Mixed Credit
(General)

This form should be used by undergraduate students requesting permission to take up to six (6) hours of mixed (undergraduate and graduate) credit without first being admitted to a specific accelerated graduate program. Only once completed, with ALL required signatures, submit this form to the Office of the Registrar, Carrington Hall, Room 320 or Registrar@MissouriState.edu for processing.

Section 1: to be completed by the student.

Student Name: _____ _____ _____ BearPass# M _____
Last First MI

Select the semester and year for the request (select one): Fall ___ Spring ___ Summer ___ Year _____

Enter your cumulative GPA _____ If less than 3.0, enter GPA for your most recent 60 credit hours _____

Enter the number of undergraduate hours that you have completed (not including in progress credits – must be 90 or more) _____

Graduate classes you are requesting for general mixed credit			
CRN (Optional)	Course Code	Course Number	Credit Hours

By initialing and signing this form, I agree to the terms of the Undergraduate Students Taking Graduate Classes policy and understand that this form only gives mixed credit permission for the class(es) listed.

____ I must register myself in the class(es) through the registration system after this form is approved and processed.

____ I must obtain any required overrides, such as permission, prerequisite, or closed class, prior to registering myself in the class(es).

____ If adding the class after the 100% add/drop period, I must follow the late registration approval process.

____ I understand that I will be billed at the graduate tuition rate for these mixed credit classes.

Student Signature: _____ Date: _____

Section 2: to be completed by the director(s) of the graduate program(s) housing the requested class(es).

If classes are offered in more than one graduate program, a signature must be obtained for each class.

By signing this you are verifying that the requested mixed credit classes can be counted toward the MSU graduate degree that offers these courses should the student be admitted.

Graduate Program Director Signature #1: _____ Date: _____

Graduate Program Director Signature #2: _____ Date: _____

Section 3: to be completed by the Academic Unit Leader(s) of the student's undergraduate major to which the mixed credit will be applied.

If classes are taken from multiple units, a signature must be obtained for each class.

By signing this you are verifying the following requirements and approving this mixed credit request:

- Student has completed at least 90 undergraduate credit hours.
- Student has a minimum cumulative or last 60-hour GPA of 3.0.
- Student will not exceed a cumulative total of 6 hours of mixed credit (general) by enrolling in these classes.
- Graduate courses listed above will count toward the student's undergraduate major.

AUL Signature #1: _____ Date: _____

AUL Signature #2: _____ Date: _____

Office use only: _____ Date: _____