# Information Technology Council Meeting
Tuesday – February 6, 2024
3:30 – 5:00 pm
## Minutes

Chair Jeff Coiner, CIO called the session to order at 3:35 pm and a quorum was present.

**Members' Present**: Jeff Coiner (Chair), Greg Rainwater (Deputy chair), David Young (West Plains Representative) (Remote), Thomas Peters, William Hader, Dr. Elizabeth Walker (Remote), Owen (Robert) Cross, Angela Barker (Remote), Ken McCrory (Remote), Kevin Piercy and Ian Alaimo

**Also, present**: Theresa McCoy, Rob Martin, Lacey Geiger, Kristi Oetting, and Nicole Muse

1. Welcome                                                       Jeff Coiner
   - Minutes approved from 12.05.2023 and posted.

2. Project updates (written reports)
   - [Brightspace – Learning Management System](#)         Lacey Geiger
   - Transact                                               Kevin Piercy
     - [Mobile Credentials](#)
     - [Digital BearPass Card](#)
   - [Windows 10 End-of-Life](#)                               Kristi Oetting

3. Artificial Intelligence discussion                               All
   - What resources do we have available at MSU to learn about AI?
   - What AI tools are we using now?
   - How are AI tools adding value for students, faculty, & staff?
   - What is next for AI at MSU?
   - What safety & security issues should we consider when using AI?

   During the last year, AI was a topic of discussion. There is a leadership retreat in March 2024 and AI will be an item on the agenda. There is a nice variety of courses to view in LinkedIn learning, which is available for all students, staff, and faculty at MSU. We are discussing purchasing licenses for Microsoft 365 Copilot. Mr. Martin has used Copilot, and is exploring technologies and considering their security implications. AI tools provide the potential to streamline operations and enhance productivity within the MSU community.

   In the library, there is an AI referencing tool, and the OCLC is developing linked data services, products, and datasets that provide the descriptive resources needed to curate data across workflows. This work connects library resources to the knowledge streams that inform our everyday lives. Evolving library data into linked data allows unique, valuable library metadata to be represented in other sources on the web, through smart devices, and for use in technologies like artificial intelligence (AI).

   As a council, we will continue to discuss and learn about artificial intelligence and share ideas.

4. Future topics to consider?                                        All
   The group offered topics for future IT Council meetings
   that included:

   - Classroom technology
   - SCUF requests & FY25 budget planning
   - Long-term laptop checkouts for students & faculty
   - Strategy for Infrastructure, data centers, and cloud services

5. Updates/Reminders                                                 All
   - **Sunday, May 26, 2024**
     - o Information Services Upgrade Day

6. Next meeting on Tuesday, March 5, 2024
   - 3:30 pm – 5:00 pm
   - Meeting in Cheek Hall 100

   The members of the IT Council did not have any other business to discuss.
   The meeting was adjourned at 4:42 p.m.