), 527(1-4), 532(3), 539(2), 562(4), 563(3), 567(4), 578(4), 579(4), 584(3), 589(3); the following courses taught during the summer at the Gulf Coast Research Laboratory in Ocean Springs, Mississippi: BIO 537(2), 538(2), 565(3), 566(2)
12. Complete $0-8$ additional hours of BIO courses to bring total to a minimum of 50 hours in Biology
13. Related requirements in Mathematics, Statistics, or Computer programming: MTH 261(5) or 287(3) or 546(3) or 547(3) or CSC 125(4) or 131(4) or PSY 527(3)
14. Related requirements in Chemistry: CHM 160(4), 170(3), 175(2)
b. Ecology, Evolution, and Systematics (33-38 hours)
15. Required courses: BIO 369(4), 515(3)
16. Complete courses in biodiversity totaling at least 3 hours from the following: BIO 334(3), 339(2), 370(4), 371(3), 380(5), 530(3), 545(2), 546(4), 571(4), 573(3), 574(2), 575(3), 576(3), 577(3); the following courses taught during the summer at the Gulf Coast Research Laboratory in Ocean Springs, Mississippi: BIO 534(2), 535(1), 555(3), 556(3), 587(3), 588(3)
17. Complete courses in population biology totaling at least 3 hours from the following: BIO 436(4), 532(3), 540(4), 560(3), 563(3), 567(4), 578(4), 584(3), 589(3); the following courses taught during the summer at the Gulf Coast Research Laboratory in Ocean Springs, Mississippi: BIO 557(2), 558(2)
18. Complete courses in community/ecosystem biology totaling at least 3 hours from the following: BIO 373(3), 485(1-3), 508(3), 533(3), 539(2), 562(4), 579(4); the following courses taught during the summer at the Gulf Coast Research Laboratory in Ocean Springs, Mississippi: 537(2), 538(2), 565(3), 566(2)
19. Students must take at least one biology course with a substantial field component. A course used to satisfy this requirement also may be counted toward the biodiversity, population biology, and community/ecosystem biology concentration areas described above. Complete one of the following: BIO 370(4), 374(3), 436(4), 527(1-4), 562(4), 574(2), 575(3), 576(3), 577(3), any biology course taught at the Gulf Coast Research Laboratory, any biology course taught at the Bull Shoals Field station or another field station (with the approval of your advisor)
20. Complete $0-7$ hours of elective BIO courses at the level of 300 or above to total a minimum of 43 hours in biology
21. Complete one of the following: AGA 215(3), ANT 227(3), CHM 225(3), CHM 505(4), CHM 506(3), GLG 110(4), PHI 325(3)
22. Related requirements in Mathematics, Statistics, or Computer programming: MTH 261 (5) or 287(3) or 546(3) or 547(3) or CSC 125(4) or CSC 131(4) or PSY 527(3)
23. Related requirements in Chemistry: CHM 160(4), 170(3), 175(2)
c. Microbiology and Biotechnology (33-42 hours)
24. Required courses: BIO 310(5), 320(4)
25. Complete 21 additional hours in BIO courses with a minimum of 18 hours from the following: BIO 355(4), 508(3), 511(3), 512(3), 515(3), 517(4), 520(3), 530(3), 540(4); BMS 524(3) may be substituted for one of these courses; CHM 330(5), $480(4)$, or $502(4)$ may be substituted for one of these courses
26. Related requirements in Chemistry: CHM 160(4), $170(3), 175(2), 200(5)$ or $310(5)$ and 311(5) or 312(3), 350(3) or 450(3) and 550(3)
d. Organismal Biology (30-41 hours)
27. Required courses: BIO 310(5) or 320(4), 369(4), 515(3)
28. Complete two courses in anatomy and physiology: BIO 361(4), 380(5), 544(4), 546(4), 567(4), 571(4)
29. Complete a minimum of 2 hoursin biodiversity: BIO 334(3), 339(2), 370(4), 371(3), 530(3), 545(2), 573(3), 574(2), 575(3), 576(3), 577(3); the following courses taught during the summer at the Gulf Coast Research Laboratory in Ocean Springs, Mississippi: BIO 534(2), 535(1), 555(3), 556(3), 587(3), 588(3)
30. Complete elective 0-3 hours of BIO courses to total a minimum of 40 hours in Biology. One class from the following can be counted for this requirement: AGS 306(3), BMS 582(4), BMS 585(4), PSY 336(3), PSY 521(3)
31. Related requirements in Mathematics, Statistics, and Computer programming: MTH 261(5) or 287(3) or 546(3) or 547(3) or CSC 125(4) or CSC 131(4) or PSY 527(3)
32. Related requirements in Chemistry: CHM 160(4), 170(3), 175(2), 200(5) or 310(5) and 311(5) or 312(3), 350(3) or 450(3) and 550(3)
e. Wildlife Biology (30-47 hours)
33. Required courses: BIO 320(4) or 361(4), 369(4)
34. Complete two courses in plant biology from: BIO 334(3), 339(2), 530(3), 544(4), 545(2), 546(4)
35. Complete three courses in animal biology from: BIO 370(4), 371(3), 380(5), 571(4), 573(3), 574(2), 575(3), 576(3), 577(3)
36. Complete a minimum of 5 hours in management from: BIO 373(3), 485(1-3), 532(3), 562(4), 589(3)
37. Complete two courses in ecology and evolution from: BIO 436(4), 515(3), 539(2), 563(3), 567(4), 578(4), 579(4), 584(3)
38. Complete one course in human dimensions from the following: AGA 335(3), CRM 210(3), ECO 540(3), GRY 108(3), GRY 351(2), PHI 302(3), PLS 555(3), RIL 537(3)
39. Complete one course in earth/environmental science: AGA 215(3), CHM 225(3), GLG 110(4), GRY 142(4)
C. General Baccalaureate Degree Requirements (see Undergraduate Degrees and Requirement section of catalog)

## Biology (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements

1. BIO 121(4), 122(4), 235(4); 310(5) or 320(4); 369(4), 494(1), 550(3)
2. Select elective courses in biology to total a minimum of 36 hours and include at least 12 hours of 300 -level or above courses. Electives may be selected from one of the emphases listed under the Bachelor of Arts.
3. Related Requirements: CHM 200(5) or 310(5) and 311(5) or 312(3); PHY 123(4) and 124(4) or PHY 203(5) and 204(5); MTH 261(5) or 287(3)
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Biology Education

## Bachelor of Science in Education

(Certifiable grades 9-12)
A. General Education (see General Education section of catalog)
The following required courses can be used to meet both General Education and Major Requirements: BIO 121(4); MTH 135(3) or 181(3) or 138(5) or 261(5) or 287(3); CHM 105(5) or CHM 160(4) or GLG 110(4) or GRY 135(4) or GLG 171(4) or PHY 100(4) or PHY 123(4)
B. Major Requirements

1. Core (32 hours): BIO 121(4), 122(4), 215(2), 235(4), 310(5), 361(4), 369(4), 515(3); Select elective courses in biology, 300 level or above, to total a minimum of 32 hours.
2. Related Requirements (6-9 hours): SCI 505(3); MTH 135(3) and MTH 181(3), or MTH 138(5), or MTH 261(5), or MTH 287(3); NOTE: MTH 130 cannot be substituted for MTH 135
3. Complete the requirements in one of the following grades 9-12 certification areas:
a. Categorical Science (13-21 hours): CHM 105(5), or CHM 160(4) and 170(3) and 175(2); PHY 100(4), or PHY 123(4) and 124(4); GLG 110(4) or GRY 135(4) or GLG 171(4)
b. Unified Science ( 25 hours): CHM 160(4), 170(3), 175(2); PHY 123(4), 124(4); GLG 110(4); GRY 135(4)
C. Professional Education Courses (37 hours): SCI 214(2), 314(3), 414 (3), 493(6), 494(6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all coursework attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

Health Education Certification (certifiable grades 9-12, added endorsement only): Students who complete the Bachelor of Science in Education degree with a major in Biology Education may receive Missouri state certification in Health Education grades $9-12$ by completing the following courses: BMS 307(4) or PED 250(3), BMS 308(4) or PED 252(3), or equivalents; CFD 163(3); HRA 130(3) or BMS 240(3); PED 253(2), 256(2), 257(2), 358(3); PSY 101(3); SWK 330(3); plus additional hours of electives in health-related courses, in consultation with their advisor, to bring total to 30 hours. In order to meet Missouri state teacher certification requirements, student must have at least a 2.50 GPA in the certificate subject area which includes all courses listed above.

## Wildlife Conservation and Management (Comprehensive)

Bachelor of Science
This major is offered in cooperation with the Agriculture Department.
A. General Education (see General Education section of catalog)
Specific General Education Requirements: BIO 121(4); CHM 105(5) or 160(4); GLG 110(4); GRY 100(3); MTH 135(3) or 138(5)
B. Major Requirements

1. Agriculture Requirements:
a. AGA 105(3), 215(3), 335(3), 365(3) or 375(3); AGR 383(3); AGW 143(3), 496(1)
b. Select two courses (4-6 hours) from: AGA 485(3); AGB 354(2); AGH 333(3), 483(3); AGW 351(2)
2. Biology Requirements:
a. BIO 121(4), 122(4), 334(3), BIO 339(2) or 545(2), 373(3)
b. Select one course from: BIO 369(4), 436(4), 562(4)
c. Select two courses from: BIO 573(3), 575(3), 577(3)
3. Select ten additional hours in Agriculture and/or Biology. An advisor must be contacted to determine specific requirements that would result in eligibility to be placed on federal and state registries in Fisheries Biology, Social Science, Wildlife Biology, etc.
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Biology

Bachelor of Arts
A. BIO 121(4), 122(4), 235(4)
B. Additional biology electives to total 15 hours.

## Biology

Bachelor of Science
A. BIO 121(4), 122(4), 235(4), 369(4)
B. Additional biology electives to total 20 hours.

## Biology

Bachelor of Science in Education
(Non-Certifiable)
BIO 121(4), 122(4), 235(4), 320(4), and 369(4).

## Biology Courses

BIO 100 Biological Science for Educators 4(3-3), F,S
This course will count toward the Natural World component of General Education. An introduction to the unifying principles of biology and the processes of scientific investigation using an inquiry approach. Laboratory experiences model inquiry teaching methods appropriate for use in early childhood, elementary, and middle school science lessons. This course is open only to early childhood, elementary, middle school, and special education majors. Does not count for credit towards a major or minor in biology. Students receive credit towards graduation for only one of BIO 100, BIO 101, or BIO 102.
BIO 101 Biological Concepts 3(3-0), F,S
Lecture portion only of BIO 102. Does not count for general education credit for students whom enter under the fall 1997 catalog or later. Does not count for credit towards a major or minor in biology. Students receive credit towards graduation for only one of BIO 100, 101, or 102.
BIO 102 Principles of Biological Science 4(3-2), F,S
This course will count toward the Natural World component of General Education. Unifying principles of biology from the molecular level through ecosystems. Includes laboratory experience. Does not count for credit towards major or minor in biology. Students receive credit towards graduation for only one of BIO 100,101 , or 102.
BIO 121 General Biology I 4(3-3), F,S
Prerequisite: eligibility for both ENG 110 and MTH 135. This course will count toward the Natural World component of General Education. First half of 2-semester introductory biology sequence for biology majors and minors. Introduction to the concepts of biological structure and function at the molecular and cellular level, genetics, and evolution. This course may not be taken pass/not pass. A grade of C or better in this course is a prerequisite for enrollment in BIO 122.
BIO 122 General Biology II 4(3-3), F,S
Prerequisite: BIO 121. Second half of two-semester introductory biology sequence for biology majors and minors. Introduction to the biology of organisms including evolutionary history, diversity, structure, and function of major taxa; and ecology. This course may not be taken Pass/Not Pass. A grade of "C" or better is required in this course in order to take BIO 235, BIO 320, or BIO 369.
BIO 197 (160) Selected Topics in Biology 1(1-0 or 0-2) , D
Prerequisite: permission of instructor. Course devoted to a biologic topic of current interest. Provided the topics are different, the course may be repeated to a total of 4 hours credit. Credit for this course cannot be applied to the minimum requirements of a major or minor in biology, or the general education (natural sciences) requirement.
BIO 205 Life Science for Middle School 2(1-3), S
Prerequisite: BIO 100 or BIO 102. Processes of science using the inquiry approach with reference to society, technology, and decision-making. Content covers cellular biology, plant and animal structure and function, ecology and environmental biology. Does not count for credit towards major or minor in biology.
BIO 210 Elements of Microbiology 3(2-2), F,S
Prerequisite: CHM 105 or CHM 160 and 4 credit hours of BIO or BMS courses. Public health aspects of microbiology, particularly causes and control of infectious diseases, immunology, sterilization and disinfection, and food and water bacteriology. A student who takes BIO 210 and BIO 310 receives credit toward graduation only for BIO 310. Supplemental course fee.
BIO 215 Introduction to the Diversity of Life 2(1-3), D
Prerequisite: 4 hours of biology. Introduction to the diversity in structure and function of protists, fungi, plants and animals. This
course is designed for B.S.Ed. students and does not count toward a B.A. or B.S. in Biology.
BIO 235 Principles of Genetics 4(3-3), F,S
Prerequisite: BIO 121 and BIO 122 and either MTH 135 or MTH 138 or MTH 261 or MTH 287. An introduction to basic concepts of molecular and Mendelian genetics and an inquiry into the basic processes of evolution. Supplemental course fee.
BIO 277 Marine Science II: Marine Biology 3(3-0), Su
Prerequisite: 8 hours biology. A general introduction to marine biology with emphasis on local fauna and flora. Recommended for students considering a career in any phase of Oceanography. Concurrent enrollment in BIO 278 required.
BIO 278 Marine Science II: Marine Biology Lab 2(0-4), Su Prerequisite: concurrent enrollment in BIO 277. Laboratory portion of BIO 277.

## BIO 300 Service Learning in Biology 1, F,S

Prerequisite: 30 hours and permission, and concurrent registration in a Biology course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in biology to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; students should investigate possible placements, available through the Biology Department and the Citizenship and Service Learning Office, prior to registration. No more than two hours of service learning may count toward graduation. A total maximum of 3 credit hours from any combination of BIO 300, 399, and 499 credit may be counted towards the major. Graded Pass/Not Pass only.

## BIO 310 Microbiology 5(3-4), F,S

Prerequisite: BIO 235 or BMS 230 or BMS 231; and CHM 105 or CHM 160. Fundamental principles of microbiology; development of sound laboratory skills. A student who takes BIO 210 and BIO 310 receives credit toward graduation only for BIO 310.
BIO 320 Introduction to Cellular Biology 4(3-2), F,S
Prerequisite: BIO 235 or BMS 230 or permission; CHM 200 or 310. Introduction to the structure and function of cells with an emphasis on eukaryotes. Supplemental course fee.
BIO 334 Plant Taxonomy 3(2-3), S
Prerequisite: BIO 121 and BIO 122. Basic systematic principles, including the naming, classification, diversity, and evolution of angiosperms. Laboratory emphasis is on vegetative and reproductive morphology, use of taxonomic keys, and identification of common families and species of the local flora. BIO 339 Identification of Woody Plants 2(0-4), F
Prerequisite: BIO 121 and BIO 122. A field course emphasizing the identification of woody plants (including some ornamentals) of the Interior Highlands of North America. Some consideration of forest communities and their distribution will also be included. Some Saturday field trips scheduled.
BIO 355 Developmental Biology 4(3-2), D
Prerequisite: BIO 235. An introduction to mechanistic embryology of selected vertebrate, invertebrate, and plant model systems. Lecture emphasis on fertilization, morphogenesis, cell surface roles in morphogenesis, cell motility, organo-genesis, metamorphosis, regeneration, and neoplasia as a developmental system. Laboratory emphasis on the normal ontogenetic development of live animal and plant systems and the experimental modification of these systems. Cannot receive credit for both BIO 355 and BIO 655.

BIO 361 General Physiology 4(3-3), F,S
Prerequisite: BIO 235. A study in animal biology that emphasizes the functional features of whole organisms including physiological regulations. A grade of "C" or better is required in this course in order to take BMS 363. Supplemental course fee.
BIO 369 General Ecology 4(3-2), F,S
Prerequisite: BIO 121 and BIO 122 and MTH 135 or higher. Introduction to the basic concepts of ecology.
BIO 370 Invertebrate Zoology 4(2-4), F
Prerequisite: BIO 121 and BIO 122. Biological principles exemplified by study of functional morphology, taxonomy and phylogeny of invertebrate phyla.
BIO 371 Introduction to Entomology 3(2-2), S
Prerequisite: BIO 121 and BIO 122 or permission. Introduction to insect structure and function with emphasis on comparative morphology, physiology, life history, behavior, and ecology.
BIO 373 Principles of Wildlife Management 3(3-0), F
Prerequisite: BIO 121 and BIO 122. This course considers ecological principles, conservation, and management policies for wild animals and habitats.
BIO 380 Comparative Vertebrate Anatomy 5(2-6), F,S
Prerequisite: BIO 121 and BIO 122. Vertebrate gross anatomy. Phylogeny and present status of organ systems of vertebrates. Shark, mud puppy and cat serve as principal sources for laboratory exercises.
BIO 398 Laboratory Internship in Biology 1(0-3), F,S
Prerequisite: B.S.Ed major in Biology Education, BIO 310 and BIO 369, and permission of instructor. This course provides the opportunity to earn academic credit through supervised laboratory preparation and teaching. Graded Pass/Not Pass only. BIO 399 (390) Cooperative Education in Biology 1-3, F,S
Prerequisite: acceptance into Cooperative Education Program and permission of department head. This course provides the opportunity to earn academic credit integrated with a supervised work experience. Under the guidance of a faculty advisor, students will complete a work-related independent study project. This is a variable content course that may be repeated to a total of 6 semester hours. A maximum of 3 credit hours from any combination of BIO 300, 399 and 499 may be counted towards the biology major. Graded Pass/Not Pass only.
BIO 436 (536) Plant Ecology 4(2-4), F
Prerequisite: BIO 369 or permission of instructor. The dynamics, structure, and distribution of plant populations and communities, with emphasis on interactions among plants, plants and other organisms, and plants and ecosystems. Laboratory emphasis on experimental studies in the greenhouse and field. Weekend field trip is required. BIO 436 may be taught concurrently with BIO 636. Cannot receive credit for both BIO 436 and BIO 636.
BIO 485 Marine Conservation 1-3, D
Prerequisite: BIO 102 or BIO 121. An overview of current issues related to the conservation and management of marine organisms, with emphasis on marine species and habitats exploited or endangered by human actions. BIO 485 may be taught concurrently with BIO 685 . Cannot receive credit for both BIO 485 and 685.

## BIO 494 Senior Seminar 1(1-0), S

Prerequisite: 90 hours and biology major. Current issues in the biological sciences will be discussed and information on postgraduate opportunities for biology majors will be presented. Successful completion of the Major Field Achievement Test will be required. Graded Pass/Not Pass only.

## BIO 498 Honors Senior Project 3, D

Prerequisite: student must be a biology major and have junior standing and be a member of the Honors College and permission of instructor. The content of the project is determined by the honors student in consultation with a faculty member serving as project advisor and approved by the HC dean. The project can
be started no earlier than the first semester of the junior year and must be completed before graduation. May be repeated to a total of 9 credit hours; a maximum of 3 credit hours may be counted toward the major in biology.

## BIO 499 Special Topics in Biology 1-3, F

Prerequisite: permission of instructor. Open only to biology majors having a GPA of 3.00 or better and 20 hours of biology courses. Outstanding students obtain additional experience through independent study. May be repeated to a total of 3 credit hours. A maximum of 3 credit hours from any combination of BIO 300, 399 and 499 may be counted towards the major. Graded Pass/Not Pass only.
BIO 508 Environmental Microbiology 3(2-2), F
Prerequisite: BIO 210 or BIO 310. The study of the ecology of microorganisms and the applied use of microorganisms by man in the environment. Laboratory will emphasize current methods used in the field of environmental microbiology.
BIO 509 Stream Ecology 4(2-4), S
Prerequisite: BIO 369; CHM 105, or CHM 170 plus CHM 175. The interdisciplinary study of running waters, including study of the physical and chemical environment, trophic interactions, nutrient cycling, and the multiple impacts of humans on modifying these systems. Lectures, group discussion of readings, and laboratory and field exercises. One all-day Saturday field trip required.
BIO 511 Immunology 3(2-2), F,S
Prerequisite: B10 210 or BIO 310. Fundamental principles of immunology. Lecture emphasis on the structure and function of antigens, antibodies, surface receptors, antigen-antibody interactions, other serologic reactions, immunoglobulin formation, cell responses, major histocompatibility complex, immunochemistry, immunogenetics, autoimmunity, immunosuppression, transplantation immunology and immunologic methods. Laboratory emphasis on immunologic techniques for investigative as well as clinical application. Supplemental course fee.
BIO 512 Industrial Microbiology 3(2-2), D
Prerequisite: BIO 210 or BIO 310. An introduction to the fundamental concepts of industrial and applied microbiology. The industrial production of proteins, metabolites, polymers, biocides, and vaccines will be discussed in addition to biotransformations and environmental applications. Production improvement strategies that employ both physical and modern molecular techniques will be introduced. Laboratory will emphasize the selection of industrially important microorganisms, the theory and operation of a fermentor for the production of proteins, antibiotics, and steroids, use of analytical equipment for monitoring product formation, enzymes analysis, downstream processing, and bio-reactor construction and design. BIO 515 (615) Evolution 3(3-0), F,S
Prerequisite: BIO 235 and either MTH 135 or MTH 138. A survey of modern evolutionary biology, including the evidence that supports the theory of evolution, the natural processes that cause evolution, patterns and mechanisms of speciation, and methods for estimating evolutionary relationships.
BIO 517 Microbial Physiology and Metabolism 4(2-4), F
Prerequisite: B10 210 or BIO 310 and either CHM 200 or CHM 310. Physiology and anatomy of microorganisms including adaptive responses to environmental changes and microbial metabolic diversity will be discussed. Laboratory will emphasize selective isolation and identification of microorganisms, the growth dynamics of microorganisms, and responses by microorganisms to environmental changes.

## BIO 520 Pathogenic Microbiology 3(3-0), S

Prerequisite: BIO 210 or BIO 310. Fundamental principles of pathogenic microbiology; transmission, infection and control of the pathogen.

BIO 521 Marine Science for Teachers I 2(2-0), Su
Prerequisite: 12 hours in biology and concurrent enrollment in BIO 522. A course designed to introduce students, particularly inser vice teachers, to the study of marine science and to promote the teaching of marine biology at all grade levels.
BIO 522 Marine Science for Teachers I Lab 1(0-2), Su
Prerequisite: concurrent enrollment in BIO 521. Laboratory portion of BIO 521.
BIO 527 Field Biology 1-4, D
Prerequisite: permission of instructor. Field work during an extended field trip to a specific region of North America to familiarize the student with the flora and/or fauna of that region. Course is scheduled irregularly during academic breaks and may be preceded by several lectures in preparation for the trip. May be repeated to a total of 6 credits with a maximum of 3 credits to be applied to the major in biology. Supplemental course fee (variable by section).
BIO 530 Phycology 3(2-2), S
Prerequisite: BIO 369. The structure, function, ecological significance, and diversity of algae. Emphasis will be placed on field studies, isolation and growth, and physiological characteristics.
BIO 531 Economic Botany 2(2-0), FE
Prerequisite: BIO 102 or BIO 121. Distribution and origin of plants which yield food, poison, drugs, spices, fibers, oils and other products generally used by man. Methods of preparations and analysis of products and ingredients.
BIO 532 Principles of Fisheries Management 3(2-2), S
Prerequisite: BIO 369 or BIO 373. Life history, population ecology, and management of exploited freshwater and marine species. Scientific sampling and analysis of fishery populations. Characterization, history, and management principles for representative commercial and recreational fisheries.

## BIO 533 Wetland Ecology 3(2-2), F

Prerequisite: BIO 369 and either CHM 105 or CHM 160. The composition, structure, function, and importance of wetland ecosystems. Comparisons of different wetland types, hydrology, nutrient cycles, plants and animals and their adaptations, and conservation strategies.
BIO 534 Coastal Vegetation 2(2-0), Su
Prerequisite: 10 hours of biology including BIO 121 and BIO 122; and concurrent enrollment in BIO 535. A broad study of the general and specific aspects of coastal vegetation, with emphasis on local examples. Vegetational composition, variation, succession, climax, and distribution. Includes aerial techniques, plant identification, delineation of vegetational types and mapping.
BIO 535 Coastal Vegetation Lab 1(0-2), Su
Prerequisite: concurrent enrollment in BIO 534. Laboratory portion of BIO 534.
BIO 537 (564) Salt Marsh Plant Ecology 2(2-0), Su
Prerequisite: BIO 122 and BIO 334 and BIO 544 and BIO 369; and concurrent enrollment in BIO 538. A study with emphasis on the botanical aspects of local marshes; includes plant identification, composition, structure, distribution, and development of coastal marshes. Biological and physical interrelationships. Primary productivity and relation of marshes to estuaries and associated fauna.
BIO 538 Salt Marsh Plant Ecology Lab 2(0-4), Su
Prerequisite: concurrent enrollment in BIO 537. Laboratory portion of BIO 537.
BIO 539 Biogeography 2(2-0), F
Prerequisite: BIO 121 and BIO 122. Study of patterns of distribution of organisms in space and in time.
BIO 540 Applications of Molecular Markers 4(2-4), D
Prerequisite: BIO 235 and permission. Introduction to the use of molecular markers in biological research. Topics covered include methods for identifying genetic variation at the
molecular level (protein electrophoresis, automatic DNA sequencing, RAPDs, RFLPs, AFLPs, microsatellites) and their applications to research in systematics, ecology, evolution, conservation biology, forensics, and gene mapping. Students will complete research projects using one or more of the techniques learned. Supplemental course fee.
BIO 544 (344) Plant Physiology 4(3-2), D
Recommended: CHM 200 or CHM 310. Basic chemical and physical principles of plant function considering water relationships, nutrient transport, mineral nutrition, photosynthesis, respiration, and phytohormones.
BIO 545 Agrostology 2(1-2), FO
Prerequisite: BIO 334. Identification of local, native and economically important grasses.
BIO 546 Plant Morphology 4(2-4), D
Prerequisite: BIO 121 and BIO 122. A study of the form, structure, and evolution of plants.
BIO 550 Statistical Methods for Biologists 3(3-0), F,S
Prerequisite: BIO 235 and eligibility for MTH 261. Scientific methodology, experimental design, statistical analysis, and data interpretation applied to biological questions.

## BIO 551 Advanced Statistical Methods for Biologists

2(1-2), D
Prerequisite: BIO 550. The design and analysis of biological experiments, with an emphasis on the choice and interpretation of inferential statistics. Topics covered include causal inference, statistical power, general linear models, repeated measures designs, log-linear models, nonparametric procedures, and computer-intensive techniques. The use of computer software to analyze real data sets from the biological literature is emphasized.
BIO 555 Marine Ichthyology 3(3-0), Su
Prerequisite: junior standing; 16 hours of biology including BIO 121, BIO 122, BIO 235, and BIO 380; and concurrent enrollment in BIO 556. This course provides the student with a strong general background in the biology of marine fishes. Emphasis placed on the principles involved in the classification and taxonomy of marine and estuarine fishes.
BIO 556 Marine Ichthyology Lab 3(0-6), Su
Prerequisite: concurrent enrollment in BIO 555. Laboratory portion of BIO 555.
BIO 557 (579) Marine Fisheries Management 2(2-0), Su
Prerequisite: permission of instructor and concurrent enrollment in BIO 558. A course designed to familiarize students with practical marine fisheries management problems in today's real world. Covers the international and local, economic, social, legal, and political, as well as biological factors that are considered in decisions directed toward achieving optimum sustainable yield from marine resources. The history of management schemes, sources of information, current status of fishing technology, management methods, legal problems and educational needs are explored.
BIO 558 Marine Fisheries Management Lab 2(0-4), Su
Prerequisite: concurrent enrollment in BIO 557. Laboratory portion of BIO 557.
BIO 560 Population Genetics and Evolutionary Mechanisms 3(3-0), D
Prerequisite: BIO 515 and BIO 550. The theory of genetic variation in populations, with emphasis on quantitative description of the mechanisms of biological evolution.
BIO 562 Limnology 4(2-4), F
Prerequisite: BIO 369 and either CHM 105 or CHM 170 and CHM 175. Physical, chemical, and biological characteristics of lakes and reservoirs. Laboratory includes mapping, lake models, water chemistry, and surveys of diversity and abundance. Two all-day Saturday labs required.

BIO 563 Population Ecology 3(2-2), S
Prerequisite: BIO 369 and eligibility for MTH 261. Discussion of factors controlling the distribution and abundance of populations. Quantitative description of population dynamics is emphasized.
BIO 565 Marine Ecology 3(3-0), Su
Prerequisite: 16 hours of biology, including BIO 121 and BIO 122; and concurrent enrollment in BIO 566. A consideration of the relationship of marine organisms to their environment includes the effects of temperature, salinity, light, nutrient concentration, currents, and food on the abundance and distribution of marine organisms.
BIO 566 Marine Ecology Lab 2(0-4), Su
Prerequisite: concurrent enrollment in BIO 565. Laboratory portion of BIO 565.
BIO 567 Physiological Ecology 4(4-0), SE
Prerequisite: BIO 369 and either BIO 361 or BIO 544 or BMS 308. Physiological adaptations of plants and animals to environmentally stressful conditions and to ecological/evolutionary pressures.
BIO 571 Comparative Animal Physiology 4(3-3), SO
Prerequisite: BIO 361 or BMS 308. Organ/system function in a wide range of invertebrate and vertebrate animals.
BIO 573 (276) Ornithology 3(2-2), S
Prerequisite: 12 hours of biology. Taxonomy, distribution, life histories and ecology of birds; emphasis on Missouri forms. Early morning field trips required.
BIO 574 Aquatic Entomology 2(1-3), D
Prerequisite: BIO 371 or graduate status. Aquatic insects, ecology and taxonomy with emphasis on field applications.
BIO 575 Ichthyology 3(2-2), F
Prerequisite: 12 hours in biology. Taxonomy, distribution, life histories and ecology of fish with emphasis on Missouri forms.
BIO 576 Herpetology 3(2-2), S
Prerequisite: 12 hours in biology. Taxonomy, distribution, life histories and ecology of amphibians and reptiles with emphasis on Missouri forms. One weekend field trip required.
BIO 577 Mammalogy 3(2-2), F
Prerequisite: 12 hours in biology. Taxonomy, distribution, life histories and ecology of mammals with emphasis on Missouri forms. One weekend field trip required.
BIO 578 Behavioral Ecology 4(3-2), S
Prerequisite: BIO 369 and BIO 550, or permission of instructor. Fundamental principles of animal behavior with an emphasis on the study of the ecological and evolutionary processes that influence behavior.
BIO 579 Conservation Biology 4(3-2), D
Prerequisite: BIO 235 and BIO 369 or permission of instructor. An in-depth examination of the science of conservation from a biological perspective, with an examination of ethical and legal aspects of conservation.
BIO 584 Fish Ecology 3(3-0), D
Prerequisite: BIO 369 and BIO 575. The biology of fishes in relation to environmental conditions at the individual, population, and community levels.
BIO 587 (582) Marine Invertebrate Zoology 3(3-0), Su
Prerequisite: 16 hours in biology and concurrent enrollment in BIO 588. A concentrated study of the free-living marine and estuarine invertebrates of Mississippi Sound and adjacent bayous, salt marshes, barrier islands, and the nearshore continental shelf of the northeastern Gulf of Mexico. Course emphasizes structure, classification, phylogenetic relationships, larval development, functional processes, and ecological aspects of Gulf of Mexico invertebrates and their natural assemblages. Advanced undergraduates and graduate students may be asked to conduct independent, short-term research projects during the course.

BIO 588 Marine Invertebrate Zoology Lab 3(0-6), Su
Prerequisite: concurrent enrollment in BIO 587. Laboratory portion of BIO 587.
BIO 589 Game Management 3(3-0), D
Prerequisite: BIO 373. Management of game birds and mammals for recreational utilization.

## BIO 597 (598) Topics in Biology 1-4, D

Prerequisite: permission of instructor. A variable content course to provide for the offering of selected topics in biology on a one time or first-time basis. May be repeated for credit when topic varies.
BIO 610 Topics in Microbial Physiology 3(3-0), S
Topics of interest in microbial physiology will be discussed. These may include, cell structure, energy production, fermentation, nitrogen metabolism, protein and nucleic acid syntheses, regulation of gene expression, and dynamics of cell growth. Lecture will supplement discussion sessions.
BIO 612 Advanced Immunology 2(2-0), S
Prerequisite: BIO 511. Cellular aspects of the immune system.
BIO 622 Regulatory Mechanisms in Microorganisms 2(2-0), S Regulation of macromolecular synthesis and enzyme activity in bacteria and viruses.
BIO 625 Advanced Limnology 2(2-0), D
Prerequisite: BIO 562. Advanced concepts of biological, chemical and physical limnology. Recent symposia, reviews, and primary literature are discussed.
BIO 626 Advanced Limnology Methods 2(0-4), D
Prerequisite: BIO 562. Research and practical application of modern limnological methods are taught.

## BIO 628 Recent Advances in Biology 1(0-2), F,S

Prerequisite: permission of instructor. Selected topics in biology to be discussed using original literature as the focal point. May be repeated when topic varies. Variable Content Course.
BIO 630 Advanced Topics in Biology 1-4, F,S
Prerequisite: permission of instructor. Individual study in biology; may include literature, field and/or laboratory work. May be repeated.
BIO 634 Advanced Plant Taxonomy 4(2-4), D
Prerequisite: permission of instructor. Philosophy and principles of modern taxonomic procedures.
BIO 636 Plant Ecology 4(2-4), F
Prerequisite: BIO 369 or permission of instructor. The dynamics, structure, and distribution of plant populations and communities, with emphasis on interactions among plants, plants and other organisms, and plants and ecosystems. Laboratory emphasis on experimental mental studies in the greenhouse and field. Weekend field trip is required. BIO 436 may be taught concurrently with BIO 636. Cannot receive credit for both BIO 636 and BIO 436.
BIO 655 Advanced Developmental Biology 4(3-2), S
Prerequisite: BIO 320 or permission. An in-depth study of the molecular and cellular mechanisms involved in the development of vertebrate, invertebrate, and plant systems. Lectures will
emphasize fertilization, morphogenesis, differentiation, induction, regeneration, and neoplasia. Laboratory exercises will emphasize techniques utilized by developmental biologists. Review of current literature and poster presentations will be required. Cannot receive credit for both BIO 355 and BIO 655.
BIO 660 Topics in the Teaching of Biology 1-3, D
Prerequisite: permission of instructor. Biological concepts, information, practical experiences, and use of resource materials in the elementary and secondary classroom. May be repeated when topic varies. Variable Content Course.
BIO 661 Environmental Science for Educators 2(1-2), F
Prerequisite: permission of instructor. Discussion of environmental issues, practical experiences in teaching environmental concepts, and awareness of environmental resource materials for the formal and nonformal classroom setting.
BIO 667 Advanced Vertebrate Zoology 3(2-2), D
Evolutionary relationships of living and extinct vertebrates; analysis of geographic distribution and adaptive radiation. Includes field/lab experiences to be arranged.
BIO 680 Vertebrate Anatomy and Evolution 2(2-0), F,S
Vertebrate gross anatomy. Phylogeny and present status of organ systems in vertebrates.
BIO 685 Marine Conservation 1-3, D
An overview of current issues related to the conservation and management of marine organisms, with emphasis on marine species and habitats exploited or endangered by human actions. BIO 485 may be taught concurrently with BIO 685. Cannot receive credit for both BIO 685 and 485.
BIO 690 Degree Paper 2(2-0), D
Prerequisite: permission of advisor. Extensive paper on selected topics. Exclusively satisfies requirements for non-thesis option, which also requires one BIO 690 paper to be presented orally to the department. May be repeated to total of 4 hours. Graded Pass/Not Pass only.
BIO 694 Scientific Writing 2(2-0), F
Organization and methods in scientific writing. Included are discussion of literature searching, scientific methodology, experimental design, proposal writing, figure preparation, editing and oral presentation. Recommended for graduate students in biology, preferably during the first year of graduate study.

## BIO 698 Research 1-6, D

Prerequisite: permission of advisor. Supervised research in special biology areas. May be repeated, but no more than 6 hours may be counted as credit towards the M.S. Graded Pass/Not Pass only.

## BIO 699 Thesis 1-6, D

Prerequisite: permission of advisor. Independent study connected with preparation of thesis. May be repeated, but no more than 6 hours may be counted as credit towards the M.S. degree. Graded Pass/Not Pass only.

## Department of Chemistry

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Web Site: http://chemistry.missouristate.edu
Department Head: To Be Announced

## Faculty (as of March 14, 2008)

Professors: Richard N. Biagioni, Ph.D.; Eric Bosch, Ph.D.; Annette W. Gordon, Ph.D.; M. Reza Sedaghat-Herati, Ph.D.; Tamera S. Jahnke, Ph.D.; Mark M. Richter, Ph.D.; Shujun Su, Ph.D.; Anthony P. Toste, Ph.D.
Associate Professors: Bryan E. Breyfogle, Ph.D.; Dean A. Cuebas, Ph.D.; Nikolay N. Gerasimchuk, Ph.D.; James Zimmerman, Ph.D.
Assistant Professors: Gary Meints, Ph.D.; Chad Stearman, Ph.D.; Erich D. Steinle, Ph.D.; Adam Wanekaya, Ph.D.
Instructors: Kathryn A. Shade, M.S.; Diann M. Thomas, Ph.D.
Emeritus Professors: Robert L. Ernst, Ph.D.; Wyman K. Grindstaff, Ph.D.; Franklin R. Hoggard, Ed.D.; Doris C. Lorz, M.S.; James F. O’Brien, Ph.D.; Ralph W. Sheets, Ph.D.; Vernon J. Thielmann, Ph.D.; Clifton C. Thompson, Ph.D.; James M. Wilbur, Jr., Ph.D.

## Accreditation

American Chemical Society (ACS) - Chemistry/Graduate School and Chemistry/Industrial, B.S.Ed.; Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) Chemistry Education, B.S.Ed., Secondary Education/Chemistry, M.S.Ed.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

CHM 197 and 106 do not count toward a major or minor in any physical science program.
For major and minor programs, courses taken more than 10 years before graduation are subject to review and possible rejection by the chemistry staff.

## Graduate Programs

The following graduate programs are available: Chemistry (Master of Science); Plant Science (Master of Science); Secondary Education with option in Chemistry (Master of Science in Education); and Master of Natural and Applied Sciences degree with an area of emphasis in Chemistry. Refer to the Graduate Catalog for more information.

Accelerated Master of Natural and Applied Science degree: Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.

Accelerated Master of Science degree in Chemistry: Eligible undergraduate students majoring in chemistry may apply for preliminary acceptance into the Master of Science degree in Chemistry after admission requirements for this accelerated masters program have been satisfied. If approved, a maximum of 12 hours selected from CHM 507(3), 525(3), 531(4), and 545(3) may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This offers an opportunity for chemistry majors with undergraduate laboratory research experience to complete the course requirements for the Master of Science degree in Chemistry in two semesters and a summer after attaining the bachelors degree rather than the typical four semesters and a summer. See the Graduate Catalog or contact the Department of Chemistry for further information and guidelines.

Accelerated Master of Science degree in Plant Science: Missouri State University majors in Agriculture, Biology, and Chemistry have the option to apply for preliminary acceptance into the Master of Science in Plant Science degree program if they meet the requirements of the accelerated Master's option. This option is tailored to those undergraduates who have acquired considerable plant science-related experience in a laboratory through the departments of Agriculture, Biology, or Chemistry at Missouri State. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. The courses must be in the areas of economic botany, plant physiology, plant genetics, crop management systems, plant nutrition, soils, chemistry, ecology, fruit production, viticulture, enology, ornamental plants and landscaping. Courses to be counted on both degrees must be identified jointly and in agreement with the undergraduate advisor, the student's research mentor, and the Plant Science Program Director. This option will enable Agriculture, Biology, and Chemistry majors to meet the requirements of the Master of Science degree in Plant Science within two semesters following receiving the undergraduate degree. See the Graduate Catalog or contact the Plant Science Program Director for further information.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

American Chemical Society Certification: The Chemistry Department has been approved to offer a certified program of professional training. The comprehensive major meets all requirements for certification. In addition to the required degree program, approved departments may offer up to six degree options and we have approval for two options. The comprehensive major with the biochemistry emphasis is now approved by ACS as a Biochemistry option and the chemical education degree (if students take CHM310 and not CHM200) is now approved by ACS as a Chemical Education option. All students who have met the curricular guidelines of the approved programs will receive certification from the ACS. These options are recommended for students who plan graduate work in chemistry, teaching in a secondary school district, or employment in the chemical industry after graduation.

## Majors

## Chemistry (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements

1. CHM 160(4)*, 170(3), 175(2), 310(5), 311(5), 330(5), 375(3), 398(1); 505(4) or 506(3) and CHM 507(3) and 508(2); 498(1), 502(4); and one hour from CHM 397, 399 or 499
2. Chemistry electives ( $8-10$ hours) from one of the following categories:
a. For a basic chemistry program without a specific area of emphasis, at least eight hours from CHM 350(3), 376(2), 399 or 499 (2-3), 425(3), 509(2)
b. For students with a strong interest in environmental chemistry: CHM 425(3), 426(3), 427(2)
c. For students with a strong interest in biochemistry or premedicine: CHM 450(3), 451(2), 550(3), 551(2)
d. For a specific area of interest not included in categories $\mathrm{a}, \mathrm{b}$, or c : at least nine hours of chemistry courses numbered 300 or above selected in consultation with the student's academic advisor and approved by the department head.
3. Related science and mathematics requirements: MTH 261* and 280(10) or MTH 261* and 288(8) or MTH 287* and 288(6); PHY 123* and 124(8) or PHY 203* and 204(10)
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog) *Will also count toward General Education Requirements

## Chemistry (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements

1. CHM 160(4)*, 170(3), 175(2), 310(5), 311(5), 330(5), 375(3), 398(1), 450(3), 498(1), 506(3), 507(3), 508(2), 525(3), 531(4)
2. Related science and mathematics requirements: MTH 287* and 288(6) or MTH 261* and 280(10) or MTH 261* and 288(8); PHY 123* and 124(8) or PHY 203* and 204(10); Recommended CSC 111(3)*
3. Complete requirements in one of the following options:
a. Biochemistry: This program is designed for students preparing for a career in medicine or graduate study in biochemistry.
Required courses: CHM 399(1-3) or 499(1-3), 451(2), 550(3), 551(2); BIO 121(4)*, 235(4), 320(4) Suggested electives: BIO 310(5). Premedical students should also take courses in anatomy and physiology.
b. Graduate School: This program is designed for students preparing for graduate study in chemistry. Required courses: CHM 376(2), 499(1-3), 509(2); Select one: CHM 514(3), $545(3), 570(3)$ or $550(3)$ Suggested electives: one year foreign language
c. Industrial: This program is designed for students preparing for industrial positions upon completion of the B.S. degree, but who wish to be prepared for future entry into graduate school. Required courses: CHM 376(2), 509(2), 514 or 545(3), four hours selected from 397(2), 399(1-3), 499(1-3)
*Will also count toward General Education Requirements
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog).

## Chemistry Education

## Bachelor of Science in Education <br> (Certifiable grades 9-12)

A. General Education (See General Education section of catalog)
The following required courses can be used to meet both General Education and Major Requirements: BIO 121(4); CHM 160(4) or PHY 123(4) or GLG 110(4) or GLG 171(4); MTH 287(3)
B. Major Requirements:

1. Core (31-36 hours): CHM 160(4), 170(3), 175(2); CHM 200(5), or CHM 310(5) and CHM 311(5), or CHM 310(5) and CHM 312(3); CHM 330(5), 350(3), 425(3), 435(2), 505(4)
Note: Students seeking American Chemical Society certification must take either CHM 310 and 311, or CHM 310 and 312.
2. Related Requirements (22 hours): PHY 123(4), 124(4); SCI 505(3); BIO 121(4); GLG 110(4) or GLG 171(4); MTH 287(3)
3. Complete the requirements in one of the following grades 9-12 certification areas:
a. Categorical Science (3 hours): CHM 375(3)
b. Unified Science (13 hours): CHM 428(1); BIO 122(4); GLG 110(4); GRY 135(4)
C. Professional Education courses (37 hours): SCI 214(2), 314(3), 414(3), 493(6), 494(6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Minors

## Chemistry

## Bachelor of Arts

Bachelor of Science
A. CHM 160(4), 170(3), 175(2); CHM 200(5) or 201(3) and an organic laboratory course, or CHM 310(5).
B. Select electives numbered 200 or above to total 20 hours.The minor must include a minimum of 5 hours of course work numbered 300 or above.

## Chemistry Courses

CHM 105 Fundamentals of Chemistry 5(4-2), F,S
Prerequisite: eligibility for MTH 103 or higher. This course will count toward the Natural World component of General Education. Emphasis on chemical fundamentals and applications. Recommended for students needing only one semester of general chemistry. (CHM 105 will not count toward a chemistry major or minor.) Course does satisfy prerequisite for CHM 200. A grade of "C" or better is required in this course in order to take CHM 200. May not be taken Pass/Not Pass.
CHM 106 Fundamentals of Chemistry 4(4-0), F,S
Prerequisite: eligibility for MTH 103 or higher. This course will count toward the Natural World component of General Education. Same course as CHM 105 except it does not include a laboratory component. Emphasis on chemical fundamentals and applications. Recommended for students needing only one semester of introductory chemistry. (CHM 106 will not count toward a chemistry major or minor.) May not receive credit for both CHM 105 and 106. Students should be aware that CHM 106 may not satisfy the chemistry requirement for other majors.
CHM 107 Chemistry for the Citizen 4(3-2), F,S
This course will count toward the Natural World component of General Education. A one semester course for the non-science major. Principal concepts and applications of chemistry are presented. The course looks at both the beneficial side of chemical usage and the problems associated with chemical production and usage. The course provides information needed for a better understanding of environmental concerns, the chemical industry, consumer products and our alternate sources and storage of energy.
CHM 160 General Chemistry I 4(4-0), F,S
Prerequisite: eligibility for MTH 135 or higher. This course will count toward the Natural World component of General Education. Emphasis on fundamental and theoretical concepts of chemistry. Recommended for all science majors, chemistry majors and minors, and most preprofessional students. A grade of "C" or better is required in this course in order to take CHM 170 or CHM 200. May not be taken Pass/Not Pass.
CHM 170 General Chemistry II 3(3-0), F,S
Prerequisite: "C" grade or better in CHM 160 or permission. Emphasis on reaction kinetics, chemical equilibrium, precipitation reactions, acid-base theory and oxidation-reduction reactions. Concurrent registration in CHM 175 is highly recommended. A grade of "C" or better is required in this course in order to take CHM 310, 350 or 506 . May not be taken Pass/Not Pass.

