

Application to Graduate

Email: Registrar@MissouriState.edu
Phone (417) 836-5520, Fax (417) 836-6334
901 S National Ave, Carrington Hall 320
Springfield, MO 65897

Form revised 8/3/2021

BearPass #: M _____ Semester of Graduation: Fall _____ Spring _____ Summer _____
Year Year Year

Print name **EXACTLY** as you want it to appear on the diploma:

First Name Middle Name or Initial Last Name

Mail diploma to:

Name: _____

Address: _____

City, State, Zip _____

Provide additional information such as pending transfer credit, pending course substitutions, or special handling instructions for diploma:

Indicate your degree/certificate:

Bachelor of _____

Master of _____

Doctoral of _____

Certificate in _____

Major/Minor:

1st Major: _____

1st Minor: _____

2nd Major: _____

2nd Minor: _____

Additional Major(s) or Minor(s): _____

For future communications, please provide your contact information:

Daytime phone number: _____ Personal email address: _____

Initial each of these items, indicating that you understand, for this Application to Graduate to be processed:

_____ I have reviewed my degree audit to check my eligibility for graduation. If there were any graduation deficiencies, I have discussed them with my academic advisor or a staff member in the Office of the Registrar. I understand what I need to do to resolve any remaining graduation deficiencies. I understand if I fail to resolve all deficiencies that I will be removed from the graduation list.

_____ I understand that this application is only for the semester indicated above. If I wish to remove myself from the graduation list, I must contact the Office of the Registrar by email (registrar@missouristate.edu) to do so. If I need to change my semester of graduation, it is my responsibility to submit a new Application to Graduate form.

_____ I have reviewed the commencement website (<http://www.missouristate.edu/commencement>) which contains commencement dates/times/deadlines, scholastic honors eligibility rules, information on ordering cap/gown, and a graduation checklist.

Student Signature: _____

Date: _____