

**SCUF  
Budget Committee Calendar  
For Preparation of FY 2020 Budget**

<u>Date</u>	<u>Task</u>
Friday, January 4, 2019	Solicit Proposals
Tuesday, January 8, 2019	I. T. Council (2nd Tuesday)
Friday, February 1, 2019	An electronic version of the completed form, in MS Word Format, must be emailed to: SCUF@missouristate.edu for preliminary review.
Tuesday, February 5, 2019	I. T. Council
Friday, February 8, 2019	Proposals Due to Provost or Vice President
Friday, February 15, 2019	Proposals Due to CIO
Last week of February	SCUF Committee Meets
Tuesday, March 5, 2019	I. T. Council
Tuesday, March 26, 2019	I. T. Council (4th Tuesday) Recommend Budget
Thursday, March 28, 2019	Estimated Date Budget Template Due to Financial Services
Tuesday, April 2, 2019	I. T. Council