## CHM 175 General Chemistry Laboratory 2(0-4), F,S

Prerequisite: CHM 170 or concurrent enrollment. An introduction to laboratory chemistry, including synthesis, physical studies, qualitative and quantitative analysis, and data manipulation and interpretation. A grade of "C" or better is required in this course in order to take CHM 310 or 330. May not be taken Pass/Not Pass.

CHM 197 (101) Chemical Topics 1-3, F,S
For non-science majors: a single topic of contemporary, historical or theoretical significance. Topics may vary each semester; course may be repeated any number of times provided the same topic is not retaken. Variable Content Course.
CHM 200 Essentials of Organic Chemistry 5(4-3), F,S
Prerequisite: "C" grade or better in either CHM 105 or CHM 160. Principles of organic chemistry and biochemistry. Does not apply toward a chemistry major or minor if the student passes CHM 310. A grade of "C" or better is required in this course in order to take CHM 350. May not be taken Pass/Not Pass. Lecture portion identical to CHM 201. Cannot receive credit for both CHM 200 and CHM 201. Supplemental course fee.
CHM 201 Essentials of Organic Chemistry 3(3-0), F,S
Prerequisite: a "C" grade or better in either CHM 105 or CHM 160. Principles of organic chemistry and biochemistry. Identical to lecture portion of CHM 200. Cannot receive credit for both CHM 200 and CHM 201. Does not apply toward a chemistry major or minor if student passes CHM 310.
CHM 225 Principles of Environmental Chemistry 3(3-0), SE Prerequisite: "C" grade or better in CHM 105 or CHM 160. An introduction to chemical processes occurring in the atmosphere, natural waters and soil. Sources of pollution, effects and remediation strategies are emphasized.
CHM 240 Glass Working 1(0-2), D
Prerequisite: CHM 170. Instruction and practice in glassworking techniques needed to make simple apparatus.

## CHM 300 Service Learning in Chemistry 1, F,S

Prerequisite: 30 hours and permission, and concurrent registration in a chemistry course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in chemistry to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; students should investigate possible placements, available through the Chemistry Department and the Citizenship and Service Learning Office, prior to registration. May be repeated but no more than 2 hours of service learning may count toward graduation.
CHM 310 Organic Chemistry I 5(4-3), F,S
Prerequisite: "C" grade or better in both CHM 170 and CHM 175. Systematic coverage of reactions and properties of organic compounds. A grade of " C " or better is required in this course in order to take CHM 311, CHM 312 or CHM 350. May not be taken Pass/Not Pass. Supplemental course fee.
CHM 311 Organic Chemistry II 5(4-3), F,S
Prerequisite: "C" grade or better in CHM 310 or permission. Continuation of CHM 310. A grade of "C" or better is required in this course in order to take CHM 545. May not be taken Pass/Not Pass. Supplemental course fee.
CHM 312 Organic Chemistry II 3(3-0), F,S
Prerequisite: "C" grade or better in CHM 310 or permission. Continuation of the lecture part of CHM 310. (Identical to lecture part of CHM 311.) A grade of "C" or better is required in this course in order to take CHM 545. May not be taken Pass/Not Pass.
CHM 330 Introduction to Analytical Chemistry 5(3-4), F,S
Prerequisite: "C" grade or better in CHM 170 and CHM 175. Fundamentals of chemical analysis and basic statistics; solution equilibria, fundamentals of spectrophotometric, chromatographic, and electrochemical methods. Laboratory includes both wet chemical and instrumental methods. Representative analyses are performed in laboratory.

CHM 350 Introduction to Biochemistry 3(3-0), F,S
Prerequisite: "C" grade or better in either CHM 200 or CHM 310.Recommended: BIO 121 or BMS 110. Essentials of biochemistry; chemistry and metabolism of biologically important compounds. Does not apply to a chemistry major or minor if the student passes CHM 450.

## CHM 351 Introduction to Biochemistry Laboratory

2(0-4), F,S
Prerequisite: CHM 350 or concurrent registration in CHM 350. Introduction to modern biochemical techniques including buffer preparation, chromatographic separations and spectrophotometric analysis of biomolecules. CHM 351 and 451 cannot both be applied toward a chemistry major or minor. Supplemental course fee.
CHM 375 Inorganic Chemistry 3(3-0), F
Prerequisite: "C" grade or better in CHM 170. Atomic structure, chemical bonding, acid/base and reduction/oxidation concepts, reactivity of inorganic compounds, chemistry of main group elements, fundamentals of coordination theory. A grade of "C" or better is required in this course in order to take CHM 525. May not be taken Pass/Not Pass. May be taught concurrently with CHM 515. Cannot receive credit for both CHM 375 and CHM 515.
CHM 376 (526) Inorganic Preparation 2(0-4), S
Prerequisite: "C" grade or better in CHM 375. Synthesis of inorganic compounds and measurements of physical and chemical properties of selected inorganic compounds.
CHM 397 (380) Cooperative Education in Chemistry 2, F,S Prerequisite: acceptance into Cooperative Education Program and permission. A combination of supervised work experience in an industrial or governmental laboratory and academic training. May be repeated to a total of 6 semester hours. Variable Content Course.
CHM 398 (395) Chemical Symposium 1(1-0), F,S
Prerequisite: 18 hours of chemistry. Strongly encouraged to take during second semester sophomore year or first semester junior year. Introduction to oral and written scientific communication, laboratory safety, ethics, scientific literature searching and software, and current trends in chemical research. Does not count toward a chemistry minor.
CHM 399 Undergraduate Investigations 1-3, F,S
Prerequisite: permission of instructor. Individual investigation of a chemical problem. May be repeated to a total of 5 hours.
CHM 425 Environmental Chemistry I 3(3-0), F
Prerequisite: " C " or better in CHM 170 and " C " or better in CHM 200 or 311 and "C" or better in CHM 330; or permission from the department head. Chemistry of pollution. Sources, effects, detection and abatement of pollutants in air, water and soil. May be taught concurrently with CHM 615. Cannot receive credit for both CHM 425 and CHM 615.
CHM 426 Environmental Chemistry II 3(3-0), S
Prerequisite: "C" or better in CHM 425. Continuation of CHM 425. May be taught concurrently with CHM 616. Cannot receive credit for both CHM 426 and CHM 616.
CHM 427 Environmental Chemistry Laboratory 2(0-4), S
Prerequisite: "C" or better in CHM 425. Techniques and procedures for environmental monitoring to test natural samples. Applications and limitations of wet chemical and instrumental methods such as atomic absorption, gas chromatography, absorption spectrophotometry. May be taught concurrently with CHM 617. Cannot receive credit for both CHM 427 and CHM 617 or both CHM 427 and CHM 428.
CHM 428 Environmental Analysis 1(0-2), S
Prerequisite: "C" or better in CHM 425. Techniques and procedures for environmental analysis of natural water samples with an emphasis on wet chemical methods. Cannot receive credit for both CHM 427 and CHM 428. Scheduled as First Block class.

CHM 435 (305) Investigations in Chemistry for Teachers

## 2(1-3), S

Prerequisite: 15 hours of chemistry or permission. Techniques in performing science investigation with application to secondary and middle school science. May be taught concurrently with CHM 635. Cannot receive credit for both CHM 435 and CHM 635.

CHM 450 Biochemistry I 3(3-0), F
Prerequisite: "C" or better in either CHM 311 or CHM 312. Recommended: BIO 121 or BMS 110. Structure and function of biomolecules: proteins, enzymes, nucleic acids, carbohydrates, lipids and membranes.
CHM 451 Biochemistry Laboratory I 2(0-4), F
Prerequisite: CHM 450 or concurrent registration. A series of multidimensional biochemical experiments designed to explore the biochemical literature, scientific report writing, and the biochemical techniques used to isolate and study biomolecules. CHM 351 and 451 cannot both be applied toward a chemistry major or minor. Supplemental course fee.
CHM 498 (495) Chemistry Careers 1(1-0), F,S
Prerequisite: senior status chemistry major and permission of department head. Taken during second semester senior year. Successful completion of the chemistry assessment test will be required. Writing scientific resumés and cover letters, discussion of chemistry careers, graduate school, job-hunting resources and professional ethics. Outside speakers from chemistry-related employers will be invited. Interaction with the Career Center will be required.
CHM 499 Advanced Undergraduate Research 1-3, F,S
Prerequisite: CHM 506 and CHM 508 and permission of instructor. Individual research problems in chemistry. A written report is required for this course. May be repeated to a total of 5 hours.
CHM 502 Techniques of Instrumental Analysis 4(3-3), F
Prerequisite: "C" or better in either CHM 200 or CHM 310 and; "C" or better in CHM 330. Recommended: PHY 124 or PHY 204. Applications of instrumental methods for the separation and analysis of materials; included are potentiometry, photometry and chromatography. Does not apply to a Chemistry major or minor if the student passes CHM 531.
CHM 505 (480) Fundamentals of Physical Chemistry
4(3-3), S
Prerequisite: 20 hours of chemistry coursework and: "C" or better in either MTH 287 or MTH 261. A one semester introduction to physical chemistry including the following topics: thermodynamics, solution chemistry, electrochemistry, kinetics, and atomic and molecular structure. Laboratory experiments will illustrate principles of physical chemistry and techniques of analysis. Does not apply to a Chemistry major or minor if the student passes CHM 506.
CHM 506 Physical Chemistry I 3(3-0), F
Prerequisite: "C" or better in CHM 170; MTH 280 or MTH 288 (or concurrent enrollment in MTH 280 or MTH 288). Recommended: PHY 124 or PHY 204. Chemical thermodynamics; kinetic theory of gases. A grade of "C" or better is required in this course in order to take CHM 507. May not be taken Pass/Not Pass.
CHM 507 Physical Chemistry II 3(3-0), S
Prerequisite: "C" grade or better in CHM 506. Recommended: CHM 375. Continuation of CHM 506. Kinetics, quantum theory and spectroscopy.
CHM 508 Beginning Physical Chemistry Laboratory (0-4), F Prerequisite: "C" or better in CHM 330; "C" or better in CHM 506 (or concurrent enrollment in CHM 506). Experiments in physical chemistry employing basic principles and experimental techniques.

## CHM 509 Intermediate Physical Chemistry Laboratory

## 2(0-4), S

Prerequisite: CHM 507 or concurrent registration. Intermediate experiments in physical chemistry combining basic principles.
CHM 514 Polymer Chemistry 3(3-0), SE
Prerequisite: "C" or better in CHM 311 or CHM 312 and; either CHM 505 or CHM 506; or permission from department head. Morphology and chemical structure, polymer characterization, chemical structure and polymer properties, vinyl and non-vinyl polymers and mechanism of formation. Inorganic and partially inorganic polymers.
CHM 515 Intermediate Inorganic Chemistry 3(3-0), F
Prerequisite: admission to a graduate program. Structure of atoms, introduction to bonding, symmetry in chemistry, inorganic spectroscopy, and descriptive inorganic chemistry. A grade of " C " or better is required in this course in order to take CHM 525. CHM 375 may be taught concurrently with CHM 515. Cannot receive credit for both CHM 375 and CHM 515.

CHM 525 Advanced Inorganic Chemistry 3(3-0), S
Prerequisite: "C" or better in CHM 375; CHM 507 (or concurrent enrollment in CHM 507). Theories and techniques of modern inorganic chemistry; correlation of theories with inorganic compounds.
CHM 531 Advanced Analytical Methods 4(3-3), F
Prerequisite: "C" or better in CHM 330 and CHM 507. Principles and techniques of modern instrumental methods used in chemical analysis, with emphasis on the fundamental physical and chemical theories and principles. Topics covered include atomic and molecular spectroscopy, electrochemistry, mass spectrometry, and separations.

## CHM 545 Advanced Organic Chemistry 3(3-0), F

Prerequisite: "C" grade or better in CHM 311 or 312 and 505 or 506, or permission. Structure, reaction mechanisms, stereochemistry and other topics of theoretical nature in organic and polymer chemistry.
CHM 550 Biochemistry II 3(3-0), S
Prerequisite: "C" or better in CHM 450 and; either CHM 505 or CHM 506; or permission from department head. Bioenergetics-Metabolism of biomolecules including carbohydrates, lipids, amino acids and nucleotides. Photosynthesis. Nitrogen metabolism. Mechanisms of hormone action.
CHM 551 Advanced Biochemistry Laboratory 2(0-4), D
Prerequisite: CHM 550 (or concurrent enrollment in CHM 550). Emphasis on modern techniques in the biochemistry laboratory; enzymology, protein purification and analysis; protein structure determination; isoelectric focusing; HPLC; trace techniques. Supplemental course fee.
CHM 570 Chemical Bonding 3(3-0), FE
Prerequisite: CHM 507 or permission from department head. Quantum mechanics; atomic and molecular structure; computational procedures. Independent study project required.
CHM 597 (501) Special Topics in Chemistry 1-3, D
Prerequisite: 18 hours of chemistry or instructor permission. Selected topics of a theoretical or applied nature. May be repeated up to a total of 6 hours with differing topics.
CHM 600 Chemistry Colloquium 1(1-0), F,S
Prerequisite: admission to MS in Chemistry program or permission from department head. A series of oral presentations on new developments in chemistry. Presentations to be made by faculty members, students, and guest speakers from industry and academe. One of the requirements of this course is an oral presentation. May be repeated, but not more than 2 hours of CHM 600 may be counted toward the 32-hour requirement for the MS degree.
CHM 601 Chemistry Seminar 1(1-0), F,S
Prerequisite: admission to MS in Chemistry program or permission from department head. Attendance at oral
presentations on new developments in chemistry. Presentations may include those made by departmental faculty members, departmental graduate students, guest speakers from industry and academe and ACS tour speakers. All graduate students not enrolled in CHM 600 must be enrolled in CHM 601. Hours earned will not count toward the 32 required for the MS Chemistry degree. Graded Pass/Not Pass only.
CHM 610 Special Topics in Chemical Education 1-3, D
Prerequisite: college work sufficient to meet Missouri certification standards in chemistry for secondary teaching or permission. A single topic of current interest in the teaching of chemistry will be considered. May be repeated to a total of 9 hours provided the topics are different.
CHM 615 Chemistry of Environmental Systems I 3(3-0), F
Prerequisite: permission of instructor or department head. Chemistry of pollution. Sources, effects, detection and abatement of pollutants in air, water, and soil. CHM 615 may be taught concurrently with CHM 425. Cannot receive credit for both CHM 615 and CHM 425.
CHM 616 Chemistry of Environmental Systems II 3(3-0), S Prerequisite: CHM 615 and permission of instructor or department head. Chemistry of pollution. Sources, effects, detection and abatement of pollutants in air, water and soil. CHM 426 may be taught concurrently with CHM 616. Cannot receive credit for both CHM 426 and CHM 616.
CHM 617 Chemistry of Environmental Systems Laboratory 2(0-4), S
Prerequisite: CHM 615. Techniques and procedures for environmental monitoring to test natural samples. Applications and limitations of wet chemical and instrumental methods such as atomic absorption, gas chromatography, and absorption spectrophotometry. CHM 427 may be taught concurrently with CHM 617. Cannot receive credit for both CHM 427 and CHM 617.

CHM 620 Topics in Theoretical Chemistry I 3(3-0), D
Prerequisite: college work sufficient to meet Missouri certification standards in chemistry for secondary teaching or permission. Nature of matter including atomic structure, chemical bonding and spectroscopy.
CHM 625 Organometallic Chemistry 3(3-0), FE
Prerequisite: CHM 525. An in-depth examination of the structure, properties, and reactions of molecules containing one or more metal atoms bonded to organic fragments.
CHM 631 Advanced Techniques in Chemical Analysis 3(3-0), SO
Prerequisite: CHM 531 or permission. Advanced topics in modern instrumental analysis, instrumentation, and methods, including data acquisition methods, data manipulation and analysis, and electronics.
CHM 635 Investigation in Chemistry for Teachers 3(1-4), S Prerequisite: college work sufficient to meet Missouri certification standards for secondary/middle school science teaching or permission. Techniques in performing science investigation with application to secondary and middle school science. CHM 435 may be taught concurrently with CHM 635. Cannot receive credit for both CHM 435 and CHM 635.

## CHM 640 Seminar 2(2-0), D

Prerequisite: permission of department head. Extensive paper on selected topics to be read before staff seminars. May be repeated to total 4 hours. Satisfies requirements for Option II.
CHM 645 Physical Organic Chemistry 3(3-0), D
Prerequisite: CHM 545. An in-depth study of the experimental techniques and physical principles used for the determination of organic reaction mechanisms.
CHM 650 Advanced Topics in Biochemistry 3(3-0), SO
Prerequisite: CHM 550. An advanced topic in biochemistry will be addressed via faculty lectures and student projects. Examples of proposed topics include: carbohydrates, the cell surface, and
physical biochemistry. May be repeated to a total of 6 hours with differing topics. Variable Content Course.
CHM 670 Chemical Kinetics 3(3-0), FO
Prerequisite: CHM 507. Fundamental concepts of chemical kinetics and dynamics, from both macroscopic and molecular level perspectives. An emphasis will be placed on the interpretation of gas, liquid, surface and catalyst reaction kinetics and mechanisms.

## CHM 690 Advanced Topics in Chemistry 1-3, D

Prerequisite: recommendation of student's advisory committee. Detailed treatment of various advanced topics in chemistry. Topics may include: water analysis, physical chemistry of macromolecules, chemistry of natural products, surface chemistry, and forensic chemistry. May be repeated to a total of 6 hours with differing topics. Variable Content Course.

Approved recurring course topic: Radiation and the Environment. 3(3-0) SE.Students will examine radioactivity
in the environment in terms of its nature and causes, its impact on the biosphere, techniques for detecting its presence and measuring levels of contamination, ways of coping with its effects while capitalizing on its benefits, and possible methods for ameliorating some of the problems it creates.

## CHM 698 Research 1-4, F,S

Prerequisite: admission to MS in Chemistry program or permission from department head. Supervised research in special chemistry areas. May be repeated, but not more than 6 hours of CHM 698 may be counted toward the 32-hour requirement for the MS degree.

## CHM 699 Thesis 1-6, D

Prerequisite: admission to MS in Chemistry program or permission from department head. Independent research and study connected with preparation of thesis. Not more than 6 hours of CHM 699 may be counted toward the 32-hour requirement for the MS degree.

## Department of Computer Science

203C Cheek Hall, Phone: (417) 836-4157, Fax: (417) 836-6659
Email: ComputerScience@missouristate.edu
Web Site: http://cs.missouristate.edu
Department Head: Professor Lloyd Smith, Ph.D.

## Faculty (as of March 14, 2008)

Associate Professors: Edward H. Matthews, Ph.D.; Jamil M. Saquer, Ph.D.; Eric Shade, Ph.D.; Kenneth Vollmar, Ph.D.; Yang Wang, Ph.D.
Assistant Professors: Hui Liu, Ph.D.; Richard Martin, Ed.D.
Lecturers: Michael Scroggins, M.B.A.; Harry Shea, M.S.
Emeritus Professors: Melvin V. Foster, Ph.D.; Ivon H. Lowsley, Jr., Ph.D.

## Accreditation

Computing Accreditation Commission (CAC) of ABET Computer Science, B.S.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate program is available: Master of Natural and Applied Science degree with an area of emphasis in Computer Science. Refer to the Graduate Catalog for more information.

## Accelerated Master of Natural and Applied Science degree:

 Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

Computers for Learning Proficiency Examination: A proficiency examination to obtain waiver from completing the General Education/Computers for Learning requirement (CIS 101, CSC 101, CSC 111) is available. Credit hours are not granted for this examination. For more information, visit the web site at http://learning.missouristate.edu.

## Majors

## Computer Science (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements

1. CSC 130(3), 131(4), 232(4), 285(4), 325(3), 333(4), 335(3), 450(3), 460(3), 482(1)
2. Select nine additional hours from eligible CSC courses numbered 300 or above with at least six hours from courses other than CSC 399 and 596.
3. Related science and mathematics requirements: MTH 215(3), 261(5)*, 280(5)*, 345(3) or 540(3); PHY 203(5)*, 204(5), 220(4), 324(4); and one of the following courses: BIO 121(4)*, BMS 110(4)*, CHM 160(4)*, GLG 110(4)*, GRY 135(4)*, GRY 142(4)* * May also count toward General Education Requirements
C. Minor Required (NOTE: The major requirements for Computer Science automatically satisfy the requirements for a minor in Mathematics, and all but two hours of the requirements for a minor in Physics.)
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Minors

## Computer Science

## Bachelor of Arts

A. CSC 130(3); and CSC 121(3) or CSC 125(4) or CSC 131(4)
B. Nine additional hours from eligible CSC courses numbered 232 or above to bring total hours in minor to at least 15. Courses not eligible: CSC 399, 500, 505, and 510.

## Computer Science

## Bachelor of Science

A. CSC 130(3); and CSC 121(3) or CSC 125(4) or CSC 131(4)
B. Six additional hours from eligible CSC courses numbered 232 or above to bring total hours in minor to at least 12. Courses not eligible: CSC 399, 500, 505, and 510.

## Informatics

Bachelor of Science
A. CSC 131(4), 232(4), 335(3), 487(3);
B. MTH 261(5) or MTH 287(3); MTH 280(5) or MTH 288(3); BIO 550(3) or MTH 545(3)

## Computer Science Courses

CSC 101 Computers for Learning 2(1-2), F,S
This course will count toward the Basic Required Courses component of General Education. Fundamental computer concepts including word processing, spreadsheets, accessing information and the responsible use of information and technology. Course may be waived by proficiency exam. Identical with CSC 101. Cannot receive credit for both CIS 101 and CSC 101.
CSC 111 Introduction to Computing 3(2-2), F,S
Prerequisite: eligible for MTH 261. This course will count toward the Basic Required Courses component of General Education. An introduction to computer hardware, software, and network resources relevant to the science major. Spreadsheets, word processing, databases, and computer-based mathematical software will be emphasized.
CSC 121 Introduction to BASIC Programming 3(3-0), S
Problem solving with computers, analysis of computational problems and development of algorithms for their solution. Algorithms will be implemented in the BASIC language utilizing personal computers.
CSC 125 Introduction to C++ Programming 4(3-2), F
Programming and problem-solving using C++. Language constructs for assignment, flow control, input/output and functions are studied and applied. Techniques of object-oriented programming are introduced.
CSC 130 The World of Computer Science 3(3-0), F,S
A broad overview of computer science, with topics ranging from the basic structure of a computer to artificial intelligence. Suitable for non-majors who want to learn more about computer science. Prospective computer science majors are encouraged to take preparatory mathematics courses concurrently with this course.
CSC 131 Introduction to Computer Science I 4(3-2), F,S
Prerequisite: CSC 130 or concurrent enrollment, and eligible for MTH 261. An introduction to software design methodology using a modern structured programming language. Topics will include: problem-solving techniques; high-level control structures, subprograms and modularity; simple, aggregate and user-defined data types; and fundamental algorithms. Program clarity, good coding style and effective documentation will be stressed.
CSC 197 Introductory Topics in Computer Science 1-3, D
Variable content course with topics that can change from semester to semester. Topics will be identified by title in the schedule of classes. The course may be repeated if a different topic is offered, however, no more than six credits may count toward any degree.
CSC 226 Special Languages 3(3-0), D
Prerequisite: CSC 121 or CSC 125 or CSC 131. A survey of modern higher level languages with emphasis on comparison of capabilities of languages. Choices of a language to be used in solving particular types of problems.
CSC 232 (132) Introduction to Computer Science II

## 4(3-2), F,S

Prerequisite: CSC 130; "C" or better in CSC 131; and MTH 215 or concurrent enrollment. A continuation of CSC 131. Topics will include: algorithm design; complexity analysis; abstract data types and encapsulation; basic data structures and their application, including stacks, queues, linked lists and binary trees; dynamic memory allocation; recursion; sorting and searching; debugging techniques.
CSC 285 Computer Architecture 4(4-0), F,S
Prerequisite: PHY 220 and CSC 131. Introduction to the architecture and internal operation of computers, including assembly language. A study of the major components, functional organization, and sequential operation of digital computers
during program execution. Several computer architectures will be studied.
CSC 300 Service Learning in Computer Science 1, F,S
Prerequisite: 30 hours and concurrent registration in a Computer Science course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Computer Science to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.

## CSC 325 Algorithms and Advanced Data Structures

## 3(3-0), F,S

Prerequisite: CSC 232 and either MTH 215 or MTH 315. This course should be taken as soon as possible after CSC 232. Algorithms and advanced data structures, including graphs, heaps, self-adjusting data structures, set representations and dynamic programming. Sample applications, including memory management and data compression. Introduction to NPcomplete problems. Correctness proofs and efficiency analysis are stressed.

## CSC 333 Languages and Machines 4(4-0), F,S

Prerequisite: CSC 232; and CSC 285 or concurrent enrollment; and MTH 215. A study of two classes of languages: formal languages (regular, context-free, and computable) and their associated machines (finite automata, pushdown automata, and Turing machines); and programming languages, including the essential features of imperative, functional, object-oriented, and logic programming languages, together with their design and implementation on modern computers and virtual machines. Includes a substantial number of programming assignments, most of which are language interpreters or machine simulators, to be implemented using a functional programming language that emphasizes recursion and higher-order functions. As a semester project, students must research a new programming language and use it to write a nontrivial application.
CSC 335 Database System Concepts 3(3-0), F
Prerequisite: CSC 121 or CSC 125 or CSC 131. A study of modern database systems and their underlying concepts. Core topics include the relational model, SQL, database design theory, query processing, file structures, transactions, and concurrency. Programming projects provide practical experience in developing GUI database applications.
CSC 365 Internet Programming 3(3-0), S
Prerequisite: CSC 121 or CSC 125 or CSC 131. An introduction to paradigms and languages used in Internet and World Wide Web programming. These include modern tools for client-side and server-side programming and dynamic Web page generation. Advanced topics, such as security and XML, will be covered as time allows.
CSC 399 Cooperative Education in Computer Science 1-3, D Prerequisite: permission of department head. The opportunity to earn academic credit in a planned learning process that integrates academic training with a supervised work experience. This is a variable content course that may be repeated to a total of 6 semester hours. Does not count toward any Computer Science minor.
CSC 421 Numerical Analysis I 3(3-0), D
Prerequisite: MTH 280. Recommended: CSC 125 or CSC 131. Solution of systems of linear and nonlinear equations, interpolation, integration, approximation, matrix computations. Problem solution will include the use of software. Identical with

MTH 421. Cannot receive credit for both CSC 421 and MTH 421.

## CSC 422 Numerical Analysis II 3(3-0), D

Prerequisite: MTH 303 and MTH 421. Solution of initial and boundary value problems in ordinary and partial differential equations, simulation, and optimization. Problem solution will include the use of software. Identical with MTH 422. Cannot receive credit for both CSC 422 and MTH 422.
CSC 423 Digital Simulation 3(3-0), D
Prerequisite: CSC 232 and either MTH 345 or MTH 540. The study of simulation techniques. Topics will include: probability distributions, statistical testing, random number generators, design of simulation experiments, language structures for simulation, and study of a simulation language.
CSC 425 Computer Graphics 3(3-0), F
Prerequisite: CSC 232 and either MTH 215 or MTH 315. Introduction to the hardware and software components of graphics systems. Development of algorithms for twodimensional graphics including windowing, clipping, and transformations; algorithms for three dimensional graphics including viewing, transformations, and removal of hidden lines and surfaces. Data structures for graphics and interactive techniques will be stressed. May be taught concurrently with CSC 625. Cannot receive credit for both CSC 425 and CSC 625. CSC 435 Data Mining 3(3-0), D
Prerequisite: CSC 232 or permission. This course studies the emerging technology of data mining-the automated extraction of patterns and information from data. The focus will be on understanding the algorithms underlying data mining and on the practical use of those algorithms. Students will use data mining software to analyze collections of data. May be taught concurrently with CSC 635. Cannot receive credit for both CSC 435 and CSC 635.
CSC 440 Introduction to Artificial Intelligence 3(3-0), S
Prerequisite: CSC 325. Techniques of artificial intelligence including study of expert systems, natural language processing, search strategies, computer vision and robotics. May be taught concurrently with CSC 640. Cannot receive credit for both CSC 440 and CSC 640.
CSC 445 Computer Speech, Music and Images 3(3-0), D
Prerequisite: CSC 232 or permission. This is an applied course focusing on the technical aspects of computer-based multimedia-speech, music, audio, and video. In any given semester, the focus may be more on audio or image processing, or it may be equally balanced between the two. Topics include multimedia data capture and representation, methods of data compression, multimedia information retrieval, and multimedia standards. May be taught concurrently with CSC 645. Cannot receive credit for both CSC 445 and CSC 645.
CSC 450 Introduction to Software Engineering 3(3-0), F,S
Prerequisite: CSC 325. Principles, techniques and tools used to effect the orderly production of medium and large scale computer programs will be studied. These techniques will be applied to programming projects with students working in teams and managing all phases of a programming project.
CSC 460 Theory of Computer Operating Systems 3(3-0), F,S Prerequisite: CSC 285 and CSC 325. A study of the concepts and implementation techniques used on modern operating systems. Core topics include processes, threads, interprocess communication, deadlocks, memory management, file systems, I/O systems, security and distributed systems.
CSC 465 Computer Networks 3(3-0), F
Prerequisite: CSC 232. An introduction to the theory, concepts and techniques upon which modern computer networks and telecommunication systems are based. The emphasis will be on layered network architectures, the design frameworks for both local and wide area networks and communication protocols.

May be taught concurrently with CSC 665. Cannot receive credit for both CSC 465 and CSC 665.
CSC 467 Wireless Networks 3(3-0), S
Prerequisite: CSC 465. An introduction to the fundamental theory, concepts and techniques of wireless communication, wireless networks, and wireless applications. Students will gain an understanding of the significance that wireless systems and user mobility have on the construction and handling of a data or telecommunications network. Topics include wireless and ad hoc networks, enabling technologies, multiplexing, protocol design, network security, and quality of service. May be taught concurrently with CSC 667. Students cannot receive credit for both CSC 467 and CSC 667.
CSC 482 Seminar in Computer Science 1(1-0), F, S
Prerequisite: CSC 333 and CSC 460 (or concurrent enrollment). Current trends and ethics in computer science with consideration given to future opportunities in the field. A written report and successful completion of the computer science assessment test will be required.
CSC 487 Computing for Bioinformatics 3(3-0), D
Prerequisite: any one of CSC 121, CSC 125, CSC 131, CSC 232, BMS 231, BIO 235, or CHM 350. This course focuses on computational techniques used in bioinformatics. Topics will include nucleotide and amino acid data representation, sequence alignment, coding sequence prediction, and use of statistical models. Students will learn to use bioinformatics libraries with a script language such as Python or Perl. May be taught concurrently with CSC 687. Cannot receive credit for both CSC 487 and CSC 687.
CSC 490 (397) Advanced Topics in Computer Science 1-4, D Prerequisite: CSC 232. Variable content course with advanced topics that can change from semester to semester. Topics may be identified by title in the schedule of classes. The course may be repeated if a different topic is offered, however, no more than six credits may count toward any degree. May be taught concurrently with CSC 690. Cannot receive credit for both CSC 490 and CSC 690.

## CSC 500 Hardware, Software, and Troubleshooting <br> Personal Computers 3(2-2), D

An introduction to the installation, maintenance, troubleshooting, upgrading, simple repair, and management of personal computers found in educational settings. This course will provide numerous laboratory experiences providing handson experience with the goal of enabling students to support personal computer laboratories found in PK-12 schools. This course cannot be taken for credit toward a computer science major or minor.

## CSC 505 Web-Based Resources in Educational Settings

2(2-0), D
An introduction to the design, implementation, and management of World Wide Web resources over the Internet and Intranet networks. Topics include Internet overview, web authoring, web programming, server setting and maintenance. The objective of the course is to know tools (HTML, JAVAscript, and JAVA applets, and Internet Server software, and Navigator/Internet Explorer software packages), and their applicability in WWW design and management in PK-12 school settings. This course cannot be taken for credit toward a computer science major or minor.

## CSC 510 Networking and Telecommunications in

## Educational Settings 2(2-0), D

An introduction to networking and data communications from an educator's perspective. The course will examine the necessary computer hardware, software, and personnel resources relevant to networking and data communication requirements in various educational settings. Local Area Networks, Wide Area Networks, Network Interconnections, and the Internet will be
addressed. This course cannot be taken for credit toward a computer science major or minor.
CSC 521 Compiler Construction 4(3-2), D
Prerequisite: CSC 333. Topics include lexical analysis, parsing, symbol tables, type checking, run-time organization, code generation, basic code optimization, and the use of compiler development tools. The student must write a complete compiler for a small imperative programming language.
CSC 526 Methods of Optimization 3(3-0), D
Prerequisite: CSC 421 or MTH 421; and MTH 533. Convex sets, classical optimization of functions, constrained optimiution, search techniques, linear and nonlinear optimization, applications to applied problems.

## CSC 596 Special Readings 1-3, F,S

Prerequisite: CSC 325 and permission of department head. Periodic conferences with an advisor are required. May be repeated to a total of 6 hours.
CSC 625 Computer Graphics 3(3-0), F
Prerequisite: CSC 232, and MTH 215 or MTH 315. An introduction to computer graphics, with an emphasis on application programming. Algorithms for two dimensional graphics, including windowing, clipping, and transformations; algorithms for three dimensional graphics, including viewing, transformations, and removal of hidden lines and surfaces. Data structures for graphics and interactive techniques will be stressed. May be taught concurrently with CSC 425; if so, students in CSC 625 will do additional work beyond that required for CSC 425. Cannot receive credit for both CSC 625 and CSC 425.

## CSC 635 Data Mining 3(3-0), D

This course studies the emerging technology of data mining - the automated extraction of patterns and information from data. The focus will be on understanding the algorithms underlying data mining and on the practical use of those algorithms. Students will use data mining software to analyze collections of data. May be taught concurrently with CSC 435. Cannot receive credit for both CSC 635 and CSC 435.
CSC 640 Artificial Intelligence 3(3-0), S
Prerequisite: CSC 625 or permission. Techniques of artificial intelligence, including study of expert systems, natural language processing, search strategies, computer vision and robotics. May be taught concurrently with CSC 440; if so, students in CSC 640 will do additional work beyond that required for CSC 440. Cannot receive credit for both CSC 640 and CSC 440.
CSC 645 Computer Speech, Music and Images 3(3-0), D
This is an applied course focusing on the technical aspects of computer-based multimedia-speech, music, audio, and video. In any given semester, the focus may be more on audio or image processing, or it may be equally balanced between the two. Topics include multimedia data capture and representation, methods of data compression, multimedia information retrieval, and multimedia standards. May be taught concurrently with CSC 445. Cannot receive credit for both CSC 645 and CSC 445.

CSC 665 Computer Networks 3(3-0), F
Prerequisite: CSC 232. An introduction to the theory, concepts and techniques upon which modern computer networks and telecommunication systems are based. The emphasis will be on layered network architectures, the design frameworks for both local and wide area networks and communication protocols. May be taught concurrently with CSC 465; if so, students in CSC 665 will do additional work beyond that required for CSC 465. Cannot receive credit for both CSC 665 and CSC 465.

CSC 667 Wireless Networks 3(3-0), S
Prerequisite: CSC 465 or CSC 665 . An introduction to the fundamental theory, concepts and techniques of wireless communication, wireless networks, and wireless applications. Students will gain an understanding of the significance that wireless systems and user mobility have on the construction and handling of a data or telecommunications network. Topics include wireless and ad hoc networks, enabling technologies, multiplexing, protocol design, network security, and quality of service. May be taught concurrently with CSC 467. Students cannot receive credit for both CSC 667 and CSC 467.
CSC 687 Computing for Bioinformatics 3(3-0), D
Prerequisite: any one of CSC 121, CSC 125, CSC 131, CSC 232, BMS 231, BIO 235, or CHM 350. This course focuses on computational techniques used in bioinformatics. Topics will include nucleotide and amino acid data representation, sequence alignment, coding sequence prediction, and use of statistical models. Students will learn to use bioinformatics libraries with a script language such as Python or Perl. May be taught concurrently with CSC 487; if so, students in CSC 687 will do additional work beyond that required for CSC 487. Cannot receive credit for both CSC 687 and CSC 487.
CSC 690 Advanced Topics in Computer Science 1-4, D
Detailed consideration of advanced topics in the field of Computer Science. Topics will change, and this course may be repeated with differing topics. May be taught concurrently with CSC 490. Cannot receive credit for both CSC 690 and CSC 490.

## CSC 698 Research in Computer Science 1-4, F,S

Prerequisite: permission of department head. Supervised research in computer science. May be repeated, but no more than 6 hours may count toward the Master of Natural and Applied Science degree.

## CSC 699 Thesis 1-6, D

Prerequisite: permission of instructor. Independent research and study connected with preparation of thesis. No more than 6 hours may count toward the Master of Natural and Applied Science degree.

## Department of Fashion and Interior Design

300 Park Central Office Building, Phone: (417) 836-5136, Fax: (417) 836-4341
Web Site: http://www.missouristate.edu/fid
Acting Department Head: Professor Jeannie Ireland, Ph.D.

## Faculty (as of March 14, 2008)

Professor: Michele Granger, Ed.D.
Assistant Professors: Sandra L. Bailey, M.S.; Damayanthie Eluwawalage, Ph.D.; Thomas J. Kachel, M.S.
Instructors: Nancy L. Asay, M.S.Ed.; Marciann Patton, M.S.Ed.; Jenifer J. Roberts, M.S.Ed.
Emeritus Professors: Edna Bell, Ph.D.; Jacquelyn Ledbetter, M.S.; Joyce Waldron, Ed.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Vocational Family and Consumer Sciences, B.S.Ed. and M.S.Ed.

## Mission Statement

The Department of Fashion and Interior Design provides education, scholarship, and service in the areas of human services and professional career education. Its vision centers on the study of housing and clothing as they relate to the physical, social, psychological, economic, aesthetic, and cultural perspectives of persons in the global community.

## Graduate Programs

The following graduate programs are available: Secondary Education with option in Vocational Family and Consumer Sciences (Master of Science in Education); and Master of Natural and Applied Science degree with an emphasis in Fashion and Interior Design. Refer to the Graduate Catalog for more information.

Accelerated Master of Natural and Applied Science degree:
Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## Majors

## Clothing, Textiles and Merchandising (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
Specific General Education Requirements: PSY 121(3); ECO 155(3)
B. Major Requirements - Grades of C or better are required in all CTM courses to advance to the next level of coursework and to graduate from this program

1. Core Requirements (32 hours): CTM 180(3), 187(3), 225(3), 283(3), 289(3), 325(2), 381(3), 388(3), 482(2), 499(4); МКТ 350(3)
2. Complete one of the options listed below (27 hours):
a. Fashion Design and Product Development: ART 100(3) or 110(3); ART 115(3); CTM 185(3), 280(3), 317(3), 380(3), 387(3), 427(3), 580(3)
b. Fashion Merchandising and Management: ACC 201(3); CTM 319(3), 384(3), 485(3), 585(3); FGB 135(3); MGT 340(3); MKT 351(3), 354(3) In consultation with your advisor and according to specific career interests, select additional elective hours to bring total upper division hours to 40 and total hours overall to 125 .
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Housing and Interior Design (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog) Specific General Education Requirement: CHM 105(5)
B. Major Requirements

1. CFD 155(3) or 163(3); CTM 283(3); HID 140(3), 241(3), 245(3), 247(3), 307(3), 332(3), 340(3), 342(3), 344(3), 345(3), 346(3), 349(3), 424(3), 441(3), 499(4-6)
2. Complete 8 hours from the following: HID 145(2), 305(2), 306(2), 343(3), 347(3), 348(3), 442(3)
3. Portfolio review prior to completion of degree program. Based on GPA, skills shown on projects, and interest shown in the program, students will be evaluated as to whether to continue in the program.
4. Related Requirements: ART 100(3), 101(3), plus enough hours from the following electives to equal 125 total hours: ACC 201(3); AGH 243(2), 333(3); ART 115(3), 210(3), 226(3), 235(3), 255(3), 271(3), 272(3), 483(3), 484(3); DES 210(3), 300(3); MKT 350(3), 352(3), 355(3); IDM 110(3), 121(3), 211(3), 221(3), 321(3); THE 150(2), 250(2), 255(2)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Vocational Family and Consumer Sciences

Bachelor of Science in Education
(Certifiable grades Birth-12)
A. General Education (see General Education section of catalog) Specific General Education Requirements: PSY 121(3); CFD 155(3); CHM 105(5); BIO 102(4) or 121(4) or BMS 110(4); SOC 150(3)
B. Major Requirements: CFD 155(3), 160(3), 163(3), 260(4); CFS 120(2); CFS 335(2), 373(3), 472(3), 507(1); CTM 180(3), 283(3); HID 140(3), 145(2) or 241(3); HRA 130(3) or BMS 240(3); HRA 321(3)
C. Professional Education courses: CFS 493(5-6), 494(5-6), 512(3), 515(3) and see "Academic Programs and Requirements/Secondary Education" section of catalog
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

Health Education (certifiable grades 9-12, added endorsement only): Students who complete the Bachelor of Science in Education degree with a major in vocational Family and Consumer Science may receive Missouri state certification in Health Education grades $9-12$ by completing the following courses: BMS 307(4) or PED 250(3), BMS 308(4) or PED 252(3), or equivalents; CFD 163(3); HRA 130(3) or BMS 240(3); PED 253(2), 256(2), 257(2), 358(3); PSY 101(3); SWK 330(3); plus additional hours of electives in health-related courses, in consultation with their advisor, to bring total to 30 hours. In order to meet Missouri state teacher certification requirements, student must have at least a 2.50 GPA in the certificate subject area which includes all courses listed above.

## Minors

## General Consumer and Family Studies

## Bachelor of Arts

Select 15 hours from: CFD 160(3), 163(3); CTM 180(3), 283(3); HID 140(3); HRA 130(3), 321(3)

## General Consumer and Family Studies

## Bachelor of Science

Bachelor of Science in Education
(Non-Certifiable)
Select 24 hours from: CFD 163(3); CTM 180(3), 283(3); HID 140(3); HRA 130(3), 321(3), plus additional electives to bring total to at least 24 hours.

## Housing and Interior Design

Bachelor of Arts
Bachelor of Science
Select 18 hours, with approval of an HID advisor, from: HID 140(3), 145(2), 241(3), 247(3), 305(2), 306(2), 340(3), 342(3), 343(3), 344(3), 345(3), 346(3), 347(3), 348(3), 349(3), 441(3), 442(3); CFS 302(1-3), 502(1-3); CTM 283(3)

## Consumer and Family Studies Courses

## CFS 120 Family Health 2(1-2), F,S

Current trends in family health care and home nursing care; practice in the laboratory. Supplemental course fee.
CFS 197 Introductory Topics in Family and Consumer
Sciences 1-3, D
Variable content course for introductory concepts in Family and Consumer Sciences. May be repeated to a total of 6 hours when topics change.
CFS 299 Work Experience 2(0-4), F,S
Prerequisite: permission of subject matter professor or coordinator. Students will secure positions in their area of specialization in order to gain work experience. This practicum is usually scheduled between their freshman and sophomore years. Working in a coordinated program the student will be evaluated by both the company supervisor and the practicum coordinator. Besides work experience, the student can be expected to gain in career direction as well as in the application of the principles and practices of their respective specialization. 200 minimum work hours.
CFS 300 Special Topics in Family and Consumer Sciences 1-3, D
Prerequisite: permission. Selected topics of contemporary interest in Family and Consumer Sciences, offered when resources and demand allow. May be repeated to a total of 6 hours when topics change. Variable Content Course.
CFS 302 Family and Consumer Sciences Study Tour 1-4, D
Prerequisite: permission. Study of mills, factories, stores, hospitals, laboratories, hospitality facilities, museums, design studios, historic sites, and/or trade markets, and not-for-profit agencies.
CFS 303 Service Learning in Family and Consumer Sciences 1, F,S
Prerequisite: 30 hours and concurrent registration in a designated service learning offering within one of the major areas of study in Family and Consumer Sciences. A service learning course incorporates a community service experience with classroom instruction to provide an integrative learning experience which addresses the practice of citizenship and promotes an awareness of and participation in public affairs/service. Requires 40 hours of service to a community organization, agency, or public service provider. The community service placement and assignment will vary, depending on the specialization area and learning objectives. A list of approved placements will be available from the instructor and the Citizenship and Service Learning Office. Students are required to participate in a service learning training session(s) prior to beginning their service placement. May be repeated but no more than 2 hours of service learning credit may count toward graduation.
CFS 335 Presentation Techniques 2(1-2), F,S
Prerequisite: COM 115 and 60 hours or permission. Planning and presenting techniques for teaching in the classroom, business, industry, or extension settings. A focus on professional presentation strategies incorporating the use of multimedia technology.
CFS 373 Family Economics 3(3-0), F,S
Prerequisite: Recommended: ECO 155. Family as a consumer unit, its financial well-being and interrelationship with the market and the economy.
CFS 400 Problems in Family and Consumer Sciences 1-3, D
Prerequisite: 90 hours and permission. Independent study for those who wish additional work in specific subject areas.
CFS 472 Resource Management Theory and Practicum
3(2-2), F
Prerequisite: CFD 163 and CFS 373 or permission. Study of family and individual resource management concepts and
application of resource management principles and techniques with emphasis on group dynamics and problem solving.
CFS 477 Seminar in Home Management and Family
Economics 2(0-2), S
Prerequisite: senior standing in area specialization or permission. Readings, discussion and analysis of trends and developments in home management and family economics.
CFS 493 Supervised Teaching (Vocational Family and Consumer Sciences) 5-6, F
Prerequisite: completion of all methods courses in Business; a grade of " C " or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches family and consumer sciences classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.
CFS 494 Supervised Teaching (Vocational Family and

## Consumer Sciences) 5-6, F,S

Prerequisite: concurrent enrollment in CFS 493. Student observes then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## CFS 498 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of "C" or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.
CFS 499 Internship in Family and Consumer Sciences 1-6, D Prerequisite: permission of subject matter professor. Offcampus, supervised experience in a cooperative program with business, government, community, or related establishments within any of the specialized areas of family and consumer sciences. In addition to the outline agency involvement, the student is (1) required to attend a beginning orientation and a follow-up seminar, and (2) complete assignments appropriate to subject matter specialization. May be repeated up to 12 hours credit.

