

**IT Council Minutes
Carrington 203
August 5, 2014
3:00 p.m. – 4:30 p.m.**

Members Present: Jeff Morrissey, Greg Rainwater, Sarah Caldwell, Mark Putman, Sue Ingram (ITV), Kevin Piercy, Thomas Peters, Victor Matthews, Robert Hornberger

Members Absent: Ken McClure, Steve Foucart, Lindsey Kolb

Guests: Angela Barker, Jordan McGee

The IT Council Meeting was called to order at 3:04 p.m. and the Council Chair determined a quorum was present.

Minutes from the June 3rd, 2014 meeting were reviewed. Mark Putman moved to approve the minutes. Jordan McGee seconded the motion, all approved and the motion carried.

Software licensing agreement updates – Greg Rainwater, Kevin Piercy

SPSS – Kevin informed the council that the University has had a long history with SPSS, dating back to when it was installed on the University's mainframe, but since IBM purchased SPSS they have begun introducing changes to how SPSS is licensed. IBM has recently informed the University of changes it has made to the way that SPSS is licensed for home-use. Unlimited home-use has previously been included as part of our SPSS license agreement, but IBM is now required home-use licenses be purchased for all users running SPSS on computers that are not owned or leased by the University. These additional licenses are expected to cost an additional \$20,000 per year, on top of the \$25,000 per year that is already allocated in SCUF, but final pricing has not been received yet from IBM. Greg Rainwater stated that the funding to pay for the additional licenses would come from the SCUF Carry-forward fund. Kevin added that a decision will need to be made before the next SCUF funding cycle whether to continue to pay for the home-use licenses, or whether to have the students that need SPSS purchase individual home-use subscriptions.

Adobe – Kevin informed the council that the new Adobe Value Incentive Plan (VIP) program was initiated as planned on July 1, 2014 and 217 Creative Cloud for Teams device licenses have been ordered to cover the SCUF funded computer labs that had requested Adobe software. Adobe provided an initial discount to offset the cost of switching to the program, so the Year 1 cost for SCUF was \$35,000 and subsequent years are expected to accost approximately \$51,000 per year. Since the software is provided through a yearly subscription, funds will need to be allocated each year or the software will cease to function.

Jeff provided an update on the Adobe license review, informing the council that the University provided Adobe with the information they requested several months ago. Adobe has been

analyzing the information and has scheduled a meeting for next Monday to discuss their findings and let the University know how to proceed.

Tom asked about the status of the previously purchased Adobe licenses that are being replaced by the Creative Cloud for Teams device licenses, and if they were still owned by the University and could be made available for other use. Kevin said that they were perpetual licenses and are still owned by the University and hoped they would be made available for other University use once the new licenses are fully in place.

Autodesk – Kevin informed the council that Autodesk has changed their licensing and the main Autodesk suite of products is now free for academic use, including personal use by students. This is an item that SCUF has historically funded, and there was \$15,750 allocated for it in FY 2015 that will no longer be needed. While academic use is now free, areas using Autodesk for professional or administrative use will need to purchase their own licenses now, as they were previously covered at no cost under the SCUF-funded academic license. Computer Services has identified these departments and is working with them to identify the appropriate licensing solution.

ITAC initiatives – Angela Barker, Kevin Piercy

Jeff asked new council members to review the IT Council minutes archive and familiarize themselves with ITAC initiatives. Angela Barker then distributed the ITAC document entitled “August 2014 ITAC Progress Report to IT Council” and reviewed it with council members. After a brief discussion, Jordan McGee made a motion to authorize the Instructional Technology Advisory Committee (ITAC) to use the \$60,000 designated for classroom upgrades in the FY 2015 SCUF Instructional Technology budget, for digital projector installations to address the “analog sunset” by significantly reducing non-digital classroom presentation systems. Tom Peters seconded the motion, all approved and the motion carried.

Angela informed the council that the terms of most ITAC members will be expiring at the end of August, 2014 and new members will need to be appointed. Angela will contact the appropriate parties and request that they appoint new members, and the updated membership will be reported at the next IT Council meeting.

NAC wireless pilot – Kevin Piercy

Kevin provided an update on the wireless access pilot project that was proposed as part of the Network Advisory Committee (NAC) Response Report to IT Council at the April 1, 2014 IT Council meeting. Specifically, the NAC recommended a pilot project to “develop and test high-density wireless in technology enhanced classrooms with an estimated cost of \$31,000”. In response to this report, IT Council charged the Instructional Technology Advisory Committee (ITAC) with reviewing the recommendation from the NAC and developing a pilot proposal to be presented to IT Council.

