

**IT Council Minutes
Carrington Hall 203
August 9, 2016
3:00 p.m. – 4:30 p.m.**

Members Present: Jeff Morrissey, Greg Rainwater, Sarah Caldwell, Mark Putman, Victor Matthews, Paul Majkut, Matt Morris, Gloria Galanes, Robert Hornberger, Kevin Piercy

Members Absent: Dominic Pecoraro

The IT Council Meeting was called to order at 3:00 p.m. and the Council Chair determined a quorum was present.

Minutes from the April 5, 2016 meeting were reviewed. Paul Majkut moved to approve the minutes. Gloria Galanes seconded the motion, all approved and the motion carried.

Upcoming IT Council Membership Changes – Jeff Morrissey

Jeff thanked all IT Council members for their work and efforts over the last year. He then reviewed the members whose terms were expiring after this meeting. Those members are Matt Morris, Administrative Council Representative, Mark Putman, Faculty Senate Representative, Victor Matthews, Dean, College of Humanities and Public Affairs and Dominic Pecoraro, SGA Representative. Jeff then proceeded to provide the names of the new members that will begin their terms in September: Cynthia MacGregor, Faculty Senate Representative, Jessen Miller, SGA Representative, Rob Moore, Staff Senate Representative and Thomas Peters, Dean, Library.

IT Council Website Review and Action Items – Jeff Morrissey

Jeff discussed the recent updates to the IT Council operating model and the Springfield Computer Usage Fee allocation guidelines. The IT Council website has been updated accordingly to reflect these changes and council members were encouraged visit the site, review the content, and send Jeff any comments or concerns.

Review of Strategic Information Technology Plan for 2016/17 – Jeff Morrissey

Jeff distributed and reviewed the “Information Services – Technology Infrastructure” document with council members. This document outlines several technology related strategic goals for 2016/17 that are designed to support the University’s new long-range plan. Another review of this document will occur during the September meeting when new council members are onboard. A discussion on how to move forward with action plans to accomplish the stated goals is also on the meeting agenda. Jeff encouraged all council members to review the document in detail, discuss with members of their units, and send him any concerns and/or additional action items that will strengthen the initiatives to support the long-range plan.

Classroom High-Density Wireless Project - Phase Two – Jeff Morrissey

Jeff reviewed the first phase activities of the Classroom High-Density Wireless Project with council members and stated over this next year the council should be working on phase two. Phase two activities are planned to begin at the September IT Council meeting and will include the identification and prioritization of the next several classroom buildings targeted to have wireless services enhanced as well as establishing a funding source for the phase two project. Another activity related to this initiative will be for IT Council to determine the appropriate advisory committee to manage the implementation schedule for the project. Jeff encouraged returning council members to reflect on this initiative and come prepared to actively participate in the development of a project implementation plan at the next meeting.

New Business – None

Gloria Galanes motioned to adjourn the meeting. Mark Putman seconded the motion, all approved and the motion carried. Meeting adjourned at 3:38 p.m.