



OFFICE *of*  
THE REGISTRAR

### **Linking Lecture/Lab Sections**

Linking allows lecture and lab sections to be linked together so that during registration, a student must add both sections at the same time.

Linking can only be done with sections of a SAME course and only for courses that are designated as lecture/lab classes in the catalog.

Linking is done through a connector and an identifier in Admin Banner-SSASECT.

### **Lecture Sections:**

Built with a letter section code (A, B, C)

Built with an identifier code of E (matches the E in LEC)

Built with credit load

Built as Gradable

X @ ellucian Schedule SSASECT 9.3.15 (PROD)
 
 ADD RETRIEVE RELATED TOOLS

Term: 201940 CRN: 40772 Subject: BMS Course: 231 Title: Human Genetics with Lab
 Start Over

---

|                                              |                                       |                                            |
|----------------------------------------------|---------------------------------------|--------------------------------------------|
| Subject <b>BMS</b> BIOMEDICAL SCIENCES (BMS) | Campus * S Springfield, MO            | Grade Mode ...                             |
| Course Number 231                            | Status * A Active/Available           | Session ...                                |
| Title Human Genetics with Lab                | Schedule Type LEC Lecture             | Special Approval ...                       |
| <b>Section * A</b>                           | Instructional Method TRAD Traditional | Duration ...                               |
| Cross List A1                                | Integration Partner ...               | <input type="checkbox"/> Override Duration |

---

**CLASS TYPE** Insert Delete Copy Filter

Traditional Class

|              |   |            |            |    |
|--------------|---|------------|------------|----|
| Part of Term | 1 | 08/19/2019 | 12/12/2019 | 16 |
|--------------|---|------------|------------|----|

Open Learning Class

|                    |                  |
|--------------------|------------------|
| First              | Last             |
| Registration Dates | Processing Rules |
| Start Dates        |                  |
| Maximum Extensions | 0                |

---

**CREDIT HOURS** Insert Delete Copy Filter

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Credit Hours 0.000 4.000 <b>4.000</b><br>Credit Hours <input type="radio"/> None <input checked="" type="radio"/> To <input type="radio"/> Or<br>Indicator<br>Billing Hours 0.000 4.000 <b>4.000</b><br>Billing Hours <input type="radio"/> None <input checked="" type="radio"/> To <input type="radio"/> Or<br>Indicator<br>Contact Hours 0.000 5.000 <b>3.000</b><br>Contact Hours <input type="radio"/> None <input checked="" type="radio"/> To <input type="radio"/> Or<br>Indicator | Lecture 0.000 3.000 <b>3.000</b><br>Lecture Indicator <input type="radio"/> None <input checked="" type="radio"/> To <input type="radio"/> Or<br>Lab 0.000 2.000<br>Lab Indicator <input type="radio"/> None <input checked="" type="radio"/> To <input type="radio"/> Or<br>Other<br>Other Indicator <input checked="" type="radio"/> None <input type="radio"/> To <input type="radio"/> Or |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

---

**CLASS INDICATORS** Insert Delete Copy Filter

|                                                                                                                                                                                                                                       |                                                                                                                                                                     |                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Prerequisite Check Method <input type="radio"/> Basic or None <input checked="" type="radio"/> CAPP <input type="radio"/> DegreeWorks<br><input type="checkbox"/> CEU Indicator<br><b>Link Identifier E1</b><br>Attendance Method ... | Daily Contact Hours<br><input checked="" type="checkbox"/> Print<br><input checked="" type="checkbox"/> Gradable<br><input type="checkbox"/> Tuition and Fee Waiver | <input type="checkbox"/> Long Title<br><input type="checkbox"/> Comments<br><input type="checkbox"/> Syllabus |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|

**The number indicator in the Link Identifier should be 1:**

Only 1 lecture section is being offered

Any lecture section can be taken with any lab section.

*Example:*

*Department offers only 1 section of BMS 231, BMS 231-A. Identifier code should be E1.*

*Department offers 3 sections of BMS 231, BMS 231-A, BMS 231-B, BMS 231-C and 5 lab sections, BMS 231-001, BMS 231-002, BMS 231-003, BMS 231-004, BMS 231-005. Students can take either lab A, B, C and any of the 5 labs. Identifier code should be E1.*

**The number indicator in the Link Identifier will be different:**

Multiple lecture sections are being offered AND it is required that certain lab sections be taken with certain lecture sections

| 'Subject' | 'Course' | 'Section' | 'Section Status' | 'Campus' | 'Course/Section Title'  | 'Schedule Type' | Link Identifier |
|-----------|----------|-----------|------------------|----------|-------------------------|-----------------|-----------------|
| PSY       | 302      | A         | A                | S        | Experimental Psychology | LEC             | <b>E1</b>       |
| PSY       | 302      | B         | A                | S        | Experimental Psychology | LEC             | <b>E2</b>       |
| PSY       | 302      | C         | A                | S        | Experimental Psychology | LEC             | <b>E3</b>       |

