

Missouri State University

**Distance Education Committee Meeting**

March 28, 2019

**Meeting Minutes**

Meeting minutes from February 14, 2019, were approved.

Update: Intellectual Property - Lacey

The following statement has been approved by legal counsel to communicate the shared nature of course content created with Online Course Development Stipend funds:

The Online Course Development Stipend constitutes a significant use of university resources as defined in Appendix A of the Faculty Handbook. Therefore, the University retains the ability to utilize course content created through the Online Course Development Stipend as needed to support the educational mission without additional compensation to the recipient of the Online Course Development Stipend.

The committee approved of plans for communicating this with faculty, including changes to the website, stipend application form, and email communications that are sent when a course is approved. This will be communicated for all courses approved for the stipend moving forward. Changes to the stipend application will happen during the standard review in Summer 2019.

**MOCRA**

The DEC was encouraged to share the Master Online Course Recognition Award application and nomination with colleagues. This year we have more clearly outlined the process for faculty who wish to self-nominate. In future, we will begin soliciting for applications in February, to avoid the later spring vacation. It was suggested that the amount of the category awards be increased, starting with the 2019 award. The overall award will remain at \$400 due to university gift regulations.

**Class Dashboard Update**

Kevin Piercy provided an update on new functionality of the Class Dashboard. Master Course Template choices will be available in the next few weeks and the ability to add additional users (GA/TA) to a Blackboard course will be implemented prior to Summer 2019 courses.

DEC meeting for April 11 will be cancelled. Committee chose April 25 for the next meeting date.

**Dismissal**

Attendees: Jan Atwell, Jessica Bennett, Ching-Wen Chang, Lacey Geiger, Stephanie Hein, Krista Lair, Joye Norris, Kevin Piercy, Stacy Rice, Caryn Saxon, Christi Sudbrock, David White,