## CFS 500 Issues in Applied Consumer Sciences 1-3, D

Prerequisite: senior or graduate standing or permission. Advanced inquiry into specialized areas of study in Consumer and Family studies such as: Blended Families, Historic Building Preservation, Textile Conservation, Preservation Techniques, Advanced Culinary Techniques, and International Trends in Hospitality. May be repeated to a total of 6 hours when topics change. Variable Content Course.
CFS 502 Study Tour 1-3, D

Prerequisite: junior or senior classification or permission. Study of and/or visits to mills, factories, stores, museums, hospitals, laboratories, design studios and/or trade markets. Supplemental course fee (variable by section).
CFS 507 Student Organizations in Vocational Family and Consumer Sciences 1(1-0), F
Prerequisite: CFS 335 and concurrent enrollment in CFS 512 or permission of instructor. Methods of organizing student groups in Family and Consumer Sciences and occupational Family and Consumer Sciences programs, techniques of working with students in individual and group projects; leadership training.
CFS 512 Teaching Family and Consumer Sciences 3(2-2), F
Prerequisite: CFS 335 and concurrent enrollment in CFS 507 or permission of instructor; and admitted to teacher education program. An overview of the philosophy and history of family and consumer sciences education; includes curriculum building with emphasis on critical thinking and reflective decisionmaking, problem-based learning, and the development of authentic assessments. Includes the planning of lessons, units, and development of teaching materials in the family and consumer sciences discipline and practice implementation of such lessons. Completion of checkpoint II for the Professional Portfolio is a component of this course. Credited only on B.S. in Education (Vocational Family and Consumer Sciences). A grade of "C" or better is required in this course. May not be taken Pass/Not Pass.
CFS 515 Organization of Occupational/Vocational Programs 3(2-2), S
Prerequisite: CFS 507 and CFS 512 or permission of instructor; and admitted to teacher education program. Investigation of the organization and administration of occupational and vocational family and consumer sciences programs; identification of types of programs; program planning, program evaluation and vocational counseling with emphasis on critical thinking and reflective decision-making. Credited only on B.S. in Education (Vocational Family and Consumer Sciences). A grade of "C" or better is required in this course. May not be taken Pass/Not Pass.
CFS 601 Supervision of Student Teachers in Family and Consumer Sciences 3(3-0), D
Prerequisite: teaching experience in Family and Consumer Sciences and permission. Experiences in creating an environment that will encourage Family and Consumer Sciences student teachers to realize their potentials and gain competence in teaching.
CFS 695 Advanced Technical Practice 3, D
Prerequisite: permission. Work in CAD, EDI, Child Life, Mental Health, Hospitality, clinical hospitals, schools, manufacturing, retailing, and/or other settings. Ninety clock hours required.
CFS 696 Practicum 4(0-8), D
Prerequisite: permission. The assumption of responsibilities at an approved practicum site under the direction of a professor and practicum site supervisor.

## Clothing, Textiles, and Merchandising Courses

CTM 180 Apparel Selection and Construction Techniques

## 3(1-4), F,S

Apparel construction techniques using commercial patterns. Emphasis on fitting different body forms.
CTM 185 Apparel Construction II 3(1-4), F
Prerequisite: C grade or better in CTM 180. Advanced apparel construction techniques with an industry perspective. A skills evaluation is required at the end of the semester to determine eligibility for the next design class.

CTM 187 (287) Survey of the Global Fashion Industry 3(3-0), F,S
Overview of the global fashion industry from textile production to the retail level. Career options in the fashion industry are highlighted.
CTM 225 (480) Global Perspectives of Historic Costume 3(3-0), F,S
Prerequisite: C grade or better in CTM 180 and CTM 187. The study of apparel and fashion accessories from the beginning of time to the present. An analysis of global cultural forces that parallel social, economic, political and technological influences on fashion trends will be examined to determine impact.

## CTM 280 Pattern Development I 3(2-2), F

Prerequisite: C grade or better in CTM 185. Fundamental concepts of drafting for the female form and pattern manipulation techniques to develop original garments; will include designing for children and sportswear for adults. Supplemental course fee.
CTM 283 Textile Science 3(3-0), F,S
Study of fibers, yarns, fabrics, and finishes as they pertain to both residential/commercial fabrics and apparel textiles.
CTM 289 Foundations of Product Development 3(3-0), F,S
Prerequisite: C grade or better in CTM 187 or HID 140. An examination of the design, manufacture and marketing of products in today's global economy.
CTM 299 Work Experience 2(0-4), F,S
Prerequisite: CTM 187 and permission. Students will secure positions in their area of specialization in order to gain work experience. Working in a coordinated program the student will be evaluated by both the company supervisor and the practicum coordinator. In addition to work experience, the student can be expected to gain career direction as well as experience in the application of the principles and practices of their respective specializations. The student must work a minimum of 100 hours, complete the student manual, and earn a satisfactory evaluation from the internship host.

## CTM 300 Special Topics in Clothing, Textiles, and

Merchandising 1-3, D
Prerequisite: permission of department head. Selected topics of contemporary interest in clothing, textiles, and merchandising. Offered when resources and demand allow. May be repeated for a total of 6 hours when topics change. Variable Content Course.
CTM 302 Clothing, Textiles, and Merchandising Study Tour 1-3, D
Prerequisite: permission of department head. Study of and visits to museums, design studios, historic sites, trade shows, conferences, and conventions related to the fashion industry. May be taken for a total of 6 hours.

## CTM 317 (286) Computer Aided Design for the Fashion

Industry 3(2-2), F,S
Prerequisite: C grade or better in CTM 280 or permission. Introduction to the principles and techniques of computer aided design used in the fashion industry.
CTM 319 Visual Merchandising 3(3-0), F
Prerequisite: C grade or better in CTM 289. Visual merchandising for the fashion industry is explored. Students will be exposed to background lighting, styling, visual placement, display focal points, along with photography perspectives to include catalog, magazine, and ad layouts.
CTM 325 Pre-Internship Seminar 2(1-2), F
Prerequisite: C grade or better in CTM 381 or permission. Sourcing and acquisition of an internship are examined. Includes resume writing, phone, e-mail and correspondence etiquette, and interview skills.
CTM 380 Pattern Development II 3(2-2), S
Prerequisite: C grade or better in CTM 280. Fundamental concepts for developing original designs by using draping techniques. Full size dress forms are used for creation of basic
sloper and original designs in knits and wovens. Supplemental course fee.
CTM 381 (281) Advanced Product Development 3(3-0), F,S
Prerequisite: C grade or better in CTM 180, 283, and 289. Direct application of building a product line from specifications and sample development through the production process and distribution channels. Analysis of apparel quality from an industry perspective is explored.
CTM 384 Fashion Promotion 3(2-2), S
Prerequisite: C grade or better in CTM 187. An experiential based fashion experience that provides opportunities to develop various forms of fashion productions and promotions. May be repeated for up to 6 hours.
CTM 387 Fashion Illustration 3(2-2), F
Prerequisite: C grade or better in CTM 380. Creation of fashion flats and specification sheets. Students focus on the technical ability to translate a creative idea into a working blueprint. Outcomes include the portfolio for their senior collection. Supplemental course fee.
CTM 388 Problem-Solving and Negotiation Techniques in Fashion Merchandising 3(3-0), F
Prerequisite: C grade or better in CTM 289. The planning, buying, selling, and promotion of apparel and accessories on all levels of the fashion industry. Case studies include merchandising mathematics, product development, vendor relations, negotiation strategies, and conflict management.
CTM 400 Problems in Clothing, Textiles, and
Merchandising 1-3, D
Prerequisite: 90 hours or permission of department head. Independent study for those who wish additional work in specific subject areas.
CTM 427 Design Challenges 3(2-2), F
Prerequisite: "C" grade or better in CTM 380. Creation of garments using advanced flat pattern and draping techniques. Product development by problem solving and exploration of a variety of merchandise classifications, including special occasion, lingerie, coats, and suiting. Knock-offs and fabric functions analyzed.
CTM 482 Post-Internship Senior Seminar 2(2-0), F
Prerequisite: C grade or better in CTM 499. Internship experiences will be reviewed through oral presentations and portfolio review. Objectives also include preparation and review of electronic portfolio, a review of interview skills, resume and cover letter writing, job sourcing, business etiquette and personal budgeting.
CTM 485 Fashion Merchandising Planning 3(3-0), S
Prerequisite: "C" grade or better in CTM 180, 187, 225, 283, 289, 319, 381, and 388. This course will familiarize students with the terminology, fundamental principles and techniques of merchandising calculations.
CTM 499 Internship in Fashion 4(0-8), Su
Prerequisite: "C" grade or better in CTM 325, 388 and permission. Supervised experience in a pre-approved internship program in either Product Development or Merchandising. The student must work a minimum of 280 hours, complete the student manual, earn a satisfactory evaluation from the internship host, and present a summary to their peers. Students majoring in both Fashion Design/Product Development and Fashion Merchandising must complete an internship in each area. May be repeated for a total of 8 hours.
CTM 580 Senior Collection: Line Development 3(1-4), S
Prerequisite: "C" grade or better in CTM 387 and 427. Production of an apparel line from the conceptualization to the construction of sample garments. Three to five garments required in the student designer's line. A grade of C or better is required for graduation. Supplemental course fee.

## CTM 583 Product Performance Evaluation 3(2-2), S

Prerequisite: CHM 105 or CHM 107 or CHM 160; and "C" grade or better in CTM 283. Testing and Analysis of textile products to determine quality, performance, use and serviceability.
CTM 585 Establishing a Fashion Business 3(3-0), S
Prerequisite: C grade or better in CTM 485. Entrepreneurial concepts of opening a business through the development of a business plan. A grade of C or better is required for graduation.
CTM 682 Graduate Seminar in Clothing and Textiles
2(2-0), S
Prerequisite: 12 hours of graduate credit or permission. Selected topics in clothing and textiles that involve the areas of apparel manufacturing, fashion merchandising, and management trends are systematically explored through critical analysis of literature and through an individual research project. May be repeated for credit. A total of 4 hours may be applied to a degree program.

## Housing and Interior Design Courses

HID 140 Fundamentals of Interior Design 3(2-2), F,S
Art principles and elements applied to interior environments. Projects will expose the student to interior design skills with individual projects focusing on each student's major.
HID 145 (CFS) Introduction to Housing 2(2-0), S
Survey of the historical development of housing and socioeconomic aspects of housing in relation to individual and family living. Analysis of interior space for individual and family living with emphasis on economic considerations and predictions for the future.
HID 208 (307) AutoCAD for Interior Design 3(2-2), F, S
Prerequisite: HID 140 and HID 241; and CIS 101 or CSC 101 or CSC 111. Study and use of AutoCAD software to design a structure. Both 2- and 3- dimensional aspects are covered. Design project required.
HID 241 (CFS) Residential Design I 3(2-2), F,S
Prerequisite: HID 140 or permission. The design of a residence including the drawing of floor plans and the study of both structural and decorative aspects.
HID 245 Interior Design Specifications 3(2-2), F
Prerequisite: HID 140 and General Education math requirement; or permission. Measuring for and specifying of interior materials, upholstery, flooring materials, wall coverings, and window treatments. An examination of materials, installation, and maintenance techniques are coupled with creative design exercises.
HID 247 (CFS) Presentation Techniques 3(1-4), S
Perspective techniques utilizing a variety of media. Threedimensional models used to demonstrate various means of delineating interior spaces. Portfolio development will be encouraged.

## HID 300 Special Topics in Housing and Interior Design

 1-3, DPrerequisite: permission of department head. Selected topics of contemporary interest in housing and interior design. Offered when resources and demand allow. May be repeated for a total of 6 hours when topics change. Variable Content Course.
HID 302 Housing and Interior Design Study Tour 1-3, D
Prerequisite: permission of department head. Study of and visits to museums, international hospitality tours, historic sites, trade shows, conferences, and conventions related to the interior design industry. May be taken for a total of 6 hours.
HID 305 (CFS) Restaurant Design 2(1-2), F
Prerequisite: HID 140 or permission. The interior design of lounges and public dining facilities ranging from table service restaurants to fast food facilities will be covered in readings, projects and field trips.

HID 306 (CFS) Hotel Design 2(1-2), FE
Prerequisite: HID 140 or permission. The interior design of guest lodging facilities from urban hotels to resorts is covered through readings, projects and field trips. Both new and remodeled facilities are examined.
HID 325 Pre-Internship Seminar 2(1-2), F
Prerequisite: C grade or better in HID 340 or permission. Sourcing and acquisition of an internship are examined. Includes resume writing, phone, email and correspondence etiquette, and interview skills.
HID 332 Color and Light in Interior Design 3(2-2), S
Prerequisite: HID 140 or permission. A study of the properties and interrelationship of color and light. Uses of color, light, types of lighting and fixtures, and the measuring and control of light are covered. Design projects required.
HID 340 (CFS) Residential Design II: Green Design 3(2-2), F Prerequisite: HID 241 and HID 247 and portfolio review or permission. Design of a residence including sound conditioning, luxury features, furnishing, accessories, and interiors using innovative, sustainable materials and products.
HID 342 (CFS) Contract Design I 3(1-4), S
Prerequisite: HID 241 and HID 247 and portfolio review or permission. Professional interior design study involving problem solving, exploration of resources and client presentation in the design of offices and public building spaces. An office design project is required. Supplemental course fee.
HID 343 (CFS) Retail Design and Display 3(2-2), F,S
Prerequisite: HID 140 or permission. Design from store planning to merchandise display will be covered through readings, projects and field trips. Team visual merchandising projects and an individual store design required.

## HID 344 (CFS) 19th and 20th Century Furniture and

Decorative Arts 3(3-0), D
Prerequisite: 60 hours or permission. An overview of interiors, furnishings, accessories, and related structure design during the 19th and 20th centuries in Western Europe and the United States.
HID 345 (CFS) Housing and Environmental Living 3(3-0), F Prerequisite: HID 140. Economic and social aspects of designing an environment for contemporary living.
HID 346 (CFS 244) Ancient and Medieval Furnishings and Decorative Arts 3(3-0), D
Prerequisite: 60 hours or permission. An overview of interiors, furnishings, accessories, and related structure design from ancient civilizations through the Middle Ages in Western Europe.
HID 347 (CFS) Advanced Presentation Techniques 3(1-4), F Prerequisite: HID 241 and HID 247 and portfolio review. Continuation of development of visual communication skills to delineate interior spaces. Projects require advanced detail and complexity.
HID 348 Furniture for Interior Design 3(3-0), SE
Prerequisite: HID 140 and HID 344 and; either HID 346 or 349; and General Education Basic Required Courses; or permission. Overview of residential and commercial furniture resources, selling techniques, and furniture specifications. Project required with an emphasis on written and oral skills.
HID 349 (CFS) Renaissance Furnishings and Decorative Arts 3(3-0), D
Prerequisite: 60 hours or permission. An overview of interiors, furnishings, accessories, and related structure design from the Renaissance through the 18th century in Western Europe and the United States.
HID 400 Problems in Housing and Interior Design 1-3, D
Prerequisite: 90 hours or permission of department head. Independent study for those who wish additional work in specific subject areas.

HID 408 (308) Advanced AutoCAD 3(3-0), F, S
Prerequisite: HID 208. Further study and use of AutoCAD for interior designers with an emphasis on blocks, Xrefs, and 3D drawings. Specialized lighting techniques and backgrounds included. Project required.
HID 424 (CFS) Seminar in Housing and Interior Design 3(3-0), S
Prerequisite: senior standing in area specialization or permission. Study the professional principles of interior design. Prepare for seeking employment in interior design - portfolio preparation, resume development, employer search, senior exhibition or show. Project will include a study problem for the National Council on Interior Design Qualification examination.
HID 441 (CFS) Senior Design Studio 3(1-4), S
Prerequisite: HID 340 or HID 442, senior standing, and portfolio review; or permission. Professional interior design problems including work with and presentation to clients.

HID 442 (CFS) Contract Design II 3(1-4), FO
Prerequisite: HID 342 or permission. Professional interior design study involving problem solving, exploration of resources and client presentation, Health care facilities, institutions, and advanced office design are included.
HID 499 Internship in Housing and Interior Design 1-6, D Prerequisite: permission of department head. Off-campus, supervised experiences in a cooperative program with an interior design firm. The student is required to attend a beginning orientation, maintain short weekly visits with their faculty advisor, attend a follow-up seminar and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 180 hours for a 4 credit internship and a minimum of 270 hours for a 6 credit internship.

Department of Geography, Geology, and Planning<br>363 Temple Hall, Phone: (417) 836-5800, Fax: (417) 836-6006<br>Email: Geography@missouristate.edu<br>Web Site: http://geosciences.missouristate.edu<br>Department Head: Professor Thomas G. Plymate, Ph.D.

## Faculty (as of March 14, 2008)

Professors: John Catau, Ph.D.; William T. Corcoran, Ph.D.; Dimitri Ioannides, Ph.D.; Rajinder S. Jutla, Ph.D.; Erwin J. Mantei, Ph.D.; Kevin Mickus, Ph.D.; James F. Miller, Ph.D.; Robert T. Pavlowsky, Ph.D.; Paul A. Rollinson, Ph.D.; Charles W. Rovey, Ph.D.
Associate Professors: Melida Gutierrez, Ph.D.; Judith L. Meyer, Ph.D.
Assistant Professors: Alice Jill Black, Ph.D.; Mario Daoust, Ph.D.; Kevin R. Evans, Ph.D.; Douglas R. Gouzie, Ph.D.; Jun Luo, Ph.D.; Diane M. May, M.S.; Xin Miao, Ph.D.; Xiaomin Qiu, Ph.D.
Instructors: Deborah Corcoran, M.S.; John H. Lindberg, M.S.; Janet M. Puhalla, M.S.
Adjunct Professors: Tom Aley, Ph.D.; George H. Davis, M.S.; Christopher Howell, Ph.D.; Garret Rowell, Ph.D.
Emeritus Professors: David A. Castillon, Ph.D.; William H. Cheek, Ph.D.; Charles D. Collins, M.S.; Stanley C. Fagerlin, Ph.D.; Russel L. Gerlach, Ph.D.; Elias Johnson, Ph.D.; Julius A. Kovats, Ph.D. (West Plains); Vincent E. Kurtz, Ph.D.; Donald H. McInnis, Ph.D.; Thomas D. Moeglin, Ph.D.; Milton D. Rafferty, Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Earth Science Education, B.S.Ed., Secondary Education/Earth Science and Secondary Education/Geography, M.S.Ed.; and Planning Accreditation Board (PAB) - Planning, B.S.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate programs are available: Geospatial Sciences in Geography and Geology (Master of Science); Secondary Education with options in Earth Science and Geography (Master of Science in Education); Master of Natural and Applied Science with an emphasis in Geography, Geology, and Planning. Refer to the Graduate Catalog for more information.

## Accelerated Master of Natural and Applied Science degree:

 Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.Accelerated Master of Science degree in Geospatial Sciences in Geography and Geology: Eligible Missouri State University undergraduate students in Geography, Geology, Geospatial Sciences, or Planning may apply for early admission to the Master of Science degree in Geospatial Sciences in Geography and Geology. Once accepted for early admission, students will be able to take up to 12 hours that apply to both their undergraduate and graduate program (Mixed Credit). This
option allows students with advanced course work in Geography, Geology, Geospatial Sciences, or Planning to complete a masters degree in three full semesters and one summer. Students can choose from GEO 551, GEO 566, GEO 570, GLG 590, GLG 672, GLG 673 and GLG 680. See the Graduate Catalog or contact the Department of Geography, Geology, and Planning for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

University Certificate (graduate): A graduate level certificate program is available in Geospatial Information Sciences. See the Graduate Catalog for more information.

## General Information

Geology majors wishing to emphasize paleontology should minor in biology.

## Majors

## Earth Science Education

## Bachelor of Science in Education

(Certifiable grades 9-12)
A. General Education (see General Education section of catalog) The following required courses can be used to meet both General Education and Major Requirements: BIO 102(4); MTH 138(5), or MTH 135(3) and MTH 181(3), or MTH 261(5) or MTH 287(3); AST 115(4) or CHM 105(5) or GLG 110(4) or GRY 135(4) or PHY 100(4)
B. Major Requirements

1. Core (26 hours): GLG 110(4), 314(5), 318(3), 412(4); GRY 135(4), 348(3), 351(3)
2. Major Electives ( 3 hours): Select 3 additional hours from any GLG course numbered 171 or above in consultation with advisor
3. Related Requirements (23-26 hours): AST 115(4); BIO 102(4); CHM 105(5); PHY 100(4); MTH 138(5), or MTH 135(3) and 181(3) or MTH 261(5) or MTH 287(3); SCI 505(3)
C. Professional Education Courses (37 hours): SCI 214(2), 314(3), 414 (3), 493(6), 494(6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all coursework attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Geography (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see General Education section of catalog)
B. Major Requirements ( 35 hours)

1. GRY 100(3), 142(4), 363(4), 367(3), 470(2), 498(1)
2. Complete one of the following: GRY 300(3), 301(3), 305(3)
3. Related requirements (3 hours): AGR 330(3) or ECO 308(3) or MTH 340(3) or PSY 200(3) or QBA 237(3) or REC 331(3) or SOC 302(3)
4. Complete 12 additional hours with GRY, GEO, or PLN prefix.
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Geography (Non-Comprehensive)

## Bachelor of Science

A. General Education Requirements (see "Academic Programs and Requirements/General Education" section of catalog)
B. Major Requirements (38-42 hours)

1. Core Requirements (17 hours): GRY 100(3), GRY 142(4), 363(4), 367(3), 470(2), 498(1)
2. Related Requirements (3 hours): AGR 330(3) or ECO 308(3) or MTH 340(3) or PSY 200(3) or QBA 237(3) or REC 331(3) or SOC 302(3)
3. Complete one of the following options:
a. Environmental and Natural Resources (22 hours)
4. GRY 135(4), 348(3), 351(3), 535(3); GEO 561(3)
5. Complete one of the following: GRY 300(3), 301(3), 305(3), 320(3), 321(3), 322(3), 323(3)
6. Complete 3 additional hours with GRY, GEO, or PLN prefix
7. Recommended supplementary courses: CHM 105(5) or CHM 160(4); AGR 215(3); BIO 134(4); GRY 597(1-5). Students should select a minor in science, mathematics, agriculture, or an approved personalized minor.
b. General (18 hours)
8. Complete one of the following: GRY 300(3), 301(3), 305(3)
9. Complete one of the following: GRY 320(3), 321(3), 322(3), 323(3)
10. Complete 12 additional hours with GRY, GEO or PLN prefix
c. Travel Geography (21 hours)
11. GRY 310(3), 324(3), 326(3), 410(3); GRY 510(3) or PLN 325(3)
12. Complete one of the following: GRY 300(3), 301(3), 305(3), 320(3), 321(3), 322(3), 323(3)
13. Complete 3 additional hours with GRY, GEO or PLN prefix
14. Recommended supplementary courses: HRA 410(3); REC 152(3), 390(3), 422(3). Students should select a minor in general business, management, marketing, or a foreign language.
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Geology (Comprehensive)

## Bachelor of Science

This degree program is designed for those who wish to seek admission to graduate school in geology or related fields.
A. General Education (see General Education section of catalog)
B. Major Requirements (79-86 hours)

1. GLG 110(4) or both GLG 171(4) and GLG 172(1); GLG 314(5), 332(4), 333(4), 340(4), 358(3), 413(6) or
equivalent Field Geology course, 415(4), 570(4)
2. GLG 351(3) or GRY 360(3)
3. GLG 472(3) or 590(3)
4. Select a minimum of nine additional hours of GLG courses numbered 318 or higher, but not to include more than 4 hours of GLG 360
5. Related Requirements (26-32 hours): GRY 348(3); CHM 160(4), 170(3), 175(2); MTH 261(5) and 280(5), or MTH 287(3) and 288(3); PHY 123(4) and 124(4), or PHY 203(5) and 204(5)
C. General Baccalaureate Degree Requirements (see "Academic

Programs and Requirements" section of catalog)

## Geology (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements (46-49 hours)

1. GLG 110(4) or both 171(4) and 172(1); GLG 314(5), 332(4), 333(4), 358(3)
2. GLG 340(4) or 415(4) or 570(4)
3. GLG 412(4) or 413(6) or equivalent field geology course
4. CHM 160(4)
5. Complete 14 hours selected from:
a. CHM 170, 175
b. GLG courses numbered 318 or higher, but not to include more than 4 hours of GLG 360
c. GRY 348 or 360 or 363 , but not to include more than 4 hours with GRY prefix
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Geospatial Sciences (Comprehensive)

## Bachelor of Science

A. General Education Requirements (see "Academic Programs and Requirements/General Education" section of catalog)
B. Major Requirements (65-68 hours)

1. GRY $100(3)$ or $108(3)$; GRY $142(4)$ or GLG $110(4)$; GRY 275(3); GRY 300(3) or 301(3) or 305(3); GRY 360(3), 363(4), 367(3), 470(2), 498(1); GEO 551(3), 561(3), 562(3), 566(3). 570(3), 572(3); CSC 121(3) or CSC 125(4) or CIS 260(3); MTH 181(3) or 138(5); MTH 340(3) or AGR 330(3) or ECO 308(3) or PSY 200(3) or QBA 237(3) or REC 331(3) or SOC 302(3)
2. Complete 12 additional hours from the following: GRY 300(3) or 301(3) or 305(3); GRY 320(3), 321(3), 322(3), 323(3), 348(3), 351(3), 375(3), 377(3), 379(3), 507(3), 525(3); GEO 573(3), 575(3), 578(3); IDM 110(3), 211(3); MTH 261(5) or 287(3); MTH 280(5) or 288(3); CIS 270(3), 321(3), 324(3), 326(3), 528(3); CSC 131(3), 232(3), 335(3), 425(3). NOTE: Students who select a surveying emphasis must take GRY 375(3), 377(3), 379(3).
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Planning (Comprehensive)

Bachelor of Science
A. General Education (see General Education section of catalog)
B. Major Requirements (69-70 hours)

1. PLN 100(3) or GRY 100(3) or GRY 108(3); PLN 271(3), 367(3), 372(3), 400(3), 470(3), 471(3), 576(4), 599(3); GRY 142(4) or GLG 110(4); GRY 321(3), 322(3), 363(4); ECO 155(3), SOC 150(3); MTH 340(3) or one of: AGR 330(3), ECO 308(3), PSY 200(3), QBA 237(3), REC 331(3), SOC 302(3)
2. Complete one of the following options:
a. Community and Regional Planning (19 hours)
3. PLN 472(4); PLS 351(3); SOC 305(3)
4. Select an additional 9 hours from the following (at least 5 hours to be selected from GRY, GEO, or PLN courses): PLN 325(3), 405(3), 573(3), 574(3), 596(1-3), 597(1-5), 599(1-3); GRY 310(3), 320(3), 348(3), 351(3), 360(3), 410(3), 470(2), 510(3), 525(3), 540(3); GEO 551(3), 561(3), 566(3), 570(3); RIL 266(3); PLS 255(3), 354(3); ECO 450(3); HST 515(3)
b. Tourism Planning and Development (18 hours)
5. GRY 310(3), 410(3), 510(3); PLN 325(3), 574(3)
6. Select an additional 3 hours from the following: PLN 405(3), 472(4), 573(3), 596(1-3), 597(1-5), 599(1-3); GRY 320(3), 324(3), 326(3), 348(3), 351(3), 360(3), 525(3), 540(3); GEO 551(3), 561(3), 566(3), 570(3); REC 152(3), 390(3), 422(3); HRA 410(3); ECO 540(3); HST 515(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog).

## Minors

## Community and Regional Planning

Bachelor of Science
A. PLN 271(3), 367(3), 372(3), 470(3), 471(3), 472(4)
B. GRY 322(3)

## Geography

Bachelor of Arts
Bachelor of Science
Bachelor of Science in Education
(Non-Certifiable)
A. GRY 100(3), 142(4), 321(3), 351(3)
B. Additional upper division electives in GRY, GEO, or PLN to total at least 18 hours.

## Geology

Bachelor of Arts
A. GLG 110(4) or both GLG 171(4) and 172(1); GLG 314(5); four hours of GLG 360(1-3) or 412(4)
B. Three additional hours of GLG courses numbered 318 or higher.

## Geology

## Bachelor of Science

A. GLG 110(4) or both GLG 171(4) and 172(1); GLG 314(5); four hours of GLG 360(1-3) or 412(4)
B. Six additional hours of GLG courses numbered 318 or higher.

## Geospatial Sciences

## Bachelor of Science

A. GRY 142(4) or GLG 110(4); GRY 360(3) or GLG 351(3); GRY 363(4); GEO 551(3), 561(3)
B. Complete three hours from GEO 562(3), 566(3), 570(3), 572(3), 573(3), 575(3), 578(3). NOTE: Students majoring in geography must complete nine hours of the following to avoid overlap with the major degree requirements: GEO 562(3), 566(3), 570(3), 572(3), 573(3), 575(3), 578(3).

## Global Studies

Bachelor of Arts
Bachelor of Science
A. GRY 100(3); GRY 320(3) or 323(3); GRY 363(4) or 367(3)
B. Nine additional hours in regional geography courses: GRY 305(3), 308(3), 507(3). Note: GRY 305(3) is a variable content course that may be repeated with new content.

## Tourism and Travel

Bachelor of Arts
Bachelor of Science
A. GRY 100(3), 308(3), 310(3), 324(3), 326(3)
B. PLN 325(3)

## University Certificate (undergraduate)

## Geographic Information Sciences

The certificate in Geographic Information Sciences provides an 18 hour undergraduate level program for students and professionals who desire credentials in this area.
Admission Requirements: at least a 2.50 Missouri State cumulative GPA and a minimum of 30 credit hours

## Required Courses (18 hours)

A. GEO 551(3), 561(3), 566(3), 573(3)
B. Six additional hours from: GRY 360(3), 363(4), 470(2); GEO 562(3), 570(3), 572(3), 575(3), 578(3)
GPA Requirement: Attain a 2.75 GPA in required courses

## Planning and Development

The certificate in Planning and Development provides a 13 hour undergraduate level program for city employees (including city administrators), planning commissioners, council members, developers, and other practitioners who wish to familiarize themselves with the basics of the planning profession. Students interested in obtaining this certificate are welcome to enroll.

## Required Courses (13 hours)

A. PLN 471(3); PLN 472(4) or 576(4)
B. Six additional hours from: PLN 325(3), 372(3), 470(3), 573(3), 574(3), 597(3)

## Geography Courses

GRY 100 World Regional Geography 3(3-0), F,S
General Education Course (Culture and Society/Social Sciences Perspective) An examination of the world's geographic regions focusing on the location of Earth's major physical features, human populations and cultures, and their interaction. Topics include natural systems, globalization, ethnic and geopolitical conflicts, and human impacts upon the environment. This course provides both an introduction to geography as a discipline and a basic geographic foundation for those interested in current international issues, politics, history and public affairs.

## GRY 108 Ecology and Society 3(3-0), F, S

General Education Course (Culture and Society/Social Sciences Perspective) Multidisciplinary problem study of population pressures, environmental degradation and socio-political perils and opportunities, through an integrated approach by a staff drawn chiefly from the natural and social sciences.
GRY 135 Atmospheric Science 4(3-2), F,S
General Education Course (Natural World) An introductory survey of the earth's weather and climate. A description of the physical processes of the atmosphere is followed by a survey of the world's varied climatic regions. The laboratory involves the preparation and interpretation of meteorological data and the classification of climates.
GRY 142 Introductory Physical Geography 4(3-2), F,S
General Education Course (Natural World) A study of the earth's natural systems including weather and climate, rocks and minerals, landforms and processes of landform development, biogeography, water resources and soils. Map fundamentals and the interrelationships of the geographic factors of the natural environment are emphasized. Students who take GRY 240 and GRY 142 may receive credit for only one of these courses.
GRY 143 Physical Geography Laboratory 1(0-2), F,S
Laboratory instruction in the earth's natural systems including weather and climate, rocks and minerals, landforms and processes of landform development, biogeography, water resources and soils. Map fundamentals and the interrelationships of the geographic factors of the natural environment are emphasized. This course is open only to transfer students who have already completed a 3-credit course equivalent to the lecture portion of GRY 142.
GRY 197 (297) Selected Topics in Geography I 1-3, D
Prerequisite: permission of instructor. Course devoted to a single topic that can vary from semester to semester depending on student and faculty interest. Topics are limited to those requiring no prior geography background. Examples: Geography of the Home Community, Geography of Energy Resources, Geography of Sport. Students should check the semester class schedule to determine the topic title for any given semester. May be repeated to a total of 5 hours credit. Variable Content Course.
GRY 240 (140) Earth Science for Teachers 4(2-4), F, S
Prerequisite: BIO 100. A course designed to give students an understanding of the processes of science and the basic concepts of earth science using the inquiry approach in hands-on laboratory activities. Content includes maps, earth in space,
weather and climate, soils and vegetation, rocks and minerals, landforms, processes of landform development, water resources, environmental relationship to the physical setting. This course is open only to education majors. Does not apply toward the major in Secondary Education. Students who take GRY 240 and GRY 142 may receive credit for only one of these courses.
GRY 275 Introduction to Plane Surveying 3(2-2), F
Prerequisite: MTH 181 or MTH 138 or permission of instructor. Fundamental concepts of surveying, equipment theory and the use of the tape, compass, level, engineers' transit and theodolite in surveying.
GRY 300 Geography of the United States 3(3-0), F,S
Physical and cultural regions of the United States, including their characteristics and resource utilization. Topics include landforms, climates, natural resources, economic activities, and cultural and political patterns.

## GRY 301 Geography of the Ozarks 3(3-0), D

Physical and cultural geography of the Ozarks. Surveys basic geology, landforms, soils, vegetation and the geography of settlement, population, major economic activities, lifestyles and the cultural landscape. Emphasis on historical development and spatial distributions. Field trip required.
GRY 305 Selected World Regions 3(3-0), D
An in-depth study of selected regions of the world. Examples: Tropical Areas, Arid Regions, Polar Regions, Pacific Islands, Australia and New Zealand. Surveys geology, landforms, soil, vegetation, climate, settlement, population, economic activities and the cultural landscape. The course will be devoted to a single region that can vary from semester to semester. Students should check the current registration schedule to determine the topic title for any given semester. Since topics vary, the course may be repeated with permission. Variable Content Course.
GRY 308 Geography of World Tourism 3(3-0), F,S
A systematic description and analysis of the world's major tourism destination regions including coastal zones, alpine areas, interior lakes and waterways, cities, and cultural attractions. Geographic and economic factors affecting the development of tourism regions are considered.
GRY 310 Fundamentals of Tourism 3(3-0), F,S
Geographical and recreational elements of tourism and travel including social, economic, environmental and political factors. Career options will be identified. Students participate in tourism research projects. One field trip may be required. Team taught by Geography and Recreation and Leisure Studies faculty. Identical with REC 320. Cannot receive credit for both GRY 310 and REC 320.

## GRY 315 Service Learning in Geography 1, F, S

Prerequisite: 30 hours and concurrent registration in a Geography course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Geography to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning may count toward graduation.
GRY 316 Geography of Global Health and Disease 3(3-0), F An examination of global health and disease patterns from a geographic perspective. Part of the course focuses on disease and the impacts of globalization, economic development, land use, pollution, climate change, and cultural beliefs and practices. The rest of the course examines traditional and western health
care systems and the distribution of health care resources. Topics include global pandemics, emerging diseases, health care accessibility, and disease mapping.
GRY 320 Cultural Geography 3(3-0), F
Geographic patterns and interpretations of man's imprint on the natural landscape; material and nonmaterial elements of culture. Population, settlement, agriculture, language, race, religion, and man's interrelationships with his natural surroundings and the resulting patterns of adjustment.
GRY 321 (110) Economic Geography 3(3-0), S
Prerequisite: 30 hours or permission of instructor. Location, distribution and extent of world economic activity. Topics include resource extraction, agriculture, manufacturing, retailing, and services.
GRY 322 Urban Geography 3(3-0), F
With an emphasis on patterns, this course documents the growth of cities, the reasons for that growth, presents models of urban structure, describes transportation systems, residential concentration, and commercial activities. Finally, current urban problems are identified.
GRY 323 World Political Geography 3(3-0), S
Survey of the field of political geography based on the concept of the State. Major topics include territoriality, the development and decline of the nation-state, frontiers and borderlands, colonialism, historical and contemporary geopolitics, and international environmental laws. Modern political issues dealing with ethnicity, sovereignty, ecology, and energy will be discussed from a geographic perspective. This is an upperdivision geography course, and students are encouraged to have completed GRY 100 (World Regional Geography) prior to taking this course.

## GRY 324 Travel Agency Procedures and Management

3(3-0), F
An introduction to the history of travel agencies, travel related government agencies, and travel agency procedures. Includes an in-depth study of cruise lines, airlines, tour companies and other areas of the travel industry.
GRY 326 Travel Industry Practicum 3(1-5), S
Practicum experience in the travel industry. Training experiences will include reservation systems for airlines, automobile rentals, and hotels. Students may select one or more of the following sectors of the travel industry for emphasis: travel agencies, convention bureaus, and airports. With approval from the instructor, part of the practicum may be conducted outside the Springfield metro area and may be completed during the summer after the semester ends.
GRY 348 Geomorphology 3(2-2), F
Prerequisite: GRY 142 or GLG 110 or GLG 171 and GLG 172. Processes of landform development. Erosional and depositional environments created by water, wind, and ice. Hazards and limitations associated with various landforms. Field trips required.
GRY 351 Conservation of Natural Resources 3(3-0), F,S
Prerequisite: 30 hours or permission of instructor. An examination of the dynamic interplay between physical, economic, social, and political factors affecting the major natural resource issues facing the world today. A presentation of the laws of the natural environment followed by an analysis of conservation issues and problems that occur in response to human use of the natural environment.
GRY 353 Environmental Field Studies 1(0-2), D
Prerequisite: permission of instructor. Field methods in environmental science. Mapping the physical variables of the natural environment to develop an understanding of the interrelationships between geology, landforms, soils, vegetation and climate. Field trips required.

GRY 360 Interpretation of Aerial Photography 3(2-3), F
Prerequisite: 30 hours or permission of instructor. Detection, identification, and analysis of objects or features from film and digital aerial photography and other types of high resolution remotely sensed images. Laboratory emphasizes manual and digital image interpretation for land cover mapping, forestry, agriculture, geology, and planning applications. Field trip is required.
GRY 363 Introduction to Geographic Information Science 4(3-4), F,S
Prerequisite: 30 hours or permission of instructor. Introduction to the foundations of geographic information systems (GIS), digital cartography, global positioning systems (GPS), and remote sensing used in academia, government agencies, and private industries. Topics include maps, data collection, data processing, and data analysis and display.

## GRY 367 Research Methods in Geography and Planning

 3(3-0), F,SPrerequisite: MTH 340 or one of AGR 330 or ECO 308 or PSY 200 or QBA 237 or REC 331 or SOC 302. With emphasis on applications of descriptive and inferential statistics this course will introduce methods of sampling procedures, collecting, organizing, interpreting and analyzing data related to geography and planning. This course will also include computer applications. Identical with PLN 367. Cannot receive credit for both GRY 367 and PLN 367.
GRY 375 Advanced Plane Surveying 3(1-4), S
Prerequisite: GRY 275. Office and field techniques used in route surveying including circular, transitional and parabolic curves. Topographic mapping applications, slope stake and earthwork computations. Field astronomy, state plane coordinates, boundary control and USPLS surveys.
GRY 377 Legal Aspects of Boundary Surveying 3(3-0), F
Prerequisite: GRY 375. The legal principles of surveying: Missouri surveying law, Boundary Control, and the role of the surveyor within the judicial frame work of the court system.
GRY 379 Surveying Computations 3(3-0), S
Prerequisite: GRY 375. Computations in horizontal control networks, projections including Universal Transverse Mercator and State Plane Coordinates, Practical Astronomy, and Global Positioning Systems.
GRY 397 (381) Selected Topics in Geography II 1-3, D
Prerequisite: permission of instructor. Course devoted to a single topic that can vary from semester to semester depending upon student and faculty interest. Topics generally require previous training in geography. Examples: Geography of Water Resources, Tornadoes and other Violent Storms. Students should check the current registration schedule to determine the topic title for any given semester. Since credit and topics vary, this course may be repeated, with permission, to a total of 5 hours credit. Variable Content Course.

## GRY 399 (373) Internship in Geography 1-3, F,S

Prerequisite: permission of department head. Work experience in geography. Students have periodic conferences with geosciences department faculty and supervisory personnel of the employing business or agency. May be repeated to a maximum of 6 hours.
GRY 410 The Travel Industry 3(3-0), F
Prerequisite: GRY 310 or permission of instructor. Study of the structure and organization of the travel and tourism industry. Both private sector components of the travel industry and governmental organizations will be emphasized.
GRY 470 Field Study in Geography 2(0-4), D
Prerequisite: GRY 363 and GRY 367 and permission of instructor. Methods and techniques for collecting and processing field data in Geography. During the course, students will research, collect and analyze data. The research focuses on a geography issue or issues affecting a geographical location.

Travel to field location is required. Some travel may be outside the United States. Students should check with the department head at the start of each academic year to learn about the different field studies scheduled throughout the year. Supplemental course fee
GRY 496 (494) Readings in Geography 2(1-2), F,S
Prerequisite: permission of department head. Selected readings and reports on geographical literature. May be repeated to a total of 4 hours.

## GRY 497 (499) Special Topics in Geography 1-3, F,S

Prerequisite: permission of department head. Open to departmental majors and minors. Outstanding students obtain additional experience through guided independent study in geography. May be repeated to a total of 5 hours.
GRY 498 (482) Placement Seminar in Geography, Geospatial Sciences and Planning 1(1-0), F,S
Prerequisite: 90 hours or permission of instructor. Readings and discussion of current trends in geography, geospatial sciences, and planning with consideration given to future employment. A senior assessment evaluation is included in this course.
GRY 507 (307) Geography of Subsaharan Africa 3(3-0), D
An in-depth geographic study of Africa south of the Sahara Desert. Surveys physical and political geography, climate, tribalism, religion, demography, natural resources, transportation, industry and economic activities of African states South of the Sahara. Students enrolled for graduate credit are required to complete two research projects. Students enrolled for undergraduate credit are required to complete one research project.
GRY 510 Tourism and Sustainability 3(3-0), S
Prerequisite: GRY 310 or permission. Study of sustainability issues associated with tourism development. Attention paid to the conflicting agenda of society's various stakeholders and the need to reconcile environmental, economic, and sociocultural concerns. Emphasis also placed on policy implications.
GRY 525 Environmental Hazards 3(3-0), S
Prerequisite: GRY 142; or both GRY 135 and GLG 110; or permission of instructor. Identification, recognition, and impact of hazards. Physical exposure to hazards and human vulnerability in LDCs and MDCs. Disaster trends and patterns. Behavioral and structural paradigms of hazards. EM-DAT: international disaster database. Statistical methods used in risk assessments. Risk perception, communication, and disaster management. Tectonic, mass movement, atmospheric, hydrological, biophysical, and technological hazards: analysis, preparedness, and mitigation.
GRY 535 (335) Global Climate and Weather Cycles 3(3-0), D Prerequisite: GRY 135 or permission of instructor. Energy and mass exchanges. Global atmospheric circulation; surface and upper-air flows. Index cycle: zonal and meridional atmospheric circulations. Teleconnections and atmospheric oscillations: NAO, PNA, PDO, AO, ENSO, and AMO. Interactions between atmospheric oscillations and surface climatic variables in the United States and around the world. Weather cycles, natural climatic variability and climate change. Drought indices. Spatial and temporal statistical domains used in climatic data analysis.

## GRY 540 (GEO 650) Global Environmental Change

## 3(2-2), D

Energy and mass fluxes and storages in the interlinked physical components of the ecosphere. Chemistry of the global atmosphere. Role of the oceans and thermohaline circulation. Land use and land cover influences on terrestrial ecosystems. Concepts of environmental cycles, thresholds, resilience, recovery and response times. Understanding past environmental changes. Causes, mechanisms and likely impacts of natural and anthropogenically-induced changes on the global environment. Predictive models on global environmental change.

GRY 548 Fluvial Geomorphology 3(3-0), S
Study of the formation, composition, distribution of fluvial landforms. Emphasis is on channel hydrology, quantification of geomorphic relationships, reach and watershed-scale processes, sediment transport, water and sediment contamination, and management applications to streams in the Ozarks Region as well as other places. Field work may be required.
GRY 596 (586) Topical Issues in Education 1-5, D
Prerequisite: permission of department head. Selected topics in geography and earth science to upgrade understandings and skills in improvement of elementary or secondary teaching. Each course is concerned with a single topic or subject matter area. Number of class hours determined by semester hours of credit. May be repeated to a total of 5 hours credit. Variable Content Course. Supplemental course fee assessed for section titled Stream Environments.

## GRY 597 (548) Special Topics in Geography 1-5, D

Prerequisite: permission of instructor. Selected topics in geography. Special topics will be included in the class schedule for each term. Field trips may be required. Number of class hours determined by semester hours of credit. May be repeated to a maximum of 6 hours credit. Variable Content Course.
GRY 599 Research in Geography 1-3, F,S
Prerequisite: permission of instructor. Enrichment through guided but independent, original research in geography and geography related subject areas. May be repeated for a total of 6 credit hours.

