IT Council Minutes
Carrington Hall 203
February 2, 2016
3:00 p.m. – 4:30 p.m.

Members Present: Jeff Morrissey, Greg Rainwater, Sarah Caldwell, Mark Putman, Kevin Piercy, Victor Matthews, Paul Majkut, Dominic Pecoraro, Robert Hornberger

Members Absent: Matt Morris, Gloria Galanes

Guests: Pat Day, Julie Masterson, Theresa McCoy, Angela Barker

The IT Council Meeting was called to order at 3:02 p.m. and the Council Chair determined a quorum was present.

Minutes from the January 12, 2016 meeting were reviewed. Greg Rainwater moved to approve the minutes. Victor Matthews seconded the motion, all approved and the motion carried.

Learning Management System Advisory Committee (LMSAC) update – Julie Masterson
Julie updated IT Council regarding the focus of Charge 3 which concerns the determination of standards and procedures required for the appropriate life cycle management of courses, including creation, permissions, maintenance and the archiving process.
The advisory committee's recommendations are:

- ☐ Blackboard courses 3 years and older should be removed at the end of Spring 2016
- ☐ Individual faculty can ask for courses between 1 and 2 years old to be removed
- ☐ Faculty can request exceptions to the routine removal (occurs at 3 years)

Julie advised the council of the proposed solutions from the LMSAC that also included communication plans needed for students and faculty. Victor Matthews moved to approve the recommendations for the Course Life Cycle Management, Mark Putman seconded the motion, all approved and the motion carried.

Julie then proceeded to report to council of the University continuing with Blackboard for the Learning Management System and components for another cycle. Representatives from Student Government Association (SGA) and Faculty Senate indicated a strong desire to stay with Blackboard due to concerns about the difficulty of transitioning to a different Learning Management System (LMS). As a result, the LMSAC recommended that the University continue to use Blackboard as the LMS provider. Dominic Pecoraro made a motion to accept the recommendation, Victor Mathews seconded the motion, all approved and the motion carried.

Faculty and Staff transition to Office 365 Education update – Pat Day

Pat provided a status update on Phase 2 of the transition which includes the configuration and deployment of required infrastructure and the migration of approximately 150 IT support staff on the Springfield and West Plains campuses to the new environment. The configuration and deployment of the required infrastructure has been completed and the migration of accounts is underway.

Alternative Methods for Electronic Communication with Students – Rob Hornberger
Rob briefed council members of an initiative to review current methods of electronically communicating with the University's student population. Email was specifically identified as a method that fewer students are using. Representatives from Student Affairs and Information Services will begin meeting to discuss and investigate alternative methods and will report their findings back to the council.

SCUF Funding priorities for FY 2017 – Greg Rainwater, Kevin Piercy
The goals and priorities for FY 2016 were discussed and the IT Council agreed that these goals and priorities for FY 2017 should be retained in full as the following:

- Fully fund the SCUF reserve
- Salaries and benefits for the full-time positions currently funded by SCUF
- Contractual obligations on software
- Student Worker Funding
- Ongoing Commitments and Lifecycle replacements

New Business – Mark Putman inquired of the progression of the Provost Taskforce on Instructional Accessibility. Council members briefly discussed the topic which included the replacement of the search engine embedded in the University's website. Although the council was supportive of the initiative, more information was requested to be provided at a future meeting.

Mark Putman motioned to adjourn the meeting. Victor Matthews seconded the motion, all approved and the motion carried.   Meeting adjourned at 3:45 p.m.