*Example:*

*Department offers 3 sections of PSY 302 lecture and 9 sections of PSY 302 lab but want students in a particular lecture section to only be able to take certain lab sections, not ALL sections.*

## Lab Sections:

Built with a number section code (001, 002, 003)

Built with an identifier code of A (matches the A in LEC)

Built with ZERO credit load

Built as NOT Gradable

|               |                                   |                      |                        |                                            |     |
|---------------|-----------------------------------|----------------------|------------------------|--------------------------------------------|-----|
| Subject       | BMS ... BIOMEDICAL SCIENCES (BMS) | Campus *             | S ... Springfield, MO  | Grade Mode                                 | ... |
| Course Number | 231 ...                           | Status *             | A ... Active/Available | Session                                    | ... |
| Title         | Human Genetics with Lab           | Schedule Type        | LAB ... Lab            | Special Approval                           | ... |
| Section *     | 001 ...                           | Instructional Method | TRAD ... Traditional   | Duration                                   | ... |
| Cross List    | 24 ...                            | Integration Partner  | ...                    | <input type="checkbox"/> Override Duration |     |

CLASS TYPE

Traditional Class

Part of Term 1 ... 08/19/2019 12/12/2019 16

Open Learning Class

First Last

Registration Dates Start Dates

Maximum Extensions 0

Processing Rules

CREDIT HOURS

Credit Hours

Credit Hours 0.000 4.000 0.000

Credit Hours ☐ None ☒ To ☐ Or

Indicator

Billing Hours

Billing Hours 0.000 4.000 0.000

Billing Hours ☐ None ☒ To ☐ Or

Indicator

Contact Hours

Contact Hours 0.000 5.000 2.000

Contact Hours ☐ None ☒ To ☐ Or

Indicator

Lecture

Lecture 0.000 3.000 0.000

Lecture Indicator ☐ None ☒ To ☐ Or

Lab

Lab 0.000 2.000 2.000

Lab Indicator ☐ None ☒ To ☐ Or

Other

Other Indicator ☒ None ☐ To ☐ Or

CLASS INDICATORS

Prerequisite Check

Method ☐ Basic or None ☒ CAPP ☐ DegreeWorks

☐ CEU Indicator

Link Identifier A1

Attendance Method ...

Daily Contact Hours

☒ Print

☐ Gradable

☐ Tuition and Fee Waiver

☐ Long Title

☐ Comments

☐ Syllabus

**The number indicator in the Link Identifier matches the number indicator of the corresponding lecture that you want to link to that lab.**

| 'Subject' | 'Course' | 'Section' | 'Course/Section Title'  | 'Schedule Type' | Link Identifier |
|-----------|----------|-----------|-------------------------|-----------------|-----------------|
| PSY       | 302      | 1         | Experimental Psychology | LAB             | <b>A1</b>       |
| PSY       | 302      | A         | Experimental Psychology | LEC             | <b>E1</b>       |

**These sections are linked because the number indicator is 1 for both identifiers, A for LAB, E for LEC.**

| 'Subject' | 'Course' | 'Section' | 'Course/Section Title'  | 'Schedule Type' | Link Identifier |
|-----------|----------|-----------|-------------------------|-----------------|-----------------|
| PSY       | 302      | 2         | Experimental Psychology | LAB             | <b>A2</b>       |
| PSY       | 302      | B         | Experimental Psychology | LEC             | <b>E2</b>       |

**These sections are linked because the number indicator is 2 for both identifiers, A for LAB, E for LEC.**

**The next step is to close the link.**

Go to Related-Course Section Detail (SSADETL), GO.

Enter the Link Connector.

ellucian Schedule Detail SSADETL 9.3.15 (PROD)

Term: 201940 CRN: 45258 Subject: BMS Course: 231 Title: Human Genetics with Lab

Section Links and Corequisites

SECTION LINKS

Link Connector \*

E1

COREQUISITES

| CRN * | Subject * | Course * | Section * |
|-------|-----------|----------|-----------|
|       |           |          |           |

**The Link Connector is the opposite of the Link Identifier.**

*Example:*

*PSY 302-A is the lecture section. Link Identifier is E1. Link Connector is A1.*

*PSY 302-001 is the lab section. Link Identifier is A1. Link Connector is E1.*

The link identifier identifies which sections (lecture to lab) are related. The link connector closes the link. **Linking will not be enforced until BOTH the connector and identifier are input correctly.**