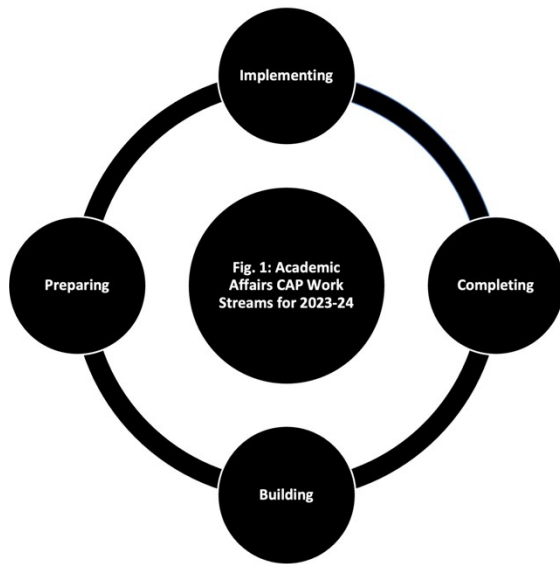


MSU's Academic Affairs CAP Work Streams and Outputs for 2023-24 (last updated July 21, 2023)



The Academic Affairs Continuous Agility Process (CAP) is a systematic and ongoing process to keep academic affairs fresh, relevant and market-savvy. As part of a learning and growing organization, the process is designed to be continuous and agile. Work streams can be inserted into the system in both an as needed and cyclical nature.

The 2023-24 CAP addresses four work streams as found in **Fig. 1**. They are intertwined and parallel in nature.

Throughout 2023-24, we will address 20 outputs across the four work streams as follows. Not all outputs will be fully completed, and some will ebb and flow throughout the year. A continuous analysis will be on “stop doing” activities as well.

Work Stream 1: Implementing

- **Output 1: College realignment changes (Phase 3)**
 - ⇒ Intended output: Complete all elements related to July 1, 2023 realignment and prepare for the changes to be effective July 1, 2024; all to be completed by July 1, 2024
 - ⇒ Responsible: College deans; Accountable: John Jasinski
- **Output 2: Brightspace learning management system (LMS)**
 - ⇒ Intended output: Ensure complete changeover to Brightspace effective May 13, 2024
 - ⇒ Responsible: Nancy Gordon; Accountable: John Jasinski
- **Output 3: Faculty Success**
 - ⇒ Intended output: Ensure full changeover to use of Faculty Success by all faculty effective February 2024
 - ⇒ Responsible: Letitia White-Minnis; Accountable: John Jasinski
- **Output 4: Advising changes + transfer enhancements**
 - ⇒ Intended output: Update master articulation agreements for all 12 community colleges and prioritize development or updates for other 2+2 agreements
 - ⇒ Responsible: Ross Hawkins, Kelly Wood; Accountable: Zora Mulligan
- **Output 5: Academic unit dashboard pilot use**
 - ⇒ Intended output: Go live with the pilot dashboard by September 2023
 - ⇒ Responsible: Michelle Olsen; Accountable: Ken Brown
- **Output 6: Data warehouse (Edify)**
 - ⇒ Intended output: Work with Information Services to implement Edify
 - ⇒ Responsible: Theresa McCoy, Chelsey Giles; Accountable: Jeff Coiner, Ken Brown
- **Output 7: Curricular workflow process changes (note: continuing process improvements, too)**
 - ⇒ Intended output: Ensure changeover to new software is successful and other key elements from the spring 2023 report are addressed
 - ⇒ Responsible: Angela Young; Accountable: Ken Brown

