

**IT Council Minutes  
Carrington Hall 203  
January 12, 2016  
3:00 p.m. – 4:30 p.m.**

**Members Present:** Jeff Morrissey, Greg Rainwater, Sarah Caldwell, Mark Putman, Kevin Piercy, Victor Matthews, Gloria Galanes, Paul Majkut, Dominic Pecoraro, Robert Hornberger, Matthew Morris

**Guests:** Paula Wilhelm, Pat Day, Chris Craig, Katheryne Staeger-Wilson

The IT Council Meeting was called to order at 3:01 p.m. and the Council Chair determined a quorum was present.

Minutes from the November 3, 2015 meeting were reviewed. Victor Matthews moved to approve the minutes. Greg Rainwater seconded the motion, all approved and the motion carried.

**Provost Taskforce on Instructional Accessibility** – Chris Craig, Katheryne Staeger-Wilson  
Chris informed the Council that government agencies have begun interpreting accessibility laws differently, focusing on proactive instead of reactive efforts. As a result, the Provost has formed a taskforce to review University policies and determine ways to increase accessibility and lower University risk. Katheryne distributed the handout “Accessibility of Electronic and Information Technology (EIT)” and reviewed it with Council members. Additional information about this initiative will be shared with council members at a future date.

**Professional Learning Management System (PLMS) Update** – Paula Wilhelm  
Paula informed council members of the vendor demonstrations occurring during the January 2016 timeframe. Members of the council discussed the importance of involvement and feedback from the University community to ensure the new system meets their needs. Human Resources is optimistic that the new system will also be able to replace the current paper-driven Appraisal and Development Plan (ADP) process.

**Solicitation of SCUF proposals for FY 2017** – Greg Rainwater  
Greg distributed the handout “SCUF Committee Budget Calendar” and reviewed it with Council members, emphasizing the dates corresponding to the scheduled IT Council meetings and deadlines for the submittal of the proposals and development of the FY 2017 budget.

**Instructional Technology Advisory Committee (ITAC)** - Jeff Morrissey  
Angela Barker has requested to be replaced as Committee Chair of the Instructional Technology Advisory Committee (ITAC) effective February 1, 2016. Jeff informed council members that Ian Alaimo has agreed to begin serving as the new Committee Chair at that time.

**Faculty and Staff transition to Office 365 Education Update** – Pat Day, Kevin Piercy  
Pat updated the Council on the planned transition of faculty and staff to the Office 365 Education environment. Phase 1 was completed in October 2015, and Phase 2, which includes the migration of approximately 150 IT support staff and the implementation of advanced information security features, is scheduled to begin January 25, 2016. Phase 3, which includes the migration of the remaining faculty and staff members is targeted for March 2016, but the schedule has not been finalized. Jeff asked Council members if there were any objections to this schedule, and there were none. Jeff thanked the Council for their support on this major initiative and will provide updates to council members for the duration of the transition.

**Federated Identity for Students** – Pat Day  
Pat provided an update on the plan to move students to the same federated identity system as faculty and staff, as discussed at the October 2015 IT Council meeting. Because the Microsoft sign-on mechanism was not removed as previously reported by Microsoft, the change for students is unnecessary at this time.

**New Business** – Rob Hornberger spoke to the Council about the perceived need to communicate with students via text messaging in addition to e-mail. Jeff asked council members to be prepared to discuss this topic at the next IT Council meeting.

Victor Matthews motioned to adjourn the meeting. Dominic Pecoraro seconded the motion, all approved and the motion carried. Meeting adjourned at 3:50 p.m.