

**IT Council Minutes
Cheek Hall Room 108
December 3, 2013**

Members Present: Jeff Morrissey, Greg Rainwater, David Hough, Sarah Caldwell, Mark Putman, Ken McClure, Robert Hornberger, Steve Foucart, Sue Ingram

Members Absent: Thomas Peters, Sam Wagner, Kevin Piercy

The IT Council Meeting was called to order at 3:03 pm and the IT Council Chair determined a quorum was present.

Minutes from the October 1st, 2013 meeting were reviewed. David Hough moved to approve the minutes. Robert Hornberger seconded the motion, all approved and the motion carried.

Learning Management System Advisory Committee – Jeff Morrissey

Jeff Morrissey provided to council members a brief overview of the Learning Management Systems Advisory Committee's report and stated he, Dr. Joye Norris and Thomas Peters will be discussing the report with the provost, associate provosts, and deans at a meeting on December 11th. Jeff will provide an update on the outcome of this meeting at the January IT Council meeting.

Student Computer Usage Fee (SCUF): Springfield Campus – Greg Rainwater

Greg Rainwater distributed to and reviewed with council members the draft of the "**Student Computer Usage Fee (SCUF) Proposal Form**" for FY2015. Greg directed IT Council members to the Friday, February 7, 2014 date, by which an electronic version of SCUF proposal form must be emailed to SCUF@missouristate.edu.

The form detailed the student worker pay rate for each category:

- Category 1 \$7.60/hour
- Category 2 \$8.10/hour
- Category 3 \$8.60/hour

Greg mentioned the minimum hourly rate of pay was increasing by 15 cents and solicited council members input on whether an increase to each category's rate of pay by the same amount was needed. A brief discussion was held and Mark Putman moved to increase the pay rate of each category by 15 cents per hour. David Hough seconded the motion, all approved and the motion carried.

Dean Hough asked if a SCUF proposal to fund all or part of the University's new Testing/Assessment Center could be considered for FY2015. Dean Hough, Jeff Morrissey,

Greg Rainwater, and Kevin Piercy will meet to discuss the need for the center, how many students would benefit from the investment, and whether it falls within the requirements of the SCUF guidelines.

New Business

Long-range Plan for Wireless Network Expansion - Jeff Morrissey

The Network Advisory Committee (NAC), reporting to the Information Technology (IT) Council, will be reconvened and will have the responsibility to advise IT Council on matters concerning networking infrastructure and access policies, procedures, funding, and other activities involving network technology, including recommendations for improvements.

Specific charge for the Network Advisory Committee (NAC):

Identify stakeholder needs and investigate and develop a plan to accomplish the long-range plan goal of 100% wireless coverage within all buildings located on the Springfield campus. The plan should be targeted at improving system-wide wireless network access services and be presented to IT Council for review, finalization, and submission to Administrative Council for approval. This plan may include hardware, software, standards, security, policies, and other items deemed appropriate by IT Council. Special attention should be given to investigating central funding models for wireless access for all University faculty, staff, and students as well as an open access wireless guest network.

Dean Hough motioned to adjourn the meeting. Mark Putnam seconded the motion. All approved, motion carried. Meeting adjourned at 3:48 p.m.