

## DISTANCE EDUCATION COMMITTEE

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Minutes of the October 4, 2012 Meeting

**Attendees:** Jo Agnew Talley, Patti Blanton, Neal Callahan, Nancy Gordon, Jeff Morrissey, Joye Norris, Rose Utley, Gary Rader, Arbindra Rimal

**1) Review of minutes from 9.20.12**

Meeting minutes were approved by all.

**2) Discovery sessions questions discussion**

The committee discussed dates and questions for discovery sessions. Nancy stated that she would sum up the questions and include the dates discussed and e-mail out to the committee for review. The questions will be reviewed by the committee and it was recommended that an e-mail be sent to the colleges prior to the forums requesting questions to allow for better preparation. Meeting places discussed included the Darr Center, Strong Hall, LIB 101, and Temple. Joye stated that she would discuss the forums with the deans prior to the next ALC meeting and invites would be sent out to colleges as soon as possible.

**3) Survey items- DEC follow-up**

Gary stated that he has been following up with the library regarding the electronic reserves concern mentioned in the student survey results. He also discussed that he is working on a tutorial that will be placed on the MSU online webpage that will help with links to resources such as Bb help. Gary and Nancy will follow up on the survey items which focused on course design and test and quiz administration.

**4) Other**

Jeff discussed the edge device installation; equipment will be replaced in buildings across campus and some may be without connectivity for 4-6 hours. At the conclusion of the install, wireless access on campus should be up to 10 times faster than before.

Minutes submitted by:

**Jaime Ross**

*Executive Assistant III*

Missouri State Outreach