

DISTANCE EDUCATION COMMITTEE

Minutes of the October 20, 2011 Meeting

Attendees: Jo Agnew-Tally, Patti Blanton, Neal Callahan, Deanne Camp, Chantal Levesque-Bristol, Joye Norris, Bill Piston, Gary Rader, Rose Utley, David White,

Guests: Jo Ann Mattson, Bruce Richards

1) Update on Digital Professor Academy

Jo Ann and Bruce reported on the status of the Digital Professor Academy. The three modules within the DPA addressed pedagogy, technology, and assessment. There were 34 participants in module two. Faculty use of technologies and instructional strategies were discussed.

2) Update on online course stipends (see handouts)

The course proposal form and policies handout was discussed as well as online course development stipend application. Gary stated that the landing pages for the MSU online department were being worked on. The committee was asked to provide feedback on forms as they will be posted on the website.

3) Test proctoring at off-site locations

A reciprocal MOU agreement between MSU and OTC was discussed. MSU students will be able to take tests at OTC proctoring sites and vice versa. SCUF funded pc's are now in the library and used pc's are being moved to off-site locations.

4) Faculty survey

Faculty survey issues discussed included enrollment caps, \$55 stipend usage, iCourses (whether a separate survey should be used to assess them), and help-desk satisfaction. It was decided that committee members e-mail questions to include on survey to Jaime and copy the rest of the committee members on the e-mail.

5) DEC review of purpose

The committee reviewed the original purpose of forming the DEC as outlined by the Ad Hoc Faculty Senate committee. The basic purpose for forming the DEC was that communication regarding online education was lacking and dissemination regarding online policies was critical. Committee had questions about how effective the DEC page on the MSU website was. It was requested that the webpage hits be obtained from Chuck Busby regarding the DEC page. Discussion continued regarding how best to broadcast distance education information/policies to the campus community. Suggestions included DEC link placement in MSU online e-mails and newsletters and members/online faculty communicating information to colleagues.

Minutes submitted by:

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