## GRY 600 Cultural Geography for Secondary Teachers I

3(2-2), D
Population and the spatial imprint of man on the landscape in terms of settlement, economic activities, institutions; methods and materials of the high school geography project; other current curriculum materials.

## GRY 603 Cultural Geography for Secondary Teachers II

 3(2-2), DPrerequisite: GRY 600. Continuation of GRY 600. Contemporary problems in land use, urbanization and planning for optimum use of resources; methods and materials of the high school geography project; other current curriculum materials.

## GRY 630 Weather Elements for Secondary Teachers

3(3-0), D
Physical processes of the earth's atmosphere, use of weather instruments and interpretation of weather maps. Applied aspects of weather and climate and their effects on man's activities. Emphasis on current curriculum materials for secondary schools. GRY 631 (GEO 630) Environmental Assessment 3(2-2), S The procedures and processes of environmental assessment. Soils, hydrology, climate, biogeography and geomorphology will be examined in an environmental assessment context. Environmental assessment is a prerequisite for satisfying the National Environmental Policy Act (NEPA) requirements.
GRY 640 Selected Topics in Earth Science 3(2-2), D
Prerequisite: permission of instructor. Students cooperatively select from general subject areas in earth science more specific areas to explore. Topics are studied consecutively during the semester. Subject areas from which the topic selections will be made are included in the class schedule for each term the course is offered. Identical with GLG 665. Cannot receive credit for both GRY 640 and GLG 665.

## GRY 648 Physiography and Resource Conservation

## 3(2-2), D

Landforms, economic minerals, soils, climate, water resources and closely related aspects of the natural environment as they relate to man's inhabitation and use of the earth; map reading and simple map construction; methods and materials for secondary schools.

## GRY 651 (GEO) Topics in Advanced Physical Geography

 3(3-0), DCritical review of recent advances and trends in applied and/or theoretical physical geography. Course will involve the study of seminal and recent journal articles and presentation of a research paper. Course content may vary among the subfields of physical geography including geomorphology, hydrology, water resources, soil geography climatology, and biogeography. Field trips may be required.
GRY 699 Thesis 1-6, F,S
Prerequisite: permission of department head. Independent research and study connected with preparation of thesis.

## Geology Courses

GLG 110 Principles of Geology 4(3-2), F,S
General Education Course (Natural World) How Earth works. The building blocks of Earth: minerals and rocks. Earth's dynamic interior: plate tectonics, earthquakes, volcanism, and mountain building. Surface processes associated with streams, ground water, glaciers, wind, and shorelines. Laboratory instruction in identification of common minerals and rocks, the use of topographic maps, and landform identification from topographic maps. Optional weekend field trips.

## GLG 115 Life of the Past 4(3-2), D

Origin, evolution, and major extinctions of life forms set in the context of 3.5 billion years of earth history. Discussion of plants, invertebrate animals, and vertebrates (emphasizing dinosaurs and mammals). Laboratory exercises acquaint the student with representatives of the major fossil groups. Optional fossil collecting trip. Credit may not be applied toward any major or minor in geology.
GLG 171 Environmental Geology 4(4-0), F,S
General Education Course (Natural World) Treats those aspects of geology that interface directly with humanity. Past, present and future of geologic hazards, geologically related environmental health problems, mineral resources and energy resources. Human dependence on geologic resources is examined and interrelated with problems of humanity. Field trips required.
GLG 172 Physical Geology Laboratory 1(0-2), F,S
Prerequisite: GLG 171 or permission. Laboratory instruction in identification and classification of common minerals and rocks; introduction to the identification of landforms as interpreted from topographic maps. This course number allows students who have already had GLG 171 to take a laboratory section of GLG 110 as a stand-alone one credit course. GLG 171 plus GLG 172 will substitute for GLG 110 in the requirements for all geology programs and in the prerequisites for all upper division geology courses.
GLG 197 (121) Popular Topics in Geology 1-3, D
Course devoted to a single topic that can vary from semester to semester depending on student and faculty interest. Topics are limited to those requiring no prior geology background. Examples: Earthquakes and Volcanoes, Rocks and Minerals, Caves and Karst, etc. Students should check the current registration schedule to determine the topic title for any given semester. Because topics vary, this course may be repeated, with permission of the instructor to a total of 10 credits. Credit may not be counted toward any major or minor in Geology. Variable Credit and Variable Content Course.
GLG 314 Historical Geology 5(3-4), F
Prerequisite: GLG 110 or both GLG 171 and GLG 172. Geological history of the earth with emphasis on North America; origin and evolution of animal and plant life on earth. One Saturday field trip required.
GLG 318 Physical Oceanography 3(3-0), S
Prerequisite: GLG 110 or both GLG 171 and GLG 172. A comprehensive study of the physical ocean; including the origin
and nature of tides, waves, and ocean currents; marine geology, resources and pollution.
GLG 326 Marine Science I: Oceanography 3(3-0), Su
Prerequisite: MTH 135 and CHM 160 and CHM 170 and CHM 175 and BIO 102. Integrates physical, chemical, biological, and geological oceanography to provide a multidisciplinary approach to the fundamentals of oceanography. (Must be taken at Gulf Coast Research Laboratory, Ocean Springs, Mississippi.)
GLG 327 Marine Science I: Oceanography Lab 2(0-4), Su
Prerequisite: concurrent enrollment in GLG 326. Laboratory portion of GLG 326. Field and laboratory activities. (Must be taken at Gulf Coast Research Laboratory, Ocean Springs, Mississippi.)
GLG 330 Service Learning in Geology 1, F, S
Prerequisite: 30 hours and permission of instructor and concurrent registration in a Geology course designated as a service geology offering. This service component for an existing course incorporates community service with classroom instruction in geology to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignment will vary depending on the specific course topic and learning objectives; students should investigate possible placements, available through the Department of Geography, Geology and Planning and the Office of Citizenship and Service Learning prior to registration. No more than two hours of service learning may count toward graduation. Graded Pass/Not Pass only.
GLG 332 Mineralogy 4(2-4), F
Prerequisite: GLG 110 or both GLG 171 and GLG 172; and CHM 160; and MTH 135 or MTH 138 or MTH 261 or MTH 287. Origin, classification, description, and identification of ore minerals and rock-forming minerals.
GLG 333 Petrology 4(2-4), S
Prerequisite: GLG 332. Origin, classification, and identification of common rocks. A grade of " C " or better is required in this course in order to take GLG 413. This course may not be taken Pass/Not Pass.
GLG 340 (320) Structural Geology 4(3-2), F
Prerequisite: GLG 314 and GLG 333; and either MTH 261 or MTH 287; and either PHY 123 or PHY 203 recommended. Elementary theory of stress and strain, rock behavior, continuous structures, fracture theory, discontinuous structures and kinematics of plate motion. A grade of $\mathrm{C}^{\prime \prime}$ or better is required in this course in order to take GLG 413. This course may not be taken Pass/Not Pass.
GLG 350 Speleology 3(2-2), F
Prerequisite: GLG 110 or both GLG 171 and GLG 172, or permission of instructor. Caves, karst and cavernous terrain, their origin, geologic environment and evolution. Field trips and field research required.
GLG 351 Photogeology 3(1-4), D
Prerequisite: GLG 340. Geologic interpretation of aerial photographs. Laboratory work includes field photointerpretation projects.

## GLG 358 Writing II: Reporting Geological Information

## 3(1-4), F

Prerequisite: ENG 110 and 30 hours and GLG 314; and either GLG 318 or GLG 332. This course will count toward the Basic Required Courses component of General Education. Techniques and strategies for locating and accessing technical geological information. Preparation of technical reports and presentations on geologic topics with emphasis on the styles and formats of the Geological Society of America and the United States Geological Survey.

GLG 360 Directed Field Trips 1-3, D
Prerequisite: permission of instructor. Geologic field trips to areas of special interest. Because credit and destinations vary, the course may be repeated to a total of 8 credits. However, no more than 4 credits may count toward any Geology major. Graded Pass/Not Pass only. Variable Content Course. Supplemental course fee.
GLG 397 Selected Topics in Geology 1-3, D
Prerequisite: permission of instructor. Course devoted to a single topic which may vary from semester to semester depending upon student and faculty interest. Since credit and topics vary, this course may be repeated, with permission, to a total of 5 hours credit. Variable Content Course.

## GLG 399 Internship in Geology 1-3, F,S

Prerequisite: permission of instructor. Work experience in geology. Students have periodic conferences with geology faculty and supervisory personnel of the employing business or agency. May be repeated to a maximum of 3 hours.

## GLG 412 Field Geology of the Midcontinent Region

4(2-4), Su
Prerequisite: GLG 314 and permission of instructor. Regional geology of the Midcontinent including the Ozark, Wichita, Arbuckle, Ouachita and Boston Mountains, and associated basins. Field methods are introduced; a representative collection of rock samples is made. Supplemental course fee.

## GLG 413 Field Geology 6, Su

Prerequisite: GLG 314 and GLG 351 and a grade of "C" or better in both GLG 333 and GLG 340. Use of brunton compass, jacob staff, and tape in field methods; aerial photographs and topographic maps in mapping sedimentary, igneous, and metamorphic rocks; demonstration of lithostratigraphic succession and correlation in the field; preparation of geological reports from field data. Taught at off campus field station.
GLG 415 (315) Invertebrate Paleontology 4(2-4), S
Prerequisite: GLG 314 or permission of instructor. Morphology and taxonomy of invertebrate fossils.
GLG 472 (572) Geohydrology 3(2-2), S
Prerequisite: GLG 314; and either MTH 261 or MTH 287; or permission of instructor. Aquifer properties; elementary theory of groundwater flow through a porous medium; well and aquifer relationships. Laboratories include ground-water case studies and Hydrologic Investigation Atlas interpretations. Taught concurrently with GLG 672. Cannot receive credit for both GLG 472 and GLG 672.
GLG 473 (573) Engineering Geology 3(2-2), SE
Prerequisite: GLG 333, and either MTH 261 or MTH 287; and either PHY 123 or PHY 203. Engineering properties of rocks and soils; fundamentals of engineering geology field investigations; application of properties and fundamentals to engineering problems concerning slope stability, groundwater, industrial contamination, urban public works, and karst areas. Laboratories include engineering classification of soils, hydraulic conductivity testing, and public works design and management. Field trip to observe engineering problems of karst required. May be taught concurrently with GLG 673. Cannot receive credit for both GLG 473 and GLG 673.
GLG 480 (580) Geochemistry 3(2-2), F
Prerequisite: GLG 332; and either MTH 135 or MTH 138; or permission of instructor. Topics include the dominant chemical reactions in natural waters, equilibrium conditions between mineral precipitation and dissolution, and characteristics of contaminated groundwater. Field trips required. Taught concurrently with GLG 680. Cannot receive credit for both GLG 480 and GLG 680.
GLG 498 Seminar in Geology 2(2-0), D
Prerequisite: permission of instructor. Lectures and discussions of topics in geology. May be repeated for 4 hours.

GLG 499 Research in Geology 1-3, F,S
Prerequisite: permission of instructor. Outstanding student obtains enrichment through guided, but independent, original research in geology and geology related subject areas. May be repeated at the discretion of the geology staff to a total of 6 hours.
GLG 523 Coastal Marine Geology 2(2-0), Su
Prerequisite: undergraduate student: 6 credit hours of geology; graduate student: 12 credit hours of geology. A study of inshore and nearshore geologic processes, sedimentation patterns and landform development. Concurrent enrollment in GLG 524 required. (Must be taken at Gulf Coast Research Laboratory, Ocean Springs, Mississippi).
GLG 524 Coastal Marine Geology Lab 1(0-2), Su
Prerequisite: concurrent enrollment in GLG 523. Laboratory portion of GLG 523. Field and laboratory activities. (Must be taken at Gulf Coast Research Laboratory, Ocean Springs, Mississippi).
GLG 530 Optical Mineralogy 3(1-4), D
Prerequisite: GLG 333. Essentials of optical crystallography; the use of the petrographic microscope in the identification of rockforming minerals, both in oil-immersion grain mounts and in thin sections.
GLG 540 X-Ray Mineralogy 3(1-4), D
Prerequisite: GLG 332 or permission of instructor. Principles and techniques of x-ray mineralogy; the use of x-ray powder diffraction in the identification and characterization of minerals and related crystalline phases.
GLG 570 Principles of Stratigraphy 4(3-2), F
Prerequisite: GLG 314 and GLG 333. Principles underlying the deposition of sediments; environmental control of lithofacies and biofacies; recognition of ancient depositional environments by key indicators and modern analogs.
GLG 581 Geochemical Techniques 4(2-4), SO
Prerequisite: GLG 332; and either MTH 135 or MTH 138 or equivalent; or permission of instructor. Geochemical techniques and procedures used in ore exploration, point and nonpoint contamination and other environmental studies. Analyses of trace elements in rocks, soils, plants and waters using inductively coupled plasma methods. Also use of GPS to locate sample sites and Arcview to prepare maps. Field trips required.
GLG 590 Applied Geophysics 3(2-2), S
Prerequisite: GLG 340 (or permission of instructor); and either PHY 124 or PHY 204 (or concurrent enrollment in either); and either MTH 280 or MTH 288 (or concurrent enrollment in either). Application of geophysical methods in solving geologic problems. Techniques covered include seismic refraction and reflection, gravity, magnetics, direct current and electromagnetic resistivity. Field trips required.
GLG 597 (566) Selected Topics in Geology 1-5, D
Prerequisite: permission of instructor. Detailed treatment of various advanced topics in geology which may vary from year to year. Some typical topics: geologic instrumentation, selenology, sedimentology, and crystallography. Since credit and topics vary, the course may be repeated for a total of 6 hours. Variable Content Course.
GLG 601 Geology for Secondary Teachers I 3(2-2), D
Prerequisite: permission of instructor. Earth materials, geological processes, geological history and the geological environments.
GLG 602 Geology for Secondary Teachers II 3(2-2), D
Prerequisite: GLG 601. Continuation of GLG 601.
GLG 613 Field Geology for Secondary Teachers 1-3, D
Prerequisite: permission of instructor. Field work; identification and correlation of rock units; determination of depositional environments from fossils and other indicators. Students are required to make a collection of specimens from rock formations
in the study area. Course may be repeated to a total of 6 hours when destination varies. Supplemental course fee.
GLG 651 Seminar in Geology 2(2-0), D
Prerequisite: permission of instructor. Preparation of an extensive paper on selected topics to be read before staff seminars. Satisfies requirements for Option II (Seminar) for the M.S. in Secondary Education.

GLG 665 Selected Topics in Earth Science 3(2-2), F,S
Prerequisite: permission of instructor. Students cooperatively select from general subject areas in earth science more specific areas to explore. Topics are studied consecutively during the semester. Subject areas from which the topic selections are made are included in the class schedule for each term the course is offered. Since topics vary the course may be repeated for a total of six hours. Variable Content Course. Identical to GRY 640.
GLG 672 Geohydrology 3(2-2), S
Prerequisite: GLG 314; and either MTH 261 or MTH 287; or permission of instructor. Adquifer properties; elementary theory of groundwater flow through a porous medium; well and aquifer relationships. Laboratories include ground-water case studies and Hydrologic Investigation Atlas interpretations. Field trips required. Taught concurrently with GLG 472. Cannot receive credit for both GLG 472 and GLG 672.
GLG 673 Engineering Geology 3(2-2), SE
Prerequisite: GLG 333, and either MTH 261 or MTH 287; and either PHY 123 or PHY 203. Engineering properties of rocks and soils; fundamentals of engineering geology field investigations; application of properties and fundamentals to engineering problems concerning slope stability, groundwater, industrial contamination, urban public works, and karst areas. Laboratories include engineering classification of soils, hydraulic conductivity testing, and public works design and management. Field trip to observe engineering problems of karst required. May be taught concurrently with GLG 473. Cannot receive credit for both GLG 673 and GLG 473.
GLG 680 Geochemistry 3(2-2), F
Prerequisite: GLG 332 and either MTH 135 or MTH 138; or permission of instructor. Topics include the dominant chemical reactions in natural waters, equilibrium conditions between mineral precipitation and dissolution, and characteristics of contaminated groundwater. Field trips required. Taught concurrently with GLG 480. Cannot receive credit for both GLG 480 and GLG 680.
GLG 698 Research in the Geological Sciences 1-3, D
Prerequisite: permission of instructor. Original research supervised by the geology staff, involving special areas of the geological sciences. May be repeated to a total of 5 hours.

## GLG 699 Thesis 1-6, D

Prerequisite: permission of instructor. Independent research and study connected with preparation of thesis.

## Geospatial Sciences Courses

GEO 551 (GRY) Remote Sensing 3(2-2), S
Prerequisite: GRY 360 or GLG 351. Introduction to environmental studies through the application of remotely sensed imagery and geospatial technologies. The course covers principles of remote sensing, interactions of electromagnetic energy with the atmosphere and earth's surface, satellite systems and sensors (electro-optical, thermal, radar and lidar). Emphasis is placed on regional and global monitoring, land cover mapping, forestry, agriculture, geology, planning and oceanography. Laboratory emphasizes interpretation of remotely sensed imagery and introduction to digital image processing including enhancements, corrections and classification routines.

GEO 561 (GRY) Intermediate Geographic Information

## Science 3(2-2), S

Prerequisite: GRY 363 or permission of instructor. Principles and applications of Geographic Information Systems (GIS) software. Examines the nature and accuracy of spatially referenced data, as well as methods of data capture, storage, retrieval, visualization and output.
GEO 562 (GRY) Internet Geospatial Science 3(2-2), F
Prerequisite: GRY 363 and GEO 561, or permission of instructor. Basic understanding of the contemporary standards for using the Internet to distribute and utilize geospatial data. Students will develop and implement both single or multiple source geospatial portals. A major part of the course will examine user interaction design for geospatial data in both a wired and wireless environment.

## GEO 566 (GRY) Advanced Geographic Information Science

 3(2-2), FPrerequisite: GEO 561. A theoretical and practical examination of analytical methods use in GIS, including vector and raster models, spatial overlay, incorporation of field data, analysis of surfaces, interpolation, TINs and network analysis.
GEO 570 (GRY 560) Thematic Cartography 3(2-2), D
Prerequisite: GRY 363 and GEO 561 or permission of instructor. Theoretical and applied aspects of map design in thematic mapping, animated mapping, interactive and web mapping. Emphasis will be applying computer-assisted mapping techniques of the problems of effective and efficient communication of spatial data. Field trip is required.

## GEO 572 (GRY 552) Introduction to Photogrammetry and

 Spatial Statistics 3(1-4), SPrerequisite: permission of instructor. Course covers basic concepts of photogrammetry and statial statistics such as stereo feature extraction, orthophoto, point pattern recognition and kriging. Laboratory emphasizes geostatial stereo feature extraction using digital photogrammetry software and ArcGIS spatial statistics toolbox.

## GEO 573 (GRY 563) Geographic Information Science

Programming 3(2-2), S
Prerequisite: GRY 363 and GEO 561, and either CIS 202 or CSC 121 or CSC 125, or permission of instructor. Course devoted to theories and processes of analytical and automated Geographic Information Science (GIS). Principal topics covered are spatial programming, geographic data storage, computer map rendering, application customization and automation and human interface development of GIS. Advanced GIS and programming skills for professional development are emphasized.

## GEO 575 (GRY) Satellite-Based Surveying and Mapping

3(1-4), S
Prerequisite: 30 hours or permission of instructor. Theory and operation of global positioning systems (GPS) hardware and software. Including mission planning, measurement of point, line and area features, differential correction techniques and waypoint navigation. Field exercises required.
GEO 578 Remote Sensing Digital Image Processing 3(2-2), F Prerequisite: GEO 551 or GEO 566 or GEO 572 or permission of instructor. Advanced application of remote sensing digital image processing in areas of interest such as land use/land cover mapping, agriculture, forestry, resource planning and geology. Course covers image visualization, image correction, classification algorithms and change detection methods. Laboratory emphasizes advanced image processing techniques using ENVI software.
GEO 600 (RPL) Introduction to Graduate Study in
Geospatial Science 3(3-0), F
Orientation to graduate study in geospatial sciences and development of a research proposal.

GEO 601 (RPL) Research Methods in Geospatial Science 3(2-2), S
Prerequisite: MTH 340 or permission of instructor. Methods of collecting, organization, and analyzing data pertinent to graduate study in Geospatial Science. Emphasis will be on the application of univariate and multivariate statistical techniques and other quantitative techniques pertinent to mathematically and statistically modeling geospatial problems.
GEO 655 (RPL) Applications of Digital Cartography, Analytical Photogrammetry, and Remote Sensing 1-3, D Prerequisite: GEO 551 or GEO 566 or GEO 572 or permission of instructor. Advanced application of aerial photography and digital imagery, analytical photogrammetry, remote sensing, digital cartography and other geospatial technologies in areas of interest such as land use/land cover mapping, landscape ecology, agriculture, forestry, resource planning, geology, and soils. Since credit and topics vary, the course may be repeated for a maximum of 7 hours with permission.
GEO 670 (GRY) Advanced Field and Laboratory Methods 3(1-4), D
Advanced training in laboratory and field methods in geography and geology. Topics will vary due to faculty expertise or student interest. Examples include watershed monitoring techniques, geochemical techniques, and field studies in remote areas. Field trips are required

## GEO 680 (GRY) Research Paper in Geospatial Sciences

1-3, D
Prerequisite: permission of department graduate advisor. Extensive research paper on selected topic to be presented before staff seminars. Exclusively satisfies requirements for non-thesis option, which requires the completion of two research papers, with at least one research paper presented orally as a departmental seminar. May be repeated once to total 3 hours.

## Planning Courses

PLN 100 Understanding Cities 3(3-0), F,S
This course will count toward the Culture and Society/Social Sciences Perspective component of General Education. This course provides an introduction to understanding metropolitan issues from a variety of viewpoints. This course will explore questions such as: What is a city? What is the relationship between the natural and built environments? How do people perceive cities? What are their current issues and problems? How will cities respond to a changing world economy and the globalization of culture? This course will provide students with the concepts and critical thinking skills to understand the places in which they live, work, and visit.

## PLN 271 (CRP 371) General City and Regional Planning

 3(3-0), FIntroduction to the history of planning, urban form, urban design, and the planning process. Topics include the evolution of the city, the comprehensive plan, zoning, and examination of economic, social and environmental issues.
PLN 325 (CRP) Regional Tourism Planning 3(2-2), D
Prerequisite: GRY 310. Study of social, economic, and environmental impacts of tourism on a region. Planning and design at the regional level will be emphasized. Field trip required.
PLN 367 Research Methods in Geography and Planning 3(3-0), F,S
Prerequisite: MTH 340 or one of AGR 330 or ECO 308 or PSY 200 or QBA 237 or REC 331 or SOC 302. With emphasis on applications of descriptive and inferential statistics, this course will introduce methods of sampling procedures, collecting, organizing, interpreting and analyzing data related to geography and planning. This course will also include computer applications. Planning students will be provided specific
exercises to link their issue to planning policy. Identical with GRY 367. Cannot receive credit for both PLN 367 and GRY 367.

PLN 372 (CRP) Community Development 3(3-0), S
Study of the planning process of community development planning theory. Emphasis is placed on the interactive roles of citizens, community officials, and planners from the perspective of the ethics and values of the planning profession and the need of equity, social justice, and respect for diversity of views in competition over resources. Field trip required.
PLN 397 Selected Topics in Planning 1-3, D
Prerequisite: permission of instructor. Course devoted to a single topic which may vary from semester to semester depending upon student and faculty interest. Since credit and topics vary, this course may be repeated, with permission, to a total of 5 hours credit. Variable Content Course.

## PLN 400 (CRP) Communication Techniques in Planning

 3(3-0), SFocuses on the oral, written, graphic and computer techniques used by planners in communicating with the public and elected officials. Emphasis is on the use of computers by planners and graphic presentations. The course will also include basic techniques used in writing planning documents, grants and summaries.

## PLN 405 Social Planning 3(3-0), S

Prerequisite: 30 hours or permission of instructor. This course will address planning issues as they relate to social policy and the provision of social welfare. The first part of the course will introduce principles that guide the development of social planning, including fairness and justice; and a macro overview of programs that deal with the fundamental service of societal problems and poverty. The second part of this course will examine various social policy controversies such as low income housing, homelessness, community revitalization, and the service-dependent poor. A field project is required. May be taught concurrently with PLN 605. Cannot receive credit for both PLN 405 and PLN 605.
PLN 470 Planning Law 3(3-0), S
Prerequisite: PLN 271 or permission of instructor. Study of the legal foundations of land use controls. Topics include historic legal cases establishing government intervention in private development zoning, subdivision, growth management, individual liberty, environmental regulation and the general welfare concept. May be taught concurrently with PLN 670. Cannot receive credit for both PLN 470 and PLN 670.
PLN 471 Land Use Planning 3(3-0), F
Prerequisite: PLN 271 or RIL 266 or permission of instructor. Focuses on conceptual and analytical techniques of land use planning, including land use analysis, planning studies and procedures, and synthesis of planning elements through comprehensive plan development. May be taught concurrently with PLN 671. Cannot receive credit for both PLN 471 and PLN 671.

PLN 472 Community Planning Practicum 4(3-2), S
Prerequisite: PLN 271 or RIL 266 or permission of instructor. Focuses on the process of plan preparation and is intended to provide experience in the application of planning principles and analytical techniques learned in other program courses to an actual planning problem. Students will work on an individual basis and as part of a team in preparing a final report. Field problems will vary. May be taught concurrently with PLN 672. Cannot receive credit for both PLN 472 and PLN 672.
PLN 573 Urban Design and Preservation 3(3-0), S
Prerequisite: PLN 271 and GRY 322 or permission of instructor. Elements of urban design and preservation in relation to social, economic, and political forces; the role of the urban designer in the planning process.

## PLN 574 (CRP) Open Space and Recreation Planning

 3(2-2), SPrerequisite: permission of instructor. Content focuses on planning and design for parks, both active and passive recreation, and other open space amenities. Open space and recreation planning will be integrated with land use, economic, social, and transportation considerations involved in community and regional planning. Field problem required.
PLN 576 (CRP) Site Planning Studio 4(2-4), F
Prerequisite: permission of instructor. Lecture-studio focusing on the principles and processes of urban design and site specific design requirements. Students will design site plans for specific uses such as subdivisions, shopping centers and parks for public presentation.

## PLN 596 (CRP) Research in Planning 1-3, F,S

Prerequisite: permission of instructor. Enrichment through guided but independent, original research in planning and planning related subject areas. May be repeated to a total of 6 credit hours.

## PLN 597 (CRP 595) Selected Topics in Planning 1-5, D

Prerequisite: permission of instructor. Detailed treatment of various advanced topics in planning which may vary from semester to semester. Some typical topics: Economic Development Planning, Rural and Small Town Planning, Housing in America. Since credit and topics vary, the course may be repeated to a total of 6 hours. Variable Content Course.
PLN 599 (CRP) Internship in Urban and Regional Planning
1-3, F,S
Prerequisite: 90 hours and PLN 271 and permission of instructor. Work in community or regional planning agency. Students are monitored by Planning faculty and supervisory personnel of the planning agency. May be repeated to a total of 6 hours.

## PLN 604 (RPL) Community Resource Planning 1-3, D

Prerequisite: permission of instructor. Explanation of community growth and change. Review of public and private agency programs. Topics may focus on small towns and rural areas as well as urban and metropolitan areas. Since credit and topics vary, the course may be repeated for a maximum of 7 hours with permission.

PLN 605 (505) Social Planning 3(3-0), S
Prerequisite: 30 hours or permission of instructor. This course will address planning issues as they relate to social policy and the provision of social welfare. The first part of the course will introduce principles that guide the development of social planning, including fairness and justice; and a macro overview of programs that deal with the fundamental service of societal problems, and poverty. The second part of this course will examine various social policy controversies such as low-income housing, homelessness, community revitalization, and the service-dependent poor. A field project is required. May be taught concurrently with PLN 405. Cannot receive credit for both PLN 605 and PLN 405.
PLN 670 (570) Planning Law 3(3-0), S
Prerequisite: PLN 271 or permission of instructor. Study of the legal foundations of land use controls. Topics include historic legal cases establishing government intervention in private development zoning, subdivision, growth management, individual liberty, environmental regulation and the general welfare concept. May be taught concurrently with PLN 470. Cannot receive credit for both PLN 670 and PLN 470.
PLN 671 (571) Land Use Planning 3(3-0), F
Prerequisite: PLN 271 or RIL 266 or permission of instructor. Focuses on conceptual and analytical techniques of land use planning, including land use analysis, planning studies and procedures, and synthesis of planning elements through comprehensive plan development. May be taught concurrently with PLN 471. Cannot receive credit for both PLN 671 and PLN 471.

PLN 672 (572) Community Planning Practicum 4(3-2), S
Prerequisite: PLN 271 or RIL 266 or permission of instructor. Focuses on the process of plan preparation and is intended to provide experience in the application of planning principles and analytical techniques learned in other program courses to an actual planning problem. Students will work on an individual basis and as part of a team in preparing a final report. Field problems will vary. May be taught concurrently with PLN 472. Cannot receive credit for both PLN 672 and PLN 472.

## Hospitality and Restaurant Administration

440 Professional Building, Phone: (417) 836-4406, Fax: (417) 836-7673
Email: hra@missouristate.edu
Web Site: http://www.Missouristate.edu/hra
Acting Department Head: Associate Professor Daniel Crafts, Ed.D.

## Faculty (as of March 14, 2008)

Assistant Professors: Melanie Grand, M.S.Ed.; Marvel Maunder, Ph.D.
Instructors: Abigale S. Ehlers, M.S.Ed.; Stephanie G. Hein, M.B.A.
Emeritus Professors: Henry C. Huitt, M.S.Ed.; Loanna Thompson, Ph.D.

## Accreditation

Accreditation Commission for Programs in Hospitality Administration (ACPHA) - Hospitality and Restaurant Administration, (B.S.)

## Mission Statement

The mission of the Hospitality and Restaurant Administration Department is to enhance the University mission of public affairs by producing educated persons who will make a contribution to the hospitality industry and society as a whole.

## Majors

## Hospitality and Restaurant Administration (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
Specific General Education Requirements: CHM 105(5) or 107(4); PSY 121(3); SOC 150(3)
B. Major Requirements

1. CFD 155(3); HRA 130(3), 210(3), 215(3), 218(3), 299(3), 308(3), 310(3), 321(3); HRA 330(3) or 435(3); HRA 354(3), 409(3), 410(3), 426(3), 428(3), 430(3), 436(3), 440(1), 490(3), 499(6)
2. Related Requirements: MKT 150(3) or 350(3)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Hospitality and Restaurant Administration Courses

HRA 130 (CFS) Essentials of Nutrition 3(3-0), F,S
Fundamental principles of nutrition and diet for physical fitness. Dietary needs of age group. Cultural aspects of nutrition. This course may not be taken Pass/Not Pass.
HRA 210 (238) Introduction to Hospitality Leadership 3(3-0), F,S
This course is designed to examine the leadership processes, concepts, and principles and to improve personal competence in decision-making, problem solving, motivation, and communication as they relate to the hospitality industry.
HRA 215 (CFS) Introduction to Lodging Management 3(3-0), F,S
Prerequisite: HRA 210 or permission. A study of the fundamentals of how lodging operations are managed from a rooms perspective. Practical examples are used to familiarize students with the line management aspects of reservations, registration, occupancy, and checkout and the settlement procedures in various lodging market segments.

HRA 218 Safety and Sanitation 3(3-0), F,S
Prerequisite: HRA 210. Introduction to food service sanitation and safety practices pertinent to hospitality management. Emphasis on sanitation requirements, safe food handling, storage practices and accident prevention.
HRA 299 Work Experience 3(0-3), D
Prerequisite: HRA 210; and HRA 215 or HRA 218; and permission. Students will secure positions in their area of specialization in order to gain work experience. Working in a coordinated program, the student will be evaluated by both the company supervisor and the practicum coordinator. In addition to work experience, the student can be expected to gain career direction as well as in the application of the principles and practices of their respective specialization. The student must be paid for the work experience and must work a minimum of 300 hours.

## HRA 300 Special Topics in Hospitality and Restaurant

Administration 1-3, D
Prerequisite: permission of program director. Selected topics of contemporary interest in hospitality and restaurant administration. Offered when resources and demand allow. May be repeated for a total of 6 hours when topics change. Variable Content Course.
HRA 302 Hospitality and Restaurant Administration Study Tour 1-3, D
Prerequisite: permission of program director. Study of and visits to museums, international hospitality tours, historic sites, trade shows, conferences, and conventions related to the hospitality industry. May be taken for a total of 6 hours.
HRA 308 Housekeeping Administration 3(3-0), F,S
Prerequisite: HRA 210 and HRA 215; or permission. Fundamental duties of executive housekeepers, the organization of the housekeeping department and its relationship to other departments in the Hospitality industry. Study of the selection of equipment, cleaning materials and procedures, employee turnover, recruitment and retention.
HRA 310 (CFS) Financial Management for the Hospitality Industry 3(3-0), F,S
Prerequisite: HRA 210 and HRA 215; or permission. Financial techniques in forecasting, budgeting, performance measurement, and applying the hospitality industry uniform system of accounts are covered during this course. The control of hospitality operational income and expenses will be carefully studied, monitored and analyzed.
HRA 321 (CFS) Principles of Food Preparation 3(1-4), F,S
Prerequisite: CHM 105 or CHM 107 or CHM 160; HRA 218 or BIO 210. Scientific principles and techniques in the selection, preparation and preservation of food. Supplemental course fee.

## HRA 325 Cultural Cuisine 1-3, D

Prerequisite: permission of instructor. A course designed to extensively explore various cultures through a hands-on culinary experience. May be repeated for a total of 6 hours. Supplemental course fee (variable by section).

HRA 330 Restaurant Operations 3(1-4), F,S
Prerequisite: HRA 210 and HRA 218 and HRA 321. This course provides students with practical skills and knowledge for effective management of food and beverage services, from the preparation of quantity foods to its service. Laboratory arranged. Supplemental course fee.

## HRA 354 Hospitality Human Resource Development 3(3-0),

 F,SPrerequisite: HRA 210 and HRA 215 and HRA 299. Study of concepts and applications of interpersonal skills as it relates to the hospitality industry; communication; leadership styles; product enhancement; labor market shortage; conflict resolution; recruitment, training and retention.

## HRA 400 Problems in Hospitality and Restaurant

## Administration 1-3, D

Prerequisite: 90 hours or permission. Independent study for those who wish additional work in specific subject areas.
HRA 409 (309) Beverage Operations 3(3-0), F, S
Prerequisite: HRA 299 and HRA 321 and HRA 329 and senior standing, or permission. Principles and methods of operating a profitable beverage component in a foodservice business. Topics range from inventory control, accounting, equipment, pricing, to legal responsibility and liability. Supplemental course fee.
HRA 410 (CFS) Marketing of Hospitality Services 3(3-0), F,S Prerequisite: HRA 210 and HRA 215 and HRA 299 and MKT 150 or MKT 350. The course is designed to provide the student with basic knowledge and practical experience which will enable them to develop strategic marketing plans for hotel/motel properties.
HRA 426 (CFS) Management by Menu 3(3-0), F,S
Prerequisite: HRA 210 and HRA 215 and HRA 218 and HRA 299 and HRA 321 and HRA 329 and HRA 331 and HRA 354 and HRA 410; and MKT 150 or MKT 350. A continuation of the student's familiarization with food service components in the hospitality/food service industry. Menu, planning, pricing, food service accounting, wage and labor cost control, purchasing, portion control, advertising, salesmanship and other food service principles, practices and techniques are analyzed.
HRA 428 Hospitality Law 3(3-0), F, S
Prerequisite: HRA 210, 215, 218, 299, 329, 354, 409, 410; and MKT 150 or MKT 350. The study of the legal aspect of lodging and food service operations. Problem-solving approach applied to liability and litigation problems confronting hospitality executives.

HRA 430 Special Event Planning 3(3-0), F,S
Prerequisite: HRA 210 and HRA 215 and HRA 218 and HRA 299 and HRA 329 and HRA 354 and HRA 410; and MKT 150 or MKT 350. In-depth analysis of management problems involved in selling and servicing group sales; labor-management relations.

## HRA 435 Restaurant Management 3(1-4), F,S

Prerequisite: permission. This course is designed to allow students to experience the step-by-step process of operating "Carrie's" Restaurant in the Professional Building. Students will design the menu, prepare and serve the food and market the restaurant. In addition, students may participate in the planning and execution of various special events in the program. May be repeated to a total of 6 hours.
HRA 436 Casino Operations 3(3-0), F,S
Prerequisite: HRA 354 and HRA 409 and HRA 410 and HRA 426. This course provides an overview of the gaming industry with an emphasis on casino hotel operations as an integral part of the hospitality industry. Topics include the history of gaming, casino layout and design, surveillance, demographic profiles, psychological profiles, and economic impact.

## HRA 438 Casino Operations II 3(3-0), F, S

Prerequisite: HRA 436 and permission of instructor. This course provides an in-depth study of managing the table games in a casino, learning the rules and regulations, and how to conduct play.
HRA 440 (423) Seminar in Hospitality and Restaurant
Administration 1(1-0), F,S
Prerequisite: graduating senior in the area of specialization or permission. Readings, discussion and analysis of trends and developments in hospitality and restaurant industries.
HRA 490 Advanced Hospitality Leadership 3(3-0), F,S
Prerequisite: HRA 308 and HRA 310 and HRA 321 and HRA 354 and HRA 410; and MKT 150 or MKT 350; and senior standing; or permission. An in-depth investigation into leadership principles and practices required of professionals in the hospitality industry.
HRA 499 Internship in Hospitality 6(0-6), D
Prerequisite: HRA 210 and HRA 215 and HRA 218 and HRA 299 and HRA 321, and permission. Supervised experience in a cooperative program in hospitality. Student must gain experience/exposure in at least three positions during the internship. The student must be paid for the internship and must work a minimum of 450 hours.

## Department of Mathematics

10M Cheek Hall, Phone: (417) 836-5112, Fax: (417) 836-6966
Email: Mathematics@missouristate.edu
Web Site: http://math.missouristate.edu
Department Head: Professor Yungchen Cheng, Ph.D.

## Faculty (as of March 14, 2008)

Distinguished Professor: Paula A. Kemp, Ph.D.
Professors: Richard G. Belshoff, Ph.D.; Larry N. Campbell, D.A; Kanghui Guo, Ph.D.; Shouchuan Hu, Ph.D.; Kurt Killion, Ed.D.; Shelby Kilmer, Ph.D.; John D. Kubicek, Ph.D.; George Mathew, Ph.D.; Lynda M. Plymate, Ph.D., Les Reid, Ph.D.; Kishor Shah, Ph.D.; Clayton C. Sherman, Ph.D.; Vera B. Stanojevic, Ph.D.; Yingcai Su, Ph.D.; Xingping Sun, Ph.D.; Cameron Wickham, Ph.D.; Xiang Ming Yu, Ph.D.; Liang-Cheng Zhang, Ph.D.
Associate Professors: David I. Ashley, Ph.D.; Gay A. Ragan, Ph.D.
Assistant Professors: Jorge L. Rebaza, Ph.D.; Mark Wayne Rogers, Ph.D.
Instructors: Tina Akers-Porter, M.S.; Sylvia Carr, M.S.Ed.; Wallace F. Davis, M.Ed.; Gay F. Ellis, M.A.; Mark E. Gann, M.S.Ed.; Pamela J. Henson, M.S.Ed.; Roseanne G. Killion, Ed.S.; Carolyn Shand-Hawkins, M.S.; Donna N. Sherrill, M.S.Ed.;

Gary L. Stafford, M.A.; Beverly Weatherwax, M.S.
Emeritus Professors: Earl E Bilyeu, M.A.; James R. Downing, M.S.; Frank S. Gillespie, M.A.; Shirley Huffman, Ph.D.; David B. Lehmann, Ed.D.; Samuel A. Lynch, M.S.; E. Rebecca Matthews, M.S.T.; Neil Pamperien, M.S.T. (West Plains); Clyde A. Paul, Ed.D.; Woodrow Sun, Ph.D.; William Sutherlin, Ph.D.; Joe L. Wise, M.Ed.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Mathematics, B.S.Ed., Secondary Education/Mathematics, M.S.Ed.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Graduate Programs

The following graduate programs are available: Mathematics (Master of Science), Secondary Education with an option in Mathematics; and Master of Natural and Applied Science degree with an area of emphasis in Mathematics. Refer to the Graduate Catalog for more information.

## Accelerated Master of Natural and Applied Science degree:

 Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.Accelerated Master of Science degree in Mathematics: Eligible undergraduate students majoring in mathematics may apply for preliminary acceptance into the Master of Science degree in Mathematics during the second semester of the junior year after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 6 credit hours of approved 500 -level or 600 -level courses may be
designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the Department of Mathematics for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

High School Mathematics Preparation: High school mathematics preparation strongly contributes to students’ success in their initial mathematics courses taken at Missouri State. Three units of mathematics at the high school algebra level and beyond are required for admission to Missouri State (see "Admission" section of catalog). The Mathematics Department assumes these three units contain a minimum of the content and performance skills experienced in Algebra I, Geometry, and Algebra II.

Math Placement: An appropriate placement is required prior to taking any of the entry level mathematics courses beyond MTH 101 as noted in the course prerequisite. Students can use their ACT or SAT math sub score or the results from the Department of Mathematics Placement Test to determine their appropriate math placement level. In the event that the placement determined by the ACT or SAT sub score and the departmental test are different, the student may choose either one after consulting with an advisor.

If you do not have transfer credit for MTH 103 or higher, then your placement in mathematics at Missouri State will be based on your math score from the ACT or SAT. If you do not have either transfer credit or ACT or SAT math scores, then you must either take the math placement exam or begin your math sequence at Missouri State with MTH 101 (Intermediate Algebra I). If you have MTH elective credit in transfer (MTH 000 ) that needs to be re-evaluated to help determine your placement more appropriately, please e-mail the Department of

Mathematics at Mathematics@Missouristate.edu. Also, if you have successfully completed an introductory (non-transferable) algebra course at a college, you may receive permission to begin with MTH 103 (Intermediate Algebra).

You may also choose to take the placement exam if you are not satisfied with your placement based on your ACT or SAT math sub score. It is recommended to complete the placement exam prior to registration if possible. You may do so by participating in the scheduled testing sessions during SOAR or call the Mathematics Department at (417) 836-5112 to schedule an appointment.

Having your ACT or SAT scores sent: If you will need your ACT or SAT scores for placement purposes, be sure to request that they be sent to us if you have not already done so. Consult www.act.org (ACT) or www.collegeboard.com (SAT) for more information. If your scores are on your high school transcript, you may also have your official transcript sent to us.

Arranging to take the math placement test: If you need (or choose) to take the math placement test, you may do so by participating in the scheduled testing sessions during SOAR or call the Mathematics Department, Cheek 10M, (417) 836-5112 to schedule an appointment. Adult and evening students may also contact the Office of Adult/Commuter Student Services, (417) 836-6929 or toll free at (888) 879-7678.

You should arrange to have your ACT or SAT scores sent or take the math placement test before you register for your first semester at Missouri State University. You are required to complete your mathematics general education requirement (as well as other basic skills requirements) before being admitted to our degree program

About the mathematics placement test: The one-hour placement test administered by the Mathematics Department will consist of fifty questions in three components: basic algebra, advanced algebra, and trigonometry. Students will have an option to attempt only the basic algebra portion during the first thirty minutes and turn in the test if they so desire. They are, however, strongly encouraged to attempt the whole test. There is no charge for the mathematics placement test, and there is no need to sign up in advance. However, the placement test can only be taken once. Please contact the Mathematics Department for further information. Students can view their ACT, SAT, and/or placement test scores online through My Information system.

## Placement Using ACT Math Sub Score: <br> Score: Placement

ACT Math $\geq 27$ : MTH 340, 287, 261, 215, 181, 138, 135, 130
ACT Math $\geq 26$ : MTH 181, 138, 135, 130
ACT Math $\geq 24$ : MTH 138, 135, 130, 103, 102, 101
ACT Math $\geq 22$ : MTH 135, 130, 103, 102, 101
ACT Math $\geq 20$ : MTH 103, 101
ACT Math $\leq 19$ : MTH 101

## Placement Using SAT Math Sub score:

## Score: Placement

SAT Math $\geq 620$ : MTH 340, 287, 285, 261, 215, 181, 138, 135, 130
SAT Math $\geq 600$ : MTH 285, 181, 138, 135, 130
SAT Math $\geq 560$ : MTH 138, 135, 130, 103
SAT Math $\geq 520$ : MTH 135, 130, 103
SAT Math $\geq 480$ : MTH 103, 101
SAT Math $\leq 480$ : MTH 101

## Placement Using Department Placement Test: Code: Eligible Courses <br> A: MTH 340, 287, 261, 215, 181, 138, 135, 130 <br> B: MTH 181, 138, 135, 130 <br> F: MTH 135, 130, 103, 102, 101 <br> G: MTH 138, 135, 130, 103, 102, 101 <br> H: MTH 135, 103, 102, 101, <br> I: MTH, 103, 101 <br> K: MTH 101

Pre-Engineering: The Department of Mathematics and the Department of Physics, Astronomy, and Materials Science jointly offer a two-year pre-engineering program. Transfer to almost any engineering school from this program is possible, since most pre-engineering programs cover the same background material during the first two years. Students should check with the engineering school of their choice for details. Typical course schedules for several of the different engineering specialties can be obtained from the office of either department. Both departments share student advisement for all preengineering areas. Most students select a major in one of the two departments. Contact either department for details.

Actuarial Science: Students may pursue a career as an actuary by choosing a major and minor in related areas and selecting appropriate electives. Students interested in actuarial science typically major in mathematics with the actuarial mathematics option and minor in insurance. Help in preparing for the early actuarial exams is available through the Mathematics Department. For more information, contact the Mathematics Department or the Finance and General Business Department.