The ITAC Executive Committee has reviewed the recommendation and has determined that there are two buildings which would be appropriate locations for the pilot project. The first

building is Siceluff Hall, which has twenty-six (26) technology enhanced classrooms and is located in close proximity to both centralized and distributed IT support staff. The second building is the Professional Building, which has thirty-four (34) technology enhanced classrooms and has faculty members who required mobile device use in their courses and plans for the Doctorate of Nurse Practitioner (DNP) program to require mobile devices as part of the program beginning in Fall 2015. The ITAC recommends that the Professional Building be selected for the pilot project, but has three questions that the council needs to answer before the pilot program can proceed. First, is the funding available to begin the pilot project? Second, how would the council like ITAC to measure and determine the success of the project? Third, Is the Professional Building okay, or does the council have a different location for the pilot project?

Jeff said that funding sources are being discussed and he hopes to have an update at the next meeting. A brief discussion followed concerning how to measure success and the consensus was that the best way to determine success would be to ask the faculty and students that are using wireless, preferably for academic use, in the pilot building and see if it was working for them. The academic plans for the Professional Building seem to best support this model, so the Professional Building will be used for the pilot project as ITAC recommended.

Blackboard Learning Management System – Jeff Morrissey, Kevin Piercy

Learning Expansion Pack implementation – Kevin informed the council that Blackboard was unable to get the necessary resources scheduled in time to accommodate the initial timeline, so the initial twelve (12) week implementation window has been extended to December 31, 2014. Currently, the Blackboard Mobile for Learn mobile application has been implemented and is available to all faculty and students, and the Content Management implementation starts in September with faculty training expected to begin around November 1, 2014. Community Engagement will be implemented last, as while the core of the system will be in place by December 31, 2014, the real benefits of the package will not be realized until sometime during the Spring 2015 semester.

Collaborate pilot – Jeff updated the council on the Blackboard Collaborate pilot project that is being led by Julie Masterson. The pilot faculty have been trained and are building their courses, but the real testing will begin when the semester starts and students are using the system. The pilot group is expecting to make their recommendation before the end of the semester.

Glass Hall Open-Access Lab Renovation – Kevin Piercy, Jeff Morrissey

Kevin provided an update in the progress of the Glass Hall Open-Access Lab Renovation. The renovation is nearing completion, with Computer Services preparing to take possession of the facility, and the newly renovated lab scheduled to reopen on the first day of classes.

BearPrint – Greg Rainwater, Kevin Piercy

Greg informed the council of changes that are being made to how BearPrint funds are handled and budgeted. Currently, students that need to purchase additional printing purchase BearPrint cards at the Bookstore and the Bookstore transfers the value of the cards sold, minus a handling or stocking fee, back into the BearPrint budget at the end of the fiscal year. The normal transfer typically amounts to around \$19,000, but is transferred at the end of the fiscal year so it is essentially unavailable for use and just gets swept into the SCUF carry-forward at the end of the fiscal year. In order to make better use of SCUF funds, a new dedicated fund has been set up to receive the proceeds from the sale of BearPrint cards, and the regular yearly SCUF request for BearPrint funds will be reduced by the amount that was transferred to the new budget the previous year.

Kevin provided an update on the BearPrint Premium system that will be used to provide students with options for specialty printing. The initial rollout of BearPrint Premium will begin in the fall, and will include 3D and large format printers located in the renovated Glass Hall Open-Access Computer Lab. Costs will have to be determined once the hardware has arrived and been tested, but are expected to be affordable. Unlike regular BearPrint, where every student gets an initial allotment, BearPrint Premium will not provide students with an initial allotment. Students wishing to use the new specialty printing options will need to purchase BearPrint Premium cards in order to print. This is due to the way that BearPrint is budgeted, which is based on the assumption, accurate to this point, that most students will not use all of their printing allotment. The concern with letting students use their regular BearPrint allotment with the specialty printers is that there will not be enough funding available to cover costs.

New Business- None

Jordan McGee motioned to adjourn the meeting. Greg Rainwater seconded the motion, all approved, motion carried. Meeting adjourned at 4:25 p.m.