Work Stream 2: Completing

- **Output 1: Study teams from academic realignment, phase 2**
 - ⇒ Intended output: Ensure the work of each of the seven study teams is concluded by February 2024
 - ⇒ Responsible: Assigned team leads (Shawn Wahl – ROTC; Tammy Jahnke – Honors College; Barri Tinker – Outreach; Barri Tinker – Haseltine Library; Bio/BMS – Tammy Jahnke and Mark Smith; three student pathways – Tammy Jahnke; e-journal of Public Affairs – Lucie Amberg; Enrollment Management and Student Success – TBD; Accountable: John Jasinski)
- **Output 2: Academic Performance System (APS)**
 - ⇒ Intended output: Complete draft #1 by October 1, 2023 and ensure readiness for HLC response in 2024
 - ⇒ Responsible: Mark Woolsey; Accountable: Ken Brown

- **Output 3: OER study team (AAC&U year-long membership)**
 - ⇒ *Intended output: Complete year-long study and produce report recommendations by summer 2024*
 - ⇒ *Responsible: Tracy Stout; Accountable: John Jasinski*

Work Stream 3: Building

- **Output 1: Academic reinvestment strategy**
 - ⇒ *Intended output: Ensure budget process uses established reinvestment guidelines*
 - ⇒ *Responsible: Deans' Team; Accountable: John Jasinski*
- **Output 2: Data analytics approach**
 - ⇒ *Intended output: Develop short-term and long-term approaches to revamping institutional research and involve short-term measures by spring 2024*
 - ⇒ *Responsible: Ken Brown; Accountable: John Jasinski*
- **Output 3: Comparator and CUPA approaches (institutional peers, individual positions, respectively)**
 - ⇒ *Intended output: Define and select institutional peers and ensure CUPA data submission for individual positions is complete, accurate and up to date*
 - ⇒ *Responsible: Ken Brown; Accountable: John Jasinski*
- **Output 4: Artificial Intelligence (AI) use and approaches**
 - ⇒ *Intended output: Update academic integrity policy and include AI as appropriate and/or develop separate AI policy by August 2023; develop and deploy approach to addressing AI within the classroom throughout 2023-24*
 - ⇒ *Responsible: Ken Brown; Accountable: John Jasinski (note: Information Services is addressing the institutional component to this topic)*
- **Output 5: Research strategy and research compliance**
 - ⇒ *Intended output: Develop strategy for research, update centers and institutes policy and develop annual review mechanism for centers and institutes, delineate as-is process for research compliance and produce recommended changes*
 - ⇒ *Responsible: Paul Durham and Amy Hulme, respectively; Accountable: Ken Brown*
- **Output 6: Online strategy (and other offerings/modalities)**
 - ⇒ *Intended output: Develop online strategy*
 - ⇒ *Responsible: Subha Basu Roy; Accountable: Ken Brown*
- **Output 7: Classroom technology approach (e.g., hy-flex, immersive/active learning classrooms and facilities)**
 - ⇒ *Intended output: Develop approach for short- and long-term investment in classroom technology*
 - ⇒ *Responsible: Nancy Gordon, Brian Leas, Subha Basu Roy, Corey Tracey; Accountable: John Jasinski*
- **Output 8: Professional development approach**
 - ⇒ *Intended output: Revamp professional development offerings for new faculty, academic unit leaders and administrative assistants*
 - ⇒ *Responsible: Judith Martinez, Julie Masterson, Mark Smith, Mary Lynne Golden; Accountable: John Jasinski*
- **Output 9: Academic advocacy and communication approach**
 - ⇒ *Intended output: Complete communications audit, develop overall approach to academic advocacy and communication and deploy actions*
 - ⇒ *Responsible: Lucie Amberg; Accountable: John Jasinski*

Work Stream 4: Preparing

- **Output 1: Draft Higher Learning Commission (HLC) Assurance Argument responses and reaffirmation of accreditation visit**
 - ⇒ *Intended output: Refine responses to Assurance Argument by summer 2024 and submit materials by early fall 2024 for the 2025 Higher Learning Commission (HLC) visit*
 - ⇒ *Responsible: Mark Woolsey and team; Accountable: Ken Brown*