

## **IT Council – Instructional Technology Advisory Committee Recommended Action Items**

The following are recommended action items from the previously submitted ITAC report which have no funding requirements to implement. These action items are respectfully submitted for consideration of the IT Council.

### Accuracy of the classroom data contained in the Resource Management System (R25)

Decision Point:

1. The Classroom Coordinator (FCTL) is responsible for updating R-25 classroom technology data.

### Development of effective policies and setting of campus standards

Decision Point:

1. ITAC will recommend system-wide classroom instructional technology standards to IT Council for review, enhancement, and submission to Administrative Council for approval. The IT Council will be responsible for granting any exceptions allowing for the installation of non-standard instructional technology.

### Solicitation of annual proposals, review, and granting of awards to various colleges that request new technology enhanced classrooms

Decision Point:

1. Proposals for SCUF-funded instructional technology will be solicited by IT Council and reviewed by the ITAC. ITAC will bring forth their funding recommendation to the IT Council for funding approval.

### Development of a new maintenance/support service model and assignment of associated personnel

Decision Points:

1. IT Council will direct ITAC to form a work group comprised of the appropriate stakeholders to develop a matrix identifying who has the responsibility for providing technology support in every instructional space, including primary, secondary and/or emergency response duties. Additionally, this work group will determine the level of support services that can/should be provided and potential methods of communication, and develop a plan to address stakeholder needs. After a matrix has been developed and implemented, ITAC will reevaluate and determine the scope of this challenge and make recommendations to IT Council.
2. IT Council will request the Campus User Support Committee (CUSC) to evaluate existing support tracking applications and develop a recommended standard for all IT support staff to create a central clearinghouse for tracking of instructional technology usage, support efforts, issues, and problem resolutions. This recommendation will be brought to IT Council for approval.