## Majors

## Mathematics (Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements (56 hours)

1. MTH 261(5), 280(5), 302(3), 303(3), 315(3), 497(1), 503(3), 532(3), 533(3), 540(3); MTH 421(3) or 541(3)
2. Select an additional 18 hours from mathematics courses numbered 400 or above. The comprehensive major is individualized. Selection of courses for the additional 18 hours shall be made in conference with the advisor and is subject to approval by the department head. Students are encouraged to elect courses from other disciplines to enhance the comprehensive major. Minimum for major is 53 hours.
3. Courses required from related areas: CSC 125(4) or 131(4); PHY 203(5) (PHY 203 may partially fulfill the natural world general education requirement.)
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Mathematics (Non-Comprehensive)

## Bachelor of Arts

A. General Education (see General Education section of catalog)
B. Major Requirements (34 hours)

1. MTH 261(5), 280(5), 302(3), 315(3), 497(1), 503(3), 532(3), 533(3), 540(3)
2. Select an additional course from: MTH 303(3), 575(3), 421(3) or from mathematics courses numbered 400 or above. Minimum for major is 34 hours.
3. Course required from related area: CSC 121(3) or 125(4) or 131(4)
C. Minor Required
D. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Mathematics (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
B. Major Requirements

1. MTH 261(5), 280(5), 302(3), 303(3), 315(3), 497(1), 503(3), 532(3), 533(3), 540(3)
2. Select one of the following options:
a. Actuarial Mathematics:
3. MTH 450(3), 541(3)
4. Select an additional six hours from the following courses: MTH 543(3), 546(3), 547(3), 548(3)
5. A minor in Insurance is recommended
b. Applied Mathematics:
6. MTH 421(3), 580(3)
7. Select an additional six hours from the following courses: MTH 422(3), 507(3), 537(3), 543(3), 570(3)
c. General Mathematics:
8. MTH 421(3) or 541(3)
9. Select an additional nine hours from mathematics courses numbered 400 or above

## d. Statistics:

1. MTH 541(3)
2. Select an additional nine hours from the following courses: MTH 543(3), 545(3), 546(3), 547(3), 548(3)
3. Courses required from related areas: CSC 125(4) or 131(4); PHY 203(5) (PHY 203 may partially fulfill the Natural World general education requirement.)
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Mathematics

Bachelor of Science in Education
(Certifiable grades 9-12)
A. General Education (see General Education section of catalog)
B. Major Requirements

1. MTH 261(5), 280(5), 302(3), 315(3), 345(3), 460(3), 497(1), 532(3), 533(3), 575(3)
2. Select two courses from: MTH 503(3), 536(3), 540(3), 567(3)
3. Courses required from related areas: CSC 121(3) or 125(4) or 131(4); PHY 123(4) or 203(5)
C. Professional Education Requirements: MTH 409(3), 410(3), 493(5-6), 494(5-6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under C; at least a 2.50 GPA in
any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Minors

## Mathematics

Bachelor of Arts
Bachelor of Science
A. MTH 261(5), 280(5), 215(3) or 315(3)
B. Additional mathematics courses numbered 300 or above, other than MTH 315, to total at least 15 hours.

## Mathematics

Bachelor of Science in Education
(Non-Certifiable)
A. MTH 261(5), 280(5), 315(3), 575(3)
B. Select one course from: CSC 121(3), 125(4), 131(4)
C. Select one course from: MTH 460(3), 567(3)
D. Select additional mathematics courses numbered 300 or above to total at least 24 hours.

## Mathematics Courses

MTH 101 Intermediate Algebra I 2(1-2), F,S
Prerequisite: appropriate placement score. This course is recommended for students who have not mastered algebra concepts needed for college algebra. Topics include linear equations and inequalities, absolute value equations and inequalities, exponents, polynomials, rational expressions, and radicals. A student who takes MTH 103 and MTH 101 receives credit toward graduation for only one of these courses. This course will not count toward a mathematics major or minor. A grade of " C " or better is required in this course to take MTH 102. This course may not be taken Pass/Not Pass.

MTH 102 Intermediate Algebra II 2(1-2), F,S
Prerequisite: "C" grade or better in MTH 101, or appropriate placement score. This course is a continuation of MTH 101. Topics include quadratic equations and inequalities, lines, systems of equations, parabolas, circles, and functions. A student who takes MTH 103 and MTH 102 receives credit toward graduation for only one of these courses. This course will not count toward a mathematics major or minor. A grade of "C" or better is required in this course to take MTH 130, MTH 135, or MTH 138. This course may not be taken Pass/Not Pass.
MTH 103 (003) Intermediate Algebra 3(3-0), F,S
Prerequisite: appropriate placement score. This course is recommended for students who have not mastered algebra concepts needed for college algebra. Topics will include linear and quadratic equations, absolute value equations and inequalities, linear and nonlinear inequalities, properties of exponents, rectangular coordinate systems, lines, circles, parabolas, systems of equations, polynomials and rational expressions, and functions. A student cannot receive credit toward graduation for both MTH 103 and either of MTH 101 and 102. This course will not count toward a mathematics major or minor. A grade of "C" or better is required in this course in order to take MTH 130, MTH 135, or MTH 138. This course may not be taken Pass/Not Pass. Assignment to the 3(3-0) version of the course is in summer only.
MTH 130 (145) Contemporary Mathematics 3(3-0), F,S Prerequisite: "C" grade or better in MTH 102 or MTH 103 or appropriate placement score. This course will count toward the Basic Required Courses component of General Education. This
is a problem solving course. Topics will include: patterns, set theory, algebra applications, number theory, geometry, probability, statistics, and mathematics of finance. This course
will not count towards a mathematics major or minor. This course may not be taken Pass/Not Pass.
MTH 135 College Algebra 3(3-0 or 2-2), F,S
Prerequisite: "C" grade or better in MTH 102 or MTH 103, or appropriate placement score. This course will count toward the Basic Required Courses component of General Education. Contents include the study of linear and quadratic equations; inequalities and their applications; polynomial, rational, exponential and logarithmic functions; and systems of equations. A student who takes MTH 135 and MTH 138 receives credit toward graduation for MTH 138 only. This course will not count toward a mathematics major or minor. Assignment to the 3(3-0) version of the course is in the summer session only. A grade of " C " or better is required in this course to take MTH 181, MTH 285, or MTH 287. This course may not be taken Pass/Not Pass.
MTH 138 Pre-Calculus Mathematics 5(5-0), F,S
Prerequisite: "C" grade or better in MTH 102 or MTH 103, or appropriate placement score. This course will count toward the Basic Required Courses component of General Education. Selected topics in algebra and trigonometry to prepare the student for calculus. A student who takes MTH 135 and 138 receives credit toward graduation only for one of the courses. Will not count toward mathematics major or minor. A grade of " C " or better is required in this course in order to take MTH 261, 287, CSC 125 or 131. This course may not be taken Pass/Not Pass.
MTH 181 Trigonometry 3(3-0), F,S
Prerequisite: "C" grade or better in MTH 135 or appropriate placement score. This course will count toward the Basic Required Courses component of General Education. Triangle trigonometry and its applications; trigonometric and inverse trigonometric functions; trigonometric identities and equations; Rational, exponential and logarithmic functions. A student may not receive credit for more than one of MTH 138 and 181. Will not count toward mathematics major or minor. A grade of "C" or better is required in this course in order to take MTH 287. This course may not be taken Pass/Not Pass.
MTH 215 Discrete Mathematics 3(3-0), F,S
Prerequisite: MTH 138 or approved calculus course. This course will count toward the Basic Required Courses component of General Education. Topics include: logic, mathematical reasoning, basic counting, discrete probability, matrices, recursion, sets and relations, graphs and trees.
MTH 261 Analytic Geometry and Calculus I 5(5-0), F,S
Prerequisite: "C" grade or better in MTH 138 or appropriate placement score or permission of department head. This course will count toward the Basic Required Courses component of General Education. Analytic geometry of the plane, limits, continuity, differentiation with applications, introductory integration with applications. A grade of "C" or better is required in this course in order to take MTH 280, 288. This course may not be taken Pass/Not Pass.
MTH 280 Analytic Geometry and Calculus II 5(5-0), F,S
Prerequisite: "C" or better in MTH 261, or permission of department head. This course will count toward the Basic Required Courses component of General Education. Applications of integration, integration techniques, indeterminate forms, improper integrals, sequences, series, conic sections, parametrization, polar coordinates. This course may not be taken Pass/Not Pass.

## MTH 285 Calculus for Business and the Social Sciences

 3(3-0), F,SPrerequisite: "C" or better in MTH 135, or appropriate placement score. Short review of algebra; absolute value and inequalities followed by elements of geometry, limits, the
derivative, anti-derivative, and their applications. Student taking MTH 285 and 261 receives credit only for 261.
MTH 287 Computational Calculus with Analytic Geometry I 3(3-0), F
Prerequisite: "C" or better in MTH 138, or "C" or better in both MTH 135 and MTH 181, or appropriate placement score. This course will count toward the Basic Required Courses component of General Education. Introduction to the concepts and methods of analytic geometry and differential and integral calculus with emphasis on applications in the natural sciences and technology. Students taking MTH 287 and MTH 261 receive credit only for MTH 261. A student can receive credit for only one of the courses MTH 285 or MTH 287. A grade of "C" or better is required in this course in order to take MTH 288. This course may not be taken Pass/Not Pass.
MTH 288 Computational Calculus II 3(3-0), S
Prerequisite: "C" grade or better in MTH 261 or MTH 287. This course will count toward the Basic Required Courses component of General Education. Continuation of MTH 287. Students taking both MTH 288 and MTH 280 receive credit only for MTH 280. This course may not be taken Pass/Not Pass.
MTH 299 Introductory Topics in Mathematics 1-3, D
Variable content course with topics that can change from semester to semester. Topics will be identified by title in the schedule of classes. The course may be repeated if a different topic is offered. Will not count toward a mathematics major or minor, nor will it satisfy the general education basic skills requirement in mathematics.

## MTH 300 Service Learning in Mathematics 1, F,S

Prerequisite: 30 hours and concurrent registration in a Mathematics course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in mathematics to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than two hours of service learning credit may count toward graduation.
MTH 302 Multivariate Calculus 3(3-0), F,S
Prerequisite: MTH 280. Vector algebra and calculus, solid analytic geometry, partial differentiation, multiple integration, vector fields.
MTH 303 Differential Equations 3(3-0), F,S
Prerequisite: MTH 280. Ordinary differential equations; their solutions and applications. Introduction to operators and the Laplace transformation.
MTH 315 Algebraic Structures 3(3-0), F, S
Prerequisite: MTH 261. Sets, logic, quantifiers, functions, relations, matrices, elementary number theory, induction, recursion, combinatorics, with emphasis on reading and writing proofs and the development of mathematical maturity.

## MTH 320 Foundations of Mathematics for Teachers

## 3(2-2), F,S

Prerequisite: completion of math general education requirement with grade of "C" or better; MTH 130 recommended. This course centers around the structure and properties of the real number system and its subsets. Numeration systems, patterns of numbers, models and algorithms for operations, number theory, probability, and statistics will be studied. Problem solving and communication are continuing themes of this course. Manipulatives (including Base-10 Blocks, Cuisenaire Rods, Number Cubes, and Colored Counters), calculators, and computer software (including a statistical package, spreadsheet
and word processor) are used extensively as tools to develop mathematical concepts. Cannot be used as a mathematics elective for the mathematics major or minor.
MTH 340 Statistical Methods 3(3-0), F,S
Prerequisite: MTH 135 or appropriate placement score. Statistics, elementary probability, estimation and tests of simple hypotheses involving both large and small sample methods, linear correlation. Will not count toward mathematics major or minor. A student may not receive credit toward a degree for more than one of the following courses: AGR 330, ECO 308, MTH 340, PSY 200, QBA 237, REC 331, SOC 302.

## MTH 343 Foundations of Probability and Statistics for

## Teachers 3(2-2), F,S

Prerequisite: "C" or better in MTH 320. This course includes the collection, display, analysis, and misuse of data, measures of central tendency and variation; counting techniques including permutations and combinations; elementary probability, and an informal introduction to correlation and regression. Problem solving and communication skills are continuing themes. This is an activity-based course with extensive use of manipulatives, models and technology. It cannot be used as a mathematics elective for a mathematics major or minor.
MTH 345 Statistics for Scientists and Engineers 3(3-0), F,S
Prerequisite: MTH 280 or MTH 288. Topics include events, probability, random variables, discrete and continuous density functions, expectations, sampling distributions, central limit theorem, estimation, confidence intervals, tests or hypotheses. Computer statistical packages will be used for simulation study and data analysis.
MTH 360 Foundations of Geometry for Teachers 3(2-2), F,S
Prerequisite: "C" or better in MTH 320. This course includes the study of synthetic, analytic, vector and transformational geometries through properties of geometric figures, measurement, construction, conjecture and proof, and tessellations. Problem solving and communication are continuing themes of this course. Manipulatives (including MIRA, Geoboard, Tangrams, Attribute Blocks and compass), calculators, and computer software (including Logo, Geometer's Sketchpad and a word processor) are used extensively as tools to develop geometric concepts. Cannot be used as a mathematics elective for the mathematics major or minor.
MTH 377 Mathematical Processes 3(2-2), S
Prerequisite: MTH 135 and MTH 343. This course examines both finite and infinite mathematical processes used when solving problems involving discrete or continuous data. As an activity-base and laboratory-centered course, these processes are to be explored in the context of real-world applications. Communication of mathematical concepts and solutions to problems using technology, as well as paper and pencil procedures, is a continuing theme. This course is for the middle school education major who chooses mathematics as an area of subject matter concentration and elementary education majors with an emphasis area in mathematics. The course connects experiences from the concepts of numbers, algebra, geometry, and data analysis to those of the calculus. This course cannot be used as a mathematics elective for the mathematics major or minor.

## MTH 409 (SEC) Teaching and Learning of Mathematics I

## 3(2-2), S

Prerequisite: SEC 302 and 15 hours of college mathematics, and admission to the Teacher Education Program. Develops foundation for reflective decision-making when teaching algebra to emphasize problem solving, communication, reasoning and proof, connections, and representations. The incorporation of appropriate classroom technology will be stressed. Credited only on the B.S. in Education (Middle/Secondary). A grade of "C" or better is required in this course in order to take MTH 493. May
not be taken Pass/Not Pass. Will not count toward the major GPA.
MTH 410 Teaching and Learning of Mathematics II, with Practicum 3(2-2), F
Prerequisite: MTH 409, and admission to the Teacher Education Program. Focus on developing the reflective decisionmaker's appropriate use of current technologies, classroom management techniques and assessment processes in teaching geometry. Some attention devoted to advanced algebra, trigonometry, discrete mathematics and calculus topics. All students will complete a field experience in a mathematics classroom. Credited only on the B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take MTH 493. May not be taken Pass/Not Pass. Will not count toward the major GPA.
MTH 421 Numerical Analysis I 3(3-0), D
Prerequisite: MTH 280. Recommended: CSC 125 or CSC 131. Solution of systems of linear and nonlinear equations, interpolation, integration, approximation, matrix computations. Problem solution will include the use of software. Identical with CSC 421. Cannot receive credit for both MTH 421 and CSC 421.

MTH 422 Numerical Analysis II 3(3-0), D
Prerequisite: MTH 303 and MTH 421. Solution of initial and boundary value problems in ordinary and partial differential equations, simulation, and optimization. Problem solution will include the use of software. Identical with CSC 422. Cannot receive credit for both MTH 422 and CSC 422.
MTH 450 Theory of Interest 3(3-0), S
Prerequisite: MTH 302 and MTH 315. A thorough treatment of the mathematical theory of interest with some discussion of economic aspects such as inflation, risk and uncertainty, and yield curves. Topics include: Annuities, yield rates, amortization, bonds, and sinking funds.
MTH 460 College Geometry 3(3-0), F,S
Prerequisite: MTH 315. This course examines concepts not usually included in a high school plane geometry course: axiomatic structure, finite geometries; Euclidean geometry axioms, historical development and relationships between various geometries, transformations in two and three dimensions, groups of transformations, convexity, linear programming, geometry of polygons and circles, the none-point circle, constructions, and an introduction to non-Euclidean geometry. These topics will be developed within a problem solving context and will emphasize construction and communication of mathematical ideas including argument and proof. A dynamic geometry software package, such as Geometer's Sketchpad, will be used as a tool to develop geometric concepts.
MTH 479 Mathematical Tools and Structures 3(2-2), F
Prerequisite: MTH 343 or MTH 360. Recommended: 15 hours of elementary or middle school mathematics. This course is designed to coordinate, connect and extend the mathematical experiences of the student who is preparing to teach mathematics in the middle school. Specific course content will include all of the following: an in-depth overview of problem solving and the nature of proof in mathematics and the mathematics classroom; history of the development of mathematics; a variety of mathematical topics such as algebraic structures, discrete mathematics, fractals and chaos, etc.; examination and exploration of mathematical topics that are appropriate and necessary for middle school students to ensure their efficient transition into secondary mathematics. A constant awareness of the use and impact of technology upon the mathematician and the mathematics classroom is explored and integrated throughout the course. The course experience is culminated in the final project, which will be an original, independent investigating of some relevant mathematical topic
of interest to the student. This course cannot be used as a mathematics elective for the mathematics major or minor.

## MTH 493 Supervised Teaching (Secondary Mathematics)

 5-6, F,SPrerequisite: MTH 409; MTH 410; a grade of "C" or better in all professional education courses; current pre-professional liability insurance; and approval for supervised teaching. Student observes then teaches mathematics classes under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## MTH 494 Supervised Teaching (Secondary Mathematics)

 5-6, F,SPrerequisite: concurrent enrollment in MTH 493. Student observes then teaches under the direction of the cooperating teacher and the university supervisor. Student participates in school-related activities appropriate to the assignment and attends all required meetings. In order to receive a grade in this course, the student's professional portfolio must meet or exceed final criteria. Course will not count toward the major GPA. Supplemental course fee.

## MTH 496 Clinical Experiences in Teaching II 4, F,S

Prerequisite: EDC 199; and admitted to Teacher Education Program; and grades of " C " or better in all professional education courses; and completion of portfolio checkpoints 1 and 2. This course is designed to meet HB 1711 for student's experience as a Teacher's Aide or Assistant Rule (Rule 5 CSR 80-805.040), to that of conventional student teachers within the same program. It is also designed to support completion of additional clinical requirements within that program including: seminars and workshops, required meetings, school related activities appropriate to the assignment, demonstrated mastery of the MOSTEP quality indicators and completion and overall assessment of a Professional Preparation Portfolio. This course is credited only on B.S. in Education or appropriate master'slevel certification programs. Can only receive credit for one of the following: AGE 499, AGT 499, ART 469, BSE 499, CFS 498, COM 493, ECE 499, ELE 499, ENG 434, HST 499, MCL 491, MID 499, MTH 496, MUS 499, PED 498, SCI 499, SEC 499, SPE 499, THE 493.

## MTH 497 (490) Topics 1(1-0), F,S

Prerequisite: 90 credit hours. Recommended: completion of or concurrent enrollment in all mathematics courses required for the mathematics major. A written paper on a mathematical topic will be required. The student will be exposed to elementary research topics and to professional opportunities including graduate programs, employment by business, industry and government, and teaching options. Each student will be required to take the mathematics major assessment exam.
MTH 503 Advanced Calculus I 3(3-0), F,S
Prerequisite: MTH 302 and MTH 315. Concepts of limit, continuity, differentiation, Riemann integration, sequences and series, other related topics.

## MTH 504 Advanced Calculus II 3(3-0), D

Prerequisite: MTH 503. This is a continuation of MTH 503, including sequences and series of functions, uniform convergence, multivariate calculus, and other selected topics.

## MTH 506 Theory of Functions of a Complex Variable

 3(3-0), DPrerequisite: MTH 302 and MTH 315. Theory of elementary functions-polynomial, trigonometric, exponential, hyperbolic, logarithmic-of a complex variable; their derivatives, integrals; power series; other selected topics.

## MTH 507 Introduction to Partial Differential Equations

## 3(3-0), D

Prerequisite: MTH 303 and MTH 315. Introduction to linear first and second order partial differential equations, including some formal methods of finding general solutions; the Cauchy problem for such equations, existence theorems, formal methods of finding the solution, and the role of characteristics; the classical boundary and initial value problems for the wave equation, heat equation and the boundary value problems for

## Laplace's equation.

MTH 532 Introduction to Abstract Algebra 3(3-0), F
Prerequisite: MTH 302 and MTH 315. Theory of groups, rings, integral domains, fields, polynomials.

## MTH 533 Linear Algebra I 3(3-0), F, S

Prerequisite: MTH 302 and MTH 315. Vector spaces, linear independence, inner product spaces, linear transformations, Eigenvectors, diagonalization.
MTH 534 Linear Algebra II 3(3-0), D
Prerequisite: MTH 533. Topics include eigenvalue problems; Jordan normal form, linear functionals, bilinear forms, quadratic forms, orthogonal and unitary transformations, Markov processes, and other topics selected by the instructor.
MTH 536 Theory of Numbers 3(3-0), D
Prerequisite: MTH 302 and MTH 315. Factorization, Euler totient function, congruences, primitive roots, quadratic residues and reciprocity law.
MTH 537 Applied Abstract Algebra 3(3-0), D
Prerequisite: MTH 532 or MTH 533. Topics typically include finite fields, block designs, error-correcting codes (nonlinear, linear, cyclic, BCH, and Reed-Solomon codes), cryptography, and computer implementation of these applications.
MTH 540 (440) Statistical Theory I 3(3-0), F
Prerequisite: MTH 302 and MTH 315. Random variables, discrete and continuous probability functions, expectation, moment-generating functions, transformation of variables.

## MTH 541 Statistical Theory II 3(3-0), S

Prerequisite: MTH 540. Estimation, complete and sufficient statistics, maximum likelihood estimation, hypothesis testing, nonparametric statistics.
MTH 543 Stochastic Modeling 3(3-0), S
Prerequisite: MTH 540. This course will study applications of probability and statistics from a modeling point of view. Topics include generating functions, branching processes, discrete time Markov chains, classification of states, estimation of transition probabilities, continuous time Markov Chains, Poisson processes, birth and death processes, renewal theory, queuing systems, Brownian motion, and stationary processes. Computer statistical packages will be used.
MTH 545 Applied Statistics 3(3-0), F
Prerequisite: 60 credit hours and either MTH 135 or MTH 138. A course on statistical concepts, methods and data analysis with emphasis on assumptions and effects on violating those assumptions. Computer statistical packages will be used. Topics include statistical models, random sampling, normal distribution, estimation, confidence intervals, tests and inferences in single and two populations, and n-way analysis of variance.

## MTH 546 Analysis of Variance and Design of Experiments

 3(3-0), DPrerequisite: MTH 345 or MTH 541 or MTH 545 or permission of the department head. Topics include analysis of variance, estimation of variance components, randomized incomplete blocks, Latin squares, factorial nested, split-plot designs, fixed, random and mixed models.
MTH 547 Applied Regression Analysis 3(3-0), D
Prerequisite: MTH 345 or MTH 541 or MTH 545 or permission of the department head. Topics include fitting a straight line,
matrix models, residuals, selecting best equation, multiple regression, and nonlinear estimation.
MTH 548 Applied Time Series Analysis 3(3-0), F
Prerequisite: MTH 345 or MTH 541 or MTH 545 or permission of the department head. This course will study the analysis of data observed at different points of time. Topics include stationary and non-stationary time series models, linear time series models, autoregressive models, autocorrelations, partial autocorrelations, moving average models, ARMA models, ARIMA models, forecasting, prediction limits, model specification, least square estimation, and seasonal time series models. Computer statistical packages will be used.
MTH 567 Introduction to Non-Euclidean Geometry 3(3-0), S Prerequisite: MTH 302 and MTH 315. Development of nonEuclidean geometries; intensive study of hyperbolic geometry.
MTH 570 Combinatorial Analysis 3(3-0), D
Prerequisite: MTH 280. An introduction to combinatorial analysis including enumeration methods, combinatorial identities with applications to the calculus of finite differences and difference equations.
MTH 575 (370) History of Mathematics 3(3-0), F,S
Prerequisite: MTH 302 and MTH 315. Development of mathematics through the calculus; solution of problems of historical interest, problems which use historically significant techniques; problems whose solutions illuminate significant mathematical characteristics of elementary mathematics.
MTH 580 Applied Mathematics 3(3-0), D
Prerequisite: MTH 303 and MTH 533 or permission of the department head. An introduction to several areas of applied mathematics including control theory, optimization, modeling of population dynamics, modeling of mathematical economics, minimax and game theory, and calculus of variations.
MTH 582 Introductory Topology 3(3-0), D
Prerequisite: MTH 302 and MTH 315. Properties of abstract metric and topological spaces; discussion of concepts of compactness and connectedness.

## MTH 596 (554) Readings 1-3, F,S

Prerequisite: permission of the department head. Periodic conferences with an advisor are required. May be repeated to a total of 6 hours.
MTH 601 Real Analysis 3(3-0), D
Prerequisite: MTH 503. Topics include countable and uncountable sets, convergence, Lebesgue measure on the real line, the development of the Lebesgue integral, the fundamental theorem of calculus and Lp spaces.
MTH 602 Real and Abstract Analysis 3(3-0), D
Prerequisite: MTH 601. A study of the theory of abstract measures and integration, and an introduction to functional analysis.
MTH 606 Complex Analysis 3(3-0), D
Prerequisite: MTH 503. Analytic functions, power series, Cauchy's theorem and its applications, residues. Selected topics from conformal mapping, analytic continuation, harmonic functions, Fourier series, and Dirichlet problems.

## MTH 610 Contemporary Mathematics for Secondary

## Teachers 3(3-0), D

Prerequisite: either MTH 532 or MTH 533 and; either MTH 460 or MTH 567. Reports, research, and recent trends in secondary mathematics; recently developed programs in algebra and geometry.

## MTH 621 Theory of Ordinary Differential Equations I

3(3-0), D
Prerequisite: MTH 303 and MTH 503. Existence and uniqueness theorems for first order differential equations; system of linear and nonlinear differential equations; continuous dependence of solutions on initial conditions and parameters; behavior of solutions of equations with constant coefficients, study of Lyapunov's theorems on stability; introduction to boundary value problems.

## MTH 622 Theory of Ordinary Differential Equations II 3(3-0), D

Prerequisite: MTH 621. Theory and application of boundary value problems; periodic solutions; linear systems with periodic coefficients (Floquet theory); two dimensional (autonomous) systems limit cycles. Differential equations under Caratheodory conditions; theory of differential and integral inequalities and other selected topics, if time permits.
MTH 630 Abstract Algebra I 3(3-0), D
Prerequisite: MTH 532 and MTH 533. Topics from group theory will include Cayley's Theorem, finite abelian groups, Cauchy's Theorem, the Sylow Theorems, and free groups.
MTH 632 Abstract Algebra II 3(3-0), D
Prerequisite: MTH 630. Topics from ring theory will include the Chinese Remainder Theorem, Euclidean domains, rings of fractions, PID's and UFD's, and polynomial rings. Topics from field theory will include splitting fields, Galois Theory, separability, normality, and finite fields.

## MTH 641 Statistical Inference I 3(3-0), D

Prerequisite: MTH 541. Formulation of statistical models, sufficiency and exponential families, methods of estimation, optimality theory. Uniformly minimum variance unbiased estimators, Fisher information, Cramer/Rao inequality, large sample theory, Bayes procedures and minimax procedures.
MTH 642 Statistical Inference II 3(3-0), D
Prerequisite: MTH 641. Confidence intervals and regions, hypothesis testing, the Neyman-Pearson framework, uniformly most powerful tests, likelihood ratio criteria, power functions, similar regions, invariant tests, distribution free tests.
MTH 681 Topology 3(3-0), D
Prerequisite: MTH 503 or MTH 582. Point set topology in abstract spaces.
MTH 691 Seminar I 2(2-0), F, S
Seminar in Mathematics
MTH 692 Seminar II 2(2-0), F,S
Seminar in Mathematics.
MTH 697 (655) Topics 3(3-0), D
Prerequisite: permission of department head. Material covered determined by the interests and backgrounds of the students. May be repeated for a maximum of 6 hours.
MTH 698 Research 1-6, F,S
Supervised research in special areas of mathematics. May be repeated. May not be counted toward the Master of Science in Education degree.
MTH 699 (694) Projects 1-6, F,S
Independent research for thesis preparation.

# Department of Physics, Astronomy and Materials Science 

101 Kemper Hall, Phone: (417) 836-5131, Fax: (417) 836-6226
Email: Physics@missouristate.edu
Web Site: http://physics.missouristate.edu
Department Head: Professor Pawan K. Kahol, Ph.D.

## Faculty (as of March 14, 2008)

Professors: Ryan E. Giedd, Ph.D.; Shyang Huang, Ph.D.; Kandiah Manivannan, Ph.D.; Robert A. Mayanovic, Ph.D.; Robert S. Patterson, Ph.D.; Emmett R. Redd, Ph.D.; William E. Thomas, Ph.D.; Robert J. Whitaker, Ph.D.; George W. Wolf, Ph.D.
Associate Professors: Kartik Ghosh, Ph.D.; Saibal Mitra, Ph.D.; Michael D. Reed, Ph.D
Assistant Professors: Lifeng Dong, Ph.D.; Cheryl P. Schaefer, Ph.D.
Term Assistant Research Professor: Ram Gupta, Ph.D.
Instructors: Rebecca Baker, M.S.; John Carter, Ph.D.
Emeritus Professors: Lawrence E. Banks, Jr., Ph.D.; Betty L. Bitner, Ed.D.; David L. Carleton, M.S.; Howard M. Petefish, Ph.D.; Bruno F. Schmidt, Ph.D.; Robert E. Thurman, Ph.D.

## Accreditation

Missouri Department of Elementary and Secondary Education (DESE) and National Council for Accreditation of Teacher Education (NCATE) - Physics Education, B.S.Ed., Secondary Education/Physics, M.S.Ed.

## Credit by Examination

Credit by Examination is available. Refer to the Credit by Examination policy in the Academic Regulations section of the catalog for a listing of the courses.

## Program Requirements and Restrictions

Mathematical Preparation: The mathematical preparation (or lack thereof) in high school strongly governs the point at which a student should begin a physics major. Since there are at least six different levels of beginning students in this discipline, it is imperative that these students consult a member of the physics staff as soon as possible, preferably before their first semester in attendance.
Dated Courses: Courses taken more than 10 years before graduation are subject to review and possible rejection by the department faculty.

## Graduate Programs

The following graduate programs are available: Materials Science (Master of Science); Secondary Education with option in Physics (Master of Science in Education); Master of Natural and Applied Science degree with an area of emphasis in Physics. Refer to the Graduate Catalog for more information.

Accelerated Master of Natural and Applied Science degree: Eligible undergraduate students majoring in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 12 credit hours of approved 500 -level or 600 -level courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the masters degree in less time than would otherwise be possible. See the Graduate Catalog or contact the MNAS program director for further information and guidelines.

Accelerated Master of Science degree in Materials Science: Eligible undergraduate students majoring in Engineering Physics may apply for preliminary acceptance into the Master of Science
degree in Materials Science after admission requirements for the accelerated masters program have been satisfied. If approved, a maximum of 9 credit hours from MAT 540(3), MAT 550(3), and MAT 580(3) may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. This offers an opportunity to complete the course requirements for Bachelor of Science degree in Engineering Physics and the Master of Science degree in Materials Science within five years. See the Graduate Catalog or contact the Department of Physics, Astronomy, and Materials Science for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## General Information

Pre-Engineering: The Department of Physics, Astronomy, and Materials Science and the Department of Mathematics jointly offer a two-year pre-engineering program. Transfer to almost any engineering school from this program is possible, since most pre-engineering programs cover the same background material during the first two years. Students should check with the engineering school of their choice for details. Typical course schedules for several of the different engineering specialties can be obtained from the office of either department. Both departments share student advisement for all pre-engineering areas. Most students select a major in one of the two departments. Contact either department for details.

Baker Observatory: The William G. and Retha Stone Baker Observatory is located approximately ten miles northwest of Marshfield in Webster County (off Missouri Highway 38 on Hillcrest Road.) The observatory is used on clear evenings for laboratory work by students in beginning and intermediate astronomy courses, and by advanced undergraduate students and faculty conducting astronomical research. The observatory houses several small telescopes and two large instruments-a 0.36 meter Celestron Schmidt Cassegrain telescope and a professional model 0.4 meter Cassegrain reflecting telescope on loan from Cerro Tololo Inter-American Observatory in Chile.

The public may visit the observatory during open houses that are conducted by the Department twice each year, in April or May, and in September or October.

## Majors

## Engineering Physics (Comprehensive)

## Bachelor of Science

A. General Education (See General Education section of catalog)
Specific General Education Requirements: CSC 111(3); PHY 203(5); MTH 261(5); ENG 321(3)
B. Major Requirements (67-69 hours)

1. CSC 121(3) or CSC 125(4); MTH 280(5), 302(3), 303(3); PHY 204(5), 252(3), 343(3), 352(3), 375(3), 391(3), 392(3)
2. Select one of the following options ( $30-31$ hours)
a. Computer Engineering: PHY 220(4), 324(4), 353(3), 354(3), 385(2), 386(1), 475(3) or MAT 580(3), PHY 485(3), 486(1), 524(4), 558(3)
b. Materials Science: PHY 353(3), 385(2), 386(1), 475(3), or MAT 580(3), 476(3), 485(3), 486(1), 558(3); MAT 540(3), 550(3). In addition at least 5 hours chosen from: PHY 463(3), 543(3), 553(3), 575(3), BMS 514(2).
c. Personalized: IDM 110(3); PHY 333(3), 353(3), 386(1), 486(1); plus 19 hours of optional computer science, mathematics, and science courses in a program covering some engineering specialty. This emphasis is to be developed with the student's advisor and is subject to approval of the head of the Department of Physics, Astronomy, and Materials Science.
C. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Physics (Non-Comprehensive)

## Bachelor of Science

A. General Education (see General Education section of catalog)
Specific General Education Requirements: PHY 203(5), MTH 261(5), ENG 321(3)
B. Major Requirements

1. PHY 204(5), 333(3), 343(3), 352(3), 353(3), 375(3), 385(2), 386(1), 391(3), 476(3), 485(1), 486(1)
2. At least one course selected from: AST 115(4), 311(3), 315(3); PHY 324(4), 392(3), 463(3), 475(3)
3. At least one course selected from: PHY 533(3), 543(3), 553(3), 575(3)
4. Related mathematics requirements: MTH 280(5), 302(3), 303(3)
C. Minor Required
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Physics Education

Bachelor of Science in Education
(Certifiable grades 9-12)
A. General Education (see General Education section of catalog) The following required courses can be used to meet both General Education and Major Requirements: BIO 121(4); MTH 261(5); CSC 111(3); GRY 108(3); AST 115(4) or CHM 160(4) or PHY 100(4)
B. Major Requirements

1. Core (22 hours): PHY 100(4), 203(5), 204(5), 375(3), 385(2), 509(3)
2. Major Electives (8 hours): Select additional hours from any PHY or AST course numbered at or above 200,
except for PHY 501, with no more than 3 hours at the 200 level
3. Related Requirements (34 hours): MTH 261(5), 280(5), 302(3); CSC 111(3); AST 115(4); BIO121(4); CHM 160(4); GRY 108(3); SCI 505(3)
C. Professional Education Courses (37 hours): SCI 214(2), 314(3), 414 (3), 493(6), 494(6); and the Professional Education Required Core and Competencies (see "Teacher Certification, Teacher Education Program and Secondary Education Requirements" section of catalog).
D. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)
E. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all coursework attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

## Minors

## Astronomy

## Bachelor of Arts

Bachelor of Science
A. AST 114(4) or 115(4); AST 311(3)
B. Complete two of the following: AST 313(3), 315(3), 317(3)
C. Complete additional physics or astronomy courses to bring total to 18 hours with no more than 10 hours of courses numbered below 300. Recommended electives: AST 110(1) if AST 114 was taken, PHY 123(4), 124(4), 386(1), 486(1)

## Environmental Physics Technology

Bachelor of Science
A. PHY 123(4), 124(4), 352(3), 373(3)
B. CHM 105(5) or 160(4); GRY 135(4)

## Physics

Bachelor of Science
A. PHY 203(5), 204(5)
B. Electives from any other physics courses to bring total to 20 hours with no more than 14 hours of courses numbered below 300.

## Astronomy Courses

AST 110 Astronomical Observations 1(0-2), D
Prerequisite: eligibility for MTH 101. An introductory laboratory course stressing the techniques of astronomical observation and analysis of observed data. Students will have an opportunity to use telescopes and instruments at the Baker Observatory.

## AST 111 Astronomical Frontiers 2(2-0), D

A general interest course which will explore in detail, but nonmathematically, current subject areas of astronomy and astrophysics, such as quasars, black holes, and the origin of the universe, which attract the greatest attention in the media and among the general public.
AST 113 Modern Astronomy 3(3-0), F,S
An introduction to our present knowledge of the nature of the universe, the galaxies, the stars, and the planets. A description of
the natural laws and physical observations which are leading us to an understanding of our place in the cosmos.
AST 114 Survey of Astronomy 4(4-0), F,S
Prerequisite: eligibility for MTH 101. General Education Course (Natural World) Historical and descriptive aspects of astronomy; topics of current interest related to space science. Cannot receive credit for both AST 114 and 115.
AST 115 Basic Astronomy 4(3-2), F,S
Prerequisite: eligibility for MTH 101. General Education Course (Natural World) Historical and descriptive aspects of astronomy; topics of current interest related to space science. Laboratory consists of observations with telescopes and of experiments pertinent to the field. Cannot receive credit for both AST 114 and 115.
AST 311 Astronomical Techniques 3(2-2), F
Prerequisite: MTH 135 and; either AST 114 or AST 115. Intermediate level course; actual techniques of astronomical observation, methods of analysis of these observations, possible interpretations of acquired data. In laboratory, each student obtains his observations for study in spectroscopy, photometry, photography, and CCD imaging.
AST 313 The New Solar Systems 3(3-0), FO
Prerequisite: AST 114 or 115 , MTH 138 or equivalent, or permission. A modern inquiry of the planets, comets, asteroids, and other members of our solar system and the planets of other stellar systems, based on recent interplanetary explorations and Earth-based observations. Cannot receive credit for both AST 313 and AST 513.
AST 315 The Lives and Deaths of Stars 3(3-0), SO
Prerequisite: AST 114 or 115 , MTH 138 or equivalent, or permission. The structure of stars, processes at work in stellar atmospheres, the formation process, and the evolution of stars into white dwarfs, neutron stars, or black holes. Cannot receive credit for both AST 315 and AST 515.
AST 317 Our Universe, the Final Frontier 3(3-0), SE
Prerequisite: AST 114 or 115, MTH 138 or equivalent, or permission. Modern views on the structure of the Universe: its past, present, and future. Topics include the structure and content of our Galaxy and other galaxies, clusters of galaxies, the Big Bang theory (including Inflation), and the eventual fate of our Universe. Cannot receive credit for both AST 317 and AST 517.
AST 513 Solar and Extra-Solar Systems 3(3-0), FO
Prerequisite: AST 114 or 115 , MTH 303 or equivalent, or permission. Formation of planetary systems, planetary dynamics, and comparative planetology. Project required. Cannot receive credit for both AST 313 and AST 513.
AST 515 Stellar Structure and Evolution 3(3-0), SO
Prerequisite: AST 114 or 115 , MTH 303 or equivalent, or permission. Basic concepts of stellar structure, atmospheres, and evolution. Project required. Cannot receive credit for both AST 315 and AST 515.
AST 517 Galaxies and Cosmology 3(3-0), SE
Prerequisite: AST 114 or 115 , MTH 303 or equivalent, or permission. Study of galaxies and the Universe. Topics include the structure and content of our Galaxy and other galaxies, clusters of galaxies, the Big Bang theory (including Inflation), and the eventual fate of our Universe. Project required. Cannot receive credit for both AST 317 and AST 517.
AST 611 Astronomy for Teachers 3(2-2)
Theory and techniques of observational astronomy.

## Materials Science Courses

MAT 509 Special Topics in Materials Science 1-3, D
Prerequisite: permission of instructor. Variable content, variable credit course. Topics to be chosen from current areas of interest
in Materials Science. May be repeated to a total of 6 hours with a different topic.
MAT 540 Thermodynamics of Materials 3(3-0), F
Prerequisite: PHY 343 or CHM 506 or permission. Review of classical thermodynamics, equilibrium in thermodynamic systems, the statistical interpretation of entropy, unary and multi-component systems, thermodynamics of phase diagrams and phase equilibrium.
MAT 550 Introduction to Materials Science 3(3-0), F
Prerequisite: PHY 375 or CHM 507 or permission. Investigation of the relationships that exist between the structure, properties, processing and performance of materials. Different types of materials will be studied with a special emphasis on polymers and semiconductors. Structure-property correlations, including electronic, thermal, and mechanical properties, will be presented for these materials.

## MAT 580 Structure of Solids 3(3-0), F

Prerequisite: PHY 375 or CHM 507 or permission. Review of quantum mechanics, followed by an in-depth study of crystal structures, energy band structures in solids, lattice dynamics, and a survey of the physical properties of solids.
MAT 620 Advanced Quantum Mechanics 3(3-0), S
Prerequisite: PHY 575. Advanced topics in quantum mechanics including variational methods, approximation techniques, timeindependent and time- dependent perturbation theory, second quantization, and the interactions of light with matter.
MAT 650 Experimental Design 3(1-4), F
Laboratory techniques necessary for the development of instrumentation. Topics will include elementary computer interfacing, prototype design, mechanical and electronic construction, and reliability testing. The student will develop, design and build a test instrument and study each of the above topics during this process.

## MAT 658 Optoelectronic Materials 3(3-0), S

Prerequisite: MAT 580. Course includes the study of advanced electronic properties of materials, lattice dynamics, and a survey of the optical-electronic interactions in materials.
MAT 660 Experiments in Physical Characterization 3(1-4), S Prerequisite: MAT 550 and MAT 580. Laboratory techniques in electronic, optical, and thermal characterization of materials. Students will become familiar with equipment and procedures used in research and commercial laboratories.
MAT 670 Vapor Synthesis of Materials 3(1-4), S
Prerequisite: MAT 550 and MAT 540. Experimental techniques in the vapor deposition of thin film materials used in the electronics industry. Some modification of the resulting films including chemical doping and ion implantation will also be studied. Experimental methods including computer control and analysis will be studied.

## MAT 680 Polymer Preparation and Characterization

3(1-4), S
Prerequisite: MAT 550 and MAT 660. Preparation of polymers, including the techniques of condensation polymerization, free radical polymerization, and if time permits, plasma polymerization. Characterization experiments will be viscosity measurements, differential scanning calorimetry, and thermal gravimetric analysis. Film preparation including spin coating, aspiration, and doctor blade systems will also be investigated.

## MAT 690 Statistical Applications in Materials Science

 3(3-0), SPrerequisite: MAT 550. Selective topics in materials science important to the design, testing, fabrication, and manufacture of materials whose underlying theme is mathematical modeling based in statistical methods. The topics include mass transport in solids, atomic diffusion on surfaces, adsorption and desorption on surfaces, epitaxial growth, degradation of materials, queuing theory, and operations research.

MAT 698 Seminar in Materials Science 1, S
Prerequisite: candidate for the MS degree in Materials Science. Selected topics in materials science of a theoretical, experimental, or applied nature with an emphasis on recent
developments and their impact. May be repeated for a maximum of 4 hours.
MAT 699 Research in Materials Science 1-6, D
Prerequisite: permission. Supervised research in areas of materials science. May be repeated, but no more than 12 hours may be counted toward the M.S. degree.

## Physics Courses

PHY 100 Survey of Physics with Laboratory 4(3-2), F
General Education Course (Natural World) Description of nature as seen by physicists; effects this description and new scientific discoveries will have on society. Laboratories consist of discussions of current relations between science and society, demonstration of precise experimental apparatus, some actual involvement with the experimental method.
PHY 101 Physics by Inquiry for Educators 4(2-4), F,S
General Education Course (Natural World) This course is open only to early childhood, elementary, middle school, and special education majors. Laboratory experiences model inquiry teaching methods appropriate for use in early childhood, elementary and middle school science lessons. Science content includes mechanics, optics, heat, electricity and magnetism, properties of materials. Students will increase their understanding of the nature of science.
PHY 123 Introduction to Physics I 4(3-2), F,S
Prerequisite: eligibility for MTH 261 on mathematics placement test; CIS/CSC 101 or CSC 111 or pass spreadsheet competency examination administered by the Department of Computer Science. This course will count toward the Natural World component of General Education. An introduction to physical theories covering the content areas of mechanics, fluids, sound, and thermodynamics. A knowledge of the laws of Physics will help the student better understand the world and how these laws can be used to make informed decisions to improve society. A grade of "C" or better is required in this course to take PHY 124.

## PHY 124 Introduction to Physics II 4(3-2), F,S

Prerequisite: "C" grade or better in PHY 123. A continuation of PHY 123 in the content areas of electricity and magnetism, electronics, and optics.

## PHY 131 Mini Physics 1(1-0), F,S

A course whose various sections treat physics or astronomy from a contemporary, historical and/or theoretical point of view. Students should check the current registration schedule to determine the topic associated with each section being offered. Course may be repeated, provided topic and title are different, to a total of 5 hours. Variable Content Course.
PHY 141 Mini Physics Laboratory 1(0-2), F,S
A laboratory course explaining the use of scientific equipment and experimental procedures. Students should check the current registration schedule to determine the topic and titles for any given semester. Since the content of this course varies from semester to semester, it may be repeated, provided the topic title is different, to a total of 5 hours. Variable Content Course.
PHY 203 Foundations of Physics I 5(3-4), F,S
Prerequisite: MTH 261 (or concurrent enrollment in MTH 261 if a score of 30 or higher was received on the mathematics section of the ACT). This course will count toward the Natural World component of General Education. Students must be skilled in using the Microsoft Excel spreadsheet program. (see the Department of Physics, Astronomy, and Materials Science for a list of required spreadsheet skills). First of two semesters in basic calculus physics. Lecture and laboratory topics covered include mechanics, waves, and thermodynamics. A grade of "C"
or better is required in this course to take PHY 204. Supplemental course fee.
PHY 204 Foundations of Physics II 5(3-4), F,S
Prerequisite: "C" grade or better in PHY 203 and; either MTH 280 (or concurrent enrollment in MTH 280) or MTH 288. Students must be skilled in using the Microsoft Excel spreadsheet program (see the Department of Physics, Astronomy, and Materials Science for a list of required spreadsheet skills). Continuation of PHY 203 with lecture and laboratories covering electricity, magnetism, and optics. Supplemental course fee.

