

**SCUF Committee
Budget Calendar
For Preparation of FY 2017 Budget**

<u>Date</u>	<u>Task</u>
Friday, January 8, 2016	Solicit Proposals
Tuesday, January 12, 2016	I. T. Council (2nd Tuesday)
Tuesday, February 2, 2016	I. T. Council
Friday, February 5, 2016	An electronic version of the completed form, in MS Word Format, must be emailed to: SCUF@missouristate.edu for preliminary review.
Friday, February 12, 2016	Proposals Due to Provost or Vice President
Friday, February 19, 2016	Proposals Due to CIO
Last week of February	SCUF Committee Meets
Tuesday, March 22, 2016	I. T. Council (4th Tuesday) Recommend Budget
Friday, April 1, 2016	Estimated Date Budget Template Due to Financial Services
Tuesday, April 5, 2016	I. T. Council