

# DISTANCE EDUCATION COMMITTEE

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Minutes of the July 21, 2011 Meeting

**Attendees:** Betty Evans, Bill Piston, Chantal Levesque-Bristol, Gary Rader, Joye Norris, Rose Utley

**Guests:** Nancy Gordon

**1) BlackBoard World Highlights (Gary & Nancy)**

Gary and Nancy shared perspectives on the conference highlighting trends in online delivery.

**2) State Reporting Requirements (Gary)**

The U.S. District court nullified the U.S. Department of Distance Education regulation regarding delivery of distance education content to other states. Learning institutions would have to meet and comply with other state's regulations when it comes to distance learning. There is no knowledge of any states prohibiting other schools from online teaching.

**3) Organizational Structure Update (Joye)**

Adult Student Services is moving back to Outreach which means more support for student advising, recruiting, and retention. Offices will be moving to Alum 400.

**4) Software to support online instruction (see handout)**

Gary discussed a handout which broke down software and license agreements for distance delivery. It was stated that software usage by faculty has gone up; however, it was suggested that actual usage should be determined.

**5) Task Force (Joye)**

The strategic plan specifies that a task force will be created to investigate software, infrastructure, and technology support required for online and blended delivery of instruction. It has been suggested that the DEC assume the role of task force for the academic year to coordinate a review of current software usage, interface with Blackboard, and future needs. It was noted that DEC members may have limited knowledge of software used across campus so a technology support group would be helpful. The DEC members present seemed amenable to the idea of assuming the role of task force and additional information regarding process will be presented to the group.

**6) DEC to set meeting schedule**

The next DEC meeting will be in September. A new meeting appointment will be sent out for the fall/spring semesters.

Minutes submitted by:

**Jaime Ross**

*Executive Assistant III*

Access & Outreach