## PHY 220 Introduction to Structure and Logic of Digital

 Computers 4(2-4), F,SPrerequisite: eligibility for MTH 261. Introduction to the internal structures of digital computers; design of gates, flipflops, registers, and memories to perform operations on numerical and other data represented in binary form. Laboratory uses logical blocks for experiments with combinational and sequential networks and simple digital systems. Supplemental course fee.
PHY 233 Engineering Statics 3(3-0), S
Prerequisite: PHY 203. Application of mechanics to equilibrium problems; topics include principles of center of mass, resultant force, friction, moment of inertia, torque, etc. Course does not satisfy any requirement for a physics major or minor.
PHY 252 Introduction to Circuit Analysis 3(3-0), S
Prerequisite: MTH 280. A study of Kirkoff's current and voltage laws, resistive circuits with DC sources, network analysis by node voltages and mesh currents, Thevenin's and Norton's theorems, and first order circuits.

## PHY 300 Service Learning in Physics 1, F,S

Prerequisite: 30 hours and concurrent registration in a Physics course designated as a service learning offering. This service component for an existing course incorporates community service with classroom instruction in Physics to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the specific course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated but no more than 2 hours of service learning may count toward graduation.
PHY 324 Instrumental/Computer Interfacing 4(2-4), F,S
Prerequisite: PHY 220. An introduction to computer architecture, machine/assembly language programming, and peripheral interfacing. Topics include microprocessor operation, addressing modes, memory organization, microprocessor buses, reset and interrupts, parallel I/O, serial I/O, timers, and analog/digital conversions.
PHY 333 Intermediate Mechanics 3(3-0), F
Prerequisite: PHY 203 and PHY 391 and MTH 303. Classical mechanics of particles. Topics include kinematics, dynamics, oscillations, central forces, conservation theorems, scattering, and an introduction to the Lagrangian and Hamiltonian formulations of mechanics.
PHY 343 Thermal Physics 3(3-0), S
Prerequisite: PHY 203 and MTH 302 (or concurrent enrollment in MTH 302). The macroscopic laws of thermodynamics and the microscopic foundation for those laws. Topics include the microcanonical, canonical, and grand canonical ensembles; Maxwell-Boltzmann, Fermi-Dirac, and Bose-Einstein statistics; equation of state, thermodynamic potentials, Maxwell's relations, and phase transitions.

## PHY 352 Electronic Circuit Design 3(1-4), F

Prerequisite: PHY 124 or PHY 204. An introduction to the design, construction, and evaluation of basic electronic circuits is presented. The topics for the course include multistage discrete bipolar transistor and FET amplifiers, linear integrated circuits, and regulated power supplies. The circuit analysis tools will include electronic instrumentation and computer simulations.
PHY 353 Elementary Field Theory 3(3-0), F
Prerequisite: PHY 204 and PHY 391. An introduction to the theory of electric and magnetic fields and their sources. Topics include electrostatic and magnetostatic fields in a vacuum, electric potential, magnetic vector potential, electromagnetic fields, and Maxwell's equations.
PHY 354 Signals and Systems 3(3-0), S
Prerequisite: PHY 252 and PHY 392. An introduction to continuous time and discrete time signals is presented. Basic system properties such as causality, linearity, time invariance, time and frequency domain representations, and digital fiber design and analysis will be studied. General analysis techniques will include matrix algebra, complex variables, Fourier transforms, and Laplace transforms.
PHY 373 Radiation Physics 3(2-2), F
Prerequisite: PHY 124 or PHY 204. Theory of and measurement techniques for electromagnetic and particulate radiation.
PHY 375 Twentieth Century Physics I 3(3-0), F
Prerequisite: PHY 204 and MTH 302 (or concurrent enrollment in MTH 302). An introduction to the major developments in physics during this century. Topics include the special theory of relativity, the experimental basis for quantum mechanics, waveparticle duality, introductory quantum mechanics of onedimensional systems, nuclear physics, and elementary particle physics.

## PHY 385 Experiments in Twentieth Century Physics

2(1-2), S
Prerequisite: PHY 375. A study of basic experimental techniques, data analysis, and analysis of experimental errors. Laboratory experiments chosen from physical phenomena discovered in the twentieth century and may include photoelectric effect, Hall effect, Frank-Hertz experiment, electron spin resonance, and others.
PHY 386 Undergraduate Research I 1(1-0), F,S
Prerequisite: permission. An introduction to research that requires the selection of a suitable research project, completing a written feasibility study for the proposed project, and making all necessary preparations for the actual pursuit of the project in PHY 486. Graded Pass/Not Pass only.

## PHY 390 Interdisciplinary Topics in Physics 1-4, D

Prerequisite: permission. Topics of interdisciplinary nature; usually team-taught by members of the disciplines involved. Typical topics chosen from: space physics (e.g. lunar studies), chemical physics (e.g. spectroscopy), biophysics, geophysics, mathematical physics, etc. Since credit and topics vary, the course may be repeated to a total of 6 hours. Variable Content Course.

## PHY 391 Mathematics for Science and Engineering I

## 3(3-0), S

Prerequisite: MTH 302. A study of mathematical techniques widely used in science and engineering. Topics covered include series solutions to differential equations, Fourier series and transforms, vector calculus, matrix algebra, complex functions, and partial differential equations.

## PHY 392 Mathematics for Science and Engineering II

## 3(3-0), D

Prerequisite: PHY 391. A continuation of PHY 391 with topics selected from complex integration, numerical solutions to differential equations, special functions, probability distribution functions, and group theory.

PHY 399 Cooperative Education in Physics 1-3, D
Prerequisite: acceptance into the Cooperative Education Program and permission. The opportunity to earn academic credit in a planned learning process that integrates academic training with a supervised work experience. This is a variable content course that may be repeated to a total of 6 hours.

## PHY 409 Selected Topics in Physics 1-5, D

Prerequisite: permission. Advanced topics in physics which may vary from year to year. Some typical topics: solid state, nuclear structure, plasmas, fluids, astrophysics, applied group theory. Inter-disciplinary topics such as atmospheric physics and spectroscopy might also be offered. Since credit and topics vary, the course may be repeated to a total of 6 hours. Variable Content Course.
PHY 463 Physical Optics 3(3-0), F
Prerequisite: PHY 204 and PHY 391. Treatment of optical phenomena including waves, superposition, interference, diffraction, polarization, electromagnetic character of light, and light sources and their spectra.
PHY 475 Introduction to Solid State Physics 3(3-0), D
Prerequisite: PHY 375. An introduction to the mechanical, thermal, and electronic behavior of solids. Topics include crystal structure, reciprocal lattice, crystal binding, phonons, free electron theory, and energy band theory.

## PHY 476 Twentieth Century Physics II 3(3-0), S

Prerequisite: PHY 375 and PHY 391 and MTH 303. A continuation of PHY 375. Topics include applications of quantum mechanics, atomic physics, and spectroscopic notation.
PHY 485 Instrumentation Circuit Design 3(1-4), S
Prerequisite: PHY 352. A study of a variety of basic transducers used to make measurements of temperature, light, and mechanical forces, and the design of analog integrated circuits used to interface those transducers to computers.
PHY 486 Undergraduate Research II 1(0-2), F,S
Prerequisite: PHY 386. A continuation of PHY 386 in which the feasibility study from PHY 386 and the research project outcome are to be combined in a written report following a format required for journal publication. An oral presentation of this work will be reviewed by the faculty. Graded Pass/Not Pass only.
PHY 495 Readings in Physics 1-4, D
Prerequisite: permission of department head. Independent reading; topics not offered in regular courses. Course may be repeated to a total of 4 hours.

## PHY 499 Honors Project in Physics 1-3, D

Prerequisite: permission of department head. Enrollment limited to students of distinguished capability and industry. Students must consult with the physics and astronomy staff concerning their proposed problem prior to enrollment for this course. This course may be repeated to a total of 5 hours.
PHY 501 Physics and Astronomy By Inquiry 2(1-2), F
Prerequisite: 70 hours including PHY 101. This course is a continuation of PHY 101. Additional topics in mechanics, optics, heat, electricity and magnetism will be covered. The course will also include an introduction to Astronomy. Concepts will be explored using the inquiry approach. Will not count towards a major or minor in physics.
PHY 509 Special Topics in Physics and Astronomy 1-3, D
Prerequisite: permission. Variable content, variable credit course. Topics to be chosen from current areas of interest. May be repeated to a total of 6 hours with different topic.
PHY 524 (424) Digital Signal Processing 4(2-4), S
Prerequisite: PHY 324 and PHY 354. Development of real-time digital signal processing systems using a DSP microprocessor, with an introduction to discrete-time signals and systems, discrete Fourier transforms, and digital filter designs.

PHY 533 Advanced Mechanics 3(3-0), D
Prerequisite: PHY 333. Advanced treatment of the dynamics of particles, rigid bodies, and continuous media. Topics include moving coordinate systems, rigid body motion, mechanics of continuous media, and theory of small vibrations.
PHY 543 Kinetic Theory and Statistical Mechanics 3(3-0), D Prerequisite: PHY 343 and PHY 375 and PHY 391. An introduction to statistical theories of physical systems containing large numbers of particles. Topics include the microcanonical, canonical, and grand canonical ensembles, the connection of statistical physics to thermodynamics, Boltzmann statistics, Bose-Einstein statistics, Fermi-Dirac statistics, and applications.

## PHY 553 Electromagnetic Field Theory 3(3-0), D

Prerequisite: PHY 353. Mathematical treatment of electric and magnetic fields in a vacuum and in matter. Topics include solutions to Laplace's and Poisson's equations, multipole expansion of the electric potential, electric fields in matter, potential formulations of electrodynamics, electric and magnetic field boundary conditions, and electromagnetic waves.
PHY 558 Physics of Semiconductor Devices 3(3-0), D
Prerequisite: PHY 352 and PHY 375 and PHY 391. Topics will be selected from: band structure and electron statistics in semiconductors, doping and carrier transport in homogeneous materials, p-n function and its characteristics under bias, bipolar devices, unipolar devices, MOSFETs, light-emitting diodes, semiconductor lasers, and integrated circuits.

## PHY 575 Quantum Mechanics 3(3-0), F

Prerequisite: PHY 375. A mathematical development of the principles of quantum mechanics and their application to selected systems. Topics include Schrodinger's equation,
operators, Heisenberg uncertainty principle, angular momentum, and applications, including the hydrogen atom.
PHY 590 Applied Group Theory 3(3-0), D
Prerequisite: PHY 333. Recommended: PHY 533 and MTH 533.
Basic concepts of point groups as applied to molecular vibrations in relation to Raman and IR emission and absorption; continuous groups as applied to quantum mechanics.

## PHY 601 Workshop on Topical Issues in Science Education

 1-3, DPrerequisite: permission. Workshop to upgrade understanding of selected topics in science, and improve elementary, middle school and/or secondary science teaching. Each workshop will include performance and analysis of appropriate investigations to enhance understanding of the selected topics. Number of class hours determined by semester hours of credit. May be repeated to a maximum of 6 hours provided the topics are different. Variable Content Course.
PHY 685 Physics Laboratory for Teachers 3(1-4), D
Prerequisite: permission. Performance and analysis of secondary laboratory experiments in physics.
PHY 690 Seminar in Physics 2(2-0), D
Prerequisite: permission. Extensive paper on agreed topic in physics or astronomy to be read before staff seminars. May be repeated to a total of 4 hours.
PHY 699 Research in Natural and Applied Sciences 1-6, D
Prerequisite: permission of department head. Supervised research in the natural and applied sciences. May be repeated, but no more than 12 hours may be counted toward the masters degree. Credit may not be applied toward the Master of Science degree in Materials Science.

## Additional Academic Units



The Extended Campus
Global Studies Program

Honors College

Interdisciplinary Studies

Department of Library Science

## General Information

## Academic Outreach and Distance Learning

Steven Robinette, Director
400 Alumni Center
Phone: (417) 836-4128, Fax: (417) 836-6016
Email: CE@missouristate.edu

## Web site: http://ce.missouristate.edu/

Academic Outreach works with academic departments and colleges throughout the University to provide a wide range of credit courses at off-campus sites beyond the Springfield campus, using traditional off-campus instruction and technology-based delivery systems. The academic programs offered through the Extended Campus undergo the same academic review and scrutiny as academic programs offered in traditional settings. The Extended Campus has the administrative and technology infrastructure, faculty support, and student support services necessary to meet the needs of distance learning students.
Missouri State Off-campus branch office sites include:

- Joplin, MO - Joplin Graduate Center, Missouri Southern State University campus
- Lebanon, MO - Nelson Education Center
- West Plains, MO - Missouri State University, West Plains


## Traditional On-Site Instruction

On-site instruction involves faculty driving from the Springfield campus or faculty hired from the local community who teach classes in a face-to-face format. Classes or programs are offered at many high schools or branch locations throughout southwest Missouri. Programs offered on-site include the Specialist Degree and Master's Degree in Educational Administration and other courses by special arrangement. Courses and programs offered through traditional on-site instruction or BearNet at our branch office locations are listed below.

Joplin: Joplin graduate students can complete Master of Science in Education (Elementary), Master of Business Administration, or Master of Social Work degrees through the Joplin Graduate Center on the Missouri Southern State University campus. The Master of Arts in Teaching is a cooperative program offered by Missouri State and MSSU in Joplin. Courses in educational administration, secondary education, reading and special education, or middle school are also often taught in Joplin. In addition to "on-site" courses, the Joplin Graduate Center is also a current BearNet interactive video site.

Lebanon: Courses taught at the Nelson Education Center in Lebanon can apply toward bachelor's degrees in elementary education, general business, and technology management; master's degrees in business administration, educational administration, and elementary education; and a specialist degree in educational administration. Students can complete the entire Master of Business Administration degree with courses offered in Lebanon. Courses are delivered to Lebanon from the Springfield campus via the BearNet interactive network.

West Plains: A variety of undergraduate upper-division courses are available through a combination of "on-site" instruction and
those delivered via the BearNet interactive video network on the West Plains Campus. West Plains students who complete an associate's degree can complete a Bachelor of Applied Science in General Agriculture, Bachelor of Science degree in General Business, Bachelor of Science in Education degree in Elementary Education, or a Bachelor of Applied Science in Technology Management from the Springfield campus through BearNet or on-site instruction. Education and Counseling students will find a large number of graduate-level courses and degrees offered in West Plains, while Nursing students may complete classes that apply toward a Bachelor of Science in Nursing degree.

## Technology-Based Delivery Systems

The distance learning strategy of the Extended Campus involves three major delivery systems: interactive video (BearNet), Internet-based instruction (Missouri State University Online), and telecourses (including interactive CD). Each of these systems is discussed in more detail below.

## Interactive Video (BearNet)

Technology-based courses delivered via BearNet, are offered multipoint at BearNet sites. BearNet has been and is currently being used to enable students and communities to connect almost anywhere in the world with interactive video capabilities. Current BearNet sites include:

- Branson, MO - Branson High School
- El Reno, OK - Redlands Community College
- Harrison, AR - North Arkansas College
- Joplin, MO - Joplin Graduate Center, Missouri Southern State University campus
- Lebanon, MO - Nelson Education Center
- Miami, OK - Northeastern Oklahoma A\&M College
- Monett, MO - Monett High School
- Mountain Grove, MO - Missouri State University, Mountain Grove
- Neosho, MO - Crowder College campus
- Nevada, MO - Nevada Telecenter
- West Plains, MO - Missouri State University, West Plains


## Internet Based Instruction (Missouri State Online)

Missouri State University’s online program offers students from all over the world the opportunity to take classes without ever having to come to campus. Taking college classes via the Internet allows for a "student-centered" approach to learning. Using the World Wide Web, instructors develop course materials specifically tailored for online delivery-everything from the syllabus to class discussions. Students can access their courses "anytime, anyplace" using a personal computer and a graphics enabled browser, such as Internet Explorer. Students participate through outside study that includes readings, research, assignments, etc., and then use the Internet to share inclass discussions with fellow classmates and the instructor. In addition, Missouri State Online students can register, order textbooks, do library research and get technical assistance via the Internet. For more information, visit the web site at http://msonline.missouristate.edu.

## Telecourses and Interactive CD Courses

Missouri State University has produced telecourses and interactive CD courses that fulfill general educational requirements. These courses are ideal for the student who has limited time to spend in the classroom due to work, traveling distance, and/or family obligations. Telecourses are available in CD-Rom sets which may be viewed on personal computers. Course content can be downloaded from a computer to any MP3 player for portable listening and video pod viewing. Students may register for classes, buy books, and buy CD-Rom sets through the internet.

In addition, telecourses are broadcast on Springfield's Mediacom Cable Educational Access Channel 24 and Ozark Public Television (a Public Broadcasting Station). PBS broadcasts to 52 counties in Missouri and to counties in Kansas, Oklahoma, and Arkansas. Interactive CD courses were created as unique hybrid courses containing computer-based instruction together with an opportunity to work directly from the web. Both telecourses and interactive CD courses are ideal for the independent learner who attends only the initial class meeting and exams. Most courses offer alternate Saturday exams during the semester in addition to taking exams at off-site locations in Lebanon, Joplin, Mountain Grove, Nevada, and West Plains.

For more information, contact the Telecourse Program Coordinator at (417) 836-6714 or (417) 836-4128, or toll free at (888) 767-8444 or visit http://ce.missouristate.edu/telecourses.

## Pre-College Dual Credit Program

Academic Outreach coordinates the off-campus pre-college program for high school students. Through this program qualified high school students are able to receive both high school and college credit in specially approved courses offered at participating high schools.

## Center for Continuing and Professional

 EducationActing Director: Susan Cohen
Jim D. Morris Center for Continuing Education
301 S. Jefferson Ave.
Phone: (417) 836-6660; Fax: (417) 836-7674
Email: CCPE@missouristate.edu
Web site: http://ccpe.missouristate.edu/
The CCPE provides numerous professional development programs which are tailored to meet the needs of specific groups, associations, and organizations. Working closely with various University academic departments, professional continuing education and training is provided for business and industry, health care organizations, professionals in social service agencies and mental health services. The Center is one of two University units authorized to award Continuing Education Units (CEUs) for satisfactory completion of nonacademic credit offerings and courses. The CEU program is a nationally recognized means of measuring and documenting continuing education experiences designed to improve one's work and professional skills. An overview of the programs and services offered by the Center is provided below.

## American Sign Language

American Sign Language (ASL) classes are offered to meet the needs and interests of students in four distinct areas: Missouri Licensed Interpreter test preparation, continuing education, community interest, and classes for the Deaf and hard of hearing.

## Certificate Programs

The following professional certificate programs are currently available:

- Missouri Association of Play Therapy
- Modular Education Program for Activity Professionals, MEPAP 2nd Edition
- Victim Advocate Certificate


## Continuing Education

Health and human service professionals can take advantage of a variety of test preparation and national certification programs. The Center is an "approved provider" for a number of state and national accrediting bodies and professional organizations, as indicated below.

- American Psychological Association
- Association for Play Therapy, Inc.
- Kansas Dietitian Department of Health and Environment
- Kansas State Board of Nursing
- Missouri Board of Nursing Home Administrators
- Missouri Commission for the Deaf
- Missouri Peace Officer Standards and Training
- National Certification Council for Activity Professional
- National Board of Certified Counselor


## Computer Institute

The Computer Institute provides professional training opportunities for companies and area professionals in software applications and technical training. Training levels for everyone from beginner to the advanced user are offered. The Institute combines outstanding instruction with top-of-the-line computers for a pleasant, results-oriented learning experience. The following advanced technical training tracks are designed for career changers and professionals interested in updating their skills: A+, Network+, Microsoft Certified Systems Engineer, Novell, Microsoft Certified Application Developer, and Cisco Certified Network Associate. Qualifying certification exams are available at our Authorized Prometric Testing Center. The Institute offers customized training for area professionals. In partnership with business, the Computer Institute designs training programs, a series of classes or one class, to enhance computer efficiency. Visit http://CI.missouristate.edu to view courses offered in the coming months, get answers to frequently asked questions, find maps for course locations, and register for classes.

## Conferences and Seminars

A wide range of services are available to groups and organizations wanting to hold a conference or seminar. Services include help with program marketing and publicity, budgeting and financial management, computerized registration services, facilities and food service, certificates of completion, etc. The Center is an approved provider of several state and national accrediting bodies and professional organizations which allow conference and seminar participants to earn professional licensure and Continuing Education Units.

## Institute for School Improvement-Continuing Education Partnership

Continuing Education works with the Institute for School Improvement to provide special credit programs to those in professional education to increase their teaching and administrative skills. This partnership's mission is to promote lifelong learning for PK-12 educators by providing specialized
staff development for school districts, as well as providing a series of classes, seminars, and workshops for teacher throughout the service area.

## Missouri Peace Officer Standards and Training Courses

Missouri State University is an Approved Provider of Missouri Peace Officer Standards and Training (POST) continuing education. Training sessions in all curriculum areas are available at the Jim D. Morris Center and at sites throughout the University's service area.

## Summer Youth Program (Camp Bear)

An innovative Summer Youth Program, Camp Bear, is held on the Springfield campus and is sponsored by the Center from June through August. Summer day programs for youth entering K-9 offer a healthy mix of academic enrichment, developmental skills, special interest, recreation and FUN!

## Adult/Commuter Student Services

Director: Susan Cohen, M.A.
Jim D. Morris Center for Continuing Education
301 S. Jefferson Ave.
Phone (417) 836-6929 or toll-free (888) 879-7678, Fax: (417) 836-4929
http://ce.missouristate.edu/Evening
The University recognizes that many students are adults who must attend college on a part-time basis and assume a variety of other responsibilities along with their academic work. For that reason, a wide range of services and special programs are offered through The Extended Campus in cooperation with other administrative offices on campus especially to assist students of this type.

## Adult/Commuter Student Welcome/Orientation

Orientation programs are offered each fall and spring semester to assist adult and non-traditional students who wish to learn more about the University, learn ways to improve their chances for success with college work, and meet other students who have similar concerns.

## Nondegree-Seeking

Students who are 18 years of age or older may be admitted as a nondegree-seeking undergraduate and take up to 24 credit hours without providing transcripts. However, students in this classification do not qualify for financial aid.

## Postbaccalaureate

Students who have a bachelor's degree and wish to take additional courses but do not want to pursue another degree may enroll under this status without providing transcripts.

## Two Locations and Extended Hours

We now have two locations and expanded hours for the convenience of the nontraditional student. Our satellite office is now open in the Meyer Library, Room 204, from 4-7 PM Tuesday and Wednesday when classes are in session. Advisement, registration and placement testing are also available on the weekends by appointment.

## Return to Learn/Continuation Scholarships

Each fall and spring semester a limited number of scholarships are awarded to new adult students who exhibit outstanding potential for academic success.

## Career Center

An ideal first step for undecided students would be to visit a career counselor in the Career Center. Career counselors support students in identifying their strengths, interests, personality and values based on intake interviews and self-assessments. Once having gathered this knowledge, students are better prepared to select a major field of study and develop a career plan. Please call (417) 836-5636.

## Senior Citizen Fee Waiver Program

Adults 60 years of age or older are eligible to register for classes and have the required student fees waived. Students in this classification are admitted as non-degree seeking students and can take up to 8 hours per semester to a total of 24 credit hours.

## Alpha Sigma Lambda

Adult students have the opportunity to be a part of a prestigious organization that recognizes their special achievements of academic success while facing competing interests of family, community and work.

## Placement Testing

Students without prior college credit in English composition or mathematics may be automatically placed into beginning levels of those subjects (MTH 101 or ENG 100) without being required to take placement tests. However, if a student believes he/she is capable of doing more advanced work, a placement test must be administered to determine the starting level in each subject.

## ACT/SAT Requirement

Students 22 years of age or older are not required to have ACT/SAT scores on file for admission and registration

## Online Newsletter

Information specifically targeting issues of the non-traditional student is presented in this online newsletter: http://ec.missouristate.edu/adultstudentnews/

## Global Studies

209 Carrington Hall, Phone: (417) 836-4589, Fax: (417) 836-8432
Web Site: http://www.missouristate.edu/mcl/globalstudies.htm
Administrator: Professor John C. Catau, Ph.D., Associate Provost for Undergraduate Education

## General Information

Administration of the Program: The major is housed in the Office of the Provost and administered by the Associate Provost for Undergraduate Education.
Program Advisors: Associate Professor Madeleine Kernen, Department Head of Modern and Classical Languages; and Professor George E. Connor, Department Head of Political Science.

Global Studies can broadly be defined as the study of global issues (i.e., population growth, poverty, diseases, environmental degradation, conflicts) and trends such as globalization and interdependence in their economic, political cultural and social dimensions, area studies, and the acquisition of foreign languages skills. As such, students pursuing a major in Global Studies and, for example, a minor in Area Studies, will become familiar with these issues, trends, and areas, and strive to acquire a high level of proficiency in a foreign language. More broadly, it means understanding the increasingly global nature of every aspect of life and how this affects the local environment in the United States as well as in other countries.

## Major

## Global Studies (Non-Comprehensive)

## Bachelor of Arts

A. General Education Requirements - see "Academic Programs and Requirements" section of catalog
B. Major Requirements (45-51 hours)

1. GBL 250(3)
2. Complete four of the following courses: ANT 100(3); ECO 155(3); GRY 100(3); HST 200(3); PLS 232(3), REL 210(3); SOC 150(3)
3. Complete 15 hours in one of the following focus areas, with courses with at least four different course prefixes:
a. Language and Culture: ANT 226(3), 280(3), 310(3), 320(3), 380(3), 490(3)*; COM 360(3); ENG 283(3); GRY 320(3); IDS 397(3)*; MCL 550(3)*; MUS 239(3); PHI 115(3); REL 210(3)
b. Business and Economics: AGB 514(3); AGR 100(3); ECO 346(3), 456(3), 565(3); FGB 584(3); GRY 308(3), 321(3); HST 340(3); IDS 397(3)*; MCL 550(3)*; MGT 447(3); MKT 474(3)
c. Politics, Society and Environmental Issues: CRM 420(3); ECO 540(3); GRY 108(3), 316(3), 322(3), 323(3), 351(3), 535(3); HST 200(3), 328(3); IDS 397(3)*; MCL 550(3)*; PHI 302(3); PLS 205(3), 232(3), 330(3), 437(3), 535(3), 546(3), 555(3), 561(3), 565(3); SOC 305(3), 336(3), *When applicable
4. Complete 15 hours in Regional Studies with at least one course in each of the following five regions. The
following courses may apply to various regions depending upon course content: ANT 330, ENG 362, or GRY 305.
a. Africa: ART 273(3)*, 386(3); ENG 363(3); HST 323(3), 335(3); GRY 507(3); PLS 550(3)
b. Asia: ART 274(3), 374(3); HST 381(3); LLT 215(3); PHI 314(3), HST 571(3); PLS 545(3); REL 355(3), 360(3)
c. Europe: ART 272(3); ENG 361(3); LLT 225(3); HST 350(3), 353(3), 355(3), 361(3), 556(3), 559(3), 561(3), 565(3); PLS 343(3), 547(3); REL 340(3)
d. Latin America and Caribbean: ANT 331(3); ART 273(3)*, 385(3), 485(3); HST 350(3), 587(3), 588(3); PLS 548(3)
e. Middle East: ANT 335(3); ART 382(3); HST 370(3), 371(3), 372(3), 543(3); PLS 544(3); REL 330(3), 350(3)
*ART 273 may satisfy only one requirement in the major, either Africa or Latin America/Caribbean region.
5. Complete six hours beyond the 12 -hour Bachelor of Arts foreign language requirement, for a total of 18 hours in one modern foreign language: Arabic, Chinese, French, German, Hebrew, Italian, Japanese, Portuguese, Russian, or Spanish. Other modern languages may be accepted upon the recommendation of the Head of the Modern and Classical Language department. The language requirement and language courses may partially or fully be fulfilled with courses taken as part of study-away programs or at another American university or college. Students also have the opportunity to acquire proficiency certificates reflecting their level of foreign language competency and, according to their level, will be able to test out of part or all foreign language requirements.
C. Minor Required (NOTE: No more than nine hours may count toward both the major and a minor.)
D. Double Majors: Students wishing to pursue the Global Studies major and another major (no minor required) may only count up to nine hours in both majors.
E. Specific Requirements for Bachelor of Arts Degree (see "Academic Programs and Requirements" section of catalog)
F. General Baccalaureate Degree Requirements (see "Academic Programs and Requirements" section of catalog)

## Global Studies Course

GBL 250 Introduction to Global Studies and Globalization 3(3-0), F,S
This course has two basic purposes; to provide students with the basic elements of global studies in order to make them educated persons who have a global awareness; and to familiarize them with the various trends or dimensions of globalization by focusing on geographic, cultural, political, and economic aspects of globalization.

## General Information

## Membership

A. Membership is offered to all presidential and governors scholars and other students who have at least an ACT of 27 (or an SAT of 1220 or higher) and who have graduated in the top 10 percent of their high school class or have a high school GPA of 3.90 or higher. Other students may apply for membership no later than the first semester of the sophomore year. To maintain membership a student must have a 3.25 cumulative grade point average, and should also carry a fulltime load of at least 12 semester hours per semester. The Director will review eligibility at the end of each semester. Members should normally carry no more than two honors classes in any one semester, and must take at least one honors class in each regular semester until they have completed the general honors requirements. Students who complete the general honors requirements maintain membership in the program by having at least a 3.25 cumulative grade point average at Missouri State, whether or not they pursue departmental honors.
B. Students (including transfer students) may apply to the Honors College for admission no later than the first semester of their sophomore year. Application must be made through the Honors College office and will include an essay describing the student's academic and vocational goals and how the student perceives the Honors College as facilitating the attainment of those goals. An interview will be required. Such students will be advised on an individual basis as to requirements and make-up courses in order to qualify for college membership and graduation in the Honors College. Late entering students will be required to follow a program whose rigor is equivalent to that required of students who enter as freshmen. Students transferring from institutions in which they enrolled in an honors program may contact the Director for individual advice on entering the Honors College at Missouri State.
C. First semester freshmen who do not achieve the required grade point average of 3.25 will be given until the end of that academic year to achieve that level, provided it is mathematically possible. Students who remove themselves from the college due to low GPA may apply for readmission when they have raised their grades to the required level. Students who remove themselves from the college a second time due to low GPA are not eligible for readmission.

## The Program

A. Advanced Placement credit, International Baccalaureate credit, and "CLEP" credits are available in some departments of the University. These will not carry honors designation.
B. Honors courses, sections, and components may not be taken on a Pass/Not Pass basis. The senior honors project, however, might be taken on a Pass/Not Pass basis upon
recommendation of the department and approval of the Director of the Honors College.
C. Students are required to complete that part of the honors college designated "General Honors" and to maintain a cumulative 3.25 GPA at Missouri State. In addition, they may elect to complete "Departmental Honors." Descriptions of general honors and departmental honors follow.
D. General Honors

1. Freshman Honors Seminar: All students entering the Honors College must take the Freshman Honors Seminar. This is a one-semester-hour seminar offered every fall semester. It is designed to introduce the honors student to the program and to faculty who frequently work with the honors students. This course introduces the honors student to the University through a seminar revolving around a topic of intellectual significance. The student uses the research, faculty, and student resources of the University as a complement to the seminar discussions.
2. General Honors Curriculum: During their first five semesters in the program, all honors students are required to schedule at least five honors courses in addition to the Freshman Honors Seminar. At least four of the five must come from the University's General Education offerings. To ensure breadth, each student must take at least four different prefixes among the general honors offerings. Normally, students should schedule at least one honors course each semester.
3. Capstone Course: GEP 397, Public Affairs for the 21st Century, has been suspended until Fall 2010.
4. Students who are not members of the Honors College may be allowed to enroll in honors courses provided they have both a 3.25 cumulative GPA and permission of the Director.
5. Honors College students who complete the Freshman Honors Seminar, the general honors curriculum, and who maintain the 3.25 GPA will qualify for graduation in the Honors College after fulfilling all other University requirements. Their transcripts and diplomas will read "Bachelor of $\qquad$ (with possible grade point honors such as cum laude, magna cum laude, summa cum laude) in the Honors College."
E. Departmental Honors
6. Departmental Honors Offerings: Each department that wishes to participate in Departmental Honors must require as part of its degree that honors students take at least 12 hours of departmental honors offerings, which include the senior project. Each departmental offering, once approved by the Director, will be designated as an honors course on the student's transcript. These offerings may take the following forms:

Honors sections. These are special sections of existing courses that are open primarily to honors students. The enrollment in these courses is usually limited. Departments must nominate sections to the Director for approval.

Honors components. In certain departments it may not be practical to offer a separate honors section or honors course due to low demand. In such cases an "honors component" of one semester hour can, with the approval of the Director, be added to a regular course or section to recognize honors work (e.g., ART 272, 3 semester hours, becomes ART 272, 4 semester hours). Such components must be developed in writing by the student in consultation with the faculty member and approved by the department head before being sent to the Director of the Honors College for final approval.

Honors senior project. An existing upper level course in the major that lends itself to a senior project (e.g., senior seminars, research seminars).
2. Senior Project: This may carry 3-9 semester hours of credit. The content of the project is determined by the honors student in consultation with a faculty member serving as project advisor, and is approved by the department head and the Director of the Honors College. This project can be started no earlier than the first semester of the junior year and must be completed before graduation. The Honors College may provide students the opportunity to publish or otherwise present their projects. The project advisor will normally be from the student's major, and will serve to advise the student in all aspects of the project. The project is, however, to be based on the student's own ideas and work.

Once the project topic is agreed upon, the student must write a typed proposal to be approved by the project advisor and the department head who will certify to the Director that the project has been so approved. The student may apply for a grant of up to $\$ 200$ from the Honors Committee. This grant will be administered by the Director and used to support the student's project. Any equipment purchased with this money will remain with the University.

The completed project and a separate abstract will be approved by the project advisor and the department head. The advisor will send the approved abstract, the project and a completed project approval form to the Director.
3. Diplomas and transcripts of those students who complete both general honors and departmental honors will read "Bachelor of $\qquad$ (with possible grade point honors) in the Honors College with Distinction in (major)."
F. Course criteria: Honors courses, sections and components must have the following characteristics when appropriate to the discipline:

1. Reading intensive, including books and journals that reflect recent scholarship.
2. Writing intensive, including writing assignments that are evaluated not only on content, but also on grammar and style. Research projects that include critical analysis in such courses are encouraged.
3. Professorial instruction. Departments should nominate instructors for honors courses, sections and components who are scholars and excellent teachers. Instructors should be committed to the concept of excellence in education. Substitutions of faculty assignments may be made only with the advice and consent of the Director of the Honors College.
4. Tests. These should require synthesis and critical evaluation in written or oral form of course and library material. In the fine and performing arts this could take the form of an original contribution to the art concerned.
5. Faculty who teach honors courses, sections and components should not expect a normal distribution of grades, nor should they use norm-referenced grading.

## Honors College Courses <br> UHC 110 Freshman Honors Seminar 1(1-1), F

This course will count toward the Basic Required Courses component of General Education. This seminar will be on a topic of intellectual significance. The student will be required to use the library, research, and faculty resources available in the University. Satisfies the Introduction to University Life requirement in the Basic Required Courses of General Education. Open to Honors College members only. Variable content course.
UHC 410 Senior Honors Seminar 3(3-0), D
This seminar will explore in depth a topic of intellectual significance that lends itself to exploration from a number of different disciplines. Variable content course.

## Interdisciplinary Studies

209 Carrington Hall, Phone: (417) 836-4589, Fax: (417) 836-8432
Web Site: http://www.missouristate.edu/ugp/10995.htm
Administrator: Professor John C. Catau, Ph.D., Associate Provost for Undergraduate Education

## Program Requirements and Restrictions

## Individualized Major (Bachelor of Arts or Bachelor of Science)

The individualized major is intended for students with a clear sense of direction, motivation and strong concept of an educational program that will best serve the individual's needs. This major shall be described individually, specifying the area(s) of emphasis.

## Procedures for Seeking Candidacy

A. Complete the following General Education Basic Required Courses: IDS 110/UHC 110, CIS/CSC 101 or CSC 111, COM 115, ENG 110, MTH 130 or higher, and PED 100.
B. Apply through the Academic Assistance Office, University Hall, room 122, for admission to an individualized major.

1. The student shall submit to the Academic Assistance Office a written statement of intention, aims and background, and transcripts of prior work (minimum 2.00 grade point average required). In some cases, a personal interview or supporting information (such as faculty recommendations) may be required.
2. A student accepted to pursue an individualized major is assigned, by the Academic Assistance Office, three faculty advisors from departments in which the student
will work. No two faculty members shall represent the same department. These faculty members shall comprise the student's advisory committee. The student shall designate one member as the major advisor.
3. It shall be the responsibility of this advisory committee to approve the student's degree program. It is also the responsibility of this committee to evaluate the student's transcript and determine the number of credit hours previously earned which will be applied toward the hours required for this major. The approved program, including a recommended title, shall be submitted to the Academic Assistance Office for final approval
C. A minimum of 25 credit hours must be completed after the advisory committee has approved the degree program.
D. All agreements shall be filed as a part of the student's degree program. Any alteration of the degree program must be approved by the advisory committee. Changes of schedule shall be handled by the major advisor provided the student's degree program is not altered.

## Majors

## Individualized Major (Comprehensive)

## Bachelor of Arts

A. General Education (see "General Education Program" section of catalog)
B. Major of not less than 45 hours with not less than 15 hours of upper division credit
C. Senior Project: IDS 499(0)
D. Specific Requirements for Bachelor of Arts degree (see "Academic Programs and Requirements" section of catalog)
E. General Baccalaureate Degree Requirements (see "General Baccalaureate Degree Requirements" section of catalog)

## Individualized Major (Comprehensive)

## Bachelor of Science

A. General Education (see "General Education Program" section of catalog)
B. Major of not less than 45 hours with not less than 15 hours of upper division credit
C. Senior Project: IDS 499(0)
D. General Baccalaureate Degree Requirements (see "General Baccalaureate Degree Requirements" section of catalog)

## Interdisciplinary Studies Courses

## IDS 101 Interdisciplinary Seminar 1-3, Su

Variable content, variable credit course that is offered only in the summer term and only to the participants of the Pre-College Summer Academy. Topics will be interdisciplinary in nature and will usually be team taught.
IDS 110 Introduction to University Life 1(1-0), F,S
This course will count toward the Basic Required Courses component of General Education. Designed to facilitate a successful university experience, this course introduces students to the purposes and processes of higher education. Emphasis is placed on the holistic development of the student. Required of freshmen. Honors students must substitute UHC 110 for this class.

IDS 118 Enhancing Learning Techniques for College and Life 1(1-0), F,S
Designed for any student who wishes to develop stronger study and learning techniques such as note taking, test taking and preparation, time management, text study, memory and concentration. This course may not be used to satisfy general education requirements and will not count toward any major or minor offered by any department. Students may not receive credit for both IDS 118 and RDG 107.
IDS 120 Approaches to Career Life Planning 1(0-2), F,S
Designed to assist students in learning the process and techniques of making appropriate academic and career choices which will enable them to fulfill their life objectives.
IDS 250 Special Topics: International Travel Course 1-6, D A variable content course with topics involving a foreign travel component. Course offerings represent selected and interdisciplinary subjects. Some courses under this designation may be interdepartmental and team-taught. May be repeated as the topics change.
IDS 275 Resident Assistant Seminar 1(0-2), F,S
Designed to facilitate new Resident Assistants in developing the skills necessary to work with students living in the residence halls.
IDS 280 Student/Life Leadership 1(0-2), S
The course will focus upon the study and practical application of student and student organization leadership skills and the knowledge of campus and community resources. Students will become actively involved in leadership as they participate in individual and group learning experiences.
IDS 310 Peer Leadership 1(1-0), D
Designed for the study and practical application of leadership skills that will benefit Peer Leaders working with IDS 110 instructors and students. Open to Peer Leaders only. May be repeated to a total of 3 hours.
IDS 350 British Life and Culture 3(2-2), F,S
Through a historical and topical format students will study the interdisciplinary aspects of Great Britain. Lectures will be enhanced through British lecturers and field trips illustrative of the lectures. Missouri-London Program only.

## IDS 397 International Culture and Study Abroad

3(3-0), F,S,Su
This course will count toward the Culture and Society/Humanities Perspective component of General Education. An interdisciplinary study of other cultures while living and studying in an international venue. Through history, language, literature, sociology and other disciplines the student will acquire a deeper understanding of another culture and of the American culture. May be repeated once with content change. Variable Content Course.
IDS 499 Senior Integrating Experience $0(0-0)$, D
Prerequisite: permission of Associate Provost for Student Success. This course provides a structure for assessing individualized majors. Students will be advised of the need to include a senior integrating experience in their individualized major program. The student's Faculty Advisory Committee must approve the proposed experience during the individualized major hearing. One or more of the committee members will oversee the experience, and will provide verification of its satisfactory completion to the Associate Provost for Student Success. The student will then receive a passing grade for the course. Graded Pass/Not Pass only.

## Department of Library Science

302 Duane G. Meyer Library, Phone: (417) 836-4525, Fax: (417) 836-4764
Email: Library@missouristate.edu
Web Site: http://library.missouristate.edu/lis
Dean: Professor Karen L. Horny, M.A.L.S.

## Faculty (as of March 14, 2008)

Coordinator of Library Science Education: Professor J. B. Petty, Ph.D.
Professors: Lynn S. Cline, M.A., M.S. in L.S.; Neosha A. Mackey, M.B.A., M.L.S.; Marilyn McCroskey, M.A., M.S. in L.S.
Associate Professors: Donald Andrew Beisswenger, Ph.D.; James A. Coombs, M.A. in L.S., C.A.S.; Cheryl Jones, M.L.S.; Edward S. Proctor, M.A., M.L.S.; David E. Richards, M.A., M.L.I.S.
Assistant Professors: David L. Adams, M.A. in L.S.; Dea A. Borneman, M.A. in L.S.; Edward DeLong, M.A., M.L.S.; Charlotte Dugan, M.A. in L.S., C.A.S.; Betty Evans, M.A. in L.S.; Crystal D. Gale, M.L.I.S.; Joshua D. Lambert, M.L.S.; Andrew Lokie, M.A.; Vern Reeder, M.S. in L.S.; Byron Stewart, M.A. in L.S.; Tammy R. Stewart, M.A. in L.S.; Tracy L. Stout, M.S.; Raegan N. Wiechert, M.A. in ISLT
Emeritus Professors: C. Lynne Freeman, M.S. in L.S.; Willa J. Garrett, M.A. in L.S.; Walter H. Green, Jr., M.M., M.S. in L.S.; Sarada Kotamraju, M.S.L.S.; Florence Maltby, M.S. in L.S., C.A.S.; Julian H. Pace, M.L.S.; Mary Elizabeth Reid, B.S. in L.S.

## Graduate Program

Missouri State collaborates with the University of MissouriColumbia to provide access to courses that can be applied to the Master of Arts in Library and Information Science, an ALAaccredited program offered by the University of MissouriColumbia. In addition, the department also offers courses applicable toward the School Library Media Specialist certification. For more information on this collaborative arrangement, contact Dr. J.B. Petty, Meyer Library, (417) 8364529.

## Minors

## Library Science

Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
A. LIS 101(1), 500(2), 504(3), 506(3), 508(3)
B. Select six hours from: LIS 502(3), 510(3), 512(3), 518(1), 530(3), 532(3), 540(3), 596(1-6), 597(1-3), 599(2-3) for a total of 18 hours.

## Library Science

Bachelor of Science in Education
(Non-Certifiable)
A. LIS 500(2), 504(3), 506(3), 508(3); LIS 510(3) or IMT 365(3); LIS 599(2-3)
B. Select one course from: LIS 512(3), ENG 334(3), 336(3), 338(3) for a total of 22 hours.
Note: Missouri certification as Library Media Specialist requires a teaching certificate in a content field and 30 hours of library science coursework. Check with the Department of Library Science for information regarding certification requirements. A minimum GPA of 2.50 (Missouri State and transfer grades combined) in the certificate subject area is required for state certification.

## Library Science Courses

LIS 101 Introduction to the Library 1(1-0), F,S
Introduces the concept of information in its various forms, describes libraries as information storage and retrieval centers, and prepares students to successfully identify, locate, and use information.
LIS 500 Libraries and Librarianship: An Introductory
Seminar 2(2-0), D
Types of libraries; their functions and objectives; internal organization and procedures; duties and qualifications of librarians; professional organizations and literature; various issues and technologies reflecting the changing nature of librarianship; and introduction to professional portfolio development.
LIS 502 History of Books and Libraries 3(3-0), D
History of books and libraries from the earliest times to the present; influence and importance of the book and the library in society throughout history.
LIS 504 Reference 3(3-0), D
Prerequisite: LIS 500 or permission of department head. An introduction to basic, general print and electronic reference sources.
LIS 506 Collection Development and Acquisitions 3(3-0), D
Prerequisite: LIS 500 or permission of department head.
Principles of collection development including selection aids, review media and collection evaluation; methods of selection and acquisition.
LIS 508 Cataloging and Classification 3(3-0), D
Prerequisite: LIS 500 or permission of department head. Basic cataloging and classification; subject headings; cataloging print and non-print material; MARC records; various types of traditional and electronic catalogs.
LIS 510 Curriculum and the School Library 3(3-0), D
Prerequisite: LIS 500 or permission of department head. Focuses on integrating the school library program and collections with curriculum; emphasizes diverse student learning styles; role of the school librarian as a teacher; use of electronic resources for research, teaching, and learning.
LIS 512 Reading Guidance for Young Adults 3(3-0), D
The study of reading interests and habits of high school age young adults. Methods of meeting the needs of different types of readers and stimulating reading interest through library collections and services.

