

## DISTANCE EDUCATION COMMITTEE

---

Minutes of the February 7, 2013 Meeting

**Attendees:** Patti Blanton, Diana Botsford, Neal Callahan, Nancy Gordon, Jeff Morrissey, Gary Rader, Arbindra Rimal, Chulapol Thanomsing, Rose Utley

**Guest:** Dave Caravella

### **1) Review of minutes from January 17, 2013**

Meeting minutes were approved by all.

### **2) Lecture Capture /Videoconferencing Task Force Update (handout)**

The task force recommended that the university remain with Media site and the committee supported that recommendation. It was also suggested that individual colleges determine the best way to address the issues related to support staff. The task force recommended that a separate group research video conferencing. Jeff Morrissey, Nancy Gordon, Bruce Richards, and Kevin Piercy will investigate videoconferencing as it relates to the university's networking infrastructure. This group will present their findings at the next DEC meeting.

### **3) Re-evaluation of online student survey questions for online classes**

The wording related to some of the survey questions was discussed. The committee recommended that the assessment office review the survey and make suggestions to the wording. Another suggestion was that the online survey should be aligned with the traditional survey. Gary stated that he would research what Maryland is doing regarding assessing online classes and requested that any DEC members e-mail him with any additional feedback relating to the survey.

### **4) Other/Future Business**

The next DEC meeting will be February 21, 2013.

Minutes submitted by:

**Jaime Ross**

*Executive Assistant III*

Missouri State Outreach