IT Council Minutes
Cheek Hall 108
June 3, 2014
3:00 p.m. – 4:30 p.m.

Members Present: Jeff Morrissey, Greg Rainwater, Sarah Caldwell, Mark Putman, Sue Ingram, Kevin Piercy, Thomas Peters, Robert Hornberger

Members Absent: Ken McClure, Steve Foucart, David Hough, Sam Wagner

Guests: Debbie Donnellan, James Sottile, Jordan McGee

The IT Council Meeting was called to order at 3:02p.m.and the Council Chair determined a quorum was present.

Minutes from the April 1, 2014 meeting were reviewed. Greg Rainwater moved to approve the minutes. Mark Putman seconded the motion, all approved and the motion carried.

Adobe licensing model – Kevin Piercy

Kevin Piercy informed council members that Adobe has launched their new Creative Cloud for Teams device licensing program. The University will need to initiate a new Value Incentive Plan (VIP) agreement in order to participate, and current plans are to initiate the new agreement on July 1, 2014. Once the agreement is in place, the University will be able to order the Adobe software that College of Business, College of Arts & Letters, and Computer Services requested FY 2015 SCUF funding for, and for which funding was held in reserve pending the announcement from Adobe. Adobe is offering discounted pricing for the first year, so the FY 2015 cost of the software is expected to be approximately $35,000 after the discount, and subsequent years are expected to cost approximately $51,000, but can change on a yearly basis. Jeff Morrissey reminds council members that $118,000 was held back in reserve for this purchase and to meet the 10% reserve requirement.

Kevin also informed council members that the Adobe license review is still ongoing, but the University has provided Adobe with the requested information and is waiting for Adobe to complete their analysis of the data and get back with us.

University Testing/Assessment Center – David Hough, Jeff Morrissey

Jeff Morrissey and Tom Peters briefed council members of the progress made to develop a University Testing/Assessment Center. Tom discussed how he recently presented the library space plan to the president and the open forum he hosted to solicit input on the plan from the University community. He explains how a component of this plan allocates space on the bottom floor of the library to house the center. Jeff explained, now that the space for the center has been identified, the Office of the Provost submitted a Project Request Form (PRF) to the Planning, Design & Construction department to hire an architectural firm to develop

conceptual drawings of the center. Jeff also informed council members that 60 tables, chairs, and computers have been identified and are being stored for when the construction is complete. A discussion occurred about what testing and assessment services will be offered out of the center and Jeff explained that a group of individuals have been tasked with determining these services and are actively working to do just that.

Blackboard Learning Management System – Jeff Morrissey, Kevin Piercy

Kevin Piercy informed council members that the Blackboard Learn Expansion Pack implementation is underway, and Computer Services is waiting for Blackboard to confirm additional scheduling information. The first part of the implementation, Blackboard Mobile for Learn, has been completed and the mobile access is now available for all students, faculty and staff without them having to pay an additional cost, as was previously required. The next focus of the implementation will be the Content Management module, which faculty members have been asking for and which will make it easier for faculty to build and manage their courses, as well as lowering the demands placed on the hosting server hardware. Once Content Management has been implemented, the next phase of the project will be Community Engagement, which will dramatically increase the University's ability to extend the LMS system to support non-course uses and communicate more effectively with specific groups of users, such as first year students or students in specific academic programs. Kevin states that they are hoping to have Content Management ready in time for the fall semester, but that will be dependent upon how Blackboard is able to schedule the required training and services.

Kevin then gave council members an update on the Blackboard Collaborate Paid Pilot, which includes web conferencing, voice authoring, and instant messaging capabilities. This pilot, paid for using SCUF funds is being run by the Office of the Provost and Julie Masterson is the project lead for the University. The pilot, which is limited to 1,000 users inclusive of both faculty and students, is currently underway and runs through December 31, 2014. The pilot group is expected to make a recommendation in October 2014 as to whether the University will purchase the software and services on a wider scale. A full license for the campus is expected to cost approximately $135,000 per year.

Glass Hall Open-Access Lab Renovation – Kevin Piercy

The Glass Hall Open-Access Lab Renovation is well underway and the lab is still expected to be open for the start of the fall semester. The finished lab should be a fantastic learning space for the students, and meet all of the requirements laid out by the Student Government Association when they initiated the project.

New Business-

Jeff Morrissey reminded council members that several of their terms are ending in July. Jeff asked Mark Putman to discuss with the Faculty Senate Chair who his replacement will be. David Hough's term will be ending and the Provost has selected Tom Peters to replace David as a voting member. Lindsey Kolb has been appointed by the SGA President to replace Sam

Wagner as the SGA representative. Final membership will be determined soon and announced at the next IT Council meeting.

Mark Putman motioned to adjourn the meeting. Jordan McGee seconded the motion, all approved, motion carried. Meeting adjourned at 3:58 p.m.