LIS 518 Service Learning in Library Science 1(1-0), D
Prerequisite: concurrent registration in an LIS course designated as a service learning offering. This one-hour service component for an existing course incorporates community service with classroom instruction in library science education. It provides an integrated learning experience, addressing the practice of citizenship and promoting an awareness of and participation in public affairs. It includes 40 hours of service benefiting an external community organization, agency or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated, but no more than two hours of service learning credit may count toward graduation.

## LIS 520 Production and Application of Multimedia

Materials in Library Media Centers 3(3-0), D
Prerequisite: LIS 500 and LIS 510. Builds on concepts introduced in LIS 510. Emphasis will be placed on multimedia project planning, instructional design, production techniques and processes as they relate specifically to the library media center program and its integration into the whole school curriculum to support teaching and learning activities. Includes web design, video editing, evaluation and application of electronic resource for school libraries.

## LIS 530 Children's Librarianship: Birth through Age 9

## 3(3-0), D

Fundamentals of children's librarianship for both public librarians and school library media specialists, including collection development, programming, and current issues.

## LIS 532 Library Resources and Services for Grades 4-8

 3(3-0), DAn introduction to a broad selection of books, audiovisuals, and electronic resources for grades 4-8 and how these can be used to enrich the curriculum. Emphasis will be placed on integration of a variety of resources in both content area studies and "stand alone" information literacy instruction.

LIS 534 Introduction to Storytelling 1(1-0), Su
Introduction to the art of storytelling and development of skills in finding, preparing, and delivering stories to grades K-12; analysis and review of storytellers' resources; exploration of a wide variety of styles and methods of telling to facilitate the planning and presentation of storytelling programs in the school media center or classroom and include traditional storytelling across the curriculum.
LIS 540 Information Technologies 3(3-0), D
Prerequisite: LIS 500 or permission of department head. An introduction to applied information technologies applicable to libraries, including uses of computers in libraries, computer hardware and software needs of libraries, and issues related to access and evaluation of information.

## LIS 596 Independent Study 1-6, D

Prerequisite: LIS 500 and two of the following: LIS 504, LIS 506, LIS 508; or permission of department head. Individual projects or study under the supervision of members of the library faculty. May be repeated to a total of 6 hours.
LIS 597 Special Topics 1-3, D
Prerequisite: permission. Selected topics in substantive areas of librarianship such as automation, collection development and resource sharing, and the politics of librarianship. Offered when resources and demand allows. May be repeated to a total of 6 hours when topic changes. Variable Content Course.
LIS 599 Library Practicum 2-3, D
Prerequisite: LIS 500, LIS 504, LIS 506, and LIS 508; or permission of department head. Supervised practical work experience in an appropriate library designed to cover all aspects of librarianship. Portfolio checkpoint number 3.
LIS 628 (528) School Library Administration 3(3-0), D
Prerequisite: LIS 500 and two of the following: LIS 504, 506, 508; or permission of department head. Administration of K-12 libraries within school communities. Emphasizes program development, evaluation, planning cycle; budget process; services for diverse school constituencies. Examines effects of national, state and district guidelines, standards and policies on school library programs. Portfolio checkpoint number 2.

## Graduate College

Dean: Professor Frank A. Einhellig, Ph.D.
Associate Dean: Professor Thomas E. Tomasi, Ph.D.
Office: 306 Carrington Hall
Phone: (417) 836-5335, Fax: (417) 836-6888
Email: GraduateCollege@MissouriState.edu
Web Site: http://www.graduate.missouristate.edu

## Programs of Study

Missouri State University offers graduate degrees in 47 program areas and graduate level certificates in 16 areas:

## Master of Accountancy

Master of Arts
Communications
English
track areas:
Creative Writing
Literature
TESOL
History
Religious Studies
Theatre
Writing
track areas:
Rhetoric and Composition
Technical and Professional Writing
Master of Arts in Teaching
Master of Business Administration
Master of Health Administration
Master of International Affairs and
Administration
cognate fields:
Defense and Strategic Studies
International Economics and Business
International Relations/Comparative Politics
Public Administration
Master of Music
concentration areas:
Conducting
Music Education
Music Pedagogy
Music Theory and Composition
Performance
Master of Natural and Applied Science
Master of Public Administration
concentration areas:
Health Care Administration
Local Government Planning
Public Management
Public Policy
Master of Public Health
concentration areas:
Environmental Health
Epidemiology
Family Health
Gerontology
Health Services Administration
Individualized
Public Policy

## Master of Science

Administrative Studies
option areas:
Applied Communication
Criminal Justice
Environmental Management
Individualized
Project Management
Sports Management
Applied Anthropology
Biology
Cell and Molecular Biology
Chemistry
Communication Sciences and Disorders
option areas:
Education of the Deaf and Hard of Hearing
Speech-Language Pathology
Computer Information Systems
Counseling
option areas:
Community Agency
Elementary School Counseling
Secondary School Counseling
Criminology
Defense and Strategic Studies
Early Childhood and Family Development
Geospatial Sciences in Geography and Geology
Health Promotion and Wellness Management
Materials Science
Mathematics
Nurse Anesthesia
Physician Assistant Studies
Plant Science
Project Management
Psychology
option areas:
Clinical
Experimental
Industrial/Organizational
Student Affairs

## Master of Science in Education

Educational Administration
option areas:
Elementary
Secondary
Elementary Education
Instructional Media Technology
Reading
Secondary Education
option areas:
Agriculture
Art
Biology
Business
Chemistry
Earth Science

English
French
Geography
German
History
Latin
Mathematics
Music
Natural Science
Physical Education
Physics
Social Science
Spanish
Speech and Theatre
Vocational Family and Consumer Sciences

## Special Education

option areas:
Developmental Disabilities
Mild-To-Moderate Disabilities
Orientation and Mobility
Special Education Alternative Certification
Visual Impairment
Master of Science in Nursing
specialization areas:
Family Nurse Practitioner
Nurse Educator
Master of Social Work
Specialist in Education
option areas:
Elementary Principal
Secondary Principal
Superintendent
Doctor of Audiology
Doctor of Physical Therapy

## Cooperative Programs

Missouri State University collaborates in a cooperative program with the University of Missouri-Columbia leading to a Doctorate in Educational Leadership. A major part of the course work is taken at Missouri State. The degree is conferred by the University of Missouri-Columbia.
Missouri State also collaborates with the University of MissouriColumbia to provide access to Missouri State courses that can be applied to the Master of Arts in Library and Information Science, an ALA-accredited program offered by UM-C. Students pursing the UM-C degree enroll through MUDirect. For more information on this collaborative arrangement, contact Dr. J.B. Petty, Meyer Library, (417) 836-4529.

The Master of Arts in Teaching degree offered by Missouri State University is offered from both the Springfield campus and the Joplin Graduate Center on the campus of Missouri Southern State University. The Joplin-based program has been developed through a Missouri State University-Missouri Southern State University partnership. Students completing the program through the Joplin Graduate Center will receive their degree from Missouri State University and their diploma will bear the names of both institutions.

## Graduate College Program

While most of the graduate programs are associated with a specific academic department or college, the Master of Science in Administrative Studies is an interdisciplinary program that is administered by the Graduate College. The program offers six options-Applied Communication, Criminal Justice, Environmental Management, Project Management, Sports

Management, and Individualized. See the Graduate Catalog for details.

## Graduate Certificate Programs

Certificate programs are designed for those who want to complete a recognized concentration of study in an area. The following graduate level certificate programs are offered:

- Autism Spectrum Disorders (18 hours) Department of Counseling, Leadership, and Special Education
- Conflict and Dispute Resolution (16 hours) Department of Communication
- Defense and Strategic Studies (12 hours) Department Defense and Strategic Studies
- Geospatial Information Sciences (12 hours) Department of Geography, Geology, and Planning
- Instructional Technology Specialist (15 hours) Department of Reading, Foundations, and Technology
- Internal Auditing (12 hours) School of Accountancy
- Orientation and Mobility (18 hours) Department of Counseling, Leadership, and Special Education
- Ozarks Studies (15 hours) Department of English
- Post-Master's Family Nurse Practitioner (27 hours) Department of Nursing
- Post-Master's Nurse Educator (12 hours) Department of Nursing
- Project Management (12 hours) Department of Industrial Management
- Public Management (18 hours) Department of Political Science
- Religious Studies for the Professions (12 hours) Department of Religious Studies
- Sports Management (18 hours) Department of Health, Physical Education, and Recreation
- Teaching English to Speakers of Other Languages (15 hours) Department of English
- Technology Management (12 hours) Department of Industrial Management
Each certificate program is a focused combination of courses designed to significantly increase competency in the stated discipline area. Students completing these certificate programs will have that completion status reflected on their official transcript. Although certificates may be earned independent of a graduate degree program, the course work in some certificates can be utilized in conjunction with obtaining a master's degree, simultaneously or later. As noted in the list, two of the certificate programs require a previously earned master's degree. Specific details on each program are listed in the Graduate Catalog.


## Accelerated Masters Programs

The Accelerated Masters degree option provides a transition that enables outstanding undergraduate students to begin taking graduate course work in their junior or senior year and thus combine components of the undergraduate and graduate curriculum. Students must apply and be accepted to the accelerated master's program by the department and the Graduate College before enrolling for any courses to apply to the graduate degree.

Students admitted into an approved Accelerated Masters Degree Program may have a limited number of 500-600 level courses counted toward both the undergraduate and graduate degree. Before enrolling in a course to be counted as both undergraduate and graduate credit (mixed credit), an undergraduate student
must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head of the undergraduate program, and the dean of the Graduate College. All approvals must be completed prior to the end of the Change of Schedule Period for the course(s). A maximum of 12 credit hours may be taken as Mixed Credit, but many programs have lower limits. Under the Accelerated Master’s degree option, a student will be fully admitted to the Graduate College upon completion of the requirement of the baccalaureate degree.

Undergraduate students interested in the Accelerated Master's opportunity should contact their department or the Graduate College (417-836-5335) to determine admission requirements and procedures. The following accelerated masters programs are offered:

- Accountancy, Master of (MACC)
- Biology (MS)
- Business Administration, Master of (MBA)
- Cell and Molecular Biology (MS)
- Chemistry (MS)
- Communication (MA)
- Geospatial Sciences in Geography and Geology (MS)
- Materials Science (MS)
- Mathematics (MS)
- Natural and Applied Science, Master of (MNAS)
- Nursing, Master of Science in (MSN)
- Plant Science (MS)
- Project Management (MS)
- Public Administration, Master of (MPA)
- Religious Studies (MA)
- Theatre (MA)


## Admission to Graduate Study

A completed application for admission form and the $\$ 35$ application fee are required. Graduate College admission requirements include:
A. A bachelor's degree from a college or university accredited by agencies recognized by Missouri State and an overall grade point average of at least 2.75 on a 4.00 scale, or at least a 2.75 grade point average on a 4.00 scale for the last 60 hours of academic course work; or
B. A score of 475 or above on either the verbal or quantitative section of the Graduate Record Examination, and a score of not less than 400 on the other section.
Additional requirements and higher standards may be stipulated by departments for their programs. The Graduate Catalog is available on the web site at http://graduate.missouristate.edu/.

## Graduate Transfer Credit

On a case-by-case basis, graduate credit earned at other accredited institutions may be accepted. Acceptance of transfer credits on a graduate degree program occurs through recommendation of the student's major advisor and approval of the Graduate College. Transfer hours may count for up to 30\% of the Program of Study. The policy on transfer credit also applies to students who are currently enrolled in, but have not completed, a graduate degree program at another institution and wish to transfer up to $30 \%$ of the total hours required for the Missouri State Program of Study. As with all credits applied toward a degree, transfer credits must have been earned within the eight-year time limit for a degree program and have been taken for graduate credit at a regionally credited university. Grades on transfer courses accepted in the degree program are included in the overall (combined Missouri State and transfer)
graduate grade point average. The limitation on transfer credit may be superseded when the university develops a collaborative agreement with another institution for delivery of an academic program. In cases where Missouri State shares program responsibility with another institution, both institutions may teach courses that might be applied to an Missouri State degree program. For more information on a specific program, see the appropriate section of the Graduate Catalog.

## Active in Research Course

## GEN 698 Active in Research 0(0-0), F,S,Su

Students who have completed all course work and are only working on their research component may register for this course with approval of advisor. Course is offered at a reduced fee of $\$ 75$ and allows the following: access to the library including online service such as interlibrary loans, MOBIUS, and restricted access databases; opportunity to purchase a parking permit; and access to computer services and Missouri State email. Course is a zero credit hour course and is graded " P " (pass) or " N " (student discontinues participation in the course and is dropped from the course).

## Accreditation

Missouri State University is accredited to offer master's and specialist degrees and a professional doctorate degree by The Higher Learning Commission and a member of the North Central Association. In addition, specific graduate programs of the University are professionally accredited by the following agencies.

- AACSB International - The Association to Advance Collegiate Schools of Business
- Accreditation Review Commission on Education for the Physician Assistant (ARC-PA)
- American Speech-Language-Hearing Association
- Association for Educational Communications and Technology
- Association for Childhood Education International
- Commission on Accreditation in Physical Therapy Education
- Commission on Collegiate Nursing Education
- Council on Academic Accreditation of the American Speech-Language-Hearing Association
- Council on Accreditation of Nurse Anesthesia Educational Programs
- Council on Education of the Deaf
- Council on Social Work Education
- International Reading Association
- Missouri Department of Elementary and Secondary Education
- National Association of Schools of Music
- National Association of Schools of Public Affairs and Administration
- National Association of Schools of Theatre
- National Council for Accreditation of Teacher Education

The University is a member of the American Association of State Colleges and Universities, the Council of Graduate Schools in the United States, American Association of Colleges for Teacher Education, and Midwestern Association of Graduate Schools.

## Graduate Studies Course

GRD 697 Non Thesis Project 3, F,S,Su
Prerequisite: permission. In-depth study in an area relating to the core or option areas of the Master of Science in Administrative Studies, culminating in an extensive scholarly degree paper and presentation.

## Faculty and Staff Recognition Award Recipients

Recipients of Missouri State University Foundation Excellence in Teaching Award:
Dr. Alice F. Bartee, Political Science (1983/84)
Dr. James R. Layton, Reading (1983/84)
Dr. Rhonda R. Ridinger, Health and Physical Education (1983/84)
Mr. John D. Schatz, Agriculture (1983/84)
Dr. M. Michael Awad, Mathematics (1984/85)
Dr. R. Thomas Fullerton, Foreign Languages (1984/85)
Dr. Duane G. Meyer, History (1984/85)
Dr. Clifford I. Whipple, Psychology (1984/85)
Dr. R. G. Amonker, Sociology (1985/86)
Dr. Genevieve R. Cramer, Reading (1985/86)
Dr. Max H. McCullough, Educational Administration (1985/86)
Dr. Martha F. Wilkerson, Sociology (1985/86)
Dr. Steven L. Jensen, Biology (1986/87)
Dr. Robert E. Thurman, Physics (1986/87)
Dr. Nancy Walker, English (1986/87)
Dr. E. Dale Wasson, Economics (1986/87)
Mr. Jim A. Escalante, Design (1987/88)
Dr. John W. Northrip, Astronomy (1987/88)
Mr. Howard R. Orms, Theatre (1987/88)
Dr. Peggy S. Pearl, Child and Family Development (1987/88)
Dr. Jack C. Knight, Philosophy (1988/89)
Dr. Burton L. Purrington, Anthropology (1988/89)
Mr. Dennis H. Rexroad, Art and Design (1988/89)
Dr. Charles E. Stufflebeam, Agriculture (1988/89)
Dr. Betty L. Bitner, Secondary Education (1989/90)
Dr. David A. Daly, Communications (1989/90)
Dr. Lyndon N. Irwin, Agriculture (1989/90)
Dr. Vera B. Stanojevic, Mathematics (1989/90)
Dr. Michael L. Bell, Secondary Education (1990/91)
Dr. Joseph J. Hughes, Foreign Languages (1990/91)
Dr. Nancy K. Keith, Computer Information Systems (1990/91)
Dr. Vernon J. Thielmann, Chemistry (1990/91)
Dr. N. June Brown, Reading (1991/92)
Ms. Joanne M. Gordon, Nursing (1991/92)
Dr. David J. Lutz, Psychology (1991/92)
Dr. James F. O'Brien, Chemistry (1991/92)
Dr. Wayne L. Anderson, Business Law (1992/93)
Dr. Gloria J. Galanes, Communications (1992/93)
Dr. Russell G. Rhodes, Biology (1992/93)
Dr. Woodrow Sun, Mathematics (1992/93)
Dr. John S. Bourhis, Communications (1993/94)
Dr. Mary K. Coulter, Management (1993/94)
Dr. Peter Richardson, Management (1993/94)
Dr. Leonila P. Rivera, Special Education (1993/94)
Dr. Kurt E. Chaloupecky, Accounting (1994/95)
Dr. Donald H. McInnis, Atmospheric Science (1994/95)
Dr. Richard L. Myers, Biology (1994/95)
Dr. Belva W. Prather, Music (1994/95)
Dr. W. D. Blackmon, English (1995/96)
Dr. Chris Bersted, Psychology (1995/96)
Ms. Sharon Ellis, Theatre and Dance (1995/96)
Dr. Shahin Gerami, Sociology and Anthropology (1995/96)

## Recipients of Missouri State University Foundation

## Excellence in Research Award:

Dr. James N. Giglio, History (1986/87)
Dr. Harry L. Hom, Jr., Psychology (1986/87)
Dr. Juris Zarins, Anthropology (1986/87)
Dr. Russel L. Gerlach, Geography (1987/88)
Dr. Charles W. Hedrick, Religious Studies (1987/88)
Mr. Wade S. Thompson, Art (1987/88)
Dr. James T. Jones, English (1988/89)
Dr. Victor H. Matthews, Religious Studies (1988/89)
Dr. Carol J. Miller, Business Law (1988/89)
Dr. Katherine G. Lederer, English (1989/90)
Dr. George J. Selement, History (1989/90)
Dr. William A. Wedenoja, Anthropology (1989/90)
Dr. Shouchuan Hu, Mathematics (1990/91)
Dr. Arden T. Miller, Psychology (1990/91)
Dr. Ronald L. Coulter, Marketing (1990/91)
Dr. Allen J. Edwards, Psychology (1991/92)

Dr. Worth Robert Miller, History (1991/92)
Mr. Bill B. Senter, Art (1991/92)
Dr. William J. Burling, English (1992/93)
Dr. Michael J. Cerullo, Accounting (1992/93)
Dr. David J. Hartmann, Sociology (1992/93)
Mr. Dwaine L. Crigger, Art (1993/94)
Dr. Ryan E. Giedd, Physics (1993/94)
Dr. James F. O'Brien, Chemistry (1993/94)
Dr. Martha F. Wilkerson, Sociology (1993/94)
Dr. David W. Gutzke, History (1994/95)
Dr. Shouchuan Hu, Mathematics (1994/95)
Dr. Karl W. Luckert, Religious Studies (1994/95)
Dr. John Havel, Biology (1995/96)
Dr. Kishor Shah, Mathematics (1995/96)
Dr. Logan Skelton, Music (1995/96)
Dr. Xingping Sun, Mathematics (1995/96)

## Recipients of Burlington Northern Foundation <br> Faculty Achievement Award for Outstanding

 Scholarship:Dr. Dominic J. Capeci, Jr., History (1984/85)
Dr. Bertrand P. Helm, Philosophy (1985/86)
Dr. Paul L. Redfearn, Jr., Biology (1986/87)
Dr. Karl W. Luckert, Religious Studies (1987/88)
Dr. J. Ramsey Michaels, Religious Studies (1988/89)
Dr. Mark E. Rushefsky, Political Science (1989/90)

## Recipients of Burlington Northern Foundation Faculty Achievement Award for Teaching Excellence:

Dr. James C. Moyer, Religious Studies (1984/85)
Dr. Mona J. Casady, Administrative Office Systems (1985/86)
Dr. L. Dale Allee, Secondary Education (1986/87)
Dr. V. Andree Bayliss, Reading (1987/88)
Dr. Stanley M. Burgess, Religious Studies (1988/89)
Dr. L. Dennis Humphrey, Biomedical Sciences (1989/90)
Dr. Roar L. Irgens, Biology (1990/91)
Dr. Donal J. Stanton, Communications (1991/92)
Ms. Dorothy F. Padron, Elementary Education (1992/93)

## Recipients of Missouri State University Foundation

 Excellence in Community Service Awards:Faculty
Dr. Doris W. Ewing, Sociology (1994/95)
Dr. Peggy S. Pearl, Consumer and Family Studies (1994/95)
Dr. Ruth V. Burgess, Curriculum and Instruction (1995/96)
Dr. Lloyd R. Young, Sociology (1995/96)
Mr. Edward J. DeLong, Library Science (1996/97)
Dr. Richard L. Nichols, School of Accountancy (1996/97)
Dr. Lyndon N. Irwin, Agriculture (1997/98)
Ms. Janice Reynolds, Greenwood Laboratory School (1997/98)
Dr. Katherine G. Lederer, English (1998/99)
Dr. Pauline Nugent, Modern and Classical Languages (1998/99)
Dr. Janice Schnake Greene, Biology (1999/2000)
Dr. Paula A. Kemp, Mathematics (1999/2000)
Dr. Dalen M. Duitsman, Health, Physical Education and Recreation (2000/01)
Dr. Bruton L. Purrington, Sociology and Anthropology (2000/01)
Dr. Judith A. John, English (2001/02)
Dr. Amy F. Muchnick, Music (2001/02)
Dr. Rhonda Ridinger, Health, Physical Education and Recreation (2002/03)
Dr. Shawn D. Strong, Industrial Management (2002/03)
Dr. Kenneth R. Rutherford, Political Science (2003/04)
Dr. Mary Ann Jennings, School of Social Work (2003/04)
Ms. Rita Fugate, Mathematics (2004/05)
Ms. Abbe Ehlers, Hospitality and Restaurant Administration (2004/05)
Dr. Ann D. Branstetter, Psychology (2005/06)
Dr. Billie J. Follensbee, Art and Design (2005/06)
Dr. Bradley J. Fisher, Psychology (2006/07)
Dr. Richard A. Johnson, Computer Information Systems (2006/07)

## Staff

Mr. Mike J. Jungers, Student Life and Development (1994/95)
Ms. Patsy D. Corbett, Center for Archeological Research (1994/95)
Ms. Charlotte C. Hardin, Minority Student Services (1995/96)
Ms. Linda A. Lock, Music (1995/96)
Ms. Tina C. Stillwell, News Services (1996/97)
Dr. Ann M. Orzek, Counseling and Testing (1996/97)
Ms. Deborah A. Gallion, Juanita K. Hammons Hall for the Performing Arts (1997/98)
Dr. Frederick D. Muegge, Taylor Health and Wellness Center (1997/98)
Ms. Barbara L. Helvey, Citizenship and Service Learning (1998/99)
Dr. Cecil A. Poe, Printing Services (1998/99)
Mr. Mark A. Johnson, Residence Life and Services (1999/2000)
Ms. Polly B. Laurie, Communication Sciences and Disorders (1999/2000)
Ms. Carol B. Silvey, West Plains Development (2000/01)
Ms. Dana D. Carroll, University College (2000/01)
Mr. Clinton D. Copeland, Career Services (2001/02)
Mrs. Jean Ann Percy, College of Business Administration (2001/02)
Ms. SuzAnn A. Ferguson, Career Services (2002/03)
Ms. Catherine Hawkins, School of Social Work (2002/03)
Mrs. Cynthia M. Fiedler, Academic Advisement Center (2003/04)
Dr. Jay D. Martin, West Plains Institutional Research (2003/04)
Ms. Stephanie Grevillius, Student Judicial Programs (2004-05)
Ms. Jean Ann Thomas, History Department (2004-05)
Ms. Janet Graham, Sociology, Anthropology, and Criminology (2005/06)
Mr. Bradley J. Medlock, Printing Services (2005/06)
Ms. Paula Jo Vinson, Internal Auditing (2006/07)
Ms. Kathleen F. Morrissey, West Plains University/Community Programs (2006/07)
Ms. Anna L. Brashers, Center for Business and Economic Development (2007/08)
Mr. James C. Matthews, Southwest Regional Professional Development Center (2007/08)

## Recipients of Missouri State University Foundation Faculty

## Achievement Award for Outstanding Scholarship:

Dr. W. Patrick Sullivan, Social Work (1990/91)
Dr. James S. Baumlin, English (1991/92)
Dr. Victor H. Matthews, Religious Studies (1992/93)
Dr. Paula A. Kemp, Mathematics (1993/94)
Dr. Peggy S. Pearl, Consumer and Family Studies (1994/95)
Dr. Phyllis Bixler, English (1995/96)

## Recipients of Missouri State University Foundation Faculty

## Achievement Award for Teaching Excellence:

Dr. Carter M. Cramer, Secondary Education (1993/94)
Dr. Olen L. Greer, Accounting (1994/95)
Ms. Irene Francka, Computer Information Systems (1995/96)

## Distinguished Scholars:

Dr. Dominic J. Capeci, Jr., History (1987/88-1991/92)
Dr. Russel L. Gerlach, Geography (1988/89-1992/93)
Dr. James N. Giglio, History (1988/89-1992/93)
Dr. James F. Miller, Geology (1988/89-1992/93)
Dr. Harold B. Falls, Jr., Biomedical Sciences (1989/90-1993/94)
Dr. Bertrand P. Helm, Philosophy (1989/90-1993/94)
Dr. Charles W. Hedrick, Religious Studies (1991/92-1995/96)
Dr. James F. O'Brien, Chemistry (1991/92-1995/96)
Dr. Dominic J. Capeci, Jr., History (1992/93-1996/97)
Mr. Wade S. Thompson, Art (1992/93-1996/97)
Dr. James N. Giglio, History (1993/94-1997/98)
Dr. D. Keith Denton, Management (1994/95-1998/99)
Dr. James F. Miller, Geology (1994/95-1998/99)
Dr. Charles W. Hedrick, Religious Studies (1996/97-2000/01)
Dr. James F. O'Brien, Chemistry (1996/97-2000/01)
Mr. Mark M. Biggs, Media Journalism and Film (2001/02-2005/06)

## Recipients of Missouri State University Foundation Award:

Teaching
Dr. Pauline Nugent (1996/97)
Dr. Kishor Shah (1996/97)

Dr. Carol J. Miller, Finance and General Business (1997/98)
Dr. Anthony D. Simones, Political Science (1997/98)
Dr. James S. Baumlin, English (1998/99)
Dr. Cedomir Kostovic, Art and Design (1998/99)
Dr. Richard L. Myers, Biology (1999/2000)
Ms. Vonda K. Yarberry, Art and Design (1999/2000)
Dr. James F. O'Brien, Chemistry (2000/01)
Dr. Joseph J. Hughes, Modern and Classical Languages (2000/01)
Mr. Mark M. Biggs, Media Journalism and Film (2001/02)
Mr. Roman Z. Duszek, Art and Design (2001/02)
Dr. Kandiah Manivannan, Physics, Astronomy and Materials Science (2002/03)
Dr. Mark M. Richter, Chemistry (2002/03)
Dr. Michael K. Carlie, Sociology, Anthropology and Criminology (2003/04)
Dr. David J. Lutz, Psychology (2003/04)
Dr. Charlene A. Berquist, Communication (2004/05)
Dr. Margaret L. Buckner, Sociology, Anthropology, and Criminology (2004/05)
Mr. Cedomir Kostovic, Art and Design (2005/06)
Dr. Elizabeth J. Rozell, Management (2005/06)
Dr. Daniel W. Beckman, Biology (2006/07)
Dr. Kishor Shah, Mathematics (2006/07)

## Research

Dr. John T. Pardeck (1996/97)
Mr. Zhi Lin (1996/97)
Dr. Dean A. Cuebas, Chemistry (1997/98)
Dr. S. Alicia Mathis, Biology (1997/98)
Dr. Michael D. Burns, English (1998/99)
Dr. Wenxiong Chen, Mathematics (1998/99)
Dr. Don L. Moll, Biology (1999/2000)
Dr. Lynn W. Robbins, Biology (1999/2000)
Dr. Robert A. Mayanovic, Physics, Astronomy and Materials Science (2000/01)
Mr. Cedomir Kostovic, Art and Design (2000/01)
Dr. Dennis V. Hickey, Political Science (2001/02)
Dr. Mark M. Richter, Chemistry (2001/02)
Dr. Carol Anne Costabile-Heming, Modern and Classical Languages (2002/03)
Dr. Andrew W. Lewis, History (2002/03)
Dr. Shahin Gerami, Sociology, Anthropology and Criminology (2003/04)
Dr. David W. Gutzke, History (2003/04)
Dr. M. Christopher Barnhart, Biology (2004/05)
Dr. Paula A. Kemp, Mathematics (2004/05)
Dr. Donald Andrew Beisswenger, Library Science (2005/06)
Dr. Eric Bosch, Chemistry (2005/06)
Dr. Paul L. Durham, Biology (2006/07)
Dr. Michael D. Reed, Physics, Astronomy and Materials Science (2006/07)

## Service

Mr. Mark M. Biggs, Media, Journalism \& Film (2006/07)
Dr. Mark M. Richter, Chemistry (2006/07)

## Recipients of Missouri State University University

 Award:
## Teaching

Dr. Tita French Baumlin (1996/97)
Dr. Christina Biava (1996/97)
Dr. Charles W. Boyd (1996/97)
Dr. C. Edward Chang (1996/97)
Dr. Jean M. Delaney (1996/97)
Dr. Jane E. Doelling (1996/97)
Dr. Erwin J. Mantei (1996/97)
Ms. Phyllis R. Shoemaker (1996/97)
Dr. Carol F. Shoptaugh (1996/97)
Dr. William E. Thomas (1996/97)
Dr. Pearl M. Yeadon-Erny (1996/97)
Dr. Yongwei Zhang (1996/97)
Dr. Carey H. Adams, Communication and Mass Media (1997/98)
Dr. Larry N. Campbell, Mathematics (1997/98)
Dr. Joel D. Chaston, English (1997/98)
Dr. Randy K. Dillon, Communication and Mass Media (1997/98)
Dr. Janice S. Greene, Biology (1997/98)
Dr. Lyndon N. Irwin, Agriculture (1997/98)
Dr. Harry R. James, Agriculture (1997/98)

Dr. Janis L. King, Communication and Mass Media (1997/98)
Dr. Karl R. Kunkel, Sociology and Anthropology (1997/98)
Dr. George Mathew, Mathematics (1997/98)
Ms. Evelyn S. Maxwell, Greenwood Laboratory School (1997/98)
Dr. Jan R. Squires, Finance and General Business (1997/98)
Dr. Linda G. Benson, English (1998/99)
Dr. Genevieve R. Cramer, Reading, Special Education, and Instructional Technology (1998/99)
Dr. John B. Harms, Sociology and Anthropology (1998/99)
Dr. Donald R. Holliday, English (1998/99)
Dr. Kathryn L. Hope, Nursing (1998/99)
Dr. Beth Hurst, Reading, Special Education, and Instructional
Technology (1998/99)
Dr. Katherine G. Lederer, English (1998/99)
Dr. David J. Lutz, Psychology (1998/99)
Dr. S. Alicia Mathis, Biology (1998/99)
Dr. Norma D. McClellan, Music (1998/99)
Dr. Heidi Perreault, Computer Information Systems (1998/99)
Dr. Woodrow Sun, Mathematics (1998/99)
Dr. Wayne L. Anderson, Finance and General Business (1999/2000)
Dr. Isabelle Bauman, Communication and Mass Media (1999/2000)
Dr. Phyllis Bixler, English (1999/2000)
Dr. W.D. Blackmon, English (1999/2000)
Dr. Margaret L. Buckner, Sociology and Anthropology (1999/2000)
Mr. Michael D. Burns, English (1999/2000)
Dr. John S. Heywood, Biology (1999/2000)
Dr. James B. Hutter, Agriculture (1999/2000)
Dr. Nancy K. Keith, Marketing (1999/2000)
Dr. Roseanne G. Killion, Mathematics (1999/2000)
Dr. David B. Meinert, Computer Information Systems (1999/2000)
Dr. Cynthia K. Wilson, School of Teacher Education (1999/2000)
Dr. William J. Burling, English (2000/01)
Dr. J. Clark Closser, English (2000/01)
Mr. Dwaine L. Crigger, Art and Design (2000/01)
Dr. Samuel C. Dyer, Jr., Communication and Mass Media (2000/01)
Dr. Lyndon N. Irwin, Agriculture (2000/01)
Dr. George H. Jensen, English (2000/01)
Dr. Marianthe Karanikas, English (2000/01)
Dr. John L. Kent, Marketing (2000/01)
Ms. Maria Michalczyk-Lillich, Art and Design (2000/01)
Dr. D. Wayne Mitchell, Psychology (2000/01)
Dr. Sarah B. Nixon, School of Teacher Education (2000/01)
Dr. Margaret E. Weaver, English (2000/01)
Dr. Michael E. Ellis, English, (2001/02)
Ms. Candace D. Fisk, Greenwood Laboratory School (2001/02)
Dr. Erwin J. Mantei, Geography, Geology and Planning (2001/02)
Dr. George Mathew, Mathematics (2001/02)
Dr. S. Alicia Mathis, Biology (2001/02)
Dr. James C. Moyer, Religious Studies (2001/02)
Dr. Mark A. Paxton, Media, Journalism and Film (2001/02)
Dr. Peter Richardson, Management (2001/02)
Dr. Elizabeth J. Rozell, Management (2001/02)
Dr. Eric D. Shade, Computer Science (2001/02)
Dr. Thomas L. Wyrick, Economics (2001/02)
Dr. Pearl M. Yeadon-Erny, Music (2001/02)
Dr. Roberta J. Aram, School of Teaching Education (2002/03)
Dr. Mark D. Given, Religious Studies (2002/03)
Dr. E. Michael Hendrix, Biomedical Sciences (2002/03)
Dr. Judith A. John, English (2002/03)
Dr. Jodi Kanter, Theatre and Dance (2002/03)
Dr. Jack C. Knight, Philosophy (2002/03)
Dr. Karl R. Kunkel, Sociology and Anthropology (2002/03)
Dr. Kent P. Ragan, Finance and General Business (2002/03)
Dr. Frank Ragozzine, Psychology (2002/03)
Dr. Philip C. Rothschild, Management (2002/03)
Dr. Dianne C. Strickland, Art and Design (2002/03)
Ms. Vonda K. Yarberry, Art and Design (2002/03)
Dr. Timothy A. Bender, Psychology (2003/04)
Dr. Stephen C. Berkwitz, Religious Studies (2003/04)
Dr. Eric Bosch, Chemistry (2003/04)
Dr. Edwin M. Carawan, Modern and Classical Languages (2003/04)
Dr. Peter F. Collins, Music (2003/04)
Dr. Kartik C. Ghosh, Physics, Astronomy, and Materials Science (2003/04)
Dr. Beth A. Hurst, Teacher Education (2003/04)
Dr. Timothy D. Knapp, Sociology, Anthropology and Criminology (2003/04)
Ms. Rhythm L. McCarthy, Theatre and Dance (2003/04)

Dr. Belva W. Prather, Music (2003/04)
Dr. Kishor Shah, Mathematics (2003/04)
Ms. Barrie L. Talbott, English (2003/04)
Mr. Mark M. Biggs, Media, Journalism \& Film (2004/05)
Dr. John S. Bourhis, Communication (2004/05)
Dr. Joel D. Chaston, English (2004/05)
Dr. John E. Havel, Biology (2004/05)
Dr. Jane Hoogestraat, English (2004/05)
Dr. Dimitri Ioannides, Geography, Geology, and Planning (2004/05)
Dr. Thomas D. Kane, Psychology (2004/05)
Dr. Judith L. Meyer, Geography, Geology, and Planning (2004/05)
Dr. Wei-Han Su, Music (2004/05)
Dr. Kristine S. Sutliff, English (2004/05)
Ms. M. Sue Yarbrough, Nursing (2004/05)
Dr. Pearl M. Yeadon-Erny (2004/05)
Dr. Randy K. Dillon, Communication (2005/06)
Dr. Lynnette R. Goldberg, Communication Sciences and Disorders (2005/06)
Dr. E. Michael Hendrix, Biomedical Sciences (2005/06)
Dr. Judith E. Martin, Modern and Classical Languages (2005/06)
Dr. Norma D. McClellan, Music (2005/06)
Dr. John S. Prescott, Music (2005/06)
Dr. Kent P. Ragan, Finance and General Business (2005/06)
Dr. Mark M. Richter, Chemistry (2005/06)
Dr. Allen D. Schaefer, Marketing (2005/06)
Dr. Eric C. Sheffield, School of Teacher Education (2005/06)
Dr. Yili Shi, English (2005/06)
Dr. Jean Stringam, English (2005/06)

## Research

Dr. M. Christopher Barnhart (1996/97)
Mr. Mark M. Biggs (1996/97)
Dr. Dominic J. Capeci (1996/97)
Dr. Joel D. Chaston (1996/97)
Dr. James O. Davis (1996/97)
Dr. Dennis V. Hickey (1996/97)
Dr. Corinne M. Karuppan (1996/97)
Dr. Jiang-Kai Zuo (1996/97)
Dr. David J. Dixon, Psychology (1997/98)
Dr. James N. Giglio, History (1997/98)
Dr. Charles W. Hedrick, Religious Studies (1997/98)
Dr. Victor H. Matthews, Religious Studies (1997/98)
Ms. Sarah E. Perkins, Art and Design (1997/98)
Dr. Mark E. Rushefsky, Political Science (1997/98)
Mr. Wade S. Thompson, Art and Design (1997/98)
Dr. Bobby C. Vaught, Management (1997/98)
Dr. M. Christopher Barnhart, Biology (1998/99)
Dr. Thomas V. Dickson, Communication and Mass Media (1998/99)
Dr. LiYing Li, Sociology and Anthropology (1998/99)
Dr. Julie J. Masterson, Communication Sciences and Disorders 1998/99)
Dr. Kevin L. Mickus, Geography, Geology and Planning (1998/99)
Dr. Carol J. Miller, Finance and General Business (1998/99)
Dr. Linda Park-Fuller, Theatre and Dance (1998/99)
Dr. Liang-Cheng Zhang, Mathematics (1998/99)
Mr. Mark M. Biggs, Communication and Mass Media (1999/2000)
Dr. Charles W. Hedrick, Religious Studies (1999/2000)
Dr. George H. Jensen, English (1999/2000)
Dr. James T. Jones, English (1999/2000)
Dr. Paula A. Kemp, Mathematics (1999/2000)
Dr. William Garrett Piston, History (1999/2000)
Dr. Dennis L. Schmitt, Agriculture (1999/2000)
Dr. Michael M. Sheng, History (1999/2000)
Dr. Wayne C. Bartee, History (2000/01)
Dr. Mark C. Ellickson, Political Science (2000/01)
Dr. James N. Giglio, History (2000/01)
Dr. Dimitri Ioannides, Geography, Geology and Planning (2000/01)
Dr. Chung S. Kim, Computer Information Systems (2000/01)
Dr. Kant B. Patel, Political Science (2000/01)
Dr. Robert T. Pavlowsky, Geography, Geology and Planning (2000/01)
Dr. Charles E. Pettijohn, Marketing (2000/01)
Dr. James S. Baumlin, English (2001/02)
Dr. William J. Burling, English (2001/02)
Dr. Joel D. Chaston, English (2001/02)

Ms. Sharon R. Harper, Art and Design (2001/02)
Dr. John E. Havel, Biology (2001/02)
Dr. Paula A. Kemp, Mathematics (2001/02)
Dr. John E. Llewellyn, Religious Studies (2001/02)
Dr. Randall S. Sexton, Computer Information Systems (2001/02)
Dr. Daniel W. Beckman, Biology (2002/03)
Dr. Eric Bosch, Chemistry (2002/03)
Dr. Sarah G. McCallister, Health, Physical Education, and Recreation (2002/03)
Dr. Worth R. Miller, History (2002/03)
Dr. James Parson, Music (2002/03)
Dr. Kant B. Patel, Political Science (2002/03)
Ms. Sarah E. Perkins, Art and Design (2002/03)
Dr. Cynthia K. Wilson, School of Teacher Education (2002/03)
Dr. Paul L. Durham, Biology (2003/04)
Mr. Cedomir Kostovic, Art and Design (2003/04)
Dr. Kevin L. Mickus, Geography, Geology, and Planning (2003/04)
Dr. Arbindra P. Rimal, Agriculture (2003/04)
Dr. Dennis L. Schmitt, Agriculture (2003/04)
Dr. Xingping Sun, Mathematics (2003/04)
Dr. Pearl M. Yeadon-Erny, Music (2003/04)
Dr. Juris Zarins, Sociology, Anthropology and Criminology (2003/04)
Dr. James S. Baumlin, English (2004/05)
Dr. Deborah L. Cox, Counseling (2004/05)
Ms. Sharon R. Harper, Art and Design (2004/05)
Dr. S. Alicia Mathis, Biology (2004/05)
Dr. Joel W. Paddock, Political Science (2004/05)
Dr. Grant S. Peters, Music (2004/05)
Dr. John S. Prescott, Music (2004/05)
Dr. Charles W. Rovey II, Geography, Geology, and Planning (2004/05)
Dr. Kartik Ghosh, Physics, Astronomy, and Materials Science (2005/06)
Dr. John E. Havel, Biology (2005/06)
Dr. Nancy K. Keith, Marketing (2005/06)
Dr. James Parsons, Music (2005/06)
Ms. Sarah E. Perkins, Art and Design (2005/06)
Dr. Charles E. Pettijohn, Marketing (2005/06)
Dr. Wenping Qiu, Agriculture (2005/06)
Dr. Kishor Shah, Mathematics (2005/06)

## Service

Dr. Genevieve R. Cramer (1996/97)
Dr. David J. Dixon (1996/97)
Dr. Bradley J. Fisher (1996/97)
Dr. John W. Northrip (1996/97)
Dr. Paula A. Kemp, Mathematics (1997/98)
Dr. Katherine G. Lederer, English (1997/98)
Dr. John T. Pardeck, Social Work (1997/98)
Dr. Rhonda R. Ridinger, Health, Physical Education and Recreation (1997/98)
Dr. Judith A. John, English (1998/99)
Dr. Lynda M. Plymate, Mathematics (1998/99)
Dr. Lois M. Shufeldt, Marketing (1998/99)
Dr. Ralph R. Smith, Communication and Mass Media (1998/99)
Dr. Genevieve R. Cramer, School of Teacher Education (1999/2000)
Dr. Janice Schnake Greene, Biology (1999/2000)
Dr. Mary Ann Jennings, School of Social Work (1999/2000)
Ms. Virginia Fay Mee, Management Development Institute
(1999/2000)
Dr. R. Bruce Johnson, Agriculture (2000/01)
Dr. Paula A. Kemp, Mathematics (2000/01)
Mr. Gary L. Ward, Sports Medicine and Athletic Training (2000/01)
Ms. Vonda K. Yarberry, Art and Design (2000/01)
Dr. Lyndon N. Irwin, Agriculture (2001/02)
Dr. David M. Quick, Art and Design (2001/02)
Dr. Kristene S. Sutliff, English (2001/02)
Dr. Vernon J. Thielmann, Chemistry (2001/02)
Dr. Suzanne M. George, School of Teacher Education (2002/03)
Dr. Joel D. Chaston, English (2002/03)
Dr. Norma D. McClellan, Music (2002/03)
Dr. Mark E. Rushefsky, Political Science (2002/03)
Mr. Mark M. Biggs, Media, Journalism, \& Film (2003/04)
Dr. James N. Giglio, History (2003/04)
Dr. Thomas E. Tomasi, Biology (2003/04)
Dr. Thomas L. Wyrick, Economics (2003/04)

Dr. Michael K. Carlie, Sociology, Anthropology, and Criminology (2004/05)
Dr. Jodi Kanter, Theatre and Dance (2004/05)
Dr. Julie J. Masterson, Communication Sciences and Disorders (2004/05)
Dr. Lynda S. Plymate, Mathematics (2004/05)
Dr. Charlene A. Berquist, Communication (2005/06)
Dr. Margaret L. Buckner, Sociology, Anthropology, and Criminology (2005/06)
Dr. Judith A. John, English (2005/06)
Dr. Rhonda R. Ridinger, Health, Physical Education, and Recreation (2005/06)

## Distinguished Professor:

Dr. Dominic J. Capeci, History
Dr. Joel D. Chaston, English
Dr. James N. Giglio, History
Dr. Charles W. Hedrick, Religious Studies
Dr. Paula A. Kemp, Mathematics
Dr. Carol J. Miller, Finance and General Business
Dr. James F. O'Brien, Chemistry

## University Fellow:

## Teaching

Dr. Jan R. Squires, Finance and General Business (1999-2002)
Dr. Heidi R. Perreault, Computer Information Systems (20002003)

Dr. Phyllis Bixler, English (2001-2004)
Dr. Nancy K. Keith, Marketing (2001-2004)
Dr. Larry N. Campbell, Mathematics (2002-2005)
Dr. Heidi R. Perreault, Computer Information Systems (20032006)

Mr. Mark M. Biggs, Media, Journalism and Film (2004-2007)
Ms. Vonda Yarberry, Art and Design (2004-2007)

## Research

Dr. James N. Giglio, History (1999-2002)
Dr. Dennis V. Hickey, Political Science (1999-2002)
Dr. Victor H. Matthews, Religious Studies (1999-2002)
Dr. M. Christopher Barnhart, Biology (2000-2003)
Dr. Carol J. Miller, Finance and General Business (2000-2003)
Dr. John T. Pardeck, Social Work (2001-2004)
Dr. Dennis V. Hickey, Political Science (2002-2005)
Dr. Robert T. Pavlowsky, Geography, Geology and Planning (2002-2005)
Dr. Dominic J. Capeci, History (2003-2006)
Dr. Carol Anne Costabile-Heming, Modern and Classical Languages (2003-2006)
Dr. James Parsons, Music (2004-2007)
Dr. Mark M. Richter, Chemistry (2004-2007)
Service
Dr. Rhonda R. Ridinger, Health, Physical Education and Recreation (1999-2002)
Dr. Lois M. Shufeldt, Marketing (2000-2003)
Dr. Paula A. Kemp, Mathematics (2001-2004)
Dr. Peggy S. Pearl, Consumer and Family Studies (2001-2004)
Dr. Lyndon N. Irwin, Agriculture (2002-2005)
Dr. Rhonda R. Ridinger, Health, Physical Education and Recreation (2002-2005)
Recipients of Missouri State University Staff Excellence in University Service:
Dr. Earle F. Doman, Dean of Students Office (2004-05)
Ms. Sara M. Clark, Information Technology (2004-05)
Ms. Diana K. Garland, Academic Outreach (2004-05)
Ms. Edie M. Sartin, Academic Outreach (2004-05)
Ms. Debra M. Donnellan, Administrative and Information Services (2004-05)
Ms. Marty Marty, Student Success (2004-05)
Ms. Karen Engler, Communication Sciences and Disorders (2005/06)
Ms. Stacey L. Funderburk, Publications (2005/06)
Mr. Brad Kielhofner, Design and Construction (2005/06)
Mr. Fred Marty, Administrative Services (2005/06)
Ms. Theresa A. McCoy, Computer Services (2005/06)
Mr. Kevin White, Photographic Services (2005/06)
Ms. Krista K. Bassen, Design and Construction (2006/07)
Ms. Elizabeth C. Burton, Citizenship and Service Learning (2006/07)
Mr. Robert E. Gerken, Educational Technology Center (2006/07)

Ms. Lisa L. McEowen-Levangie, Library Administration (2006/07)
Ms. Gloria P. Reed, Theatre and Dance (2006/07)
Ms. Amy L. Schuldt, Publications (2006/07)
Ms. Healther L. Blades, Department of Communication (2007/08)
Mr. Kenneth A. Boatright, Design and Construction (2007/08)

Ms. Julie A. Ebersold, Alumni Relations (2007/08)
Mr. Michael J. Jungers, Student Development (2007/08)
Ms. Rachel A. Peterson, West Plains Campus Admissions (2007/08)
Mr. John K. Wall, Photographic Services (2007/08)

## Emeritus Faculty

Entries in this section were provided by the Office of Human Resources and include all emeritus faculty approved as of the Board of Governors meeting on March 14, 2008. The years in parenthesis directly following the name represents the years of full-time employment.

