

## DISTANCE EDUCATION COMMITTEE

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Minutes of the June 20, 2013 Meeting

**Attendees:** Patti Blanton, Jeff Morrissey, Joye Norris, Gary Rader, Chulapol Thanomsing, Rose Utley

**1) Review of minutes from May 2, 2013**

Approval of minutes will take place next meeting when there are enough present to approve.

**2) Online Student Survey Revision Discussion- Kelly Cara/Gary Rader (see handout)**

The revised student survey was discussed and additional revisions were suggested. Kelly will make the changes to the survey and then Gary will bring the document back to the DEC for final approval.

**3) Benchmark Institution Comparison of Ongoing Professional Development for Online Faculty (see handout)**

The handout was discussed which compared what benchmark institutions are currently offering regarding professional development for online faculty members. The DEC members agreed that peer institutions are offering certification and are supportive of such a program. Suggestions discussed included brown bag lunches sponsored by the DEC as well as training more advanced online faculty to become peer reviewers. The committee agreed that it would be beneficial to set up an automated certification system through the My Learning Connection platform. Jeff agreed to contact Paula Wilhelm as well as a systems analyst and invite them to the next meeting to discuss networking, the My Learning Connection system and its features.

**4) Google Hangouts Demonstration Summary- Gary**

Gary stated that the Google Hangouts demonstration was well attended and interesting. He sent an e-mail to the attendees with relevant links and additional information. The demonstration was successful in showing the potential uses and advantages of Google Hangouts which include video calls and group conversations.

Minutes respectfully submitted by:

**Jaime Ross**

*Executive Assistant III*

Missouri State Outreach