

# Overload Permission Request

Email: [Registrar@MissouriState.edu](mailto:Registrar@MissouriState.edu)  
Phone (417) 836-5520, Fax (417) 836-6334  
901 S National Ave, Carrington Hall 320  
Springfield, MO 65897

Form revised 11/4/2022

Student Name: \_\_\_\_\_ BearPass #: M \_\_\_\_\_  
Last First MI

Overload permission for: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_  
Year Year Year

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Department Use Only

Number of previous semester hours attempted: \_\_\_\_\_ Previous semester GPA: \_\_\_\_\_

Student permitted to carry \_\_\_\_\_ hours during the indicated semester/session.

Comments:

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### Approval level (check one):

- Dean of College or designee (standard overloads for undergraduate degree-seeking students)
- Dean of Graduate College (standard overloads for graduate students)
- Associate Provost for Student Success (overloads for pre-college campus based and undeclared majors)
- Director of Professional Education Services (overloads for post-baccalaureate teacher certification students)
- Director of Missouri State Outreach or designee (overloads for pre-college high school based, undergraduate non- degree-seeking, and post-baccalaureate students taking only 500-level courses or below)

\_\_\_\_\_  
Approving Signature

\_\_\_\_\_  
Date

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Office use only:

\_\_\_\_\_  
Processed by

\_\_\_\_\_  
Date