Yohannan T. Abraham (1969-2007) Emeritus Professor of Management. B.S., Wartburg College (1967); M.B.A., Drury College (1968); Ph.D., University of Oklahoma (1976).

David B. Adams (1966-2002) Emeritus Professor of History. B.A., Southwest Missouri State University (1959); Ph.D., University of Texas (1971).
Jay H. Adams (1969-1995) Emeritus Professor of Art and Design. B.F.A., Illinois Wesleyan University (1962); M.S., Illinois State University (1968).
Meredith L. Adams (1972-2003) Emeritus Professor of
History. B.A., University of North Carolina (1959); Ph.D., University of Texas (1971).
John E. Adamson (1975-2002) Emeritus Professor of Finance and General Business. B.S., United States Military Academy-West Point (1967); M.A., Georgetown University (1971); M.B.A., University of Virginia (1975); J.D., University of Virginia (1975).
A. Duane Addleman (1985-2006) Emeritus Professor of Health, Physical Education, and Recreation. B.S., University of MissouriColumbia (1959); M.S., University of Missouri-Columbia (1960); Ph.D., Oregon State University (1964).
Lonnie Dale Allee (1965-1997) Emeritus Professor of Secondary Education, Foundations, and Educational Technology. B.S. in Ed., Southwest Missouri State University (1960); M.Ed., University of Missouri (1964); Ph.D., George Peabody College for Teachers (1971).

Herbert J. Arkebauer (1978-1996) Emeritus Professor of Communication Sciences and Disorders. B.S., Concordia Teachers College (1951); M.S., Columbia University (1953); Ph.D., University of Iowa (1964).
Bill H. Armstrong (1963-1988) Emeritus Professor of Art and Design. B.F.A., Bradley University (1949); M.F.A., University of Illinois (1955).
W. Gayle Ashley (1970-2000) Emeritus Professor of

Agriculture. B.S., Southwest Missouri State University (1964); M.S., Louisiana Tech University (1970).
Larry R. Atwood (1968-2000) Emeritus Professor of Health,
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Juris Zarins (1978-2006) Emeritus Professor of Sociology, Anthropology, and Criminology. B.A., University of Nebraska (1967); Ph.D., University of Chicago (1976).

## Full-Time Faculty and Administrators

Entries in this section were provided by the Office of Human Resources and include all current full-time faculty/administrators and change of status/new appointments approved as of the Board of Governors meeting on March 14, 2008. The year in parenthesis directly following the name represents the year of hire.

Jamaine Abidogun (2001) Associate Professor of History. A.B., University of Missouri (1989); B.S.Ed., University of Missouri (1989); M.Ed., University of Missouri (1992); Ph.D., University of Kansas (2000).
Carey H. Adams (1991) Professor of Communication and Dean of the College of Arts and Letters. B.A., William Jewell College (1986); M.A., Baylor University (1987); Ph.D., University of Kansas (1992).

David L. Adams (1997) Assistant Professor of Library
Science. B.A., West Virginia Institute of Technology (1984); M.A., University of Missouri (1991).
Leigh A. Adams (1996) Assistant Professor of English, West Plains Campus. A.B., University of Missouri (1985); M.A., Arkansas State University (1991).
Stanley R. Adamson (1989) Associate Professor of Finance and General Business. B.B.A., East Texas State University (1973); M.B.A., East Texas State University (1975); M.A., University of Pennsylvania (1979); Ph.D., University of Pennsylvania (1991).
Debra R. Agee (2007) Instructor of Fashion and Interior Design. B.S., Southwest Missouri State University (1977); M.S.Ed., Central Missouri State University (1990).
William J. Agnew (2001) Associate Professor of Counseling, Leadership, and Special Education. B.A., Coe College (1964); M.S., University of Omaha (1970); Ph.D., Saint Louis University (1981).
Paul M. Ajuwon (2004) Assistant Professor of Counseling, Leadership, and Special Education. B.S., George Peabody College for Teachers (1979); M.S., George Peabody College for Teachers (1979); Ph.D., University of Calgary (1993).

Tina M. Akers-Porter (2005) Instructor of Mathematics. B.A., California State University (2003); M.S., Missouri State University (2005).

Craig D. Albin (1990) Professor of English, West Plains
Campus. B.A., Oral Roberts University (1983); M.A., Southwest Missouri State University (1984); D.A., University of Mississippi (1998).

Nancy Allen (2006) Instructor of Finance and General Business. B.S. in Education, Southwest Missouri State University (1978); J.D.-Law, University of Missouri, Columbia (1980).

Rebecca L. Allen (2007) Instructor of Biomedical Sciences. B.S., Missouri State University (2005).
Clydette M. Alsup (2001) Associate Professor of Agriculture. B.S., Oklahoma State University (1996); M.S., Oklahoma State University (1998); Ph.D., Oklahoma State University (2001).
Thomas S. Altena (2003) Associate Professor of Health, Physical Education and Recreation. B.A., Dordt College (1996); M.A., University of South Dakota (1998); Ed.D., Oklahoma State University (2001).
Angela L. Anderson (2002) Associate Professor of Counseling, Leadership, and Special Education. B.S., Oklahoma State University (1994); M.S., Oklahoma State University (1997); Ph.D., Oklahoma State University (2001).
Rayanna L. Anderson (1991) Director of Small Business Development Center. B.S., Southwest Missouri State University (1980). M.B.A., Southwest Missouri State University (1995).

Wayne L. Anderson (1987) Professor of Finance and General Business. B.A., University of California-Irvine (1977); J.D., California Western School of Law (1980); M.B.A., Drury College (1987).

Julie J. Anderson-Ituarte (2003) Instructor of Counseling, Leadership, and Special Education. B.A., Arizona State University (1988); M.A., University of Arizona (1995).

Roberta J. Aram (1998) Professor of Childhood Education and Family Studies. B.S., Wheaton College (1975); Ph.D., University of Missouri-Columbia (1996).
Don A. Aripoli (1993) Vice President for Student Affairs. B.A., Cornell College (1967); M.S., Indiana University (1969); Ph.D., University of North Carolina-Chapel Hill (1977).
Tamara J. Arthaud (2001) Associate Professor of Counseling, Leadership, and Special Education. B.S.Ed., University of Missouri (1980); M.Ed., University of Missouri (1983); Ph.D., University of Nebraska-Lincoln (1998).
Candida D. Arvizu (2007) Instructor of Psychology. B.A., Thomas A. Edison State College (1996); M.S., Southwest Missouri State University (2002).
Nancy L. Asay (2004) Instructor of Fashion and Interior Design. B.F.A., University of Kansas (1972); M.Ed., Drury University (2002).
Paul A. Ashcroft (2008) Assistant Professor in the School of Accountancy. B.S., The University of Southern Mississippi (1984); M.B.A., University of South Alabama (1992); Ph.D., Texas A\&M University (1999).
David I. Ashley (1998) AssociateProfessor of Mathematics. B.S., University of New Mexico (1976); M.S., Florida State University (1990); Ph.D., Florida State University (1996).

Jan M. Atwell (2006) Clinical Instructor of Nursing. B.S., Fort Lewis College (1983); B.S.N., Southwest Baptist University (1999); M.S.N., Missouri State University (2005).

Erin E. Baer (2006) Instructor at Greenwood Laboratory School. B.S. in Ed., Southwest Missouri State University (2002); M.S. in Ed., Southwest Missouri State University (2004).

Holly A. Baggett (1996) Associate Professor of History. B.A., Tulane University (1980); M.A., University of Delaware (1984); Ph.D., University of Delaware (1992). Sandra L. Bailey (2000) Assistant Professor of Fashion and Interior Design. B.S., Southwest Missouri State University (1992); M.S., Baker University (1994).
James P. Baker (1993) Vice President for Research and Economic Development. B.A., Boise State University (1975); M.P.A., Boise State University (1981); Ph.D., University of Idaho (1995).
Rebecca A. Baker (1991) Instructor of Physics, Astronomy, and Materials Science and Interim Director of the Missouri Virtual School. B.S. in Ed., Southwest Missouri State University (1977); M.S. in Ed., Southwest Missouri State University (1991).

Klaas Bakker (1990) Associate Professor of Communication Sciences and Disorders. Ph.D., Southern Illinois University (1987). Susan L. Baldwin (1998) Instructorat Greenwood Laboratory School. B.S. in Ed., Southwest Missouri State University (1979); M.S.Ed., Southwest Missouri State University (2003).

Gary L. Barker (2005) Lecturer of Respiratory Therapy and Director of Respiratory Therapy, West Plains Campus. A.S., University of Arkansas for Medical Sciences (1978); B.S., University of Central Arkansas (1979).
Ruth Barnes (2005) Assistant Professor of Theatre and Dance. B.A., State University of New York, Binghamton (1968); M.F.A., University of California, Riverside (2004).
Karen K. Barnhart (2007) Instructor of Finance and General Business. B.S., Southwest Missouri State University (1975); M.B.A., Boston University (1988).
Miles C. Barnhart (1991) Professor of Biology. B.S., Iowa State University (1975); M.A., University of Kansas (1978); Ph.D., University of California (1984).
Tonya B. Barrier (1990) Professor of Computer Information Systems. B.S., University of Tennessee (1981); M.B.A., Memphis State University (1983); Ph.D., University of Texas (1990).
Isabelle Bauman (1997) Associate Professor of
Communication. B.A., University of Puget Sound (1983); M.A., University of Wisconsin-Madison (1988); Ph.D., University of Wisconsin-Madison (1991).
Denise M. Baumann (1998) Associate Director Residence Life and Services. B.S., Mankato State University (1988); M.Ed., James Madison University (1991); Ed.D., University of Missouri-Columbia (2006).

James S. Baumlin (1989) Professor of English. A.B., Georgetown University (1977); Ph.D., Brown University (1983).
Mary F. Baumlin (1989) Professor of English. B.A., Texas
Christian University (1976); M.A., Southern Methodist University (1981); Ph.D., Texas Christian University (1985).

Leslie A. Baynes (2005) Assistant Professor of Religious Studies. B.A., University of Dayton (1986); M.A., University of Dayton (1995); Ph.D., University of Notre Dame (2005).
Donna A. Beardsley (1981) Professor of Reading, Foundations, and Technology. B.S.Ed., Central Missouri State University (1973); M.A., Arizona State University (1976); Ph.D., University of Missouri-Columbia (1979).
Alan J. Becker (2007)Assistant Professor of Nursing. B.S., University of Missouri, Columbia (1982); M.P.H., University of South Florida (1993); Ph.D., Florida A\&M University (2003). Daniel W. Beckman (1991) Professor of Biology. A.B., University of North Alabama (1979); M.S., University of South Carolina (1983); Ph.D., Louisiana State University (1989).
Donald A. Beisswenger (1998) Associate Professor of Library Science and Head of Music Library. B.A., Indiana University (1981); M.A., Western Kentucky University (1985); M.L.S., University of Alabama (1992); Ph.D., University of Memphis (1997).

Elisabeth C. Bell (2007) Clinical Faculty in Communication Sciences and Disorders. B.S., Southwest Missouri State University (1984); M.A., Southwest Missouri State University (1988).

Kimberly R. Bell (1987) Enrollment Services Systems Coordinator, Enrollment Services. B.S., Southwest Missouri State University (1987).
Julia Watts Belser (2008) Assistant Professor of Religious Studies. B.A., Cornell University (1999); M.Div., Starr King School for the Ministry (2003); M.A., The Academy for Jewish Religion, California (2007).
Richard G. Belshoff (1990) Professor of Mathematics. B.A., Vanderbilt University (1977); M.A., University of Louisville (1980); Ph.D., University of Kentucky (1989).

Timothy A. Bender (1983) Professor of Psychology. B.S., Iowa State University (1978); M.S., Iowa State University (1980); Ph.D., Iowa State University (1982).
Drew A. Bennett (2007) Chancellor of the West Plains
Campus. B.A., Tulane University (1977); M.S., Golden Gate University (1984); Ph.D., Texas A\&M University (1991); M.S., National Defense University (2001).
Susan L. Berg (2007) Assistant Professor of Nursing. B.S., University of Missouri-Columbia (1998); M.S.N., Southwest Missouri State University (2002).
Stephen C. Berkwitz (1999) Associate Professor of Religious Studies. B.A., University of Vermont (1991); M.A., University of California-Santa Barbara (1994); Ph.D., University of CaliforniaSanta Barbara (1999).
Kathy A. Bernet (2004) Instructor of Childhood Education and Family Studies. B.S., Southwest Missouri State University (1991); M.S., University of Arkansas (1997).

Charlene A. Berquist (1988) Professor of Communication. B.A., Western Washington State College (1977); M.A., University of Montana (1980); Ph.D., University of Minnesota (1993).
Roberta M. Berry (2001) Instructor of English. B.A., University of Maryland (College Park) (1973); M.A., Southwest Missouri State University (2001).
Richard N. Biagioni (1989) Professor of Chemistry. B.S., University of Illinois (1974); Ph.D., University of CaliforniaBerkeley (1981).
Christina M. Biava (1991) Professor of English. A.B., University of Illinois (1975); A.M., University of Illinois (1984); Ph.D., University of Illinois (1991).
Mark M. Biggs (1986) Associate Professor of Media, Journalism and Film and Acting Head of Theatre and Dance. B.A., University of Chicago (1977); M.A., University of Chicago (1985).
James W. Bihlmeyer (1998) Associate Professor of Media, Journalism and Film. B.F.A., Central Connecticut State College (1984); M.F.A., Ohio University (1987).

Kelly Ann Bixby (2004) Assistant Professor of Theatre and Dance. B.F.A., Ohio State University (2000); M.F.A., University of California-Irvine (2003).
Alice A. Black (1998) Assistant Professor of Geography, Geology and Planning. B.S. in Ed., Southeast Missouri State University (1966); M.S., Southwest Missouri State University (1997); Ph.D., University of Missouri-Columbia (2003).

Letitia J. Black (2005) Assistant Professor of Communication Sciences and Disorders. B.A., University of Maine (1996); M.S., Southern Connecticut State University (2001); Ph.D., East Carolina University (2005).
Wilbur D. Blackmon (1978) Professor and Head of English. B.A., University of Arkansas (1970); M.A., University of Utah (1972); Ph.D., University of Denver (1978).
Randall R. Blackwood (1984) Executive Director, Athletic and Entertainment Facilities. B.S., Southwest Missouri State University (1980).

Paul D. Blisard (1994) Associate Professor of Counseling,
Leadership, and Special Education. B.S., Southwest Missouri State University (1974); B.S. in Ed., Southwest Missouri State University (1975); M.S., Southwest Missouri State University (1978); Ed.D., University of Arkansas (1985).
Julie A. Bloodworth (2000) Director of Missouri Fine Arts Academy, College of Arts and Letters. B.A., Southwest Missouri State University (1973); M.S., in Ed., Southwest Missouri State University (1990).
Ronald Keith Boaz (2003) Director, Hammons Student Center and Plaster Sports Complex. B.S., Southwest Missouri State University (2002).

Lynn K. Borich (1998) Instructor of Communication. B.A., University of Northern Iowa (1972); M.A., Southwest Missouri State University (1991).
Dea A. Borneman (1986) Assistant Professor of Library
Science. B.S., Southwest Missouri State University (1981); M.A., University of Missouri (1992).
Eric Bosch (1997) Professor of Chemistry. B.Sc., University of Natal (1980); M.Sc., Weizmann Institute of Science (1991); Ph.D., Weizmann Institute of Science (1990).
Diana Botsford (2006) Instructor of Media, Journalism and Film. M.A., Seton Hill University (2006).
Ronald R. Bottin (1990) Professor in the School of Accountancy, Dean of College of Business Administration, and David Glass Leadership Chair. B.A., Buena Vista College (1964); M.B.A.,
University of South Dakota (1965); Ph.D., University of MissouriColumbia (1974).
John S. Bourhis (1988) Professor of Communication and Graduate College Director of M.S.A.S. Program. B.S., Lewis and Clark College (1978); M.A., University of Arizona (1980).
ohn S. Bowdidge (1975) Professor of Finance and General Business. A.B., University of Georgia (1951); M.A., Northwestern University (1955); Ph.D., University of Missouri-Kansas City (1967); A.B., Drury College (1973); M.B.A., Drury College (1975).

Laura Michelle Bowe (2002) Assistant Professor of Biology. B.S., Wofford College (1991); Ph.D., Vanderbilt University (1997).
Jason L. Box (2000) Assistant Professor of Communication Sciences and Disorders. B.S., Southwest Missouri State University (1992); M.A., Central Missouri State University (1994); D.A., University of Florida (2002).
Carmen Boyd (1997) Instructor and Director of Dietetics Program, Biomedical Sciences. B.S. in Ed., Southwest Missouri State University (1978); M.S., Southwest Missouri State University (1982); B.S., Southwest Missouri State University (1990).

Cathy Proffitt Boys (1999) Assistant Professor of Industrial and Manufacturing Technologies, West Plains Campus. B.S., University of Missouri-Rolla (1987); M.B.A., Southwest Missouri State University (2000); M.S., Southwest Missouri State University (2001).

Sheryl D. Brahnam (2002) Associate Professor of Computer Information Systems. B.A., University of Arkansas-Fayetteville (1978); M.F.A., City University of New York (1992); M.S., City University of New York (1997); Ph.D., City University of New York (2002).

Anita V. Brand (2006) Instructor in the School of
Accountancy. B.B.A., Georgia College (1980); M.B.A., Missouri State University (2005).
Ann D. Branstetter (2003) Assistant Professor of Psychology. B.S., Southwest Missouri State University (1993); M.S., North Dakota State University-Fargo (1996); Ph.D., University of Kansas (2001).
Bryan E. Breyfogle (1999) Associate Professor of Chemistry. B.S.,
Mankato State University (1989); Ph.D., University of MissouriRolla (1996).
Gary D. Brinker (1997) Professor of Sociology, Anthropology, and Criminology. B.A., Baylor University (1991); M.A., Baylor
University (1994); Ph.D., Baylor University (1997).

Jeffrey S. Brinkman (1992) Area Athletic Trainer, Midwest Sports Medicine Center, and Academic Affiliate, Sports Medicine and Athletic Training. B.S., University of Nevada (1991); M.S., Indiana State University (1992).
Mark A. Brixey (1991) Director of Bookstore. B.S., Southwest Missouri State University (1989).
David W. Brown (1991) Professor of Childhood Education and Family Studies and Acting Associate Dean, College of
Education. B.S., Oklahoma State University (1977); M.Ed.,
Northeastern Oklahoma State University (1980); Ed.D., Oklahoma State University (1989).
Karen L. Brown (2000) Associate Professor of Management. B.B.A., Stephen F. Austin State University (1986); M.B.A., Louisiana Tech University (1991); D.B.A., Louisiana Tech University (1994).
O. Gilbert Brown (2007) Associate Professor of Counseling, Leadership, and Special Education. Ed.D., Indiana University (1992).

Sara J. Brummel (1996) Associate Professor of Theatre and Dance. B.A., University of Colorado (1990); M.F.A., University of Arizona (1994).
Margaret L. Buckner (1997) Professor of Sociology,
Anthropology, and Criminology. B.A., California State University, San Diego (1978); Master’s, University of Paris, France (1984); Ph.D., University of Paris, France (1993).
Radie G. Bunn (1987) Professor in the School of Accountancy. B.S., American International College (1966); M.B.A., San Diego State University (1972); J.D., William Mitchell College of Law (1977); M.S., University of Hartford (1984).
Abby R. Burch (2006) Instructor at Greenwood Laboratory School. B.S.Ed., Southwest Missouri State University (2002); M.S.Ed., Southwest Missouri State University (2004).

William J. Burling (1989) Professor of English. B.S., University of Wisconsin (1972); M.A., University of Wisconsin (1974); Ph.D., Pennsylvania State University (1985).
Melissa S. Burnett (1989) Professor of Marketing. B.S., Southwest Missouri State University (1980); M.B.A., Drury College (1983); Ph.D., Oklahoma State University (1988).
Thomas H. Burnett (1972) Professor of Health, Physical Education, and Recreation. B.S.E., University of Arkansas (1967); M.Ed., University of Arkansas (1969); Ph.D., Texas A\&M University (1974).
Michael D. Burns (1981) Professor of English. B.A., University of Arkansas (1976); M.A., University of Arkansas (1979); M.F.A., University of Arkansas (1981).
Gregory L. Burris (1983) Vice President for Administrative \& InformationServices. B.S., Southwest Missouri State University (1983); M.B.A., Southwest Missouri State University (1988).

Larry W. Burt (1990) Associate Professor of History. B.S., Morningside College (1972); M.A., University of South Dakota (1974); Ph.D., University of Toledo (1979).

Elizabeth C. Burton (2001) Associate Director, Citizenship and Service Learning. B.A., Salem College (1988).
Richard L. Burton (2002) Instructor of Computer Information Systems. B.A., University of Virginia (1983); M.B.A., Duke University (1986).
Barbara A. Bushman (1995) Professor of Health, Physical Education and Recreation. B.S., Grand Valley State University (1991); Ph.D., University of Toledo (1995).

Karen S. Buzzard (2002) Professor and Head of Media, Journalism, and Film, and Co-director of School of Communication Studies. B.A., Drury College (1971); M.A., University of Iowa (1973); Ph.D., University of Wisconsin (1985). David B. Byrd (1984) Professor in the School of
Accountancy. B.S.B.A., University of Missouri-Columbia (1968); M.B.A., Southwest Missouri State University (1974); Ph.D., University of Arkansas (1978).
Sandra D. Byrd (1984) Professor in the School of Accountancy. B.S.B.A., University of Missouri-Columbia (1968); M.B.A., University of Arkansas (1975); Ph.D., University of Arkansas (1978).
Lanette Cadle (2005) Assistant Professor of English. B.A., Wichita State University (1998); M.F.A., Bowling Green State University (2001); Ph.D., Bowling Green State University (2005).
Marcus S. Cafagna (1998) Associate Professor of English. B.A., Michigan State University (1986); M.A., Michigan State University (1989); M.F.A., Vermont College of Norwich University-Montpelier (1998).

Patricia A. Cahoj (2002) Assistant Professor of Physical Therapy. B.S., Texas Woman's University (1985); M.S.Ed., Southwest Baptist College (1992); Doctor of Physical Therapy, Creighton University (2005).
Cheryl M. Caldwell (1989) Director of University Communications for Public Relations, West Plains Campus. B.S., Arkansas State University (1985); M.S., Arkansas State University (1987).
Brian R. Calfano (2008) Assistant Professor of Political
Science. B.A., Rider University (2000); M.A., Regent University (2002); Ph.D., University of North Texas (2007).

Matthew S. Calihman (2005) Assistant Professor of English. B.A., University of Rochester (1993); A.M., Washington University (1995); Ph.D., Washington University (2005).

Richard N. Callahan (2001) Associate Professor of Industrial Management. B.S., University of Missouri-Rolla (1988); M.S., University of Missouri-Rolla (1992); Ph.D., University of MissouriRolla (1999).
James S. Cameron (1985) Associate Professor of Music. B.M., University of Tulsa (1981); M.M., New Mexico State University (1984); D.M.A., University of Oklahoma (1996).

Deanne Camp (1994) Professor of Reading, Foundations, and Technology. B.S. in Ed., Southwest Missouri State University (1973); M.S. in Ed., Southwest Missouri State University (1976); Ed.D., University of Missouri-Columbia (1990).
Larry N. Campbell (1995) Professor of Mathematics. A.B., William Jewell College (1968); M.A., DePauw University (1971); D.A., University of Northern Colorado (1975).
Roberto Canales (2002) Assistant Professor of Physician Assistant Studies. B.S., University of Texas Medical Branch (1998); M.S., University of Texas Medical Branch (1998).
Dominic J. Capeci (1972) Distinguished Professor of History. B.A., University of New Mexico (1962); M.A., University of New Mexico (1964); Ph.D., University of California (1970).

Steven C. Capps (1996) Assistant Professor of Psychology and Director of Learning Diagnostic Clinic. B.A., University of TexasDallas (1988); M.A., Southern Illinois University-Edwardsville (1992); Ph.D., Ball State University (1995).

Edwin M. Carawan (1985) Professor of Modern and Classical Languages. B.A., University of North Carolina at Chapel Hill (1974); M.A., University of North Carolina at Chapel Hill (1978); Ph.D., University of North Carolina at Chapel Hill (1980).
Michael K. Carlie (1986) Professor of Sociology, Anthropology, and Criminology. A.B., University of Missouri-Columbia (1966); A.M., University of Missouri-Columbia (1967); Ph.D., Washington University (1970).
Heather A. Carmack (2008) Assistant Professor of
Communication. B.A., Truman State University (2003); M.A., Ohio University (2004).
Russell N. Carney (1988) Professor of Psychology. B.S. in Ed., Central Missouri State University (1972); M.A., University of Missouri-Kansas City (1976); M.Ed., University of MissouriColumbia (1980); Ph.D., University of Missouri-Columbia (1984).
Judy L. Carr (1998) Assistant Professor of Psychology, West Plains Campus. B.S., Southwest Baptist University (1983); M.A., Arkansas State University (1984).
Sylvia Carr (1988) Instructor of Mathematics. B.S., St. Augustine's College (1973).
Thomas A. Carter (1983) Manager, Programming and ProductionTV. B.A., Morehead State University (1977).
Mark A. Casertano (2003) Director of Child Development
Center. B.A., Southern Connecticut State University (1984); M.S., Southern Connecticut University (1986); Ph.D., Virginia Polytechnic Institute and State University (1992).
Lisa R. Casey (2000) Associate Professor of Music. B.M., Kansas State University (1993); M.M., University of Idaho (1994).
Michael R. Casey (1983) Professor of Music. B.A., Arkansas Tech University (1979); M.M.Ed., North Texas State University (1982).
John Charles Catau (1978) Professor of Geography, Geology and Planning and Associate Provost for Undergraduate Education. B.S., Frostburg State College (1967); M.A., Bowling Green State
University (1969); Ph.D., Michigan State University (1973).
Barbara A. Caton (2000) Assistant Professor of Nursing, West Plains Campus. B.S.N., University of Missouri-Columbia (1986); M.S., Southwest Missouri State University (1999).

Joanna J. Cemore (2004) Assistant Professor of Childhood Education and Family Studies. B.S., Florida State University (1994); M.S., Florida State University (1996); Ph.D., Iowa State University (2005).
C. Edward Chang (1989) Professor of Finance and General Business. M.A., University of Texas at Dallas (1985); Ph.D., University of Illinois (1989).
Ching-Wen Chang (2007) Assistant Professor of Reading, Foundations and Technology. B.A., Providence University (1996); M.S.Ed., State University of New York at Binghamton (1998); Ph.D., Indiana State University (2006)
Carol L. Chapman (2007) Instructor of Music. B.S., William Jewell College (1982); M.M., Webster University (1994)
Joel D. Chaston (1989) Distinguished Professor of English. B.A., University of Utah (1978); M.A., University of Utah (1980); Ph.D., University of Utah (1988).
Yungchen Cheng (1984) Professor and Head of
Mathematics. Ph.D., Rutgers University (1984).
Jeremy A. Chesman (2002) Assistant Professor of Music. B.M., University of Michigan (2000); M.M., University of Michigan (2001).

Jerry M. Chin (1990) Professor and Head of Computer Information Systems. B.S., Mississippi State University (1971); M.S., Mississippi State University (1974); M.B.A., Delta State University (1983); D.B.A., University of Memphis (1989).
Mary H. Chin (1999) Instructor of Marketing. B.B.A., University of Memphis (1991); M.B.A., Southwest Missouri State University (1994).

Rachael M. Christy (2007) Clinical Instructor of Nursing. A.A.S., Southwest Baptist University (1998); B.S.N., Southwest Baptist University (2000); M.S.N., University of Missouri-Columbia (2005).

John F. Chuchiak (2002) Associate Professor of History. B.A., Virginia Tech (1992); M.A., Tulane University (1994); Ph.D., Tulane University (2000).
Sara M. Clark (2000) Director of Web Services. B.S., Southwest Missouri State University (1999); M.S., Southwest Missouri State University (2005).
Connie J. Claybough (1986) Associate Professor at Greenwood Laboratory School. B.S. in Ed., Missouri Southern State College (1975); M.S. in Ed., Southwest Missouri State University (1985). Tracy L. Cleveland (2007) Assistant Professor of Physician Assistant Studies. B.S., Northern State University, Aberdeen, SD (2000); M.S., Southwest Missouri State University (2002).

Ronnie L. Climer (1975) Superintendent of Custodial and Grounds Services.
Andrew R. Cline (2004) Assistant Professor of Media, Journalism and Film. B.A., University of Delaware (1980); M.A., University of Missouri-Kansas City (1998); Ph.D., University of MissouriKansas City (2002).
Lynn S. Cline (1975) Professor of Library Science. B.A., University of Illinois (1972); M.A., University of Wyoming (1973); M.S., University of Illinois (1975).

Clark Closser (1978) Professor of English. B.A., University of Arkansas (1967); M.A., University of Arkansas (1969); Ph.D., University of Arkansas (1981).
Mara W. Cohen-Ioannides (1995) Instructor of English. B.S., Columbia University (1990); M.A., Carnegie Mellon University (1992).

Peter F. Collins (1993) Professor of Music. B.M., Peabody Conservatory (1982); M.M., Peabody Conservatory (1984); D.M.A., Universityof Michigan-Ann Arbor (1992).

Allison R. Coltharp (2004) Instructor of Communication. B.S., Southwest Missouri State University (2001); M.A., Southwest Missouri State University (2003).
Chastity A. Comoroski (2003) Associate Director of Athletics/SeniorWoman Administrator, Intercollegiate Athletics. B.A., St. Bonaventure University (1994); M.A.Ed., University of Connecticut (1996).
George E. Connor (1990) Professor of Political Science. B.S., University of Houston (1985); Ph.D., University of Houston (1989).

Jeanne L. Cook (1999) Assistant Professor and Academic
Coordinator of Clinical Education, Physical Therapy. B.S.,
Southwest Baptist University (1980); M.S., Texas Woman's University (1986).
John V. Cook (2005) Instructor and Clinical Coordinator of Physician Assistant Studies. B.H.S., University of Kentucky (1995); M.P.A.S., University of Nebraska Medical Center (2004).

Sherry James Cook (1998) Instructor of Marketing. B.S., Southwest Missouri State University (1979); M.B.A., Southwest Missouri State University (1981).

James A. Coombs (1980) Associate Professor of Library
Science. B.S., Ball State University (1976); M.A.L.S., Ball State University (1978).
Marc Cooper (1980) Professorof History. B.A., University of Minnesota (1973); M.A., University of Minnesota (1977); Ph.D., University of Minnesota (1979).
Deborah B. Corcoran (1998) Instructor of Geography, Geology and Planning. B.S., Michigan State University (1977); M.A., Michigan State University (1980).
William T. Corcoran (1982) Professor of Geography, Geology and Planning. B.A., University of Wisconsin-Madison (1972); M.S., University of Wisconsin-Madison (1975); Ph.D., Michigan State University (1981).
Jeffrey H.D. Cornelius-White (2005) Associate Professor of Counseling, Leadership, and Special Education. M.A., Argosy University-Chicago (1997); Psy.D., Argosy University-Chicago (2000).

Carol Anne Costabile-Heming (1997) Professor of Modern and Classical Languages and Associate Dean of College of Arts and Letters. B.A., University of Pennsylvania (1985); M.A., University of Pennsylvania (1989); Ph.D., Washington University (1992).
Mary Kaye Coulter (1983) Associate Professor of
Management. B.S.Ed., Northwest Missouri State University (1973);
M.B.A., Drury College (1976); Ph.D., University of Arkansas (1984).

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Daniel J. Wilson (1999) Associate Professor of Health, Physical Education and Recreation. B.S., Saginaw Valley State College (1986); M.A., Michigan State University (1989); Ph.D., Michigan State University (1993).
Cynthia J. Winstead (1990) Professor of Theatre and Dance. B.F.A., Western Kentucky University (1983); M.F.A., University of Virginia (1986).
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Barry L. Wisdom (1987) Professor and Head of Management. B.A., University of Arkansas (1975); M.Ed., University of Arkansas (1977); Ph.D., University of Arkansas (1981).

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H. Douglas Witte (2007) Assistant Professor of Finance and General Business. B.B.A., The University of Mississippi (1990); M.S., University of Illinois at Urbana-Champaign (1992); Ph.D., The University of Arizona (1999).

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Michael B. Wood (2002) Director of First YearPrograms. B.S., Southwest Missouri State University (1993); M.S., Southwest Missouri State University (2001).
Karen Lee Woodall (1982) Assistant Professor of Management. B.S.E, Arkansas State University (1973); M.S.E, Arkansas State University (1974); Ed.D., University of Tennessee (1982).
Rebecca J. Woodard (2003) Professor of Health, Physical
Education and Recreation. B.S.E., Northeast Missouri State University-Kirksville (1990); M.A., University of Iowa (1992); Ph.D., Indiana University (1996).
Thomas L. Wyrick (1978) Professor of Economics. B.S., Southwest Missouri State University (1973); M.S., Oklahoma State University (1974); Ph.D., Virginia Polytechnic Institute and State University (1979).
Rebecca Ruige Xu (2004) Assistant Professor of Art and Design. B.S., Beijing Institute of Technology (1993); M.F.A., Syracuse University (2000).
Chien-Hui Yang (2005) Assistant Professor of Counseling, Leadership, and Special Education. B.A., National Kaohsiung Normal University (1997); M.S.Ed., University of Kansas (2000); Ph.D., University of Kansas (2005).
Vonda K. Yarberry (1989) Professor of Art and Design. B.F.A., Kansas City Art Institute (1987); M.F.A., Rutgers University (1989).

Arthur S. Younger (2003) Research Professor in the Center for Applied Science and Engineering. B.S., Southwest Missouri State University (1978); M.S., University of Utah (1983); Ph.D., University of Utah (1996).
Patrick J. Zacha (2006) Superintendent of Facilities
Maintenance. A.A., Penn Valley Community College (1973);
A.A., Wentworth Military Academy-Junior College (1976).

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Liang-Cheng Zhang (1991) Professor of Mathematics. Ph.D., University of Illinois (1990).
Ying Jenny Zhang (2007) Assistant Professor of Finance and General Business. B.S., Peking University (1995); M.S., Kansas State University (1999); M.B.A., University of Kansas (2002); Ph.D., University of Kansas (2007).
Scott D. Zimmerman (2005) Assistant Professor of Biomedical Sciences. B.S., University of Wisconsin-Madison (1989); M.S., University of Wyoming (1992); Ph.D., University of Wyoming (1997).

## Per-Course Instructors

Entries in this section were provided by the academic departments and colleges and is current as of March 14, 2008.

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Richard Airken Psychology. Ph.D., Princeton University, (1973).
Janet Akaike-Toste Modern \& Classical Languages. M.A.,
University of California, Berkeley (1976).
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James Ampleman Management. M.B.A., University of Central Oklahoma (1997).
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Neil Anderson Computer Information Systems. B.S., Missouri State University (1990).
Jana Anderson Theatre \& Dance. B.F.A., Sam Houston State University (1990).
Jason Anderson Counseling, Leadership, and Special Education.
Ed.D., University of Missouri (2006).
Laura Angst Marketing. M.B.A., Missouri State University (2007).
Jillian Anthony English. M.A., Missouri State University (2007).
Arminda Apgar English. M.A., Missouri State University (2006).
Melinda Arnold Communication. M.A., Missouri State University (1995).

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Damon Bassett Geography, Geology and Planning. M.S., University of Missouri (2003).
Denise Baumann Counseling, Leadership, and Special Education. Ed.D., University of Missouri (2006).
Nick Beatty Political Science. ABD, University of Missouri: Colombia, (2005).
Larry Beckett Counseling, Leadership, and Special Education. M.S., Missouri State University (2005).
Donald Beisswenger Music. Ph.D, University of Memphis (1997).
Missy Belote Media, Journalism \& Film. M.A., Missouri State
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Joe Black Greenwood. M.S., Drury University (1997).
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Daniel Bohlmann Communication. M.A., Missouri State University (2007).

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University (2006).

Thomas Boulch Student Services. M.S., Northeast Missouri State - Kirksville MO (1976).
David Bowers Fashion and Interior Design. MBA, University of Phoenix (2006).
Joseph Bowman English. M.F.A., U. of Southern IllinoisCarbondale (1987).
Bethany Boyd Communication. M.A., Missouri State
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Erin Boydstun Sports Medicine and Athletic Training. M.S.,
Northeastern State University, (2003).
Mark Boyer Religious Studies. M.A., Indiana University, (1981).

Michael Boyle Philosophy, Modern \& Classical Languages.
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Leon Bradshaw Counseling, Leadership, and Special
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Ron Brammer Music. M.S. Ed, University of Arkansas (1972).
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Bryan Brown Communication, Media, Journalism \& Film. M.A., Missouri State University (2002).

Judy Brunner Reading, Foundations, and Technology. Ed.S., Missouri State University (1988).
Rebecca Bryant Theatre \& Dance. B.F.A., University of California, LA (2001).
Kelly Bryson Agriculture. M.S.
Julie Bubalo Theatre \& Dance. B.S. , Drury (1992).
Wordy Buckner Student Services. Ed.D, University of North Texas (1970).
Carolyn Burbee History. Ph.D., University of Missouri (2000).
Laura Burdette English. M.S. Ed., Missouri State University (1999).

Jacob Burmood Art \& Design. B.F.A., Missouri State University (2006).
Brian Burton Computer Information Systems. M.A., Missouri State University (1999).
Wanda Byrd Childhood Education and Family Studies. M.S., Lincoln University (1978).
Mary Byrne Counseling, Leadership, and Special Education.
Ed.D., Teachers College, Columbia University (1994).
Mike Cagle Mathematics. M.A., Missouri State University

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University (1996).
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Nathan Cassady Communication. M.A., Missouri State
University (2005).
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Université de Bourgogne, Dijon, France (2000).
Doris Cooper Student Services. M.S., University of Missouri (1985).

Cecily Cornelius-White Counseling, Leadership, and Special
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Barbara Corson Childhood Education and Family Studies.
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Joseph Cover English. M.A., Missouri State University (2005).

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Deana Crouch Geography, Geology and Planning. B.S., Missouri State University (1988).
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Michal Dale Management, Media, Journalism \& Film. M.A.,
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Michael Dawson Reading, Foundations, and Technology. M.S., California State University, Los Angeles (1998).
Les Dean Psychology. Ph.D., University of Missouri-Columbia, (1996).

Peppino DeBiaso Defense and Strategic Studies. Ph.D., University of Southern California, (1987).
Patricia M Dewitt Social Work. M.S.W., Missouri State University, (2000).

Thomas DeWitt Agriculture. M.S., Iowa State (1978).
Virginia Dewitt Childhood Education and Family Studies. B.S., Missouri State University (2005).
John Disaver Mathematics. B.S., Missouri State University (1980).
Earle Doman Counseling, Leadership, and Special Education. Ph.D., Kansas State University (1976).
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Arthur S. Haseltine Real Estate/Insurance/Law. J.D., University of Missouri (1974).
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Susan Hawkins Counseling, Leadership, and Special Education. M.A., University of Missouri (1975).
Josh Heaton Art \& Design. M.F.A., National School of Art, Sidney, Australia (2006).
Courtney Heinlein Theatre \& Dance. B.S., Winthrop
University (2002).
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Steven Hinch Reading, Foundations, and Technology. M.A., University of Missouri (1983).
Greg Hipp Health, Physical Education and Recreation. M.S. Ed., Missouri State University, (2004).
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Tammy Holder Agriculture. M.S., University of Arkansas (1992).
Tina Hopper Biology. M.S., Missouri State University (2002).
Jeff Hoskins Accounting. M.ACC., Missouris State University (2002).

Bob Hosmer Geography, Geology and Planning. M.S., Missouri State University (1986).
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Cynthia Howell Hospitality and Restaurant Administration. B.S., Missouri State University (1980).
Stephanie Huber Chemistry. M.S., Missouri State University (2008).

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Tennessee State University (1986).
Henry Hulett Computer Information Systems. University of Delaware (1982).
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Kathryn Jones Student Services. M.S., Webster University (1978). Adam Joyce Media, Journalism \& Film, Theatre \& Dance. M.F.A., Columbia University (2007).
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Kerry Kartchner Defense and Strategic Studies. Ph.D., University of Southern California, (1987).
Radhika Kaula Computer Information Systems, Finance and
General Business. M.B.A., Missouri State University (2002).
Russell Keeling Communication. Ph.D., University of Missouri (1968).

Ted Keller Geography, Geology and Planning. B.S., Meteorology, Northern Illinois University (1984).
Erin Kenny Sociology, Anthropology, and Criminal Justice. Ph.D., University of Kentucky, (2005).
Michael Kepley Computer Information Systems. B.S., Missouri State University (1992).
Ronald Keys Social Work. M.S. Ed., Drury University, MO, (2005).
Clyde Kimura Health, Physical Education and Recreation. M.S.,

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Rodney Kissinger Childhood Education and Family Studies,
Reading, Foundations, and Technology. B.S., Sec. Ed. Missouri State University (1987); M.S., Southwestern Theological Seminary (1977).
Jonathan Kitchen English. M.A., Missouri State University (2003).
Kevin Kopp Counseling, Leadership, and Special Education. Ed.D., University of Missouri (2007).
Jack Kowalske Political Science. J.D., St. Mary's School of Law, (2002).

Jeff Krakow English. M.A. , Missouri State University (2004).
Eva Lasater Student Services. Ed.D, California Coastal University (1983).

Mark Lawley Music. M.M., Southwest Missouri State University (2004).

Constance Leaonard Fashion and Interior Design. M.S.Ed., Missouri State University (1993).

Donald Leci Agriculture. Ph.D., Washington State University (1974).

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Joe Leiter Music. M.M., Florida State University (1984).
Gretchen LeJeune Music. M.M., Southwest Missouri State University (2000).
Jeffry Lindsey Counseling, Leadership, and Special Education. Ed.D., St. Louis University (2000).
Carol Lohkamp Childhood Education and Family Studies. M.S., Missouri State University (1994).

Beverly Long Social Work. M.S.W., St. Louis University, (1980).

Patrick Lord Psychology. Psy.D., Forest Institute of
Professional Psychology, (1995).
Donald Lovland Childhood Education and Family Studies,
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M.S.Ed., Drury University (2005).

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Jeff Maloney Psychology. Ph.D., University of Mississippi, (1977).

Natalya Mann Modern \& Classical Languages. Ph.D.,
Volgograd Pedagogical University, Russia (1996).
Aimee Marcelo Computer Information Systems. M.S.Ed., Missouri State University (2006).
James Markusic Psychology. Ph.D., Walden University, (1994).

Bill Marler Religious Studies. M.A., Concordia Seminary, (1983).

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M.S., Missouri State University (1986).

Marlin Martin Social Work. M.S.W., Missouri State University, (1999).
Sam Mathews Media, Journalism \& Film. M.A., Missouri State University (2005).
James Matthews Counseling, Leadership, and Special
Education. M.X., Missouri State University (1976).
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Nancy Mayhall Student Services. M.S., University of Missouri (1991).

Phil McCart Computer Science. B.S., Missouri State University (1994).

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Ken McCrory Computer Science. B.S., Troy University (1989).
Thomas McCune Student Services. M.S., Missouri State University (1981).
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Sciences. Ph.D., University of Tennessee - Memphis, (1992).
Barbara McGraw Student Services. Ed.D, St. Louis University (1981).

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Stacey McKenzie Reading, Foundations, and Technology. Ed.D., Texas Tech University (2006).
Sondra McKinney (Cogwell) Sociology, Anthropology, and Criminal Justice. M.S., Missouri State University, (2003).
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Sarah McNew Psychology. Psy.D., Forest Institute of Professional Psychology, (1999).
Tom Mezzacapa Art \& Design. B.F.A., Missouri State University (2000).

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Harvey Miller Agriculture. M.S., Missouri State University
Clyde Miller English. M.A., Missouri State University (2007).
Ivan Milton Sports Medicine and Athletic Training. M.S., University of Arizona, Tucson AZ, (1975).
Martha Mincey Art \& Design. M.F.A., University of Georgia, Athens, GA (1978).
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