Members Present: Jeff Morrissey, Greg Rainwater, Sue Ingram, Mark Putman, Jordan McGee, Earle Doman, David Hough, Sarah Caldwell, Kevin Piercy
Members Absent: Ken McClure, Thomas Peters
Guests Present: David Adams, Debbie Donnellan

The IT Council meeting was called to order at 3:00 p.m. and the Chair determined a quorum was present.

Minutes from the January 8th meeting were reviewed. Greg Rainwater moved to approve the minutes; Jordan McGee seconded the motion. All approved. Motion carried.

Glass Hall Open-Access Computer Lab Renovation – Jordan McGee

Jordan McGee presented the council with SGA resolution "GB Spring 2013-02: Support for Allocation of SCUF Funds", which documents SGA's continued support for renovations to the Glass Hall Open-Access Computer Lab, realizing that the proposed budget for the project has come in higher than originally discussed. Jordan also presented the architects' rendering of the proposed lab configuration along with the estimated budget plan. It was noted that some cost savings might be found in the construction budget as this area of Glass Hall has an existing raised floor, complete with electrical and data lines already in place. Other cost savings could possibly be seen in the furniture and equipment budget by using Procurement to acquire these items at a reduced price. Additional recurring savings, approximately $60,000 per year, would result from reducing the number of computers currently in the open-access computer lab.

Funding for the project, with a planned budget of $510,000.00 would come from SCUF carry-forward funds.

Debbie Donnellan inquired about a collaboration effort with Dean Bryant and the architects for future Glass Hall renovations. Collaboration efforts are already in place for any future renovation projects in Glass Hall.

Based on the proposed layout presented, Mark Putman raised the concern of having the collaboration stations and the "booths" in close proximity to the single user stations. His concern is the noise level and distractions to the single station users. The architects are aware that an open layout is desired. These concerns will be addressed with the architects.

David Hough made the motion to fund this initiative. Jordan McGee seconded the motion. All approved. Motion carried.

Information: Collaboration Station Construction Demonstration – David Adams

David Adams presented a brief overview of the collaboration station construction demonstration based on a design from Illinois State University. The demonstration is schedule for February 25, 2013, at 9:00 am with the location to be determined after attendance is calculated. Council members were instructed to send an email to RSVP to Tom Peters if they would like to attend the demonstration. Estimated station costs would be around $6,000 - $7,000 per station.

BearPrint Usage for Public Service Tax Clinic – Jeff Morrissey

Sandra Byrd and Rachelle Darabi asked IT Council to consider funding the printing costs of the Public Service Tax Clinic offered by Missouri State accounting students that occur during February, March and the first two weeks of April. See handout for additional details. After a thorough discussion it was determined that these types of expenses are not what Student Computer Usage Fees were designed to cover. No motion was made to approve funding resulting in denying the request. Jeff Morrissey will inform Sandra Byrd and Rachelle Darabi of the IT Council decision.

New Business – None

Jordan McGee moved to adjourn; Mark Putman seconded the motion to adjourn. All approved. Motion carried. Meeting adjourned at 3:30 p.m.

Respectfully submitted by,

Vikki Fencl
Administrative Assistant II
Computer Services