

## **Selecting External Reviewers**

College deans will provide a list of potential consultants along with their credentials and factors that make them desired candidates. External reviewers should (a) be an administrator (usually dean or department head) in the same discipline as the program under review, (b) have experience as a reviewer or accreditation consultant, (c) hold a position at a peer institution or one to which the department aspires, and (d) serve at an institution outside of Missouri. Although site visits are often conducted by a single reviewer, additional consultants may be appropriate given the size and scope of the departments.

The dean of the college will consult with the provost to select the reviewer(s) in August. The dean will then contact the reviewers to determine willingness and availability to perform the review. Once the reviewer(s) are confirmed, the names and contact information will be provided to the Associate Provost and Dean of the Graduate College, who will send review materials and the final agenda.